CITY OF TRACY CALIFORNIA

Think Inside the Triangle™









OPERATING and CAPITAL BUDGET - FISCAL YEAR 2022/23

333 Civic Center Plaza | Tracy, California 95376 | 209-831-6800 | www.CityofTracy.org

City of Tracy, California

Adopted Operating Budget
Fiscal Year 2022-2023

City Council and Elected Officials

Nancy Young	*Mayor*
Veronica Vargas	*Mayor Pro Tem*
Dan Arriola	*Council Member*
Eleassia Davis	*Council Member*
Mateo Bedolla	*Council Member*
Raymond McCray	*City Treasurer*

City of Tracy
333 Civic Center Plaza
Tracy, CA 95376
(209) 831-6000

City of Tracy, California

Adopted Operating Budget
Fiscal Year 2022-2023

Executive Management

Michael Rogers	*City Manager*
Midori Lichtwardt	*Assistant City Manager*
Vacant	*Assistant City Manager*
Bijal M. Patel	*City Attorney*
Kris Balaji	*Director of Development Services*
Karin Schnaider	*Director of Finance*
Sekou Millington	*Chief of Police*
Kimberly Murdaugh	*Director of Human Resources*
Vacant	*Chief Innovation Officer*
Vacant	*Director of Mobility and Housing*
Vacant	*Director of Operations and Utilities*
Brian McDonald	*Director of Parks & Recreation*

City of Tracy
333 Civic Center Plaza
Tracy, CA 95376
(209) 831-6000

TABLE OF CONTENTS

CHAPTER 1: Budget Message **1-1**
City Manager's Transmittal Letter 1-3

CHAPTER 2: City Maps and Statistics **2-1**
About the Tracy Community 2-6
Tracy Fact Sheet 2-8
Organizational Chart 2-10
Mission, Vision, Values 2-11
Strategic Priorities 2-12
Park Facilities 2-16
Park Map 2-18

CHAPTER 3: Fund Level **3-1**
Fund Activity 3-3
Fund Level Analysis 3-13
- General Fund 3-16
- Proposition 4 Analysis (GANN) 3-25
- Special Revenue 3-31
- Capital Improvement Funds 3-36
- Internal Service Funds 3-38

Approved Position Control 3-47

CHAPTER 4: Department Budget's **4-1**
City Attorney's Office 4-5
City Council 4-9
City Manager's Office 4-15
Development Services Department 4-25
Finance Department 4-37
Human Resources Department 4-47
Innovation and Technology Department 4-55
Mobility (Transportation) and Housing Department 4-63
Operations and Utilities Department 4-75
Parks and Recreation Department 4-95
Police Department 4-107
South San Joaquin County Fire Authority 4-117

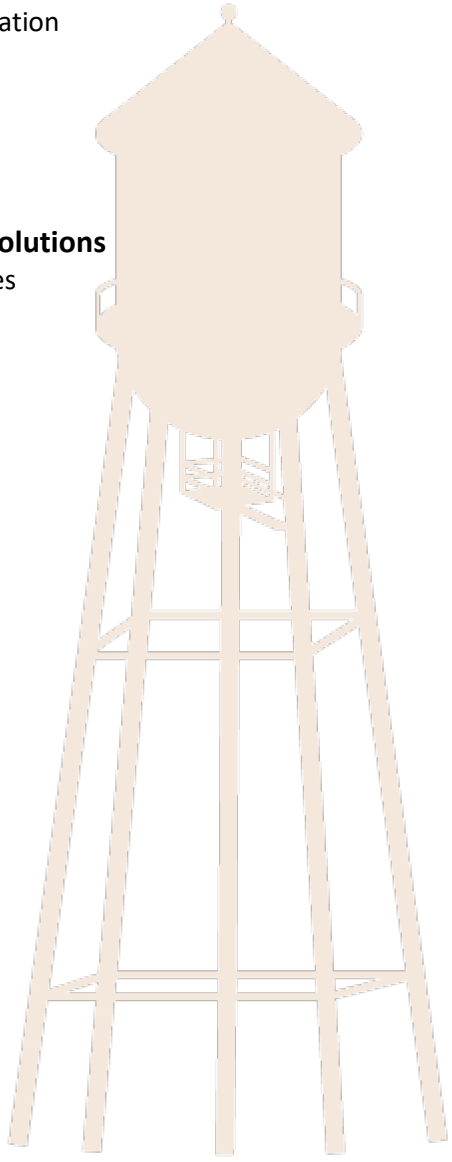
CHAPTER 5: Capital Improvement **5-1**
Capital Improvement Project Overview 5-3
Completed Capital Improvement Projects 5-7
Capital Improvement Project Budget Summary Tables 5-27

Capital Improvement Projects by Group 5-35
- Public Safety Facilities 5-35
- Traffic Safety 5-49
- Streets and Highways 5-65
- Wastewater Improvements 5-101
- Water Improvements 5-129
- Drainage Improvements 5-151
- Airport and Transit 5-157
- Parks and Recreation 5-167

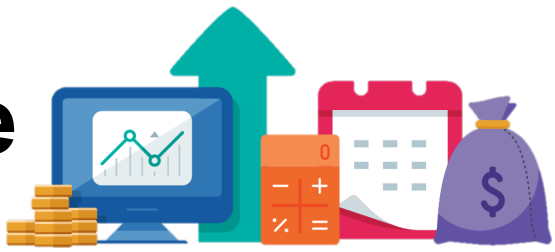
CHAPTER 6: Debt Service 6-1

CHAPTER 7: Policies and Resolutions 7-1

Budget and Fiscal Policies 7-3
Accounting Policies 7-6
Fund Reserve Policy 7-9
Investment Policy 7-15
Debt Policy 7-35
Resolutions 7-41
Glossary of Terms 7-61
City of Tracy Acronyms 7-71



Budget Message



THIS PAGE INTENTIONALLY LEFT BLANK

City of Tracy
333 Civic Center Plaza
Tracy, CA 95376
CITY MANAGER'S OFFICE

MAIN 209.831.6000
FAX209.830.6120
www.cityoftracy.org

June 24, 2022

Honorable Mayor City Council:

I am pleased to present the proposed Fiscal Year (FY) 2022/23 Annual Operating and Capital Budget to the City Council for consideration and adoption. The proposed operating budget reflects the City's commitment to provide a high level of service to residents and businesses, while providing a foundation that builds on the City's long-term financial sustainability initiatives. More important, the budget is a numerical representation of the Council's goals and priorities and drives the City's service delivery plan for the next fiscal year.

The goal of the City's Annual Operating and Capital Budget is to provide a plan that allocates resources to the needs and desires of Tracy's residents. It balances City revenues and costs with community priorities and requirements. In preparing the FY 2022/23 Budget, we reviewed the FY 2021/22 amended budget and estimated the expenditures and revenues anticipated for the upcoming year, FY 2022/23. We held three budget workshops with the City Council and four meetings with the City Council's Ad-Hoc Fiscal Sustainability Committee. Beginning December 7, 2021, the Finance Departments presented a revised FY 2021/22 financial outlook for the City Council. With direction from the City Council's Ad-Hoc Fiscal Sustainability Committee (Ad-Hoc), we returned on March 22, 2022, with various options for fiscal resiliency and operational efficiencies to be considered in the development of the FY 2022/23 budget.

Our focus during the development of the budget was how to best restore key services to the community following the two-year impact of the global pandemic and how to initiate new core services to meet current expectations and plan for future service level demands. From time to time, it is important to pause and evaluate current service delivery models to determine if they are timely, efficient, and most importantly, effective. Service delivery is important because it helps provide the residents and businesses with amenities they want or need by linking them to programs and resources that provide those services. In an effort to be innovative, we must foster an organization that can responds to community needs, brings pioneering initiatives, and strives for greater success. The FY 2022/23 Budget reflects a realignment of some existing functions and an introduction of two new core departments to build organizational capacity, be adaptive to community needs, and to meet the City Council's Strategic Priorities.

Reorganization Benefits: From time to time, departments, sections, even whole organizations need to realign staff roles to account for shifts in skills, experience, and functions. Restructuring can be a valuable and necessary step to refocus the organization's goals and objectives and usually involves

major changes for the organization in multiple departments and locations including procedures and processes. Theoretically, restructuring leads to a more efficient and modernized entity by strategizing on the opportunity to reposition the City for what it may look like going forward or in the future. These changes take time and constant reevaluation to ensure the goals and objectives of the reorganization are met. This will also make sure that value-added activities that were intended with the merged or shifted roles continue to enhance and expand City services.

The Operations and Utilities Department is a new department formed in FY 2022/23 through the merging of two departments, Public Works (now Operations) and Utilities. The merging of the departments is intended to better align resources and funding to more effectively respond to the operational and maintenance needs of the City's infrastructure. The merger will improve collaboration and efficiencies, particularly with the on-going growth of the City's residential and commercial development, the expansion of the Utility Treatment Plants, and extension of the supporting systems, including utility lines, roadways, and more. In addition, the City is committing over $150 million in capital funds to build several City amenities to enhance the quality of life and economic development within the City of Tracy. Tracy is anticipated to have a population of over 100,000 in the next few years and over 130,000 by 2030. This growth will put new demands on the infrastructure and the resources that support and maintain these assets. The City is choosing to reorganize in advance of these demands and realign staff roles to account for shifts in skills, experience, and functions that will be needed to meet these long-term pressures through effective partnership and timely communication between the two major divisions, Operations and Utilities.

Part of the merging of the departments is intended to reduce duplicative and redundant activity. Some of these efficacies will occur through the merging of the administrative staff between departments. For example, the Operations and Utility Department will improve efficiencies through the shared use of one computerized maintenance management system (CMMS) to help manage assets, schedule maintenance, and track work orders. Through the software, the Operations and Utilities Department can optimize the utilization and availability of physical equipment like vehicles, machinery, communications, plant infrastructures and other assets, generate reports across maintenance categories such as asset availability, materials usage, labor and material costs, supplier assessments, create annual performance metrics, and more.

Other benefits of a citywide reorganization are the resourceful alignment of tasks to add value to existing key programs or provide sprint capacity to respond to community demands. For example, the Electricians will now report to the Operation Division where their skills and function better align to the those performed in Building Maintenance. Other examples of the citywide reorganization include moving the Parks Maintenance and Landscape Architect into the Parks and Recreation Department where its functions better align with the goals and objectives of the Parks Planning Division and amenities goals of the City Council. These tasks are now reflected in the Parks and Recreation Department. Another alignment of functions was the shift of Utility Engineers to Development Services-Engineering Division to expand the resources and scope of this division and avoid redundancy of tasks.

New Core Services: In addition to the realignment of existing functions, the FY 2022/23 budget reflects the funding of new core services in the formation of two new City departments, the Innovation and Technology Department and Mobility (Transportation) and Housing Department. The Innovation and Technology Department is an expansion of the existing Information Technology Division from internal customers to include citywide service deliveries, such as broadband. The Innovation and Technology (IT)

Department will develop the technology infrastructure and capabilities to provide a reliable, agile, and secure digital environment throughout the City of Tracy.

The Mobility and Housing Department is a new core service provided in FY 2022/23 in the City of Tracy that plans, manages, and oversees the daily functions, operations, and activities of the City's Mobility (Transportation) Services, including Airport and Public Transit, Housing and Homeless Services, and Economic Development Services. The City of Tracy, not unlike many other areas in California, has experienced an increase in the number of unsheltered or homeless individuals over the past several years. From 2017 to 2019, homelessness across San Joaquin County increased by 170%, and in Tracy, the homeless population grew from 90 unsheltered individuals in 2017 to 155 in 2019. To strategically address the issues surrounding homelessness, both regional and Tracy-specific strategic plans were drafted in the Fall of 2019. The Tracy City Council's Committee on Homelessness provided guidance to inform the development of Tracy's Strategic Plan to End and Prevent Homelessness. These strategies revolve around leveraging regional planning, policy development, affordable housing siting, transportation planning, rural planning, and affordability awareness to develop short and long-term strategies to improve access to affordable housing and transportation. These strategies need to have innovative and long-term solutions, such as having a vibrant and thriving labor force, a robust transportation system, as well as affordable housing.

The FY 2022/23 Annual Operating and Capital Budget reflects the City Councils desires to expand City services while strengthening our fiscal resiliency. The City Council dedicated almost $3.5 million in on-going City services and programs; funding 20 full-time positions in six departments. The additional staffing will address park planning and maintenance, street repair and maintenance, Police Animal and Dispatch Services, homeless services, and more. In addition, the FY 2022/23 General Fund budget will begin contributing $4 million to prefund to employee retirement benefit liabilities related to pension and medical leave balances. It is projected that the City will achieve 85% funded status in the next five years. In addition, the City increased capital deferred maintenance funding, setting aside almost $15 million for current and future deferred maintenance and capital improvement projects, such as road, building, and park improvement projects. It is estimated that the City could potentially set aside $120M in future Capital funding in addition to the $6M planned over the five-year period. Should this funding drop off due to a revenue decline, these capital reserves could sustain the City's deferred maintenance for another 20 years at a spending rate of $6M annually.

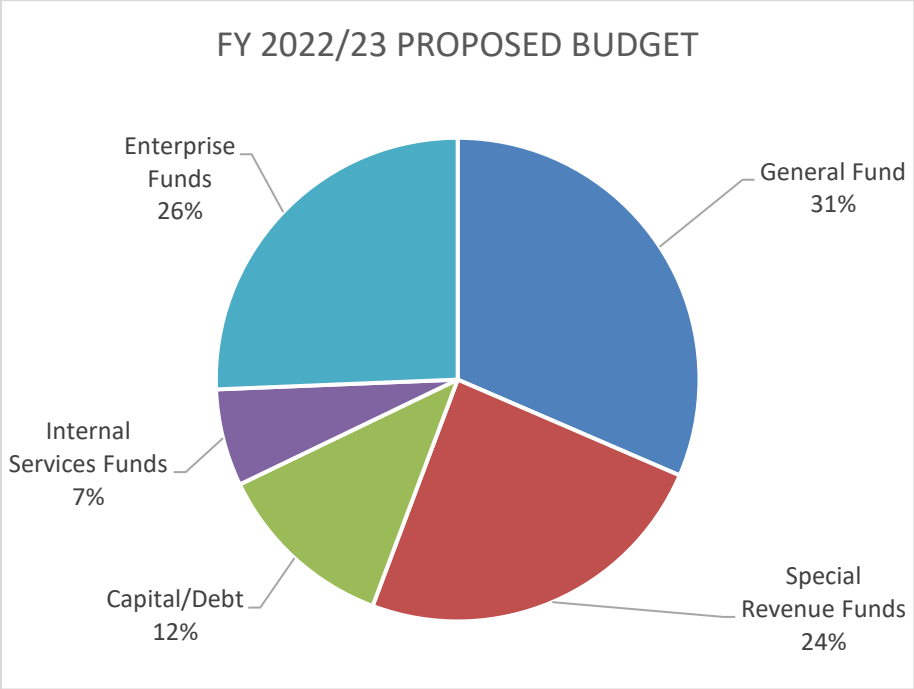
The FY 2022/23 Annual Operating and Capital Budget offers growth, innovation, and fiscal sustainability that will benefit the residents and community it serves. The budget will support enhanced services, new core programming, and policy initiatives that will strengthen the City's position as a place to live, play, and work.

(Continue to next page)

Budget Summary

The FY 2022/23 proposed operating and capital budget appropriations total approximately $352.2 million, including from $22.9 million in Transfers Between funds and capital improvements of $93 million. The Net Position increased $71.2 million after the capitalization of $93 million in capital improvements.

	FY 2022/23 PROPOSED BUDGET
General Fund	103,665,324
Special Revenue Funds	79,675,526
Capital/Debt	39,886,629
Internal Services Funds	21,349,742
Enterprise Funds	84,726,529
Total Expenditures (without Transfers)	329,303,750
Transfers Between Funds	22,944,635
Total Expenditures (with Transfers)	352,248,385



FY 2022-23 Proposed General Fund

Shortly after the adoption of the FY 2021/22 Operating and Capital Budget, the City received the January-March 2021 Sales Tax (Bradley Burns State Sales Tax) disbursement from the State of California Department of Tax Franchise Administration (CDTFA), which resulted in a significant change in the City's estimated revenues. The result was due to a recent change in tax reporting by a predominant sales tax producer. This reporting change shifted the tax allocation from a statewide allocation through the County sales tax pool where the tax was distributed pro-rata throughout the State to a local sales tax allocation based upon the businesses' point-of-sale or fulfillment of the sale. The change will have a

significant and material impact on the City's General Fund revenues; nearly doubling the current Sales Tax revenues for the City. The estimated revenues from the reporting change that resulted in a revenue growth of over $5 million per quarter. In FY 2021/22, the General Fund estimated Sales Tax is expected to be $25 million over the adopted budget. With new e-commerce businesses expected to open in FY 2022/23, the Sales Tax forecast is expected to grow an additional $12M next year, plus the economic growth of 5% for the next 2-3 years.

At the close of FY 2021/22, the City will have a projected uncommitted fund balance over $30 million. During the December 7, 2021, City Council meeting, the City Council approved the recommendations from City Council's Fiscal Sustainability Ad-Hoc Committee to begin setting aside approximately $2M annually for pre-funding pension and retiree medical benefits. Staff projects an additional $4M in revenues from Sales Tax and recommends increasing the pension/medical retirement benefit pre-funding to $4M annually. The forecast continues this trend for five years, setting aside $20M for funding employee benefits and accelerating pension funding to mitigate future inflationary assumptions. The pre-funding drops off in FY 2027 when Sales Tax is projected to decline.

On December 7, 2021, Ad-Hoc Committee's update to the City Council, proposed fiscal sustainability strategies were recommended towards utilization of the General Fund surplus. This included $1M CalPERS (1% of GF revenues), $1M Retiree Medical (1% of revenues) $3M deferred Maintenance (3% of revenues) and $3M program increase (3%of revenues), for a total recommended $8M budget increase.

On March 22, 2022, the first draft of the General Fund Operating budget was reviewed by City Council. In the amended General Fund budget for FY 2021/22, revenue estimates were coming in $4M higher. Staff recommended increasing the deferred maintenance by $2M and pension/medical leave retirement pre-funding by $2M. City Council agreed and provided further direction for on-going funding for deferred maintenance to include parks in the amount of $3M, and $4M for Road Improvements beginning in FY 2023/24. The following table provides the policy recommendations going forward as:

City Council's Fiscal Sustainability Funding Policy

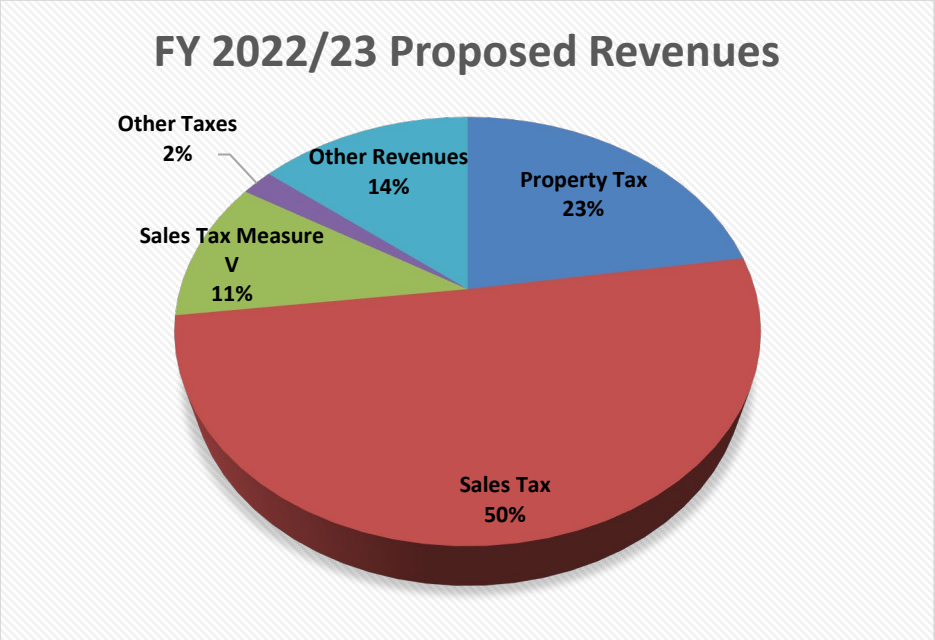
On-Going Revenue/(Expenses)	Estimated % of Revenues	FY2022/23	FY2023/24	FY2024/25
General Fund Revenues*		$123M	$129M	$132M
CalPERS pre-fund	2%	$2M	$3M	$3M
Retiree Medical pre-fund	2%	$2M	$3M	$3M
Road Improvements-Deferred Maintenance**	3%	$2M	$4M	$4M
Parks -Deferred Maintenance**	2%	$3M	$3M	$3M
City Services and Program Increase	3%	$3M	$4M	$4M
Annual Budget Increase		$12M	$17M	$17M

**Revenues defined as total General Fund revenues less Measure V-Sales Tax and Transfers In*

***For FY2022/23 City Council Provided direction for $5M in deferred maintenance and starting FY2023/24 for $4M (3%) committed to Road Improvements and $3M (2%) to Parks*

General Fund Proposed FY 2022/23 Budget

Revenues (in thousands)	FY 2022/23 Proposed	FY 2023/24 Forecasted	FY 2024/25 Forecasted
Property Tax	$31,090	$32,800	$33,784
Sales Tax	69,680	73,512	75,718
Sales Tax Measure V	14,770	15,582	16,050
Other Taxes	2,870	2,956	3,044
Other Revenues	19,578	19,283	19,775
Total Revenues	**$137,988**	**$144,134**	**$148,372**
Expenditures (in thousands)			
Personnel	$53,986	$54,780	$55,718
Purchased Services and Supplies	40,266	41,135	42,025
Utilities	2,441	2,563	2,640
Capital	300	0	0
Total Expenditures	**$96,993**	**$98,478**	**$100,383**



COUNCIL PRIORITIES

The proposed budget echoes our continued investment in City services to our residents and businesses, but also to those we invite to work and/or visit the City of Tracy. A number of economic development efforts have been a City focus for several years, with job creation and growth being at the forefront. This continues to be a priority for our City, including ensuring a positive working relationship with the business community, so that the City's business attraction efforts successfully bring targeted industries and retailers to our community. Tracy strives to provide services that promote a safe community for our residents, businesses, and visitors, which remains a high priority to our City Council and City

Administration: The financial plan reflects the desired operational outcomes of each City department as they relate to the City Council's 2021-2023 Strategic Priorities:

- Economic Development
  To enhance the competitiveness of the City while developing a strong and diverse economic base.
- Public Safety
  To enhance community safety by promoting a responsive public safety system that includes civic engagement and partnerships, community involvement, public education and prevention, intervention, and suppression services that meet the needs of our community, inclusive of businesses and residents.
- Quality of Life
  To provide an outstanding quality of life by enhancing the City's amenities, business mix and services, and cultivating connections to promote a positive change and progress in our community.
- Governance
  To retain and attract new talent, enhance fiscal sustainability, improve the use of technology, and enhance transparency for the betterment of the Tracy community.

ECONOMIC INDICATORS

Despite national worries about economic uncertainty, inflation, and rising energy prices, Tracy continues to thrive with a rapidly growing economy and robust development activity. In 2021, the City of Tracy experienced unparalleled growth in residential and industrial development, fueled by housing demands and growth in e-commerce and logistics. For example, Prologis is completing its 800,000-square foot state of the art e-commerce facility called Big Bird. With Amazon as the tenant, the building reflects cutting edge supply chain technology, robotics, and design features. The City's International Park of Commerce (IPC), an 1,800-acre master planned business park and regional cradle of economic activity, is more than half built out. As the largest asset in Prologis' global portfolio and one of the largest business parks across the Country, it is home to Amazon, FedEx, Medline, Smuckers, Thermo Fisher Scientific and Zinus. New businesses added in 2021 include Ghirardelli and Home Depot. Also, in 2021, Prologis built a new office building. This 35,000 square foot building is the first office development in Tracy since 2004 and will be the first office building in Prologis' global portfolio. Under development is a retail/hotel site adjacent to the IPC area that will generate additional tax dollars to support City services. At buildout, IPC is expected to support 30,000 jobs.

Tracy's economy is diverse with over 3,000 businesses. In addition to many supply chain and e-commerce businesses in its business parks, over half of the businesses are considered small businesses, which are the backbone of our community. The City of Tracy has been fortunate to experience a high number of new businesses since the beginning of the pandemic, which is reflective of our local entrepreneurial spirit and desire to invest in our community. As a result, Tracy's employment reached a record level of 43,900 by April 2022, while the unemployment rate is at a historic low of 3.1%, below that of the County and the State.

Tracy has aspired to be a regional hub for retail, dining, and entertainment due to its strategic location between the Bay Area and the Central Valley, located at the confluence of three major highways. With the City's population approaching 100,000, retail continues to be attracted to this activity hub with the highest incomes and per capita sales in San Joaquin County. A number of factors contribute to this success, as described below.

- ✓ *Dynamic Access*: Tracy is centered in the triangle formed by three major interstate highways: I-205, I-580 and I-5. The City's smart planning resulted in the creation of freeway-oriented retail opportunities with access to customers in Tracy as well as other communities in the region. I-205 alone supports 152,000 annual average daily trips with expansion efforts in the works.

- ✓ *Rapid population growth*: Tracy has experienced significant residential growth over the past 20 years that has outpaced that of the Bay Area. As a result, Tracy has a growing population with increasingly disposable incomes. Tracy's population has grown 70% over the last 20 years with the University of Pacific forecasting Tracy to add over 32,000 residents by 2040. Retailers frequently seek areas that forecast rapid population growth, as it translates into increased sales from the retailer attraction standpoint.

- ✓ *Diverse retail locations*: Tracy has 4.6 million square feet of retail space. The space is scattered across the City with the largest cluster in the I-205 area and in downtown. The 750,000 square-foot West Valley Mall provides a variety of attractive shopping, dining, and entertainment options, including a 14-screen movie theater. Other retail options include the Tracy Pavilion, McKinley Village Shopping Center, Northgate Village, Red Maple Village and Gateway Plaza. Additionally, new retail development is in the pipeline at the International Park of Commerce and in South Tracy along Tracy Boulevard.

- ✓ *Strong employment and income growth*: Tracy has enjoyed strong employment increases and low unemployment rates from 2010 until the start of the COVID-19 pandemic. After a short-term drop in employment, the local economy started to recover in 2021. Based on projections from the University of Pacific, Tracy is forecasted to add over 11,000 jobs by 2040. Tracy's median household incomes increased from approximately $62,800 in 2000 to $92,000 in 2020, a growth rate of 47%. This reflects improvement in the quality of jobs in Tracy as well as broader economic opportunities advancement in the region.

- ✓ *Work from home transition*: Since the beginning of the COVID-19 pandemic, a large share of the labor force shifted to working from home. Because a notable share of Tracy's jobs are in government, health and education, a transition to remote working options has enhanced the overall time that residents spend in the City, increasing support for local retail.

- ✓ *Pro-business environment*: The City implemented the Retail Incentive Program, designed to encourage the private sector to invest in Tracy. It consists of a citywide retail incentive program, West Valley Mall revitalization program and hospitality, entertainment, and recreation program. These programs provide a tiered sales tax rebate based on eligible sales, building and plan fee rebates, and direct financial assistance subject to Council discretion.

FISCAL CHALLENGES AND RECOVERY

This balanced budget is presented with optimism. The economy is recovering both in housing prices that bolster property tax and diversification in commercial and retail that grows and strengthens our sales tax revenue. That being said, the economy has natural growth and contractions that are outside of the City's control. Even with solid financial planning and long-term forecasting, not all future outcomes cannot be predicted. Knowing that, the City has positioned itself well by building financial reserves, adopting strong fiscal policies, and passing important revenue measures to support City services.

However, even with these proactive steps, the City, like other agencies, will continue to be faced with unmet needs in an environment where resources are limited.

In FY 2021/22, the City received approximately $15 million dollars in Federal American Rescue Plan Act (ARPA) funding to address challenges resulting from the pandemic and provide additional relief for residents. These funds have been allocated to provide funding for temporary emergency housing, assistance to downtown businesses, utility bill assistance for residents, and the reconstruction of Bessie Avenue.

An unfunded mandate is, for the most part, a statute or regulation that requires the City to perform or deliver services with no money allocated to fulfill the imposed requirement, such as Water and Organic Waste Recycling. Although the state is required to suspend any mandate that is not funded during a given budget cycle, cities usually have little choice but to continue the activities associated with the unfunded mandates. In many cases, the program is already in operation when a mandate is suspended. In other cases, local compliance efforts must be maintained to meet public service expectations.

LOOKING FORWARD

The proposed FY 2022/23 Annual Operating and Capital Budget reflects the Council's vision for the community and the values that guide the Council's policy decisions. We are fortunate that our City employees embody the principles hard work, customer service, and professionalism. It is through the organization's strong work ethic and sense of pride that keeps the wheels of the City turning and maintains service levels to preserve Tracy's high quality of life.

Tracy's tradition of sound fiscal management has served the City well, especially through the global pandemic. FY 2022-2023 will be a turning point as we begin to focus on strategies that build on and maintain the City's solid financial foundation, while advancing Measure V amenities forward. This effort will rely heavily on a continued partnership with the community to support key priorities and provide desired service levels.

The proposed budget funds core services, implements Council priorities and allows us to plan for the future while maintaining General Fund reserves to weather future economic cycles. I am confident that we as a community will collectively position Tracy to capitalize on opportunities that will advance the City's vision of strong and strategic economic development, enhanced public safety, outstanding quality of life, and good governance. Continued commitment to this strategy will ensure that the City can sustain critical community services and programs in the future.

Sincerely,



Michael Rogers
City Manager

THIS PAGE INTENTIONALLY LEFT BLANK

City Maps & Statistics



THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY, CALIFORNIA

OPERATING BUDGET PLAN

FISCAL YEAR 2022-2023

Prepared by the Staff of the
Finance Department

June 2022

CITY COUNCIL

NANCY YOUNG
Mayor

VERONICA VARGAS
Mayor Pro Tem

DAN ARRIOLA
Council Member

ELEASSIA DAVIS
Council Member

MATEO BEDOLLA
Council Member

OTHER ELECTED OFFICIAL

RAYMOND MCCRAY
City Treasurer

CITY OF TRACY, CALIFORNIA
OPERATING BUDGET PLAN
FISCAL YEAR 2022-2023

EXECUTIVE TEAM

MICHAEL ROGERS
City Manager

MIDORI LICHTWARDT
Assistant City Manager

VACANT
Assistant City Manager

SEKOU MILLINGTON
Chief of Police

BIJAL M. PATEL
City Attorney

KRIS BALAJI
Director of Development Services

KARIN SCHNAIDER
Director of Finance

KIMBERLY MURDAUGH
Director of Human Resources

VACANT
Chief Innovation Officer

VACANT
Director of Mobility and Housing

VACANT
Director of Operations and Utilities

BRIAN MACDONALD
Director of Parks & Recreation

SAN JOAQUIN COUNTY FIRE AUTHORITY
Fire Services

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2021-2022

Presented to the

City of Tracy

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 28, 2022

Marcus Pimentel	***Michael Manno, Chair***
CSMFO President	***Recognition Committee***

Dedicated Excellence in Municipal Financial Reporting

ABOUT THE TRACY COMMUNITY



Location

With a population of over 103,000, the City of Tracy lies at the intersection of its past and its future. Only a one-hour drive from the Cities of San Francisco, San Jose and Sacramento, Tracy is geographically located in the heart of California's Central Valley and at the center of a triangle formed by the convergence of three major California interstate Freeways; 580, 205 and 5. The City's centralized location also offers easy freeway access to the vast recreational resources of the San Francisco Bay area, the Delta, Yosemite National Park, and Lake Tahoe.

History

Tracy was founded as a railroad transit hub in 1878, before incorporating as a City in 1910. The City grew rapidly after the first irrigation district was established in 1915. Although the railroad operation began to decline in the 1950's, Tracy's agricultural heritage prospered. The City of Tracy official seal reflects this history of railroads and agriculture. Since World War II, the City has been the home of a U.S. military defense supply center. By 1960, the City's employment base included a few produce processing plants and small-related manufacturing operations. A state correctional facility and both a federal and state water aqueduct are located within the City's sphere of influence. In 1985, the City's population was 25,400, and since then, Tracy has experienced a period of major growth influenced by the East Bay area of the San Francisco megaregion, where considerable office and industrial development has taken place. With this development and the lack of affordable housing in the Bay Area, Tracy became an attractive residential

location for many Bay Area workers, becoming more of an outer suburb of the Bay Area, rather than the small agricultural and industrial town of the past.

The Community Today

Today, the City of Tracy is a richly diverse, predominately residential community where family, education, tradition and the arts are highly valued and celebrated. Tracy is a community where families grow, diversity is celebrated, and residents are both proud of their past and excited about the future. The City of Tracy offers residents excellent school systems, a low crime rate, affordable home ownership and a high quality of life.

Tracy has an ongoing commitment to providing high-quality, economical, responsive services to the community. The City's pro-business atmosphere is reflected in its large, diverse economic base. Advanced manufacturing, transportation, technology, and health and human services employment sectors are projected to see the highest growth rates in Tracy. Large employers in the area include Thermo Fischer Scientific, Tesla, Sutter Health, Kaiser Permanente, Amazon, FedEx, Medline, GlassFab Manufacturing, Pacific Medical, Contract Metal Products, and Safeway.

Government

The City of Tracy is a general law city with a Council/Manager form of government. The City Council consists of the Mayor and four Council Members, elected at-large. The Council is responsible for appointing the City Manager and City Attorney. The position of City Treasurer is elected.

The Council oversees the financial affairs of the City providing recommendations for strategic growth and economic development. They also participate in regional issues and enhance the quality of life for residents through recreational and cultural activities. In a collaboration of effort from the elected officials, employees and citizens, Tracy is a safe community where opportunity, growth and success prospers.

The City is comprised of the following departments:

- City Manager's Office
- City Attorney's Office
- Development Services
- Finance
- Fire
- Human Resources
- Parks and Recreation
- Police
- Public Works
- Utilities.



City services are delivered with the support of 485 full-time and 58 part-time employees.

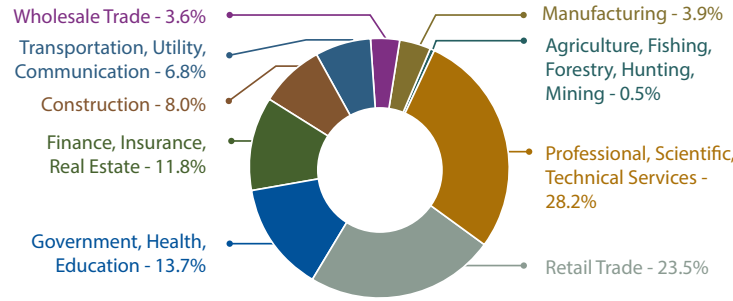
TRACY, CALIFORNIA FACT SHEET



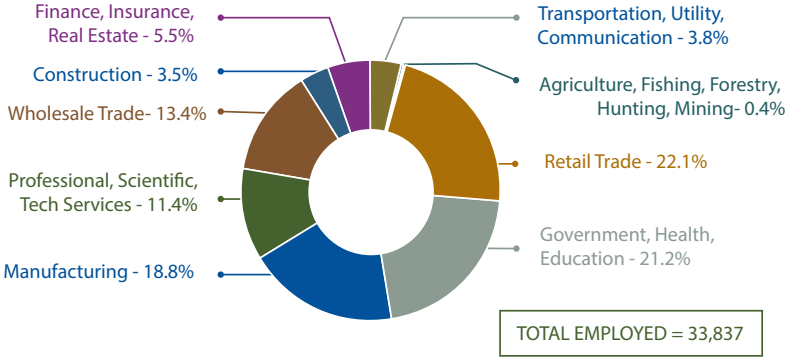


Tracy is a community where neighbors and local merchants greet you by name, tradition, charity, and prosperity abound, and where Fortune 100 companies and their employees thrive!

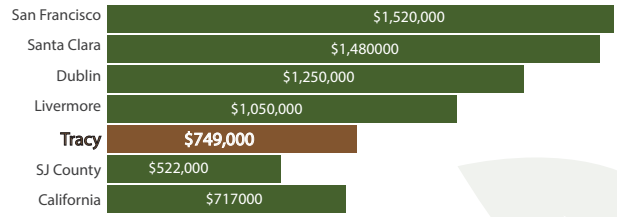
2021 Business Breakdown



2021 Employed Population by Industry



Average Home Sales (Sept. 2021)



Source: Zillow.com

2021

Population
98,337

Average Household Income
$114,803
Median HH Income
$95,220

Median Home Value
$507,944

Median Age
33.8

Housing Units
29,898
Owner Occupied 64.2%

Avg. Household Size
3.44

Total Businesses
3,215

Labor Force
2,000,000
60 minute drive time

Source:ESRI 2020 (unless otherwise indicated)

CITY OF TRACY CALIFORNIA
Think Inside the Triangle™

TRACY, CALIFORNIA FACT SHEET







Workforce & Education

University of the Pacific and San Joaquin Delta College are both highly ranked, and are key to providing a large, educated, and skilled workforce.

- Wage rates in N. San Joaquin Valley are generally lower than wage rates for comparable occupations in the San Francisco Bay Area. For a more comprehensive wage data analyses contact the Economic Development Division.
- The Advanced Manufacturing, Transportation, Technology, and Health and Human Services employment sectors are projected to see the highest growth rates in Tracy. Large employers in the Tracy area and the region include: Thermo Fischer Scientific, Tesla, Sutter Health, Kaiser Permanente, Amazon, FedEx, Medline, GlassFab Manufacturing, Pacific Medical, Contract Metal Products, Safeway, and Pactra.

Educational Attainment



High School Graduate	22.6%
Some College	25.8%
Associates Degree	9.9%
Bachelor's Degree	18.1%
Graduate Degree	6.1%

Population by Race/Ethnicity

White Alone	47.8%	Pacific Islander Alone	1.0%
Black Alone	7.3%	Some Other Race Alone	17.7%
American Indian	0.8%	Two or More Races	8.8%
Asian Alone	16.6%	Hispanic Origin	40.8%

Commute

Tracy's strategic location offers the opportunity to intercept Altamont commuters, and draw from other San Joaquin cities to provide a broad skill-based workforce. Please contact the Economic Development Division for a more comprehensive commute analysis.

- 70,000+ N. San Joaquin Valley residents commute to the Bay Area.
- Ample, affordable labor resides in our region and primarily commute to the Bay Area/Silicon Valley for employment. Most would work local if given the opportunity.
- Highly skilled in Business & Industrial/Manufacturing sectors, among others.

Goods Movement



Rail		
	Union Pacific Intermodal	13 miles
	BNSF Railways Intermodal	22 miles
Air		
	Stockton Metro	18 miles
	Oakland International	46 miles
	San Jose International	60 miles
	San Francisco International	64 miles
	Sacramento International	77 miles
Ports		
	Port of Stockton	20 miles
	Port of Oakland	50 miles
Interstates		
	Interstate 205	< 2 miles
	Interstate 580	< 5 miles
	Interstate 5	< 5 miles

City of Tracy Economic Development:
(209) 831-6400

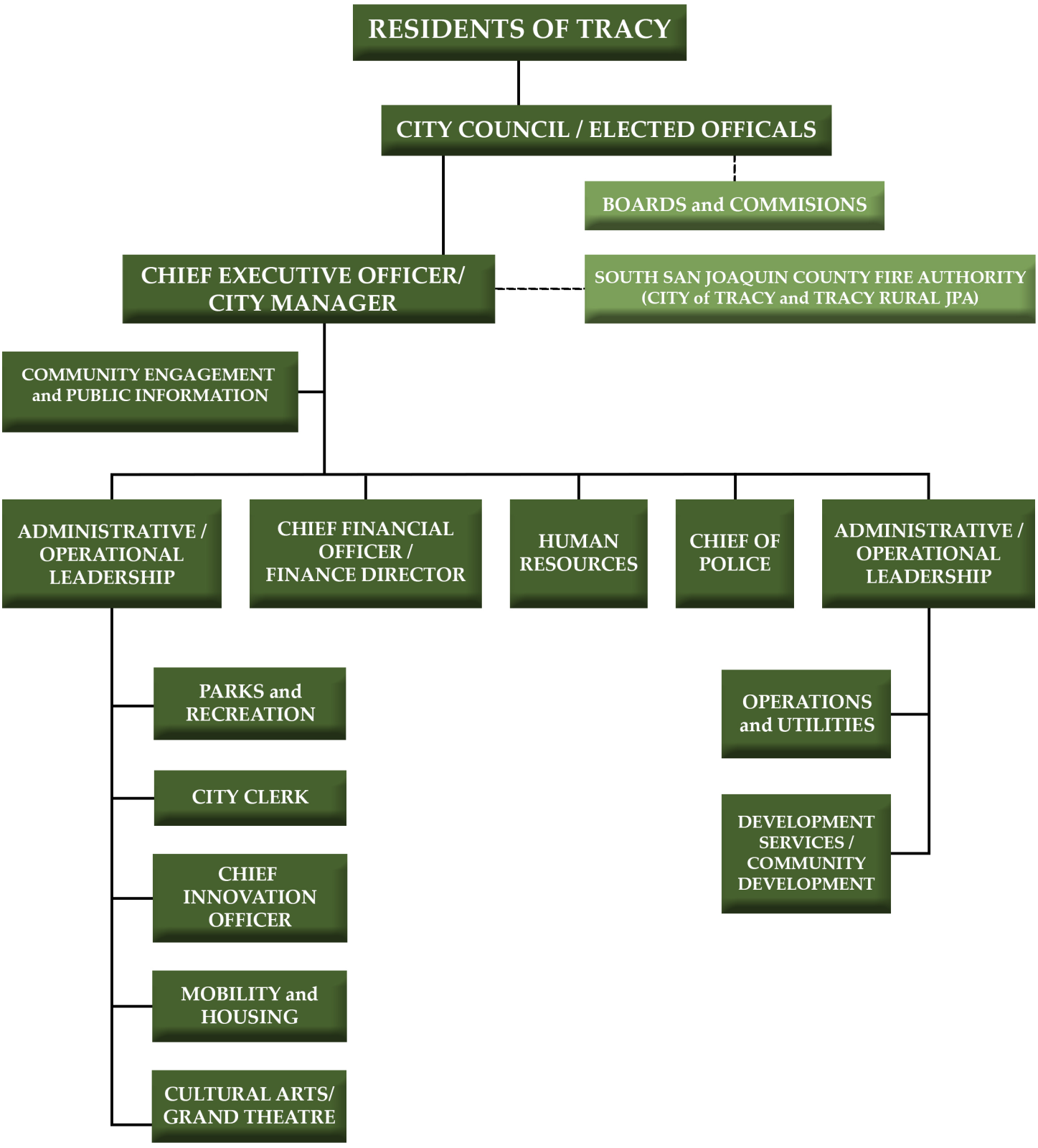
Michael Nimon, Economic Development Manager
michael.nimon@cityoftracy.org

Barbara Harb, Economic Development Analyst
barbara.harb@cityoftracy.org

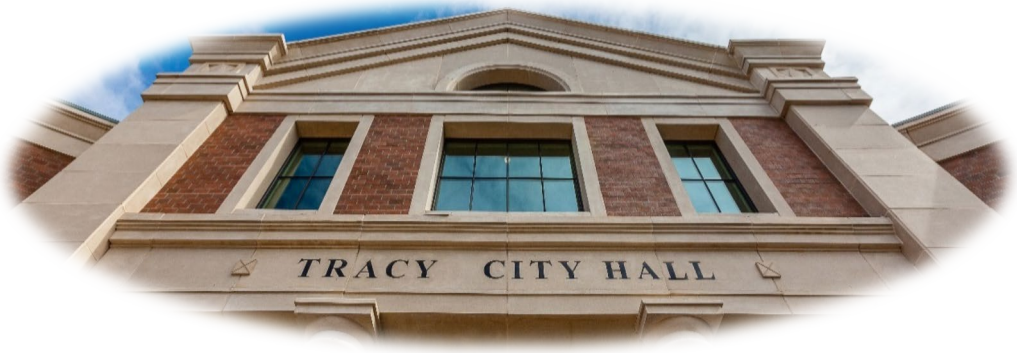
CITY OF TRACY

Functional Organization Chart

FISCAL YEAR 2022-2023



MISSION, VISION, VALUES



Mission

We provide the community of Tracy with basic and extended services that offer opportunities for individuals, families and businesses to prosper as they live, work and play in Tracy.

Purpose & Vision

Our purpose is to preserve and improve the quality of life for Tracy so that we become the most prosperous community in California.

Values

Customer Service – We serve our community by providing superior customer services as we work collaboratively to support our common values and vision as we strive to achieve shared goals of our departments and the City of Tracy as a whole.

Honesty – We nurture an atmosphere of openness, honesty and integrity in our communication and action throughout our organization and with the greater public who we serve.

Excellence – We meet expectations in the performance of our professional duties and delivery of our services through leadership, innovation, efficiency and follow-through to excellent results and accomplishments.

Respect – We respect our colleagues and each individual or business of Tracy that we serve in our communications and through the delivery of our services.

Innovation – We participate in and cultivate a creative and learning environment where each employee has access to continuing education, training and technology to excel in the delivery of outstanding services to the community.

Stewardship – We utilize the resources entrusted to the City for the benefit of the community of Tracy and in consideration of the environment, we wish to preserve for Tracy's future.

Hospitality – We maintain a positive and welcoming atmosphere and offer excellent customer service for the diverse community members and businesses that interact with the City of Tracy.

FY 2021-2023 COUNCIL STRATEGIC PRIORITIES WORK PLAN

Adopted by City Council March 16, 2021



QUALITY OF LIFE

Purpose: To provide an outstanding quality of life by enhancing the City's amenities, business mix and services and cultivating connections to promote positive change and progress in our community.

Goal #1

Advance Green and Roadway Infrastructure Projects That Improve Connectivity, Including Bike Lanes

1) Complete PCI Road Condition study.
2) Continue Corral Hollow Road Widening Project between Park Side Drive and Linne Road:
   a) Complete acquisition of Rights of Way; b) Complete design; c) Advertise for construction bids; d) Award construction contract; e) Start construction; f) Complete construction.
3) Complete Phase 2B Wastewater Treatment Plant Expansion.
   a) Advertise for construction bids; b) Award construction contract; c) Start construction; d) Complete construction.
4) Adopt new Citywide Infrastructure Master Plans.
5) Include green technologies in infrastructure solutions (e.g. roundabouts, dual use of storm drain facilities, traffic signal coordination).

Goal #2

Facilitate the Completion of Measure V Amenities

1) Revisit Measure V amenities planning (e.g., aquatics center, multi-generational gymnasium, legacy fields).
2) Advance Measure V amenity planning.
3) Implement design of Measure V amenity.
4) Break ground on Measure V amenity.

Goal #3

Provide City Programming and Events That Bolster Quality of Life

1) Reinstitute special events, Parks & Recreation, and Cultural Arts programming in alignment with Public Health guidelines.
2) Reinstitute special events, Parks & Recreation, and Cultural Arts programming to pre-COVID levels.

Goal #4

Implement Affordable Housing Initiatives

1) Facilitate the development of affordable housing via affordable housing-focused policies and initiatives.
2) Pursue, encourage, and incentivize non-profit affordable housing developers to build in Tracy.
3) Approve Scope of Work to begin Council identified workforce/affordable housing policy changes.
4) Streamline multi-family permit process by removing requirements for Conditional Use Permits.
5) Amend Accessory Dwelling Unit (ADU) ordinance and develop "off-the shelf" ADU example designs.
6) Amend parking requirements for multi-family developments.
7) Amend zoning ordinance development standards.
8) Evaluate potential amendments to the Growth Management Ordinance (GMO).

City Council Strategic Priorities 2021-2023

Goal Number.Objective	Lead Department/Program	Supporting Department/Program
Goal 1.1; 1.2	Development Services/Engineering	Operations and Utilities/Streets
Goal 1.3	Operations and Utilities/WW Utilities	Development Services/Engineering
Goal 1.4; 1.5	Development Services/ Engineering and Planning	Operations and Utilities/All
Goal 2.1; 2.2; 2.3; 2.4	Parks and Recreation/Parks Planning	Development Services/Engineering
Goal 3.1; 3.2	Parks and Recreation/Recreation	Parks and Recreation/Parks Planning
Goal 4.1; 4.2; 4.3; 4.4	Development Services/Planning	Housing and Mobility/Housing and Economic Development
Goal 4.5; 4.6; 4.7; 4.8	Development Services/Planning	Housing and Mobility/Housing and Economic Development



ECONOMIC DEVELOPMENT

Purpose: To enhance the competitiveness of the City while further developing a strong and diverse economic base.

Goal #1

Support Local Businesses Impacted by COVID-19

1) Support local businesses and streamline the process for businesses to reopen in accordance with public health regulations.
2) Coordinate with the Tracy Chamber of Commerce and Tracy City Center Association (TCCA) to develop and implement a "Shop Tracy" marketing and outreach campaign.
3) Administer remaining funds for the Small Business Relief Grant Program and other small business loans.
4) Coordinate a roundtable discussion and response to industry needs.
5) Award FY 2021-22 Community Development Block Grant funding.
6) Implement FY 2021-22 Community Development Block Grant funding.

Goal #2

Continue to Support Valley Link

1) Respond and provide feedback on the Valley Link Environmental Impact Report (EIR).
2) Maintain quarterly contact with Valley Link Executive Director.
3) Rezone industrial land on 3rd Street near the downtown bowtie area for residential development.
4) Continue lobbying efforts at State and Federal level in support of funding for Valley Link.
5) Participate in Valley Link board meetings.

Goal #3

Continue to Advance Transit Oriented Development (TOD) Opportunities

1) Approve Scope of Work to begin Transit Oriented Development (TOD) Plan.
2) Conduct TOD Stakeholder and community outreach meetings.
3) Draft land use conceptual plans and alternatives.
4) Conduct market and fiscal analyses.
5) Draft TOD Specific Plan.
6) Prepare Administrative Draft Environmental Impact Report.

Goal #4

Attract Businesses and Jobs That Meet the Needs and Desires of the Community

1) Conduct Council workshop on the City's Economic Development efforts and strategies.
2) Develop FY 21-23 Economic Development Strategic Plan.
3) Update the City's retail and industrial business attraction list.
4) Develop and implement a marketing campaign to attract specific businesses and industries.
5) Promote the City at trade shows and industry events (post pandemic).

Goal #5

Develop Policies to Target New Jobs in Innovative Industries

1) Complete issuance of cannabis business permits.
2) Complete Conditional Use Permit processes for cannabis Business Permit holders.
3) Initiate second round of Cannabis Business Permits.
4) Identify and market industrial properties attractive to Electric Vehicle (EV) testing and development.
5) Initiate marketing for enhancement of the green economy cluster and develop strategies for business growth and attraction.
6) Rezone and complete environmental review for the Chrisman Road property to attract innovation industry tenants.

Goal #6

Pursue Smart Growth Strategies for Balanced Growth in the City

1) Conduct Council workshop on residential growth management.
2) Conduct Council workshop on General Plan Land Use and Circulation Elements, and the Transportation Master Plan.
3) Rezone Tracy Westside (Gateway) property for mix of land uses to attract businesses, future hospital, range of residential, and various types of assisted and independent/senior housing.
4) Pursue zoning ordinance amendments to increase residential densities.

City Council Strategic Priorities 2021-2023

Goal Number and Objective	Lead Department/Program	Supporting Department/Program
Goal 1.1; 1.2; 1.4	Housing and Mobility/Economic Development	Development Services/Planning
Goal 1.3; 1.5; 1.6	Housing and Mobility/Economic Development	Finance/Accounting
Goal 2.1; 2.2	Housing and Mobility/Transportation	Development Services/Planning
Goal 2.3	Development Services/Planning	Housing and Mobility/Transportation
Goal 2.4; 2.5	Housing and Mobility/Transportation	City Manager's Office
Goal 3.1-6	Development Services/Planning	Housing and Mobility/Transportation
Goal 4.1-5	Housing and Mobility/Economic Development	City Manager's Office
Goal 5.1; 5.2; 5.3	Development Services/Planning	Police/Administration
Goal 5.4; 5.5	Housing and Mobility/Economic Development	Development Services/Engineering
Goal 5.6	Development Services/Planning	Housing and Mobility/Transportation
Goal 6.1	Development Services/Planning	Housing and Mobility/Housing and Economic Development
Goal 6.2; 6.3; 6.4	Development Services/Planning	Development Services/Engineering



GOVERNANCE

Purpose: To enhance fiscal stability, retain and attract new talent, improve the use of technology, and enhance transparency for the betterment of the Tracy community.

Goal #1

Model Good Governance, Teamwork, and Transparency

1) Evaluate City advisory bodies' scope and policy framework and provide recommendations to Council.
2) Conduct Advisory Bodies Code of Conduct Training.
3) Identify Council public service announcement opportunities within available budget.

Goal #2

Ensure Short- and Long-term Fiscal Health

1) Develop and provide policy recommendations to balance the City's budget.
2) Adopt Council Budget Principles.
3) Develop a Financial Sustainability Plan to address long-term fiscal challenges.
4) Update City Purchasing Policy.
5) Develop City Grant Policy.
6) Complete Rate and Fee Studies: Solid Waste, Wastewater, Citywide, Core Fees, Master Impact Fees.
7) Initiate Cost Allocation Study; create replacement schedules for Vehicle and Equipment; building maintenance; Information Technology.
8) Develop long-term funding options for City Services, including but not limited to road and park maintenance and replacement (City, LMD, and CFD).
9) Develop funding plan for fire station construction.
10) Continue implementation of the Fiscal Sustainability Plan.

Goal #3

Increase Public Awareness Around City Finances and Other Civic Matters

1) Conduct informational, virtual Council/Community Workshops.
2) Partner with local community organizations to showcase City services.
3) Develop and implement public service announcements via the City's social media platforms.

Goal #4

Enhance Community Engagement Through Technology

1) Conduct National Community Survey (NCS) to better assess community priorities.
2) Implement new City website content management system (CMS).

City Council Strategic Priorities 2021-2023

Goal Number and Objective	Lead Department/Program	Supporting Department/Program
Goal 1.1	City Manager's Office	Finance/Administration
Goal 1.2	City Attorney's Office	City Manager's Office
Goal 1.3	City Manager's Office	Finance/Administration
Goal 2.1; 2.2; 2.3	Finance/Budget	City Manager's Office
Goal 2.4; 2.5	Finance/Accounting	City Attorney's Office
Goal 2.6	Operations and Utilities. Development Services/Engineering	Finance/Budget
Goal 2.7	Finance/Budget	Operations and Utilities
Goal 2.8	Finance/Budget	Parks and Recreation/Parks Maintenance
Goal 2.9	Development Services/Engineering	Finance/Budget
Goal 2.10	Finance/Budget	City Manager's Office
Goal 3.1-3	City Manager's Office	City Attorney's Office
Goal 4.1-2	City Manager's Office	City Attorney's Office



PUBLIC SAFETY

Purpose: To enhance community safety by promoting a responsive public safety system that includes civic engagement and partnerships, community involvement, public education, and prevention, intervention, and suppression services that meet the needs of Tracy residents.

Goal #1

Support COVID-19 Public Health Recovery

1) Coordinate with the San Joaquin County Public Health Department and Office of Emergency Services to implement and manage a Vaccination Plan in Tracy.

Goal #2

Implement the Adopted Homelessness Strategic Plan

1) Secure capital funding to construct a Temporary Emergency Housing Facility (Arbor Rd Project).
2) Secure ongoing funding to operate the facility.
3) Partner and contract with shelter service providers to operate the facility.
4) Coordinate/facilitate regular meeting with local homeless service providers to better deliver homeless/social services to the community.
5) Identify local, state, and federal funding opportunities to continue to address homeless support services during the COVID-19 pandemic.

Goal #3

Strengthen Citywide Emergency Operations Preparedness

1) Coordinate with the San Joaquin County Public Health Department and Office of Emergency Services to implement and manage a Vaccination Plan in Tracy.

Goal #4

Continue to Strengthen Community Safety Through Crime Prevention Reduction Activities

1) Continue to enhance and implement the use of technology (such as social media, stationary cameras, drones, and crime analytics) to generate evidence based intelligence to enhance enforcement efforts.

Goal #5

Complete Phase 2 of Personnel Transition Plan with SSJCFA

1) Complete and Present Fiscal Analysis of the South San Joaquin County Fire Authority (SSJCFA) Personnel Transition Plan (Phase 2) to Council.
2) Coordinate with SSJCFA to present the Personnel Transition Plan (Phase 2) to Council.

Goal #6

Implement Equity and Empowerment Strategies/Initiatives

1) Continue supporting policies and best practices that prevent police violence, as referenced in the approved Tracy Equity and Empowerment Initiative.
2) Continue to participate in training opportunities focused on fairness in policing, de-escalation strategies, implicit bias, cultural competency, and officer wellness.
3) Present use of force data to Council through the Tracy Police Department Annual Report and publish online for public viewing.

City Council Strategic Priorities 2021-2023

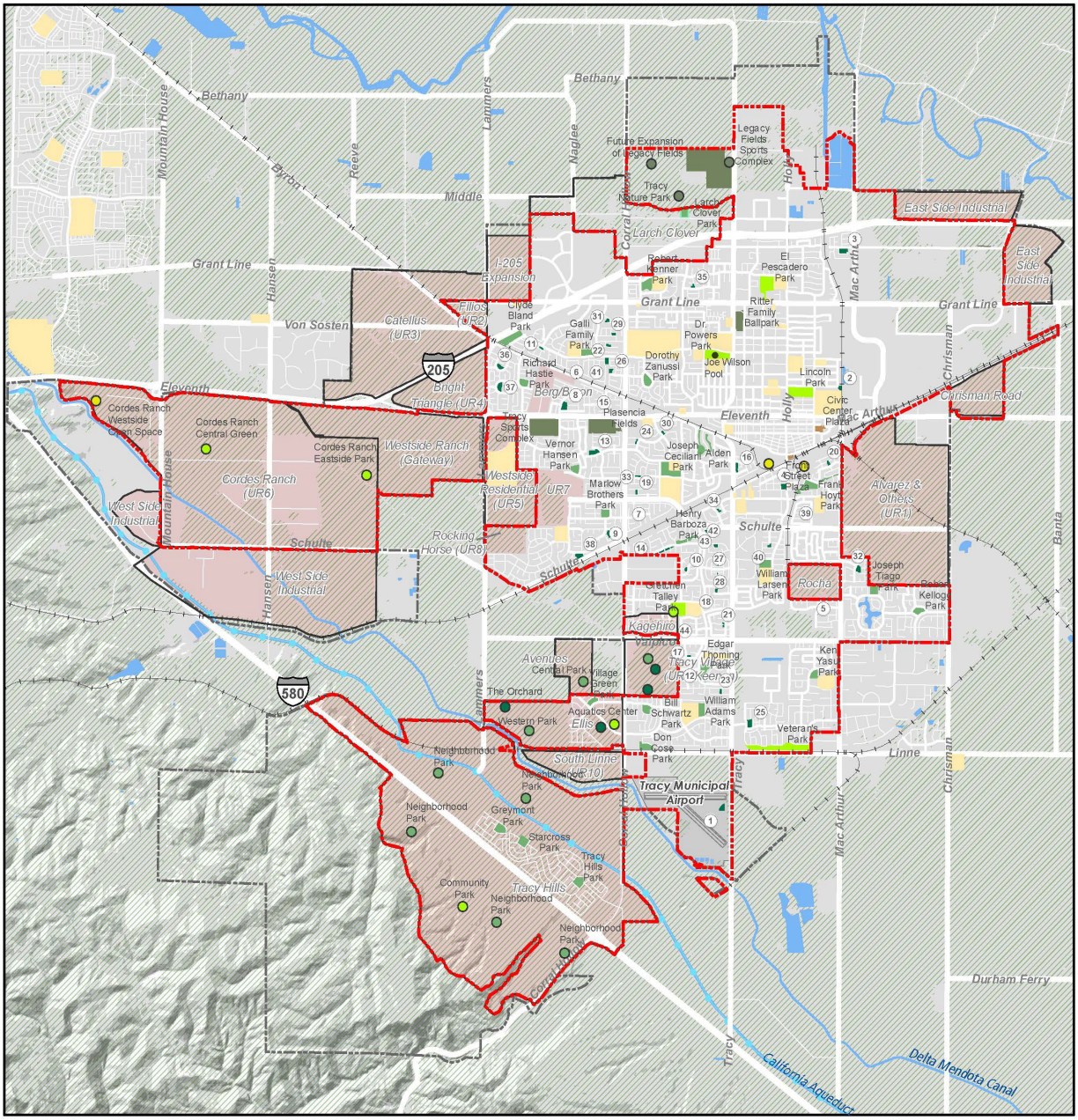
Goal Number and Objective	Lead Department/Program	Supporting Department/Program
Goal 1.1	City Manager's Office	Human Resources/Administration
Goal 2.1-5	Housing and Mobility/Housing	Finance/Budget
Goal 3.1	Human Resources/Administration	City Manager's Office
Goal 4.1	Police/Administration	City Attorney's Office
Goal 5.1; 5.2	City Manager's Office	Finance/Budget; Human Resources/Administration
Goal 6.1; 6.2; 6.3	Police/Administration	Human Resources/Administration

NAME/ADDRESS	Acreage	Ball Fields	Basket-Ball	BBQ	Horse Shoes	Musical Equip.	Off-Street Parking	Picnic Tables	Play Area	Rest Room	Shade Stucture	Skate Element	Soccer	Tennis	Volley-Ball	Walking Path	Water Feature	Special Amenities
★ **Bland (Clyde) Park** 1803 Blandford Ln.	8.67	●	●	●			●		●	●	●		●			●		
★ **Ceciliani Park** 1630 Cypress Dr.	12.37			●			●	●	●	●	●			●	●	●		
★ **Civic Center Plaza** 365 E. 9th St.	2.93						●									●		
★ **Dr. Powers Park** 900 W. Lowell Ave.	11.30			●			●	●	●	●	●			●				Disc Golf
★ **Galli Family Park** 2341 West Lowell Ave.	4.63	●					●		●	●	●		●			●		Bocce Ball
★ **Greymont Park** 6474 Greymont Dr.	3.91			●			●	●	●	●	●					●		
★ **Hoyt Park** 280 E. 3rd St.	6.44			●	●		●	●	●	●	●			●	●	●		
★ **Kellogg Park** 2224 Pellier St.	4.08		●						●		●			●		●		
★ **Kenner Park** 1850 Kavanagh Ave.	6.01		●	●				●	●	●	●			●	●	●	●	
★ **Larsen Park** 1401 South Central Ave.	5.10						●		●	●				●		●		
★ **Legacy Fields Sports Complex** 4901 N. Tracy Blvd.	72.20	●					●	●		●	●		●					
★ **Lincoln Park** 200 Eaton Ave.	13.74	●		●			●	●	●	●	●					●	●	
★ **Marlow Brothers Park** 225 Adaire Ln.	3.87		●						●		●				●			
★ **Plasencia Fields** 2200 Krohn Rd.	20.96						●						●					
★ **Ritter Ball Park** 2300 N. Tracy Blvd.	10.82	●						●		●			●					Field Lights
★ **Talley (Gretchen) Park** 1500 Dove Dr.	11.24			●					●		●					●	●	Roller Hockey
★ **Thoming Park** 1100 Cambridge Pl.	5.31		●	●			●	●	●	●	●			●	●	●		
★ **Tiago (Joseph) Park** 1260 Eastlake Cir.	4.02	●	●				●		●		●							
★ **Tracy Hills Park** 6895 Tracy Hills Drive	3.83			●			●	●	●	●	●							
★ **Tracy Sports Complex** 955 Crossroads Dr.	27.02	●		●			●		●	●	●		●			●		Field Lights
★ **Starcross Park** 6591 Starcross Dr.	3.61		●	●			●	●	●	●	●					●		
★ **Veterans Park** 238 Glenhaven Dr.	15.80	●	●	●			●	●	●	●	●	●	●			●		Field Lights
★ **Zanussi Park** 1500 Promenade Cir.	4.99			●					●	●						●		
Abbott Park 2286 Stalsburg Dr.	0.54							●	●							●		
Adams Park 4089 English Oak Ave.	4.69							●	●		●		●	●		●		
Alden Park 600 Sequoia Blvd.	3.51			●				●	●		●							
Allen Park 2462 Dorset Ln.	0.81		●						●		●							
American Legion Park 5749 S. Tracy Blvd.	1.27									●								
Bailor/Hennan Park 1893 Golden Leaf Ln.	0.48		●						●		●							
Barboza Park 925 Bogetti Ln.	3.27		●	●				●	●		●	●		●				
Busch Park 1204 Crossroads Dr.	2.41		●						●		●							
Chadeayne (J. Kingsley) Park 2130 Robert Gabriel	1.72				●			●	●		●							
Costa Park 1421 Claremont Dr.	0.53		●						●		●							
Cose (Don) Park 1780 Whirlaway Ln.	3.79		●					●	●		●							
Eagan Park 2751 Oxford Ln.	0.53							●	●		●							
El Pescadero Park 250 Kavanagh Ave.	14.62		●				●		●	●		●				●		Dog Park
Emhoff Park 1407 Jonathan Pl.	0.48		●	●				●	●		●					●		
Erb Park 2264 Barcelona Dr.	2.53		●					●	●		●							
Evans Park 1730 Parkside Dr.	1.10		●	●				●	●		●					●		

NAME/ADDRESS	Acreage	Ball Fields	Basket-Ball	BBQ	Horse Shoes	Musical Equip.	Off-Street Parking	Picnic Tables	Play Area	Rest Room	Shade Stucture	Skate Element	Soccer	Tennis	Volley-Ball	Walking Path	Water Feature	Special Amenities
Fabian Park 1191 Valencia Dr.	1.01		●					●	●									
Fine Park 1396 Franklin Ave.	0.64																	
Fisher (Jack) Park 564 Centre Court Dr.	2.00		●					●	●		●							
Fitzpatrick Park 1355 Bluegrass Ln.	0.46		●	●				●			●					●		
Glover Park 584 Pescadero Ave.	2.14		●	●					●									
Golden Spike Park 1840 Kern St.	0.50		●					●	●									
Hanson Park 405 Jill Dr.	3.46		●	●	●				●		●							
Harvest Park 71 Fireside Ln.	0.47		●					●	●		●							
Hastie Park 1384 Lankershire Dr.	3.43		●						●		●							
Huck Park 501 Wagtail Dr.	0.51					●		●	●		●							
Icardi Park 2505 Russell St.	0.40								●									
Kelly Park 2155 Tammi Ct.	0.75		●					●	●		●							
Kimball Park 3765 Sudeley Dr.	0.52		●	●					●		●							
Kit Fox Park 705 Fox Hollow Wy.	0.56							●	●		●							
Lowes Park 4412 Regis Dr.	1.99								●		●					●		
McCray Family Park 2125 Fieldview Dr.	0.80							●	●		●							
McDonald Park 25 N. Central Ave.	1.46		●						●	●	●						●	Handball Courts
Mount Diablo Park 1685 Tahoe Cir.	0.41							●	●									
Mount Oso Park 2025 Tahoe Cir.	0.43								●									
New Harmon Park 2131 Hillcrest Dr.	0.51		●					●	●		●							
Patzer Park 850 Alden Glen Dr.	0.50								●		●							
Pombo Family Park 2112 Joseph Damon Dr.	0.51		●	●				●	●		●							
Raymond (Jim) Park 1458 Sentinel Drive	1.49		●						●		●							
Rippin (Naomi) Park 1871 Tennis Ln.	0.56							●	●									
Sister Cities Park 420 Morris Phelps Dr.	0.50			●					●		●							
Slayter Park 1405 Suellen Dr.	0.49							●	●		●							
North Souza Family Park 1904 Thelma Loop	1.59								●		●							
South Souza Family Park 3164 Antonio Loop	2.30		●	●				●				●						
Sparks Park 2428 Carol Ann Dr.	1.75		●						●		●							
Stevens Park 200 Mount Eden Cir.	1.42		●					●	●							●		
Sullivan Park 105 Henry Ct.	0.51					●			●									
Schwartz (Bill) Park 1752 Peony Ln.	3.42		●	●				●	●		●	●				●		
Thrasher (Dorlane) Park 1600 Joseph Menusa Ln.	1.18								●		●							
Tracy Press Park 731 Weeping Willow Ln.	0.52							●	●		●					●		
Valley Oak Park 890 Larkspur Dr.	0.50		●						●									
Village Green Park 2265 Ellis Town Dr.	2.85					●		●	●		●					●		Bocce Ball
Westside Pioneer Park 1391 Hepburn Ct.	0.51							●	●		●					●		
Yasui Park 516 Glenbriar Cir.	3.10								●									

PARK FACILITES MAP

Tracy Park System



- Tracy City Limit
- Sphere of Influence
- Aqueduct
- Rivers/ Canals/ Ponds
- Agriculture / Undeveloped
- Airport
- Future Development Area
- School Sites

Proposed Parks Classification

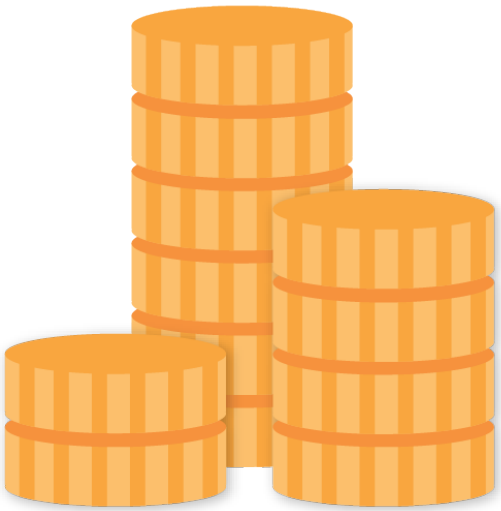
- Existing / Planned
- Mini
- Neighborhood
- Community
- Special Use
- Sports Complex
- County-owned Park
- Community or Recreation Center

Existing Mini Parks

1. American Legion Park
2. Fine Park
3. A.R. Glover Park
4. McDonald Park
5. Clyde Abbott Park
6. Dr. Ralph Allen Park
7. Bailor/Hennan Park
8. Daniel Busch Park
9. J. Kingsley Chadeayne Park
10. Evelyn Costa Park
11. Eagan Family Park
12. Albert Emhoff Park
13. John Erb Park
14. Dorothy Evans Park
15. Fabian Family Park
16. Jack Fisher Park
17. Barbara Fitzpatrick Park
18. Golden Spike Park
19. Harvest Park
20. Lester Huck Park
21. Fred Icardi Park
22. George Kelly Park
23. John Kimball Park
24. Kit Fox Park
25. William Lowes Park
26. McCray Family Park
27. Mount Diablo Park
28. Mount Oso Park
29. New Harmon Park
30. Robert Patzer Park
31. Pombo Family Park
32. Jim Raymond Park
33. Naomi Rippin Park
35. Tom Slayter Park
34. Sister Cities Park
36. Souza Family Park North
37. Souza Family Park South
38. Joan Sparks Park
39. Florence Stevens Park
40. Larry Sullivan Park
41. Dorlane Thrasher Park
42. Tracy Press Park
43. Valley Oak Park
44. Westside Pioneer Park

N 0 0.325 0.65 1.3 Miles

Fund Level



THIS PAGE INTENTIONALLY LEFT BLANK

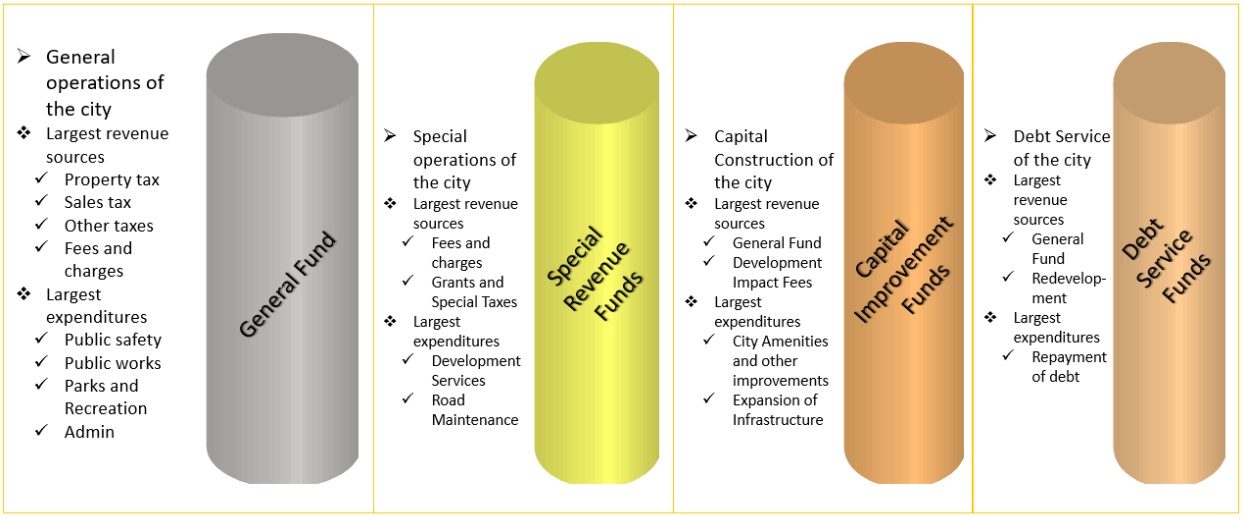
FUND ACTIVITY

The City of Tracy's fiscal activities are budgeted and accounted for through the use of funds. A fund is a separate fiscal entity, which is self-balancing and free standing. The use of funds enables the maintaining of separate records for particular purposes. GFOA recommends that every state or local government that uses fund accounting establish clear criteria for determining whether a given fund in its accounting system should be treated as a fund for purposes of external financial reporting. The application of these criteria to individual funds should be documented and then periodically reviewed to take into account changes in circumstances (for example, a significant decrease in a revenue source reported as a separate special revenue fund). A government's periodic review of its fund structure ought to specifically consider whether the goals of general purpose external financial reporting could better be achieved by combining similar funds in the accounting system into a single fund for financial reporting purposes. For example, for budget reporting, all Special Assessment and small Special Revenue funds are consolidated in this financial plan.

The fund categories are: Governmental Funds, Proprietary Funds, and Fiduciary Funds. The eight fund types are: General, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Services, Trust, and Agency. Below is a list of City funds by fund type.

Definition of Fund Types:

Governmental Funds – Funds generally used to account for tax-supported activities.

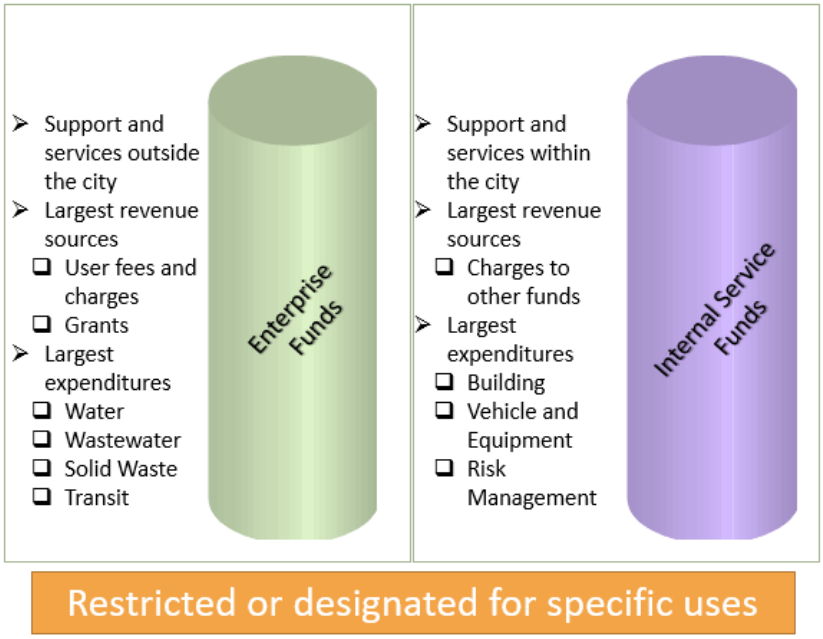


- The General Fund is the primary operating fund of the City. The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management practice to be accounted for in another fund.
- Special Revenue Funds (SRFs) account for the proceeds of specific revenue sources that are restricted by law or committed to expenditures for specific purposes. Primary sources of SRF revenue are federal, state, local, private grants, and contractual agreements. Special revenue funds are used to account for and report the proceeds of specific revenue sources that are

restricted or committed to expenditure for specified purposes other than debt service or capital projects.

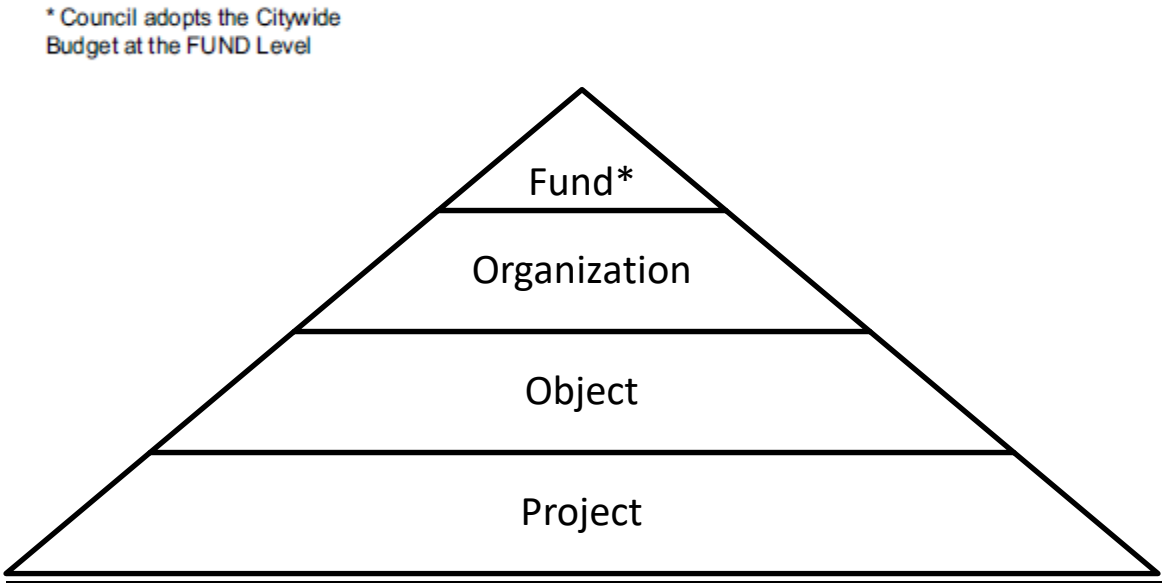
- Capital project funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Debt service funds are used to account for accumulations of resources that are restricted, committed, or assigned to expenditure for principal and interest.

Proprietary Funds – Funds used to account for a government's ongoing organizations and activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges or on a cost reimbursement basis.



- Enterprise Funds are established to account for activities of a government that provide goods or services primarily to the public at large on a consumer charge basis. Most business-type activities of a government are accounted for and reported in this fund.
- Internal Service funds are established to finance, administer, and account for departments or agencies of a government whose exclusive or nearly exclusive purpose is to provide goods or services (e.g. central garage services) to the government's other departments on a cost-reimbursement basis.

City of Tracy Account Structure



The City's financial system is organized around a structure that is commonly found in most public agencies.

Fund

Each fund represents a self-balancing group of accounts and a balance sheet that allows for the segregation of resources from all others maintained by the City. For example, the General Fund accounting structure accumulates, and tracks monies collected for the purpose of providing the services that fulfill the general government role of the City. These costs include those for central administration including the City Manager's Office, Human Resources, and the Finance Department. Other general government costs included are Police, Fire Protection and Parks and Recreation.

Organization

The organization or org code identifier is used within the City's accounting system to identify a specific program assigned to a department division. Thus, a single department can have one or more organization codes assigned to it to capture revenues and expenses for each separate function.

Object

The basic unit of the City's accounting structure is the object code. The purpose of the object code is to provide a means for separating each type of revenue and expense from another. For example, full-time salaries are charged to Object Code 5101.

Project

A project tracks Capital and or a specific revenue or expense. For example, Capital Improvement Projects have multiple levels of costs, i.e. Engineering-Design, Construction and Administration and each level contains a budget. Within each project, there could be specific revenue funding the project such as grant revenue or city contribution.

FINANCIAL PLANNING

ECONOMIC OUTLOOK

Long-term Fiscal Planning: The City Council of Tracy remains committed to maintaining fiscal sustainability while providing high quality public safety, public works, and community development to meet its existing and future needs. In 2020, the Council adopted a two-year Strategic Priority Work plan and identified desired outcomes related to the City's social, economic, organizational, and environmental landscape. The Council adopted a governance strategy designed to retain and attract talent, enhance fiscal stability, improve the use of technology, and enhance transparency for the betterment of the community. In response, a set of strategic priorities, goals and objectives were adopted to carry out the vision of the City Council. The Council's strategic priorities, along with their goals and objectives, are the foundation for development of the budget and forecast.

The City prepares a ten-year fiscal plan annually as a tool for the Council to meet these strategic priorities and budget development. The City's fiscal strategy includes the creation of a financial forecast to evaluate current and future fiscal conditions and is to guide policy and programmatic decisions. As part of building the multi-year forecast, the City uses information based on past, current, and projected financial conditions and has developed and maintains several tools to provide analytic measurements of future fiscal impacts. First, the ten-year forecast includes two separate actuarial studies to analyze the impacts of employee retirement benefits on the City's finances over time. One is focused on the fiscal impacts of pension and one on retiree medical costs. These reports are updated every 2-3 years based on Government Accounting Standards Board (GASB) rules. Secondly, the City has three separate studies on revenue forecasts based on economic trends surrounding short and long-term retail and housing markets. The City overlays each of these studies into the planning documents to create a multi-faceted approach to fiscal analysis and planning.

The goal of the City's annual Operating and Capital budget is to provide a plan that allocates resources to meet the needs and desires of Tracy's residents. It balances City revenues and costs with community priorities and requirements. In preparing the FY 2022/23 Operating and Capital Budget, City staff reviewed the FY 2021/22 amended budget and estimated the expenditures and revenues anticipated for the next year, FY 2022/23. These trends are then applied to the short term (first five-years) to see projected outcomes. It reflects current market conditions, both for revenues and expenditures. The long-term (5-10 years) forecast applies a more conservative revenue and expenditure trends that are indicative of the restrictiveness of revenues while applying current spending to measure the City's ability to sustain a fiscally balanced budget.

The economy is recovering both in housing prices that bolster property tax and diversification in commercial and retail that grows and strengthens the City's sales tax, hotel, and business tax revenues. With that being said, the economy has natural growth and contractions that are outside of the City's control. Even with solid financial planning and long-term forecasting, not all future outcomes can be predicted. Knowing that, the City has positioned itself well by building financial reserves, adopting strong fiscal policies, and passing important revenue measures to support City services. However, even with these proactive steps, the City, like other agencies, will continue to be faced with unmet needs in an environment where resources are limited.

This has helped identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, funding obligations, or community services. The

City uses the five-year financial forecast as a management tool to best anticipate inflows and outflows of City resources in the short-term, then projects out these trends into the longer ten-year model to ensure budget sustainability. Modeling of long-term strategies also allows marginal shifts to occur over time to maintain healthy reserves while still actively improving services to the public. The forecast has become an integral part of the annual and mid-budget process.

General Fund Fiscal Challenges and Recovery: Almost two years ago, the world as everyone knew it changed and disrupted a growing and thriving economy. COVID-19 emerged, causing a global pandemic that turned humanity's life upside down. From individual isolation to an abrupt disruption of international economies, uncertainty became the new normal. This uncertainty eventually extended to the City's ability to address its existing budgetary shortfall given the fiscal impact on Tracy's local economy. Before the pandemic, the City's expenditures were increasing faster than the revenue to support them. The City was projected to have a third year of drawing down reserves in FY 2020-21 and was at risk of having reserves drop below the City's General Fund reserve policy. This challenge coupled with the economic impacts of the pandemic only highlighted the City's structural deficit in 2020.

Shortly after the adoption of the FY 2021/22 Operating and Capital Budget, the City received the January-March 2021 Sales Tax (Bradley Burns State Sales Tax) disbursement from the State of California Department of Tax Franchise Administration (CDTFA), which resulted in a significant change in the City's estimated revenues. The result was due to a recent change in tax reporting by a predominant sales tax producer. This reporting change shifted the tax allocation from a statewide allocation through the County sales tax pool where the tax was distributed pro-rata throughout the State to a local sales tax allocation based upon the businesses' point-of-sale or fulfillment of the sale. The change will have a significant and material impact on the City's General Fund revenues; nearly doubling the current Sales Tax revenues for the City. The estimated revenues from the reporting change that resulted in a revenue growth of over $5 million a quarter. In FY 2020/21, the General Fund estimated Sales Tax is expected to have an additional $10 million over the estimated budget and in FY 2021/22, the General Fund estimated Sales Tax is expected to be $25 million over the adopted budget. With new ecommerce businesses expected to open in FY 2022/23, the Sales Tax forecast is expected to grow an additional $12M next year plus the economy growth of 5% for the next 2-3 years.

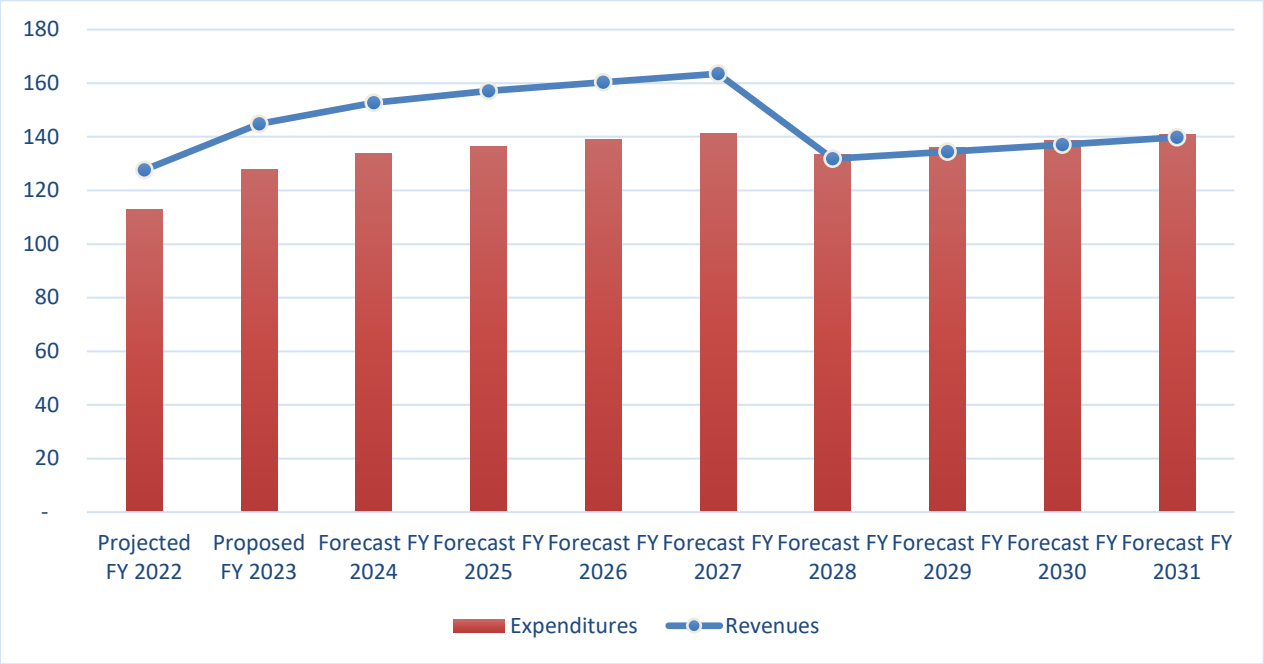
Table 2: 10-Year General Fund Forecast

(In Millions)

	Projected FY 2022	Proposed FY 2023	Forecast FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Revenues	128	145	153	157	160	164	132	134	137	140
Expenditures	113	128	134	136	139	141	134	136	139	141
Surplus/(Deficit)	15	17	19	21	21	23	-2	-2	-2	-1

**The General Fund Budget in years 2028/2031 is considered balanced as the deficit is less than a 1% margin of error for either revenue/expenditures.*

Chart 1: 10-Year Revenue and Expenditure Projections
(In Millions)

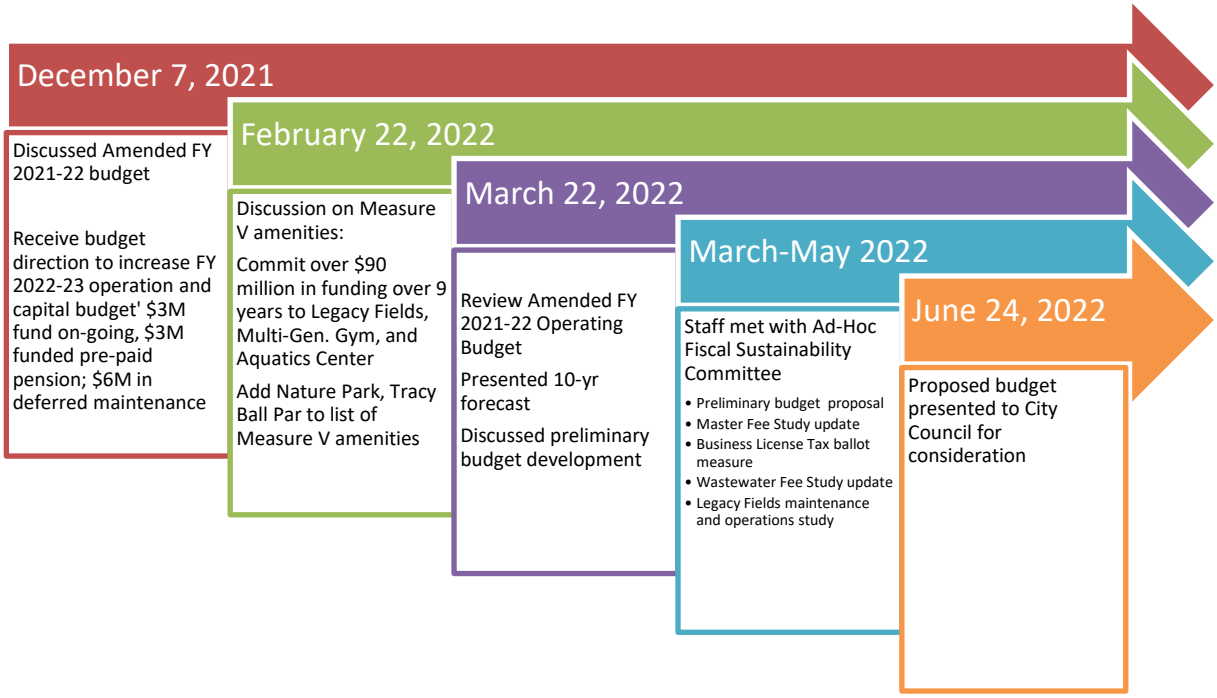


COUNCIL BUDGET WORKSHOPS

Budget Process

The Tracy Municipal Code requires that the City Council adopt a budget by no later than the close of the Fiscal Year (June 30). This annual budget serves as the foundation for the City's financial planning and control. The budget is prepared by fund, by department, and by program. The Finance Department maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) is the department level and within a single fund. The City Manager may authorize transfers between administrative control accounts within a department or within a capital project. Supplemental appropriations during the year must be approved by the City Council. Any transfer of appropriations between departments in the operating budget or between capital projects in the capital budget also requires City Council approval. For further information concerning the City's budgetary procedures, see the City's Budget Policies and Resolutions (Chapter 7).

The City's Fiscal Year runs from July 1 to June 30. The proposed Fiscal Year 2022/23 budget was released on June 10, 2022. A public hearing was held on June 24, 2022, where the City Council reviewed and considered the proposed operating budget prepared by City staff. The public hearing provided the opportunity for City Council to discuss the budget and to modify the proposed budget to reflect the Council's priorities. The meeting also permitted public comment and participation in the budget process. Copies of the budget are available for public viewing at the City's Public Library and at City Hall. The City Council adopted the Fiscal Year 2022/23 Operating and Capital Budget on June 24, 2022.



In the development of the FY 2022-23 Operating and Capital General Fund budget, the City Manager held three budget workshops with the City Council and four meetings with the City Council's Ad-Hoc Fiscal Sustainability Committee. Beginning on December 7, 2021, the City Manager, along with Finance Director and Budget Officer, presented a revised FY 2021-22 financial outlook for the City Council. With direction from the City Council's Ad-Hoc Fiscal Sustainability Committee (Ad-hoc), the City Manager presented various options for fiscal resiliency and operational efficiencies.

The City Manager held two capital budget workshops with the City Council. First, on February 22, 2022, the City Council held a comprehensive discussion on their current direction to fund amenities from General Fund Measure V Sales Tax revenues. During this meeting, the City Council passed a motion to allocate $40 million ($31 million from Measure V and $9 million other sources), expand debt financing to include the Multi-Generational Recreation Center for $31 million and committing Measure V reserves to the Aquatic Center's $55 million (City) budget and avoid phasing of the project. Along with committing $3 million in Measure V funds to begin the feasibility and design study of Ritter Family Ball Park and $1 million for the design of phase 1 of the Nature Park.

Over the last few budget cycles, departments have begun evaluating capital improvement needs and have compiled a five-year Capital Improvement Plan (CIP) Outlook into the FY 2022-23 budget planning. The CIP Outlook is a comprehensive five-year capital improvement plan designed to identify projects to construct, repair, maintain, or replace the City's infrastructure, which is consistent with the City Council's Strategic Priorities. The workshop held on March 22, 2022, provided the City Council with an overview of the proposed FY 2022-23 Capital Budget, as well as the proposed five-year FY 2022-2027 Capital Improvement Plan (CIP) Outlook. The five-year CIP Outlook is an essential part of the overall Capital Budget development to strategically plan for the community's long-term capital maintenance, improvement, and replacement needs. Finally, on June 24, 2022, the City Council held a public hearing on the City's Operating and Capital budget to allow for discussion and public input on the proposed budget.

COUNCIL FISCAL SUSTAINABILITY AD HOC COMMITTEE

In response to a set of strategic priorities, goals and objectives were adopted to carry out the vision of the City Council, the City prepares a ten-year fiscal plan annually as a tool for the Council to meet these strategic priorities. The City's fiscal strategy includes the creation of a financial forecast to evaluate current and future fiscal conditions and is to guide policy and programmatic decisions. As part of building the multi-year forecast, the City uses information based on past, current, and projected financial conditions. The City has developed and maintains several tools to provide analytic measurements of future fiscal impacts. First, the ten-year forecast includes two separate actuarial studies to analyze the impacts of employee retirement benefits on the City's finances over time. One is focused on the fiscal impacts of pension obligation and the other focuses on retiree medical costs obligations. Secondly, the City has three separate studies on revenue forecasts based on economic trends surrounding short and long-term retail and housing markets. The City overlays each of these studies into the planning documents to create a multi-faceted approach to fiscal analysis and planning.

This has helped identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, funding obligations, or community services. The City uses the five-year financial forecast as a management tool to best anticipate inflows and outflows of City resources in the short-term, then projects out these trends into the longer ten-year model to ensure budget sustainability. Modeling of long-term strategies also allows marginal shifts to occur over time to maintain healthy reserves while still actively improving services to the public. The forecast has become an integral part of the annual and mid-budget process.

On May 19, 2020, the City Council adopted Resolution 2020-067, which formed a Council Fiscal Sustainability Ad-Hoc Committee (Ad-Hoc Committee) to guide the development of a long-term strategic plan to ensure the City can meet the growing service needs of the community. The Committee's scope was to provide policy guidance as it relates to the development of a multi-year fiscal sustainability plan to address the City's FY 2020-21 structural deficit and impacts associated with COVID-19. Since July 2020, the Ad-Hoc Committee has met regularly with the City Manager, Finance Director and Budget Officer to discuss the City's fiscal condition and explore long-term strategies to improve the City's fiscal health.

Specific discussion items included:

- Governmental Budgeting
- City Adopted Budget
- Financial Forecasting Tools and Practices
- City's 5-Year and 10-Year Financial Forecast
- Budget Policy Framework for Decision Making
- Short- and Long-Term Budget Strategies
- Tracy Guiding Budget Principles
- Tracy Fiscal Sustainability Strategies

Guiding Budget Principles and Fiscal Sustainability Strategies

The initial proposed budget for Fiscal Year 2021/22 expected a $5.4 million deficit. As mentioned above, at the beginning of FY 2020/21, the City's ten-year forecast showed year-over-year decline in reserves.

The City's expenses were outpacing revenues despite a thriving housing and commercial market. Fast forward one year to the last quarter of FY 2020/21, the City received the January-March 2021 Sales tax disbursement from the State of California Department of Tax Franchise Administration (CDTFA), which resulted in a significant change in the City's estimated General Fund revenues. The result was due to a recent change in tax reporting by a predominant e-commerce business located within Tracy. This reporting change shifted the tax allocation directly to Tracy as the point-of-sale jurisdiction. Prior to this, the e-commerce business reported California Bradley Burns Sales Tax through the County sales tax pool where the tax was distributed pro-rata throughout the State regardless of the location of the distribution center from which the goods shipped. The change will have a significant and material impact on the City's General Fund revenues; nearly doubling the prior year Sales Tax revenues for the City.

Despite the restrictive economic conditions brought on by the pandemic, high inflation, and market shortages, the City General Fund is expected to have an annual surplus of almost $20 million for the next three years. The City Council and staff are developing fiscal sustainable strategies to fund liabilities, invest in infrastructure maintenance and new capital, and developing new or expanding programs to serve the community and businesses in Tracy.

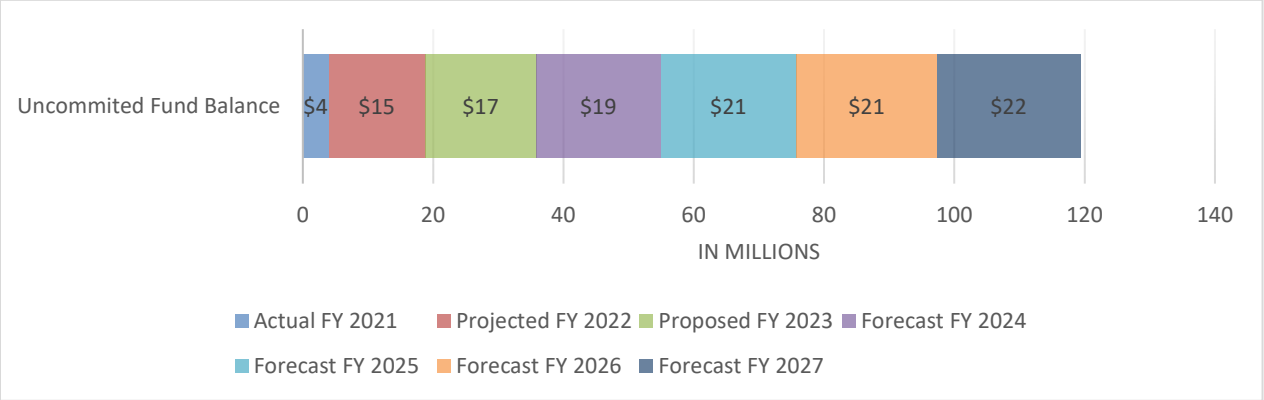
After careful consideration, the Ad-Hoc Committee formulated various fiscal sustainability strategies to address the City's short- and long-term funding needs within the City's Operating and Capital budget. The Ad-Hoc Committee, as part of their monthly review and quarterly reporting to the City Council, developed funding strategies that both enhanced existing City services and created sustainable practices for funding liabilities related to retiree benefits and deferred maintenance. Below are some of the City Council's Guiding Budget Principles utilized in the development of the FY 2022/23 Operating and Capital Budget (for a complete list of Tracy Guiding Budget Principles, see Chapter 7; Budget Policies and Resolutions).

- *Budget development should be guided by a long-term financial plan proposed by the City Manager and adopted by the City Council and should include such considerations as the cost of deferred maintenance and unfunded liabilities.*
- *When capital projects are considered, all associated costs - including annual operating expenses and any additional future costs - should be identified in order to properly assess future financial impacts.*
- *Ongoing expenditures should be supported by ongoing revenues.*
- *Each enterprise fund should reflect the true cost of operations and be self-reliant upon fees and/or use rates paid by ratepayers.*

Pre-funding Pension/Medical Leave Liabilities: At the close of FY 2021/22, the City will have a projected uncommitted fund balance over $30 million. During the December 7, 2021, the City Council approved the recommendations from City Council's Fiscal Sustainability Ad-Hoc Committee to begin setting aside funding for prefunding pension and retiree medical benefits, approximately $2M. Staff projects an additional $4M in revenues from Sales Tax and recommends increasing the pension/medical retirement benefit pre-funding to $4M annually. The forecast continues this trend for five years, setting aside $20M for staffing employee benefits and accelerating pension funding to mitigate future inflationary assumptions. The prefunding drops off in FY 2027 when Sales Tax is projected to decline.

Deferred Maintenance and Capital Improvement Project: On December 7, 2021, Ad-Hoc Committee's update to the City Council, proposed fiscal sustainability strategies were recommended

towards utilization of the General Fund surplus. This included $1M CalPERS (1% of GF revenues), $1M Retiree Medical (1% of revenues) $3M deferred Maintenance (3% of revenues) and $3M program increase (3%of revenues), for a total recommended $8M budget increase. It is estimated that the City could potentially set aside $120M in future Capital funding in addition to the $6M it is funding over the five-year period. These capital reserves could sustain the City's deferred maintenance another 20 years at a spending rate of $6M.



Investment in Capital Amenities: In addition to the growth in commercial and residential, the City Council and voters passed in November 2016 an additional ½ cent local sales tax (known as Measure V) that has a twenty-year sunset (expires April 2037). Over the last five years, the City Council has adopted several resolutions, which prioritized Measure V Sales Tax to fund four amenities located in the City: The Aquatic Center, Multigenerational Recreation Center, Legacy Fields Sports Complex, Tracy Ball Park, and the Nature Park. Below is the City Council's priorities (in no particular order) and the projected timelines of the projects, based on a hybrid of debt and pay-as-you-go funding.

Project	Measure V Budget	Accumulated Fund Balance as of June 30, 2021	Pay-Go Funding Timeline*
Aquatic Center	$55M	$28M	2019-2023
Multi-Gen Rec Center	$31M	$4M (Debt Finance)	2022-2023
Legacy Fields Phase 1E	$20M	Debt Finance	2022 (debt is fifteen-year term)
Nature Park (Phase 1) (Design)	$1M	$0	2022
Ritter Family Ball Park Renovation (Design)	$3M	$0	2022
Operations & Maintenance	$40M	$.7M	2019-2037

Note: Timelines may shift based on future Council direction regarding pay-go projects.
Projects may have multiple phases and/or funding during timeline.

FUND LEVEL ANALYSIS

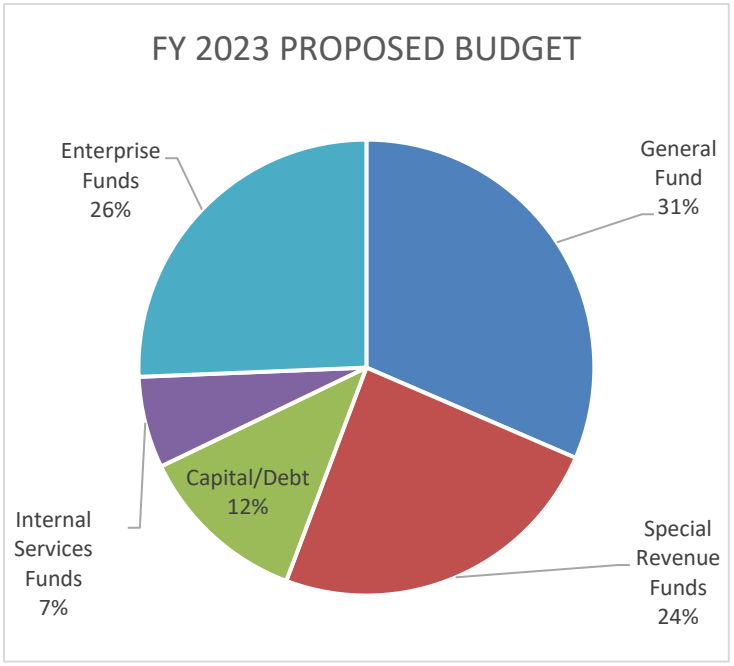
The following sections provide a high-level overview of the Fund Level: Proposed FY 2022/23 Operating and Capital Budget.

CITYWIDE FUND SUMMARY

The goal of the City's annual Operating and Capital budget is to provide a plan that allocates resources to meet the needs and desires of Tracy's residents. It balances City revenues and costs with community priorities and requirements. In preparing the FY 2022/23 Operating and Capital Budget, City staff reviewed the FY 2022/23 budget and estimated the expenditures and revenues anticipated for the next year, FY 2023/24. The Council's 2021-2023 Strategic Plan is an integral part of the budget planning and development and can be seen integrated within department budget section.

The FY 2022/23 proposed operating and capital budget appropriations total approximately $352.2 million, including from $22.9 million in Transfers Between funds and capital improvements of $93 million. The Net Position increased $71.2 million after the capitalization of $93 million in capital improvements.

	FY 2023 PROPOSED BUDGET
General Fund	103,665,324
Special Revenue Funds	79,679,701
Capital/Debt	39,886,585
Internal Services Funds	21,350,267
Enterprise Funds	84,742,354
Total Expenditures (without Transfers)	329,324,231
Transfers Between Funds	22,740,284
Total Expenditures (with Transfers)	352,064,515



Citywide Operating and Capital Budget

SUMMARY OF PROPOSED REVENUES AND EXPENSES FOR ALL FUNDS WITHOUT TRANSFERS

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	$ 104,975	$ 117,839	$ 137,988	$ 144,134	$ 148,372
DEVELOPMENT SERVICES	11,203	17,049	18,160	18,087	18,630
GAS TAX	3,834	3,167	4,913	5,061	5,213
GEN FUND CAPITAL	78	-	-	-	-
SPECIAL REVENUE	9,684	32,977	8,335	8,585	8,843
CAPITAL	33,008	35,910	36,541	37,637	38,766
DEBT	3,233	4,524	6,318	6,453	6,601
INTERNAL SERVICES FUND	13,386	16,425	20,368	20,923	21,551
WATER	25,206	23,010	23,868	24,584	25,322
WASTEWATER	17,331	16,086	17,055	17,551	18,063
SOLID WASTE	24,284	22,115	26,614	27,412	28,234
STORM DRAIN	4,321	729	751	774	797
AIRPORT	1,020	954	757	780	803
TRANSIT	8,122	5,611	5,780	5,953	6,132
TOTAL REVENUES	**259,685**	**296,396**	**307,448**	**317,934**	**327,327**
EXPENSES (in thousands)					
GENERAL FUND	$ 77,970	$ 86,697	$ 103,665	$ 105,155	$ 107,071
DEVELOPMENT SERVICES	12,025	14,135	16,927	16,361	16,658
GAS TAX	4,061	8,379	4,380	1,888	1,929
GEN FUND CAPITAL	903	30,079	44,833	2,891	2,949
SPECIAL REVENUE	6,185	48,356	13,540	6,083	6,209
CAPITAL	6,053	35,069	34,103	930	947
DEBT	4,213	4,198	5,783	5,783	5,785
INTERNAL SERVICES FUND	14,206	19,606	21,350	19,868	20,261
WATER	17,703	24,719	24,406	25,096	25,539
WASTEWATER	15,502	60,845	21,155	21,642	22,052
SOLID WASTE	25,986	26,226	29,914	30,442	31,043
STORM DRAIN	563	736	633	640	652
AIRPORT	498	1,318	1,202	1,240	1,265
TRANSIT	4,439	8,505	7,433	7,160	7,311
TOTAL EXPENDITURES	**190,307**	**368,868**	**329,324**	**245,179**	**249,671**
SURPLUS/DEFICIT	**69,378**	**(72,472)**	**(21,876)**	**72,755**	**77,656**
CAPITAL IMPROVEMENT	**(1,932)**	**162,836**	**93,034**	**4,656**	**4,749**
NET POSITION CHANGE	**67,445**	**90,363**	**71,158**	**77,411**	**82,401**

City Wide Estimated Fund Balances

(Including Transfers In/Out)

Fund Name	Fund Balance 06/30/2021	Projected Revenues	Projected Expenditures	Projected Fund Balance 06/30/2022	Estimated Revenues	Estimated Expenditures	Estimated Fund Balance 06/30/2023
GENERAL FUND	$34,030,254	$117,838,791	($117,838,792)	$34,030,254	$137,988,455	($137,988,456)	$34,030,254
DEVELOPMENT SERVICES	$896,269	$19,158,110	($14,135,334)	$5,919,046	$20,332,468	($16,927,172)	$9,324,342
SPECIAL REVENUES	$21,530,718	$33,062,786	($48,415,969)	$6,177,535	$8,424,149	($13,599,629)	$1,002,055
GAS TAX FUNDS	$6,250,823	$3,166,845	($8,378,738)	$1,038,930	$4,913,391	($4,380,018)	$1,572,302
DEBT	$1,657,229	$6,178,834	($4,487,750)	$3,348,313	$7,621,485	($6,082,938)	$4,886,859
INTERNAL SERVICES FUNDS	$13,794,256	$16,424,762	($19,605,714)	$10,613,304	$20,368,392	($21,350,267)	$9,631,429
WASTEWATER	$29,021,531	$41,595,841	($60,844,651)	$9,772,721	$17,564,828	($21,155,088)	$6,182,462
WATER	$14,427,370	$23,009,462	($25,229,085)	$12,207,747	$23,867,935	($24,915,764)	$11,159,919
SOLID WASTE	$14,968,248	$22,114,591	($26,226,096)	$10,856,743	$26,613,680	($29,914,087)	$7,556,336
STORM DRAIN	($366,257)	$729,104	($735,928)	($373,081)	$750,977	($632,624)	($254,728)
AIRPORT	($99,623)	$1,110,381	($1,318,298)	($307,540)	$917,864	($1,201,524)	($591,200)
TRANSIT	$3,486,368	$5,611,441	($8,505,104)	$592,705	$5,779,784	($7,433,268)	($1,060,778)
		$290,000,949	($335,721,458)		$275,143,408	($285,580,834)	

(Continued to next page)

GENERAL FUND

The following provides an overview of estimated revenues and proposed expenditures for amended FY 2021/22 and the proposed FY 2022/23 General Fund Operating and Capital Budget.

FY 2021/22 Amended General Fund

Shortly after the adoption of the FY 2021-22 Operating and Capital Budget, the City received the January-March 2021 Sales tax disbursement from the State of California Department of Tax Franchise Administration (CDTFA), which resulted in a significant change in the City's estimated revenues. The result was due to a recent change in tax reporting by a predominant sales tax producer. This reporting change shifted the tax allocation from a statewide allocation through the County sales tax pool where the tax was distributed pro-rata throughout the State to a local sales tax allocation based upon the businesses' point-of-sale or fulfillment of the sale.

As a result of this unexpected revenue, what was previously projected as a deficit in FY 2020-21 ($4.6 million) and FY 2021-22 ($2.3 million) has been amended to reflect a surplus in FY 2020-21, $7.2 million, and FY 2021-22, $22.7 million.

(in thousands)	2021/2022 (Adopted)	Changes	2021/2022 (Amended)
Property Tax	28,114	0	28,114
Sales Tax	29,222	25,000	54,222
Sales Tax Measure V	12,000	2,000	14,000
Other Taxes	2,370	350	2,720
Other Revenues	18,232	551	18,782
Total Revenues	89,938	27,901	117,839
Personnel	43,993	4,050	48,043
Non-Personnel	34,029	4,626	38,654
Net Transfers (In)/Out Operating	2,301	15,171	17,472
Total Expenditures	80,322	23,847	104,169

FY 2022-23 Proposed General Fund

On March 22, 2022, the first draft of the General Fund Operating budget was reviewed by City Council. After continued refinement, the proposed budget is anticipated to have a $20 million uncommitted fund balance which the City Council directed to be transferred out to the General Fund Capital fund for deferred maintenance.

SUMMARY OF PROPOSED REVENUES AND EXPENDITURES FOR THE GENERAL FUND

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
Property Tax	$27,249	$28,114	$31,090	$32,800	$33,784
Sales Tax	42,806	54,222	69,680	73,512	75,718
Sales Tax Measure V	13,843	14,000	14,770	15,582	16,050
Other Taxes	2,718	2,720	2,870	2,956	3,044
Other Revenues	18,359	18,782	19,578	19,283	19,775
TOTAL REVENUES	**$104,975**	**$117,838**	**$137,988**	**$144,133**	**$148,371**
EXPENDITURES (in thousands)					
Personnel	$46,114	$48,043	$53,986	$54,780	$55,718
Purchased Services and Supplies	28,709	34,610	40,266	41,135	42,025
Utilities	2,026	2,171	2,441	2,563	2,640
Capital	-	752	300	-	-
Debt	-	-	-	-	-
TOTAL EXPENDITURES	**$76,849**	**$85,576**	**$96,993**	**$98,478**	**$100,383**
Transfers In	$56	$60	$72	$84	$86
Transfers Out	(3,845)	(18,654)	(28,543)	(32,416)	(34,297)
Transfers Out: Measure V Capital	(13,332)	(13,670)	(12,524)	(13,323)	(13,777)
TOTAL NET TRANSFERS IN/(OUT)	**($17,121)**	**($32,264)**	**($40,995)**	**($45,655)**	**($47,988)**
Total Change in Net Position	$11,005	$0	$0	$0	$0
Prior Year Reserves	$23,047	$34,030	$34,030	$34,030	$34,030
Use of Reserves					
Non-Spendable Reserves	62	62	62	62	62
Contingency/Emergency Reserves (17%)*	13,064	14,548	16,489	16,741	17,065
Economic/Budget Stability Reserves (13%)*	9,990	11,125	12,609	12,802	13,050
Prior Year Carryover	360				
Unassigned	10,554	8,295	4,870	4,425	3,853
Year End Reserves	$34,030	$34,030	$34,030	$34,030	$34,030

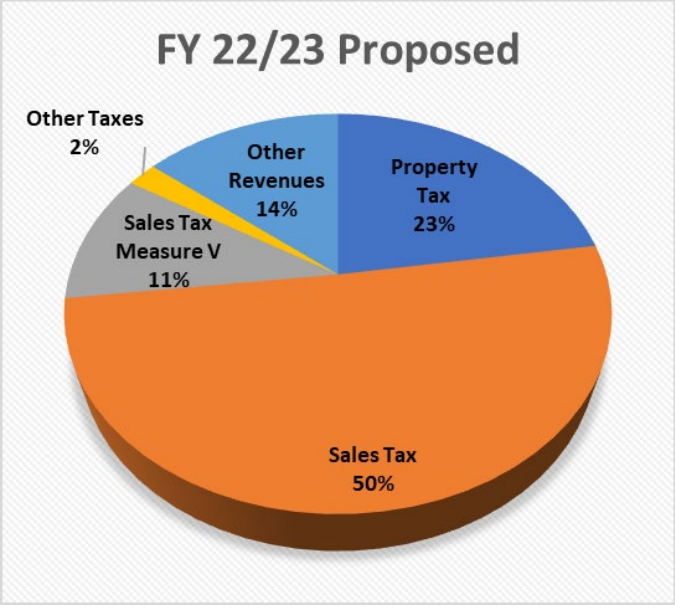
(Continued to next page)

General Fund Revenues

Taxes and other sources of revenue received by the City are listed in the table below, which presents the major revenues of the City's General Fund for the last two audited fiscal years, current fiscal year, proposed budget, and projected two-year forecast.

GENERAL FUND REVENUE FORECAST (including Transfers In)

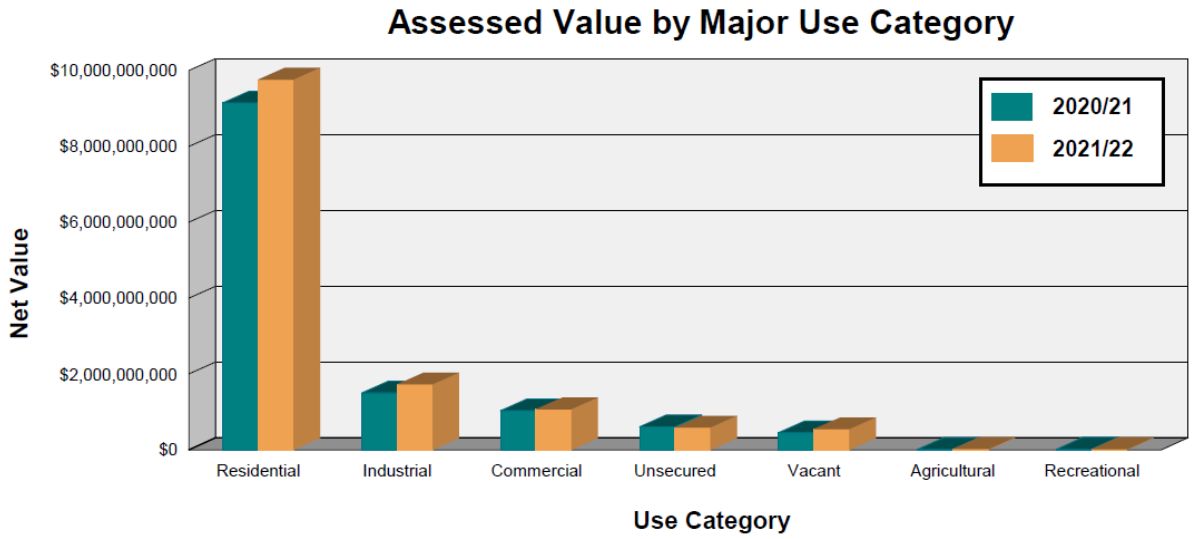
REVENUES (in thousands)	FY19/20 Actuals	FY20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PROPERTY TAX	$24,905	$27,249	$28,114	$31,090	$32,800	$33,784
SALES TAX	26,304	42,806	54,222	69,680	73,512	75,718
SALES TAX (MEASURE V)	10,735	13,843	14,000	14,770	15,582	16,050
OTHER TAXES	2,298	2,718	2,720	2,870	2,956	3,044
SPECIAL ASSESSMENT	452	454	472	486	500	515
CHARGES FOR SERVICES	11,525	10,280	11,672	12,014	12,288	12,571
CONTRIBUTIONS	147	156	148	153	157	162
FINES AND FORFEITURES	180	780	59	61	63	65
LICENSES AND PERMITS	3,908	4,554	4,022	4,353	4,484	4,618
OTHER REVENUES	4,973	1,020	236	243	250	258
REVENUES FROM OTHER AGENCIES	1,720	861	1,574	1,652	905	932
SALE OF REAL PROPERTY	33	0	0	0	0	0
USE OF MONEY	917	254	599	617	635	654
TRANSFERS IN	27	56	60	72	84	86
TOTAL REVENUES	$88,124	$105,031	$117,899	$138,060	$144,218	$148,457



Combined, taxes comprise over 86% of the City's General Fund revenues ($118 million). Property Tax and Sales Tax contribute more than three-fourths (84%) of the total income for the General Fund and 98% of the total taxes. The next largest income is received through Charges for Services at 9% of the total General Fund revenue. All other revenues, including taxes from Business License Tax, Transient Occupancy Tax, and Franchise Fees, comprise the remaining 16% of the total revenues. The City's revenues are expected to continue to increase annually for the next several years; with an annual increase estimated at 3-4%. Although the City cannot foresee all economic trends, the City annually completes a ten-year forecast based upon historical collections, market trends and consumer demands. The City's revenues are diversified among Property Tax, Sales Tax, and other revenues. Sales Tax is the most responsive to the volatility changes of the economy, while Property Tax tends to lag by 18-24 months. This allows the City to adjust more gradually to changes such as an economic downturn.

Property Tax Revenues:

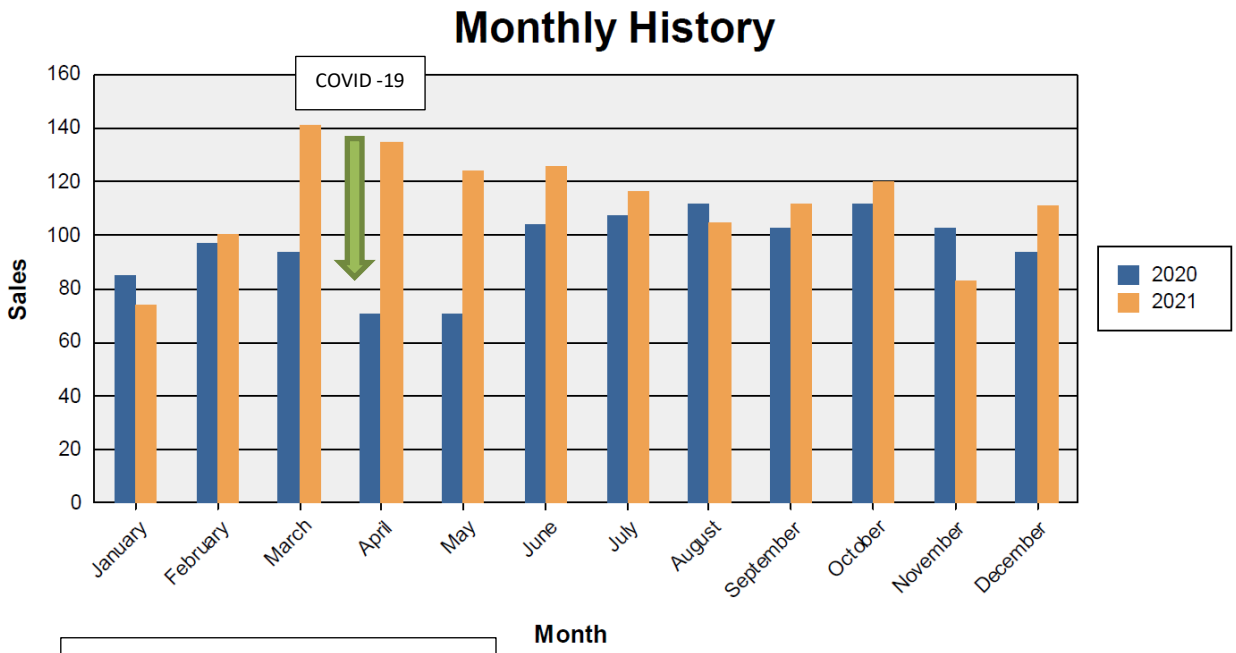
A property tax is an ad valorem tax in the value of property based on the assessed value of the property. The County annually assesses both secured and unsecured property, which has an annual inflation capped by the California State Constitution (Proposition 13). The annual assessment inflation may not exceed the consumer price index or 2%, whichever is lower. In 2021, this cap was 1.1%; however, it is expected to return to 2% in 2022. Property values may be reassessed if substantial improvements are made, or if the property is sold or ownership transfer occurs. The majority of the City's revenue growth in property tax is a result of change in ownership of the property allowing for the assessment value to reflect the new market value. However, each following year, the assessed value is once again set to the 2% inflation cap.



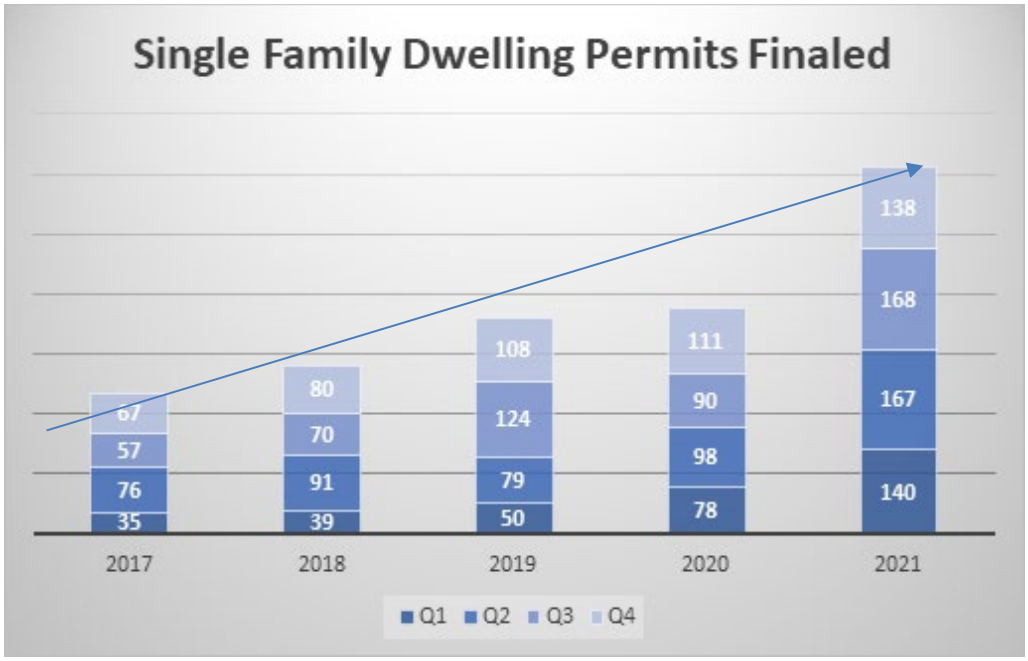
*source HdL Property Tax. 11/16/21

The City's revenue projections reflect the strong housing and employment markets in the Central Valley and Bay Area. Tracy has maintained housing prices above the County median. The economy is showing an increase in home sale activities and housing prices continue to rise year over year. Affordability and inventory constraints are the main contributor to increases in home prices over the last year. However, another emerging trend from the COVID-19 pandemic is the housing markets moving away from major cities and buying in the Central Valley, where housing is more affordable, and workers are allowed to telecommute. This continues to drive housing demand in Tracy.

TRACY HOME SALES

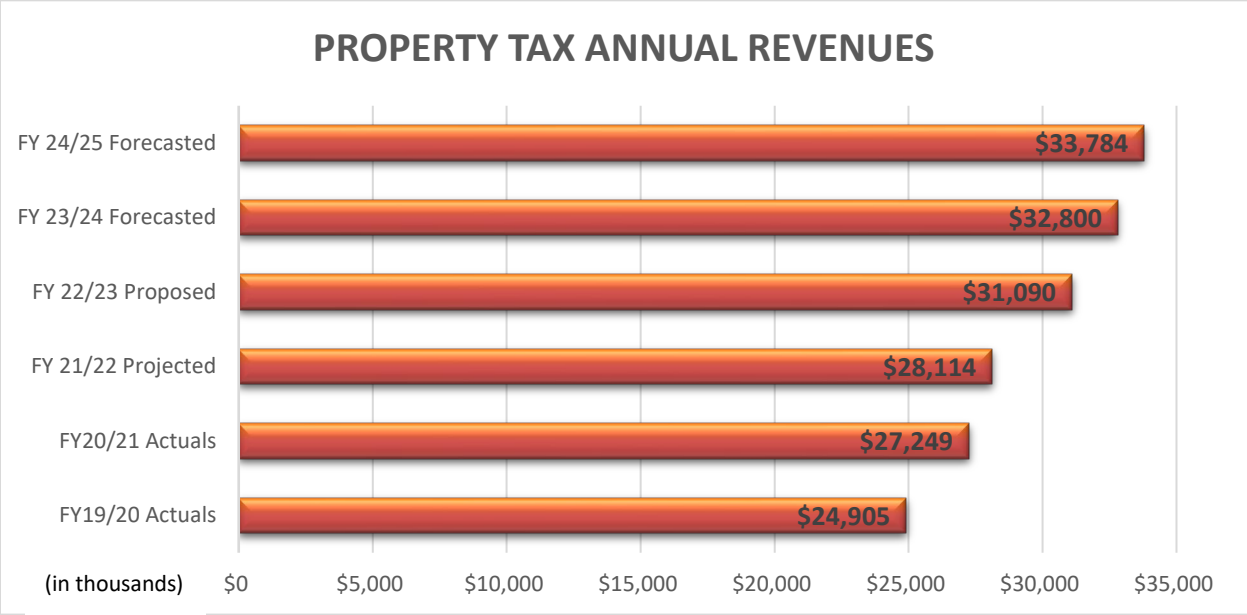


*source HdL Property Tax. 04/30/2022



The median home prices saw a growth of 17% in San Joaquin and 22% in Tracy from 2020 to 2021; driven mostly by record low interest rates. Entering 2022 housing season, housing prices are already starting to soften their sharp incline, but demand for affordable housing, relative to the coastal communities of the Bay Area, continue to spur home sales in Tracy. Year-over-year trends show a reduction in existing home sales, but this is driven by sellers not by a lack of new home buyers. Despite fewer resale home sales, the City's "new-construction" residential units sold this year will provide a steady growth in property tax revenues for the next few years. Tracy's residential housing market is growing from new home construction. Development Services reports (see graph below) that City issued final dwelling permits have increased steadily over the last five years. Each year the City's developers continue to maximize the residential housing allotments under the City growth management ordinance, which will stimulate new home construction into the next few years, providing a strong property tax revenue growth annually for the next 3-5 years.

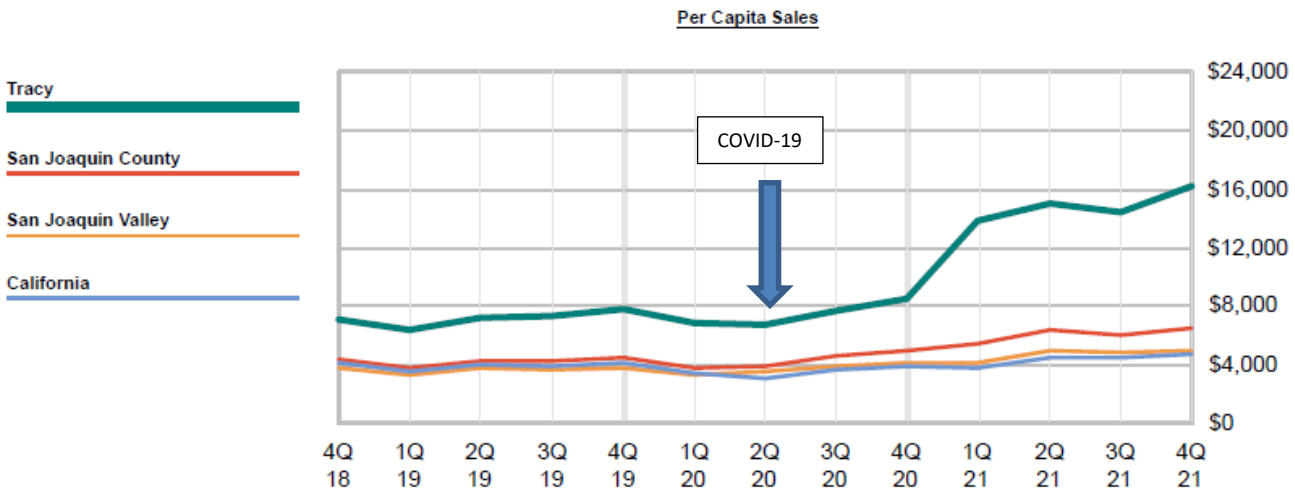
Property tax has been assumed to increase 5% annually through fiscal year 2023, then 3.5% annually through fiscal year 2025 and a 2% increase for each fiscal year remaining in the 10-year forecast. This pattern reflects the current anticipated new housing construction within Tracy. Over time it is expected to slow and as a result future year growth assumption will rely solely on Proposition 13 growth factors, currently capped at 2% annually.



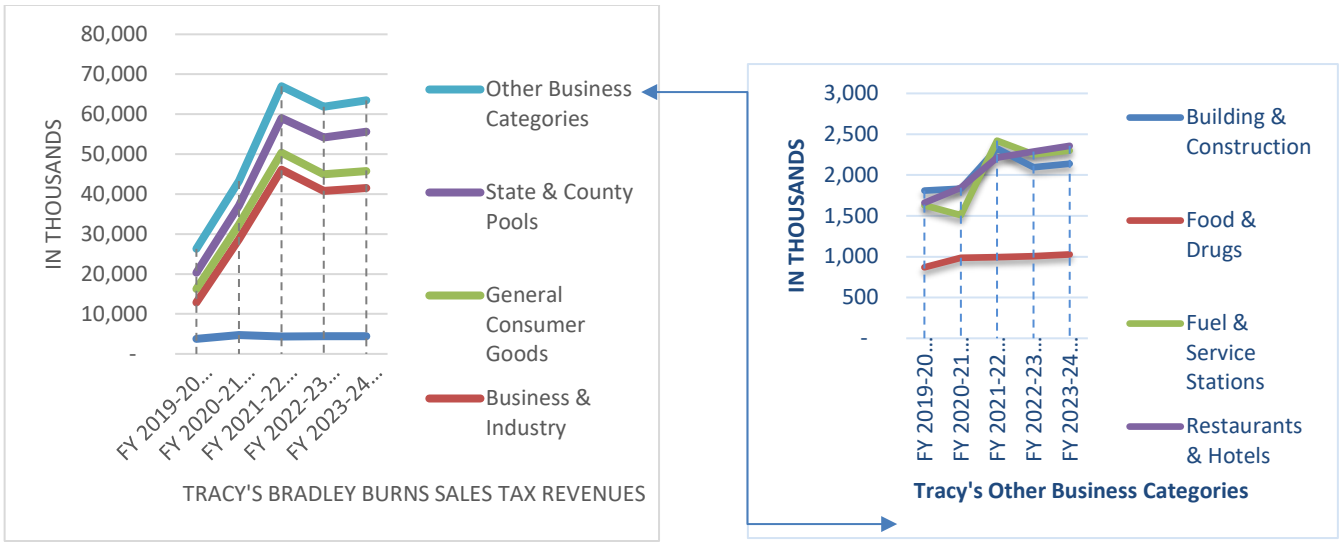
Sales and Use Tax

Sales taxes represent the largest source of tax revenue to the City at approximately 61% of (2022-23) General Fund total revenues. The City has two revenue streams for Sales Tax: Bradley Burns, the State's Sales Tax and Measure V, the City's local Sales Tax. The City receives a portion of the statewide Sales Tax, 1 cent per dollar transaction. In addition, the Tracy residents approved an additional ½ cent Sales Tax for goods bought or delivered to Tracy, which went into effect in April 2017 and will sunset in March 2037. The local sales tax revenue is generating sufficient resources to allow the City to set aside funding for a new aquatic center, multi-generational gymnasium, and additional improvements to Legacy Fields Sports Complex, design for Ritter Family Ball Park and Phase 1 of the Nature Park design. These facilities are expected to have a regional draw further improving future sales tax revenues within the City.

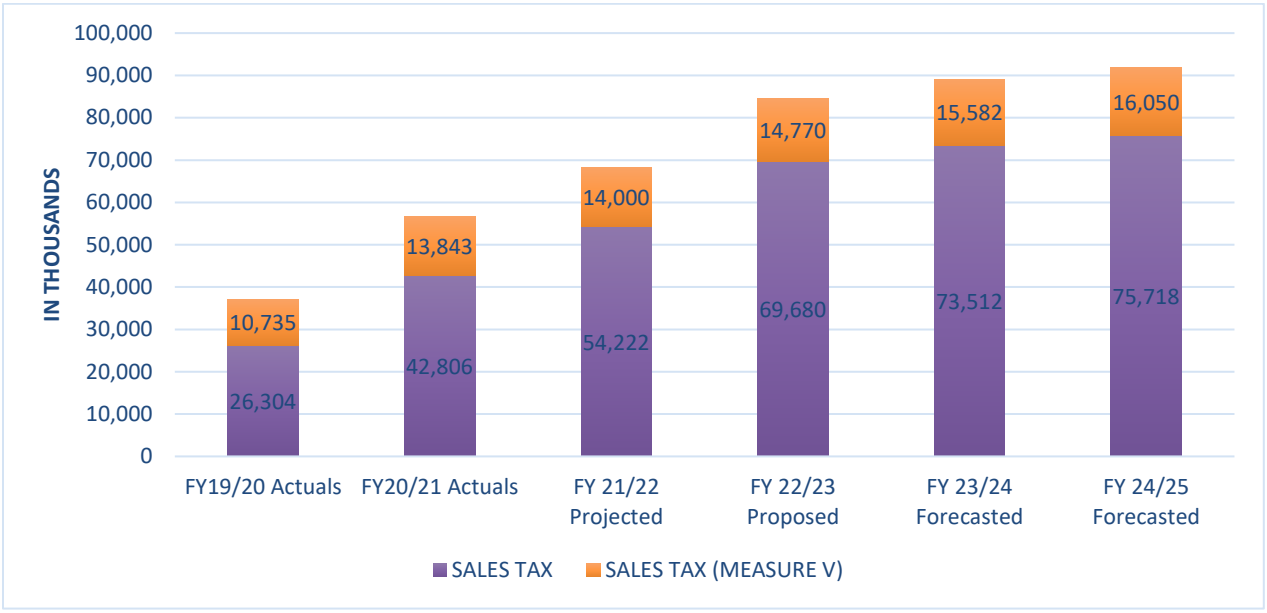
In California, sales and use tax is imposed on the retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. It is imposed on retailers for the privilege of selling tangible personal property and on the purchaser of a product from out-of-State and delivered for storage, use or consumption in California. Excluded from this tax are resale and wholesale sales, as well as the cost of professional services and food for home consumption. The use tax is charged to a purchaser, at the same rate as the sales tax, where sales taxes were not collected (such as out-of-State or out-of-Country purchases) and the items were purchased to be used in California.



*source HdL; not adjusted for Sales Tax rebates

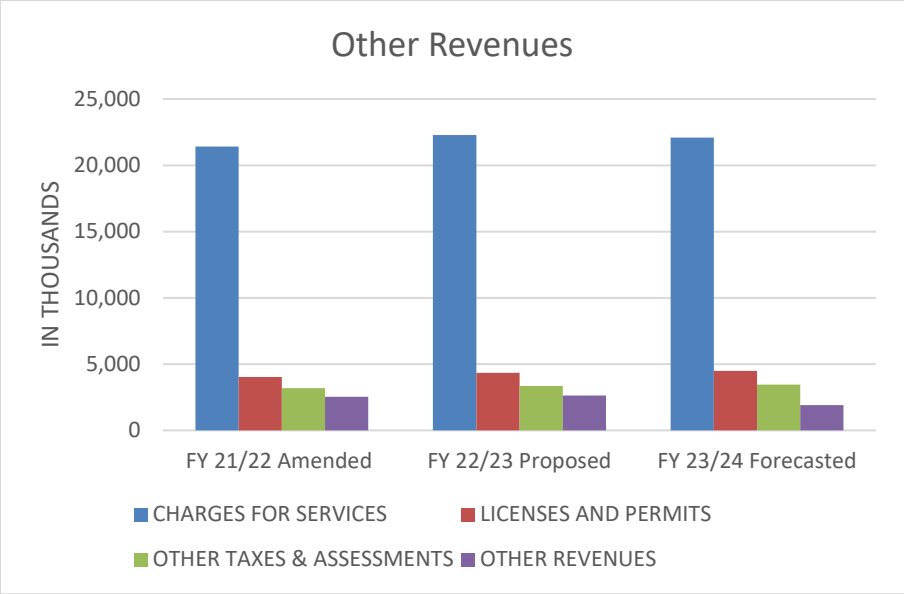


TRACY SALES TAX REVENUE FORECAST



Other Taxes and Revenues:

Other revenues are a composite of other taxes, Revenues from Other Agencies, Charges for Services, Investment Incomes, and constitute approximately 23% of the Total Revenues, including Transfers In. Staff is projecting a moderate growth of 2-3% for all other revenues. Other Tax Revenues are comprised of Special Assessment Tax, Franchise Fees, Business License Tax, and Transient Occupancy Tax (TOT) and constitute 3% of the Total Revenues.



(Continued to next page)

PROPOSITION 4 ANALYSIS

Article XIIIB of the California Constitution, informally known as the Gann Appropriations Limit, limits the total amount of appropriations in any fiscal year derived from the "proceeds of taxes." Proceeds of taxes are allowed to be spent on several types of appropriations that do not count against the limit, including voter approved debt, the costs of complying with court orders and federal mandates, and expenditures for qualified capital outlays. Additionally, appropriations from sources other than taxes are not controlled by the limit.

California voters approved Proposition 4 in 1979 and Proposition 111 in 1990, which amended the State Constitution, and require that the annual City budget include a calculation of the Appropriations Limit, sometimes referred to as the Gann Limit. The legislation imposes a restriction on the amount of government revenue which may be appropriated in any fiscal year.

The appropriation limit for fiscal year 2022/2023 is $85,804,336. This is an 8.6% increase from the prior fiscal year. See Chapter 7: Budget Policies and Resolutions for adoption of the City's Annual Appropriations Limit.

Appropriation Limit

	FY 2020/2021	FY 2021/2022	FY 2022/2023
Prior year limit	$69,054,298	$72,647,170	$79,006,614
City Population	1.0142	1.0286	1.0098
Per capita income	1.0383	1.0573	1.0755
Total Appropriation Limit	$72,717,205	$79,006,614	$85,804,336

(Continued to next page)

GENERAL FUND EXPENSES

The City's General Fund expense funds services of Police, Parks and Recreation, Public Works, Community Development, and Administration. It employs 252 over the eight departments. Personnel costs, including salary and benefits, absorb 39% of the City's General Fund resources. The City's purchased service and supplies is 29% of the General Fund resources. The City's Transfers Out covers the General Fund's contributions for Development Services, Airport, capital, and capital funding for Measure V amenities which accounts for 25% of the General Fund resources. The City has lease revenue bonds that use 5% of the City's resources and the City utility costs use the remaining 2%.

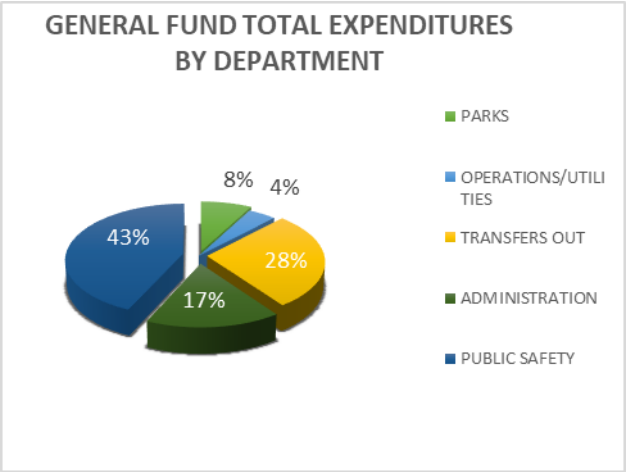
GENERAL FUND EXPENDITURE FORECAST

	FY19/20 Actuals	FY20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	$ 43,298	$ 46,114	$ 48,043	$ 53,986	$ 54,780	$ 55,718
PURCHASED SERVICES AND SUPPLIES	28,003	28,709	34,610	40,266	41,135	42,025
UTILITIES	1,807	2,026	2,171	2,441	2,563	2,640
CAPITAL	198	0	752	300	0	0
DEBT	1,238	1,121	1,121	6,672	6,676	6,688
TRANSFERS OUT	9,424	2,723	17,532	21,871	25,739	27,609
TRANSFERS OUT: MEASURE V CAPITAL	14,000	13,332	13,670	12,524	13,323	13,777
TOTAL EXPENDITURES	**$ 97,968**	**$ 94,026**	**$ 117,899**	**$ 138,060**	**$ 144,218**	**$ 148,457**



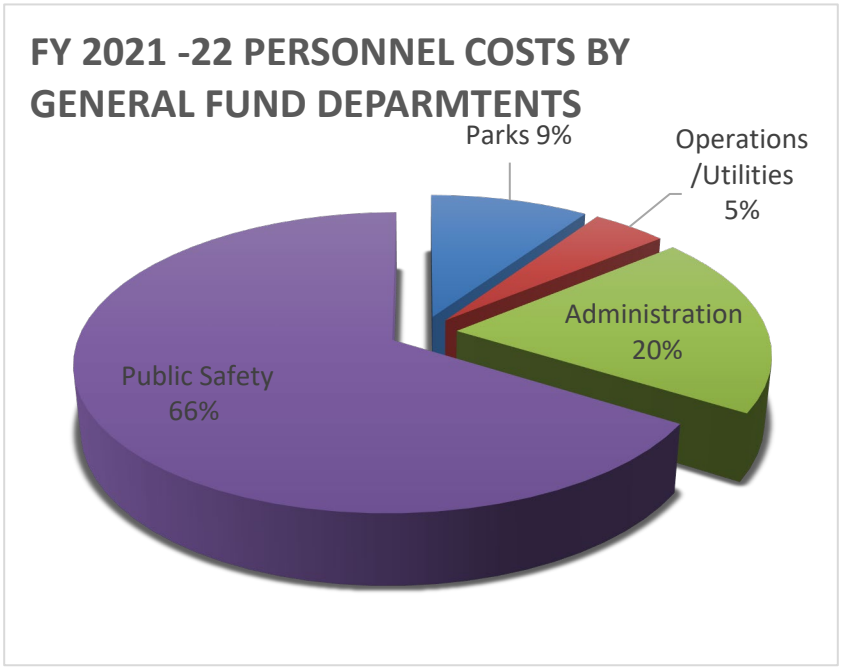
GENERAL FUND PROPOSED FY 2022-23 EXPENDITURE

	PERSONNEL	NON-PERSONNEL	TOTAL EXPENDITURES
PARKS	$5,142,101	$5,601,386	$10,743,487
OPERATIONS/UTILITIES	2,442,942	3,487,548	5,930,490
TRANSFERS OUT	0	38,599,282	38,599,282
ADMINISTRATION	10,666,011	12,375,246	23,041,257
PUBLIC SAFETY	35,734,738	23,967,550	59,702,288
TOTAL EXPENDITURES	**$53,985,792**	**$84,031,012**	**$138,016,804**

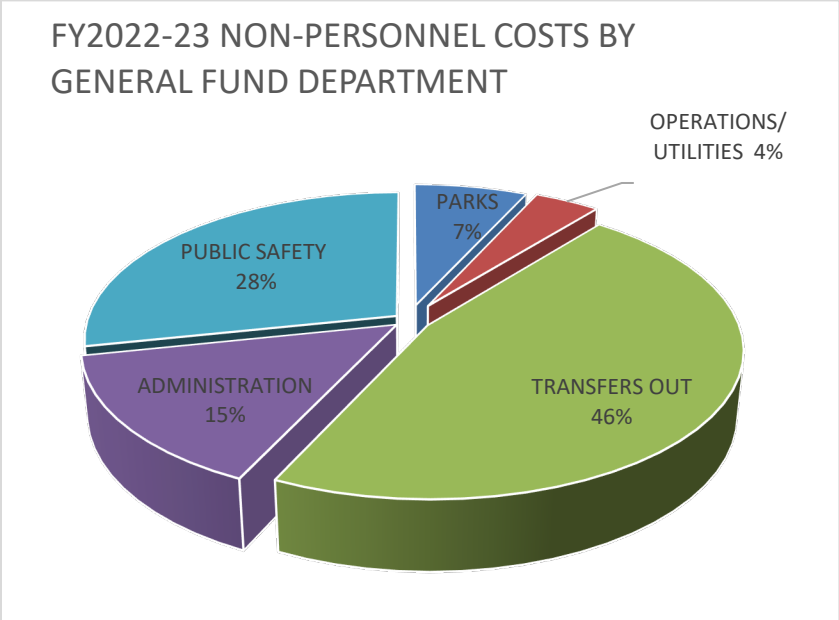


PERSONNEL:

General Fund personnel expenses are primarily associated with labor costs, approximately $33.2 million (or 62%) and benefit costs, approximately $20.7 (or 38%). The City's General Fund expense funds services of Police, Parks and Recreation, Public Works, and Administration. The City employs 272 full time equivalent (FTE) in the General Fund over the eight departments. Public Safety constitutes $35.5 million, (or 66%) of the General Fund's personnel costs. Police personnel expenses make up 60% of the Police Department's budget.



NON-PERSONNEL:
The category of Purchased Services and Supplies and Utilities is comprised of contract services, materials and supplies, and various overhead charges. The category of Debt and Capital are covered in other budget chapters. The General Fund has subsidies to Airport and Development Services reported in Transfers Out.



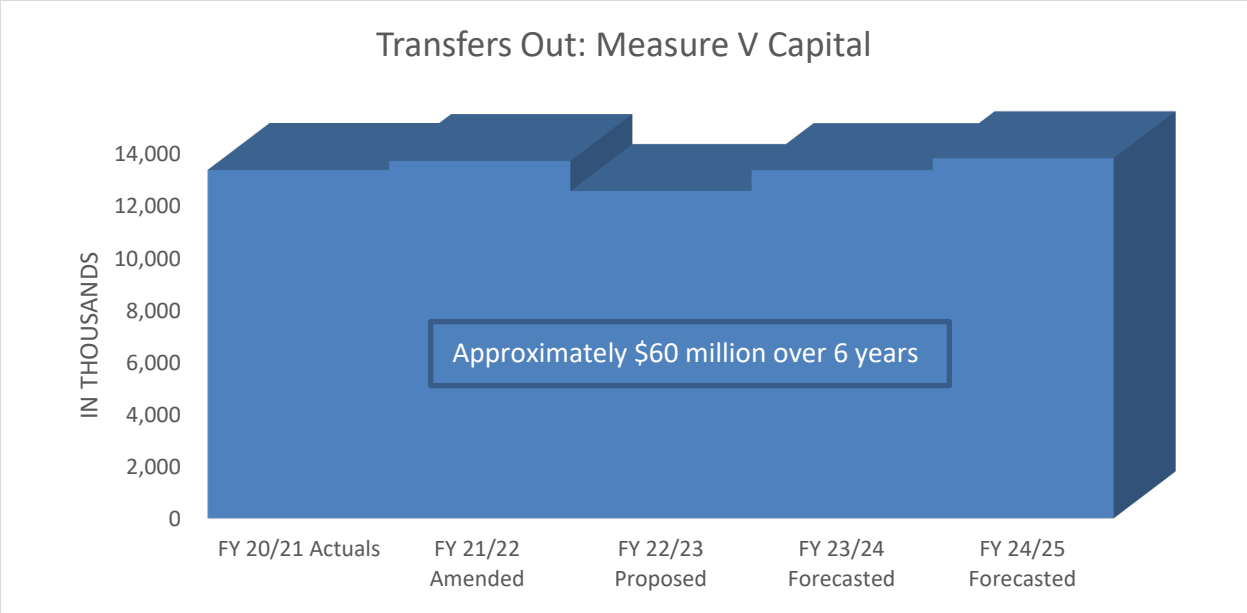
Current Council Direction on Measure V Projects. As part of the annual CIP Outlook discussion, the City Council held a workshop to review the Measure V priorities and project timelines of the amenities based on available funding. At the February 22, 2022, City Council Workshop, the City Council gave direction to staff on project delivery for the Measure V major amenity projects. Below is a summary of the direction received from the City Council at the meeting:

- ✓ *Multi-Generational Recreational Center*: Per Council direction, allocate $40 million ($31 million from Measure V and $9 million other sources) to the Multi-Generational Recreation Center project and proceed with one phase only of construction, which includes expansion of debt financing of the $31 million.

- ✓ *Aquatics Center*: Per Council direction, commit Measure V reserves to the Aquatic Center's $55 million (City)budget and avoid phasing of the project.

- ✓ *Ritter Family Ball Park:* Per Council direction, commit $3 million in Measure V funds to begin the feasibility and design study of Ritter Family Ball Park.

- ✓ *Nature Park*: Per Council direction, commit $1 million in Measure V funds for the design of phase 1 of the Nature Park.



(Continued to next page)

GENERAL FUND RESERVES

As part of the City Council Adopted Budget Principles, the City Council amended the General Fund Reserve Policy. The City Council did not amend the total reserves of 30%; however, to match best practices of Government Finance Officer, the Catastrophic Reserves was amended to two months of operations (or 17%); this was a decrease of 3% from the prior policy. The City Council desired to maintain the full 30% policy that was established in FY 2014-15. As a result, the Economic/Budget Stabilization reserves was increased by the 3% and is now 13%. As part of the City Council Policy, the City Council may use the Economic/Budget Stabilization reserves as one-time funding to offset a deficit budget. However, the policy requires a super majority vote of the City Council and a resolution providing the timeline to repay the reserves.

The tables below represent the estimated fund reserves at fiscal year ending 2021-2025.

GENERAL FUND ESTIMATED FUND RESERVES

(in thousands)	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
Total Change in Net Position	$11,006	$0	$0	$0	$0
Prior Year Reserves	$23,047	$34,030	$34,030	$34,030	$34,030
Use of Reserves					
Non-Spendable Reserves	62	62	62	62	62
Contingency/Emergency Reserves (17%) *	13,064	14,548	16,489	16,741	17,065
Economic/Budget Stability Reserves (13%) *	9,990	11,125	12,609	12,802	13,050
Prior Year Carryover	360				
Unassigned	10,554	8,296	4,870	4,425	3,853
Year End Reserves	$34,030	$34,030	$34,030	$34,030	$34,030

*Reserve Policy amended 2021.

SPECIAL REVENUE FUNDS

Development Services Funds:

Development Services Funds (205, 206, 207) provides planning and development services for the City including advance and current planning, building plan reviews and inspections, and engineering services. With heightened development from Tracy Hills, Ellis, and Cordes Ranch as well as delivering Capital Improvement Projects, the fund is positioned for increased expenditures that are funded through developer fees and reimbursements. While the Department output has been steady or increasing over the past few years, revenues for services and permits fluctuates with building cycles creating variations between years. As a result, the General Fund subsidy has also varied year to year, but averages about $2 million or 20% of operations. The Department is currently evaluating and updating their fees to improve cost recovery of their services.

Special Revenue Fund: Development Services Projected Operating Budget

(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 5,853	$ 7,310	$ 7,529	$ 7,755	$ 7,987
LICENSES AND PERMITS	5,295	9,739	10,031	10,332	10,642
OTHER REVENUES	3	-	-	-	-
REVENUES FROM OTHER AGENCIES	-	-	600	-	-
USE OF MONEY	52	-	-	-	-
TRANSFERS IN	2,088	2,109	2,172	2,238	2,305
TOTAL REVENUES	**$ 13,291**	**$ 19,158**	**$ 20,332**	**$ 20,325**	**$ 20,934**
EXPENDITURES (in thousands)					
PERSONNEL	$ 7,140	$ 7,203	$ 10,408	$ 10,720	$ 10,902
PURCHASED SERVICES AND SUPPLIES	4,875	6,807	6,496	5,617	5,731
UTILITIES	9	-	24	25	25
CAPITAL	-	125	-	-	-
TRANSFERS OUT	-	-	-	-	-
TOTAL EXPENDITURES	**$ 12,024**	**$ 14,135**	**$ 16,928**	**$ 16,362**	**$ 16,658**
TOTAL CHANGE IN FUND BALANCE	$ 1,267	$ 5,023	$ 3,404	$ 3,963	$ 4,276

Gas Tax Funds:

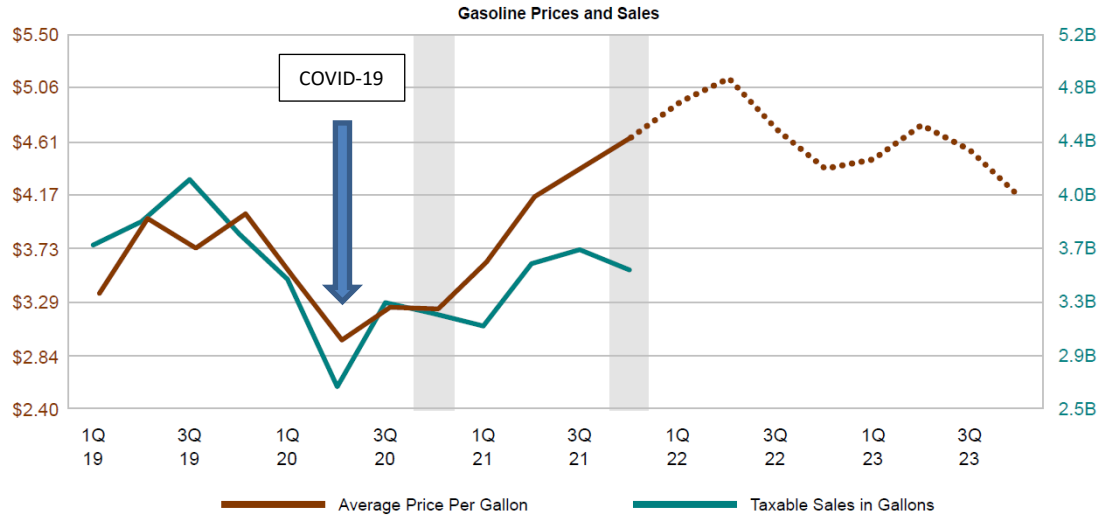
Gas Tax Funds 245, 246, 247 - These funds are used to account for the City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 325, 2105, 2106, 2107, and 2107.5, which are legally restricted for the acquisition, construction, improvement, and maintenance of public streets. Revenue sources for this fund include the City's share of the State gas tax. The Governor recently signed SB1, the Road Repair and Accountability Act of 2017 that will provide substantial new and more stable funding for state and local streets and roads. The City's Gas Tax revenues is projected to increase 3-5%. Typically, the City accumulated reserves to allow for larger street maintenance and repair work contracts to take advantage of economy of scale in capital projects. This may allow for operational costs and small maintenance to occur even if a future contraction in revenue occurs.

HdL **STATE OF CALIFORNIA**

GASOLINE AND DIESEL TRENDS

Gasoline Data	4Q21	1Q22	2Q22*	3Q22*	4Q22*	1Q23*	2Q23*	3Q23*	4Q23*
Average Price Per Gallon	$4.65	$4.95	$5.14	$4.72	$4.39	$4.47	$4.75	$4.55	$4.17
% Change from Prior Quarter	5.50%	6.46%	3.84%	-8.17%	-6.99%	1.82%	6.26%	-4.21%	-8.35%
% Change from Same Qtr Prior Year	43.56%	36.64%	23.41%	7.10%	-5.59%	-9.70%	-7.59%	-3.60%	-5.01%

* - Estimate



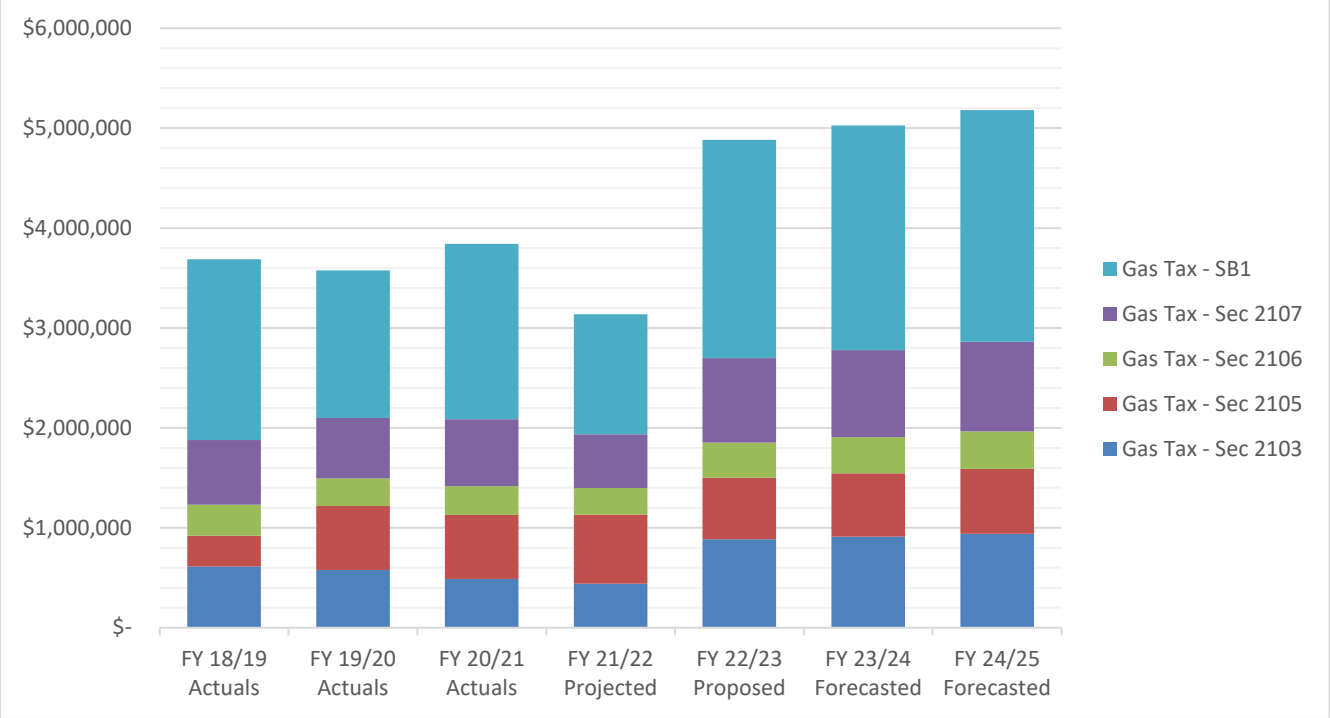
Special Revenue Fund: Gas Tax Funds Projected Operating and Capital Budget

(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
DEVELOPER FEES	$ -	$ -	$ -	$ -	$ -
REVENUES FROM OTHER AGENCIES	3,843	3,136	4,882	5,028	5,179
USE OF MONEY	(9)	31	32	33	34
CONTRIBUTIONS	-	-	-	-	-
OTHER REVENUES	1	-	-	-	-
TRANSFERS IN	805	-	-	-	-
TOTAL REVENUES	$ 4,640	$ 3,167	$ 4,914	$ 5,061	$ 5,213
PERSONNEL	$ 816	$ 730	$ 976	$ 1,006	$ 1,023
PURCHASED SERVICES AND SUPPLIES	268	428	188	194	198
UTILITIES	548	551	655	688	709
CAPITAL	2,429	6,670	2,560	-	-
TRANSFERS OUT	252	-	-	-	-
TOTAL EXPENDITURES	$ 4,313	$ 8,379	$ 4,379	$ 1,888	$ 1,930
TOTAL CHANGE IN FUND BALANCE	**$ 327**	**$ (5,212)**	**$ 535**	**$ 3,173**	**$ 3,283**

Special Revenue Fund: Gas Tax Funds Projected Revenues

	FY 18/19 Actuals	FY 19/20 Actuals	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
Gas Tax - Sec 2103	612,176	577,708	488,735	442,103	886,278	912,866	940,252
Gas Tax - Sec 2105	309,196	639,890	640,026	690,235	614,022	632,443	651,416
Gas Tax - Sec 2106	310,037	276,786	287,959	264,873	352,411	362,983	373,873
Gas Tax - Sec 2107	646,119	605,233	668,842	540,456	845,531	870,897	897,024
Gas Tax - SB1	1,810,859	1,477,568	1,757,418	1,198,386	2,183,433	2,248,936	2,316,404



Other Special Revenue Funds:

The City has multiple other Special Revenue Funds that serve a variety of City services and various Special Assessment Districts.

- COPS Grant Fund 214 – This fund is used to account for activities related to the State and federal grant revenues restricted for law enforcement activities.
- Downtown Improvement District Fund 221 - This fund is used to accumulate revenues from business assessments and promotional income from special events to promote Downtown Tracy.
- Asset Forfeiture Fund 231 - This fund is used to account for the revenues that result from asset seizures. They are specifically restricted for law enforcement purposes.
- Transportation Development Fund 241 - This fund is used to account for the City's share of the quarter cent statewide transportation sales tax devoted to street maintenance purposes. The first claim on the tax goes to the Transit Fund and then any balance goes to this fund.
- Proposition K Transportation Tax Fund 242 - This fund is used to account for the City's share of the half-cent transportation sales tax for San Joaquin County. It is used for street maintenance and repairs.
- Federal TEA Grant Fund 261 - This fund is used to account for the revenues from federal aid for transportation projects.
- Community Development Block Grant Fund 268 - These funds are used to account for the federal grant monies received from the Housing and Urban Development Department for Community Development Block Grants.
- Landscaping District Fund 271 - This fund is used to account for the revenues collected from benefit assessment districts established to provide landscaping services in certain areas of the City. These districts cover all the newer developments in the City since 1985.
- CFD Services 2016-1 Fund 272 – This fund is used to account for transactions related to maintenance responsibility of the City for the Community Facilities Services District No. 2016-2 (Ellis).
- CFD Services 2018-2 Fund 273 – This fund is used to account for transactions related to the citywide maintenance responsibility of the City for the Community Facilities Services District No. 2018-1.
- Community Development Agency Housing Fund 281 - This fund was used to account for the 20% portion of tax increment funds received for redevelopment related purposes and set aside for low and moderate-income housing. With the disbanding of the Community Development Agency, a CDA Housing Successor Fund 282 was established to receive Fund 281 assets.
- Cable TV Fund 295 – This fund is used to account for the portion of cable television franchise fees allocated to provide a community access cable television channel in the City of Tracy.

Special Revenue Fund: Other Special Revenues Projected Operating Budget

(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
SALES TAX	$ 2,010	$ 2,400	$ 2,472	$ 2,546	$ 2,623
SPECIAL ASSESSMENT	3,851	4,255	4,383	4,515	4,650
CHARGES FOR SERVICES	-	-	-	-	-
FINES AND FORFEITURES	318	-	-	-	-
LICENSES AND PERMITS	166	84	87	90	92
REVENUES FROM OTHER AGENCIES	3,254	26,123	1,276	1,315	1,354
USE OF MONEY	77	113	117	120	124
CONTRIBUTIONS	9	-	-	-	-
OTHER REVENUES	-	-	-	-	-
TRANSFERS IN	649	86	89	91	94
TOTAL REVENUES	**$ 10,334**	**$ 33,061**	**$ 8,424**	**$ 8,677**	**$ 8,937**
EXPENDITURES (in thousands)					
PERSONNEL	$ 1,651	$ 2,271	$ 2,232	$ 2,299	$ 2,338
PURCHASED SERVICES AND SUPPLIES	3,068	3,540	2,533	2,613	2,666
UTILITIES	910	1,150	962	1,011	1,041
CAPITAL	556	41,394	7,812	161	164
TRANSFERS OUT	1,523	60	60	62	63
TOTAL EXPENDITURES	**$ 7,708**	**$ 48,415**	**$ 13,599**	**$ 6,146**	**$ 6,272**
TOTAL CHANGE IN FUND BALANCE	**$2,626**	**($15,354)**	**($5,175)**	**$2,531**	**$2,665**

(Continued to next page)

CAPITAL IMPROVEMENT FUNDS

Capital Project funds are used to account for the acquisition and development of major capital facilities, other than those financed by proprietary or trust funds. The revenues to fund most capital projects are derived from the General Fund, development impact fees, bond proceeds, and/or special revenues. A full description of projects is presented later in the Capital Improvement Chapter.

These funds are as follows:

- General Projects Fund 301 - This fund is used to account for capital projects financed through the transfer of General Fund monies or proceeds for community wide benefit.
- Redevelopment Obligations Fund 317 – This fund is used to account for CDA grant proceeds used by the City to complete redevelopment projects.
- Developer Impact Fee Funds – These funds are used to account for capital projects to support development in a specific area financed by development fees:

Fund 331 - Ellis Area Traffic
Fund 332 - Ellis Area Drainage
Fund 333 - Ellis Area Parks
Fund 334 - Ellis Area Public Buildings
Fund 335 - Ellis Area Water
Fund 336 - Ellis Recycled Water
Fund 337 - Ellis Area Wastewater
Fund 358 - Ellis Area Program Management
Fund 350 - NEI Storm Drain
Fund 356 - Tracy Gateway Area
Fund 360 - TIMP - Pub Safety Communications
Fund 361 - TIMP - Parks
Fund 362 - TIMP - Storm Drainage
Fund 363 - TIMP - Traffic
Fund 364 - TIMP - Wastewater
Fund 365 - TIMP - Water
Fund 366 - TIMP - Public Facilities
Fund 367 - TIMP - Public Safety
Fund 368 - TIMP - Recycled Water
Fund 369 - TIMP - Public Safety Fire
Fund 371 - Core Public Facilities
Fund 372 - Core Public Safety Fire
Fund 373 - Core Public Safety Police
Fund 374 - Core Public Safety Communication Facilities
Fund 375 - Core Traffic
Fund 376 - Core Wastewater
Fund 377 - Core Water
Fund 378 - Core Parks
Fund 379 - Core Storm Drain

- RSP Development Fund 345 – 1987 Residential Specific Plan (RSP) Any and all funds from 1987 Residential Specific Plan (RSP) were closed at the end of FY 07-08. Now, these funds are used as an economic development fund for the City.
- Program Management Plan Fund 391 - This fund is used to account for expenditures for the planning, design, and program management required for new development in new areas in a preliminary stage and before an approved financing plan.
- Capital Improvement Program Deposits Fund 395 - This fund is used to account for monies received from developers, contractors, and other entities for the purpose of reimbursing the City for expenditures incurred in studies, research, etc., regarding their proposed development or for construction of facilities that would normally be the owner's responsibility. For budgeting, it is also used to measure in-kind contributions from developers of constructed facilities.

(Continued to next page)

INTERNAL SERVICE FUNDS

The City has six Internal Services funds. Internal Service Funds are utilized to account for financing goods, services, and costs within the City organization. These funds typically operate on a cost reimbursement basis and such funds have an integral role in accumulating and managing City resources for fund related activity. The City is currently undertaking a comprehensive look at the cost allocations that support the Internal Services Funds. Staff will return during the FY 2022/23 budget cycle with amendments, as needed, to reflect the results of the study.

Building Maintenance Fund:

The Building Maintenance Fund accounts for maintenance and remodeling of City-owned or leased buildings and facilities including Civic Center Plaza, Community and Parks Facilities, Fire and Police Facilities, the Library and Water and Wastewater Administration Facilities. Costs are fully reimbursed annually by charges to other funds.

Central Garage:

The Central Garage Fund accounts for expenses related to the preparation, maintenance, and repair of mechanical equipment and vehicles for other City departments. Costs are fully reimbursed annually by charges to other funds.

Central Services:

The Central Services Fund accounts for expenses related to the preparation, maintenance, and repair of information technology, computers, and programs for other City departments. Costs are fully reimbursed annually by charges to other funds.

Equipment Replacement Fund:

The Equipment Replacement Fund accounts for the accumulation of resources to replace identified operating equipment within the General Fund departments. Currently, Water and Wastewater fund separate vehicle and equipment replacement funds. Funding for equipment replacement is achieved through charging rates intended to recover the cost of equipment utilized in government operations.

Self-Insurance Fund:

The City is a member of a Joint Powers Insurance Authority that supplies Worker's Compensation and Liability insurance for the City. Costs are fully reimbursed annually by charges to other funds through payroll charges to City departments. Staff is recommending the use of reserves created from prior year refunds.

Vehicle Replacement Fund:

The Vehicle Replacement Fund accounts for the City's vehicle fleet. Funding for vehicle replacement is achieved through charge rates intended to recover the cost of the replacement vehicles utilized in governmental operations including Fire trucks, Police patrol vehicles, and Parks maintenance vehicles. Currently, Water and Wastewater fund separate vehicle and equipment replacement funds.

Summary of Proposed Revenues and Expenditures for the Internal Service Funds

(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 12,354	$ 15,959	$ 19,834	$ 20,429	$ 21,042
OTHER OPERATING REVENUES	449	372	383	394	406
USE OF MONEY	(39)	-	-	-	-
CAPITAL CONTRIBUTIONS	464	-	-	-	-
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	(15)	-	-	-	-
OTHER REVENUES	17	48	49	51	53
SALE OF REAL PROPERTY	98	46	47	49	50
REVENUES FROM OTHER AGENCIES	56	-	55	-	-
TRANSFERS IN	-	-	-	-	-
TOTAL REVENUES	**$ 13,384**	**$ 16,425**	**$ 20,368**	**$ 20,923**	**$ 21,551**
EXPENDITURES (in thousands)					
PERSONNEL	$ 4,467	$ 4,635	$ 5,056	$ 5,207	$ 5,296
PURCHASED SERVICES AND SUPPLIES	8,844	11,571	13,432	13,562	13,840
UTILITIES	421	429	488	512	527
CAPITAL	474	2,971	2,375	587	598
TRANSFERS OUT	-	-	-	-	-
TOTAL EXPENDITURES	**$ 14,206**	**$ 19,606**	**$ 21,351**	**$ 19,868**	**$ 20,261**
TOTAL CHANGE IN FUND BALANCE	**$ (822)**	**$ (3,181)**	**$ (983)**	**$ 1,055**	**$ 1,290**

(Continued to next page)

ENTERPRISE FUNDS

Tracy Municipal Airport

This fund accounts for the operation of the Tracy Airport. Primary revenue sources for this fund include hangar rental fees, office space leases, fees for tie downs, landing fees, a passenger facility charge, ultralight vehicle fees, and taxes levied on the owners of aircraft housed in Tracy. The Airport fund also receives FAA grants for capital improvements. Currently, Charges for Services (Airport Fees) are not sufficient to cover operations. Staff is researching potential revenue options. In addition, Federal Grants have repaired areas of the airport that were perceivably underutilized, potentially increasing activity at the airport.

Summary of Proposed Revenues and Expenditures for the Airport Funds
(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 854	$ 715	$ 737	$ 759	$ 781
REVENUES FROM OTHER AGENCIES	20	20	21	21	22
USE OF MONEY	-	-	-	-	-
OTHER REVENUES	20	-	-	-	-
CAPITAL CONTRIBUTIONS	115	219	-	-	-
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	-	-	-	-	-
SALE OF REAL PROPERTY	11	-	-	-	-
TRANSFERS IN	150	156	161	166	171
TOTAL REVENUES	**$ 1,170**	**$ 1,110**	**$ 919**	**$ 946**	**$ 974**
EXPENDITURES (in thousands)					
PERSONNEL	$ 399	$ 378	$ 507	$ 522	$ 531
PURCHASED SERVICES AND SUPPLIES	651	589	647	668	682
UTILITIES	41	42	47	50	51
CAPITAL	(593)	309	-	-	-
DEPRECIATION	646	-	-	-	-
TOTAL EXPENDITURES	**$ 1,144**	**$ 1,318**	**$ 1,201**	**$ 1,240**	**$ 1,264**
TOTAL CHANGE IN FUND BALANCE	**$ 26**	**$ (208)**	**$ (282)**	**$ (294)**	**$ (290)**

(Continued to next page)

Transit:

These funds account for the operation of the City's transit system, including fixed-route buses, dial-a-ride, and the downtown transit station. Principal revenue sources in this fund include a portion of the State's 0.25% sales tax for transportation (Local Transportation Fund), Federal funds, transit-related grants, and rider fares.

Summary of Proposed Revenues and Expenditures for the Transit Fund
(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
SALES TAX	$ 3,302	$ 2,519	$ 2,594	$ 2,672	$ 2,752
CHARGES FOR SERVICES	62	123	127	131	135
LICENSES AND PERMITS	-	1	1	1	1
REVENUES FROM OTHER AGENCIES	3,686	2,922	3,010	3,100	3,193
USE OF MONEY	(5)	46	48	49	51
OTHER REVENUES	-	-	-	-	-
CAPITAL CONTRIBUTIONS	1,077	-	-	-	-
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	-	-	-	-	-
TOTAL REVENUES	**$ 8,122**	**$ 5,611**	**$ 5,780**	**$ 5,953**	**$ 6,132**
EXPENDITURES (in thousands)					
PERSONNEL	$ 511	$ 659	$ 837	$ 863	$ 877
PURCHASED SERVICES AND SUPPLIES	3,740	5,354	5,969	6,164	6,296
UTILITIES	98	98	127	133	137
CAPITAL	90	2,395	500	-	-
DEPRECIATION	913	-	-	-	-
TOTAL EXPENDITURES	**$ 5,352**	**$ 8,505**	**$ 7,433**	**$ 7,160**	**$ 7,311**
TOTAL CHANGE IN FUND BALANCE	**$ 2,770**	**$ (2,894)**	**$ (1,653)**	**$ (1,207)**	**$ (1,179)**

(Continued to next page)

Water:

This fund accounts for the City's water utility. All expenses relating to the provision of purchasing, treating, and providing water services are charged to this fund, which is financed with customer utility rate payments and connection fees. This fund also accounts for debt issued on behalf of the water utility and for the repayment of such debt. Revenues in the Water Fund vary based on metered water usage by customers. The statewide drought that began in 2013 led to water rationing and other conservation measures across California. As a result, less water was consumed, and revenues declined. Due to the decline in revenues, the utility has only responded to urgent repairs and maintenance costs.

The Water Fund has projected revenues of $23.8 million in Fiscal Year 2022-23; however, staff will be closely monitoring this revenue as drought conditions in California may require water conservation efforts in Tracy. The Water Fund proposed expenses are $24.6 million. The expenses include the restoration of $1.5 million in capital maintenance and water purchases. The Water Fund has years of deferred maintenance at the treatment and storage sites, as well as water lines and meter replacement costs, that must be addressed through another rate study.

Summary of Proposed Revenues and Expenditures for the Water Fund
(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 23,406	$ 23,009	$ 23,868	$ 24,584	$ 25,321
OTHER OPERATING REVENUES	-	-	-	-	-
USE OF MONEY	44	-	-	-	-
OTHER REVENUES	-	-	-	-	-
CAPITAL CONTRIBUTIONS	1,748	-	-	-	-
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	-	-	-	-	-
SALE OF REAL PROPERTY	9	-	-	-	-
REVENUES FROM OTHER AGENCIES	-	-	-	-	-
TRANSFERS IN	582	-	-	-	-
TOTAL REVENUES	**$ 25,789**	**$ 23,009**	**$ 23,868**	**$ 24,584**	**$ 25,321**
EXPENDITURES (in thousands)					
PERSONNEL	$ 4,933	$ 5,600	$ 7,190	$ 7,406	$ 7,531
PURCHASED SERVICES AND SUPPLIES	9,516	11,866	12,484	12,830	13,065
UTILITIES	1,840	1,758	1,960	2,058	2,120
CAPITAL	150	4,237	1,000	1,030	1,051
DEBT	1,265	1,258	1,772	1,772	1,772
DEPRECIATION	3,523	-	-	-	-
TRANSFERS OUT	(50)	510	510	510	510
TOTAL EXPENDITURES	**$ 21,177**	**$ 25,229**	**$ 24,916**	**$ 25,606**	**$ 26,049**
TOTAL CHANGE IN FUND BALANCE	**$ 4,612**	**$ (2,220)**	**$ (1,048)**	**$ (1,022)**	**$ (728)**

Wastewater:

This fund accounts for the City's wastewater utility. All expenses relating to the provision of sewer services are charged to this fund, which is financed with customer utility rate payments and connection fees. The fund's non-operating revenues reflect contributions from developer impact fees related to costs associated with infrastructure expansion improvements. The Wastewater Fund non-operating expenses reflect both capital and debt issued on behalf of the sewer utility and for the repayment of such debt.

The Wastewater Fund operating revenues are projected to be flat as all prior rate increases have been adopted seven years ago. The Wastewater Fund has an adopted revenue budget of $15.9 for FY 2021-22 and $16.3 for FY 2022-23. The Fund has operating expenses of $19.8 million in Fiscal Year 2022-23. A rate fee study began in FY 2019-20 and will return for consideration to the City Council in FY 2022-23.

Summary of Proposed Revenues and Expenditures for the Wastewater Fund
(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 15,051	$ 15,865	$ 16,341	$ 16,831	$ 17,336
REVENUES FROM OTHER AGENCIES	-	-	-	-	-
USE OF MONEY	150	216	208	214	221
OTHER REVENUES	-	-	-	-	-
CAPITAL CONTRIBUTIONS	2,129	5	5	5	6
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	-	-	-	-	-
SALE OF REAL PROPERTY	-	-	-	-	-
DEBT	-	-	500	500	500
TRANSFERS IN	-	25,510	510	510	510
TOTAL REVENUES	**$ 17,330**	**$ 41,596**	**$ 17,564**	**$ 18,060**	**$ 18,573**
EXPENDITURES (in thousands)					
PERSONNEL	$ 7,204	$ 7,419	$ 8,313	$ 8,563	$ 8,708
PURCHASED SERVICES AND SUPPLIES	4,856	8,370	7,742	7,944	8,109
UTILITIES	1,582	1,743	3,092	3,247	3,344
CAPITAL	(31)	41,459	120	-	-
DEBT	1,892	1,853	1,888	1,888	1,891
DEPRECIATION	5,736	-	-	-	-
TRANSFERS OUT	-	-	-	-	-
TOTAL EXPENDITURES	**$ 21,239**	**$ 60,844**	**$ 21,155**	**$ 21,642**	**$ 22,052**
TOTAL CHANGE IN FUND BALANCE	**$ (3,909)**	**$ (19,248)**	**$ (3,591)**	**$ (3,582)**	**$ (3,479)**

Solid Waste Fund:

This fund provides for the collection of fees related to solid waste disposal. The City contracts its services to Tracy Disposal. All expenses relating to the provision of these services are charged to this fund, which is financed with customer utility rate payments and connection fees. On April 5, 2022, City Council approved rate increases to the Solid Waste rates that go into effect July 1, 2022.

Summary of Proposed Revenues and Expenditures for the Solid Waste Fund
(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 24,309	$ 22,036	$ 26,533	$ 27,329	$ 28,148
REVENUES FROM OTHER AGENCIES	19	3	3	3	3
USE OF MONEY	(45)	76	78	80	83
TOTAL REVENUES	**$ 24,283**	**$ 22,115**	**$ 26,614**	**$ 27,412**	**$ 28,234**
EXPENDITURES (in thousands)					
PERSONNEL	$ 1,786	$ 2,149	$ 2,753	$ 2,835	$ 2,883
PURCHASED SERVICES AND SUPPLIES	24,157	24,033	26,763	27,552	28,104
UTILITIES	43	44	52	55	56
CAPITAL	-	-	346	-	-
TOTAL EXPENDITURES	**$ 25,986**	**$ 26,226**	**$ 29,914**	**$ 30,442**	**$ 31,043**
TOTAL CHANGE IN FUND BALANCE	**$ (1,703)**	**$ (4,111)**	**$ (3,300)**	**$ (3,030)**	**$ (2,809)**

(Continued to next page)

Storm Drain Fund:

This fund accounts for the City's maintenance and operations of City storm drains. All expenses relating to the provision of these services are charged to this fund, which is financed with customer utility rate payments and connection fees.

Summary of Proposed Revenues and Expenditures for the Storm Drain Fund
(including Transfers In/Out)

REVENUES (in thousands)	FY 20/21 Actuals	FY 21/22 Projected	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CHARGES FOR SERVICES	$ 749	$ 729	$ 751	$ 774	$ 797
USE OF MONEY	1	-	-	-	-
CAPITAL CONTRIBUTIONS	3,571	-	-	-	-
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	-	-	-	-	-
TOTAL REVENUES	**$ 4,321**	**$ 729**	**$ 751**	**$ 774**	**$ 797**
EXPENDITURES (in thousands)					
PERSONNEL	$ 332	$ 389	$ 327	$ 337	$ 342
PURCHASED SERVICES AND SUPPLIES	205	311	269	264	270
UTILITIES	34	35	37	39	40
CAPITAL	(7)	-	-	-	-
DEPRECIATION	1,632	-	-	-	-
TOTAL EXPENDITURES	**$ 2,196**	**$ 735**	**$ 633**	**$ 640**	**$ 652**
TOTAL CHANGE IN FUND BALANCE	**$ 2,125**	**$ (6)**	**$ 118**	**$ 134**	**$ 145**

(Continued to next page)

THIS PAGE INTENTIONALLY LEFT BLANK

Approved Position Control

THIS PAGE INTENTIONALLY LEFT BLANK

Position Control:

Significant changes to the position control roster for FY2022-23, includes the removal of the JPA Tracy Fire positions as they have fully transitioned from the city as of January 1, 2022, and are now included as contracted services in the General Fund.

Reflected in the approved staffing by department is a re-organization that has now separated Information Systems from Finance into its own department, created the department of Mobility & Housing, shifted parks maintenance to Parks & Recreations, and consolidated the Public Works & Utilities departments into Operations & Utilities.

(Continued to next page)

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY
HISTORICAL
POSITION CONTROL ALLOCATION
ALL FUNDS/DEPARTMENTS

POSITIONS	ELECTED/ COMMISSIONS	FY 2018/19 FTE	FY 2019/20 FTE	FY 2020/21 FTE	FY 2021/22 FTE	FY 2022/23 FTE
ACCOUNT CLERK		5	5	5	5	5
ACCOUNTANT		2	2	2	2	2
ACCOUNTING MANAGER		1	1	1	1	1
ACCOUNTING TECHNICIAN		3	3	3	3	3
ADMINISTRATIVE ASSISTANT		16	18	17	16	16
ADMINISTRATIVE ASSISTANT (CONF)		0	0	1	1	1
ADMINISTRATIVE TECHNICIAN		2	2	2	5	5
AIRPORT MANAGER		1	1	1	1	1
ANIMAL SERVICES AIDE		2	2	2	2	3
ANIMAL SERVICES OFFICER I		2	2	2	1	1
ANIMAL SERVICES OFFICER II		2	2	2	3	3
ANIMAL SERVICES SUPERVISOR		1	1	1	1	1
ASSISTANT CITY ATTORNEY		1	1	1	1	1
ASSISTANT CITY ENGINEER		0	0	0	0	1
ASSISTANT CITY MANAGER		2	2	2	1	2
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES		1	1	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES/CITY ENGINEER		1	1	1	1	1
ASSISTANT DIRECTOR OF OPERATIONS		0	0	0	0	1
ASSISTANT DIRECTOR OF UTILTIIES		0	0	0	0	1
ASSISTANT ENGINEER		3	3	3	2	3
ASSISTANT PLANNER		1	1	1	1	1
ASSISTANT TO CITY MANAGER		0	0	1	1	1
ASSOCIATE CIVIL ENGINEER		2	2	2	0	0
ASSOCIATE ENGINEER		1	1	1	4	5
ASSOCIATE PLANNER		2	2	2	2	3
BOX OFFICE ASSISTANT		1	1	1	1	1
BOX OFFICE COORDINATOR		2	2	2	2	1
BUDGET OFFICER		1	1	1	1	1
BUILDING INSPECTOR I		2	2	2	2	1
BUILDING INSPECTOR II		6	6	5	5	6
BUILDING MAINTENANCE ASSISTANT		1	1	0	0	0
BUILDING MAINTENANCE WORKER		0	0	1	0	0
BUILDING MAINTENANCE WORKER II		4	4	4	5	5
BUILDING OFFICIAL		1	1	1	1	1
BUILDING PERMIT TECHNICIAN II		3	3	3	3	3
CHIEF INNOVATION OFFICER		0	0	0	0	1
CITY ATTORNEY		1	1	1	1	1
CITY CLERK		1	1	1	1	1
CITY MANAGER		1	1	1	1	1
CITY TREASURER	1	0	0	0	0	0
CODE COMPLIANCE ANALYST		1	1	1	1	1
CODE ENFORCEMENT OFFICER		3	3	4	4	4
COMMUNITY PRESERVATION MANAGER		1	1	1	1	1
COMMUNITY SERVICES OFFICER		4	4	4	4	4
CONSTRUCTION INSPECTOR II		4	4	4	6	6
COUNCIL MEMBER	4	0	0	0	0	0
CRIME ANALYST		1	1	1	1	1
CRIME PREVENTION SPECIALIST		2	2	2	1	1
CULTURAL ARTS COMMISSIONERS	7	0	0	0	0	0
CRIME SCENE PROPERTY UNIT SUPERVISOR		1	1	1	1	1
CRIME SCENE TECHNICIAN		4	4	4	4	4

CITY OF TRACY
HISTORICAL
POSITION CONTROL ALLOCATION
ALL FUNDS/DEPARTMENTS

POSITIONS	ELECTED/ COMMISSIONS	FY 2018/19 FTE	FY 2019/20 FTE	FY 2020/21 FTE	FY 2021/22 FTE	FY 2022/23 FTE
CULTURAL ARTS DIVISION MANAGER		1	1	1	1	1
CULTURAL ARTS MARKETING COORDINATOR		0	0	0	0	1
CULTURAL ARTS PROGRAM COORDINATOR		1	1	1	1	1
CULTURAL ARTS SUPERVISOR		1	1	1	1	1
CULTURAL ARTS TECHNICAL COORDINATOR		0	0	0	1	1
CULTURAL ARTS TECHNICAL SUPERVISOR		1	1	1	1	1
DEPUTY CITY ATTY II		1	1	1	1	1
DEPUTY CITY CLERK		1	1	1	1	1
DEVELOPMENT SERVICES DIRECTOR		0	0	0	1	1
DIRECTOR OF FINANCE		1	1	1	1	1
DIRECTOR OF HUMAN RESOURCES		1	1	1	1	1
DIRECTOR OF MOBILITY AND HOUSING		0	0	0	0	1
DIRECTOR OF OPERATIONS & UTILITIES		0	0	0	0	1
DIRECTOR OF PARKS AND RECREATION		1	1	1	1	1
DIRECTOR OF PUBLIC WORKS		1	1	1	1	0
DIRECTOR OF UTILTIIES		1	1	1	1	0
ECONOMIC DEV MANAGER		1	1	1	1	1
ECONOMIC DEVELOPMENT MANAGEMENT ANALYST II		2	2	1	1	1
ELECTRICIAN		4	4	4	4	4
ENGINEERING PROGRAM MANAGER		1	1	1	0	0
ENGINEERING TECH		1	1	1	1	1
ENGINEERING TECHNICIAN II		2	2	2	2	2
ENVIRONMENTAL COMPLIANCE ANALYST		1	1	1	1	1
ENVIRONMENTAL COMPLIANCE TECHNICIAN		3	3	3	3	3
EQUIPMENT MECHANIC I		1	1	1	0	0
EQUIPMENT MECHANIC II		2	2	2	3	3
EXEC ASST TO CITY MG		1	1	1	1	1
EXECUTIVE ASSISTANT		8	8	8	8	8
EXECUTIVE ASST-CONF		1	1	1	1	1
FLEET SUPERVISOR		1	1	1	1	1
GIS ANALYST		1	1	1	1	1
HOMELESS OUTREACH COORDINATOR		0	0	0	0	2
HOMELESS SERVICES MANAGER		0	0	0	1	1
HR TECHNICIAN-CONF		1	1	1	0	0
HUMAN RESOURCES ANALYST II		3	3	3	3	4
HUMAN RESOURCES MANAGER		1	1	1	1	1
HUMAN RESOURCES TECHNICIAN		2	2	2	3	3
INFORMATION SYSTEMS TECHNICIAN I		1	1	1	1	0
INFORMATION SYSTEMS TECHNICIAN II		2	2	2	2	3
INFORMATION TECHNOLOGY MANAGER		1	1	1	1	1
INFORMATION TECHNOLOGY SPECIALIST		1	1	1	1	1
INSTRUMENTATION TECHNICIAN		2	2	2	2	2
JR CIVIL ENGINEER		1	1	1	0	1
JUNIOR ENGINEER		1	1	1	2	0
LABORATORY QUALITY ASSURANCE OFFICER		1	1	1	1	1
LABORATORY TECHNICIAN II		4	4	4	4	4
LANDSCAPE ARCHITECT		1	1	1	1	1
LANDSCAPE INSPECTOR		1	1	0	0	0
LEGAL SECRETARY		1	1	1	1	1
MAINT WORKER I/II		55	56	56	54	54
MAINT WORKER II		1	1	1	1	1

CITY OF TRACY
HISTORICAL
POSITION CONTROL ALLOCATION
ALL FUNDS/DEPARTMENTS

POSITIONS	ELECTED/ COMMISSIONS	FY 2018/19 FTE	FY 2019/20 FTE	FY 2020/21 FTE	FY 2021/22 FTE	FY 2022/23 FTE
MANAGEMENT ANALYST II		5	5	5	6	7
MAYOR	1	0	0	0	0	0
MEASURE V COMMITTEE	5	0	0	0	0	0
MEDIA SERVICES SUPERVISOR		1	1	1	0	0
METER READER		3	3	2	0	0
MULTIMEDIA COMMUNICATIONS ASSISTANT		0	0	0	0	1
MULTIMEDIA COMMUNICATIONS COORDINATOR		0	0	0	1	1
OFFICE ASSISTANT		0	0	0	1	1
P&R COMMISSIONER	7	0	0	0	0	0
PARKS PLANNING & DEVELOPMENT MANAGER		1	1	1	1	1
PARKS PROJECT COORDINATOR		0	0	0	0	1
PLAN CHECK ENGINEER		1	1	1	1	1
PLAN EXAMINER I		2	2	2	2	2
PLAN EXAMINER II		1	1	1	1	1
PLANNING COMMISSIONER	5	0	0	0	0	0
PLANNING TECHNICIAN		1	1	1	1	2
PLANT MECHANIC II		1	1	1	0	0
POLICE CAPTAIN		2	2	2	2	2
POLICE CHIEF		1	1	1	1	1
POLICE COMMUNITY RELATIONS COORDINATOR		0	0	0	1	1
POLICE CORPORAL		13	12	12	11	11
POLICE LIEUTENANT		5	5	5	7	7
POLICE OFFICER		60	62	62	69	71
POLICE OFFICER - DET		1	1	1	0	0
POLICE RECORDS ASSISTANT II		6	6	6	5	5
POLICE RECORDS SUPERVISOR		1	1	1	1	1
POLICE SERGEANT		11	13	13	13	13
POLICE SUPPORT OPERATIONS MANAGER		1	1	1	1	1
POLICE SUPPORT SERVICES TECHNICIAN		1	1	1	1	1
PRINC CIVIL ENGINEER		1	1	1	1	0
PROPERTY & EVIDENCE TECHNICIAN		1	1	1	1	1
PUBLIC INFORMATION OFFICER		1	1	1	1	1
PUBLIC SAFETY DISPATCH LEAD		1	1	1	0	0
PUBLIC SAFETY DISPATCH SUPERVISOR		1	1	1	1	2
PUBLIC SAFETY DISPATCHER I		4	4	4	3	0
PUBLIC SAFETY DISPATCHER II		9	9	9	9	13
PUBLIC WORKS SUPERINTENDENT		3	3	3	3	3
PUBLIC WORKS SUPERVISOR		2	2	2	2	2
REAL PROPERTY AGENT		0	0	0	0	1
RECEPTIONIST-DS		1	1	1	0	0
RECREATION PROGRAM COORDINATOR		3	3	4	5	5
RECREATION SERVICES MANAGER		0	0	1	1	1
RECREATION SERVICES SUPERVISOR		3	3	1	1	1
SENIOR ACCOUNT CLERK		4	4	4	5	5
SENIOR ACCOUNTANT		2	2	2	3	3
SENIOR ACCOUNTING TECHNICIAN		2	2	2	2	2
SENIOR BUILDING MAINTENANCE WORKER		1	1	1	1	1
SENIOR CIVIL ENGINEER		5	5	5	5	5
SENIOR EQUIPMENT MECHANIC		1	1	1	1	1
SENIOR INFORMATION SYSTEMS TECHNICIAN		2	2	2	2	2
SENIOR MAINTENTANCE WORKER		1	1	1	1	1

CITY OF TRACY
HISTORICAL
POSITION CONTROL ALLOCATION
ALL FUNDS/DEPARTMENTS

POSITIONS	ELECTED/ COMMISSIONS	FY 2018/19 FTE	FY 2019/20 FTE	FY 2020/21 FTE	FY 2021/22 FTE	FY 2022/23 FTE
SENIOR PLANNER		3	3	3	3	3
SENIOR POLICE RECORDS ASSISTANT		1	1	1	2	2
SENIOR PUBLIC SAFETY DISPATCHER		3	3	3	4	4
SENIOR UTILITY WORKER		0	0	0	2	2
SENIOR WASTEWATER TREATMENT PLANT OPERATOR		1	1	1	0	0
SR ACCOUNTING ASSIST		1	1	1	0	0
SR CIVIL ENGINEER-UT		1	1	1	1	1
SR MAINT WORKER		14	14	14	14	14
SR WTP OPERATOR		1	1	1	0	0
SUPERVISING BUILDING INSPECTOR		1	1	1	1	1
SUPERVISING CONSTRUCTION INSPECTOR		1	1	1	1	1
SYSTEM ADMINISTRATOR		0	0	0	1	1
TRANSIT COORDINATOR		1	1	1	2	2
TRANSIT MANAGER		1	1	1	1	1
TRANSPORTION COMMISSIONER	9	0	0	0	0	0
UTILITIES LABORATORY SUPERINTENDENT		1	1	1	1	1
UTILITY LINE MAINTENANCE SUPERINTENDENT		1	1	1	1	1
UTILITY LINE SUPERVISOR		0	0	0	0	1
UTILITY MAINTENANCE SUPERINTENDENT		1	1	1	1	1
UTILITY MAINTENANCE SUPERVISOR		1	1	1	1	0
UTILITY MECHANIC I		1	1	1	2	2
UTILITY MECHANIC II		5	5	5	5	5
UTILITY OPERATOR		12	13	13	13	13
UTILITY WORKER I/II		0	0	0	2	2
UTILITY WORKER II		0	0	0	2	7
WASTEWATER TREATMENT PLANT OPERATOR III		2	2	1	1	2
WATER OPERATIONS SUPERINTENDENT		1	1	1	1	1
WATER RESOURCES AND COMPLIANCE MANAGER		1	1	1	1	1
WATER TREATMENT PLANT OPERATOR III		1	1	1	1	1
WW OPERATIONS SUPERINTENDENT		1	1	1	1	1
GRAND TOTAL	***39***	***440***	***447***	***444***	***460***	***485***

CITY OF TRACY
APPROVED STAFFING BY DEPARTMENT
FY 2022-23

POSITION DESCRIPTIONS	CITY ATTORNEY	CITY MANAGER	DEVELOPMENT SERVICES	FINANCE	HUMAN RESOURCES	INFORMATION SYSTEMS	MOBILITY & HOUSING	PARKS & RECREATION	POLICE	OPERATIONS & UTILITIES	*GRAND TOTAL*
ACCOUNT CLERK	0	0	0	5	0	0	0	0	0	0	***5***
ACCOUNTANT	0	0	0	2	0	0	0	0	0	0	***2***
ACCOUNTING MANAGER	0	0	0	1	0	0	0	0	0	0	***1***
ACCOUNTING TECHNICIAN	0	0	0	3	0	0	0	0	0	0	***3***
ADMINISTRATIVE ASSISTANT	0	2	4	0	0	0	0	1	5	4	***16***
ADMINISTRATIVE ASSISTANT (CONF)	0	0	0	0	1	0	0	0	0	0	***1***
ADMINISTRATIVE TECHNICIAN	0	0	0	0	0	0	2	0	0	3	***5***
AIRPORT MANAGER	0	0	0	0	0	0	1	0	0	0	***1***
ANIMAL SERVICES AIDE	0	0	0	0	0	0	0	0	3	0	***3***
ANIMAL SERVICES OFFICER I	0	0	0	0	0	0	0	0	1	0	***1***
ANIMAL SERVICES OFFICER II	0	0	0	0	0	0	0	0	3	0	***3***
ANIMAL SERVICES SUPERVISOR	0	0	0	0	0	0	0	0	1	0	***1***
ASSISTANT CITY ATTORNEY	1	0	0	0	0	0	0	0	0	0	***1***
ASSISTANT CITY ENGINEER	0	0	1	0	0	0	0	0	0	0	***1***
ASSISTANT CITY MANAGER	0	2	0	0	0	0	0	0	0	0	***2***
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	0	0	1	0	0	0	0	0	0	0	***1***
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES/CITY ENGINEER	0	0	1	0	0	0	0	0	0	0	***1***
ASSISTANT DIRECTOR OF OPERATIONS	0	0	0	0	0	0	0	0	0	1	***1***
ASSISTANT DIRECTOR OF UTILTIIES	0	0	0	0	0	0	0	0	0	1	***1***
ASSISTANT ENGINEER	0	0	3	0	0	0	0	0	0	0	***3***
ASSISTANT PLANNER	0	0	1	0	0	0	0	0	0	0	***1***
ASSISTANT TO CITY MANAGER	0	1	0	0	0	0	0	0	0	0	***1***
ASSOCIATE ENGINEER	0	0	5	0	0	0	0	0	0	0	***5***
ASSOCIATE PLANNER	0	0	3	0	0	0	0	0	0	0	***3***
BOX OFFICE ASSISTANT	0	1	0	0	0	0	0	0	0	0	***1***
BOX OFFICE COORDINATOR	0	1	0	0	0	0	0	0	0	0	***1***
BUDGET OFFICER	0	0	0	1	0	0	0	0	0	0	***1***
BUILDING INSPECTOR I	0	0	1	0	0	0	0	0	0	0	***1***
BUILDING INSPECTOR II	0	0	6	0	0	0	0	0	0	0	***6***
BUILDING MAINTENANCE WORKER II	0	0	0	0	0	0	0	0	0	5	***5***
BUILDING OFFICIAL	0	0	1	0	0	0	0	0	0	0	***1***
BUILDING PERMIT TECHNICIAN II	0	0	3	0	0	0	0	0	0	0	***3***
CHIEF INNOVATION OFFICER	0	0	0	0	0	1	0	0	0	0	***1***
CITY ATTORNEY	1	0	0	0	0	0	0	0	0	0	***1***
CITY CLERK	0	1	0	0	0	0	0	0	0	0	***1***
CITY MANAGER	0	1	0	0	0	0	0	0	0	0	***1***
CODE COMPLIANCE ANALYST	0	0	0	0	0	0	0	0	1	0	***1***
CODE ENFORCEMENT OFFICER	0	0	0	0	0	0	0	0	4	0	***4***
COMMUNITY PRESERVATION MANAGER	0	0	0	0	0	0	0	0	1	0	***1***
COMMUNITY SERVICES OFFICER	0	0	0	0	0	0	0	0	4	0	***4***
CONSTRUCTION INSPECTOR II	0	0	6	0	0	0	0	0	0	0	***6***
CRIME ANALYST	0	0	0	0	0	0	0	0	1	0	***1***
CRIME PREVENTION SPECIALIST	0	0	0	0	0	0	0	0	1	0	***1***
CRIME SCENE PROPERTY UNIT SUPERVISOR	0	0	0	0	0	0	0	0	1	0	***1***
CRIME SCENE TECHNICIAN	0	0	0	0	0	0	0	0	4	0	***4***
CULTURAL ARTS DIVISION MANAGER	0	1	0	0	0	0	0	0	0	0	***1***

CITY OF TRACY
APPROVED STAFFING BY DEPARTMENT
FY 2022-23

POSITION DESCRIPTIONS	CITY ATTORNEY	CITY MANAGER	DEVELOPMENT SERVICES	FINANCE	HUMAN RESOURCES	INFORMATION SYSTEMS	MOBILITY & HOUSING	PARKS & RECREATION	POLICE	OPERATIONS & UTILITIES	*GRAND TOTAL*
CULTURAL ARTS MARKETING COORDINATOR	0	1	0	0	0	0	0	0	0	0	***1***
CULTURAL ARTS PROGRAM COORDINATOR	0	1	0	0	0	0	0	0	0	0	***1***
CULTURAL ARTS SUPERVISOR	0	1	0	0	0	0	0	0	0	0	***1***
CULTURAL ARTS TECHNICAL COORDINATOR	0	1	0	0	0	0	0	0	0	0	***1***
CULTURAL ARTS TECHNICAL SUPERVISOR	0	1	0	0	0	0	0	0	0	0	***1***
DEPUTY CITY ATTY II	1	0	0	0	0	0	0	0	0	0	***1***
DEPUTY CITY CLERK	0	1	0	0	0	0	0	0	0	0	***1***
DEVELOPMENT SERVICES DIRECTOR	0	0	1	0	0	0	0	0	0	0	***1***
DIRECTOR OF FINANCE	0	0	0	1	0	0	0	0	0	0	***1***
DIRECTOR OF HUMAN RESOURCES	0	0	0	0	1	0	0	0	0	0	***1***
DIRECTOR OF MOBILITY AND HOUSING	0	0	0	0	0	0	1	0	0	0	***1***
DIRECTOR OF OPERATIONS & UTILITIES	0	0	0	0	0	0	0	0	0	1	***1***
DIRECTOR OF PARKS AND RECREATION	0	0	0	0	0	0	0	1	0	0	***1***
ECONOMIC DEV MANAGER	0	0	0	0	0	0	1	0	0	0	***1***
ECONOMIC DEVELOPMENT MANAGEMENT ANALYST II	0	0	0	0	0	0	1	0	0	0	***1***
ELECTRICIAN	0	0	0	0	0	0	0	0	0	4	***4***
ENGINEERING TECH	0	0	1	0	0	0	0	0	0	0	***1***
ENGINEERING TECHNICIAN II	0	0	2	0	0	0	0	0	0	0	***2***
ENVIRONMENTAL COMPLIANCE ANALYST	0	0	0	0	0	0	0	0	0	1	***1***
ENVIRONMENTAL COMPLIANCE TECHNICIAN	0	0	0	0	0	0	0	0	0	3	***3***
EQUIPMENT MECHANIC II	0	0	0	0	0	0	0	0	0	3	***3***
EXEC ASST TO CITY MG	0	1	0	0	0	0	0	0	0	0	***1***
EXECUTIVE ASSISTANT	0	2	2	1	0	0	0	1	1	1	***8***
EXECUTIVE ASST-CONF	0	0	0	0	1	0	0	0	0	0	***1***
FLEET SUPERVISOR	0	0	0	0	0	0	0	0	0	1	***1***
GIS ANALYST	0	0	0	0	0	1	0	0	0	0	***1***
HOMELESS OUTREACH COORDINATOR	0	0	0	0	0	0	0	0	2	0	***2***
HOMELESS SERVICES MANAGER	0	0	0	0	0	0	1	0	0	0	***1***
HUMAN RESOURCES ANALYST II	0	0	0	0	4	0	0	0	0	0	***4***
HUMAN RESOURCES MANAGER	0	0	0	0	1	0	0	0	0	0	***1***
HUMAN RESOURCES TECHNICIAN	0	0	0	0	3	0	0	0	0	0	***3***
INFORMATION SYSTEMS TECHNICIAN II	0	0	0	0	0	3	0	0	0	0	***3***
INFORMATION TECHNOLOGY MANAGER	0	0	0	0	0	1	0	0	0	0	***1***
INFORMATION TECHNOLOGY SPECIALIST	0	0	0	0	0	1	0	0	0	0	***1***
INSTRUMENTATION TECHNICIAN	0	0	0	0	0	0	0	0	0	2	***2***
JR CIVIL ENGINEER	0	0	1	0	0	0	0	0	0	0	***1***
LABORATORY QUALITY ASSURANCE OFFICER	0	0	0	0	0	0	0	0	0	1	***1***
LABORATORY TECHNICIAN II	0	0	0	0	0	0	0	0	0	4	***4***
LANDSCAPE ARCHITECT	0	0	0	0	0	0	0	1	0	0	***1***
LEGAL SECRETARY	1	0	0	0	0	0	0	0	0	0	***1***
MAINT WORKER I/II	0	0	0	0	0	0	0	21	0	33	***54***
MAINT WORKER II	0	0	0	0	0	0	1	0	0	0	***1***
MANAGEMENT ANALYST II	0	0	2	1	0	0	0	1	0	3	***7***
MULTIMEDIA COMMUNICATIONS ASSISTANT	0	1	0	0	0	0	0	0	0	0	***1***
MULTIMEDIA COMMUNICATIONS COORDINATOR	0	1	0	0	0	0	0	0	0	0	***1***
OFFICE ASSISTANT	0	0	1	0	0	0	0	0	0	0	***1***
PARKS PLANNING & DEVELOPMENT MANAGER	0	0	0	0	0	0	0	1	0	0	***1***

CITY OF TRACY
APPROVED STAFFING BY DEPARTMENT
FY 2022-23

POSITION DESCRIPTIONS	CITY ATTORNEY	CITY MANAGER	DEVELOPMENT SERVICES	FINANCE	HUMAN RESOURCES	INFORMATION SYSTEMS	MOBILITY & HOUSING	PARKS & RECREATION	POLICE	OPERATIONS & UTILITIES	*GRAND TOTAL*
PARKS PROJECT COORDINATOR	0	0	0	0	0	0	0	1	0	0	***1***
PLAN CHECK ENGINEER	0	0	1	0	0	0	0	0	0	0	***1***
PLAN EXAMINER I	0	0	2	0	0	0	0	0	0	0	***2***
PLAN EXAMINER II	0	0	1	0	0	0	0	0	0	0	***1***
PLANNING TECHNICIAN	0	0	2	0	0	0	0	0	0	0	***2***
POLICE CAPTAIN	0	0	0	0	0	0	0	0	2	0	***2***
POLICE CHIEF	0	0	0	0	0	0	0	0	1	0	***1***
POLICE COMMUNITY RELATIONS COORDINATOR	0	0	0	0	0	0	0	0	1	0	***1***
POLICE CORPORAL	0	0	0	0	0	0	0	0	11	0	***11***
POLICE LIEUTENANT	0	0	0	0	0	0	0	0	7	0	***7***
POLICE OFFICER	0	0	0	0	0	0	0	0	71	0	***71***
POLICE RECORDS ASSISTANT II	0	0	0	0	0	0	0	0	5	0	***5***
POLICE RECORDS SUPERVISOR	0	0	0	0	0	0	0	0	1	0	***1***
POLICE SERGEANT	0	0	0	0	0	0	0	0	13	0	***13***
POLICE SUPPORT OPERATIONS MANAGER	0	0	0	0	0	0	0	0	1	0	***1***
POLICE SUPPORT SERVICES TECHNICIAN	0	0	0	0	0	0	0	0	1	0	***1***
PROPERTY & EVIDENCE TECHNICIAN	0	0	0	0	0	0	0	0	1	0	***1***
PUBLIC INFORMATION OFFICER	0	1	0	0	0	0	0	0	0	0	***1***
PUBLIC SAFETY DISPATCH SUPERVISOR	0	0	0	0	0	0	0	0	2	0	***2***
PUBLIC SAFETY DISPATCHER II	0	0	0	0	0	0	0	0	13	0	***13***
PUBLIC WORKS SUPERINTENDENT	0	0	0	0	0	0	0	1	0	2	***3***
PUBLIC WORKS SUPERVISOR	0	0	0	0	0	0	0	1	0	1	***2***
REAL PROPERTY AGENT	0	0	0	0	0	0	1	0	0	0	***1***
RECREATION PROGRAM COORDINATOR	0	0	0	0	0	0	0	5	0	0	***5***
RECREATION SERVICES MANAGER	0	0	0	0	0	0	0	1	0	0	***1***
RECREATION SERVICES SUPERVISOR	0	0	0	0	0	0	0	1	0	0	***1***
SENIOR ACCOUNT CLERK	0	0	0	5	0	0	0	0	0	0	***5***
SENIOR ACCOUNTANT	0	0	0	3	0	0	0	0	0	0	***3***
SENIOR ACCOUNTING TECHNICIAN	0	0	0	2	0	0	0	0	0	0	***2***
SENIOR BUILDING MAINTENANCE WORKER	0	0	0	0	0	0	0	0	0	1	***1***
SENIOR CIVIL ENGINEER	0	0	5	0	0	0	0	0	0	0	***5***
SENIOR EQUIPMENT MECHANIC	0	0	0	0	0	0	0	0	0	1	***1***
SENIOR INFORMATION SYSTEMS TECHNICIAN	0	0	0	0	0	2	0	0	0	0	***2***
SENIOR MAINTENTANCE WORKER	0	0	0	0	0	0	1	0	0	0	***1***
SENIOR PLANNER	0	0	3	0	0	0	0	0	0	0	***3***
SENIOR POLICE RECORDS ASSISTANT	0	0	0	0	0	0	0	0	2	0	***2***
SENIOR PUBLIC SAFETY DISPATCHER	0	0	0	0	0	0	0	0	4	0	***4***
SENIOR UTILITY WORKER	0	0	0	0	0	0	0	0	0	2	***2***
SR CIVIL ENGINEER-UT	0	0	1	0	0	0	0	0	0	0	***1***
SR MAINT WORKER	0	0	0	0	0	0	0	7	0	7	***14***
SUPERVISING BUILDING INSPECTOR	0	0	1	0	0	0	0	0	0	0	***1***
SUPERVISING CONSTRUCTION INSPECTOR	0	0	1	0	0	0	0	0	0	0	***1***
SYSTEM ADMINISTRATOR	0	0	0	0	0	1	0	0	0	0	***1***
TRANSIT COORDINATOR	0	0	0	0	0	0	2	0	0	0	***2***
TRANSIT MANAGER	0	0	0	0	0	0	1	0	0	0	***1***
UTILITIES LABORATORY SUPERINTENDENT	0	0	0	0	0	0	0	0	0	1	***1***
UTILITY LINE MAINTENANCE SUPERINTENDENT	0	0	0	0	0	0	0	0	0	1	***1***

CITY OF TRACY
APPROVED STAFFING BY DEPARTMENT
FY 2022-23

POSITION DESCRIPTIONS	CITY ATTORNEY	CITY MANAGER	DEVELOPMENT SERVICES	FINANCE	HUMAN RESOURCES	INFORMATION SYSTEMS	MOBILITY & HOUSING	PARKS & RECREATION	POLICE	OPERATIONS & UTILITIES	*GRAND TOTAL*
UTILITY LINE SUPERVISOR	0	0	0	0	0	0	0	0	0	1	***1***
UTILITY MAINTENANCE SUPERINTENDENT	0	0	0	0	0	0	0	0	0	1	***1***
UTILITY MECHANIC I	0	0	0	0	0	0	0	0	0	2	***2***
UTILITY MECHANIC II	0	0	0	0	0	0	0	0	0	5	***5***
UTILITY OPERATOR	0	0	0	0	0	0	0	0	0	13	***13***
UTILITY WORKER I/II	0	0	0	0	0	0	0	0	0	2	***2***
UTILITY WORKER II	0	0	0	0	0	0	0	0	0	7	***7***
WASTEWATER TREATMENT PLANT OPERATOR III	0	0	0	0	0	0	0	0	0	2	***2***
WATER OPERATIONS SUPERINTENDENT	0	0	0	0	0	0	0	0	0	1	***1***
WATER RESOURCES AND COMPLIANCE MANAGER	0	0	0	0	0	0	0	0	0	1	***1***
WATER TREATMENT PLANT OPERATOR III	0	0	0	0	0	0	0	0	0	1	***1***
WW OPERATIONS SUPERINTENDENT	0	0	0	0	0	0	0	0	0	1	***1***

Department Budgets



THIS PAGE INTENTIONALLY LEFT BLANK

Operating Activity

The City's budget represents the financial and organizational plan by which the City's policies and programs are implemented. Through the budget process and ongoing activity, the City Council oversees the operations of the City and sets forth community priorities and policies to be implemented by the City Manager. The City Manager directs the Department Heads in the administration of City programs and service delivery. The City Manager establishes administrative policy in areas under his/her purview. To monitor and evaluate departmental effectiveness, a project performance measurement program has been initiated.

The budget emphasizes reporting and controlling of programs within departments. City services are distributed among eleven departments which are further divided by programs to meet more specific City goals. A variety of programs representing major work efforts are established within each department. A budget is developed for each program to more accurately measure the true cost of providing services. Services are assigned into each departmental structure according to similarity in services provided. Departments may receive funding from one or more sources. Funds are appropriated to meet these service levels based upon applicable legal or accounting requirements.

Under a program system, the City's budget is organized around programs subject to review and analysis. Each budgetary program has performance objectives that represent its intended level of service. Under this method, each department sets forth the projects and programs to be undertaken during the fiscal year. Projects and programs may be short-term (with specific completion dates), or they may be ongoing programs. Each department's performance measurements (listed within each department's section of the budget) directly tie city services and personnel to meeting one or more of the City Council's Strategic Priorities. These performance measures are reviewed as part of the City's mid-year and end-of-year reviews to the City Council.

The purpose of utilizing a program approach for the operating budget is to achieve the following:

1. An emphasis on the services and activities of City departments rather than only detailed expense items. Budget justifications can then focus on public needs, departmental responses, and the resources needed for such.

2. Improved management capabilities. Rather than relying only on line-item accounting control, budget management can focus on service delivery and allow flexibility in managing resources.

3. Improved performance evaluation of City activities and operations. Budget preparation will require the formulation of specific performance objectives, and the budget execution can be evaluated against these objectives.

4. The use of manageable cost centers. Budget management can focus on more detailed breakdowns for various City activities, when necessary.

The following sections are designed to provide information about the activities of the City as a whole and present a longer-term view of the City's finances. This longer-term view is intended to illustrate the City's ability to continue functioning as a viable entity well beyond the next fiscal year's operations.

The City Council's Strategic Priorities – Adopted March 16, 2021

- Economic Development Strategy
    - *To enhance the competitiveness of the City while further developing a strong and diverse economic base.*
- Public Safety
    - *To enhance community safety by promoting a responsive public safety system that includes civic engagement and partnerships, community involvement, public education and prevention, intervention, and suppression services that meet the needs of Tracy residents.*
- Quality of Life
    - *To provide an outstanding quality of life by enhancing the City's amenities, business mix and services, and cultivating connections to promote positive change and progress in our community.*
- Governance
    - *To enhance fiscal stability, retain and attract new talent, improve the use of technology, and enhance transparency for the betterment of the Tracy community.*

These four (4) strategic priorities reflect the community's desire to have a fiscally sustainable and efficiently operated City organization that is committed to maintaining its financial health. Additionally, a number of economic development efforts have been the focus of several years, with job creation being at the forefront. This continues to be a priority for the City, including ensuring a positive working relationship with the business community, so that the City's business attraction efforts result in bringing in targeted industries and retailers. Tracy strives to provide services that promote a safe community to its residents and businesses and remains a high priority to the City Council and City administration.

Performance Measures

Included in the department budgets are performance measures used for presenting a picture of the array of services provided by departments. Performance measures are presented as one of three types:

- Workload Indicator Measures – report how many units of a service were produced or how much of an activity was undertaken.
- Efficiency Measures – report the relationship between resources used and services provided.
- Outcome Measures – gauge the quality of services and the extent to which a program's objectives are being met.

Department Budgets

Attached to this chapter are the departments' operating budgets.

City Attorney's Office



THIS PAGE INTENTIONALLY LEFT BLANK

CITY ATTORNEY'S OFFICE

Mission

Provide high quality legal services to the City of Tracy that protect and advance the interests of the City.

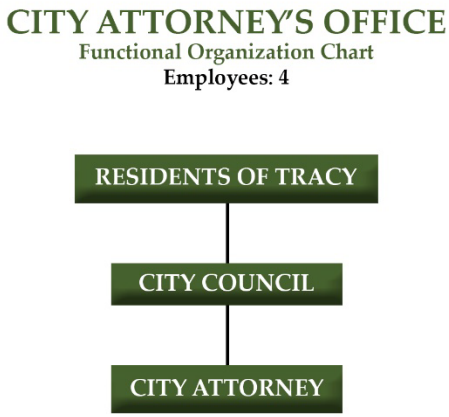
Services

The City Attorney's office provides legal counsel to the City Council, Planning Commission, City Manager, City Department Directors, and City staff; drafts and reviews agreements for public works, general services, and professional services; reviews all City Council staff reports; prepares and/or assists in the preparation of and/or review of all legal documents and contracts; prosecutes Tracy Municipal Code violations in Superior Court and administratively; coordinates and oversees outside counsel; and provides training on Public Records Act, Brown Act, Ethics (AB 1234), and other regulatory statutes needed and/or requested.

City Boards and Commissions Supported

- City Council
- City Planning Commission

Organization Chart



General Operations Highlights

- Provided legal advice regarding the revision of the City's Social Media Policy.
- Updated the Tracy Municipal Code to comply with Federal and State Law.
- Hired new Assistant City Attorney (FY2021/22).
- Updated ordinances and policies to be consistent with changes in Federal and State Law.
- Provided legal advice regarding the implementation of the City's Cannabis Regulatory Ordinance including the permitting process.

FY 2022/23 Department Division Goals and Objectives

Attend all City Council, Planning Commission, and select Commission and Fire Authority meetings.

- Prepare and/or assist in the negotiation of all contracts.
- Provide legal advice to the City Council, Commissions, Boards and City Staff.
- Prosecute Tracy Municipal Code Violations. Coordinate and supervise outside counsel.
- Provide training on the Public Records Act, Brown Act, CEQA, Ethics (AB 1234), and other regulatory statutes as needed and/or requested.
- Staff will participate in Continuing Legal Education as required by the State Bar.

Financial Highlights

The proposed FY 2022/23 City Attorney department's budget is $1,358,698, an increase of $47,908, or 4%, over the FY 2021/22 amended budget. Personnel expenditures account for $22,894 of the increase, due to 3% base salary increases planned from personnel contracts. Services and supplies will increase by $24,961 for contract services.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ASSISTANT CITY ATTORNEY	1	1	1	1	1
CITY ATTORNEY	1	1	1	1	1
DEPUTY CITY ATTY II	1	1	1	1	1
LEGAL SECRETARY	1	1	1	1	1
Grand Total	4	4	4	4	4

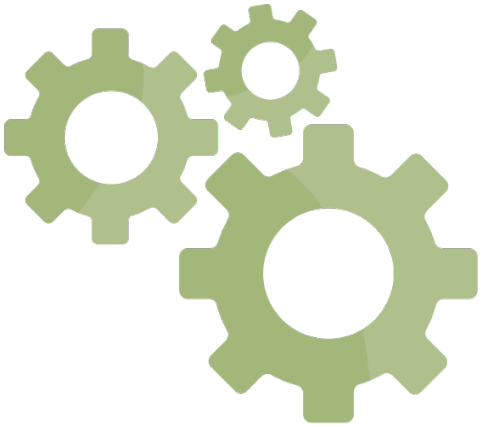
Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	779,544	950,065	972,959	1,002,148	1,019,184
PURCHASED SERVICES AND SUPPLIES	325,836	359,723	384,684	398,235	407,255
UTILITIES	413	1,002	1,055	1,108	1,141
Grand Total	**1,105,792**	**1,310,790**	**1,358,698**	**1,401,490**	**1,427,580**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	1,105,792	1,310,790	1,358,698	1,401,490	1,427,580
Grand Total	**1,105,792**	**1,310,790**	**1,358,698**	**1,401,490**	**1,427,580**

City Council



THIS PAGE INTENTIONALLY LEFT BLANK

CITY COUNCIL

Mission

To provide the Community with basic and extended services that offer opportunities for individuals, families, and businesses to prosper as they live, work, and play in Tracy.

Services

The City Council's Mayor and four Council Members serve as the City's governing body and enacts City legislation and policies that protect the health, safety, and general welfare of the citizenry. The City Council also protects the City's environment while providing growth and economic development by overseeing the financial affairs of the City and participating in regional issues.



General Operations Highlights

- Conducted over 20 regular City Council meetings, over 20 closed session meetings, and over 10 special meetings in 2021.
- Recruited and appointed new City Manager.
- Recruited and appointed new City Attorney.
- Issued virtual 2021 State of the City Address featuring all Council Members.
- Committed Measure V funding and expanded debt financing to expedite the development of the following public amenities: Multi-Generational Recreation Center ($40 million), Aquatics Center ($55 million), Legacy Fields Phase 1.E. ($21 million), Ritter Family Ballpark feasibility and design study ($3 million), and the design of the Tracy Nature Park – Phase 1 ($1 million).
- Attended 2022 National League of California Cities Conference to advocate for funding for City projects and initiatives.
- Attended 2022 Public-Private Partnership Conference in Dallas, Texas to learn about innovative and collaborative approaches to municipal projects, programs, and services.
- Welcomed new businesses during Tracy Chamber Ribbon Cutting ceremonies and other business outreach activities.
- Provided direction on revised land use plan for Westside Specific Plan project.
- Approved parklet ordinance and $500,000 in funding in support of long-term outdoor dining.
- Formed a City Council subcommittee to oversee the implementation of the City's Strategic Plan to End and Prevent Homelessness.
- Supported the development of a Temporary Emergency Housing Facility for Tracy's unsheltered population.

Financial Highlights

The FY 2023 proposed City Council budget is an increase of $66,610 or 28% from the amended FY 2022 budget. Personnel expenditures account for $8,907 of the increase, supplies and services account for $57,853 of the increase for the funding of Internal Service charges for IT, Building Maintenance, and General Insurance.

Staffing Levels

POSITIONS	ELECTED/ COMMISSIONS
Council Member	4
Mayor	1
Grand Total	5

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	51,960	79,133	88,040	90,681	92,223
PURCHASED SERVICES AND SUPPLIES	87,611	157,098	214,951	224,048	229,920
UTILITIES	5,532	5,762	5,612	5,893	6,070
Grand Total	**145,103**	**241,993**	**308,603**	**320,622**	**328,212**

Funding Summary by Fund

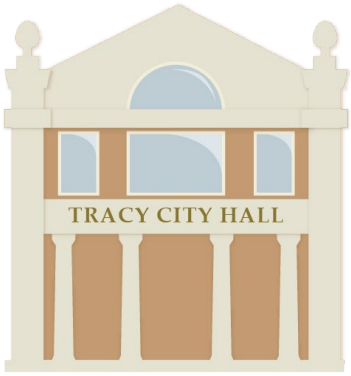
FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	145,103	241,993	308,603	320,622	328,212
Grand Total	**145,103**	**241,993**	**308,603**	**320,622**	**328,212**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
ELECTED	145,103	241,993	308,603	320,622	328,212
Grand Total	**145,103**	**241,993**	**308,603**	**320,622**	**328,212**

THIS PAGE INTENTIONALLY LEFT BLANK

City Manager's Office



THIS PAGE INTENTIONALLY LEFT BLANK

CITY MANAGER'S OFFICE

Mission

To provide executive leadership and oversight of City programs and operations in accordance with the policies and vision of the Tracy City Council.

Services

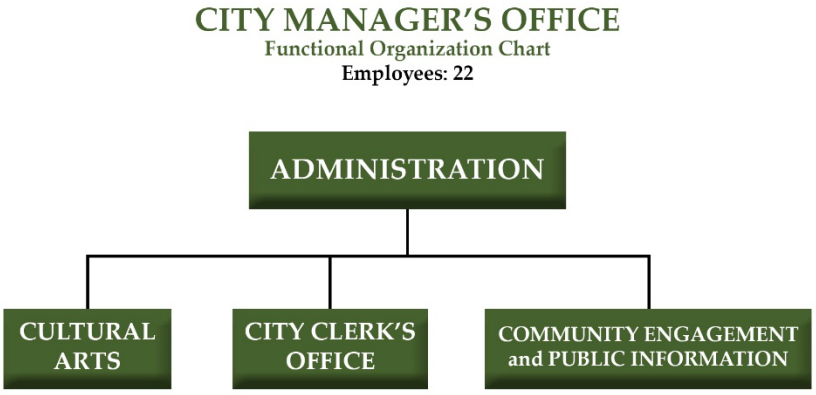
The City Manager's Office provides services through the following divisions:

- City Administration
- City Clerk's Office
- Community Engagement and Public Information Division
- Cultural Arts Division

City Boards and Commissions, and Community Partners

- City Boards and Commissions
- City/Schools Liaison Committee
- Tracy City Center Association
- Tracy Arts Commission
- South San Joaquin County Fire Authority (JPA)
- Various non-profit organizations
- Grand Foundation (Non-Profit Partner)
- City/Chamber Liaison Committee
- Tracy Homeless Advisory Committee

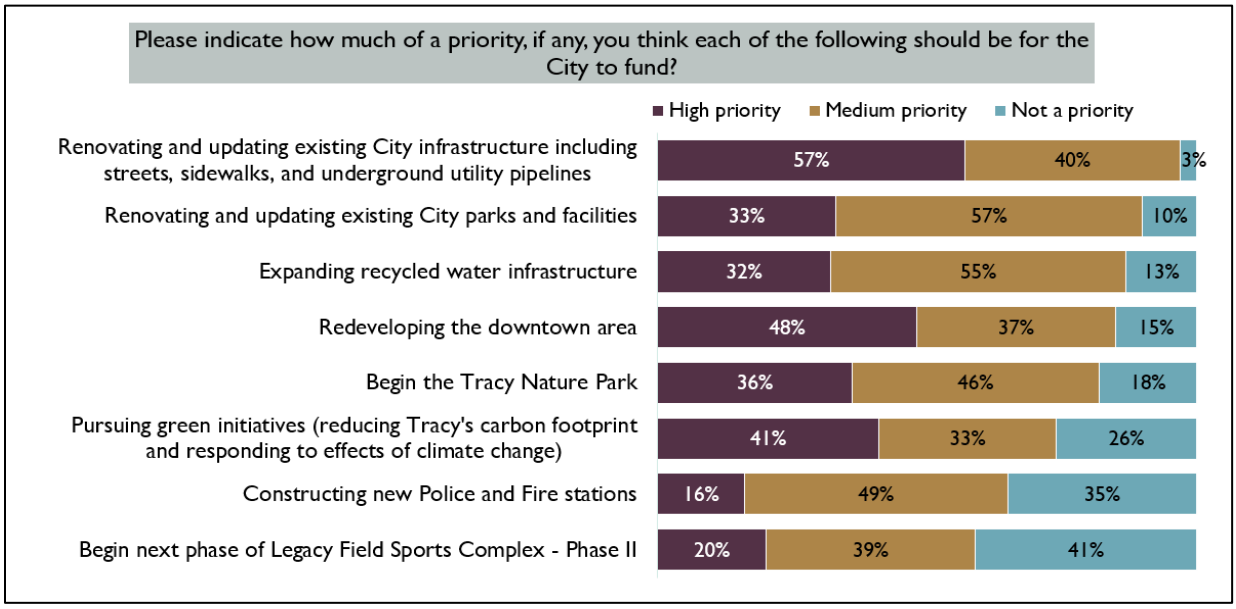
Organization Chart



General Operations Highlights

ADMINISTRATION The City Manager serves as the Chief Executive Officer of the organization and is charged with implementing the City Council's strategic vision and priorities. The City Manager's Office is responsible for overseeing the general day-to-day operations of the organization and ensures citywide policy and program implementation.

The City Manager's Office completed the National Community Survey (NCS) and presented results to Council in February 2022. See the results in the chart below.

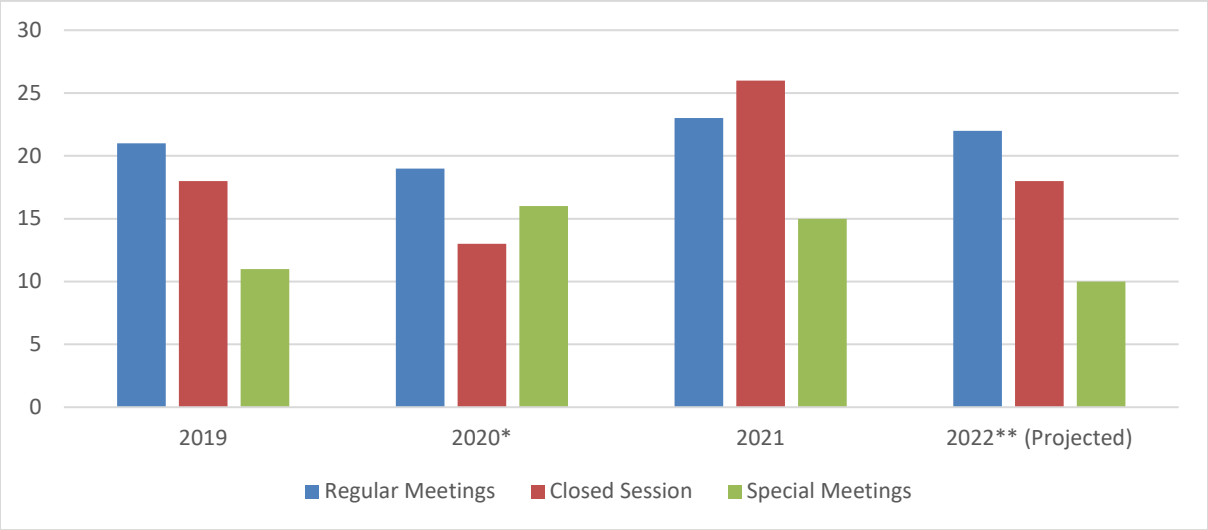


- Coordinated with the San Joaquin County Office of Emergency Services on COVID-19 response efforts.
    - Facilitated local vaccination site coordination with the County and its service providers to slow the spread of COVID-19.
- Conducted virtual City Council meetings and workshops in accordance with public health guidelines.
- Completed South San Joaquin County Fire Authority (SSJCFA) Personnel Transition Plan and fully contracting out Fire Services.
- Developed and recommended policies that support the City of Tracy's current and long term strategic goals: City Council Budget Principles, Strategic Plan to End and Prevent Homelessness, Measure V amenity planning and development, Urban Forest Management Plan.
- Engaged in legislative advocacy efforts at the local, state, and federal level, preserving over $30 million in local taxes and grants.
- Implemented DocuSign electronic signature application.

CITY CLERK'S OFFICE The City Clerk's Office serves as the liaison between the public and the City Council; provides legislative support to the City Council and standing committees; conducts municipal elections, manages public records and public inquiries; maintains the Minutes, Ordinances, and Resolutions adopted by the City Council; administers the citywide records retention schedule; arranges for ceremonial and official functions; recruits for City Council appointed boards and commissions; and serves as Filing Officer for the Fair Political Practices Commission.

In calendar year 2021, the City conducted 64 regular, closed, and special City Council meetings, equating to an average of five unique Council meetings per month.

Workload Indicators: City Clerk's Office



*Virtual Meetings began in March 2020 in response to COVID-19 health and safety protocols.
**2022 estimates are lower than the previous year due to Council's scheduled summer and winter recesses.

Processed a total of 316 regular and special meeting staff reports in 2021, equating to an average of 26 individually processed staff reports per month.

Workload Indicators: Staff Reports Processed

	2019	2020	2021	2022* Projected	2023 Projected	2024 Projected
Regular Staff Reports	332	300	298	250	270	290
Special Meeting Staff Reports	24	44	18	20	20	20
Total	356	344	316	270	290	310

*2022 estimates are lower than previous years due to Council's scheduled summer and winter recesses.

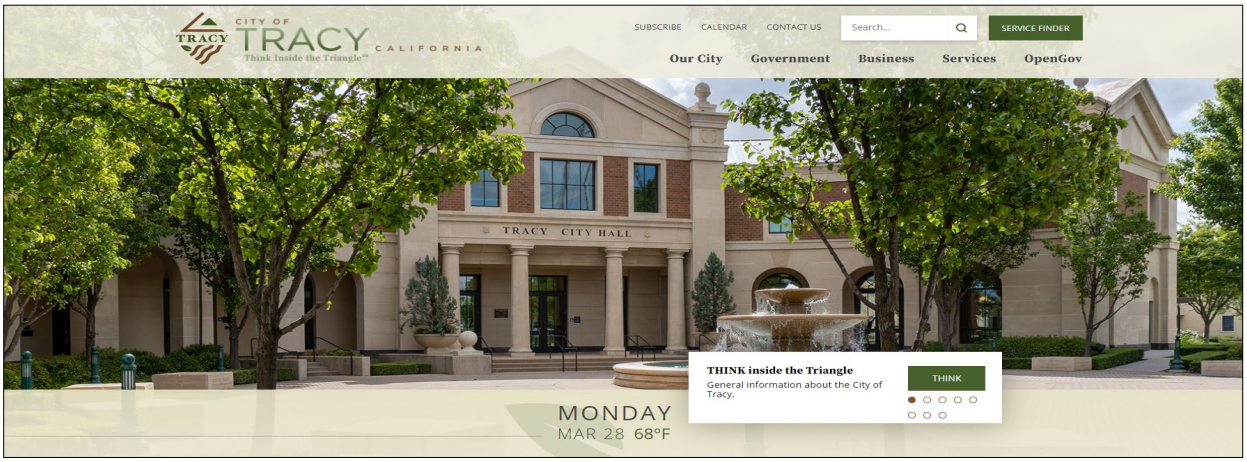
Processed and closed 616 Public Records Act requests in 2021, a 190% increase over the previous calendar year and the City is on track for similar requests as of June 2022. This trend is expected to return to 2019 levels in 2023 and 2024.

Workload Indicators: Staff Reports Processed

Public Record Requests	2019	2020	2021	2022 Projected	2023 Projected	2024 Projected
PRA Requests	435	323	616	619	435	450
PRA Requests Closed	435	323	616	619	435	450

COMMUNITY ENGAGEMENT AND PUBLIC INFORMATION DIVISION Provides strategic public relations and multimedia services for the City and its departments; shares information across various mediums; serves as the liaison to the media, general public, and external agencies on a variety of topics; and manages the City's communication channels including the City's education and public access station (Channel 26), website, and social media platforms. This division is responsible for all high-visibility special events such as the Annual State of the City Address, ribbon cuttings, and City Hall Tours.

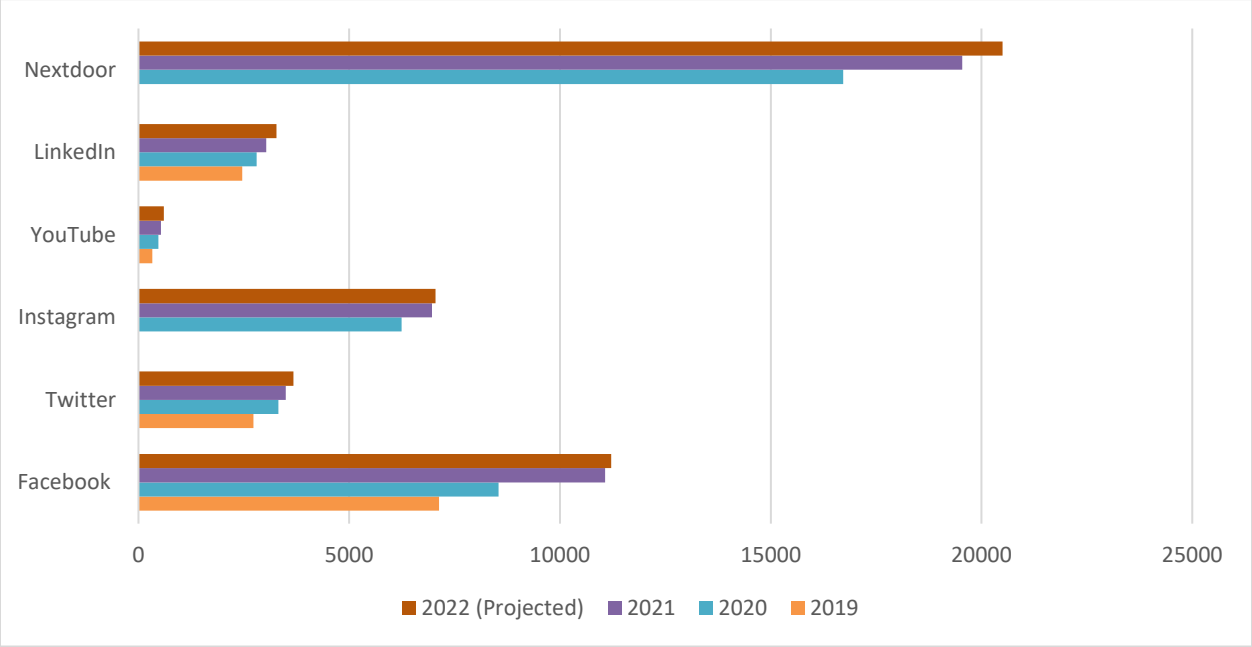
In 2022, the City launched a new City website content management system.



One of the primary functions of the Community Engagement and Public Information Division is to promote a positive public image in the media or provide essential information to the community through multiple platforms and technology.
Over the last year, this division:

- Filmed over 50 City Council meetings which were programmed live over WebEx, Facebook, Channel 26/99.
- Added 6,500 social media followers/ subscribers/ members from 2020 to 2021.
- Continue to share information on COVID-19 testing and vaccination opportunities through the City's communication channels and City Council updates.

Performance Indicators: City of Tracy Social Media Channels Followers/ Subscribers/ Members



CULTURAL ARTS DIVISION: administers and operates the Grand Theatre Center for the Arts, an interdisciplinary arts center owned and operated by the City of Tracy. The Grand offers fine arts programming through a partnership between the City of Tracy and the non-profit Grand Foundation. Through the Arts Education, Exhibitions, and Presenting Programs, the staff at the Grand Theatre provides professional and diverse experiences to local and regional audiences.

In March 2020, the Grand Theatre was closed to the public in response to the health concerns of the global pandemic, COVID-19. The Cultural Arts Division maintained some programming through Facebook and other virtual platforms. However, full programming would not return before the Fall 2021. In 2021, the Cultural Arts Division applied and was awarded the 2021 Shuttered Venue Operators Grant from the Federal Small Business Administration in the amount of $280,149 to mitigate some of the revenue lost during this period.

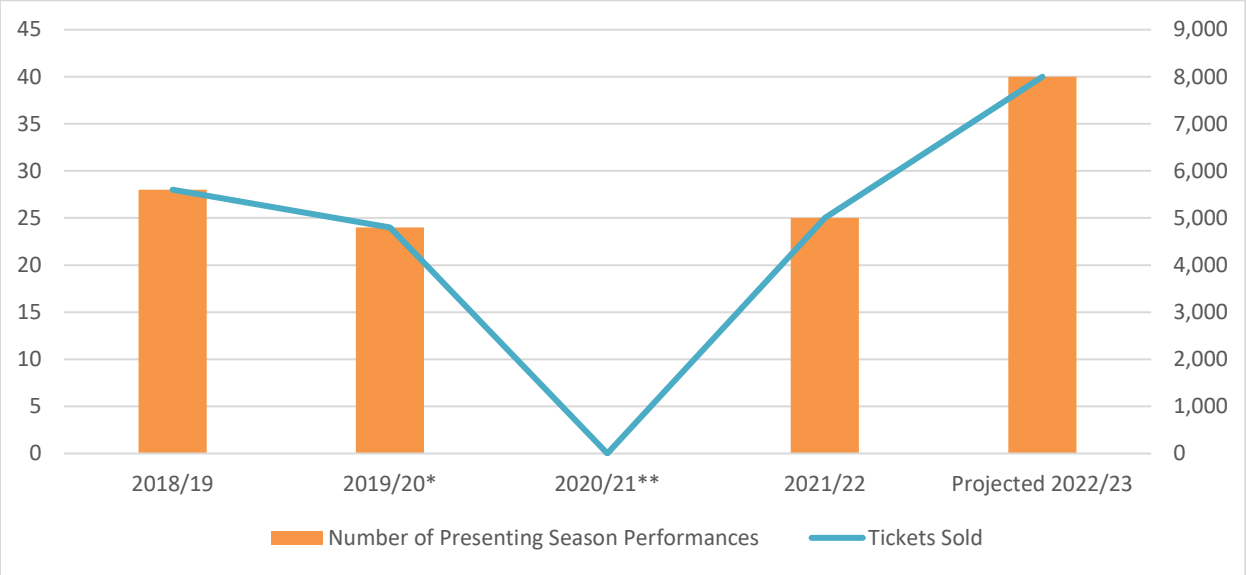
- The Tracy Arts Commission presented their inaugural Annual Report to City Council in February 2022 and launched a new Granting Program in March 2022. The grant will provide $1,000 to local artist to further the arts in Tracy increase public access to diverse audiences.
- The Grand Theatre generated new audiences by adding innovative digital marketing campaigns with support from the San Joaquin County Tourism Grant and the Shuttered Venue Operators Grant.
- In April 2022, the Tracy Arts Commission and Grant Theatre staff were presented with a Council proclamation for the first-time bringing recognition of California's Arts, Culture, and Creativity Month (ACCM) to the City of Tracy which was celebrated with the Grand Theatre hosting 22 public arts and culture events during the month.
- The Grand Theatre Presenting Season returned to 90% of pre-pandemic level performances on stage.

Workload Indicators: Grand Theatre Programs

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2022/23
Arts Education Classes Offered	782	744*	274**	533	550	550
Number of Gallery Exhibitions	8	3*	1**	5	6	6
Volunteer/ Patron Hours	990	887*	0**	928	1,400	1,400

*Cancelled March – June 2020 in person classes and exhibitions due to COVID-19
** There were no FY 20/21 in person classes and exhibitions due to COVID-19

Performance Indicators: Grand Theatre Presenting Season



*Cancelled March – June 2020 in person performances due to COVID-19
** There were no FY 2020/21 in person performances due to COVID-19

FY 2022/23 Department Goals and Objectives

- Initiate Citywide Diversity, Equity, and Inclusion initiative.
- Explore public-private partnership opportunities for community broadband connectivity.
- Process 2022 general election filings for Tracy City Council candidates.
- Partner with San Joaquin County Register of Voters Office to conduct the November 2022 General Election.
- Conduct City Council retreat and orientation following the 2022 general election.
- Facilitate strategic priority discussions with the City Council.
- Expand awareness to the public on the City's Open Public Records portal.
- Continue to update and enhance the new City website.
- Develop a Citywide Communication and Outreach Plan.
- Update City Communication Policies and Procedures.

- Update City Branding and Style Guide.
- Implement closed captioning services for Channel 26 programming.
- Grow and diversify Grand Presenting Season to attract additional patrons to Downtown Tracy – supporting local businesses and public safety.
- Install Tracy Arts Commission Downtown Street Light Pole Banners Civic Art Project.
- Implementation of Tracy Arts Commission Granting Program July 2022 – June 2023 to better support our creative community.

Financial Highlights

The proposed FY 2022/23 City Manager's budget is $7,758,524, increase of $1.8 million dollars, or 30% over, the amended FY2021/22 budget.

- The City Clerk Division's contract services budget increased $200,000 in FY 2022/23 for election services in November 2022. This contract repeats every two years is not assumed in FY 2023/24.
- The City Manager's Division's personnel budget reflects an increase of approximately $600,000, which includes the assumption of full staffing for prior year vacancies within the department for the last year, as well as the addition of a new full-time positions, an Executive Assistant.
- The Community Engagement Division's personnel budget reflects an increase of approximately $150,000, which reflects the addition of a new full-time position, the Multimedia Communication Assistant.
- The Cultural Arts Division increased nearly $900,000. The City recently completed an update of the cost allocations from Internal Service funds, which resulted in the Grand Theatre being allocated overhead charges for IT, Building Maintenance, and General Insurance.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE ASSISTANT	2	2	2	2	2
ASSISTANT CITY MANAGER	2	2	2	1	2
ASSISTANT TO CITY MANAGER	0	0	1	1	1
BOX OFFICE ASSISTANT	1	1	1	1	1
BOX OFFICE COORDINATOR	2	2	2	2	1
CITY CLERK	1	1	1	1	1
CITY MANAGER	1	1	1	1	1
CULTURAL ARTS DIVISION MANAGER	1	1	1	1	1
CULTURAL ARTS MARKETING COORDINATOR	0	0	0	0	1
CULTURAL ARTS PROGRAM COORDINATOR	1	1	1	1	1
CULTURAL ARTS SUPERVISOR	1	1	1	1	1
CULTURAL ARTS TECHNICAL COORDINATOR	0	0	0	1	1
CULTURAL ARTS TECHNICAL SUPERVISOR	1	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1	1
EXEC ASST TO CITY MG	1	1	1	1	1
EXECUTIVE ASSISTANT	1	1	1	1	2
MEDIA SERVICES SUPERVISOR	1	1	1	0	0
MULTIMEDIA COMMUNICATIONS ASSISTANT	0	0	0	0	1
MULTIMEDIA COMMUNICATIONS COORDINATOR	0	0	0	1	1
PUBLIC INFORMATION OFFICER	1	1	1	1	1
Grand Total	18	18	19	19	22

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	3,712,001	4,055,592	4,603,972	4,742,091	4,822,707
PURCHASED SERVICES AND SUPPLIES	1,068,431	1,813,279	3,046,586	2,924,621	3,000,878
UTILITIES	84,881	88,696	107,966	113,364	116,765
Grand Total	**4,865,313**	**5,957,567**	**7,758,524**	**7,780,077**	**7,940,350**

Funding Summary By Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	4,865,313	5,957,567	7,758,524	7,780,077	7,940,350
Grand Total	**4,865,313**	**5,957,567**	**7,758,524**	**7,780,077**	**7,940,350**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CITY CLERK	804,072	616,351	956,519	739,668	753,733
CITY MANAGER	1,988,599	2,381,263	2,903,650	2,997,943	3,054,564
COMMUNITY ENGAGEMENT	366,728	469,764	511,780	527,421	537,108
CULTURAL ARTS	1,705,913	2,490,189	3,386,575	3,515,044	3,594,945
Grand Total	**4,865,313**	**5,957,567**	**7,758,524**	**7,780,077**	**7,940,350**

Development Services Department



THIS PAGE INTENTIONALLY LEFT BLANK

DEVELOPMENT SERVICES DEPARTMENT

Mission

Devoted to the creation of a safe, healthful, and quality physical environment for current and future residents through a team of dedicated professionals committed to public service.

Services

The Development Services Department provides services through the following divisions:

- Administration
- Planning Services
- Building Safety
- Engineering Services
  - Land Development
  - Capital Improvement and Utilities Design
  - Traffic Engineering Division
  - Construction Management

City Boards, Commissions, and Community Partners Supported

- City Council
- City Planning Commission
- COVID-19 Small Business Strategy Committee
- iHub of San Joaquin
- San Joaquin County Council of Governments
- San Joaquin Partnership
- Team California
- Tracy Chamber of Commerce
- Tracy City Center Association (TCCA)

Organization Chart



General Operations Highlights

ADMINISTRATION oversees all aspects of development within the City, including advance and current planning, building plan review and inspections, and engineering services. Its divisions include Planning Division, Building Safety, and Engineering Division.

PLANNING DIVISION is responsible for implementing City policies that direct the physical development and community character of the City. Implementation of City development policies involves analysis and establishing conformance to local implementing plans, including various Specific Plans, the Zoning Code, Growth Management Ordinance and Guidelines, Planned Unit Developments, and the City's Design Guidelines. Project development and approvals also involve environmental analysis to determine environmental impacts and required mitigation measures.

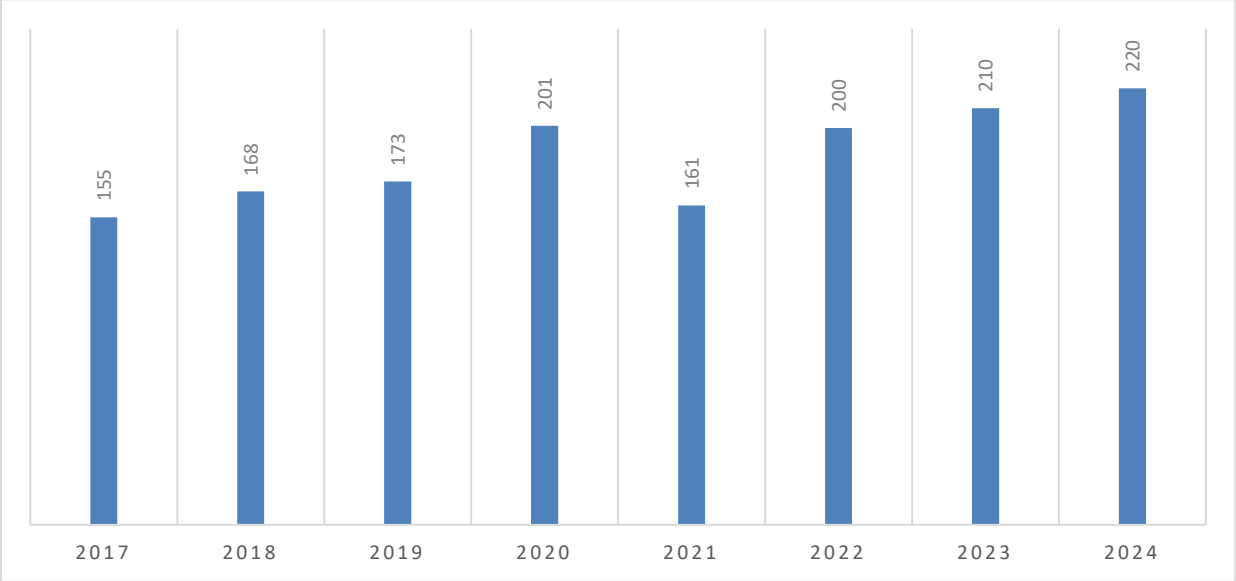
The Planning Division supports multiple City Council priorities. The following text lists some of the key activities the Planning Division has undertaken; some of which are anticipated to continue into FY 2022/23**:**

- City Council Economic Development Strategic Priority, Goal #3: Continue to advance Transit Oriented Development (TOD) opportunities.

- Began scope of work to develop TOD initiatives, including community outreach and survey with more than 150 respondents.

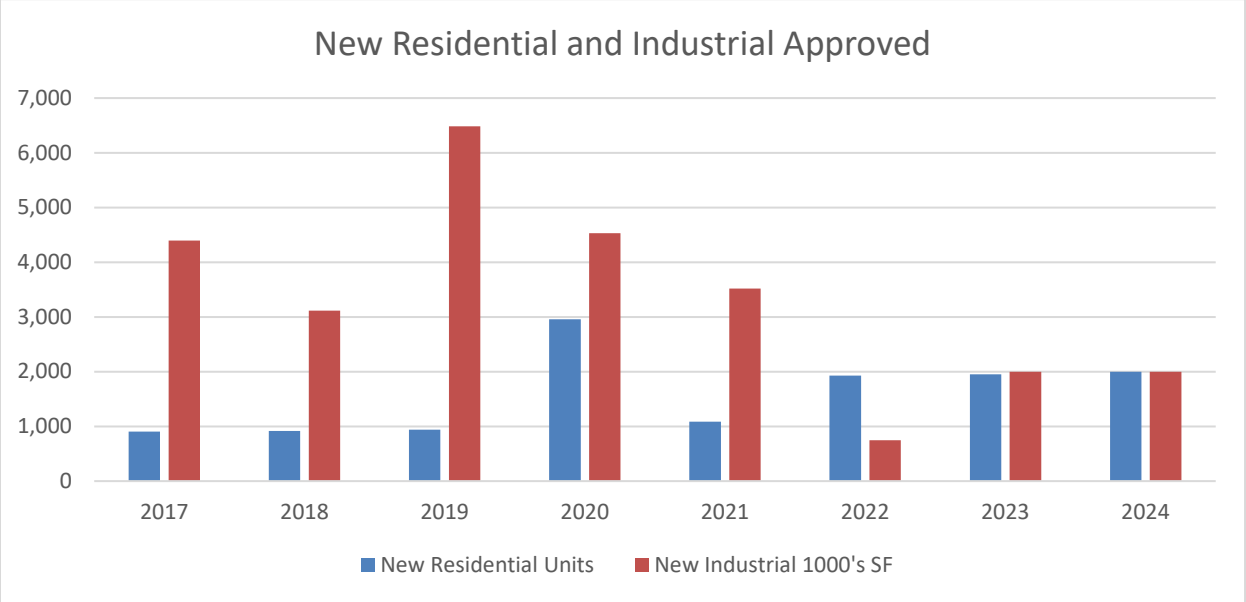
- City Council Economic Development Strategic Priority, Goal #5: Develop policies to target new jobs in innovative industries.
  - The Planning Division is processing ten (10) Conditional Use Permit applications (CUPs) that have been filed for cannabis businesses, which are anticipated for review and approval in FY 2022/23.
- City Council Economic Development Strategic Priority, Goal #6: Pursue Smart Growth Strategies for Balanced Growth in the City.
  - Conducted community workshops and survey for land use alternatives to prepare the West Side Specific Plan to replace the former Gateway Plan.
- City Council Quality of Life Strategic Priority, Goal #4: implement affordable Housing Initiatives
  - Approved Scope of Work and initiated changes and amendments to the Tracy Municipal Code in FY 2021/22 to streamline permit processes and remove regulatory burdens on the development of affordable housing.

Workload Indicators: Planning Permit Applications



* 5% growth projected 2023 and 2024.

Workload Indicators: Planning Permit Applications Approved



BUILDING SAFETY DIVISION assures that all industrial, commercial, and residential construction projects within the City of Tracy are completed in compliance with building codes and applicable laws for the protection and safety of the Tracy community by processing and reviewing applications, plans and supporting documentation, and performing project inspections. The City of Tracy inspects all buildings, structures, and systems under construction or undergoing repair and alteration at the intervals prescribed by the California Code of Regulations.

The following table includes key indicators the Department uses to measure the Building Safety Division's effectiveness and timeliness in reviewing building permit plans (also called construction documents). This component of the Building Permit process is the most complicated, because it involves examining detailed plans against the California Building Codes, including energy usage calculations, structural engineering design work, and electrical and other safety-related code reviews. Often times multiple cycles of review are necessary in order for plans to be found compliant with the California Codes, which is indicated in the table showing 20-day reviews all the way down to over-the-counter reviews.

Performance Indicators: Building Plan Review

Plan Review On-time Completion Percentages				
	2018/19	**2019/20**	**2020/21**	
20-day reviews on-time	98%	90%	97%	Published Expectation = 90%
10-day reviews on-time	95%	93%	98%	Published Expectation = 90%
5-day reviews on-time	98%	87%	97%	Published Expectation = 90%
Same-day reviews on-time	94%	70%	83%	Published Expectation = 95%

Some plans require multiple cycles of review to achieve code compliance, and many structures, such as industrial buildings and new homes require multiple inspections before occupancy can be granted.

Workload Indicators: Building Plan Review Permits

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23	Projected 2023/24
Permits Processed	3,519	3,998	3,773	4,515	4,600	4,800
Permits Issued	3,323	3,266	3,682	3,927	4,000	4,200
Plan Reviews***	3,151	5,388	11,392	14,646	15,000	15,600
Inspections***	25,911	26,723	39,489	39,216	40,400	41,600
Permit Revenues (in thousands)	$6,319	$5,503	$11,425	$11,059	$11,400	$11,800

*Represents 7/1/2021 through 6/1/2022 plus projected increase for last month of fiscal year
**Represents previous fiscal year's value plus 3% anticipated increase
***Includes plan reviews and inspections performed by internal staff and consultant staff

Workload Indicators: Building Occupancy Permits

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Multi-Family Permits Issued	22	7	7	1	1	1
Commercial Permits Issued	369	295	273	284	300	300
Residential Permits Issued	2,928	2,836	3,304	3,499	3,600	3,700
Accessary Dwelling Units (ADU's) Issued	7	6	11	16	16	17
Single Family Dwelling (ADU's) Issued***	N/A	11	17	111	114	118
Photovoltaic (Solar) Issued	675	841	1,095	1,138	1,200	1,200

**Represents 7/1/2021 through 6/1/2022 plus projected increase for last month of fiscal year*
***Represents previous fiscal year's value plus 3% anticipated increase*
****Single Family Dwelling ADU's are newly constructed track homes with ADU included with each SFD on same lot*

ENGINEERING DIVISION provides oversight of public capital improvement projects and compliance of City engineering standards by residential, commercial, and industrial development projects.

It includes the following Engineering Division Units:

- Land Development and Construction Management
- Capital Improvement Project, Traffic Safety, and Utilities Design/Construction

The Engineering: Land Development Unit reviews plans for all private developments including residential, commercial and industrial development to ensure conformance with City standards. This Unity of Engineering provides review and permit processing services to the development community and to the public so that the community can enjoy quality developments that are constructed expeditiously and responsibly. Staff in the Land Development Unit is responsible for the review of subdivision maps, construction plans, public improvement and grading plans for all residential, commercial and industrial projects. In addition, they ensure project compliance with design regulations,

infrastructure master plans, finance plans, technical analyses, and environmental statutes and mitigation measures. This Division oversees the review and approval of encroachment, grading and transportation permits, final map, parcel map, lot line adjustment, and vacation of right-of-way and/or easements.

The Engineering: Construction Management provides inspection of public works projects, private development projects and encroachment permits during construction to ensure that the approved plans and specifications are followed. Examples of public works projects include construction, repair and improvements to public streets, utility pipelines (water, sewer and storm drain lines), pump stations, bridges, bike paths, public buildings and public parks. Private development projects include construction of public infrastructure needed to facilitate commercial, residential and industrial growth. This Division also works closely with outside utility companies that use the public right of way for routing of their facilities by providing inspections of encroachment permits to ensure that all work is in compliance with the City of Tracy standards.

As part of the citywide reorganization, the Engineering Division reallocated two Engineering staff from Utilities, an Assistant Engineer and an Utilities Planning Engineer, to provide assistance in the planning, design, and construction, of citywide utility infrastructure. First, the Utilities Planning Engineer will assist in the design and implementation of utility infrastructure to accommodate the City's current and future growth needs. In addition, an Associate Engineering, for City Utilities, will report directly to the City Engineer to improve oversight, accountability, and efficiencies in delivery of capital improvements in the utilities, such as the Wastewater Treat Plant and Recycled Water system expansions.

Workload Indicators: Engineering Land Development

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Entitlement Applications (plan checks, grading permits, development Review permits, etc.)	1,170	994	830	1,063	875	875
Construction Management - CIPs	6	13	12	10	14	14
Construction Management - Encroachment Permits	342	276	196	312	275	275
Construction Management - Development Projects	25	26	7	20	22	22

The Engineering: Engineering Capital Improvement Projects (CIPs), Traffic Engineering, and Utilities Design/Construction responsible for the planning and design of all City of Tracy capital improvement projects. Capital improvement projects include design of new facilities and repair/improvement to existing facilities that include streets, utility pipelines (water, sewer and storm drain lines), pump stations, bridges, bike paths, public buildings and public parks. Staff in this Division coordinates land acquisition activities necessary to facilitate capital improvement projects and the preparation of assessments maps.

The City is expected to significantly increase capital funding in the next few years. To meet these demands, the Engineering Division will add an Assistant City Engineer to manage Capital Improvement Projects (CIPs), Traffic Safety, and Utilities Design/Construction section of the Engineering Division. One of the primary responsibilities of the Assistant City Engineer will the expeditious completion of the City's Five-Year Capital Improvement Project planning, development, design, and construction. In addition, the Engineering Division added a Management Analyst that will focus on grant research and the identification of funding to further infrastructure goals. The Management Analyst will also work on making information regarding all aspects of City CIP projects available to our residents. In addition to new positions, Engineering is working to fill several vacancies. The current market is experiencing enhanced demand for Engineers; posing a significant recruitment and retention challenge to the Department. Once fully staffed, the Engineering division will be able to operate at full capacity allowing active City Capital Improvement Projects (CIPs), enhance the review of land development projects, streamlined application for review and approvals, and increase productivity and workflow from the Engineering team.

Workload Indicators: Engineering CIP

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23**	Projected 2023/24**
CIP Traffic and Roadways – Design (in thousands)	$2,087	$2,172	$1,754	$22,144	$29,364	$25,599
CIP Traffic and Roadways – Constructed (in thousands)	$718	$2,374	$458	$51,669	$68,516	$59,730
CIP Traffic and Roadways -Total (in thousands)	$2,805	$4,546	$2,212	$73,812	$97,880	$85,329
CIP Other – Design (in thousands)	$2,614	$3,757	$1,468	$29,269	$48,752	$40,232
CIP Other - Constructed (in thousands)	$3,266	$855	$850	$68,295	$113,754	$93,873
CIP Other – Design (in thousands)	$5,880	$4,612	$2,318	$97,564	$162,506	$134,105

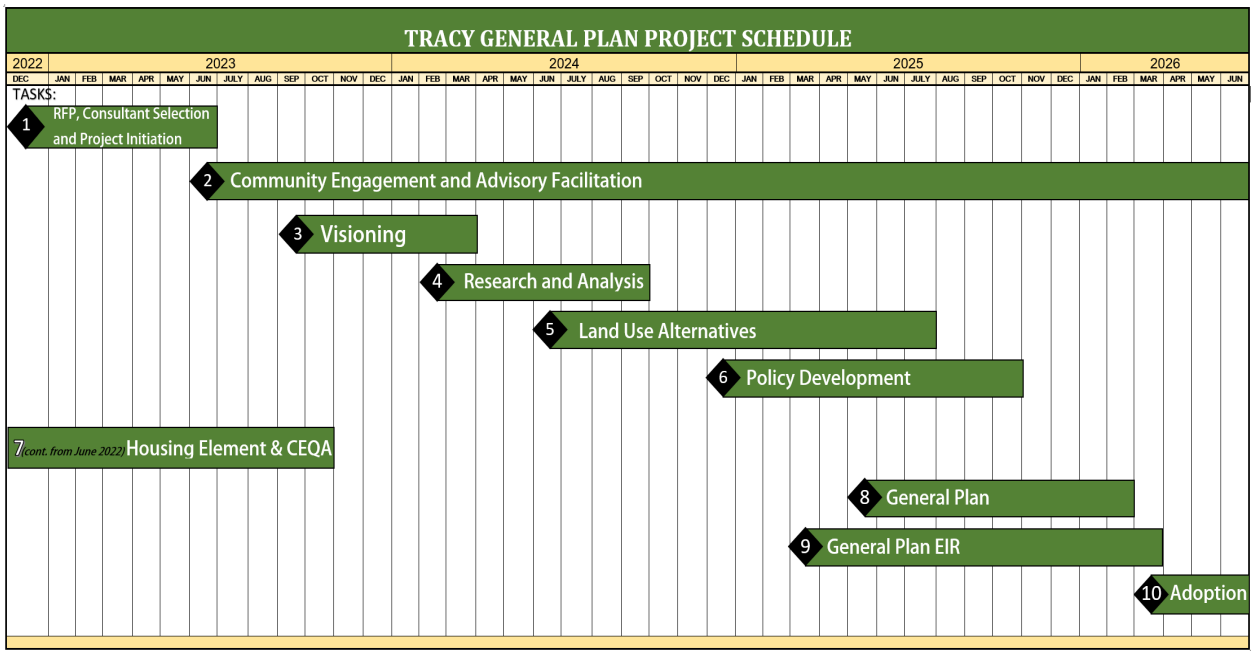
FY 2022/23 Department Goals and Objectives

- Process 800 zoning compliance reviews, increasing review response timeframes to 90% of the time.
- Anticipate a 5% increase in planning permit applications in FY 2022/23.
- Draft land use alternatives, drafting the Transit Oriented Development (TOD) Specific Plan and Environmental Analysis
- Update the City's zoning ordinance amendments to address parking standards, permit processes, development standards, and growth management limitations will be scheduled for Planning Commission and City Council consideration
- Complete the Westside Specific Plan
- Initiate General Plan Housing Element

- Initiate General Plan update by preparing scope of work and Request for Proposals
- Recruit and fill current vacancies in Engineering: 1 inspection staff, 5 CIP design staff, 4 Land Development staff.
- Complete 2022 update for Standards, Specifications and Plans.
- Pursue additional grant funding opportunities for infrastructure improvements
- Design and construction to begin for
  - Temporary Emergency Housing Facility
  - Bessie Avenue Rehabilitation Project
  - International Parkway Bridge Expansion Project
  - Tracy Blvd side gap closure
  - Lammers 20" Water Main
  - Eastside Channel Lining
  - Police Multipurpose Reality-Based Training Facility
  - City sanitary sewer collection system manholes and pipes
- Finalize Drainage, Facilities, Parks & Safety Master Plans and present to City Council for adoption.
- Install a temporary traffic signal at Corral Hollow and Valpico and complete design for permanent traffic signal.

General Plan Update Project

This fiscal year, the City is initiating a comprehensive update the Tracy General Plan, including the Housing Element and Programmatic Environmental Impact Report (EIR), to address changes in regional and state policy, market trends, and community preferences, to plan for growth and conservation for the next 25 years to support and enhance Tracy's quality of life and economic development potential. As a major project, typically undertaken once every 10-years, the project will be completed in phases over the next three fiscal years, beginning with consultant selection, community, and advisory engagement, followed by community visioning.



Financial Highlights

The proposed FY 2022/23 Development Services Department budget is $17,307,080, an increase of $2.8 million, or 20%, over the FY 2021/22 amended budget. Personnel expenses account for this change. the Development Services Department is working to fill several vacancies. The current market is experiencing enhanced demand for Engineers, posing a significant recruitment and retention challenge to the Department. Once fully staffed, the Engineering division will be able to operate at full capacity.

- The Planning Division personnel budget increase of $300,000 includes the addition of one new Associate Planner and one new Planning Technician.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE ASSISTANT	5	5	5	4	4
ASSISTANT CITY ENGINEER	0	0	0	0	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1	1
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES/CITY ENGINEER	1	1	1	1	1
ASSISTANT ENGINEER	3	3	3	2	3
ASSISTANT PLANNER	1	1	1	1	1
ASSOCIATE CIVIL ENGINEER	2	2	2	0	0
ASSOCIATE ENGINEER	1	1	1	4	5
ASSOCIATE PLANNER	2	2	2	2	3
BUILDING INSPECTOR I	2	2	2	2	1
BUILDING INSPECTOR II	6	6	5	5	6
BUILDING OFFICIAL	1	1	1	1	1
BUILDING PERMIT TECHNICIAN II	3	3	3	3	3
CONSTRUCTION INSPECTOR II	4	4	4	6	6
DEVELOPMENT SERVICES DIRECTOR	0	0	0	1	1
ENGINEERING PROGRAM MANAGER	1	1	1	0	0
ENGINEERING TECH	1	1	1	1	1
ENGINEERING TECHNICIAN II	2	2	2	2	2
EXECUTIVE ASSISTANT	2	2	2	2	2
JR CIVIL ENGINEER	1	1	1	0	1
JUNIOR ENGINEER	1	1	1	2	0
MANAGEMENT ANALYST II	1	1	1	2	2
OFFICE ASSISTANT	0	0	0	1	1
PLAN CHECK ENGINEER	1	1	1	1	1
PLAN EXAMINER I	2	2	2	2	2
PLAN EXAMINER II	1	1	1	1	1
PLANNING TECHNICIAN	1	1	1	1	2
PRINC CIVIL ENGINEER	1	1	1	1	0
RECEPTIONIST-DS	1	1	1	0	0
SENIOR CIVIL ENGINEER	5	5	5	5	5
SENIOR PLANNER	3	3	3	3	3
SR CIVIL ENGINEER-UT	1	1	1	1	1
SUPERVISING BUILDING INSPECTOR	1	1	1	1	1
SUPERVISING CONSTRUCTION INSPECTOR	1	1	1	1	1
Grand Total	59	59	58	60	63

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	7,272,870	7,427,913	10,790,236	11,113,943	11,302,880
PURCHASED SERVICES AND SUPPLIES	5,041,700	6,999,734	6,493,310	5,613,986	5,727,792
UTILITIES	21,135	23,224	23,534	24,711	25,452
Grand Total	**12,335,705**	**14,450,870**	**17,307,080**	**16,752,640**	**17,056,125**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	265,247	307,216	-	-	-
DEVELOPMENT SERVICES	12,024,758	14,010,334	16,924,381	16,358,459	16,655,243
SPECIAL REVENUE	234	-	-	-	-
WASTEWATER	-	77,692	198,707	204,668	208,148
WATER	45,465	55,629	183,993	189,512	192,734
Grand Total	**12,335,705**	**14,450,870**	**17,307,080**	**16,752,640**	**17,056,125**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
BUILDING SAFETY	4,621,843	5,269,452	6,375,489	6,350,232	6,468,042
DEV SERVE ADMIN	265,247	307,216	-	-	-
ENGINEERING	5,699,542	5,715,736	7,750,832	7,503,345	7,637,918
PLANNING	1,749,072	3,158,467	3,180,759	2,899,063	2,950,165
Grand Total	**12,335,705**	**14,450,870**	**17,307,080**	**16,752,640**	**17,056,125**

Finance Department



THIS PAGE INTENTIONALLY LEFT BLANK

FINANCE DEPARTMENT

Mission

The Finance Department's mission is to facilitate open and accountable municipal financial services, manage and safeguard the City's resources in a prudent and comprehensive manner that will provide fiscal sustainability to support City services; to be responsible for the overall financial management of the City; to follow generally accepted accounting standards, to assure that appropriate internal controls are in place to safeguard City assets; and to support internal operations through technology.

Services

The Finance Department provides service through the following divisions:

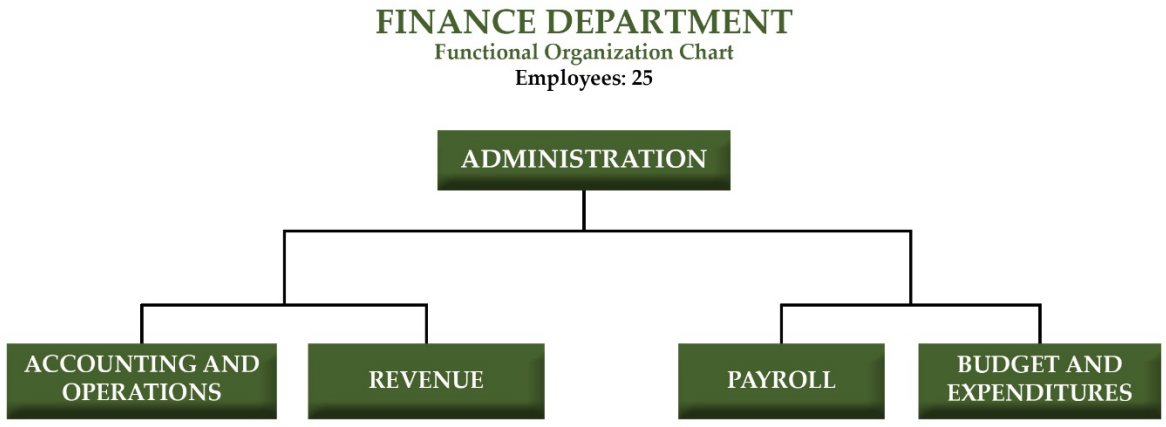
- Accounting and Operations
- Revenue Collection
- Budget and Expenditure
- Payroll

The Finance Department ensures the fiscal foundation necessary to deliver community services. The Department is responsible for City budget preparation and compliance, accounting and financial reporting, debt issuance and management, accounts payable, City employee payroll preparation, utility billing, business licensing, accounts receivable, cashiering and sales. The Finance Department also includes the elected office of City Treasurer who oversees the investment of City funds.

City Boards, Commissions, and Community Partners Supported

- Measure V Residents' Oversight Committee
- Investment Review Committee
- City Council Ad-hoc Subcommittee for Fiscal Sustainability

Organization Chart



General Operations Highlights

ACCOUNTING AND OPERATIONS oversee financial accounting and reporting, assigning of cost centers to departments, water and sewer billing, Business License compliance, billing for City services, general customer service, and internal information technology support. Performs oversight of the City's accounting operations and performs a variety of professional and technical tasks relative to the maintenance of accounting records, accounting processes, financial reporting, and audits.

The Accounting Services follows the Governmental Accounting Standards Board (GASB) requirements. In FY 2021-22, GASB 87, Accounting for Leases was implemented in the City's Annual Comprehensive Financial Report (ACFR).

- The Government Finance Officers Association has awarded the City the Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report (ACFR) for the last 33 years.

The City's overall financial activities has been increasing at a pace of about 15% per year and is reflected in the transactions increasing in budget, cash receipts, and accounts payable. Most recently, Finance rolled out customer self-service options for payments, including enrollment into automatic payments for utility and accounts receivable customers.

- The Finance would like to meet a goal of 50% of customers are on some form of automatic payment by the end of FY 2022/23.

REVENUE COLLECTION is responsible for receiving, recording, and monitoring of City revenue; responsible for tax and fee collections that support City operations; and responsible for the management of the City's cash and the City's bank and treasury account reconciliation.

- The City's Utility Billing department invoices residential and non-residential properties for water, wastewater, storm drain, and solid waste utilities.
  - The City has over 26,000 customers.
  - New development is expected to increase the number of Utility customers by 5% annually for the next five years.

- The City's General Billing department invoices residential and non-residential properties for taxes and assessments, grant reimbursements, and miscellaneous accounts, such as airport hangers, administrative citations, animal licensing, and more.

Workload Indicators: Accounts Receivable (A/R)

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Utility A/R Billed	N/A	277,840	309,173	318,484	334,408	351,128
Total Utility A/R Billed (in thousands)	N/A	$ 51,581	$ 61,030	$ 60,515	$ 63,540	$ 66,718
General A/R Billed	3,810	3,234	3,676	3,742	3,929	4,125
Total General A/R Billed* (in thousands)	$ 5,411	$ 3,020	$ 6,257	$ 28,689	$ 30,000	$ 35,000

* In FY 2021/22, the City began processing Sales Tax and Fire Authority revenues through the Accounts Receivable software application.

- In March 2020, the City Council, along with California's Governor, initiated a moratorium on delinquent utility customers. For two years, the City did not apply penalties or stop services for non-payment of utility bills.
    - In FY 2021-22, Finance applied for and received over $1.8 million in grants to provide relief for utility customers facing hardships due to COVID-19; including use of American Rescue Plan Act funds. These funds assisted approximately 2,000 customers.

In 2016, through various citywide Community Facilities Districts (CFD), the City Council began assessing new residential development for Police and Public Works services and assessing new non-residential development for streets and street light maintenance services; as well as, the City expanded landscape and project specific maintenance services collected on new development. These assessment taxes are collected on both developed and non-developed property and include an inflation factor on the assessed services. Developers may also use CFD taxes for infrastructure financing.

Performance Indicators: Community Facilities District (CFD)

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Taxable Parcels	6,577	8,261	13,410	9,583	9,583	9,583
Developed Units	6,616	7,444	12,660	8,887	8,887	8,887
Developed Acreage	412	388	364	364	364	364
Undeveloped Acreage	102	136	129	129	129	129
Maximum Special Tax* (in thousands)	$ 14,598	$ 20,000	$ 22,032	$ 22,275	$ 22,747	$ 23,210
Actual Tax Levy** (in thousands)	$ 11,300	$ 13,748	$ 14,638	$ 16,164	$ 16,972	$ 17,820

*Maximum Special Tax Rate does not escalate. Growth from projected new development added to City's CFD.

** The actual Special Tax Rate levy is determined in August, at the start of each fiscal year.

BUDGET AND EXPENDITURES is responsible for the development and monitoring of the City's annual budget and operating plan, developing the 10-year forecast, and management of position control. This division develops the Five-year Capital Improvement Plan and the management of grant programs. This division also over sees City appropriations, purchasing, and accounts payables.

The Finance Department follows best practice for the development of the City's budget.

- The California State and Municipal Finance Officers (CSMFO) have awarded the City the Certificate of Achievement for Excellence in Budget Reporting for budget since it began applying in 2018.

To meet increase activity levels and to improve timely, accurate data, the Budget and Expenditure department has been increasing the use of electronic budget adjustments. In addition, the City has decentralized the budget development through the quarterly and annual budget augmentation forms submitted by each City department. Department Heads collaborate in the budget recommendations submitted to the City Council. The City intends to further streamline this through electronic budget development.

- In FY 2021/22, Finance began rolling out electronic budget adjustments initiated at the department level.

- In FY 2022/23, Finance will be implementing electronic budget forecasting and development through the accounting software. The City department's will be able to submit electronic budget augmentation requests to Finance.

Workload Indicators: Budget

	2018/19	2019/20	2020/21*	2021/22*	Projected 2022/23	Projected 2023/24
General Fund Adopted Budget (in thousands)	$ 62,584	$ 82,423	$ 82,104	$ 92,195	$ 137,976	$ 144,131
General Fund Amended Budget (in thousands)	$ 89,070	$ 97,968	$ 94,026	$ 117,899	$ 137,976	$ 144,131
Budget Adjustments	5,015	8,269	7,485	4,101	4,306	4,521

*FY 2020-21, the City received the January-March 2021 Sales tax disbursement from the State of California Department of Tax Franchise Administration (CDTFA), which resulted in a significant change in the City's estimated General Fund revenues. The result was due to a recent change in tax reporting by a predominant e-commerce business located within Tracy.

The number of Accounts Payable invoices processed is expected to increase by 20% over the next two fiscal years. In FY 2022/23, the City will be implementing paperless contract processing and vendor self-services to encourage City vendors to submit their invoices electronically. To meet the growing demand in services, Finance has been creating efficiencies through paperless transactions, such as City purchase (credit) card processing has moved to paperless.

Workload Indicators: Accounts Payables

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Checks Written	9,467	9,563	8,409	9,998	10,498	11,023
Total Checks (in thousands)	$ 174,961	$ 193,796	$ 181,466	$ 193,234	$ 202,896	$ 213,040
Invoices Processed	44,293	32,736	26,779	30,669	32,202	33,812
Total Invoices (in thousands)	$ 176,925	$ 193,276	$ 178,146	$ 180,675	$ 189,709	$ 199,194

PAYROLL is responsible processing the salary and benefits the City of Tracy's employees, which includes tracking hours worked, calculating employees' pay and benefits, and distributing payments to employees and payroll vendors.

The City of Tracy has over 700 full and part time employees, including processing payroll for the South San Joaquin County Fire Authority (approximately 97 employees). The City's total full time (FTE) employees has grown by almost 100 FTE in the last five years (2018-2023), a 20% increase. This has led to an increase in number of transactions in payroll.

- To meet the growing demands, the Finance Department has added a Senior Account Clerk (previously frozen 2020-2022) to the payroll division.

Payroll has also met the increased demands by utilizing paperless timesheets.

- In FY 2022/23, Payroll will roll out electronic scheduling software to complement paperless timesheets.
- In addition, employee reimbursements, such as mileage and travel vouchers, will move to electronic paperless reconciliations.

Workload Indicators: Payroll

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Total Payroll (in thousands)	$ 59,084	$ 62,437	$ 66,005	$ 71,535	$ 75,112	$ 78,868
Checks Written	14,903	15,113	14,301	15,823	16,614	17,445
Personnel Actions Processed	2,178	1,214	1,567	2,889	3,033	3,185

FY 2022/23 Goals and Objectives

- Continue to expand the overall use and efficiencies in the accounting software to meet the objective of increasing paperless and electronic transactions:
    - Budget planning and forecasting; including rolling out of budget adjustments and department direct input into the budget software
    - Employee Time Scheduling software

- Contract module and vendor self-service; including electronic bid processes
- Electronic travel and employee reimbursement
- Project and Asset management modules
- Utility payment kiosks

- Continue to support the fiscal sustainability of Tracy; including residential and commercial development
- Continue to produce award winning audits and budget documents

Financial Highlights

The proposed FY 2022/23 Finance Department budget is $7,163,730, an increase of $816,168, or 13% over the FY 2021/22 amended budget. Personnel expenses account for $511,447 of the increase. The increase in Personnel expenses is a result of filling previously frozen positions (average of 4 positions, or 20%, of the department staffing level), as well as a 3% base salary increases planned from personnel contracts. The Finance department budget assumes all positions will be filled in FY 2022/23. In addition, Finance will have an increase of $335,658, or 13%, in Supplies and Services. The increase is a result of increasing training and contract services with Tyler Technology to add additional services including employee scheduling, contract management, vendor self-service, and travel modules to the Tyler Munis Enterprise Resource Program (ERP) software. These increases reflect the City Council's Strategic Priority: Governance - to enhance fiscal stability, retain and attract new talent, improve the use of technology, and enhance transparency for the betterment of the Tracy community.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ACCOUNT CLERK	5	5	5	5	5
ACCOUNTANT	2	2	2	2	2
ACCOUNTING MANAGER	1	1	1	1	1
ACCOUNTING TECHNICIAN	3	3	3	3	3
ADMINISTRATIVE ASSISTANT	1	1	1	0	0
BUDGET OFFICER	1	1	1	1	1
CITY TREASURER					
DIRECTOR OF FINANCE	1	1	1	1	1
EXECUTIVE ASSISTANT	1	1	1	1	1
MANAGEMENT ANALYST II	1	1	1	1	1
SENIOR ACCOUNT CLERK	4	4	4	5	5
SENIOR ACCOUNTANT	2	2	2	3	3
SENIOR ACCOUNTING TECHNICIAN	2	2	2	2	2
SR ACCOUNTING ASSIST	1	1	1	0	0
Grand Total	25	25	25	25	25

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	3,132,962	3,498,111	4,009,558	4,129,844	4,200,052
PURCHASED SERVICES AND SUPPLIES	2,435,236	2,595,605	2,926,052	2,869,696	2,932,530
UTILITIES	221,226	253,846	228,120	239,526	246,712
Grand Total	**5,789,424**	**6,347,562**	**7,163,730**	**7,239,067**	**7,379,294**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	5,145,953	5,659,550	6,375,456	6,427,145	6,553,418
SOLID WASTE	168,058	249,068	247,443	254,867	259,202
SPECIAL REVENUE	139,034	91,701	47,226	48,643	49,616
WASTEWATER	168,190	173,745	246,980	254,389	258,716
WATER	168,190	173,498	246,625	254,023	258,343
Grand Total	**5,789,424**	**6,347,562**	**7,163,730**	**7,239,067**	**7,379,294**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
FIN-BUDGET AND EXPENDITURES	1,444,647	2,283,856	2,881,601	2,977,567	3,037,195
FIN-OPERTATIONS AND REVENUE	4,344,777	4,063,707	4,282,129	4,261,499	4,342,099
Grand Total	**5,789,424**	**6,347,562**	**7,163,730**	**7,239,067**	**7,379,294**

THIS PAGE INTENTIONALLY LEFT BLANK

Human Resources Department



THIS PAGE INTENTIONALLY LEFT BLANK

HUMAN RESOURCES DEPARTMENT

Mission

To support the City by responding to the needs of our employees and the public by ensuring equal employment opportunities and fostering collaborative work environments; to identify, assess and minimize risk through the protection of City resources that include employees, volunteers, visitors, and property; to develop, initiate, and maintain progressive thinking and programs for the growth and wellness of our workforce and community.

Services

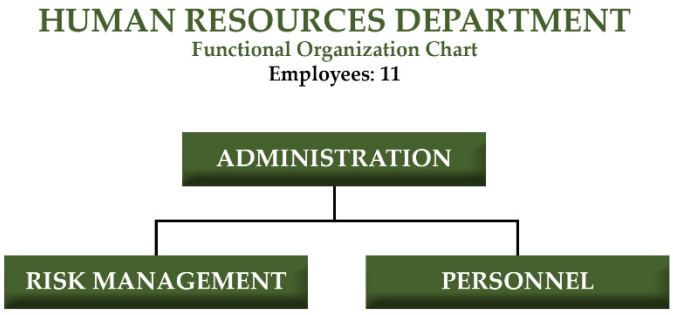
The Human Resources Department provides services through the following divisions:

- Administration
- HR/Personnel
- Risk Management

City Boards, Commissions, And Community Partners Supported

- Executive Committee and the Board of Directors for the Central San Joaquin Valley Risk Management Authority (CSJVRMA).

Organization Chart



GENERAL OPERATIONS HIGHLIGHTS

ADMINISTRATION plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Human Resources Department, including human resources administration, risk management, and employee relations.

HR/PERSONNEL Performs classification and compensation plan management, benefit administration, recruitment, testing and selection, employee training and professional development and manages employee records.

Successfully negotiated a successor labor agreement (Memorandum of Understanding) within in the City Council six-month window for seven represented bargaining units and three unrepresented bargaining units effective July 1, 2021 through June 30, 2023.

Supported the successful transition of 97 employees from the employment of City of Tracy to the South San Joaquin County Fire Authority.

Conducted more than 75 recruitments, resulting in the hire or promotion of nearly 90 employees in Fiscal Year 2021-2022 (representing a 75% increase in recruitment and selection process as compared to Fiscal Year 2020-2021). The increased recruitment demand resulted from the restoration of funding for previously frozen positions and additional positions to support organizational growth.

Workload Indicators: Personnel

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23**	Projected 2023/24**
New Hires	98	41	51	99	115	115
Recruitments	49	43	38	73	83	83
Personnel Action Changes	831	732	637	1007	1100	1100

* The increased recruitment demand resulted from the restoration of funding for previously frozen positions and additional positions to support organizational growth.
** The City's FY 2022/23 budget includes an additional 24 new positions: bringing the City's full-time equivalent (FTE) to almost 600 positions (or approximately 100 new FTE since 2018).

Performance Indicators: Employment Development and Training

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2022/23
Professional Development Training Hours	476	201	212.5	403.5	450	450
Internal Promotions	55	28	34	52	55	55

RISK MANAGEMENT Manages workers' compensation, maintains general liability insurance, oversees safety and loss prevention activities.

Participated on the Board of Directors for the Risk Management Authority:

- reported 35 recordable
  - reflects a decrease of 33% for recordable cases, as compared to the prior fiscal year.
- reported 21 non-recordable cases of industrial injury or illness
  - reflects a decrease of 45% for non-recordable cases of industrial injury or illness, as compared to the prior fiscal year.

Workload Indicators: Risk Management

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23**	Projected 2023/24**
New Claims	63	77	64	76	70	70
Claim Amount*** (in thousands)	$ 189	$ 586	$ 4,545^	$ 490	$ 540	$ 540
Amount Paid (in thousands)	$ 33	$ 122	$ 17	$16	$27	$27

*Through May 2022
**Used average of previous fiscal years
***Claims amount does not include claims that were listed as unlimited civil cases
^Two claims by the same person listed an 'amount of claim' as 2M each claim

Performance Indicators: Subrogation Payments

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23**	Projected 2023/24**
Amount Invoiced (includes prior year invoicing) (in thousands)	$ 148	$ 198	$ 143	$ 86	$ 150	$ 150
Total Amount Collected (in thousands)	$ 47	$ 4	$ 14	$ 152	$ 150	$ 150

*Through May 2022
**Used average of previous fiscal years

Risk Management supported the City's COVID-19 response to protect workforce with creation of new policies, compliance training implementation of protective measures and required reporting.

- Continued to provide risk management education including the development and revision of the COVID-19 Prevention Plan, COVID-19 awareness and mitigation training and workplace safety training to prevent or reduce potential litigation and liability.

Workload Indicators: COVID-19 Workplace Impact

	2020	2021	2022	FIRE 2022
COVID-19 Positive Cases	38	62	138	27
COVID-19 Workplace Exposures	65	97	60	27
COVID-19 Reported Outbreaks	4	1	3	2
Hospitalizations	0	3	0	0

The City of Tracy Incident Command Team coordinated the response to direction regarding COVID vaccination and testing which included the distribution of 3,600 COVID-19 tests to Tracy residents on January 20, 2022.





FY 2022/23 Department Goals and Objectives

- Implement a performance evaluation online platform to foster enhanced engagement efforts through a more efficient performance feedback process.
- Draft and recommend an organizational compensation philosophy.
- Complete total compensation survey in preparation for labor negotiations with represented bargaining units.
- Establish new or revise existing classifications in support of the growing organizational structure.
- Enhance the City's Return to Work Program to reduce the absence period following an industrial illness or injury.
- Maintain compliance with COVID-19 policies, procedures and reporting requirements.
- Expand the leadership and professional development program to provide additional training and growth opportunities in support of City succession plan goals.

Financial Highlights

The proposed FY 2022/23 Human Resources Department budget is $11,589,225, an increase of $1.5 million, or 15% over the FY 2021/22 amended budget. Personnel expenditures in Human Resources/Personnel account for $149,037, or 7%, of the increase from the addition of one new full-time position, HR Analyst II, and a 3% base salary increases planned from personnel contracts. Services and supplies will increase $1.4 million, primarily in Risk Management, as a result of, premium insurance cost increases.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE ASSISTANT	1	1	0	0	0
ADMINISTRATIVE ASSISTANT (CONF)	0	0	1	1	1
DIRECTOR OF HUMAN RESOURCES	1	1	1	1	1
EXECUTIVE ASST-CONF	1	1	1	1	1
HR TECHNICIAN-CONF	1	1	1	0	0
HUMAN RESOURCES ANALYST II	3	3	3	3	4
HUMAN RESOURCES MANAGER	1	1	1	1	1
HUMAN RESOURCES TECHNICIAN	2	2	2	3	3
Grand Total	10	10	10	10	11

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	1,802,077	1,932,428	2,081,465	2,143,909	2,180,355
PURCHASED SERVICES AND SUPPLIES	6,416,610	8,126,678	9,507,344	9,726,690	9,923,862
UTILITIES	500	543	416	437	450
Grand Total	**8,219,187**	**10,059,649**	**11,589,225**	**11,871,035**	**12,104,667**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	1,365,255	1,762,244	1,871,075	1,860,983	1,897,227
INTERNAL SERVICES FUND	6,853,933	8,297,405	9,718,150	10,010,052	10,207,440
Grand Total	**8,219,187**	**10,059,649**	**11,589,225**	**11,871,035**	**12,104,667**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
HUMAN RESOURCES/PERSONNEL	1,365,255	1,762,244	1,871,075	1,860,983	1,897,227
RISK MANAGEMENT	6,853,933	8,297,405	9,718,150	10,010,052	10,207,440
Grand Total	**8,219,187**	**10,059,649**	**11,589,225**	**11,871,035**	**12,104,667**

THIS PAGE INTENTIONALLY LEFT BLANK

Innovation and Technology Department



THIS PAGE INTENTIONALLY LEFT BLANK

INNOVATION AND TECHNOLOGY DEPARTMENT

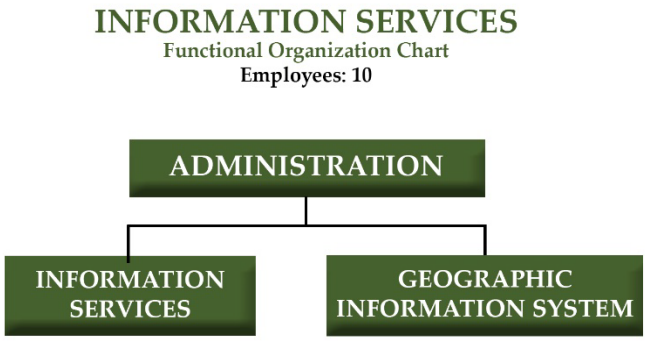
Mission

Seamlessly blend innovation and technology with well-engineered digital business processes to deliver and support dynamic and sustainable systems that empower our workforce to accelerate excellent outcomes in support of the City of Tracy's policies, strategic priorities, operations, and services.

Vision

Innovation and Technology (IT) Department strives to build and empower a smart, digital City providing innovative technology solutions that support City departments and the public.

Organization Chart



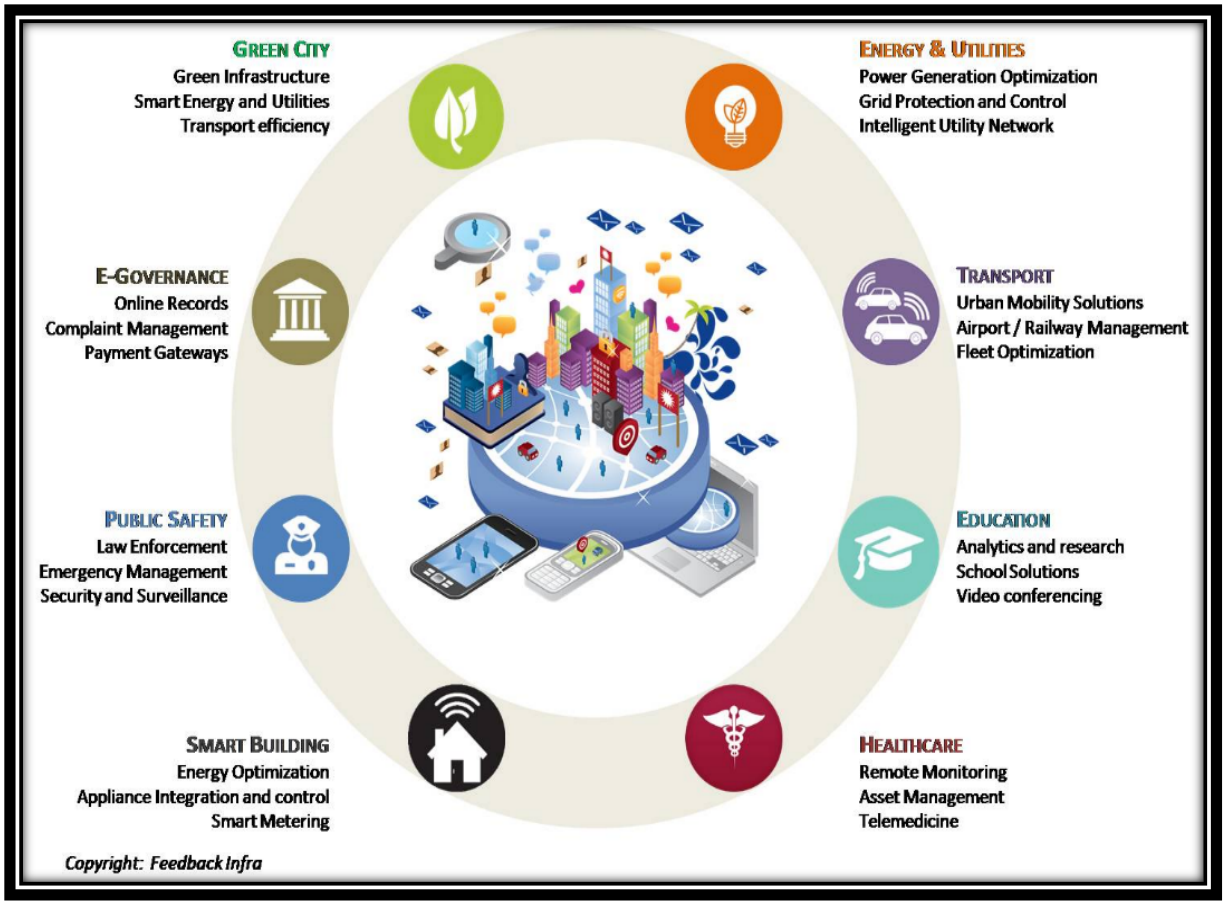
(Continued on Next Page)

General Operations Highlights

ADMINISTRATION: The Innovation and Technology Department is a new core service in the City of Tracy created to meet the growing demands on emerging technology and trends of a Smart City.

Throughout the world, governments have been challenged by rapid urbanization, increased citizen expectations and the need for modern infrastructure. The advent of cloud computing has accelerated the adoption of new technological solutions for improving our cities and our quality of life.
Smart cities or communities are rapidly expanding to create new economic opportunities, conserve the environment and enhance citizen services.
*(Forbes: S. Young. **"How To Design A Smart City Everyone Wants To Live In**" Jul 16, 2021)*

A Smart City is defined as, "a technologically modern urban area that uses different types of electronic methods, voice activation methods and sensors to collect specific data." The Innovation and Technology (IT) Department will develop the technology infrastructure and capabilities to provide a reliable, agile, and secure digital environment throughout the City of Tracy.



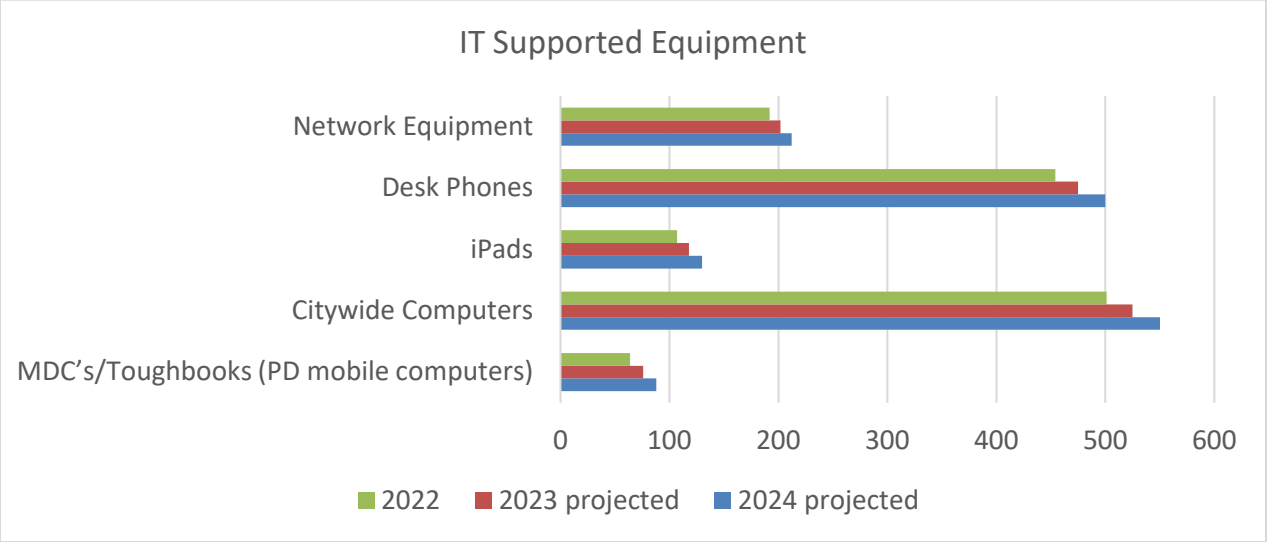
SYSTEM ADMINISTRATION DIVISION: Supports and maintains the computer and network infrastructure, all IT related hardware, approved software, and operating systems used by the City of Tracy agency. System Administration is also responsible for the design, build out, and integration of new infrastructure and technology solutions; for ensuring cyber security, and evaluating the short and long-term technology needs of both the organization and community. This includes Voice-over Internet Protocol (VoIP)/ telephone, servers, storage, networking, security, data center power and cooling, backups/disaster recovery, and equipment, Microsoft licensing, domain names, surveillance, and Badge Access Systems. This Division has a dedicated staff in the Police Department to comply with the standards for technology and security required by the Department of Justice.

Performance Indicators: System Administration Division

	2018/19	**2019/20**	**2020/21**	**2021/22**	**Projected 2022/23**	**Projected 2023/24**
Number of Help Desk Tickets Resolved	4,824	5,617	4,987	6,150	6,200	6,400
Overall Customer Satisfaction	*93.3%*	*94.9%*	*93.0%*	*94.0%*	*95%*	*95%*

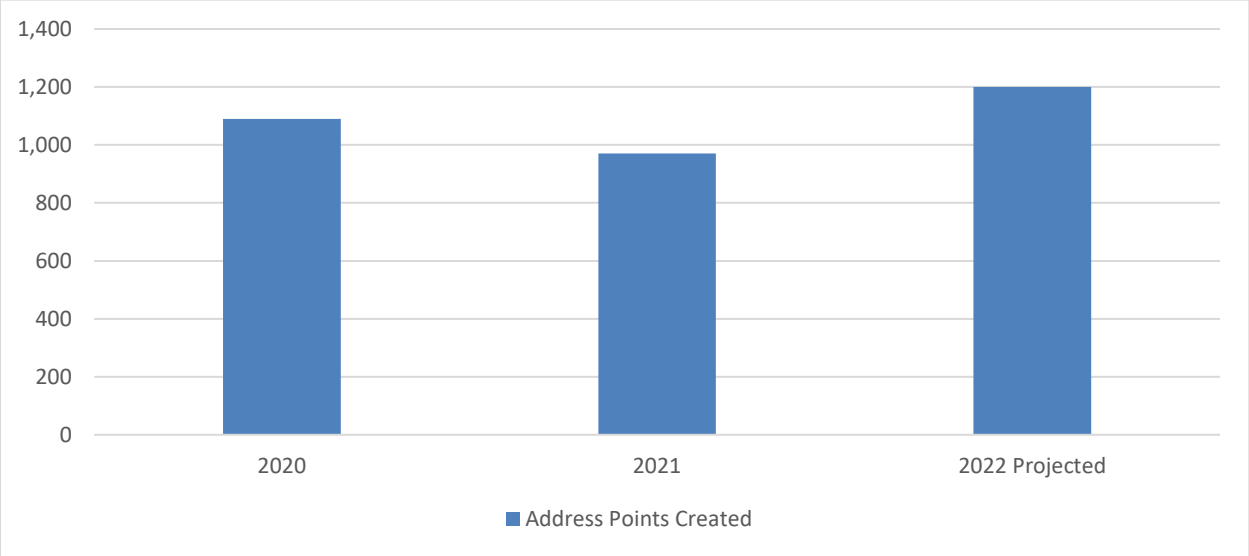
The Equipment program emphasizes the replacement and upgrade of computer hardware and software and other state of the art equipment that allows City employees to continue to deliver services in a responsive, cost-effective manner. The City's total full time (FTE) employees has grown by almost 100 FTE in the last five years (2018-2023), a 20% increase. This has led to increase in number of equipment supported by the IT department.

Workload Indicators: System Administration Division



GEOGRAPHIC INFORMATION SYSTEM (GIS) DIVISION: designs, develops, and maintains Citywide geographic data sets and apps. With this technology and data, the City has a powerful information tool, which can be used to spatially display information, such as streets, parcels, addresses, parks, land use, and zoning. Other services provided by this Division are the issuance of new addresses, the verification of existing addresses, and the review of new street names.

Workload Indicators: GIS Division



FY 2022/23 Department Goals and Objectives

- Develop a Smart City Initiative
- Complete Strategic Planning report for department with emphasis on enhancing citywide innovation and technology services
    - Evaluate current and desired organization structure and professional development opportunities
    - Evaluate current and desired support of Geographical Information System (GIS) mapping
    - Identify and provide recommendations for the remediation of cyber risks that would impede the City's ability to meet its mission and uphold the core values of the City.
    - Develop an Applications Division; responsible for supporting enterprise applications like Enterprise Resource Planning (ERP), Land Management System, Recreation System, Granicus, Webex, Laserfiche, E-Civis, and many e-services custom applications like bid management, permit, digital/paperless transactions, as well as, the City's mobile applications
- Continue support of existing technologies and equipment
    - Provide application support and evaluation to enhance effectiveness and usefulness for over 300 different software applications
    - Provide desktop support for approximately 500 computers and 100 tablets.
    - Provided phone support for approximately 450 desk phones and 50 cell phones.
- Support and maintain Customer Interface Systems: City website and intranet, video streaming of City Council and Planning Commission meetings, and other civic meetings, and Government Outreach Customer Relation Management (CRM) platform.

- Keep abreast with the latest technological tools including software (development tools, SaaS) and hardware tools (IaaS, client computing) and consider end user involvement. Innovation should be considered and conducted by developing tools with an end goal in mind
- Continue to support professional development and training opportunities to retain and grow exiting talent.

Financial Highlights

The Innovation and Technology (IT) Department is a new department in the FY 2022-23 budget and will be merged with the existing Information Technology Division. The proposed FY 2022/23 IT Department budget is $4,068,864, an increase of $906,359, or 29% over the FY 2021/22 amended budget. To meet the growing demands of the organizations, the Information Technology Divisions added one full-time-equivalent (FTE) to the division of System Administration during the mid-year budget update for FY 2021/22. This was the first additional employee to the IT in 10 years. In FY 2022/23, with the development of a new core services and emphasis on Smart City initiatives, a Chief Innovation Officer was added to staffing levels as oversight and management of the new Innovation and Technology Department. The budget increase is reflective of the personnel increases, along with a 3% base salary increase planned from personnel contracts. In addition, IT has added funding to expand contract services for cybersecurity and GIS consulting, as well as, a budget increase was added for software and IT equipment replacement planning.

- This is the first year the Innovation and Technology Department is shown as core service at the department level. In the prior budget year, Information Technology was a division of the Finance Department.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
CHIEF INNOVATION OFFICER	0	0	0	0	1
GIS ANALYST	1	1	1	1	1
INFORMATION SYSTEMS TECHNICIAN I	1	1	1	1	0
INFORMATION SYSTEMS TECHNICIAN II	2	2	2	2	3
INFORMATION TECHNOLOGY MANAGER	1	1	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	1	1	1	1	1
SENIOR INFORMATION SYSTEMS TECHNICIAN	2	2	2	2	2
SYSTEM ADMINISTRATOR	0	0	0	1	1
Grand Total	8	8	8	9	10

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	1,537,280	1,565,044	1,895,526	1,952,391	1,985,582
PURCHASED SERVICES AND SUPPLIES	813,315	1,420,659	2,004,374	1,874,814	1,913,695
UTILITIES	163,090	176,802	168,965	177,413	182,735
Grand Total	**2,513,686**	**3,162,505**	**4,068,864**	**4,004,618**	**4,082,013**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
INTERNAL SERVICES FUND	2,513,686	3,162,505	4,068,864	4,004,618	4,082,013
Grand Total	**2,513,686**	**3,162,505**	**4,068,864**	**4,004,618**	**4,082,013**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
INNOVATION AND TECHNOLOGY	2,513,686	3,162,505	4,068,864	4,004,618	4,082,013
Grand Total	**2,513,686**	**3,162,505**	**4,068,864**	**4,004,618**	**4,082,013**

Mobility (Transportation) and Housing Department



THIS PAGE INTENTIONALLY LEFT BLANK

MOBILITY (TRANSPORTATION) AND HOUSING DEPARTMENT

Mission

Promote, plan, build, and maintain Tracy's transportation systems, supports City and community efforts to expand safe, affordable homes and to create vibrant, inclusive, sustainable communities and create and sustain a healthy, safe, green, and fiscally sound business environment that benefits residents, businesses, and the region.

Services

The Mobility (Transportation) and Housing Department provides services through the following divisions:

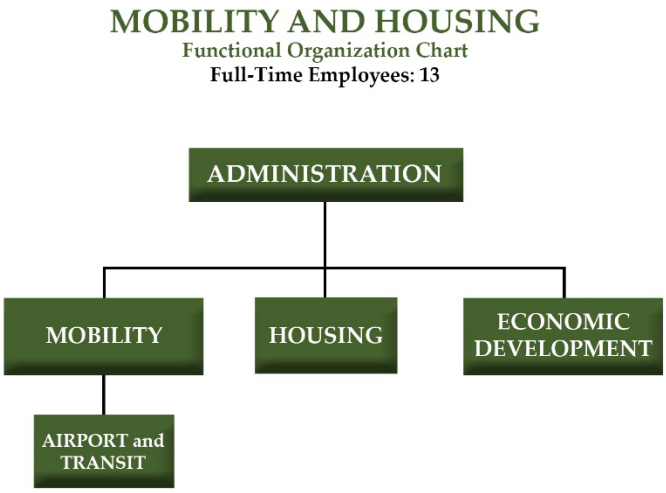
- Homeless and Housing Services
- Economic Development
- Mobility (Transportation) Services

The Mobility (Transportation) and Housing Department is a new core service provided in the City of Tracy that plans, manages, and oversees the daily functions, operations, and activities of the City's Mobility Services (Airport and Transit), Housing and Homeless Services, and Economic Development Services. The combining Mobility (Transportation) and Housing programs with Economic Development Services gives families access to more diverse housing choices, safe neighborhoods, good schools, better jobs, and long-term health outcomes. The successful integration of each division supports a robust, inclusive, and innovative environment serving all Tracy residents.

City Boards, Commissions, and Community Partners Supported

- Transportation Commission
- COVID-19 Small Business Strategy Committee
- Tracy Chamber of Commerce
- Tracy City Center Association (TCCA)
- Team California
- iHub of San Joaquin
- San Joaquin Partnership
- Tracy City Council's Ad Hoc Committee on Homelessness
- San Joaquin County Continuum of Care
- California Community Housing Agency (CalCHA) Consortium

Organization Chart



General Operations Highlights

The Mobility and Housing Department is a new core service provided in FY 2022/23 in the City of Tracy that plans, manages, and oversees the daily functions, operations, and activities of the City's Mobility (Transportation) Services, including Airport and Transit, and Housing and Homeless Services, Economic Development Services.

Communities that are walkable and public transportation-friendly allow residents to access employment and amenities easily and effectively with less dependence on an automobile. This could result in not only saved time and money, but also in increased physical activity and reduced greenhouse gas emissions (Center for Neighborhood Technology). However, these communities also tend to have higher housing costs, thus potentially pushing lower-income residents to live where they are not able to reap the many benefits of accessible housing and transportation. Learn more about housing and transportation in California's Housing Future: Challenges and Opportunities (PDF).

City Planners, policy makers, and advocates may leverage regional planning, policy development, affordable housing siting, transportation planning, rural planning, and affordability awareness to develop short- and long-term strategies to improve access to affordable housing and transportation. Major areas of policy development and review include: transportation/infrastructure planning and funding, growth strategies and regional government decision-making proposals, affordable housing policies, the California Environmental Quality Act, and federal and state transportation programs.

MOBILITY (TRANSPORATION) SERVICES Communities that are walkable and public transportation-friendly allow residents to access employment and amenities easily and effectively with less dependence on an automobile. This not only could result in saved time and money, but also increase physical activity and reduced greenhouse gas emissions (Center for Neighborhood Technology).



The *Airport Division* oversees the operations and maintenance of the Tracy Municipal Airport and the New Jerusalem Airport servicing professional pilots, businesspersons, corporate and recreational aircraft owners. The Tracy Municipal Airport is a General Aviation Airport which serves private, business, and corporate tenants and customers who primarily come from the Central Valley and the I-5 Corridor.

The Tracy Airports' operational goals are to maintain a 95% or higher hangar rental rate. Currently the rental rate is at 97%. Over the past two years, the airport has maintained a waiting list for hangars. Staff placed 7 of 9 pilots on waitlist into hangars over the past two years which is a 77% success rate.

Performance Indicators: Airport Hanger Rentals

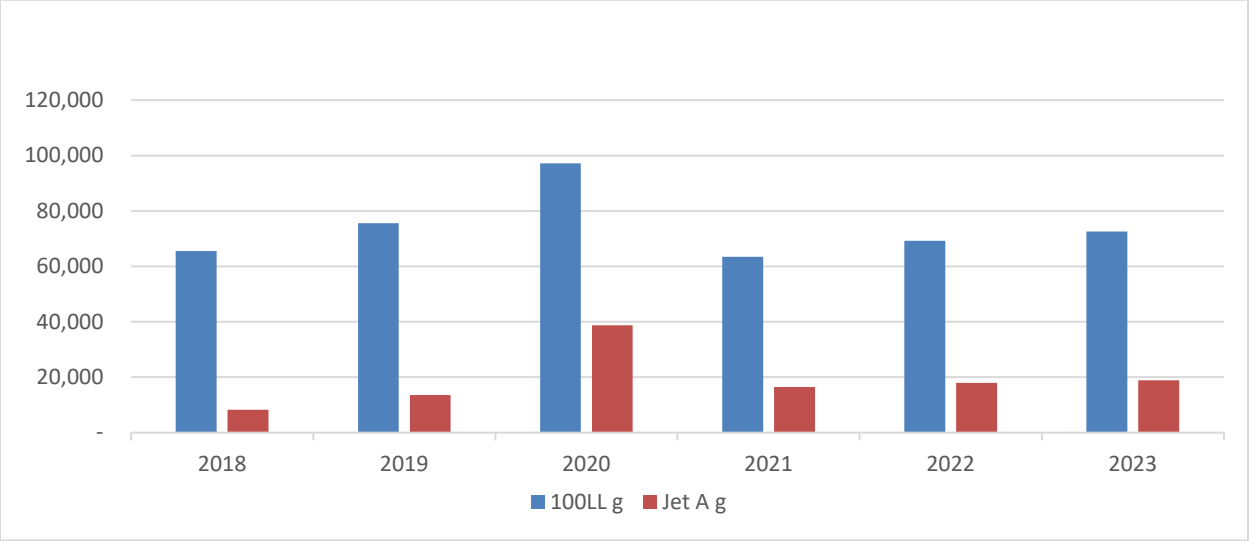
	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24	Projected 2023/25
Total Hangers	93	93	93	94	94	94	94
Number of Rented Hangers*	68	69	79	75	75	90	90
Percentage of Hangers Rented	*73%*	*74%*	*85%*	*80%*	*80%*	*96%*	*96%*
Hanger Revenue	$212,778	$223,823	$239,139	$225,022	$265,445	$291,990	$321,188

*Rented hangers determined as of end of fiscal year and may vary throughout the year.

The City of Tracy is the sole provider of fuel at Tracy Municipal Airport, Jet A and 100 LL aviation gas.

- It can be found at the self-serve fuel island located on the tarmac in front of Skyview Aviation and is available 24/7 to better meet our customer's needs.
    - QT Pod's M4000 is the web point of sale system that is used for all transactions at the fuel pumps.

Performance Indicators: Gallons of Fuel Sold

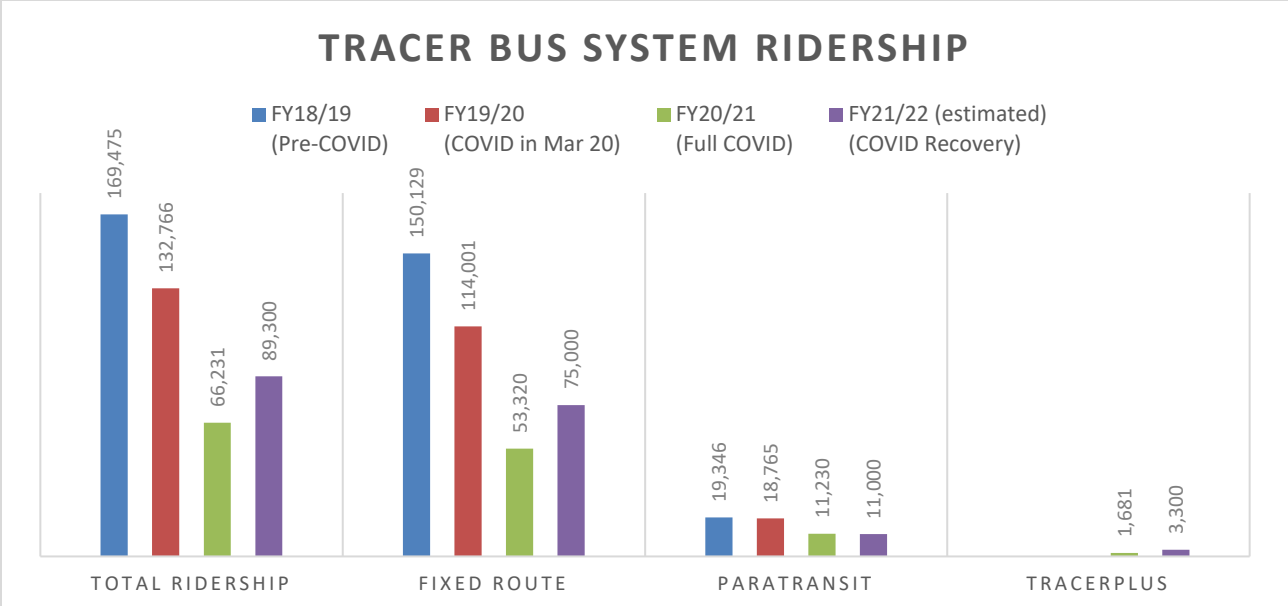


The *Transit Division* ensures that the City has a safe, efficient and modern transportation system to improve the quality of life for the Tracy community. Transit services include TRACER Fixed Route (five routes), Paratransit Service (door-to-door services for passengers with American with Disability Act (ADA)/Medicare) and On Demand (curb-to-curb, shared ride services, including TRACERPLUS).

The City has a policy to expand and enhance walking and cycling amenities throughout the City, including bike and scooter-sharing services.

- Assisted with Green Bikeways design standard resulting in the start of higher visibility bike lanes throughout Tracy by renovating existing bike lanes and requiring new bike lanes be added as part of new development.
- Developed Shared Mobility Device Ordinance which requires companies that provide shared mobility devices (such as e-scooters and e-bikes) to obtain a permit before availing the rentable devices to the public.
- Invest in new technologies that reduce emissions, such as investment in Electric Vehicle charging stations and electrified transportation vehicles.

Tracy Tracer program, like many transit systems, is poised to increase ridership over the next year as commuters and visitors are slowly beginning to return to the use of mass transit again. Beginning in August 2021, Tracy's bus service offered improved route schedules on the fixed route system. These improvements provide better transfer connections between fixed routes and allow for a timelier trip for those using public transportation. The Transit Division implemented a pilot program to allow K-12 students to ride free along the entire fixed route bus system throughout the year.



Data demonstrates ridership impacts from COVID beginning in Fiscal Year 2019-2022

COVID-19 had a significant impact on ridership and the system is slowly recovering. Ridership is projected to increase over the coming year. The Transit Division will be conducting a Technology Implementation Study in FY 2022/23. The division will use the results to develop a plan to implement the latest transportation technologies to enhance overall ridership experience.

HOMELESS AND HOUSING SERVICES plans, manages, and oversees the daily functions, operations, and activities of the City's housing and homeless service programs, including oversight of the Temporary Emergency Housing Facility and implementation of the City Council's Strategic Plan to End and Prevent Homelessness. The division also administers federal, state, and local grant funding to support housing and homeless initiatives and works in collaboration with local and regional partners to help individuals experiencing homelessness develop a pathway towards permanent housing, income, healthcare, and stability through continued care services.

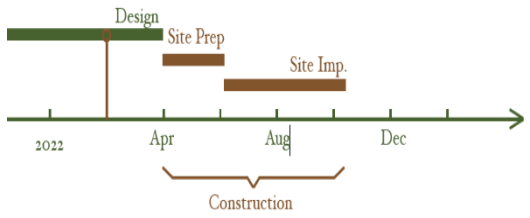
The City of Tracy, not unlike many other areas in California, has experienced an increase in the number of unsheltered or homeless individuals over the past several years. From 2017 to 2019, homelessness across San Joaquin County increased by 170%, and in Tracy, the homeless population grew from 90 unsheltered individuals in 2017 to 155 in 2019. To address the issues surrounding homelessness strategically, both regional and Tracy-specific strategic plans were drafted in the Fall 2019. The Tracy City Council's Ad Hoc Committee on Homelessness provided guidance to inform the development of Tracy's Strategic Plan to End and Prevent Homelessness

STRATEGIC PLAN GOALS
GOAL 1: Increase Housing Options in Tracy
GOAL 2: Increase Access to Coordinated Support Services for People Experiencing Homelessness
GOAL 3: Develop Action Plans for Engaging with People Experiencing Homelessness
GOAL 4: Enact Specific Strategies for Vulnerable Subpopulations Experiencing Homelessness

The City of Tracy is committed to addressing the challenges of homelessness in the community and has devoted significant resources toward this effort.

- The City has committed $13M in funding to build and operate a Temporary Emergency Housing Facility for those experiencing homelessness in Tracy.
  - $6 million in County, State and Community Development Block Grants
  - $4 million in City of Tracy American Rescue Plan Act funding
  - $3 million (pending final authorization) in Federal Congressional Community Grant

2022 Temporary Emergency Housing Facility
Estimated Construction Timeline





ECONOMIC DEVELOPMENT promotes and pursues commercial, industrial, and office development through promoting Tracy; performs various policy formation, business attraction, and business retention activities; and administers the City's Community Development Block Grants (CDBG) program.

Tracy is a community that has developed a manufacturing hub due to its culture of innovation, skilled workforce, strategic location and business-friendly environment. These advantages have attracted manufacturing companies seeking a Northern California presence, forming a vibrant industry cluster. Unique industry leaders in biotech, clean tech, and agri-production choose Tracy as its home.

Tracy has developed as a regional hub for retail, dining, and entertainment due to its strategic location between the Bay Area and the Central Valley, located at the confluence of three major highways. With the City's population approaching 100,000, Tracy continues to attract retail with the highest incomes and per capita sales in San Joaquin County.

Continued to implement a Shop Local marketing campaign, which includes digital ads and messaging and developing a new logo and decals.

SHOP PLAY DINE STAY
INSIDE THE TRIANGLE
Support Tracy

- Implemented business attraction marketing campaign with quarterly newsletters to over 6,700 recipients and online target marketing to attract specific businesses and industries that provide head of household jobs.
- Developed a marketing newsletter to conduct outreach for business attraction and enhancing the green economy cluster and developing strategies for business growth.

The Economic Development Division offered several resources and support to local businesses who were impacted by the COVID-19 pandemic and stay-in-home orders.

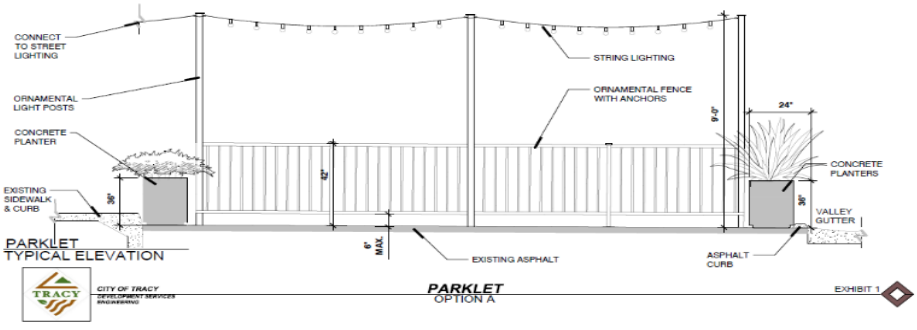
Tracy is emerging from the COVID-19 pandemic with a strong focus on building new businesses and creating jobs, and on building the recreational opportunities that have been promised for so long.

(Tracy Press: G. Moore. "Mayor, economist, see Tracy thriving as it emerges from pandemic". Mar 11, 2022)

- Hosted bi-weekly Economic Development and COVID-19 Strategies Committee meetings with the business community.
- Deployed over $700,000 in funding through small business grants and forgivable loans to support business retention and recovery.
- Held COVID-19 Strategies Committee meetings with small business stakeholder; shared COVID- 19 related resources; implemented the Downtown Outdoor Dining Program; waived fees for various temporary use permits.

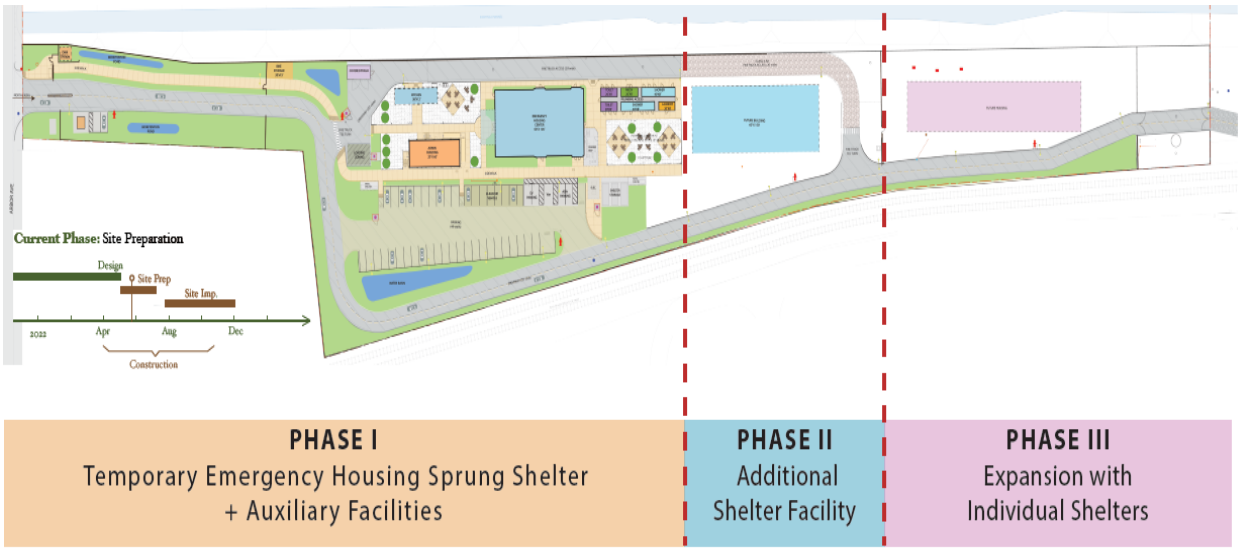
Developed a permanent outside dining program in downtown and secured $500,000 from American Rescue Plan Act (ARPA) funds to fund parklet construction.

2022 Downtown Outdoor Parklet Concept



FY 2022/23 Department Goals and Objectives

- Collaborate with Development Services to develop a scope of work City Council Strategic Priority Goal: Transit Oriented Development.
- Maintain a 95% or higher Airport hangar rental rate.
- Increase Transit ridership by 20%.
- Complete a Transit technology implementation plan.
- Complete the Economic Development Strategic plan long-term strategy study.
- Planning for a series of ongoing roundtables to continue sharing useful information and supporting economic development.
- Continue to pursue various businesses desired by the community, including retail and clean technology tenants.
- Continue to promote the City at trade shows and industry events.
- Collaborate with Development Services to develop a scope of work City Council Workforce/Affordable Housing Policy Changes.
- Continue to develop and implement the City Council's Tracy's Strategic Plan to End and Prevent Homelessness.
- Open the Tracy Temporary Emergency Housing Shelter
- Contract the operational services for the Temporary Emergency Housing Shelter.



68 BEDS

Phase 1 will provide a Sprung Structure with temporary bed space for 68 individuals along with access to restrooms, showers and a laundry facility. A modular administration building will provide a base of City operations for Phase 1 and future project phases. Site Preparation is currently under construction to prepare earthwork, demolish existing infrastructure and place major utilities. Site Improvements design is undergoing final permit review with the bid package set to be released in June 2022. Construction on the remainder of Phase 1 will begin in late July 2022.

On September 21, 2021, the City Council authorized staff to proceed with design of Phase II once Phase I is at or near completion. The design for Phase II of the project is anticipated to begin this summer.

~ 100 BEDS

The second phase of the Temporary Emergency Housing Facility includes a future building that can accommodate roughly 100 people who are transitioning from the first facility. This will include a longer stay and connections to behavior health services, permanent housing, and job resources. Additional restroom and shower space will be included in this facility. The design process will define facility construction type and other needs.

INDIVIDUAL SHELTERS

The third phase of the project is for future transitional or permanent housing. Plans have not been conceptualized for the third phase yet, as the focus is currently on Phase I and II of the project.

Financial Highlights

The Mobility (Transportation) and Housing Department is a newly created department in the FY2022/23 budget. It is comprised of three existing divisions: Airport, Economic Development and Transit and one new division, Homeless and Housing Services. The proposed FY 2022/23 Mobility (Transportation) and Housing Department budget is $11,939,301; a increase of $1.2, or 9% over the FY 2021/22 amended budget.

- The overall budget for the Mobility and Housing department decreased is reflected in the completed capital expenditures with construction of the Temporary Emergency Housing Shelter. However, some funds may carry over into future phases.
- Transit Division is expected to see a reduction in budget of $1.1 million from one-time purchases in their fleet replacement.
- Personnel expenditures are expected to increase by $383,216, or 20%, from the addition of two positions, the Director of Mobility and Housing and the Real Property Agent, plus a 3% base salary increases planned from personnel contracts.
- Purchased Services and Supplies are increasing in Mobility and Housing from contract services anticipated to run the Temporary Emergency Housing Shelter.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE TECHNICIAN	0	0	0	2	2
AIRPORT MANAGER	1	1	1	1	1
DIRECTOR OF MOBILITY AND HOUSING	0	0	0	0	1
ECONOMIC DEV MANAGER	1	1	1	1	1
ECONOMIC DEVELOPMENT MANAGEMENT ANALYST II	2	2	1	1	1
HOMELESS SERVICES MANAGER	0	0	0	1	1
MAINT WORKER II	1	1	1	1	1
REAL PROPERTY AGENT	0	0	0	0	1
SENIOR MAINTENTANCE WORKER	1	1	1	1	1
TRANSIT COORDINATOR	1	1	1	2	2
TRANSIT MANAGER	1	1	1	1	1
Grand Total	8	8	7	11	13

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	1,373,367	2,039,680	2,427,453	2,500,276	2,544,021
PURCHASED SERVICES AND SUPPLIES	6,116,207	8,219,413	8,853,718	9,137,959	9,330,498
UTILITIES	139,698	139,931	158,130	166,037	171,018
CAPITAL	2,311,046	2,733,273	500,000	-	-
Grand Total	**9,940,319**	**13,132,298**	**11,939,301**	**11,804,271**	**12,045,536**

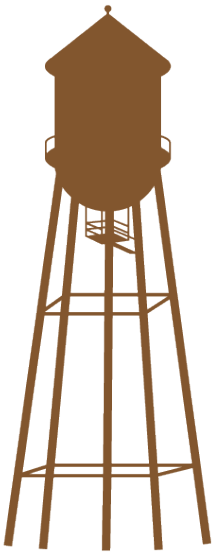
Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
AIRPORT	498,337	1,318,298	1,197,028	1,235,511	1,260,005
CAPITAL	55,912	-	-	-	-
GENERAL FUND	1,299,246	1,689,044	2,245,448	2,313,381	2,359,327
SPECIAL REVENUE	833,447	1,619,852	1,075,887	1,108,164	1,128,842
TRANSIT	7,253,377	8,505,104	7,420,937	7,147,215	7,297,363
Grand Total	**9,940,319**	**13,132,298**	**11,939,301**	**11,804,271**	**12,045,536**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
AIRPORT	498,337	1,318,298	1,197,028	1,235,511	1,260,005
ECONOMIC DEVELOPMENT	1,965,781	2,239,896	1,582,610	1,630,657	1,661,579
HOMELESS SHELTER	153,093	1,069,000	1,738,726	1,790,888	1,826,590
TRANSIT	7,323,108	8,505,104	7,420,937	7,147,215	7,297,363
Grand Total	**9,940,319**	**13,132,298**	**11,939,301**	**11,804,271**	**12,045,536**

Operations and Utilities Department



THIS PAGE INTENTIONALLY LEFT BLANK

OPERATIONS AND UTILITIES DEPARTMENT

Mission

Maintain, repair, and operate Tracy's public facilities and infrastructure in an efficient and cost-effective manner while preserving and improving the health, safety, and aesthetics of the community.

Services

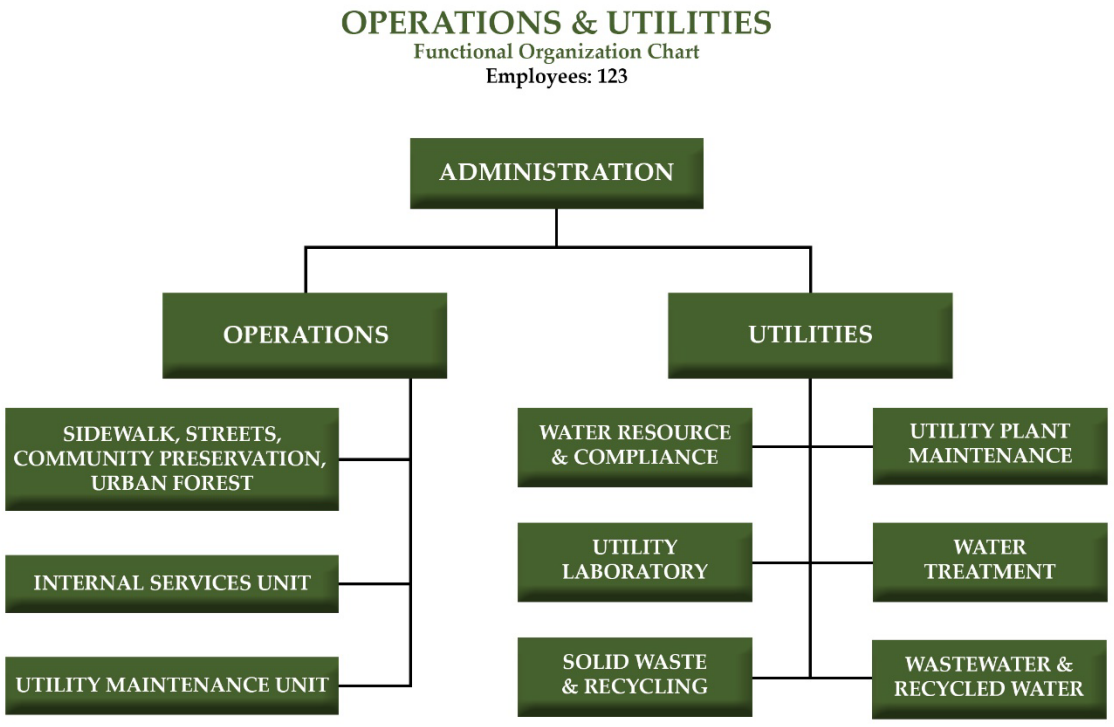
The Operations and Utilities Department provides services through the following divisions:

- Administration
- Operations (formerly public works)
- Utilities

City Boards, Commissions, And Community Partners Supported

- American Water Works Association (AWWA)
- California Storm Water Quality Association (CASQA)
- California Water Environment Association (CWEA)
- Central Valley Salinity Coalition (CVSC)
- Delta Regional Monitoring Program (RMP)
- San Joaquin County Advisory Water Commission (SJCAWC)
- San Joaquin County Environmental Drought Task Force

Organization Chart



General Operations and Highlights

ADMINISTRATION DIVISION: manages more than 100 professional and para-professional employees in the day-to-day operations of the Department; provides guidance and coordination in dealing with County, State, and Federal agencies for operations; and maintains regulatory compliance of stormwater, recycled water, water and wastewater treatment, storage, and pumping facilities.

The Operations (formerly Public Works) and Utilities Director is responsible for the overall administrative direction of the Department. This includes the review of all management performance plans to ensure that major goals and objectives of the department are achieved. The Administration is also responsible for the development and implementation of the department's annual operational budget, capital improvement program, and utility fee studies.

The Operations and Utilities Department is a new department formed in FY 2022/23 through the merging of two departments, Public Works (now Operations) and Utilities. The merging of the departments is intended to better align resources and funding to more effectively respond to the operational and maintenance needs of the City's infrastructure. The merger will improve collaboration and efficiencies, particularly with the on-going growth of the City's residential and commercial development, the expansion of the Utility Treatment Plants, and extension of the supporting systems, including utility lines, roadways, and more. In addition, the City is committing over $150 million in capital funds to build several City amenities to enhance the quality of life and economic development within the City of Tracy. Tracy is anticipated to have a population of over 100,000 in the next few years and over 130,000 by 2030. This growth will put new demands on the infrastructure and the resources that support and maintain these assets. The City is choosing to reorganize in advance of these demands and realign staff roles to account for shifts in skills, experience, and functions that will be needed to meet these long-term pressures through effective partnership and timely communication between the two major divisions, Operations and Utilities.

Part of the merging of the departments is intended to reduce duplication and redundant activity. Some of these efficacies will occur through the merging of the administrative staff between the two departments. The shared use of one computerized maintenance management system (CMMS) between Operations and Utilities will help manage assets, schedule maintenance, and track work orders. Through the software, the Operations and Utilities Department can optimize the utilization and availability of physical equipment like vehicles, machinery, communications, plant infrastructures and other assets, generate reports across maintenance categories such as asset availability, materials usage, labor and material costs, supplier assessments, create annual performance metrics, and more. The City will avoid duplication of data through a single technology enhancing the Department's response times and safety schedules.

Other benefits of a citywide reorganization are the resourceful alignment of tasks to add value to existing key programs or develop new functions. The objective for the first year of this transition will be to review and evaluate existing preventative maintenance programs and implement changes, as needed. For example, the Electricians will now report to the Operation Division where their skills and function align better to the those performed in Building Maintenance. It is anticipated that the transfer of the City's Electricians to the Operations Section will result in enhanced planning for electrical systems preventative maintenance activities; improved tracking, and timelier response to internal work requests for electrical repairs at City facilities; and timelier and proper processing of subrogation claims related to damaged streetlights and signals; as well as, continue to provide daily electrical service and repair to the

City's two utility plants and outlying facilities such as pump stations, lift stations and groundwater wells. Other examples of the citywide reorganization include moving the Parks Maintenance and Landscape Architect into the Parks and Recreation Department where its function better align with the goals and objectives of the Parks Planning Division and amenities goals of the City Council. These tasks are now reflected in the Parks and Recreation Department. Another alignment of functions was the shift of Utility Engineers to Development Services-Engineering Division to expand the resources and scope of this division and avoid redundancy of tasks.

Restructuring usually involves major changes for the organization in multiple departments and locations including procedures and processes. From time to time, departments, sections, even whole organizations need to realign staff roles to account for these shifts in skills, experience, and function. Theoretically, restructuring leads to a more efficient and modernized entity by strategizing on the opportunity to reposition the City for what it may look like going forward or in the future. These changes take time and constant reevaluation to ensure the goals and objectives of the reorganization are met. This will also make sure that value-added activities that were intended with the merged or shifted roles continue to enhance and expand City services.

OPERATIONS DIVISION: Maintain, repair, and operate Tracy's public facilities and infrastructure in an efficient and cost-effective manner while preserving and improving the health, safety, and aesthetics of the community. This Division was previously shown as the Public Works Department. It included the Parks Maintenance functions, with approximately 20 full-time positions and a budget of approximately $10M. These functions can now be found in the Parks and Recreation Department budget.

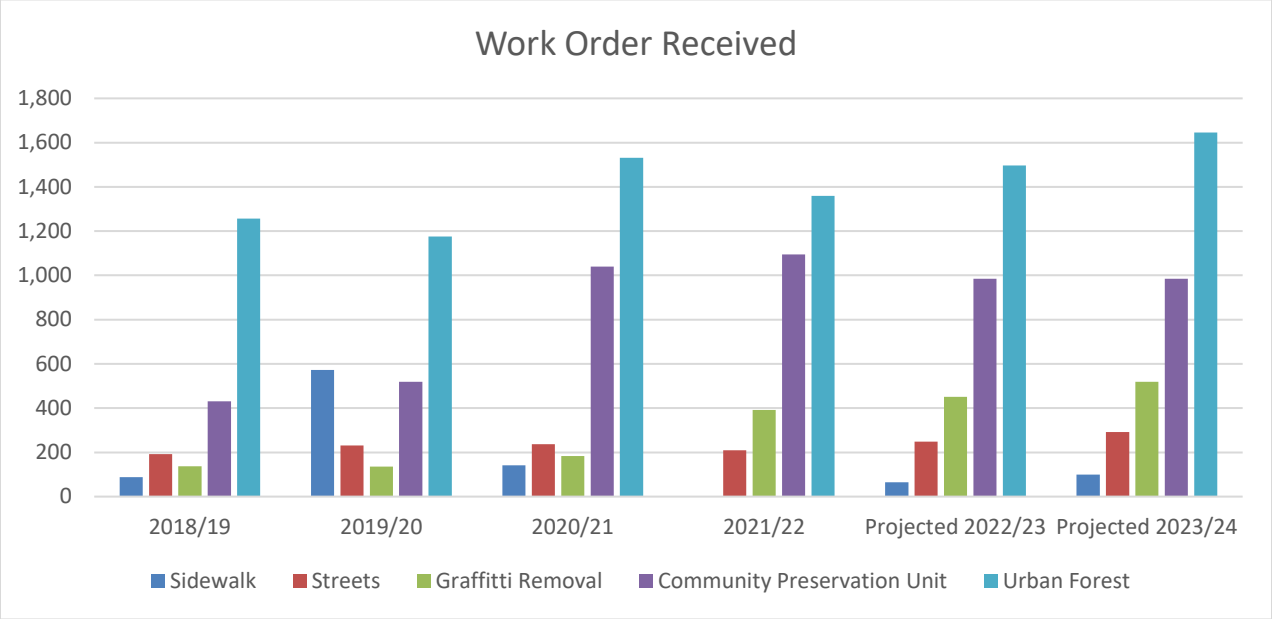
STREETS, SIDEWALKS, COMMUNITY PRESERVATION, AND FORESTRY UNITS: responsibilities include performing maintenance and repair of streets and City public rights-of-way and supporting the Tracy Police Department's Code Enforcement clean-up operations; maintaining and protecting the Tracy urban forest; and managing the City's integrated pest management (IPM) and irrigation programs. This division also provides services for a multitude of special projects requested by other departments throughout each year.

The units that makeup the Streets and Special District Maintenance Division are:

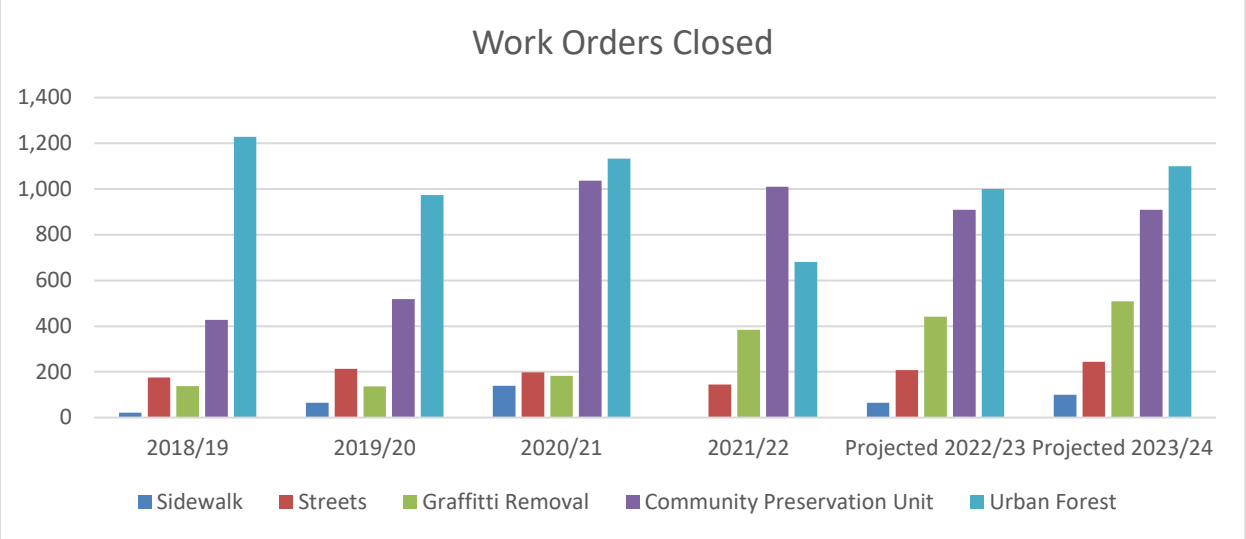
- Concrete Maintenance
- Streets Maintenance
- Traffic Maintenance
- Urban Forestry
- Integrated Pest Management
- Community Preservation Unit

The Streets and Community Preservation Division has experienced the highest increase in work order requests over the last several years. As a result, the Department submitted a request for five (5) new additional Maintenance Worker I/II to respond to the growing demand for services. In particular, the City Council is requesting additional services to sidewalk, curb, and pavement repairs, and increase in street striping and traffic marking, such as directional markings/arrows, advanced warnings, etc. In addition, the department anticipates the delivery of a new asphalt grinder equipment in the latter half of FY 2022/23 to facilitate a more effective and longer-lasting pothole repair program. Along with an increase in staffing and materials that will be added to the FY 2022/23 budget, the Community Preservation Unit is anticipating a shift in demand from homeless encampment clean up to general City maintenance, such as graffiti removal, trash receptacle services, and sidewalk cleaning. This budget increase reflects the City Councils Strategic Priority: Quality of Life (to provide an outstanding quality of life by enhancing the City's amenities, business mix and services, and cultivating connections to promote positive change and progress in our community).

WORK ORDERS RECEIVED: requests for services or repairs that are generated by both external and internal customers who utilize the City's Government Outreach system. These work order requests typically identify a repair or service that may be needed but the system is not used for tracking of preventive maintenance tasks.



WORK ORDERS CLOSED: requests deemed complete for services or repairs that are generated by both external and internal customers who utilize the City's Government Outreach system.



SIDEWALK: The Sidewalk Unit maintains 494 curb miles and repairs the concreate surfaces of sidewalks, gutters, and pedestrian curb ramps, as well as any drain inlets that may need reconstruction when the curb and gutter repairs are performed. *California Streets & Highway Code 5610* requires that the maintenance and repair of public sidewalks be the responsibility of the property owner. The City does

provide a level of maintenance for sidewalks that addresses issues in the interest of public safety.

Streets: The Streets Unit is responsible for street and traffic maintenance approximately 256 centerline (or 565 miles of roadway). In the last five years, the City added 6.04 centerline of roads. This trend is expected to continue for the next 10-15 years as residential and non-residential development continues to grow and expand within the City. The Streets Unit primary tasks include: pavement striping and markings, installation and maintenance of traffic signs, street sweeping, crack sealing, pothole repairs, skin patches, and various concrete repairs. Major repairs and/or pavement overlays will be listed in the City's Engineering Division.

Performance Indicators: Streets Unit

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Temporary Patch Material Used (bags)	115	151	97	80	80	80
Asphalt Installed (tons)	111.5	50	53	92	100	130
Traffic Markings & Crosswalks* (linear feet)	N/A**	N/A**	N/A**	8,468	16,300	16,300
Raised Pavement Markers	N/A**	1,705	2,200	8,255	8,500	8,500

* Traffic markings program will be expanded in FY 2022/23 to include such markings as directional markings/arrows, advanced warnings, etc.
** Department began collecting data in 2021

Community Preservation Unit (CPU): Supports the efforts of Code Enforcement/PD through the clean-up of illegal dumping and encampments. The removal of illegal signs from City rights-of-way and infrastructure, and the pick-up of shopping carts, are also a part of this unit's services. The CPU also assists with graffiti abatement efforts as needed.

Over the last two years, the City has experienced a significant increase in the number and size of homeless encampments. Proportionately, the CPU has had to increase the number of staff hours and resources needed to address the impacts of homelessness in the community. The CPU anticipates an approximate 10% decrease in service requests and debris removal tonnage once the Temporary Emergency Housing Facility opens in FY 2022/23 and for that decrease to continue into FY 2023/24.

Performance Indicators: Community Preservation Unit

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Encampment & Illegal Dumping-Related Debris Removed (tons)	N/A*	N/A*	618	442	398	398
Encampment & Illegal Dumping-Related Debris Removed (site visits)	N/A*	N/A*	1,320	1,471	1,324	1,192

* Department began collecting data in 2021

Urban Forestry Unit: Supports the maintenance of approximately 37,000 trees located throughout the City. Key tasks for this unit include response to customer concerns, management of contracted tree services, tree planting and coordination of emergency response to storm related tree hazards.

This Division also oversees the City's Integrated Pest Management (IPM) program which includes weed abatement in City right-of-way and other non-developed City property, tree injections, large-scale herbicide applications to General Fund parks and sports facilities, and use of alternative pest control methods**.**

The City recently completed a Urban Forestry Master Plan, which discusses the existing tree canopy, currently 7.4% (latest data as of 2016), with a goal of reaching 20% - 30% by 2040. The budget currently funds approximately 80 new trees annually; however, the City will continue to pursue grants and donations to increase the City's inventory. These trees are both replacements for trees that had to be removed and additional trees planted at new locations. The number of trees trimmed per year varies based upon the Division's targeted seven year programmed pruning cycle. Please see the City's Urban Forestry Master Plan for more information on this cycle.

Performance Indicators: Urban Forestry Unit

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Trees Trimmed	7,230	4,968	2,986	3,792	3,717	4,274
Trees Planted*	412	81	205	74	82	82

* A large number of trees were planted in FY 2018/19 and FY 2020/21 due to funding from the Cal Fire Urban and Community Forestry California Climate Investment Grant. The City is continually seeking additional grant and community funding opportunities to supplement the City's current tree planting budget.

INTERNAL SERVICES UNITS: provides critical services to all City departments. Internal Services oversees the City's building maintenance and repair efforts, City property graffiti removal, Fleet Management programs, pool and water feature care, streetlights and traffic signals, and custodial services.

- Building Maintenance
- Aquatics Maintenance
- Fleet Maintenance
- Electricians

BUILDING MAINTENANCE & CUSTODIAL SERVICES: Responsible for the repair, installation, maintenance, and cleaning of all City buildings, including interior and exterior structural repairs, painting, graffiti abatement, electrical and plumbing repairs, as well as, monitoring of building HVAC systems. The City owns and maintains a total of 263,322 square feet among all of the facilities. This increased by 2,223 square feet in 2019 with the Senior Center expansion in 2019 and will increase in FY 2022/23 by 7,000 once the Temporary Emergency Housing Facility opens.

Workload Indicators: Building Maintenance Unit

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23*	Projected 2023/24*
Work Orders Received	501	425	407	459	505	606
Work Orders Closed	501	425	407	452	500	600

* Increases anticipated due to additional staffing within the City, the transfer of City Electricians from the Utilities Department to this division (including all associated work orders), and added square footage of new facilities.

Electrical Maintenance: The Unit provides electrical system maintenance and repairs to all City facilities and traffic lights and signals. Included in these responsibilities is the daily services provided to each of the City's treatment plants.

Aquatics Maintenance: The Unit provides maintenance and repair to the Joe Wilson Pool, all decorative water features and splash pads throughout the City.

Fleet Services: The Unit manages and maintains the City's vehicle and equipment assets; operates the City's fueling station and maintenance facility. The City's total personnel has increased over 20% in the last five years (2018-2023) from 500 to almost 600. This has increased the total number of vehicles and equipment purchased and maintained by the Fleet Services Division. Since FY 2018/19, the Fleet has increased over 13% and is expected to grow another 5% in FY 2022/23 and 5% again in FY 2023/24. This growth has also increased the number of work orders (FY2021/22 numbers do not include data from the month of June or units out of service or damaged and awaiting delivery of replacements). The Fleet Services Division staffing remains at the same level since FY 2018/19.

Workload Indicators: Fleet Services

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23	Projected 2023/24
Number of Assets	467	476	478	470	495	519
Work Orders Closed	2,078	2,218	2,279	2,060	2,360	2,595

* In FY 2021/22, the City transferred 10 vehicles to the South San Joaquin County Fire Authority (SSJCFA) as part of the fire transition plan. The SSJCFA now contracts with the City of Tracy for Fleet Services, but the asset count reflects the reduction in City owned assets.

UTILITY LINE MAINTENANCE UNITS: responsibilities include maintenance, repair and service of the City's water, wastewater, and storm drainage conveyance systems and water meters.

The units that makeup the Utility Line Maintenance Division are:

- Water Distribution
- Meter Maintenance
- Wastewater Collection and Storm Drains

Water System: The Unit's goal is to provide safe, clean water through efficient and effective operation of the water system. Water is delivered to residents and businesses through an extensive underground pumping and piping system. The division maintains approximately 500 miles of main lines and over 26,000 individual connections to the system.

- The City's projected customer connections is expected to increase to over 30,000 in the next two years.
- One of the functions of this unit is maintaining over 26,000 water meters. Best practices estimate the useful life of a water meter is less than 8 years, but current budget restraints reflect Tracy's meter's life cycle is closer to 18-20 years. As a result, almost half of the City's water meters are due to be changed out due to their age. Currently the FY 2022/23 budget will allow for1,500 meters, or 4.5%, to be replaced.
    - 12,000 water meters need to be changed out due to their age.
    - 9,285 water meters need to be changed to Flex Net which allows the remote reading of meters, which improves accuracy of readings and reduces staff hours from manual reads.

Sanitary Sewer System: The Unit's goal is to provide a dependable trouble-free sewer collection system through efficient and safe operational procedures. The division maintains approximately 500 miles of main lines and over 26,000 individual connections to the system. The department is currently reviewing the City's sewer rates in an effort to increase staffing to the City's utility maintenance unit.

- The City's projected customer connections is expected to increase to over 30,000 in the next two years.
- One of the functions of this unit is annual inspections of the sewer lines and laterals. As sewer system networks age, the risk of deterioration, blockages, and collapses becomes a major concern. A study performed by the American Society of Civil Engineers reports that the most important maintenance activities are cleaning and Closed Circuit Television (CCTV) inspections. Per this standard, the City should be inspecting almost 34 miles annually and cleaning over 180,000 linear feet of lines. Currently the FY 2022/23 budget will allow for 1 mile of CCTV inspections and cleaning 5,000 linear lines annually.

FREQUENCY OF MAINTENANCE ACTIVITIES

Activity	Average (% of system/year)
Cleaning	29.9
Root removal	2.9
Manhole inspection	19.8
CCTV inspection	6.8
Smoke testing	7.8

Source: ASCE, 1998

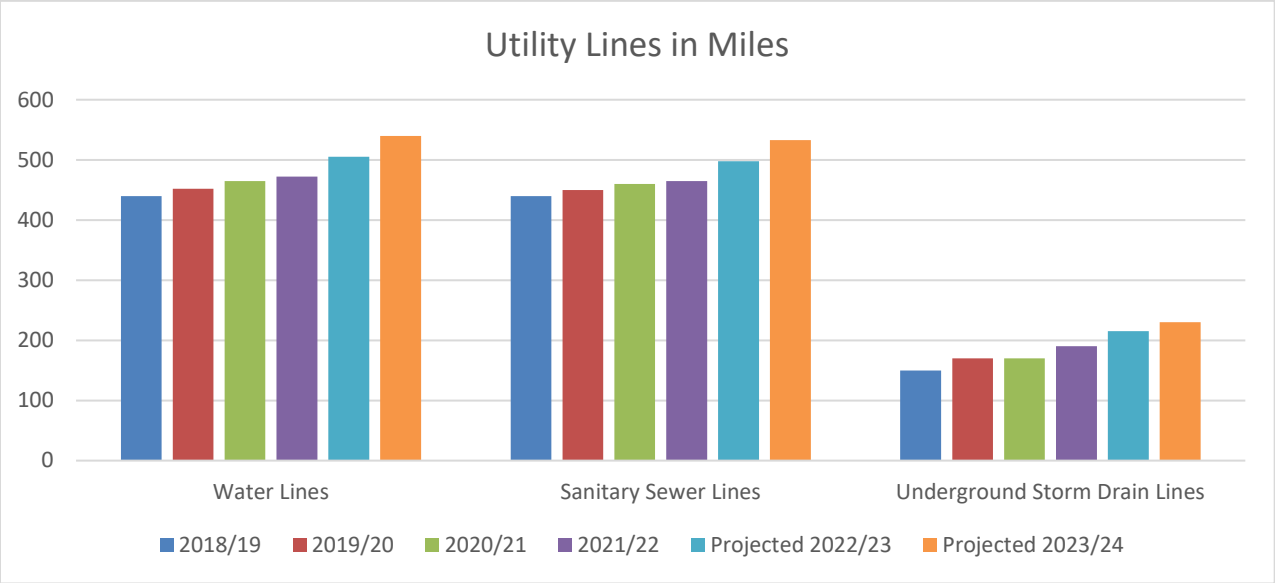
Storm Drainage System: The Unit's goal is to provide a safe dependable drainage system through timely cleaning, repair, and maintenance of facilities. The division maintains approximately 230 miles of main lines and 11 of drainage basins.

- The City has 11 drainage basins. Future development plans will increase the number to 14 over the next five years.

- The City has 15 miles of outfall ditches, which are the channel-ways above ground throughout the City. There are no future plans to add any additional channel-ways in future developments.

Workload Indicators: Utilities Line Maintenance

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Number of Water Meters	25,157	25,540	26,193	26,431	28,281	30,261
Water Meters Changed Out	2000	2335	2561	1704	1,500	1,500
Water Main Breaks Repaired	25	41	48	13	40	50
Water Service/Lateral Line Repairs	115	133	147	162	180	210
Water-related Calls for Service	634	847	890	1,588	2,000	2,500
Cleaned Sewer Lines (Linear Feet)	34,900	32,380	41,085	50,460	53,992	57,772
Sewers & Laterals CCTV'd (Linear Feet inspected)	5,350	5,500	6,300	7,075	7,571	8,101
Cleared Sewer Laterals	241	219	193	157	168	180
Repaired Sewer Laterals	23	25	22	27	29	31
Sanitary Sewer Overflows	5	6	7	6	7	8
Cleaned Underground Storm Lines (Linear Feet)	4,850	6,150	3,450	2,910	3,114	3,332
Stormwater Catch Basins Cleaned	95	93	41	70	75	81
Storm Ponds Maintained	7	8	8	11	13	15



UTILITIES UNIT: Maintain, repair, and operate Tracy's public facilities and infrastructure in an efficient and cost-effective manner while preserving and improving the health, safety, and aesthetics of the

community. This Division was previously shown as the Utilities Department.

SOLID WASTE & RECYCLING UNIT: oversees the contracts for solid waste collection and disposal, recycling services, coordination of an array of recycling events, and ensuring compliance to regulations and the Tracy Municipal Code as it pertains to Solid Waste and Recycling.

Workload Indicators: Solid Waste and Recycling

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Work Orders Received	82	67	138	113	175	200
Work Orders Closed	82	67	132	62	175	200

* A new topic for "Recycling Events" will be added to the City's Government Outreach work request system which is anticipated to increase the number of service requests, in addition to responding to State mandate and Tracy Municipal Code compliance.

UTILITIES LABORATORY UNIT: Provide a variety of analytical water and wastewater quality testing by implementing the required protocols for water and wastewater samples, thereby eliminating the potential for foreign contaminations. As required by the Federal Safe Drinking Water Act, the City's water supplies must meet stringent water quality standards set by the State Water Resources Control Board Division of Drinking Water and the Environmental Protection Act (EPA). See the City of Tracy 2021 Water Quality Report for more information on water testing and quality.

- Renew and update all required certifications from the State for laboratory accreditation.
  - The City is Environmental Laboratory Accreditation Program certified (#1481) through March 31, 2023.

PLANT MAINTENANCE UNIT: Provide regular maintenance of mechanical, electrical and instrumentation equipment and processing facilities in accordance with the best standard practices and takes proactive actions in maintaining safety throughout Utilities Division facilities.

- Explore collecting equipment data for use in an asset management database

Workload Indicators: Plant Maintenance

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Work Orders Created	3509	3906	4536	4062	4876	5241
Work Orders Closed	3497	3886	4437	3610	4200	4200*

*FY 2022/23 and FY 2023/24 forecasting is at a 7.5% increase due to new equipment added at Tracy Hills and the ongoing WWTP expansion. It also does not show increase in number closed as current staffing levels would not allow for any further work being performed without adding new staff.

WASTEWATER TREATMENT PLANT OPERATIONS UNIT: The City's Wastewater Treatment Plant treats collected sewage so that it may be discharged for safe disposal to surface waters. The plant removes solids and pollutants, breaks down organic matter, and restores the oxygen content of the treated wastewater. Tracy treats wastewater to a more stringent standard so that the highly treated water may be used as recycled water for landscape irrigation, and dust control at construction sites.

The Wastewater Treatment Plant continues to make major improvements at the plant to increase capacity:

- The Phase 2B expansion project involves increasing the wastewater treatment capacity of the existing wastewater treatment plant to correspond with projected population growth in the City of Tracy. Increase plant capacity would be made possible by installing additional treatment facilities on unused portions of the existing site.
- A new effluent conveyance pipeline and outfall to Old River is also proposed as part of the expansion. In addition to an increased wastewater flow capacity, the plant will be upgraded in anticipation of more stringent effluent discharge requirements.
- Plan for future phases of the wastewater treatment plant expansion for additional treatment capacity necessary to meet future development.
    - Even though the sewer flows have not increased proportionately with these developments, the sewer strength has increased dramatically resulting in the need for increased chemical demand for treatment to water quality standards.
- Encourage scheduled public tours of wastewater treatment plant facilities for educational purposes.

Currently, the City is in the process of evaluating energy usage reductions by optimizing operations of the plant with replacement of the old back flow valves and drying bed valves.

The City of Tracy was awarded a $20 million grant for the expansion of the Recycled Water Project to extend the recycled water pipeline and construct a new pump station. These improvements will enable the City to serve recycled water to southern parts of the City for landscape irrigation freeing up potable water for future demand.

WATER RESOURCES AND ENVIRONMENTAL COMPLIANCE UNIT: Ensure on-time submittal of compliance reports for all Federal, State and Local regulatory programs for water supply, water conservation and efficiency, and stormwater; and aid in data gathering and analysis for other units within the Department.

The goal of the Storm Water Management Program is to reduce the amount of pollutants that enter the City's Storm Drain System and are transported out to a local waterbody such as Old River.



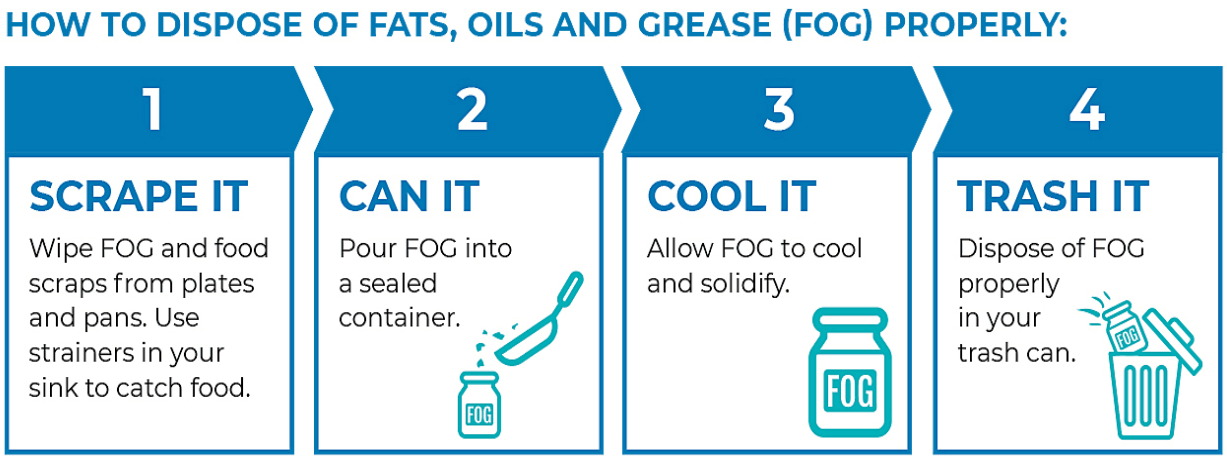
- Continue implementing the City's National Pollutant Discharge Elimination System Phase II Municipal Separate Storm Sewer System (MS4) permit requirements (*a program comprising of six elements that, when implemented in concert, are expected to result in significant reductions of pollutants discharged into receiving waterbodies)* to reduce the amount of pollution discharged from the city's storm drainage system.
- Continue inspecting public and private construction projects to ensure compliance with State Water Board permitting.

Workload Indicators: Storm Water Management

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Service Requests Received	34	35	32	25	35	37
Service Requests Closed	34	35	32	24	35	37
Corrective Action Notices Given	12	9	3	6	10	12

Fats, oils, and grease (often referred to as FOG) are universal problem substances in wastewater. Most FOG is not soluble; meaning it does not mix well with water. Due to this, FOG floats on water and clings to surface areas void of water. This is why grease collects on the top of drain lines first.

- Explore implementation of the Fats, Oils and Grease (FOG) elimination program from the wastewater effluent to reduce energy and chemical costs.



The City of Tracy is currently in Stage 3 of its Water Shortage Contingency Plan (WSCP). Under this stage, unattended outdoor irrigation, including residential, commercial, industrial, institutional, municipal and other public agencies or entities, may only be irrigated three (3) days per week depending on odd/even addressing.

- Enforce and implement the WSCP to ensure adequate water supplies for community demands and meet State Emergency Drought mandates.
- Continue reviewing and conditioning new developments to meet Water Quality and Water Efficiency standards.
- Inspect and coordinate necessary repair of city-owned back-flow devices to ensure water quality standards.
- Continue coordinating with other divisions and departments to reduce the non-revenue water (loss) within the City's water distribution network.



Workload Indicators: Water Conservation and Efficiency

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Service Requests Received	88	148	102	180	200	225
Service Requests Closed	88	148	102	171	200	225
Corrective Action Notices Given	54	105	58	52*	150	180

* At Council direction, due to implementation of Stage 3 Water Restrictions in July 2021, corrective action notices were not given for first 4 months to ensure the public was noticed properly.

Workload Indicators: Water Demand in Acre Feet

	2018/19	2019/20	2020/21	2021/22	Projected 2022/23	Projected 2023/24
Total Demand	17,053	19,105	20,026	19,574*	20,096	21,500
Service Connections	24310	24625	24905	26303	26903	27503

*July 2021, City enacted Stage 3 of its WSCP.

WATER TREATMENT PLANT OPERATIONS UNIT: Tracy's John Jones Water Treatment Plant on Tracy Boulevard sits just south of Tracy Municipal Airport, right next to the Delta-Mendota Canal. The plant pumps out 13 million gallons per-day of federally mandated water quality standards potable water to Tracy homes and businesses. The City completed an expansion to the existing water treatment plant to reduce the City of Tracy's reliance on well water as the source for the City's drinking water and to increase plant capacity to 30 millions of gallons per day (MGD) – almost double its previous size. At the time of completion, this was one of the largest drinking water UV Light disinfection systems in California.

- Prepare budget and implementation plans to comply with new and current drinking water standards from the State Water Board and Federal regulatory agencies.
  - Explore cost-effective purchases and uses of the chemicals in the water treatment plant, water wells, and reservoirs.
  - Explore increased water production from water wells during droughts without impacting the underground aquifer.
- Encourage scheduled public tours of the water treatment plant facilities for educational purposes.

	2022/23	2023/24	2024/25	2025/26
Anticipated Improvements to comply with Regulatory Requirements	Clarifier Retrofit	Seismic Retrofit for filtration	Clearwell Retrofit	UV Disinfection Retrofit

FY 2022/23 Department Goals and Objectives

ADMINISTRATION DIVISION

- Continue to support the Department through the reorganization
  - Communicate and align department goals with City Council Strategic Priorities
  - Develop training and professional growth opportunities
  - Provide an environment of feedback and feedforward collaboration
- Expand the use of the City's Enterprise Resource Planning (ERP) software with computerized maintenance management system (CMMS) technology
- Evaluate how the current Geographic Information System (GIS) mapping can support the data needs of the Department
- Complete utility fee studies to meet the City Council's fiscal sustainability goals
- Collaborate with the Engineering Division to complete the expansion of the Wastewater Treatment Plant and Recycled Water infrastructure

OPERATIONS DIVISION

- Maintains more than 90 traffic signals and 8,000 streetlights throughout the City.
- Continue support of encampment clean-ups and graffiti abatement
- Maintain street and sidewalk work requests received through the City's Government Outreach work request system.
- Continue implementation of the Urban Forestry Management Plan and actively seek grant funding for increasing City tree canopy.
- Continue conversion of 1,200 meters over to the City's automated Flexnet read system
- Respond promptly to water meter leaks
- The Fleet Services Division completed 2,029 work orders on various vehicles and equipment in Fiscal Year 2019-2020 and completed 1,496 in Fiscal Year 2020-2021.

UTILITY DIVISION

- Continue providing cost effective water and wastewater treatment processes in compliance with the required regulations and within the available budget.
- Plan and budget the implementation process for the infrastructure improvements in the water, wastewater treatments and related facilities.
- Plan for water supply contingency plan implementations during future drought years.
- Plan and explore available options for water storage during the wet years for uses during drought years.
- Explore grant funding for additional Aquifer Storage and Recovery wells.
- Continue expanding the recycled water program to reduce dependency of potable water for landscape irrigation purposes.
- Continue to enforce the WSCP to reduce water demands during the drought.
- Start exploring and planning an effective asset management system for water and wastewater facilities for future budgets.
- Continue coordinating with other divisions and departments for reducing the volume of non-revenue water (loss).
- Continue exploring ways to reduce salinity from the wastewater effluent.
- Analyze revenues, expenses, and needs of water and wastewater services and strive for healthy water and wastewater enterprise funds.
- Explore completing more sophisticated sampling and monitoring water quality tests for both water and wastewater in-house.

FINANCIAL HIGHLIGHTS

The proposed FY 2022/23 Operations and Utilities Department budget is $ 85,387,709, a decrease of $1.6 million, or 1% over the FY 2021/22 amended budget. The decrease is net of several factors. Parks Maintenance, approximately $9.2 million, was previously reported in Operations (Public Works). This budget is now reported in Parks and Recreation Department. This is net against six new positions, a 3% base salary increases planned from personnel contracts, and an update of the cost allocations from Internal Service funds.

- The OP and UT Admin Division increased $3.7 million, The City recently completed an update of the cost allocations from Internal Service funds, this resulted in a $2.2 million increase with all internal service charges being consolidated into the admin division along with an updated allocation. This also reflects the addition of a new full-time position, Director of Operations and Utilities, along with updated personnel allocations now under the admin division.
- The OPS Community Preservation Division annual budget increase of $2.5 million, this includes a $2 million increase for the Solid Collection Disposal contract and the addition of two new Maintenance Workers I/II to assist with clean ups and blight.
- The OPS Garage Vehicle and Maintenance Division annual budget decreased $638,000, due to one-time capital purchases in FY2021/22.
- The OPS Park Maintenance Division budget decreased by $9.2 million, as part of the reorganization their budget will now be in the Parks and Recreation Department.
- The OPS Streets and Sidewalks Division's personnel budget includes the addition of three new Maintenance Workers I/II.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE ASSISTANT	3	4	4	4	4
ADMINISTRATIVE TECHNICIAN	2	2	2	3	3
ASSISTANT DIRECTOR OF OPERATIONS	0	0	0	0	1
ASSISTANT DIRECTOR OF UTILTIIES	0	0	0	0	1
BUILDING MAINTENANCE ASSISTANT	1	1	0	0	0
BUILDING MAINTENANCE WORKER	0	0	1	0	0
BUILDING MAINTENANCE WORKER II	4	4	4	5	5
DIRECTOR OF OPERATIONS & UTILITIES	0	0	0	0	1
DIRECTOR OF PUBLIC WORKS	1	1	1	1	0
DIRECTOR OF UTILTIIES	1	1	1	1	0
ELECTRICIAN	4	4	4	4	4
ENVIRONMENTAL COMPLIANCE ANALYST	1	1	1	1	1
ENVIRONMENTAL COMPLIANCE TECHNICIAN	3	3	3	3	3
EQUIPMENT MECHANIC I	1	1	1	0	0
EQUIPMENT MECHANIC II	2	2	2	3	3
EXECUTIVE ASSISTANT	2	2	2	2	1
FLEET SUPERVISOR	1	1	1	1	1
INSTRUMENTATION TECHNICIAN	2	2	2	2	2
LABORATORY QUALITY ASSURANCE OFFICER	1	1	1	1	1
LABORATORY TECHNICIAN II	4	4	4	4	4
LANDSCAPE INSPECTOR	1	1	0	0	0

Staffing Levels (continued)

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
MAINT WORKER I/II	36	37	37	35	33
MANAGEMENT ANALYST II	2	2	2	2	3
METER READER	3	3	2	0	0
PLANT MECHANIC II	1	1	1	0	0
PUBLIC WORKS SUPERINTENDENT	2	2	2	2	2
PUBLIC WORKS SUPERVISOR	1	1	1	1	1
SENIOR BUILDING MAINTENANCE WORKER	1	1	1	1	1
SENIOR EQUIPMENT MECHANIC	1	1	1	1	1
SENIOR UTILITY WORKER	0	0	0	2	2
SENIOR WASTEWATER TREATMENT PLANT OPERATOR	1	1	1	0	0
SR MAINT WORKER	7	7	7	7	7
SR WTP OPERATOR	1	1	1	0	0
UTILITIES LABORATORY SUPERINTENDENT	1	1	1	1	1
UTILITY LINE MAINTENANCE SUPERINTENDENT	1	1	1	1	1
UTILITY LINE SUPERVISOR	0	0	0	0	1
UTILITY MAINTENANCE SUPERINTENDENT	1	1	1	1	1
UTILITY MAINTENANCE SUPERVISOR	1	1	1	1	0
UTILITY MECHANIC I	1	1	1	2	2
UTILITY MECHANIC II	5	5	5	5	5
UTILITY OPERATOR	12	13	13	13	13
UTILITY WORKER I/II	0	0	0	2	2
UTILITY WORKER II	0	0	0	2	7
WASTEWATER TREATMENT PLANT OPERATOR III	2	2	1	1	2
WATER OPERATIONS SUPERINTENDENT	1	1	1	1	1
WATER RESOURCES AND COMPLIANCE MANAGER	1	1	1	1	1
WATER TREATMENT PLANT OPERATOR III	1	1	1	1	1
WW OPERATIONS SUPERINTENDENT	1	1	1	1	1
	118	121	118	119	124

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	21,570,796	23,601,238	23,276,950	23,975,259	24,388,419
PURCHASED SERVICES AND SUPPLIES	45,226,359	52,953,675	52,694,123	54,143,541	55,235,630
UTILITIES	6,322,946	6,766,333	5,741,183	6,028,242	6,209,089
CAPITAL	393,188	3,636,235	3,675,453	1,616,659	1,648,992
Grand Total	**73,513,289**	**86,957,481**	**85,387,709**	**85,763,701**	**87,482,131**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	7,083,249	9,855,488	5,930,490	5,840,288	5,976,590
GAS TAX	1,452,772	1,442,300	1,621,409	1,681,577	1,718,243
INTERNAL SERVICES FUND	4,605,893	7,545,953	7,340,238	5,623,030	5,736,823
SOLID WASTE	25,818,272	25,977,028	29,317,085	30,183,120	30,780,276
SPECIAL REVENUE	3,597,501	4,500,856	221,673	228,323	232,205
STORM DRAIN	563,305	735,928	629,393	636,316	648,845
WASTEWATER	14,316,925	17,849,133	18,407,797	18,988,120	19,379,488
WATER	16,075,371	19,050,794	21,919,625	22,582,926	23,009,660
Grand Total	**73,513,289**	**86,957,481**	**85,387,709**	**85,763,701**	**87,482,131**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
OP & UT ADMIN	7,427,486	9,919,678	13,596,571	14,037,449	14,330,429
OPS BUILDING MAINTENANCE	7,940,717	9,768,218	9,997,513	10,246,346	10,461,445
OPS COMMUNITY PRESERVATION UNIT	23,765,893	23,770,033	26,239,236	27,027,567	27,564,214
OPS GARAGE VEHICLE AND EQUIPMENT	2,711,168	5,370,667	4,732,655	3,017,273	3,075,856
OPS PARKS MAINTENANCE	8,146,337	10,406,595	1,166,275	1,206,277	1,231,280
OPS STREETS AND SIDEWALKS	2,227,991	3,564,309	3,359,000	3,155,334	3,214,242
OPS UTILITIES MAINTENANCE	6,845,252	8,316,067	8,951,138	9,128,858	9,275,412
UTILITY LABATORY	1,495,041	1,515,007	1,664,678	1,715,028	1,745,676
W PLANT OPERATOR	8,174,297	8,769,000	9,327,604	9,628,941	9,826,535
WWT Plant Operations	4,779,107	5,557,908	6,353,040	6,600,629	6,757,042
Grand Total	**73,513,289**	**86,957,481**	**85,387,709**	**85,763,701**	**87,482,131**

THIS PAGE INTENTIONALLY LEFT BLANK

Parks & Recreation Department



THIS PAGE INTENTIONALLY LEFT BLANK

PARKS AND RECREATION DEPARTMENT

Mission

To ensure access to outstanding programs, services and community amenities that contribute to the quality of life in Tracy.

Vision

Together, we create memorable experiences that link Tracy's past, present, and future.

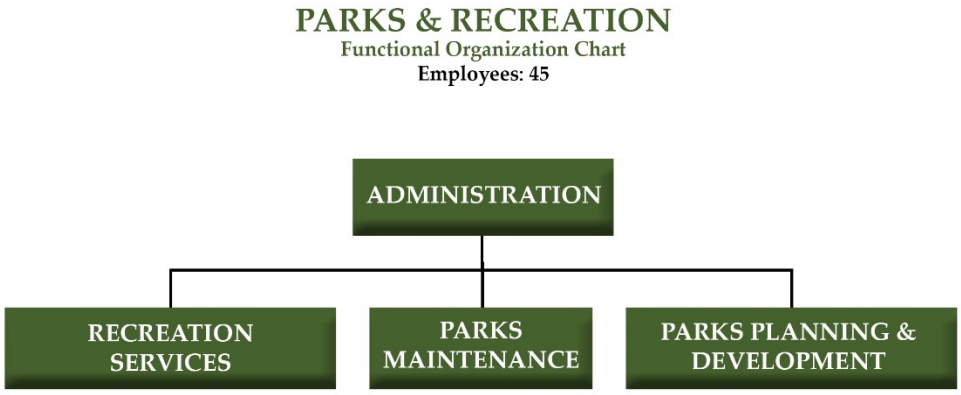
Services

The Parks and Recreation Department offers a full range of recreation programs and community services for all ages. Programs and classes are in the areas of fitness and wellness, personal development, and enrichment, and social services. Facility rentals are available. The department also ensures that all public landscaping and parks are fully serviced and replaced in a timely manner.

City Boards, Commissions and Community Partners Supported

- Parks & Community Services Commission
- Youth Advisory Commission

Organization Chart



General Operations Highlights

ADMINISTRATION manages and directs the department, as well as provides the necessary administrative support for its programs.

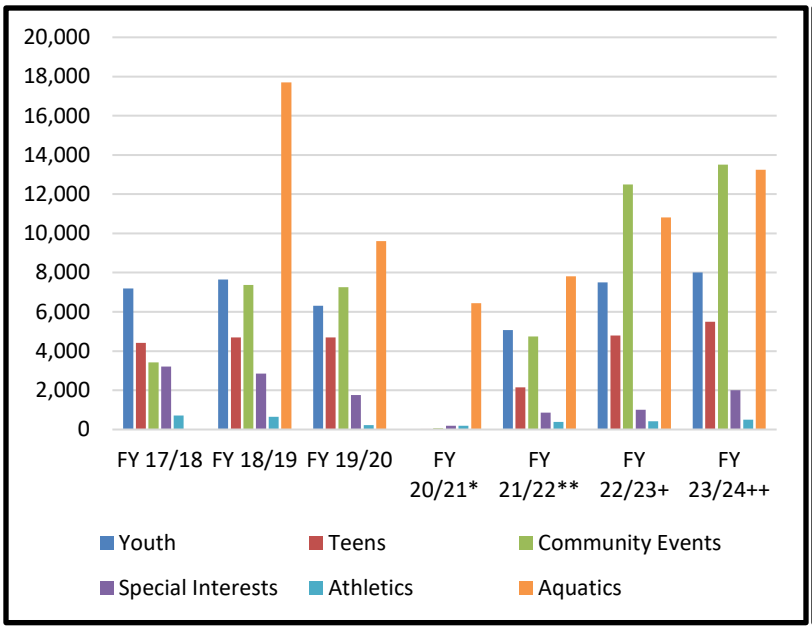
- The Mayor's Community Youth Support Network (MCYSN) was brought back for FY 2021/22 (following program suspension FY 2020/21) with 6 applications submitted and 4 applications approved and awarded funding.

RECREATION offers recreational activities for preschoolers, children, teens, adults, and seniors.

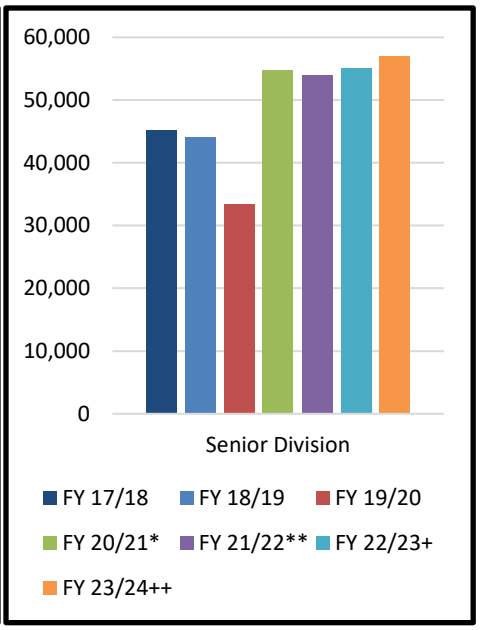
All recreation programs and community events in this past Fiscal Year were modified to align with Public Health Guidelines. The workplan for FY 2022/23 is to rebuild and expand programming to match and exceed quality and quantity to pre-COVID pandemic levels. Overall Recreation Programming participation all declined during the COVID-19 Pandemic (March 2020 – present). Staff project programming participation to continue to increase over the years at different rates in the upcoming fiscal years as programs "shift" their focus back to in-person from delivery/remote participation. Projections for future fiscal years assumed revenue from Recreational programming will increase a minimum of 10% from pre-pandemic.

- The After School Program reopened in August 2021 at Louis Bohn, Poet Christian, and Wanda Hirsch Elementary Schools, and William Middle School "Students Adding Fun to Education (S.A.F.E.)" and served 127 participants.
- Athletics programming, following COVID-19 suspensions, returned including free Jr. Giants Program and paid programs such Jr Warriors, Adult League Softball, and Baseball/Softball Camp.
- In FY 2021/22, the Community Events Division hosted 5 Block Party's and averaged 1,500 persons in attendance per event which also included 4 local food vendors. In addition, Girls Night Out was hosted in October 2021 with 650 tickets sold and 40 vendors.
- Special Interest Program: City contracts with approximately 15 specialized instructors to teach health and wellness, enrichment, and technology classes offered to the community
- The Joe Wilson Pool opened on June 2021, offering modified programs: Swim Lessons, Water Exercise, Lap Swim and Recreational Swim. Full programming is expected to return for 2022 season.
- After renovations funded by Measure V and Community Block Grants funds, the Senior Center fully reopened in June 2021 and expanded operating hours to accommodate additional programming classes and events made possible by the newly expanded and renovating building.

Workload Indicators: Recreation Programming



~Senior Programming



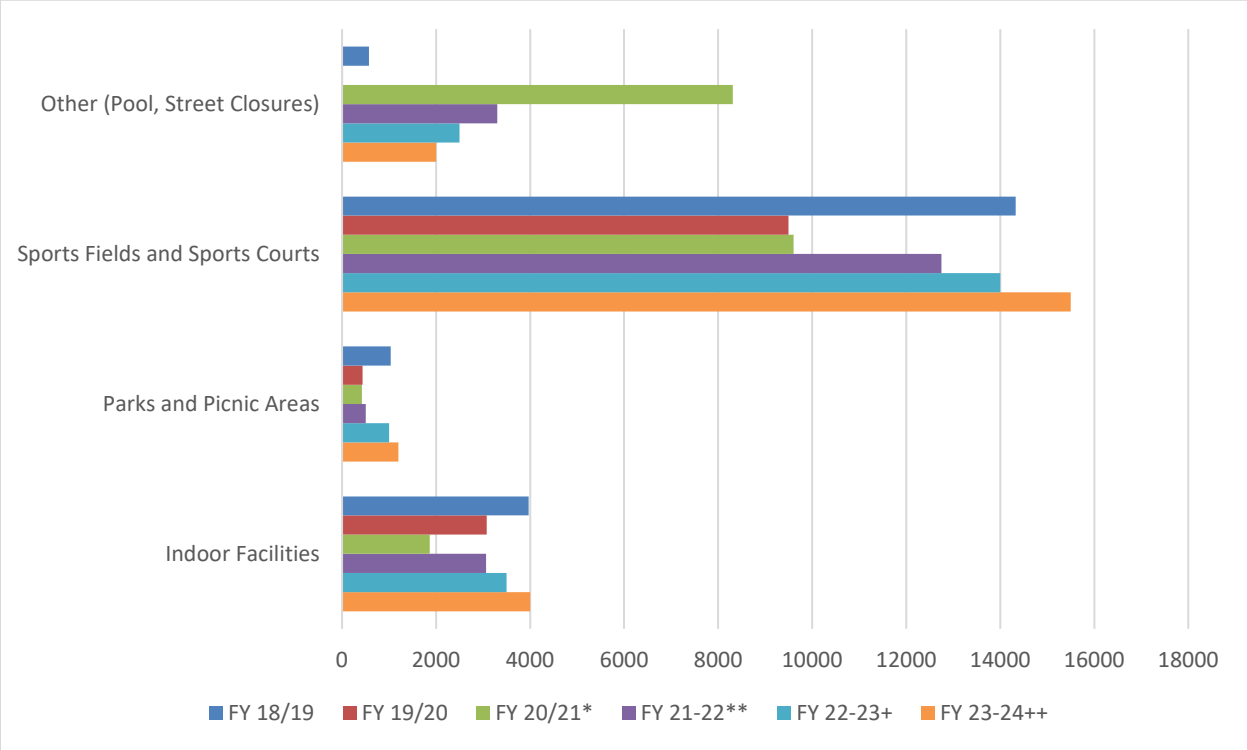
~Senior participation based on attendance for daily programming.
* Data Impacted by COVID Pandemic. Increase service in home delivery food program.
** Data Pulled in May Prior to End of Fiscal Year
+ FY 23 Projections
++ FY 24 Projections

COMMUNITY FACILITIES is responsible for managing public facilities' use and rentals and registering community members for recreational activities. The City of Tracy has numerous spaces available, from 500 square feet to 6,27,300 square feet spaces, ideal for meetings and events, including: Tracy Transit Station Meeting Rooms, Civic Center Meeting Rooms and Lobby, Lolly Hansen Senior Center, the Sports Complex Meeting Room, and the Tracy Community Center. The City of Tracy also coordinates the usage of its sports fields to many local sports organizations. Additionally, City Streets can be reserved for community events.

Reservations in FY 2022/23 and FY 2023/24 are expected to increase overall with many amenities coming (back) online, including Tracy Transit Station (closed due to renovation), the Lolly Hansen Senior Center (newly rentable spaces), and the Tracy Community Center. Park rentals are projected to increase with three new parks available for rental in the Tracy Hills Development. Sport Field rentals hours (which have exceeded pre-pandemic levels) are still projected to increase with construction at Legacy Fields Sports Complex estimated to end mid-year of 2023 brining five (5) East Ballfields online, paved parking lots and other amenity improvements in Phase 1E.

- Community Facilities received 55 Applications for Fiscal Year 2021-2022 which is a 87.5% increase from Fiscal Year 2020-2021 but a 19% decrease from Fiscal Year 2019-2020.

Workload Indicators: Community Facilities Rental Hours of Use



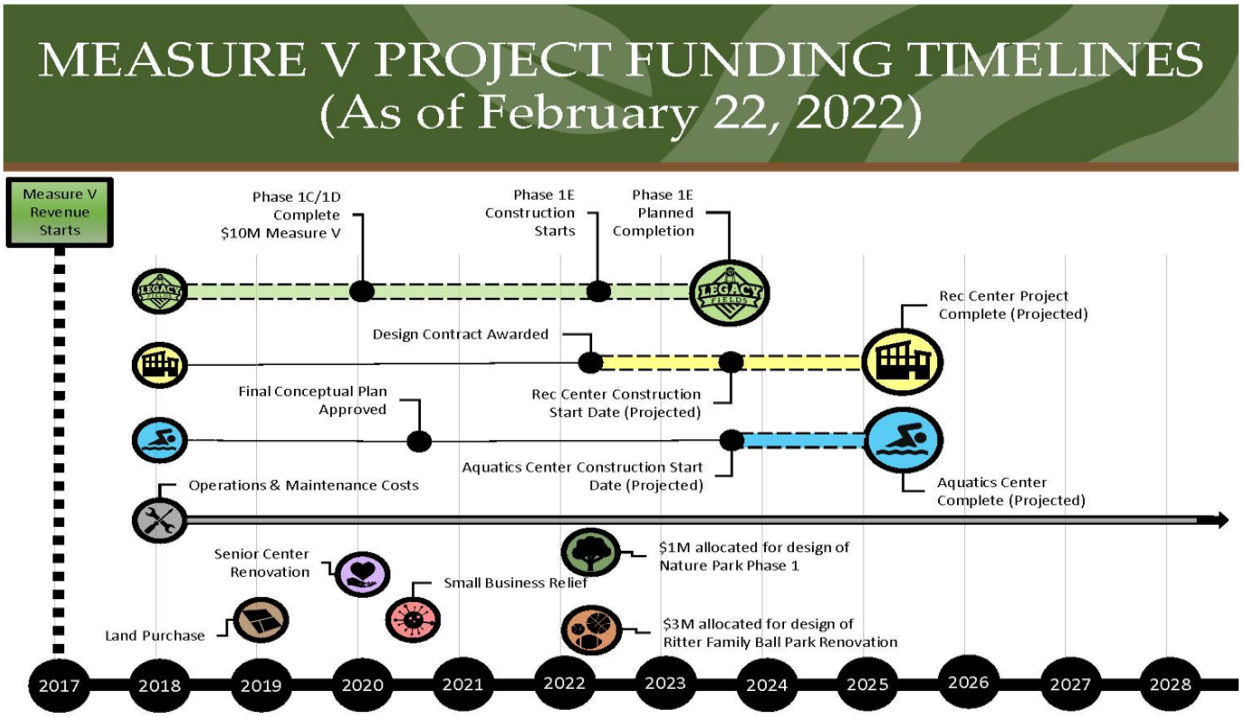
* Data Impacted by COVID Pandemic. Increase service in home delivery food program.
** Data Pulled in May Prior to End of Fiscal Year
+ FY 23 Projections
++ FY 24 Projections

PARKS PLANNING & DEVELOPMENT plans, organizes, directs, and coordinates the activities related to the design, construction, renovation and long-range planning of parks, sports fields, streetscapes and related recreational facilities, including oversight and implementation of the Parks Capital Improvement Plan and management of complex capital projects. The division provides highly complex staff assistance for the Parks & Recreation Department related to the development of both indoor and outdoor recreation spaces of varying scales that encompasses elements of art, environment, architecture, engineering, and sociology.

One of the primary functions of this division is project management of the City Council's Measure V amenities. Recent action related to the Measure V amenities include:

- On March 23, 2021, the City Council, adopted by motion, updated the funding priorities for the Measure V amenities, Legacy Fields Phase 1E CIP 78185 via financing (debt service) and the Multi-Generational Recreation Center (Rec Center) and the Aquatic Center via pay-go funding. The Council also added the Nature Park project as a Measure V funded amenity.
- On February 22, 2022, staff updated the City Council on the current Measure V revenue projections and project progress. During the meeting, additional debt financing was approved for the Multi-generational Recreation Center, which will prioritize the Measure V pay-go funding for the Aquatic Center. In addition, the City Council directed staff to include funding the design for the City's Nature Park and Ritter Family Ball Park. A strategic implementation plan is being developed that will including department staffing needs and project-specific needs such as timing of design, bidding and construction for each project.

Based on these recent actions, the division has a significant workload requiring additional staffing and maximizing efficiencies wherever possible. As a part of the citywide reorganization, the Landscape Architect position will now report to the Parks and Recreation Department. The movement of the Landscape Architect provides greater bandwidth and flexibility in the Parks Planning & Development division, so that all Parks & Recreation capital projects are managed in one division. Additionally, the division will be adding a Parks Project Coordinator position to assist in project and policy implementation. The addition of staff to this division helps create a framework to facilitate short and long-term goals for the Parks & Recreation Department.



PARKS MAINTENANCE: is responsible for the maintenance and repair of over 440 acres of developed land consisting of 364 acres of parks including 24 neighborhood parks, 7 linear parks, 5 community parks, 4 sports complexes, 42 mini parks and 3 special use parks. This also includes administering the operation and maintenance of the City's Tracy Consolidate Landscape Maintenance Districts (LMD) and Community Facility Districts (CFD) landscaping including streetscapes, medians, channel ways and parks; this includes both internal and contracted services.

As part of the citywide reorganization, Parks Maintenance division will now be in the Parks and Recreation Department. It previously was found in the Public Works Department. Incorporating Parks Maintenance into the department allows staff to create synergies between planning, programming, operations and maintenance of parks and recreation in the City. These synergies allow the department to become more responsive to community requests, create more opportunities to expand customer services response times, become more responsive to City Council strategic priorities, and the better coordinate the implementation of the Citywide Parks, Recreation, and Trails Master Plan.

The City has added four new parks through new development in the last five years. As part of the budget development, Parks Maintenance staffing was increase by two Maintenance Worker I/II. In addition, the department is completing the Citywide Parks, Recreation and Trails Master Plan Update and the Legacy Fields Business Plan studies. Additional staffing may be needed to meet the demand of increasing park acreage and improved maintenance standards.

Workload Indicators: Park Maintenance

	2018/19	2019/20	2020/21	2021/22*	Projected 2022/23	Projected 2023/24
Number of acres	430	430	446	446	449	455
Budget (in thousands)	$ 3,580	$ 4,930	$ 5,111	$ 4,974	$ 5,222	$ 5,483
Employee Hours	50,010	51,677	48,343	48,111	50,517	53,042
Contract Hours	16,670	16,670	16,590	21,567	22,645	23,778

FY 2022/23 Department Goals and Objectives

Recreation Division

- Senior Center will continue offering senior programming and increase participation in various classes by 20% and utilize various marketing strategies to outreach to the community to welcome at least 500 new seniors. In addition, continue to work with various community organizations to share information and resources on senior services and connect at least 100 new seniors and their families to services, and increase of 25% from FY 2021-22.
- The Youth & Teens program will continue offering classes and camps and increase enrollment from 114 participants to 150 participants in FY 2022/23 (an increase of 32%) by utilizing various marketing strategies.
- The teen afterschool program, Students Adding Fun to Education “S.A.F.E.” which is offered at Williams Middle School will increase attendance by 40% for FY 2022/23 by bringing in specialized contractors and additional activities to the program to increase enrichment opportunities and interest from teens.
- Community Events will continue to host the Downtown Block Parties, Movies on the Plaza, Blues, Brews & BBQ and Girls Night Out-Witches & Broomsticks events and increase vendor and community attendance by 25% by employing various marketing efforts throughout the community.
- The Special Interest division will seek at least 4 new specialized contractors to teach new health & wellness, enrichment, and technology classes and increase participation by 20% resulting in 3 new contract instructors per season for a total of 24 contractors through various marketing strategies and following the upcoming trends in the community.
- Continue to offer Rollin’ Rec Program to offer programming in arts & crafts, technology, and sports & fitness. Rollin’ Rec to increase participation totaling in 250 participants at 20 local parks. This program highlights the community to engage youth in various recreation programs and target areas in the community that are in underserved areas of Tracy, local community events and/or allow for the greatest outreach to at risk youth.
- Athletics will continue to offer the Junior Giants baseball program to reach at least 250 participants and increase volunteer recruitment to have at least 1 coach per team. In addition, it will diversify marketing for Adult Softball League and expand Pre-Season offerings to register more teams to participate in program. In FY 22/23 a new youth flag football league program will

be offered and to register at least 75 participants.

- Aquatics will continue to offer Recreational Swim and implement at least 2 new events at the Joe Wilson Pool for families to increase participation by at least 20%. In addition, water exercise class will be increased by offerings new therapeutic classes and secure additional contract instructors.
- The Community Facilities indoor rentals will increase hours by 15% due to adding the Senior Center as a rental space and having the Transit Station come back online from construction. In addition, following completion of Legacy Fields Construction Phase 1E, host a minimum of 12 tournaments annually at premier sports fields. Lastly, Community Facilities park rental hours will increase by 50% with full year of un-restricted (COVID) use of park and new parks available in Tracy Hills.

Parks Planning & Development Division

- Complete Gretchen Talley Park Phase 3 Expansion Project
- Complete Legacy Fields Phase 1E project
- Complete Legacy Fields Business Plan
- Achieve City Council approval for a location and conceptual design for the Multi-Generational Recreation Center
- Begin design of the Multi-Generational Recreation Center
- Achieve City Council approval for the Citywide Parks, Recreation, and Trails Master Plan Update
- Hire a design consultant to conduct public outreach and design for Ritter Family Ball Park
- Hire a design consultant to conduct public outreach and design for Nature Park Phase 1

Park Maintenance Division

- Maintain all amenities in a safe and aesthetically pleasing condition
- Complete minor renovations to various planting and turf areas in parks and streetscapes where applicable
- Maintain all sports complexes to a high standard for safety and playability while also continuously improving aesthetics for optimal marketability
- Provide training to all staff to apply resources and improve outcomes more effectively.
- Improve irrigation efficiency and continue to upgrade to centralized control system
- Continue to access and implement turf reduction strategies for parks and streetscapes to meet State water regulations

Financial Highlights

The Parks and Recreation Department reflects a portion of the citywide reorganization of core services. As part of the reorganization, Parks Maintenance division will now be in the Parks and Recreation Department. It previously was found in the Public Works Department. The proposed FY 2022/23 Parks and Recreation Department budget is $14,457,721, with the addition of the Park Maintenance Division (approximately $9.8M).

- The Parks Maintenance Division annual budget is $9.8 M and included the addition of two new Maintenance Workers I/II to meet the growing number of City parks.
- With the increase in Parks Projects, with Measure V and the deferred maintenance parks improvements, a Parks Project Coordinator has been added to the Parks Planning & Development Division.
- Another outcome of the citywide reorganization shifted Airport and Transit Services to the new Mobility (Transportation) and Housing Department. These staffing levels and budget are not reflected in the financial totals below.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
DIRECTOR OF PARKS AND RECREATION	1	1	1	1	1
EXECUTIVE ASSISTANT	1	1	1	1	1
LANDSCAPE ARCHITECT	1	1	1	1	1
MAINT WORKER I/II	19	19	19	19	21
MANAGEMENT ANALYST II	1	1	1	1	1
PARKS PLANNING & DEVELOPMENT MANAGER	1	1	1	1	1
PARKS PROJECT COORDINATOR	0	0	0	0	1
PUBLIC WORKS SUPERINTENDENT	1	1	1	1	1
PUBLIC WORKS SUPERVISOR	1	1	1	1	1
RECREATION PROGRAM COORDINATOR	3	3	4	5	5
RECREATION SERVICES MANAGER	0	0	1	1	1
RECREATION SERVICES SUPERVISOR	3	3	1	1	1
SR MAINT WORKER	7	7	7	7	7
Grand Total	40	40	40	41	44

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PERSONNEL	2,122,387	2,247,141	6,364,989	6,555,938	6,667,389
PURCHASED SERVICES AND SUPPLIES	801,099	1,812,569	5,880,589	6,103,043	6,249,273
UTILITIES	129,673	243,547	2,212,143	2,322,750	2,392,432
Grand Total	**3,053,159**	**4,303,257**	**14,457,721**	**14,981,731**	**15,309,095**

Funding Summary by Fund

FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	3,053,159	4,303,257	10,743,487	11,133,610	11,375,998
SPECIAL REVENUE	-	-	3,714,234	3,848,121	3,933,097
Grand Total	**3,053,159**	**4,303,257**	**14,457,721**	**14,981,731**	**15,309,095**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
PARKS MAINTENANCE	-	-	9,881,350	10,239,675	10,463,610
RECREATION MANAGEMENT	1,055,485	1,677,078	2,694,508	2,802,169	2,869,682
RECREATION PROGRAMS-AQUATICS	415,382	415,802	207,346	213,829	217,785
RECREATION PROGRAMS-ATHLETICS	204,665	291,250	204,665	210,805	214,589
RECREATION PROGRAMS-COMMUNITY EVENTS	133,844	183,210	233,802	240,827	245,201
RECREATION PROGRAMS-FACILITIES	610,309	636,776	468,363	482,764	491,237
RECREATION PROGRAMS-MCYSN	22,922	21,842	4,749	4,986	5,135
RECREATION PROGRAMS-MCYSN GRANTS	32,898	209,272	200,000	206,000	210,120
RECREATION PROGRAMS-SENIOR CITIZENS	220,181	284,641	223,268	230,764	235,493
RECREATION PROGRAMS-SPECIAL INTEREST CLASSES	161,545	276,026	190,130	195,834	199,449
RECREATION PROGRAMS-TEEN RECREATION	92,390	112,345	68,834	70,920	72,173
RECREATION PROGRAMS-YOUTH DEVELOPMENT	103,539	195,015	80,704	83,158	84,620
Grand Total	**3,053,159**	**4,303,257**	**14,457,721**	**14,981,731**	**15,309,095**

THIS PAGE INTENTIONALLY LEFT BLANK

Police Department

THIS PAGE INTENTIONALLY LEFT BLANK

POLICE DEPARTMENT

Mission

The Police Department provides for law enforcement and public safety within the City through patrol, traffic, investigations, animal control, and communication services.

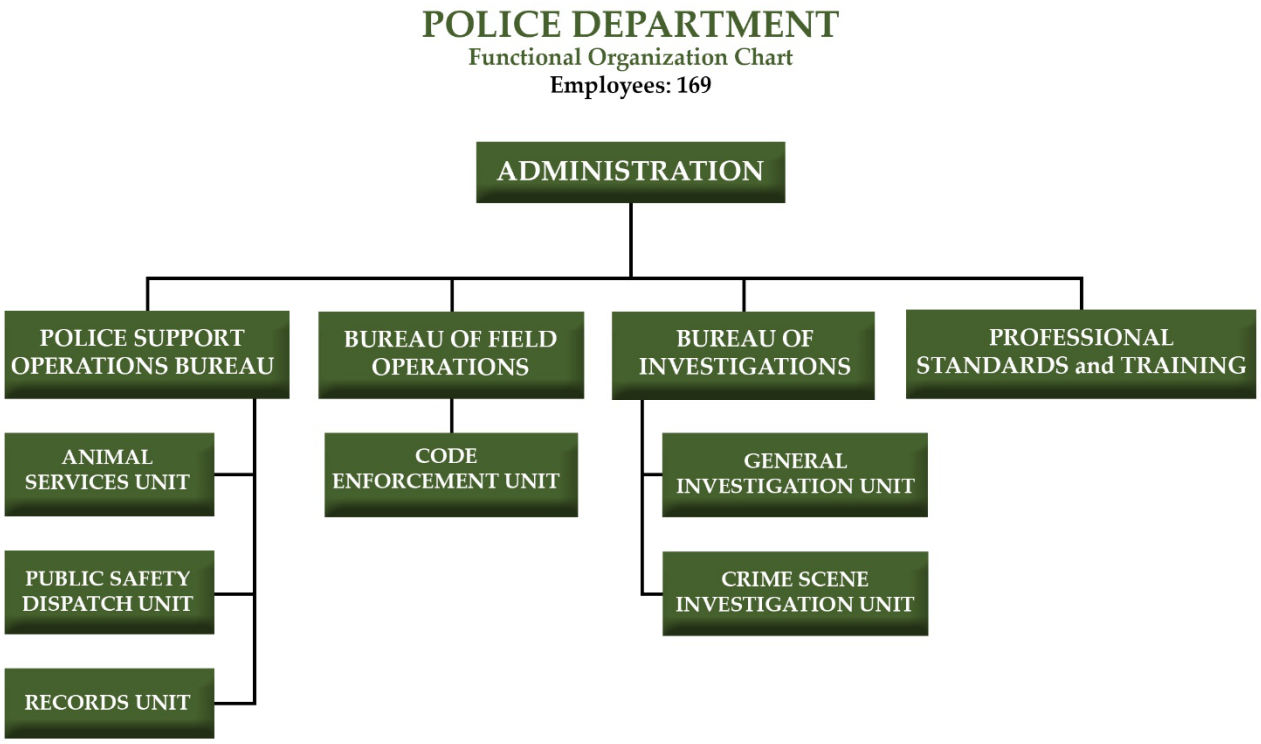
Vision

Advancing the standard by which courageous, ethical, and innovative policing is measured.

City Boards, Commissions, and Community Partners, Supported

- Community Advisory Board
- Youth Advisory Board
- Virtual Town Hall Meetings
- Neighborhood Watch Groups (Block Captains)
- National Night Out
- Tracy City Center Association (TCCA)

Organization Chart



General Operations Highlights

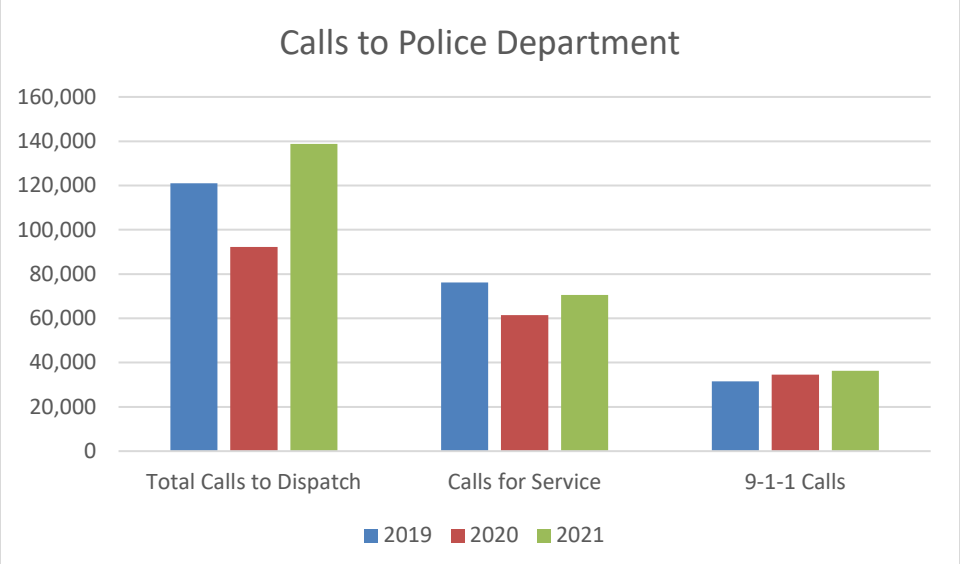
In 2021, the Tracy Police Department developed a three year (2022-2025) Strategic Plan focused on five priorities including Recruitment and Retention, Wellness, Transparency and Communication, Innovation, and Development and Infrastructure. The priorities and strategies outlined sit at the intersection of the pillars outlined in the 21st Century Policing Report and the priorities identified in the Tracy City Council's Public Safety Priorities.

Below are highlights of the past three years. For complete reports and previews of the on-going and new projects currently happening at the police department, as well as goals, benchmarks, achievements, and performance measurements, the Tracy Police Department has published its Strategic Plan, Annual Report, and Succession Plan and available at https://www.cityoftracy.org/our-city/departments/police-department.

ADMINSTRATION plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Police Department, including field operations, criminal investigations, communications, and management services; coordinates assigned activities with other City departments, officials, outside agencies, and the public; fosters cooperative working relationships with intergovernmental and regulatory agencies and various public and private groups.

BUREAU OF FIELD OPERATIONS (BFO) is the uniformed front-line law enforcement section of the department that is consists of two divisions, the Patrol Division and the Community Services Division. Commanders in the Bureau of Field Operations also oversee several ancillary responsibilities including SWAT, the Crisis Negotiation Team, K9 program and the Explorer program. Individuals assigned to BFO are the most visible members of the Tracy Police Department and are typically the first point of contact for most community members. BFO personnel provide frontline services by responding to calls for service or participating in programs the are responsible for engaging in self-initiated, proactive citizens interactions.

Bureau of Field Operations Workload Indicators

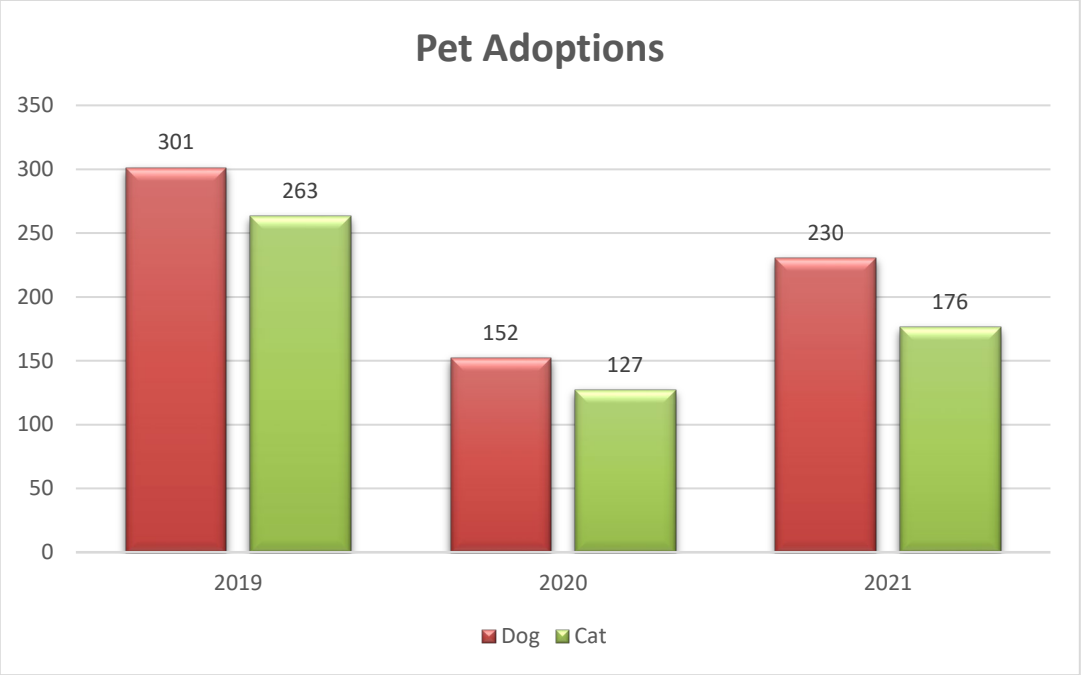


Call Response Time	2019	2020	2021
Priority 1	6:36	6:50	9:58
Priority 2	15:01	12:42	20:22
Priority 3	29:37	22:11	27:46

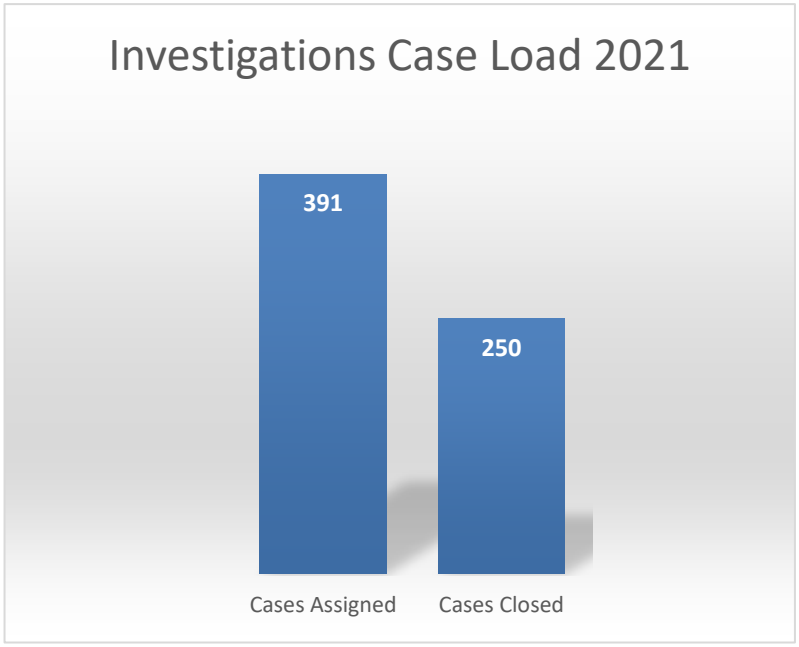
BUREAU OF SUPPORT SERVICES is community service-oriented and consists of the following units: 9-1-1 Communications, Records, Animal Services, and Fiscal Management. Each of these units play an important role in providing support services to officers, detectives, command staff, and community members.



Animal Shelter Workload Indicators



BUREAU OF INVESTIGATIONS investigates crimes, documents investigations, processes evidence, and presents the findings for the District Attorney's review. The Bureau of Investigations is comprised of three units: The General Investigations, Unit, the Special Investigations Unit, and the Crime Scene Unit.



CODE ENFORCEMENT provides regulatory enforcement services for a broad range of adopted local, state, and federal codes. These codes include, but are not limited to, the City of Tracy Municipal Code, the 2019 California Building, Plumbing, Electrical, Mechanical, Residential and Energy Codes, California Vehicle Code, California Health and Safety Code, and the Code for the Abatement of Dangerous Buildings. Through education and responsive enforcement, it is Code Enforcement's goal to work with private property stakeholders, residents, and businesses to educate, preserve and promote safe and healthy communities through enforcement of these adopted standards.

- Performed 137 outreach efforts to the unsheltered community via Operation Helping Hands. Each outreach consisted of contacting approximately 45 people per visit.
- Investigated approximately 160 reported encampments, not including multiple compliance checks.
- Two code enforcement officers spent approximately 50 percent of their workday on addressing homeless issues on both public and private property (i.e., El Pescadero Park, drain channels, former animal shelter, Caltrans property/county property, Long John Silvers, etc.). These officers helped coordinate over 100 cleanup efforts in our parks, detention basins, and other public land and perform daily mitigation monitoring of these areas.
- Former Long John Silver Building – After years of being vacant, the building is slated for demolition to make way for a gas station/convenience store concept. Demolition is set for early 2022. Until construction begins, code staff continues to monitor this property to ensure compliance with municipal code requirements and the boarding of vacant buildings ordinance.
- The Great Plate - The San Joaquin County Superior Court executed a final stipulated judgment in the City of Tracy v. BBS Adventures case. The judgement provides BBS 90 days from the filing of the judgment to complete all of the repairs identified in Council Resolution No. 2018-098. The judgement was filed on May 20, 2021 which means BBS must complete the repairs by August 18, 2021. Code staff will continue monitoring the condition of the building in an effort to mitigate hazards in the public right-of-way associated with deterioration of the structure.



PROFESSIONAL STANDARDS AND TRAINING is responsible for investigating allegations of misconduct by Tracy Police Department personnel. This Division also maintains oversight on all training for our sworn personnel. Training includes the Field Training Program, firearms instruction, defensive tactics, de-escalation, and professional development. This includes ensuring compliance with POST and legislative mandates such as CPR, emergency vehicle operations, perishable skills, etc.



FY22/23 GOALS AND OBJECTIVES

- Develop a Health Coordination Team and identify continued funding through grants to support wellness efforts.
- Upgrade police vehicle in-car cameras and cradle points.
- Complete construction on new multi-purpose training facility.
- Utilize Federal grant funds to complete the Automated License Plate Reader Program.
- Complete and publish a succession plan to identify, assess, and develop talent to meet current, future, and on-going organizational needs.
- De-stigmatize mental health concerns by incorporating mental health and wellness into existing training and identify ways to integrate family members to incorporate work-life balance.
    - In 2021, COPS – LEMWHA awarded a $124,297 grant for providing psychological services.
- Automated License Plate Reader Program
    - Federal appropriations funding was awarded in 2021. Project completion expected in December 2022.

FINANCIAL HIGHLIGHTS

The FY 2023 Police Department proposed budget is increased by $4.7 million, or 12%, over the FY 2022 amended budget. The increase was a result of filling previously frozen positions (average of 16 positions or 10%) and increasing staffing levels by seven full-time positions. These increases reflect the City Council's Strategic Priority: Public Safety - to enhance community safety by promoting a responsive public safety system that includes civic engagement and partnerships, community involvement, public education, and prevention, intervention, and suppression services that meet the needs of Tracy residents.

- The PD Operations division personnel budget increase of $650,000 includes the addition of two new Police Officers and two Homeless Outreach Coordinators.
- The PD Services division personnel budget increase of $400,000 includes the addition of one new Public Safety Despatcher Supervisor, one new Public Safety Dispatcher I/II and one new Animal Services Aide.

Staffing Levels

POSITIONS	FY2018/19	FY2019/20	FY2020/21	FY2021/22	FY2022/23
ADMINISTRATIVE ASSISTANT	3	4	4	5	5
ANIMAL SERVICES AIDE	2	2	2	2	3
ANIMAL SERVICES OFFICER I	2	2	2	1	1
ANIMAL SERVICES OFFICER II	2	2	2	3	3
ANIMAL SERVICES SUPERVISOR	1	1	1	1	1
CODE COMPLIANCE ANALYST	1	1	1	1	1
CODE ENFORCEMENT OFFICER	3	3	4	4	4
COMMUNITY PRESERVATION MANAGER	1	1	1	1	1
COMMUNITY SERVICES OFFICER	4	4	4	4	4
CRIME ANALYST	1	1	1	1	1
CRIME PREVENTION SPECIALIST	2	2	2	1	1
CRIME SCENE PROPERTY UNIT SUPERVISOR	1	1	1	1	1
CRIME SCENE TECHNICIAN	4	4	4	4	4
EXECUTIVE ASSISTANT	1	1	1	1	1
HOMELESS OUTREACH COORDINATOR	0	0	0	0	2
POLICE CAPTAIN	2	2	2	2	2
POLICE CHIEF	1	1	1	1	1
POLICE COMMUNITY RELATIONS COORDINATOR	0	0	0	1	1
POLICE CORPORAL	13	12	12	11	11
POLICE LIEUTENANT	5	5	5	7	7
POLICE OFFICER	60	62	62	69	71
POLICE OFFICER - DET	1	1	1	0	0
POLICE RECORDS ASSISTANT II	6	6	6	5	5
POLICE RECORDS SUPERVISOR	1	1	1	1	1
POLICE SERGEANT	11	13	13	13	13
POLICE SUPPORT OPERATIONS MANAGER	1	1	1	1	1
POLICE SUPPORT SERVICES TECHNICIAN	1	1	1	1	1
PROPERTY & EVIDENCE TECHNICIAN	1	1	1	1	1
SENIOR PUBLIC SAFETY DISPATCHER	3	3	3	4	4
PUBLIC SAFETY DISPATCH LEAD	1	1	1	0	0
PUBLIC SAFETY DISPATCH SUPERVISOR	1	1	1	1	2
PUBLIC SAFETY DISPATCHER I	4	4	4	3	0
PUBLIC SAFETY DISPATCHER II	9	9	9	9	13
SENIOR POLICE RECORDS ASSISTANT	1	1	1	2	2
Grand Total	150	154	155	162	169

Department Budget Summary

EXPENSE CATERGORY	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CAPITAL	-	425,000	-	-	-
PERSONNEL	30,365,145	31,986,118	36,041,466	36,297,720	36,914,781
PURCHASED SERVICES AND SUPPLIES	4,983,743	6,074,302	7,012,448	7,222,309	7,415,154
UTILITIES	377,636	241,253	375,525	394,301	406,130
Grand Total	**35,726,525**	**38,726,673**	**43,429,439**	**43,914,331**	**44,736,066**

Funding Summary by Fund

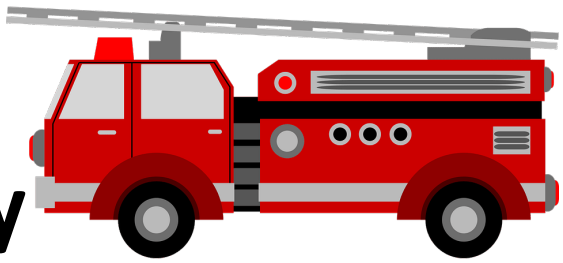
FUND	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
GENERAL FUND	35,173,026	38,240,631	43,004,801	43,476,954	44,290,890
SPECIAL REVENUE	553,499	486,042	424,637	437,377	445,176
Grand Total	**35,726,525**	**38,726,673**	**43,429,439**	**43,914,331**	**44,736,066**

Division Budgets

DIVISION NAME	FY 20/21 Actuals	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted	FY 24/25 Forecasted
CODE ENFORCEMENT	1,044,702	948,133	1,216,261	1,253,109	1,274,841
PD INVESTIGATIONS	7,001,424	7,098,581	7,308,185	7,529,568	7,660,536
PD OPERATIONS	20,409,304	23,296,685	24,157,752	24,809,833	25,247,720
PD SERVICES	4,574,430	5,154,764	5,025,353	4,353,950	4,431,108
PD SPECIAL ACTIVITIES	773,354	463,254	436,732	450,351	459,630
POLICE ADMIN	1,923,310	1,765,256	5,285,156	5,517,519	5,662,231
Grand Total	**35,726,525**	**38,726,673**	**43,429,439**	**43,914,331**	**44,736,066**

THIS PAGE INTENTIONALLY LEFT BLANK

South San Joaquin County Fire Authority



THIS PAGE INTENTIONALLY LEFT BLANK

SOUTH SAN JOAQUIN COUNTY FIRE AUTHORITY

The South San Joaquin County Fire Authority commonly referred to as "South County Fire" is an all-risk fire service provider formed through a Joint Powers Authority. The Authority is formed pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1 commencing with section 6500 of the Government Code of the State of California. As provided in the Government Code, the Authority is a public entity separate from the parties of the agreement. The current member agencies of the South San Joaquin County Fire Authority are the City of Tracy and the Tracy Rural Fire Protection District.

For FY2022-23 the South San Joaquin County Fire Authority has a total proposed budget of $25,089,964. The cost share percentage is determined by the number of daily staffed positions for each member agency divided by the total number of daily staffed positions.

As a member agency the City of Tracy's financial responsibility is 62.5%:

Member Agency	Daily Staffed Positions	% Of Total
City of Tracy	15	62.5%
Tracy Rural Fire District	9	37.5%
Total	**24**	**100%**

The following table illustrates the proposed FY2022-23 operating budget excluding any estimates for the Unfunded Accrued Liability which remains the responsibility of each member agency:

Proposed FY2022-23 Operating Budget			
Funding Source	**% Cost Split**	**Proposed FY2022-23**	
City of Tracy	62.5%	$	15,681,228

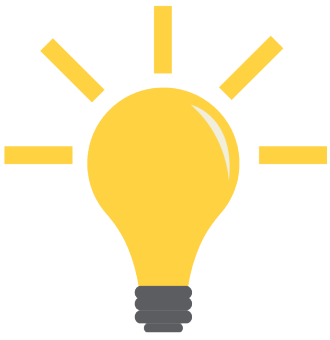
The following table illustrates the City's total expense for FY2022-23:

Expense	Proposed FY2022-23	
JPA Fire Service Contract	$	15,681,228
City Internal Service	$	557,713
UAL	$	1,496,555
Total	**$**	**17,735,496**

Additional Information about the Fire Authority can be found at https://www.sjcfire.org/home.

THIS PAGE INTENTIONALLY LEFT BLANK

Capital Improvement



THIS PAGE INTENTIONALLY LEFT BLANK

CIP OVERVIEW:

The Capital Improvement Plan (CIP) is the City's comprehensive multi-year plan for the development of the City's capital facilities and improvements. The plan identifies all the capital maintenance, facilities, and improvements needed within the next fiscal year. The projects to accomplish or develop usually involve high costs, take a year or more to complete and result in the creation of a capital asset.

Below are summaries of the FY 2022/2023 Capital Budget and the 5-year Capital Improvement Plan Outlook.

FY 2022/2023 CAPITAL BUDGET SUMMARY

FY 2022/23 Appropriations for existing projects	$ 62,500,275
FY 2022/23 Appropriations for newly approved projects	$ 38,821,000
Carryover of previously approved CIP funds	$159,064,869
	$260,386,144

5-YEAR CAPITAL IMPROVEMENT PLAN (CIP) OUTLOOK

Carryover	FY2022/23 Proposed	FY2023/24 Projected	FY2024/25 Projected	FY2025/26 Projected	FY2026/27 Projected	Total
$159,064,869	$100,321,275	$11,125,000	$70,532,854	$10,225,000	$10,225,000	$203,629,129

CIP FORMAT:

The format for the CIP emphasizes the functional grouping of CIP projects. All CIP projects of a similar type are listed together regardless of their funding sources. The format also shows the projects over their respective project lives. Thus, the long-term history and projection of expenditures can be viewed for each project and considered in relation to similar projects.

FUNCTIONAL GROUPS

Under the format, CIP projects are grouped into eight functional groups as follows:

GROUP 71: GENERAL GOVERNMENT AND PUBLIC SAFETY FACILITIES:

This category includes new construction, maintenance, and rehabilitation of City facilities, such as fire station renovations, roof replacement, HVAC system replacement, and facility expansions. It also encompasses other general capital projects, such as police equipment replacement, Public Safety and Facilities master plan updates, and vehicle and equipment replacement. The funding source for General Government and Public Safety Facilities projects comes primarily from the General Capital Projects (Fund 301) or Internal Service Funds. These funds are supported almost exclusively from transfers from the City's General Fund.

GROUP 72: TRAFFIC SAFETY:

This category involves maintenance and upgrading of the City's existing roadways as it relates to traffic safety. Common projects include design and installation of new roadway, intersection, and traffic signal improvements to ensure adequate, safe, and efficient movement of traffic throughout the city. Funding for these projects comes from Special Revenues (Gas Tax), Grant Funding, and developer impact fees, when applicable.

GROUP 73: STREETS & HIGHWAYS:

The Streets and Highways category of projects encompasses the maintenance/replacement or construction of new/existing sidewalks, street, and roadways. Examples include the new I-205 freeway interchanges, Corral Hollow Widening, various roadway reconstructions, rehabilitations, extensions, and widening, as well as sidewalk improvements. Funding for these projects comes from Special Revenues (Gas Tax), Grant Funding, and developer impact fees, when applicable.

GROUP 74: WASTEWATER IMPROVEMENTS:

Maintenance of and improvements to the City's wastewater infrastructure and treatment facility are included in this category. Typical projects in this category include upgrades, extensions, and replacements to wastewater treatment lines and equipment, and expansion of the wastewater treatment plant. The primary sources of funding for these projects comes from customer and developer impact fees, when applicable.

GROUP 75: WATER IMPROVEMENTS:

Water projects include the purchase of water supply, installation of new water infrastructure (pipeline, pump stations, water tanks, etc.), and rehabilitation/replacement of water infrastructure throughout the city. The primary source of funding comes from customer service rates, developer impact fees, and occasionally grants, when applicable.

GROUP 76: DRAINAGE IMPROVEMENTS:

This category of projects includes storm drain line replacements, installation of new storm drain lines, channel improvements and pump station upgrades. The primary source of funding comes from customer and developer impact fees, when applicable.

GROUP 77: AIRPORT AND TRANSIT:

The maintenance and upgrades to the Tracy Municipal Airport, transit system improvements, and bus replacements are included in this category. The primary source of funding for this group comes in the form of grant funding from Transportation Development Act (TDA), Federal Transit Administration (FTA), and other grants.

GROUP 78: PARKS & RECREATION IMPROVEMENTS:

This category consists of park and civic amenity construction, improvements, and maintenance. This category includes park improvements, bikeway improvements, playground equipment replacement, aquatics center, etc.

CIP PROJECT NUMBERING

CIP Projects are numbered in the following manner "7xyyy". The "7x" component designates the respective project group, for example, 71000. A "yyy" designates an active project or one proposed to become a new capital project.

CAPITAL BUDGET CARRYOVERS

Outstanding encumbrances and unexpended appropriations for uncompleted capital projects from the prior fiscal year's capital budget are eligible to be carried over at the end of the fiscal year. The capital budget figures for the Fiscal Year 2022-23 reflect new appropriations and carryovers.

COMPLETED PROJECTS

The beginning of the section includes all the completed projects for the last 5 years starting withFY2021-22. Each year's projects are listed separately for each fiscal year and include a map indicatingthe project location(s).

SUMMARY BY FUNDING SOURCES

The first schedule shows the totals for all current projects by funding source for Carryovers and new appropriations for FY2022-23.

The second schedule shows all the new projects proposed by funding source for new appropriations for FY2022-23.

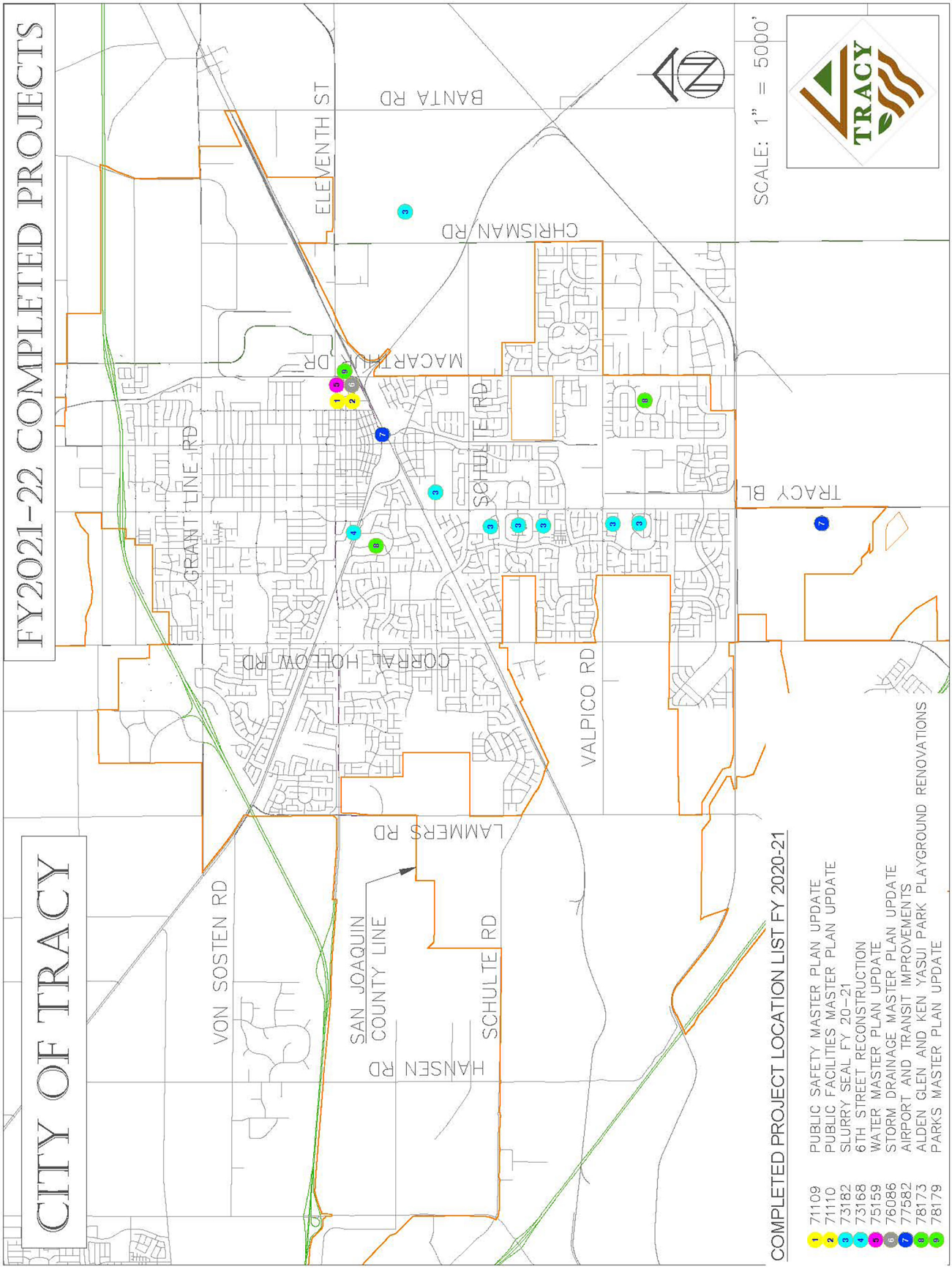
SUMMARY BY FUNCTIONAL GROUPS

The beginning of each functional group starts with a map for all current projects, followed by a summary of funding. The CIP budget proposed is comprised of active, inactive (unfunded) and proposed funded/un-funded projects. Active projects are those that have not yet been completed and were funded in prior fiscal years. Inactive projects are those that were approved projects but were un-funded for higher priorities and should funding become available during the fiscal year be brought back to council for appropriations. The proposed projects that have funding identified are assigned a project number, where the proposed projects that do not have an assigned number have not been funded.

The project detail sheets include a description, the project manager, a brief justification, projected beginning, and end dates, as well as the estimated project cost.

CAPITAL BUDGET

The Council's budget review included consideration of the proposed capital budget. Any modifications to the proposed capital budget resulting from City Council deliberations have been incorporated into the proposed Capital budget, which will provide authorization for City staff to start work upon the approved capital projects.


FY2021-22 COMPLETED PROJECTS
CITY OF TRACY
SCALE: 1" = 5000'
BANTA RD
ELEVENTH ST
CHRISMAN RD
MACARTHUR DR
GRANT LINE RD
SCHULTE RD
TRACY BL
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SAN JOAQUIN COUNTY LINE
HANSEN RD
SCHULTE RD
COMPLETED PROJECT LOCATION LIST FY 2020-21
1 71109 PUBLIC SAFETY MASTER PLAN UPDATE
2 71110 PUBLIC FACILITIES MASTER PLAN UPDATE
3 73182 SLURRY SEAL FY 20-21
4 73168 6TH STREET RECONSTRUCTION
5 75159 WATER MASTER PLAN UPDATE
6 76086 STORM DRAINAGE MASTER PLAN UPDATE
7 77582 AIRPORT AND TRANSIT IMPROVEMENTS
8 78173 ALDEN GLEN AND KEN YASUI PARK PLAYGROUND RENOVATIONS
9 78179 PARKS MASTER PLAN UPDATE

FY2021-22 Completed Capital Improvement Projects

- **71108 Public Safety Master Plan Update** - The scope of the update created a new 20-to-30-year vision for its Fire Department and Police Department by providing an assessment of current and future public safety needs in the City of Tracy and the city's sphere of influence.

- **71109 Public Facilities Master Plan Update** - The Citywide Public Facilities Master Plan (CPFMP) is a planning level document that evaluates existing City facilities and determines future facility needs for both public and City operational needs. The condition of existing facilities was evaluated. Upgrades, repairs, and space needs to accommodate growth under fully developed condition are determined on a facility-by-facility basis.

- **73182 Slurry Seal FY 2020-21** – The scope of the project included pavement repair, slurry sealing, signage and striping on the following various neighborhoods: Sienna Park Drive, Amberwood Way, Monument Drive, Allegheny Street, and Shelborne Drive. The work also included pavement repair, slurry sealing, curb ramps, signage and striping for Mt. Diablo Ave. between Tracy Blvd. and C St.

- **73168 6th Street Reconstruction** – The scope of the project included pavement reconstruction, including asphalt grinding, installation of roadway aggregate, asphalt concrete paving, installation of Caltrans AC Dike Type A and Type F, traffic signal detector loop replacement striping and markings, concrete vertical and rolled curb and gutter repair, sidewalk repair, curb ramp replacement and the installation of 2" aggregate base.

- **75159 Water Master Plan Update** - The Citywide Water System Master Plan is a planning level document that outlines existing water system facilities and upgrades needed to accommodate water system demand within the City's Sphere of Influence under a fully developed condition.

- **76086 Storm Drain Master Plan Update** - The Storm Drainage Master Plan (SDMP) is a planning level document that outlines existing storm drainage facilities and upgrades needed to accommodate storm runoff generated within the City's Sphere of Influence under a fully developed condition.

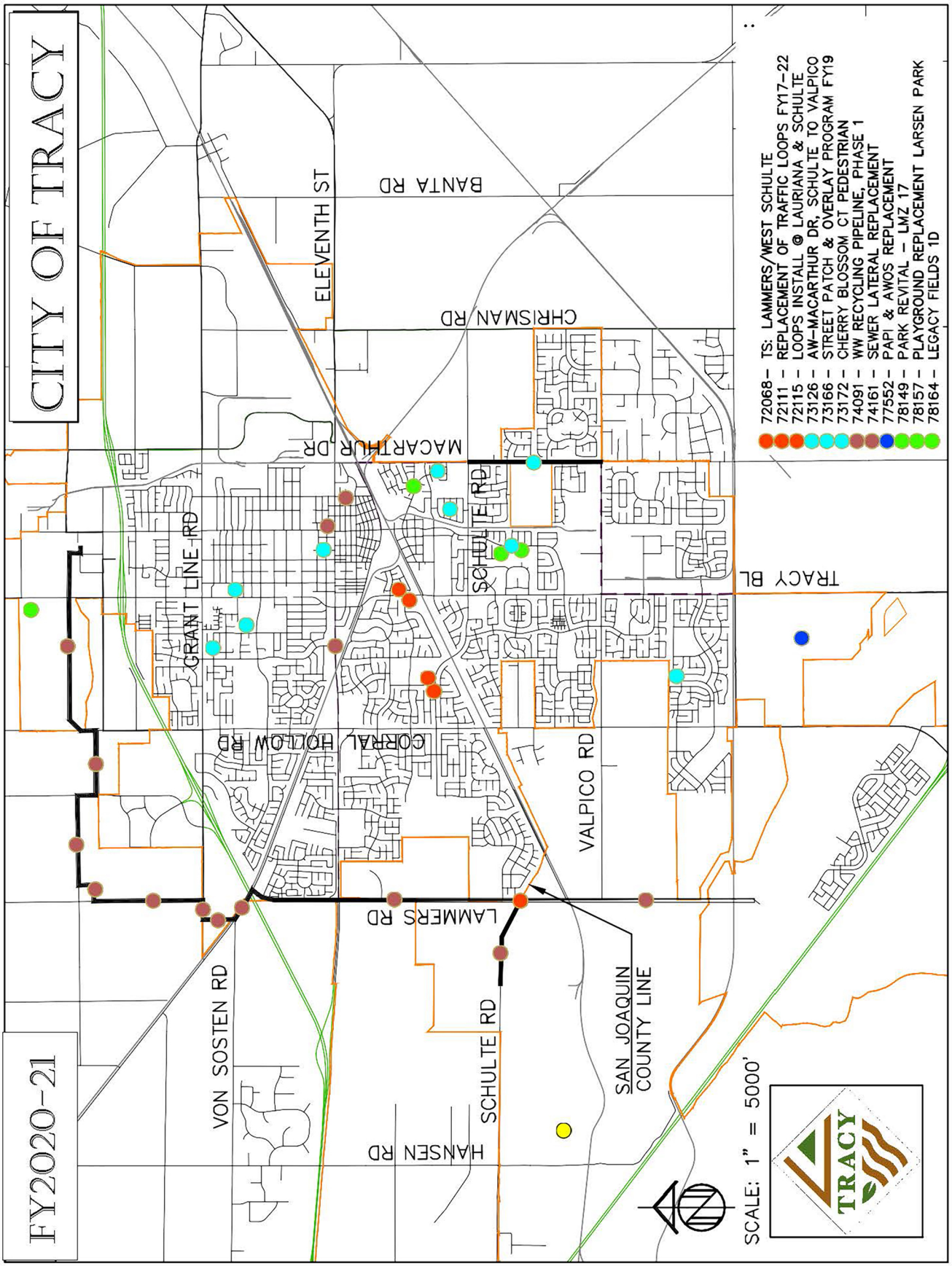
- **77582 Airport and Transit Improvements** – The scope of the project included four new prefabricated restroom structures to be located within plumbing code and compliant distance to existing structures. It also included landscaping: new benches, a shade structure, and walkways to access the restrooms were included in the park. Three single unit ADA compliant restrooms, that were preconstructed, were purchased and installed to provide acceptable distance between the structures and ADA compliant restroom facilities.

- **78173 Alden Glen and Ken Yasui Park Playground Renovations** – The project included replacing the dated playground equipment with new accessible compliant play equipment of higher play value and inclusiveness. Shade canopies were added to provide relief from sun exposure and

additional trees were specified to provide additional shade. New accessible concrete ramps were designed along with accessible pour in place rubberized surfacing and new accessible wood fiber surfacing.

- **78179 Parks Master Plan Update** -

THIS PAGE INTENTIONALLY LEFT BLANK


CITY OF TRACY
FY2020-21
72068 – TS: LAMMERS/WEST SCHULTE
72111 – REPLACEMENT OF TRAFFIC LOOPS FY17-22
72115 – LOOPS INSTALL @ LAURIANA & SCHULTE
73126 – AW-MACARTHUR DR, SCHULTE TO VALPICO
73166 – STREET PATCH & OVERLAY PROGRAM FY19
73172 – CHERRY BLOSSOM CT PEDESTRIAN
74091 – WW RECYCLING PIPELINE, PHASE 1
74161 – SEWER LATERAL REPLACEMENT
77552 – PAPI & AWOS REPLACEMENT
78149 – PARK REVITAL – LMZ 17
78157 – PLAYGROUND REPLACEMENT LARSEN PARK
78164 – LEGACY FIELDS 1D
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
GRANT LINE RD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SCHULTE RD
HANSEN RD
SAN JOAQUIN COUNTY LINE
SCALE: 1" = 5000'
TRACY

FY2020-21 Completed Capital Improvement Projects

- **72068 Traffic Signal at Lammers and Schulte Road** - The project consists of roadway improvements at the intersection of Lammers and Schulte Road. This project included the installation of a new traffic signal and the widening of the roadway and addition of lanes near the intersection.

- **72111 & 72115 Traffic Signal Modifcation at Schulte Road/Lauriana Lane & Tracy Blvd/Tennis Lane** – The scope of the Project consisted of traffic signal modifications at the intersections of Schulte Road/Lauriana Lane and, Tracy Boulevard/Tennis Lane. In addition, the Project consists of removal of existing video detection, installation of detector loops, pavement rehabilitation and signage and striping at Schulte Road and Lauriana Lane. Finally included were the removal and replacement of detector loops on the eastbound lanes on Tennis Lane at Tracy Boulevard Intersection and the installation of accessible pedestrian signals at both intersections.

- **72063 & 73126 MacArthur Drive Widening and Reconstruction** - The scope of the Project included widening approximately one mile of MacArthur Drive from a two-lane roadway to a four lane arterial, including building demolition, earthwork, grading, paving, curb, gutter sidewalk, median island, street lights, landscaping, signing, striping, storm drain, water, sewer, and modification of existing traffic signal.

- **73166 & 78182 Street Overlay and Slurry Seal 2018-19** - The scope of the project included asphalt concrete overlay on El Portal Street, 12th Street between El Portal Street to Adam Street, Highland Avenue between El Portal Street to Holly drive and Duncan Drive between Lincoln Blvd to Chester Drive, including pavement repair, signage and striping. Finally, this project also included overlaying and striping the American Legion Parking Lot on Tracy Blvd.

- **73172 Cherry Blossom Ct** - The scope of work of this project included construction of a sidewalk and associated landscaping in the existing corridor between Middlefield Drive and Cherry Blossom Court.

- **74091 Wastewater Recycling** - The scope of work for this project involved installation of 5.6 miles of 24" and 30" diameter recycled water lines from the WWTP up to the intersection of Grant Line Road and Lammers Road. Construction of a pump station at the WWTP. Recycled Water Infrastructure involving installation of 9,670 feet of 24" diameter recycled water transmission line from the terminus of Phase 1 at the intersection of Grant Line Road and Lammers Road up to Lammers Road and the Eleventh

Street intersection. Installation of an additional 2,698 linear feet of 24" diameter line on Lammers Road, up to south of Kimball High School.

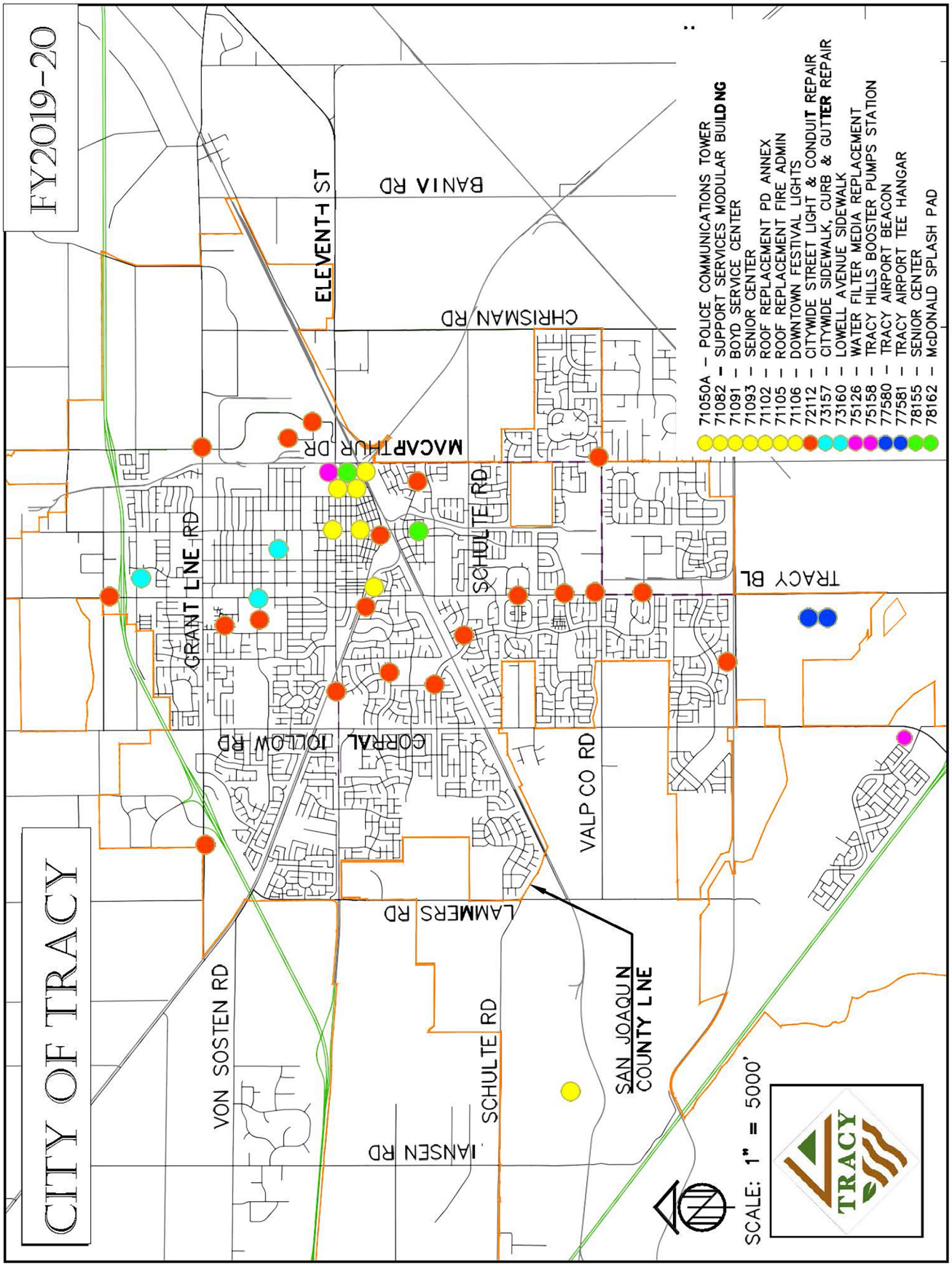
- **74161 Sewer Lateral Replacements** – The scope of work for this project included the replacement of laterals along Highland Avenue between El Portal Street and Holly Drive, and El Portal Street from Eleventh Street to the end.

- **77552 PAPI & AWOS Replacement** – The scope of work included furnishing and installing a new 2-box PAPI on Runway 30 and upgrading the PAPIs on Runways 12, 8, and 26. Replaced the existing AWOS III instrumentation, gauges, equipment, and power equipment with new AWOS III gauges, instruments, and power and control equipment at the Tracy Municipal Airport.

- **78149 Sullivan & Huck Park** – The scope of the project included demolition and removal of existing playground equipment, surfacing and concrete ramps. Contractor completed earthwork and grading operations including the installation of playground equipment, play area surfacing and concrete curb ramps to comply with the American Disability Acts.

- **78157 William Larsen Park** - The scope of the project included demolition and removal of existing playground equipment, surfacing and concrete ramps. Contractor completed earthwork and grading operations including the installation of playground equipment, play area surfacing and concrete paving.

THIS PAGE INTENTIONALLY LEFT BLANK


FY2019-20
CITY OF TRACY
71050A – POLICE COMMUNICATIONS TOWER
71082 – SUPPORT SERVICES MODULAR BUILDING
71091 – BOYD SERVICE CENTER
71093 – SENIOR CENTER
71102 – ROOF REPLACEMENT PD ANNEX
71105 – ROOF REPLACEMENT FIRE ADMIN
71106 – DOWNTOWN FESTIVAL LIGHTS
72112 – CITYWIDE STREET LIGHT & CONDUIT REPAIR
73157 – CITYWIDE SIDEWALK, CURB & GUTTER REPAIR
73160 – LOWELL AVENUE SIDEWALK
75126 – WATER FILTER MEDIA REPLACEMENT
75158 – TRACY HILLS BOOSTER PUMPS STATION
77580 – TRACY AIRPORT BEACON
77581 – TRACY AIRPORT TEE HANGAR
78155 – SENIOR CENTER
78162 – McDONALD SPLASH PAD
BANTA RD
ELEVENTH ST
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
GRANT LINE RD
CORRAL HOLLOW RD
TRACY BL
VALPO RD
LAMMERS RD
VON SOSTEN RD
SCHULTE RD
SAN JOAQUIN COUNTY LINE
IANSEN RD
SCALE: 1" = 5000'
TRACY

FY2019-20 Completed Capital Improvement Projects

- **71050A Police Communications Tower** - The project consists of construction of 12-foot by 30-foot prefabricated shelter for the tower communications equipment, including emergency generator, secured fencing and access roadway

- **71082 Support Services Modular Building** – The project Scope included installation on of Electrical and fiber optics cables for Modular Supports Services Building.

- **71091 Boyd Service Center** - The scope of this Project included renovation existing approximately 5,000 Square Feet Public Works Yard Building B for Streets/Sidewalks and Water/Sewer crews. New facilities include showers, changing rooms, locker rooms, restrooms, supervisor's offices, and crew workrooms.

- **71093 & 78155 Senior Center** - Project Scope included replacement of 7'x11' automatic sliding door at Tracy Senior Center entrance and the project construction expanded the building size by 40%.

- **71102 & 71105 Roof Replacement PD Annex & Fire Admin** - The scope of work included installation of Thermoplastic membrane roofing system on top of the existing system, installation of prefabricated flashings, corners, stacks, etc.; removal and disposal of existing roof debris, pull tests to verify plywood underlayment condition, new parapet roof scuppers, installation of pressure treated wood blocking under existing conduits and pipelines, and re-connection of all A/C condensation lines.

- **71106 Downtown Festival Lights** - The Project consists of installation of permanent festival lighting in the Downtown Business District. Project completion will lit the decorative lighting fixtures on 10th Street (Central Avenue to A Street), Central Avenue (6th Street to 11th Street) and 6th Street (Central Avenue to D Street) year-round.

- **72112 Street Light & Conduit Repair** - The project consisted of the installation of street lights and also installation of conduits for street lights at various locations selected from the repair lists.

- **73157 Sidewalk, Curb & Gutter Repair** - The scope of the Project included repair and replacement of approximately 1.5 miles of sidewalks and curb ramps.

FY2019-20 Completed Capital Improvement Projects

- **73160 Lowell Avenue Sidewalk** - The scope of work included the installation of 8,000 square feet of concrete sidewalk on Lowell Avenue from Tracy Boulevard to Chester Drive and at Dr. Powers Park. Work included concrete sidewalk, earthwork, landscaping, irrigation, miscellaneous asphalt paving, concrete curb-gutter, and ADA ramps.

- **75126 Water Filter Media Replacement**

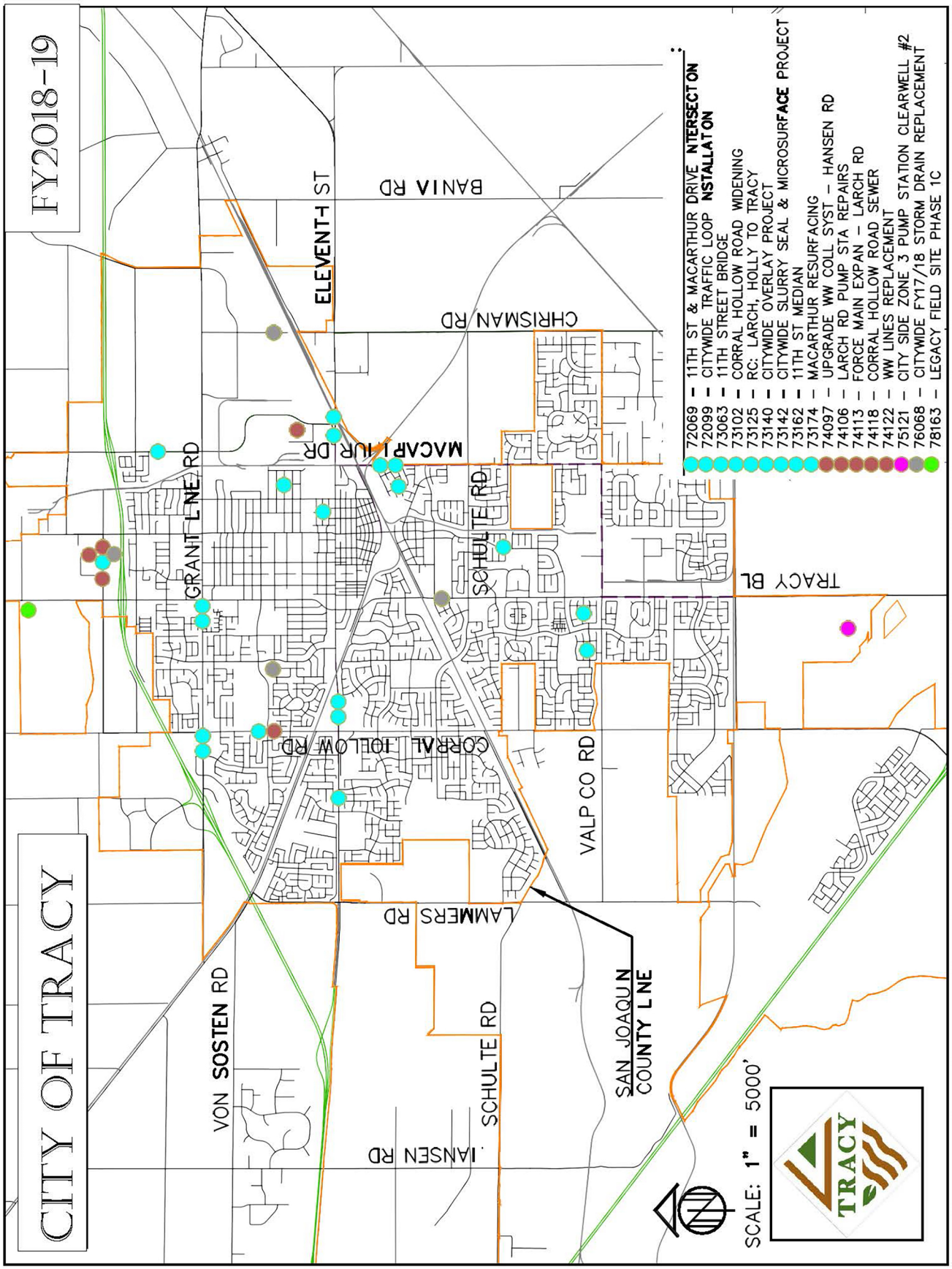
- **75158 Tracy Hills Booster Pump Station** - The project involved Installation of the new pump station and other auxiliary equipment.

- **77580 Tracy Airport Tee Hangar** - The scope of work included the reconstruction of the South Tee Hangar Taxi lanes, at the Tracy Municipal Airport.

- **77581 Tracy Airport Beacon** - The scope of work included removing the existing airport beacon and power and control facilities, furnishing and installing new airport beacon on the existing tower, and furnishing and installing new duct and cable, at the Tracy Municipal Airport.

- **78162 McDonald Splash Pad** - The Scope of the project included the retrofit a filtration system to an existing splash pad, including prefabricated masonry equipment building, underground tank, trenching, Utilities, landscaping, mechanical, plumbing, electrical, and concrete.

THIS PAGE INTENTIONALLY LEFT BLANK


FY2018-19
CITY OF TRACY
72069 – 11TH ST & MACARTHUR DRIVE INTERSECTION
72099 – CITYWIDE TRAFFIC LOOP INSTALLATION
73063 – 11TH STREET BRIDGE
73102 – CORRAL HOLLOW ROAD WIDENING
73125 – RC: LARCH, HOLLY TO TRACY
73140 – CITYWIDE OVERLAY PROJECT
73142 – CITYWIDE SLURRY SEAL & MICROSURFACE PROJECT
73162 – 11TH ST MEDIAN
73174 – MACARTHUR RESURFACING
74097 – UPGRADE WW COLL SYST – HANSEN RD
74106 – LARCH RD PUMP STA REPAIRS
74113 – FORCE MAIN EXPAN – LARCH RD
74118 – CORRAL HOLLOW ROAD SEWER
74122 – WW LINES REPLACEMENT
75121 – CITY SIDE ZONE 3 PUMP STATION CLEARWELL #2
76068 – CITYWIDE FY17/18 STORM DRAIN REPLACEMENT
78163 – LEGACY FIELD SITE PHASE 1C
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
GRANT LINE RD
SCHULTE RD
TRACY BL
CORRAL HOLLOW RD
VALPO RD
LAMMERS RD
VON SOSTEN RD
SCHULTE RD
IANSEN RD
SAN JOAQUIN COUNTY LINE
SCALE: 1" = 5000'
TRACY

FY2018-19 Completed Capital Improvement Projects

- **72069 11th St & MacArthur Drive Intersection** - The Project realigned the intersection of 11th Street and MacArthur Drive, a Project necessary for the successful completion of the adjacent 11th Street Overhead (Bridge) Project.

- **72099 Traffic Loop Installation & 73140 Overlay Project** - The Project consisted of rubberized asphalt concrete overlay on Grant Line Road (Toste Road to Corral Hollow Road), Eleventh Street (Corral Hollow Road to Alden Glen Drive), and MacArthur Drive (Sixth Street to Mt. Diablo Avenue), including pavement repair, signing, striping, traffic signal loop replacement, wedge grinding and installation of traffic loops at Alden Glen Drive and Eleventh Street.

- **73063 11th Street Bridge** - This project replaced the existing Eleventh Street overhead bridge with two travel lanes in each direction, including median, sidewalk, and bike lanes.

- **73102 & 74118 Corral Hollow Road Widening & Sewer - between Byron Rd & I205 -** The Projects consisted of the widening and reconstruction of the existing Corral Hollow Road from four lanes to six lanes from Byron Road to Grant Line Road and construction of a parallel sanitary sewer from Fairview Road to 1- 205.

- **73125, 74097, 74106 & 74113 Reconstruction: Larch, Holly to Tracy** - The Larch Road Reconstruction and Hansen Road Wastewater Collection System Upgrade Project consisted of approximately three- quarters of a mile road between Tracy Boulevard and Hansen Road.

- **73142 Slurry Seal & Micro surface Project** - The streets chosen for this specific project were Central Avenue (Deerwood to Schulte), Highland Avenue, Berverdor and 12th Street (EI Portal to East), Mae (Highland to 12t"), Fine (Beverly to Eaton), Acacia, Carlton Way, E. Beverly, E. Hollywood, E. Eaton (E. Beverly to Franklin) and Franklin (Acacia to E. Easton Street selections were based on life cycle and a cost -benefit analysis using the City' s Pavement Management Program and in coordination with the City' s Public Works Department Street Maintenance Division.

- **73162 11th St Median** - The project consisted of: (1) Clearing and removing existing landscaping including the existing trees and ground cover; (2) Removing portions of hardscape and irrigation lines while protecting certain areas of curb, cobble, street lights, and other improvements; (3) Installing of new irrigation lines; and finally, (4) Installing new landscaping including trees and ground cover.

FY2018-19 Completed Capital Improvement Projects

- **73174 MacArthur Resurfacing** - The Project consisted of asphalt concrete overlay of the full width of approximately ¾ mile of MacArthur Drive between Grant Line Road and the 1-205 interchange. The Project also included localized structural section repair and the addition of a pavement reinforcing grid to avoid future failures of the roadway section.

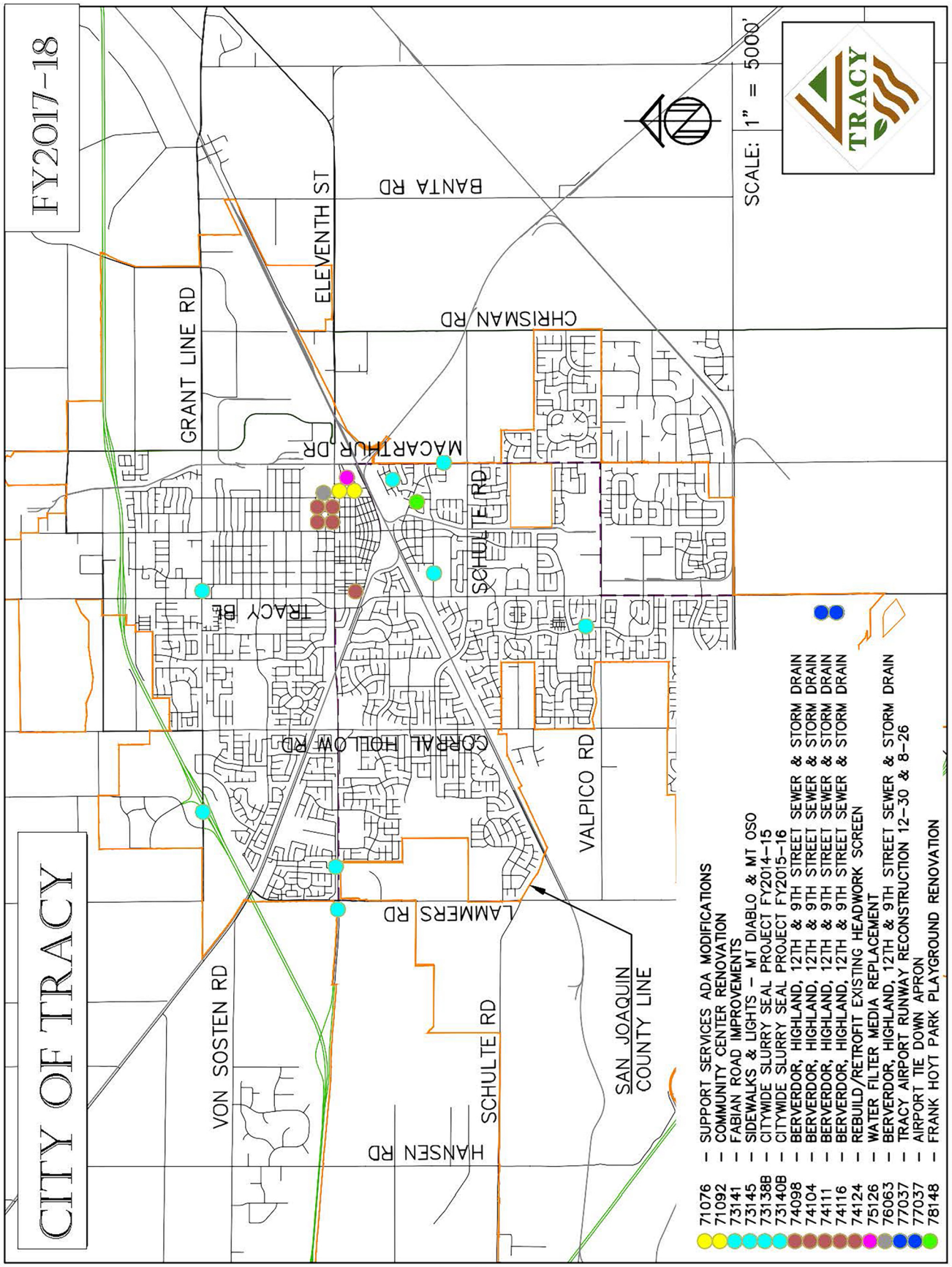
- **74122 WW Lines Replacement** - The scope of work included relocating the sewer lateral under the modular building and construct a new lateral to the location of the existing four inch sewer main.

- **75121 City Side Zone 3 Pump Station Clearwell #2** - The project involved replacement of existing old pumps on clearwell # 2 with three new pumps to serve new developments in City' s water zone 3 area including Ellis and International Park of Commerce.

- **76068 FY17/18 Storm Drain Replacement** - This Project consisted of replacing storm drains at four locations is one of the projects chosen by the Public Works Department.

- **78163 Legacy Field Site Phase 1C** - The scope of work included construction of one playable baseball field at the western wagon wheel, outfield and foul line fencing on all five baseball fields of the western wagon wheel, a remote maintenance yard, two combination restroom/concession buildings, one restroom building, the extension of electrical service to the maintenance yard and aforementioned buildings, site amenities and minimum ADA hardscaping to buildings.

THIS PAGE INTENTIONALLY LEFT BLANK


FY2017-18
CITY OF TRACY
SCALE: 1" = 5000'
TRACY
GRANT LINE RD
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BLVD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SCHULTE RD
HANSEN RD
SAN JOAQUIN COUNTY LINE
71076 - SUPPORT SERVICES ADA MODIFICATIONS
71092 - COMMUNITY CENTER RENOVATION
73141 - FABIAN ROAD IMPROVEMENTS
73145 - SIDEWALKS & LIGHTS - MT DIABLO & MT OSO
73138B - CITYWIDE SLURRY SEAL PROJECT FY2014-15
73140B - CITYWIDE SLURRY SEAL PROJECT FY2015-16
74098 - BERVERDOR, HIGHLAND, 12TH & 9TH STREET SEWER & STORM DRAIN
74104 - BERVERDOR, HIGHLAND, 12TH & 9TH STREET SEWER & STORM DRAIN
74111 - BERVERDOR, HIGHLAND, 12TH & 9TH STREET SEWER & STORM DRAIN
74116 - BERVERDOR, HIGHLAND, 12TH & 9TH STREET SEWER & STORM DRAIN
74124 - REBUILD/RETROFIT EXISTING HEADWORK SCREEN
75126 - WATER FILTER MEDIA REPLACEMENT
76063 - BERVERDOR, HIGHLAND, 12TH & 9TH STREET SEWER & STORM DRAIN
77037 - TRACY AIRPORT RUNWAY RECONSTRUCTION 12-30 & 8-26
77037 - AIRPORT TIE DOWN APRON
78148 - FRANK HOYT PARK PLAYGROUND RENOVATION

FY2017-18 Completed Capital Improvement Projects

- **71076 Support Services ADA Modifications** - The scope of work included modifying doors, handrails, signs and other work in the Support Services Building to comply with American Disabilities Act (ADA) requirements.

- **71092 Community Center Renovation** - The scope of work included upgrades to the kitchen, including installation of new counter tops and sinks, remodeling of restrooms, installation of wooden flooring and carpet in the multipurpose room, lobby and stage, painting of the multipurpose room and hallway, removal of lockers in janitor's closet, and sewer upgrades.

- **73138B Slurry Seal Project FY2014-15** - The scope of work included the application of slurry seal on Grant Line Road from Naglee Road to Toste Road and Tracy Boulevard to Bessie Avenue, MacArthur Drive from Schulte Road to Mt. Diablo Avenue, and Eleventh Street from Lammers Road to 280 feet west of Lammers Road.

- **73140B Slurry Seal Project FY2015-16** - The scope of work included slurry seal and installation of pavement markings on 37 residential streets and courts in the Muirfield and Quail Run Subdivisions, including Wagtail Way, Steinbeck Way, Cagney Way and Chaplin Way

- **73141 Fabian Road Improvements** - The scope of work included construction of one-half mile of asphalt and concrete sidewalks on the north side of Fabian Road between Lammers Road and Mamie Anderson Lane, associated drainage and landscaping improvements, and a"cut through" pedestrian access ramp to 11 Street at Berg Avenue.

- **73145 Sidewalks & Lights - Mt Diablo & Mt Oso** - The scope of work included installation of approximately one mile of sidewalk and associated shoulder, curb and gutter and storm drainage to provide a safe route to Southwest Park Elementary School.

- **74098, 74104, 74111, 74116 & 76063 Berverdor, Highland, 12th & 9th Street Sewer & Storm Drain** - The scope of work included the of replacement of approximately 90 lineal feet of root-damaged sewer laterals on Berverdor, Highland, and 12 Streets between Mae and EI Portal Streets, and miscellaneous storm drainage work an 9 Street at Roosevelt Street.

- **74124 Rebuild/Retrofit existing Headwork Screen** – The scope of work included the rebuild and retrofit of an existing screen at the headwork's located at the Wastewater Treatment Plant.

- **75126 Water Filter Media Replacement**

- **77037 Tracy Airport Runway Reconstruction 12-30 & 8-26 & Airport Tie Down Apron** - The scope of work included reconstruction of the pavements on Runway 12-30, Runway 8-26, Taxiways A, B, D, and E, and the runway intersections at the Tracy Municipal Airport. Also included reconstruction of the pavements on the general aviation tie down apron at the Tracy Municipal Airport.

- **78148 Frank Hoyt Park Playground Renovation** - The scope of work included installation of ADA access ramps, removal and replacement of playground equipment, replacement of the existing sand resilient surface in the play areas with wood fiber, and enhancement of the drainage system inside the play areas.

THIS PAGE INTENTIONALLY LEFT BLANK

FY2022-2023 Active Projects

Project Number	Project Name	Funding Source	Carryover	FY2022/23
71110	Multipurpose Reality Based Training Facility	231 - Asset Forfeiture	$ 250,000	$ -
Fund 231 Total			$ 250,000	$ -
77587	ITS infrastructure Planning & Construction	241 - TDA Funds	$ 280,000	$ -
78171	Bikeways Master Plan	241 - TDA Funds	$ 567	$ -
78183	CW Bikeways Mainenance	241 - TDA Funds	$ 66,691	$ 75,000
77584	Transit Station Rehab	241 - TDA Funds	$ 821,398	$ 850,000
Fund 241 Total			$ 1,168,656	$ 925,000
72098	Adaptive Traffic System	242 - Transp Sales Tax	$ 663,365	$ -
72104	Intersection Improvements - Corral Hollow & Linne	242 - Transp Sales Tax	$ 330,000	$ -
72113	Adaptive Traffic System - CHR	242 - Transp Sales Tax	$ 796,829	$ -
72116	Crosswalk Safety Enhancement on 11th St at F St	242 - Transp Sales Tax	$ 230,000	$ -
72123	Adaptive Traffic Signal System - Grant Line Road	242 - Transp Sales Tax	$ 875,000	$ -
73144	AW: Cor Hol Rd, Linne to Old Schult	242 - Transp Sales Tax	$ -	$ -
73147	OC Upgrade-I580 & International Pkwy	242 - Transp Sales Tax	$ 2,541,000	$ -
73175	Tracy Boulevard Sidewalk	242 - Transp Sales Tax	$ 589,427	$ -
73176	Street Patch & Overlay Program FY20	242 - Transp Sales Tax	$ 534,850	$ -
73178	Street Patch & Overlay Program FY21	242 - Transp Sales Tax	$ 393,133	$ -
73181	Asphalt Concrete Pedestrian Path Installation on Lammers Road	242 - Transp Sales Tax	$ 80,581	$ -
73183	Pavement Rehabilitation Project FY 21-22	242 - Transp Sales Tax	$ 540,000	$ -
77564	Transit Station Security Cameras	242 - Transp Sales Tax	$ 138,296	$ -
Fund 242 Total			$ 7,712,481	$ -
72098	Adaptive Traffic System	245 - Gas Tax	$ 92,602	$ -
72113	Adaptive Traffic System - CHR	245 - Gas Tax	$ 100,000	$ -
72116	Crosswalk Safety Enhancement on 11th St at F St	245 - Gas Tax	$ 38,163	$ -
72117	Traffic Cameras Repair/Replacment	245 - Gas Tax	$ 49,482	$ -
72118	Upgrade & Main of Traffic Management	245 - Gas Tax	$ 139,277	$ -
72119	Local Roadway Safety Plan	245 - Gas Tax	$ 9,153	$ -
72122	Holly Drive Pedestrian & Bikeway	245 - Gas Tax	$ 105,000	$ 100,000
72123	Adaptive Traffic Signal System - Grant Line Road	245 - Gas Tax	$ 140,000	$ -
72124	Temporary TS at CH & Valpico	245 - Gas Tax	$ 273,121	$ -
73109	IC: I205 & Paradise	245 - Gas Tax	$ 205,719	$ -
73171	Sidewalk and Curb Ramp Project – West St & 6th St/West St & South St	245 - Gas Tax	$ 264,877	$ -
73176	Street Patch & Overlay Program FY20	245 - Gas Tax	$ 135,000	$ -
73177	ADA Accessibility Improvements	245 - Gas Tax	$ 235,240	$ -
73178	Street Patch & Overlay Program FY21	245 - Gas Tax	$ 585,000	$ -
73179	Pavement Management System Update	245 - Gas Tax	$ 115,581	$ -

FY2022-2023 Active Projects

Project Number	Project Name	Funding Source	Carryover	FY2022/23
73180	Sidewalk, Curb, and Gutter Repair	245 - Gas Tax	$ 323,002	$ -
73183	Pavement Rehabilitation Project FY 21-22	245 - Gas Tax	$ 135,000	$ -
Fund 245 Total			$ 2,946,217	$ 100,000
73176	Street Patch & Overlay Program FY20	248 - SB1 RMRA	$ 748,580	$ -
73178	Street Patch & Overlay Program FY21	248 - SB1 RMRA	$ 1,923,663	$ -
73183	Pavement Rehabilitation Project FY 21-22	248 - SB1 RMRA	$ 1,162,546	$ -
73184	Slurry Seal FY21-22	248 - SB1 RMRA	$ 596,515	$ -
Fund 248 Total			$ 4,431,304	$ -
71112	Temporary Emergency Housing	252 - ARPA	$ 3,042,862	$ 1,391,000
73185	ADA Space Downtown	252 - ARPA	$ 55,000	$ -
Fund 252 Total			$ 3,097,862	$ 1,391,000
71112	Temporary Emergency Housing	261 - ISTEA	$ 325,912	$ -
72119	Local Roadway Safety Plan	261 - ISTEA	$ 11,303	$ -
73147	OC Upgrade-I580 & International Pkwy	261 - ISTEA	$ 24,884,000	$ -
73178	Street Patch & Overlay Program FY21	261 - ISTEA	$ 1,284,163	$ -
73183	Pavement Rehabilitation Project FY 21-22	261 - ISTEA	$ 641,698	$ -
Fund 261 Total			$ 27,147,076	$ -
71112	Temporary Emergency Housing	268 - Comm Dev Block Grant	$ 779,160	$ -
73177	ADA Accessibility Improvements	268 - Comm Dev Block Grant	$ 150,000	$ -
Fund 268 Total			$ 929,160	$ -
71112	Temporary Emergency Housing	282 - Housing Successor	$ 23,103	$ -
Fund 282 Total			$ 23,103	$ -
71027	Retrofit Water Tower 6th St	301 - General Projects	$ 204,368	$ -
71078	New Radio Tower - Station 96	301 - General Projects	$ 89,175	$ -
71110	Multipurpose Reality Based Training Facility	301 - General Projects	$ 198,318	$ 2,800,000
71111	Grand Theater Repair	301 - General Projects	$ 2,079,000	$ -
71113	Station 91 Renovations	301 - General Projects	$ 268,008	$ -
71116	El Pescadero Park Wall Extension	301 - General Projects	$ 199,102	$ -
73161	Widening - Corral Hollow I580/Linne	301 - General Projects	$ 897,280	$ -
73175	Tracy Boulevard Sidewalk	301 - General Projects	$ 66,000	$ -
78184	Hoyt Park - Per Capita Improvements	301 - General Projects	$ 274,866	$ -
Fund 301 Total			$ 4,276,117	$ 2,800,000
78054	Aquatics Center	307 - Measure V	$ 958,152	$ -
78178	Multi-Generational Rec Center	307 - Measure V	$ 3,881,667	$ 27,000,000
78185	Legacy Field Site Phase 1E	307 - Measure V	$ 19,267,603	$ -
Fund 307 Total			$ 24,107,422	$ 27,000,000
72104	Intersection Improvements - Corral Hollow & Linne	331 - Ellis Area Traffic	$ 218,815	$ -
Fund 331 Total			$ 218,815	$ -

FY2022-2023 Active Projects

Project Number	Project Name	Funding Source	Carryover	FY2022/23
74165	Sewer Capacity Upgrade	337 - Ellis Area Wastewater	$ 400,000	$ -
Fund 337 Total			$ 400,000	$ -
76087	Eastside Channel Lining from Grant Line Road to MacArthur	350 - NEI Storm Drain	$ 2,500,000	$ -
Fund 350 Total			$ 2,500,000	$ -
73084	IC Impvts:I205 & Lammers	356 - Gateway Area	$ 257,154	$ -
Fund 356 Total			$ 257,154	$ -
78170	Gretchen Tally Park Phase III	361 - TIMP Parks	$ -	$ 1,000,000
Fund 361 Total			$ -	$ 1,000,000
72104	Intersection Improvements - Corral Hollow & Linne	363 - TIMP Traffic	$ 220,074	$ -
72121	IS Imp Grant Line & MacArthur	363 - TIMP Traffic	$ 150,161	$ -
73109	IC: I205 & Paradise	363 - TIMP Traffic	$ 1,368,974	$ -
73144	AW: Cor Hol Rd, Linne to Old Schult	363 - TIMP Traffic	$ 1,118,564	$ -
73146	OC Upg-I205 & MH Pkwy	363 - TIMP Traffic	$ 979,750	$ -
73147	OC Upgrade-I580 & International Pkwy	363 - TIMP Traffic	$ 353,553	$ 13,000,000
73148	International Parkway Bridge Replacement & Expansion Project at DMC	363 - TIMP Traffic	$ 83,267	$ -
73149	Bridge Widening Over CA Aqueduct and International Parkway	363 - TIMP Traffic	$ 90,858	$ -
73150	Bridge Widening Over Delta Mendota Canal on Old Schulte Rd	363 - TIMP Traffic	$ 75,930	$ -
73161	Widening - Corral Hollow I580/Linne	363 - TIMP Traffic	$ 489,833	$ -
73173	Transportation Master Plan	363 - TIMP Traffic	$ 151,892	$ -
Fund 363 Total			$ 5,082,856	$ 13,000,000
74159	Wastewater Master Plan	364 - TIMP Wastewater	$ 271,298	$ -
74165	Sewer Capacity Upgrade	364 - TIMP Wastewater	$ 2,600,000	$ -
Fund 364 Total			$ 2,871,298	$ -
75160	Water Lines Lammers Rd	365 - TIMP Water	$ 4,563,257	$ 1,200,000
Fund 365 Total			$ 4,563,257	$ 1,200,000
71110	Multipurpose Reality Based Training Facility	367 - TIMP Public Safety	$ 144,581	$ -
Fund 367 Total			$ 144,581	$ -
71109	Fire Training Tower Site	369 - TIMP - Pub Saf Fire	$ 459,375	$ -
Fund 369 Total			$ 459,375	$ -
78054	Aquatics Center	371 - Core Public Facilities	$ 1,977,782	$ -
Fund 371 Total			$ 1,977,782	$ -
72095	TS: CHR & Valpico	375 - Core Area Traffic	$ 231,201	$ 2,000,000
73103	AWid: CHR, 11th to Schulte	375 - Core Area Traffic	$ 549,391	$ -
Fund 375 Total			$ 780,592	$ 2,000,000

FY2022-2023 Active Projects

Project Number	Project Name	Funding Source	Carryover	FY2022/23
74083	Second Outfall Pipeline - WW Treatment Plant	376 - Core Wastewater	$ 218,184	$ -
74084	WW Lines Upgrade, East Side	376 - Core Wastewater	$ 721,013	$ -
Fund 376 Total			$ 939,197	$ -
78170	Gretchen Tally Park Phase III	378 - Core Area Parks	$ 2,975,400	$ 1,000,000
Fund 378 Total			$ 2,975,400	$ 1,000,000
76059	South MacArthur, Ph 2-From Northern Boundary of Elissagaray Ranch to Connection at Eastside Channel	379 - Core Storm Drain	$ 500,547	$ -
Fund 379 Total			$ 500,547	$ -
73173	Transportation Master Plan	391 - Program Management	$ 82,485	$ -
Fund 391 Total			$ 82,485	$ -
73084	IC Impvts:I205 & Lammers	392 - Reg Transport Impact	$ 298,824	$ -
73146	OC Upg-I205 & MH Pkwy	392 - Reg Transport Impact	$ 2,057,170	$ -
73147	OC Upgrade-I580 & International Pkwy	392 - Reg Transport Impact	$ 7,285,928	$ -
Fund 392 Total			$ 9,641,922	$ -
75130	Replace SCADA System - Water Treatment Plant	513 - Water Capital	$ 310,535	$ -
75153	Luis Manner Well Rehab	513 - Water Capital	$ 526,148	$ -
75155	Up Flow Clarifier Rehab	513 - Water Capital	$ 400,000	$ -
75156	WTP UV Upgrade	513 - Water Capital	$ 253,622	$ -
75161	HACH WIMS eSMT Report Auto Generator	513 - Water Capital	$ -	$ -
75162	Well Improvements	513 - Water Capital	$ 1,900,000	$ -
75163	Tracy Hills Zone 5 Water Booster Station	513 - Water Capital	$ 3,800,000	$ -
Fund 513 Total			$ 7,190,305	$ -
74083	Second Outfall Pipeline - WW Treatment Plant	523 - Wastewater Capital	$ 8,807,465	$ -
74107	WWTP Expan Phase II	523 - Wastewater Capital	$ 24,871,520	$ -
74162	Lincoln Avenue Sewer Connection	523 - Wastewater Capital	$ 200,000	$ -
74163	Lincoln Blvd Sewer Main & Lateral Replacement	523 - Wastewater Capital	$ 365,892	$ -
74164	Primary Clarifier Effluent Pumping System	523 - Wastewater Capital	$ 450,000	$ -
Fund 523 Total			$ 34,694,877	$ -
77583	Airport Layout Plan/Geospatial Info	563 - Airport Capital	$ 88,703	$ -
Fund 563 Total			$ 88,703	$ -
77584	Transit Station Rehab	573 - Transit Capital	$ 296,387	$ -
77585	Tracer Bus Stop Improvements	573 - Transit Capital	$ 500,000	$ -
77586	Transit Maintenance & Storage Yard (Land Acquisition)	573 - Transit Capital	$ 1,000,000	$ 500,000
77587	ITS infrastructure Planning & Construction	573 - Transit Capital	$ 1,120,000	$ -
Fund 573 Total			$ 2,916,387	$ 500,000

FY2022-2023 Active Projects

Project Number	Project Name	Funding Source	Carryover	FY2022/23
71109	Fire Training Tower Site	605 - Equip Replacement	$ 339,862	$ -
71110	Multipurpose Reality Based Training Facility	605 - Equip Replacement	$ 112,427	$ -
Fund 605 Total			$ 452,289	$ -
71111	Grand Theater Repair	615 - Building Maintenance	$ 286,720	$ -
Fund 615 Total			$ 286,720	$ -
78054	Aquatics Center	Developer Contribution	$ 749,191	$ -
78178	Multi-Generational Rec Center	Developer Contribution	$ -	$ 4,000,000
Developer Contribution Total			$ 749,191	$ 4,000,000
78178	Multi-Generational Rec Center	Grant Funding	$ -	$ 5,000,000
72122	Holly Drive Pedestrian & Bikeway Improvements	Grant Funding	$ -	$ 1,625,000
Grant Funding Total			$ -	$ 6,625,000
71112	Temporary Emergency Housing	SJC - General Fund	$ 3,661,113	$ -
SJC - General Fund			$ 3,661,113	$ -
71109	Fire Training Tower Site	Tracy Rural Fire	$ 275,625	$ -
Tracy Rural Fire Total			$ 275,625	$ -
Grand Total			$159,799,869	$ 61,541,000

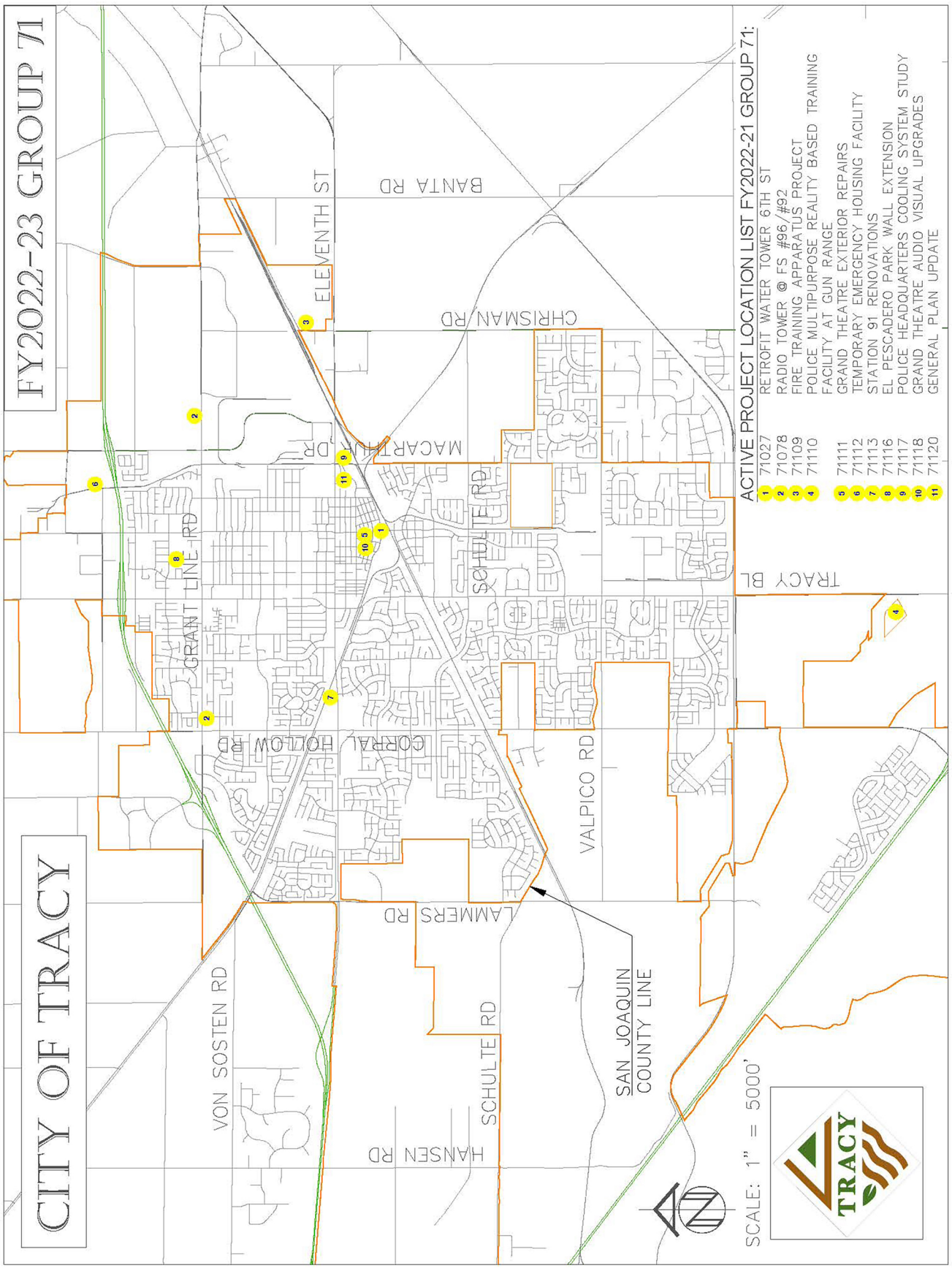
FY2022-23 New Proposed Projects

Project Number	Project Name	Funding Source	FY2022/23
73186	Annual Pavement Rehabilitation Project	242 - Transp Sales Tax	$ 540,000
78188	Florence Stevens Park & Greenway Improvement	242 - Transp Sales Tax	$ 75,000
Fund 242 Total			$ 615,000
72125	Street Light Installation Project	245 - Gas Tax	$ 150,000
72126	Traffic Signal Equipment Replacement	245 - Gas Tax	$ 200,000
73186	Annual Pavement Rehabilitation Project	245 - Gas Tax	$ 135,000
73188	Sidewalk, Curb, and Gutter Repair FY 22-26	245 - Gas Tax	$ 300,000
73189	Street Repair Program (PW)	245 - Gas Tax	$ 200,000
Fund 245 Total			$ 985,000
73186	Annual Pavement Rehabilitation Project	248 - SB1 RMRA	$ 1,300,000
Fund 248 Total			$ 1,300,000
74166	Reconstruction Bessie Avenue Between Lowell Avenue and Grant Line Road	252 - ARPA	$ 1,900,000
75164	Reconstruction Bessie Avenue Between Lowell Avenue and Grant Line Road	252 - ARPA	$ 1,750,000
Fund 252 Total			$ 3,650,000
73187	Annual Slurry Seal Project	261 - ISTEA	$ 600,000
Fund 261 Total			$ 600,000
78188	Florence Stevens Park & Greenway Improvement	271 - LMD	$ 475,000
Fund 271 Total			$ 475,000
71117	Police Headquarters Cooling System Study	301 - General Projects	$ 80,000
71118	Central Garage Carport Enclosure	301 - General Projects	$ 50,000
71119	Grand Theatre Audio Visual Upgrades	301 - General Projects	$ 800,000
71120	General Plan Update	301 - General Projects	$ 3,500,000
73192	Reconstruction Bessie Avenue Between Lowell Avenue and Grant Line Road	301 - General Projects	$ 3,500,000
77588	Master Plan Update for New Jerusalem Airport	301 - General Projects	$ 250,000
78186	Nature Park Phase 1	301 - General Projects	$ 371,000
78189	A.R. Glover Park Improvement	301 - General Projects	$ 875,000
78190	BMX Pump Track	301 - General Projects	$ 1,000,000
78191	Edgar Thoming Park Improvement	301 - General Projects	$ 525,000
78192	Flag Poles City Hall Memorial	301 - General Projects	$ 75,000
Fund 301 Total			$ 11,026,000
78186	Nature Park Phase 1	307 - Measure V	$ 1,000,000
78187	Ritter Family Ball Park Renovation	307 - Measure V	$ 3,000,000
Fund 307 Total			$ 4,000,000

FY2022-23 New Proposed Projects

Project Number	Project Name	Funding Source	FY2022/23
73190	Valpico Road Widening - Tracy Blvd to MacArthur Drive	375 - Core Area Traffic	$ 10,000,000
73191	Grant Line Road Widening Project	375 - Core Area Traffic	$ 5,000,000
Fund 375 Total			$ 15,000,000
75165	Wells (1, 2, 3 4 and Lincoln) Study and Mitigation	513 - Water Capital	$ 300,000
75166	Larch Rd 12" Water Line Replacement	513 - Water Capital	$ 250,000
75167	Annual Water Service/Line Replacement	513 - Water Capital	$ 100,000
75168	Annual Water Valve Replacement	513 - Water Capital	$ 100,000
75169	Security System Implementation for City's Water Facilities	513 - Water Capital	$ 100,000
75170	Asset Management - CMMS Program Expansion	513 - Water Capital	$ 200,000
Fund 513 Total			$ 1,050,000
74167	HACH WIMS eSMT Report Auto Generator	523 - Wastewater Capital	$ 120,000
Fund 523 Total			$ 120,000
Grand Total			$ 38,821,000

THIS PAGE INTENTIONALLY LEFT BLANK


FY2022-23 GROUP 71
CITY OF TRACY
ACTIVE PROJECT LOCATION LIST FY2022-21 GROUP 71:
1 71027 RETROFIT WATER TOWER 6TH ST
2 71078 RADIO TOWER @ FS #96/#92
3 71109 FIRE TRAINING APPARATUS PROJECT
4 71110 POLICE MULTIPURPOSE REALITY BASED TRAINING FACILITY AT GUN RANGE
5 71111 GRAND THEATRE EXTERIOR REPAIRS
6 71112 TEMPORARY EMERGENCY HOUSING FACILITY
7 71113 STATION 91 RENOVATIONS
8 71116 EL PESCADERO PARK WALL EXTENSION
9 71117 POLICE HEADQUARTERS COOLING SYSTEM STUDY
10 71118 GRAND THEATRE AUDIO VISUAL UPGRADES
11 71120 GENERAL PLAN UPDATE
SCALE: 1" = 5000'
BANTA RD
ELEVENTH ST
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
GRANT LINE RD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SCHULTE RD
HANSEN RD
SAN JOAQUIN COUNTY LINE

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunde Amount
71027	Retrofit Water Tower 6th St	301 - General Projects	210,000	5,632	204,368	-	-	-	-	-	-
71078	New Radio Tower - Station 96	301 - General Projects	118,080	28,905	89,175	-	-	-	-	-	-
71109	Fire Training Tower Site	369 - TIMP - Pub Saf Fire	459,375	-	459,375	-	-	-	-	-	-
		605 - Equip Replacement	450,000	110,138	339,862	-	-	-	-	-	-
		Tracy Rural Fire	275,625	-	275,625	-	-	-	-	-	-
71110	Multipurpose Reality Based Training Facility	231 - Asset Forfeiture	250,000	-	250,000	-	-	-	-	-	-
		301 - General Projects	3,065,164	66,846	198,318	2,800,000	-	-	-	-	-
		367 - TIMP Public Safety	200,000	55,419	144,581	-	-	-	-	-	-
		605 - Equip Replacement	200,000	87,573	112,427	-	-	-	-	-	-
71111	Grand Theater Repair	301 - General Projects	2,079,000	-	2,079,000	-	-	-	-	-	-
		615 - Building Maintenance	421,000	134,280	286,720	-	-	-	-	-	-
71112	Temporary Emergency Housing	252 - ARPA	4,500,000	66,138	3,042,862	1,391,000	-	-	-	-	-
		261 - ISTEA	329,400	3,488	325,912	-	-	-	-	-	-
		SJC - General Fund	3,661,113	-	3,661,113	-	-	-	-	-	
		268 - Comm Dev Block Grant	833,498	54,338	779,160	-	-	-	-	-	-
		282 - Housing Successor	690,000	666,897	23,103	-	-	-	-	-	-
71113	Station 91 Renovations	301 - General Projects	365,000	96,992	268,008	-	-	-	-	-	-
71116	El Pescadero Park Wall Extension	301 - General Projects	200,000	898	199,102	-	-	-	-	-	-
71117	Police Headquarters Cooling System Study	301 - General Projects	80,000	-	-	80,000	-	-	-	-	-
71118	Central Garage Carport Enclosure	301 - General Projects	600,000	-	-	50,000	550,000	-	-	-	-
71119	Grand Theatre Audio Visual Upgrades	301 - General Projects	800,000	-	-	800,000	-	-	-	-	-
71120	General Plan Update	301 - General Projects	3,500,000	-	-	3,500,000	-	-	-	-	-
		Totals	**23,287,255**	**1,377,544**	**12,738,711**	**8,621,000**	**550,000**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Category: General Government Public Safety Facilities

71027: Retrofit Water Tower 6th St

Active Project

Project Budget: $210,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Renovation of this historic tower is necessary to protect against corrosion. The foundation requires reinforcement and the existing steel components require repair & protection from corrosion. The Tower is historical, but not part of the City's water distribution system.

Justification: Due to the history of the construction of this tower, and the past representation, this tower must be protected and kept as a monumental structure for the City. Water tower foundation and structure needs to be renovated for corrosion.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ 5,362	$ 204,638	$ -	$ -	$ -	$ -	$ -	$ 210,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71078: New Radio Tower - Station 96

Active Project

Project Budget: $118,080
Project Manager: Ilene Macintire
Department: Fire
Project Type: Capital Improvement
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Public Safety

Description: The district had contracted with a consultant to make a decision on an independent communication system. Draft report was forwarded to Engineering in Feb 2020. The report identified the need for radio towers to reduce gaps in service area radio coverage and improve communications between Fire stations. Geotechnical investigations at the site have been completed. Engineering requires direction from Fire before proceeding with design.

Justification: There are existing gaps in radio transmission coverage within the City. The two new radio towers will improve communications between Fire facilities and provide improved service area radio coverage.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ 28,905	$ 89,175	$ -	$ -	$ -	$ -	$ -	$ 118,080

Capital Improvement Plan

Category: General Government Public Safety Facilities

71109: Fire Training Tower at NEI Reservoir

Active Project

Project Budget: $1,185,000
Project Manager: Ilene Macintire
Department: Fire
Project Type: Capital Asset
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Public Safety

Description: A fire department training apparatus will be installed just south of the NEI reservoir on Chrisman Road. The project involves the grading, fencing, and site work associated with the improvements for the installation of a Fire Training Tower. The project currently fulfills the obligations to terms of a FEMA funded grant awarded to the Fire Department.

Justification: Over the last 10 years, the numbers of fires and fire deaths have gradually declined and the number of EMS incidents have increased. Demanding EMS training has become a strength in the fire service. However, fewer fires equates to firefighters not receiving the same level of training for actual firefighting. To ensure our high standards for firefighting are met, it is essential we provide everyone with continued hands-on training to acquire or sharpen skills. It is essential that we assign the same high standard of continuing education we place on EMS training to firefighting as well.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
369 - TIMP - Pub Saf Fire	$ -	$ 459,375	$ -	$ -	$ -	$ -	$ -	$ 459,375
605 - Equip Replacement	$ 110,138	$ 339,862	$ -	$ -	$ -	$ -	$ -	$ 450,000
Tracy Rural Fire	$ -	$ 275,625	$ -	$ -	$ -	$ -	$ -	$ 275,625

Capital Improvement Plan

Category: General Government Public Safety Facilities

71110: Multipurpose Reality Based Training Facility

Active Project

Project Budget: $3,715,164
Project Manager: Ilene Macintire
Department: Police
Project Type: Capital Asset
Start Date: 2018/2019
Est. Completion Date: 2022/2023



Council Strategic Priority: Public Safety

Description: Provide a new 48' x 60' prefabricated classroom at existing range facility. New classroom to have one large room and one office area. Project will require grading to existing site and requires electrical service modification. The project is fully designed and currently under permit review.

Justification: Existing Prefabricated Classroom is falling apart due to age. The new structure will allow classroom training facilities for approximately 50 officers at one time.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/17	Total
231 - Asset Forfeiture	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ 250,000
301 - General Projects	$ 66,846	$ 198,318	$ 2,800,000	$ -	$ -	$ -	$ -	$ 3,065,164
367 - TIMP Public Safety	$ 55,419	$ 144,581	$ -	$ -	$ -	$ -	$ -	$ 200,000
605 - Equip Replacement	$ 87,573	$ 112,427	$ -	$ -	$ -	$ -	$ -	$ 200,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71111: Grand Theater Repair

Active Project

Project Budget: $2,500,000
Project Manager: Ilene Macintire
Department: City Manager
Project Type: Capital Maintenance
Start Date: 2020/2021
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life

Description: An updated detailed engineering investigation has determined that significant exterior repairs are needed to protect the structure from water infiltration and damage. The existing skylights require replacement, a large portion of the roof requires replacement, and work needs to be done on the marquee to repair and preserve it.

Justification: A detailed investigation has been completed and the resulting report has identified condition problems with the historic Grand Theatre exterior envelope. Required repairs will include reroofing a significant portion of the building, replacement of the parapet wall caps, existing skylights, and wooden framed windows. The work is recommended to be completed in 3 phases.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ 2,079,000	$ -	$ -	$ -	$ -	$ -	$ 2,079,000
615 - Building Maintenance	$ 134,280	$ 286,720	$ -	$ -	$ -	$ -	$ -	$ 421,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71112: Temporary Emergency Housing

Active Project

Project Budget: $10,013,851
Project Manager: Ilene Macintire
Department: City Manager
Project Type: Capital Asset
Start Date: 2020/2021
Est. Completion Date:



Council Strategic Priority: Public Safety - Implement the Adopted Homelessness Strategic Plan

Description: Construction of a secured, temporary housing facility on a 4.8 acre City owned property on Arbor Road. The project includes site development, construction of all infrastructure needed to support the ADA compliant facility. Construction of a high tension membrane structure that will house clients and support services, and additional facilities to provide restrooms, showers, and food service.

Justification: Effects of homelessness on people has been growing regionally and statewide in California. From 2017-2019 the homeless population grew in Tracy from 30 unsheltered individuals to 155 according to San Joaquin County Point in Time Counts. In May 2020 the Tracy City Council adopted the Tracy Homeless Strategic Plan and also adopted the San Joaquin Community Response to Homelessness - 2020 San Joaquin Strategic Plan in October 2020

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
252 - ARPA/Cares ACT	$ 66,138	$ 3,042,862	$ 1,391,000	$ -	$ -	$ -	$ -	$ 4,500,000
268 - Comm Dev Block Grant	$ 54,338	$ 779,160	$ -	$ -	$ -	$ -	$ -	$ 833,498
282 - Housing Successor	$ 666,897	$ 23,103	$ -	$ -	$ -	$ -	$ -	$ 690,000
Grant Funding	$ -	$ 329,240	$ -	$ -	$ -	$ -	$ -	$ 329,240
SJC - General Fund		$ 3,661,113	$ -	$ -	$ -	$ -	$ -	$ 3,661,113

Capital Improvement Plan

Category: General Government Public Safety Facilities

71113: Station 91 Renovations

Active Project

Project Budget: $365,000
Project Manager: Ilene Macintire
Department: Fire
Project Type: Capital Maintenance
Start Date: 2020/2021
Est. Completion Date:



Council Strategic Priority: Public Safety

Description: Fire Station 91 was constructed with shared dormitory rooms. The existing rooms are being reconfigured to create separate sleeping quarters to help prevent transmission of illnesses and to provide adequate privacy. The project design has been completed and permits have been approved. Engineering needs direction from Fire on whether to proceed.

Justification: Fire Station 91 houses 6 active firefighters at all times, but has only 4 dormitories. Separate sleeping quarters will provide increased privacy and reduce risks of illness transmission between firefighters. This is an Essential Services structure and modifications required design services of a qualified structural engineer, along with services for mechanical, electrical and alarm design work.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
301 - General Projects	$ 96,992	$ 268,008	$ -	$ -	$ -	$ -	$ -	$ 365,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71116: El Pescadero Park Wall Extension

Active Project

Project Budget: $200,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Public Safety

Description: This project will provide for an approximately 360' extension of the existing CMU wall located along the western edge of El Pescadero Park. The new wall will tie into the existing CMU wall in this area and extend northward toward Kavanagh Ave. Design is anticipated to be completed in April 2022 and bidding for construction to proceed in early May 2022.

Justification: During the December 21, 2021 Council meeting, Council asked the City Manager for an opportunity to fund the extension of the wall along this area.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ 898	$ 199,102	$ -	$ -	$ -	$ -	$ -	$ 200,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71117: Police Headquarters Cooling System Study

Proposed Project

Project Budget: $80,000
Project Manager: Ilene Macintire
Department: Police
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Public Safety

Description: Engineering study of the existing closed loop water system that is experiencing frequent failures.

Justification: Engineering will secure a consultant to begin the investigation in the summer of 2022.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71118: Central Garage Carport Enclosure

Proposed Project

Project Budget: $600,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Enclose carport area that is located to the north of central garage.

Justification: Central Garage needs additional space in order to service, maintain and repair City owned vehicles and equipment. Currently the space in the shop is insufficient for work on a large vehicles/equipment inside the shop we loose two lifts(half the shop). This will be an interim solution until additional facility improvements can be constructed at Boyd Service Center. As indicated by the Kirchoff report of 2009 and industry standards Central Garage should have more mechanics and work bays. American Public Works Association has established Vehicle Equivalencies (VE), and has determined that one mechanic with appropriate bays and tools can handle 23 VE's. Fleet continues to grow and space remains the same. In 2021 fleet size increased by 15 additional units.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 50,000	$ 550,000	$ -	$ -	$ -	$ 600,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71119: Grand Theatre Audio Visual Upgrades

Proposed Project

Project Budget: $800,000
Project Manager: Ilene Macintire Anna Cross
Department: City Manager
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The historic Grand Theatre will celebrate 100 years in 2023. The facility was reopened 15 years ago and is in need of audio visual equipment upgrades. This project will replace equipment, including replacement of the existing older audio, lighting equipment, the older audio system with modern line array speakers and change the stage lighting in the Eleni Kounalakis Theatre to energy efficient LED stage lighting.

Justification: This project is not dependent on another project. The limited capacity of existing systems restricts the type and scope of professional performances The Grand can host. Equipment rental is cost prohibitive, investment in updated systems will prevent emergency equipment rental for events if existing outdated systems fail.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 800,000	$ -	$ -	$ -	$ -	$ 800,000

Capital Improvement Plan

Category: General Government Public Safety Facilities

71120: General Plan Update

Proposed Project

Project Budget: $3,500,000
Project Manager:
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:

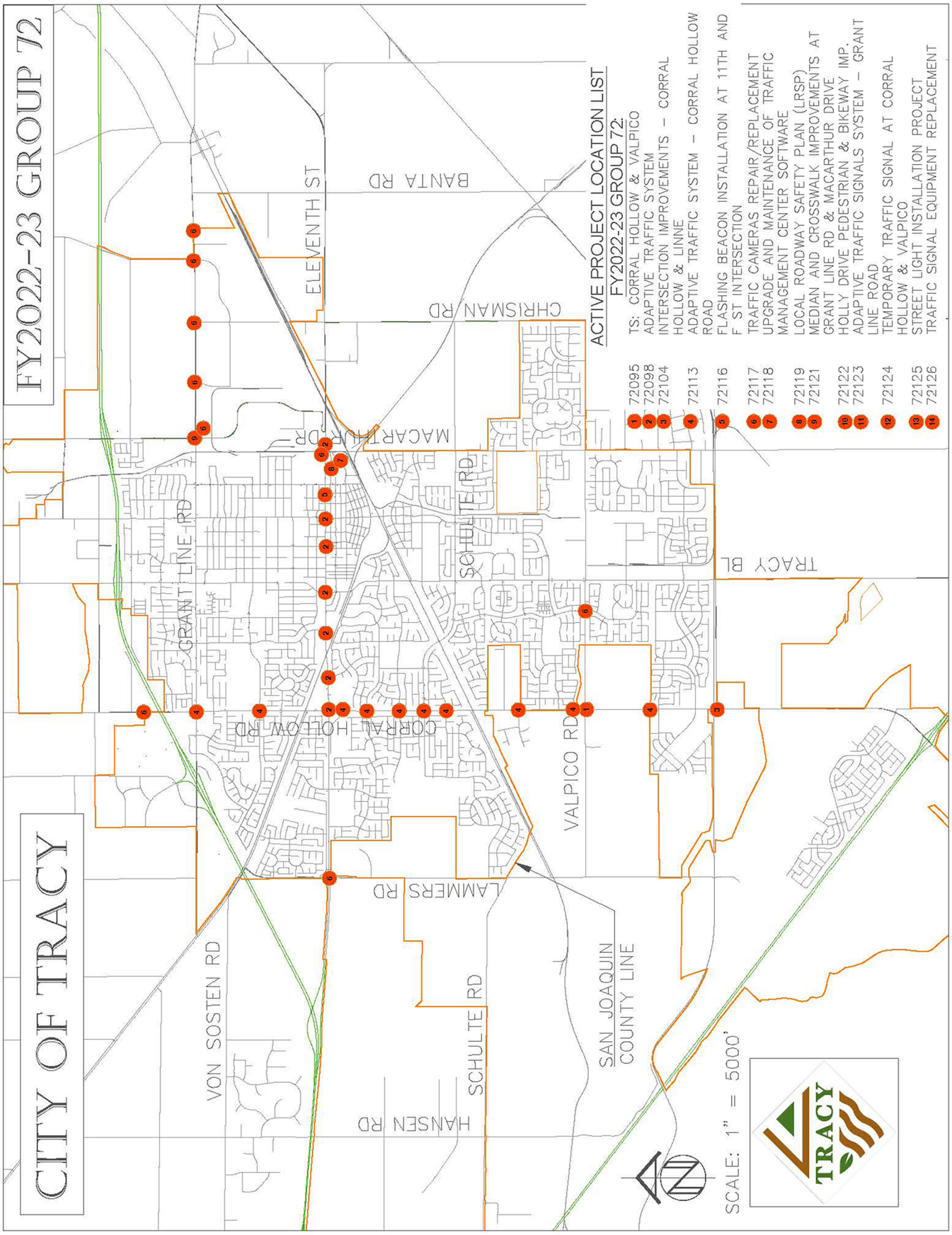
Council Strategic Priority: Economic Development - Pursue Smart Growth Strategies for Balanced Growth in the City

Description: The City is initiating a General Plan Update at the request of City Council. The General Plan is the City's principal policy document related to land use planning and future growth.

Justification: The current General Plan was adopted by the City Council on February 1, 2011 and includes a Land Use Element, Community Character Element, Economic Development Element, Circulation Element, Open Space and Conservation Element, Public Facilities and Services Element, Safety Element, Noise Element, and Air Quality Element. The General Plan Update process would include discussion of potential changes to General Plan policies to the extent of rewriting all or large portions of the current document, potential new elements to the General Plan, potential changes to the City's Sphere of Influence line, and preparation of an Environmental Impact Report. It is common for cities to update their General Plan roughly every 10 years. The General Plan Update process typically takes at least three years to complete.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 3,500,000	$ -	$ -	$ -	$ -	$ 3,500,000


FY2022-23 GROUP 72
CITY OF TRACY
ACTIVE PROJECT LOCATION LIST
FY2022-23 GROUP 72:
1 72095 TS: CORRAL HOLLOW & VALPICO
2 72098 ADAPTIVE TRAFFIC SYSTEM
3 72104 INTERSECTION IMPROVEMENTS – CORRAL HOLLOW & LINNE
4 72113 ADAPTIVE TRAFFIC SYSTEM – CORRAL HOLLOW ROAD
5 72116 FLASHING BEACON INSTALLATION AT 11TH AND F ST INTERSECTION
6 72117 TRAFFIC CAMERAS REPAIR/REPLACEMENT
7 72118 UPGRADE AND MAINTENANCE OF TRAFFIC MANAGEMENT CENTER SOFTWARE
8 72119 LOCAL ROADWAY SAFETY PLAN (LRSP)
9 72121 MEDIAN AND CROSSWALK IMPROVEMENTS AT GRANT LINE RD & MACARTHUR DRIVE
10 72122 HOLLY DRIVE PEDESTRIAN & BIKEWAY IMP.
11 72123 ADAPTIVE TRAFFIC SIGNALS SYSTEM – GRANT LINE ROAD
12 72124 TEMPORARY TRAFFIC SIGNAL AT CORRAL HOLLOW & VALPICO
13 72125 STREET LIGHT INSTALLATION PROJECT
14 72126 TRAFFIC SIGNAL EQUIPMENT REPLACEMENT
BANTA RD
ELEVENTH ST
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
GRANT LINE RD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SCHULTE RD
HANSEN RD
SAN JOAQUIN COUNTY LINE
SCALE: 1" = 5000'
TRACY

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - >					Unfunded Amount
						FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	
72095	TS: CHR & Valpico	375 - Core Area Traffic	2,300,000	68,799	231,201	2,000,000	-	-	-	-	-
72098	Adaptive Traffic System	242 - Transp Sales Tax	701,250	37,885	663,365	-	-	-	-	-	-
		245 - Gas Tax	100,163	7,561	92,602	-	-	-	-	-	-
72104	Intersection Improvements - Corral Hollow & Linne	242 - Transp Sales Tax	330,000	-	330,000	-	-	-	-	-	-
		331 - Ellis Area Traffic	300,000	81,185	218,815	-	-	-	-	-	-
		363 - TIMP Traffic	295,000	74,926	220,074	-	-	-	-	-	-
72113	Adaptive Traffic System - CHR	242 - Transp Sales Tax	877,250	80,421	796,829	-	-	-	-	-	-
		245 - Gas Tax	100,000	-	100,000	-	-	-	-	-	-
72116	Crosswalk Safety Enhancement on 11th St at F St	242 - Transp Sales Tax	230,000	-	230,000	-	-	-	-	-	-
		245 - Gas Tax	50,000	11,837	38,163	-	-	-	-	-	-
72117	Traffic Cameras	245 - Gas Tax	50,000	518	49,482	-	-	-	-	-	-
72118	Upgrade & Main of Traffic Management Center Software	245 - Gas Tax	140,000	723	139,277	-	-	-	-	-	-
72119	Local Roadway Safety Plan	245 - Gas Tax	28,000	18,847	9,153	-	-	-	-	-	-
		261 - ISTEA	72,000	60,697	11,303	-	-	-	-	-	-
72121	IS Imp Grant Line & MacArthur	363 - TIMP Traffic	160,715	10,554	150,161	-	-	-	-	-	-
72122	Holly Drive Pedestrian & Bikeway Improvements	245 - Gas Tax	205,000	-	105,000	100,000	-	-	-	-	-
		Grant Funding	1,625,000	-	-	1,625,000	-				
72123	Adaptive Traffic Signal System - Grant Line Road	242 - Transp Sales Tax	875,000	-	875,000	-	-	-	-	-	-
		245 - Gas Tax	140,000	-	140,000	-	-	-	-	-	-
72124	Temporary TS at CH & Valpico	245 - Gas Tax	500,000	1,879	273,121	225,000	-	-	-	-	-
72120	IS:I-580 Ramps and Corral Hollow Rd		-	-	-	-	-	-	-	-	
72074	Intersection Improvements - Tracy Blvd & Valpico Road	375 - Core Area Traffic	-	3,652	-	-	-	-	-	-	-
72125	Street Light Installation Project	245 - Gas Tax	150,000	-	-	150,000	-	-	-	-	-
72126	Traffic Signal Equipment Replacement	245 - Gas Tax	200,000	-	-	200,000	-	-	-	-	-
		Totals	**9,429,378**	**459,484**	**4,673,546**	**4,300,000**	**-**	**-**	**-**	**-**	**-**

Capital Improvement Plan

Category: Traffic Safety

72095: Traffic Signal - Corral Hollow & Valpico

Active Project

Project Budget: $2,300,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Asset
Start Date: 2020/2021
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will involve the complete roadway improvements at the intersection of Valpico Road and Corral Hollow Road, including roadway widening, curb, gutter and sidewalk installation, drainage, addition of lanes, and installation of traffic signal poles and equipment.

Justification: The intersection of Valpico Road and Corral Hollow Road is one of the most congested intersections in the City. This project will focus on enhancing the LOS of the intersection by completing all necessary Civil and Traffic Improvements at the intersection. This project was awarded CMAQ Grant from SJCOG for $664,000 12/17/2012 towards construction, CTIPS ID: 212-0000-0606.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
375 - Core Traffic	$ 68,799	$ 231,201	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,300,000

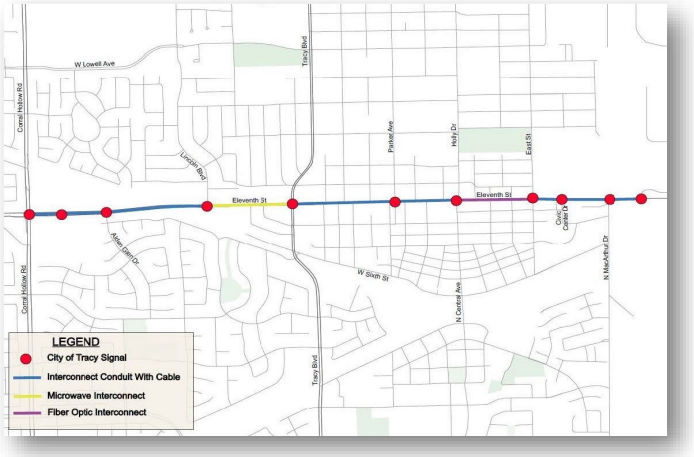
Capital Improvement Plan

Category: Traffic Safety

72098: Adaptive Traffic System - 11th Street

Active Project

Project Budget: $801,413
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Upgrade existing traffic signal controllers, provide high speed fiber communication system for the 11th Street corridor between MacArthur Drive and Corral Hollow Road, and provide system components to implement adaptive signal corridor system. Also, provide CCTV cameras at key locations to provide traffic information to Traffic Control Center.

Justification: Improve traffic flow on 11th Street corridor, between MacArthur Drive and Corral Hollow Road. The project is required to reduce traffic delay and improve the air quality of the region. Awarded CMAQ Grant from SJCOG for $701,250 12/17/2012 towards construction, CTIPS ID: 212-0000-0597. This project will be done in conjunction with CIP 72113 & CIP 72118

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ 37,885	$ 663,365	$ -	$ -	$ -	$ -	$ -	$ 701,250
245 - Gas Tax	$ 7,561	$ 92,602	$ -	$ -	$ -	$ -	$ -	$ 100,163

Capital Improvement Plan

Category: Traffic Safety

72104: Intersection Improvements - Corral Hollow & Linne

Active Project

Project Budget: $925,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2020/2021
Est. Completion Date: 2023/2024



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will involve the complete roadway improvements at the intersection of Linne Road and Corral Hollow Road, including roadway widening, curb, gutter and sidewalk installation, drainage, addition of lanes, and installation of traffic signal poles and equipment. The project will also provide improvements at the existing railroad crossing, median installation and a pre-signal to the railroad crossing.

Justification: The intersection of Linne Road and Corral Hollow Road is one of the most congested intersections in the City. This project will focus on enhancing the LOS of the intersection by completing all necessary Civil and Traffic Improvements at the intersection. $330,000 has been awarded in CMAQ funds towards construction.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ -	$ 330,000	$ -	$ -	$ -	$ -	$ -	$ 330,000
331 - Ellis Area Traffic	$ 81,185	$ 218,815	$ -	$ -	$ -	$ -	$ -	$ 300,000
363 - TIMP Traffic	$ 74,926	$ 220,074	$ -	$ -	$ -	$ -	$ -	$ 295,000

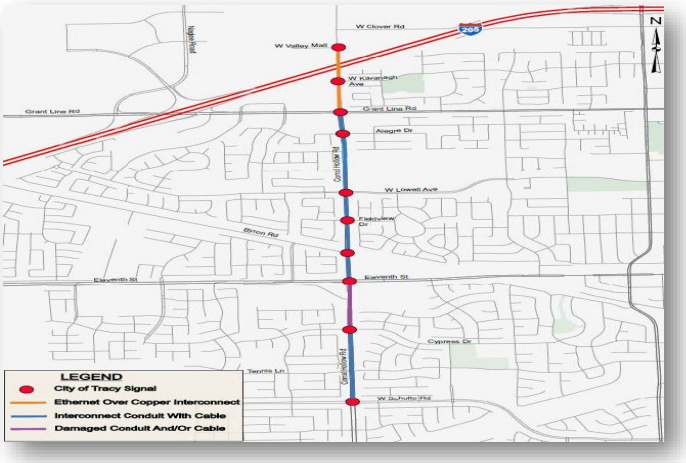
Capital Improvement Plan

Category: Traffic Safety

72113: Adaptive Traffic System - Corral Hollow Road

Active Project

Project Budget: $977,250
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2020/2021
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Upgrade existing traffic signal controllers, provide high speed fiber communication system for the Corral Hollow Road corridor between Schulte Road and the Mall Entry, and provide system components to implement adaptive signal corridor system. Also, provide CCTV cameras at key locations to provide traffic information to Traffic Control Center.

Justification: Improve traffic flow on Corral Hollow Road corridor, between Schulte Road and the Mall Entry. The project is required to reduce traffic delay and improve the air quality of the region. Awarded CMAQ Grant from SJCOG for $877,250 12/17/2012 towards construction, CTIPS ID: 212-0000-0598. This project will be done in conjunction with CIP 72098 & CIP 72118.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ 80,421	$ 796,829	$ -	$ -	$ -	$ -	$ -	$ 877,250
245 - Gas Tax	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000

Capital Improvement Plan

Category: Traffic Safety

72116: Crosswalk Safety Enhancement at 11th and F St Intersection

Active Project

Project Budget: $280,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will install Overhead Flashing Beacons at the uncontrolled crosswalk on 11th Street at F Street intersection, and will fund the the study of appropriate measures for enhancing the uncontrolled crosswalks at W Grant Line Road at O' Hara Drive and Schulte Road at Amaretto Drive.

Justification: The crosswalk at 11th and F St is used by a high volume of pedestrians and school kids. The current crosswalk is uncontrolled. The proximity to several businesses and the Tracy High School necessitates increasing the safety of the pedestrians using this crosswalk. The City received Measure K Non-Competitve Grants for the safety enhancement at this crosswalk. Pending funding availability, the project will also fund the study of appropriate crosswalk enhancement required at the uncontrolled crosswalks at W Grant Line Road at O'Hara Drive and Schulte Road at Amaretto Drive.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
242 - Transp Sales Tax	$ -	$ 230,000	$ -	$ -	$ -	$ -	$ -	$ 230,000
245 - Gas Tax	$ 11,837	$ 38,163	$ -	$ -	$ -	$ -	$ -	$ 50,000

Capital Improvement Plan

Category: Traffic Safety

72117: Traffic Cameras Repair/Replacement

Active Project

Project Budget: $50,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: 2022/2023

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will repair and restore the network connection from the Traffic Management Center to the CCTV (Closed Circuit Television)cameras that are not functioning. The project may include replacing the non-functioning CCTV cameras, repair broken fiber/conduits and re-programming the camera software.

Justification: The CCTV cameras assists in monitoring the traffic flow and signal functioning at signalized intersections. The Police Department is now funding the installation of a camera server to record the video feed from these cameras for enforcement purposes. The cameras currently non-functioning are at major intersections and it is important to restore network connections to these cameras for getting accurate video feed and assist in getting recorded data for police enforcement.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
245 - Gas Tax	$ 518	$ 49,482	$ -	$ -	$ -	$ -	$ -	$ 50,000

Capital Improvement Plan

Category: Traffic Safety

72118: Upgrade & Maintenance of Traffic Management Center Software

Active Project

Project Budget: $140,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date: 2022/2023

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will upgrade the existing Traffic Management Center Software to the current version.

Justification: The Traffic Management Center (TMC) is the hub for connection to all the traffic signals which are connected through fiber or copper signal interconnect wires. The current installed software Quicknet is outdated and requires an update to the most current version Transparity to support all the existing signal controllers more efficiently. The newly installed software will require periodic maintenance as recommended by the vendor. This project will happen in conjunction with the construction phase of CIP 72113.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 723	$ 139,277	$ -	$ -	$ -	$ -	$ -	$ 140,000

Capital Improvement Plan

Category: Traffic Safety

72119: Local Roadway Safety Plan (LRSP)

Active Project

Project Budget: $100,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date: 2022/2023

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Prepare LRSP. An LRSP provides a framework for organizing stakeholders to identify, analyze, and prioritize roadway safety improvements on local and rural roads. The City was allocated $72,000.00 of State LRSP Grant funds for the PE phase (Safety Analysis) of this project.

Justification: LRSP is required to apply for future Highway Safety Improvement Program (HSIP) funds; we intend to apply for future HSIP funds; not dependent on another project; 10% match for LRSP Grant is required

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 18,847	$ 9,153	$ -	$ -	$ -	$ -	$ -	$ 28,000
261 - ISTEA	$ 60,697	$ 11,303	$ -	$ -	$ -	$ -	$ -	$ 72,000

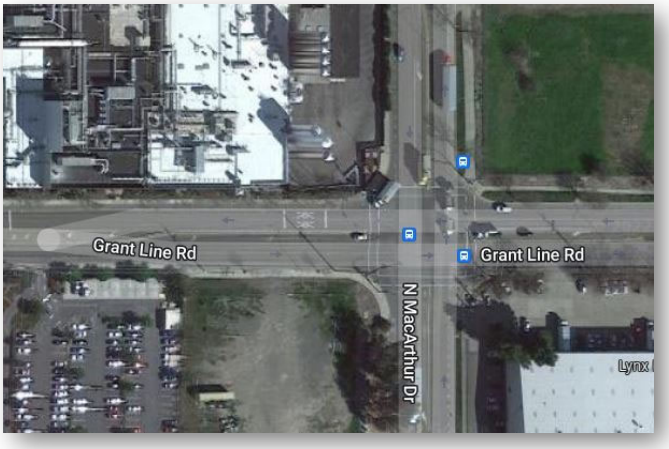
Capital Improvement Plan

Category: Traffic Safety

72121: Median & Crosswalk Improvements at Grant Line & MacArthur

Active Project

Project Budget: $160,715
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will install a fence on the concrete median on Grant Line Road, west of MacArthur Drive. The project will also install blank out signs on traffic signals which prevents right turning movement of vehicles on red phase of the signal, on the north crosswalk.

Justification: Leprino Foods Co., at the corner of MacArthur Drive and Grant Line Road, reached out to the City for measures to improve the safety of their employees using the crosswalk. City identified the necessary improvements. Funding agreement with Leprino Foods Company to fund the improvements.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
363 - TIMP Traffic	$ 10,554	$ 150,161	$ -	$ -	$ -	$ -	$ -	$ 160,715

Capital Improvement Plan

Category: Traffic Safety

72122: Holly Drive Pedestrian and Bikeway Improvements

Active Project

Project Budget: $1,830,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2023/2024
Est. Completion Date: 2024/2025



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: On Holly Drive between 11th Street and Clover Road, install Class 3 bike route, Class 2 bicycle lanes, sidewalk, pavement patching, slurry seal, signage, striping, and pavement markings.

Justification: Provide active transportation users a safe route to school and Downtown Tracy. The project is funded in part by an Active Transportation Program (ATP) grant. The project is not dependent on another project.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ 105,000	$ 100,000	$ -	$ -	$ -	$ -	$ 205,000
Grant Funding	$ -	$ -	$ 1,625,000	$ -	$ -	$ -	$ -	$ 1,625,000

Capital Improvement Plan

Category: Traffic Safety

72123: Adaptive Traffic Signal System - Grant Line Road

Active Project

Project Budget: $1,015,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2024/2025
Est. Completion Date: 2025/2026



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will install the adaptive traffic signal system on Grant Line Road, between Byron Road and Naglee Road.

Justification: Grant Line Road is a major arterial in the City which operates on a deficient LOS between Byron Road and Naglee Road. This project is needed to improve the LOS and make the traffic flow efficient. The City applied and received CMAQ grant of $875,000 for this project.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ -	$ 875,000	$ -	$ -	$ -	$ -	$ -	$ 875,000
245 - Gas Tax	$ -	$ 140,000	$ -	$ -	$ -	$ -	$ -	$ 140,000

Capital Improvement Plan

Category: Traffic Safety

72124: Temporary TS at CH & Valpico

Proposed Project

Project Budget: $500,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date: 2021/2022



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Installation of a Temporary Traffic Signal at Corral Hollow Road and Valpico Road intersection.

Justification: CIP 72095 is an approved project for the installation of a traffic signal at Corral Hollow Road and Valpico Road Intersection. The scope of work of CIP 72095 changed when the intersection widening and civil improvements got added to the project in addition to just the traffic signal installation. CIP 72095 which is currently in design is anticipated to be complete construction by 2023. The intersection is in dire need of a traffic signal due to the large volume of traffic using the intersection. The temporary signal which includes wooden poles, OH wires, signal heads, video detection, controller cabinet and service cabinet will need to be in place until the permanent signal is installed.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 1,879	$ 273,121	$ 225,000	$ -	$ -	$ -	$ -	$ 500,000

Capital Improvement Plan

Category: Traffic Safety

72125: Street Light Installation Project

Proposed Project

Project Budget: $150,000
Project Manager: Anju Pillai
Department: Utilities
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:

Council Strategic Priority: N/A

Description: This project will install new street lights at residential, collector and arterial streets which are lacking sufficient street lighting.

Justification: Engineering Division keeps record of requests for new street lights from residents and other internal departments. Street lighting is very important for public safety. There are sufficient requests in the list to create a CIP to implement these requests.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

Capital Improvement Plan

Category: Traffic Safety

72126: Traffic Signal Equipment Replacement

Proposed Project

Project Budget: $200,000
Project Manager: Anju Pillai
Department: Utilities
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date: 2023/2024

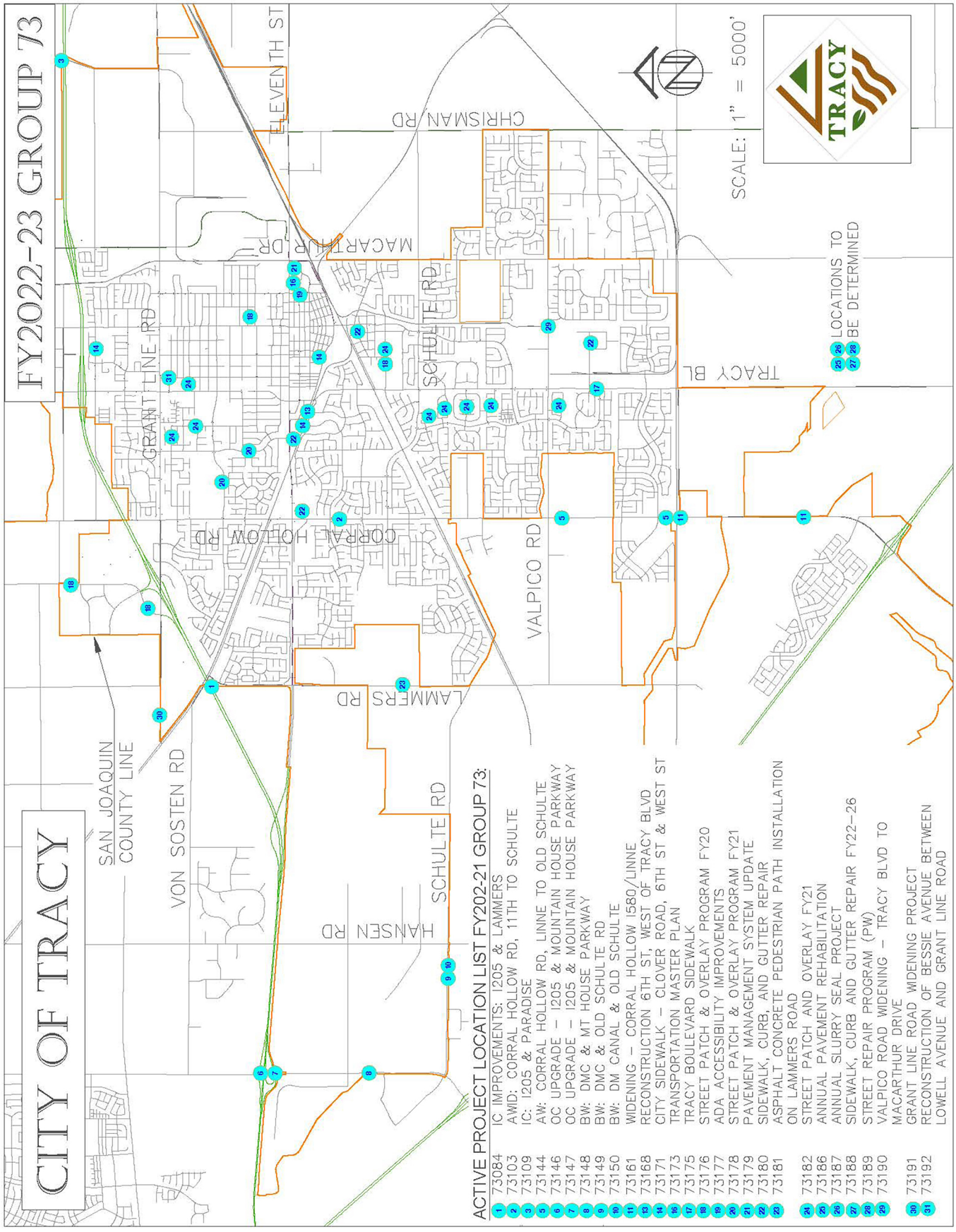
Council Strategic Priority: N/A

Description: This project will assist in upgrading the existing 170 signal controllers to 2070 signal controllers, replace signal cabinets and/or meter pedestals, and also install battery-backups and supporting equipment at certain high priority signalized intersections.

Justification: Utilities department has a list of traffic signal equipment that needs replacement due to wear and tear and also because the items became outdated. If these equipment fails it will cause public inconvenience when the signals have to be in flash while the replacement equipment is being ordered and replaced. Some of the major intersection signals need battery-back ups to accommodate the signals during a power outage and avoid accidents. This project will assist in replacement and/or installation of this traffic signal equipment.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000


FY2022-23 GROUP 73
CITY OF TRACY
SAN JOAQUIN COUNTY LINE
VON SOSTEN RD
HANSEN RD
SCHULTE RD
LAMMERS RD
CORRAL HOLLOW RD
GRANT LINE RD
MACARTHUR DR
ELEVENTH ST
CHRISMAN RD
VALPICO RD
TRACY BL
SCALE: 1" = 5000'
TRACY
LOCATIONS TO BE DETERMINED
ACTIVE PROJECT LOCATION LIST FY202-21 GROUP 73:
1 73084 IC IMPROVEMENTS: I205 & LAMMERS
2 73103 AWID: CORRAL HOLLOW RD, 11TH TO SCHULTE
3 73109 IC: I205 & PARADISE
5 73144 AW: CORRAL HOLLOW RD, LINNE TO OLD SCHULTE
6 73146 OC UPGRADE – I205 & MOUNTAIN HOUSE PARKWAY
7 73147 OC UPGRADE – I205 & MOUNTAIN HOUSE PARKWAY
8 73148 BW: DMC & MT HOUSE PARKWAY
9 73149 BW: DMC & OLD SCHULTE RD
10 73150 BW: DM CANAL & OLD SCHULTE
11 73161 WIDENING – CORRAL HOLLOW I580/LINNE
13 73168 RECONSTRUCTION 6TH ST, WEST OF TRACY BLVD
14 73171 CITY SIDEWALK – CLOVER ROAD, 6TH ST & WEST ST
15 73173 TRANSPORTATION MASTER PLAN
17 73175 TRACY BOULEVARD SIDEWALK
18 73176 STREET PATCH & OVERLAY PROGRAM FY20
19 73177 ADA ACCESSIBILITY IMPROVEMENTS
20 73178 STREET PATCH & OVERLAY PROGRAM FY21
21 73179 PAVEMENT MANAGEMENT SYSTEM UPDATE
22 73180 SIDEWALK, CURB, AND GUTTER REPAIR
23 73181 ASPHALT CONCRETE PEDESTRIAN PATH INSTALLATION ON LAMMERS ROAD
24 73182 STREET PATCH AND OVERLAY FY21
25 73186 ANNUAL PAVEMENT REHABILITATION
26 73187 ANNUAL SLURRY SEAL PROJECT
27 73188 SIDEWALK, CURB AND GUTTER REPAIR FY22-26
28 73189 STREET REPAIR PROGRAM (PW)
29 73190 VALPICO ROAD WIDENING – TRACY BLVD TO MACARTHUR DRIVE
30 73191 GRANT LINE ROAD WIDENING PROJECT
31 73192 RECONSTRUCTION OF BESSIE AVENUE BETWEEN LOWELL AVENUE AND GRANT LINE ROAD

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunded Amount
73084	IC Impvts:I205 & Lammers	392 - Reg Transport Impact	715,000	416,176	298,824	-	-	-	-	-	-
		356 - Gateway Area	293,000	35,846	257,154	-	-	-	-	-	-
73103	AWid: CHR, 11th to Schulte	375 - Core Area Traffic	740,829	191,438	549,391	-	-	-	-	-	-
73109	IC: I205 & Paradise	245 - Gas Tax	316,076	110,357	205,719	-	-	-	-	-	-
		363 - TIMP Traffic	1,380,214	11,240	1,368,974	-	-	-	-	-	-
73144	AW: Cor Hol Rd, Linne to Old Schult	242 - Transp Sales Tax	13,000,000	3,000,000	-		-	-	-	-	13,000,000
		245 - Gas Tax	82,735	82,735	-	-	-	-	-	-	-
		363 - TIMP Traffic	6,071,587	1,753,023	1,118,564	-	-	-	-	-	3,200,000
		392 - Reg Transport Impact	157,616	157,616	-	-	-	-	-	-	-
73146	OC Upg-I205 & MH Pkwy	363 - TIMP Traffic	2,215,480	1,235,730	979,750	-	-	-	-	-	-
		392 - Reg Transport Impact	3,395,051	1,337,881	2,057,170	-	-	-	-	-	-
73147	OC Upgrade-I580 & International Pkwy	242 - Transp Sales Tax	2,541,000	-	2,541,000	-	-	-	-	-	-
		261 - ISTEA	24,884,000	-	24,884,000	-	-	-	-	-	-
		363 - TIMP Traffic	14,000,000	646,447	353,553	13,000,000	-	-	-	-	-
		392 - Reg Transport Impact	7,952,000	666,072	7,285,928	-	-	-	-	-	-
73148	International Parkway Bridge Replacement & Expansion Project at DMC	363 - TIMP Traffic	101,205	17,938	83,267	-	-	-	-	-	-
73149	Bridge Widening Over CA Aqueduct and International Parkway	363 - TIMP Traffic	101,716	10,858	90,858	-	-	-	-	-	-
73150	Bridge Widening Over Delta Mendota Canal on Old Schulte Rd	363 - TIMP Traffic	101,716	25,786	75,930	-	-	-	-	-	-
73161	Widening - Corral Hollow I580/Linne	301 - General Projects	1,900,000	1,002,720	897,280	-	-	-	-	-	-
		363 - TIMP Traffic	500,000	10,167	489,833	-	-	-	-	-	-
73171	Sidewalk and Curb Ramp Project – West St & 6th St/West St & South St	245 - Gas Tax	305,000	40,123	264,877	-	-	-	-	-	-
73173	Transportation Master Plan	363 - TIMP Traffic	550,000	398,108	151,892	-	-	-	-	-	-
		391 - Program Management	250,000	167,515	82,485	-	-	-	-	-	-
73175	Tracy Boulevard Sidewalk	242 - Transp Sales Tax	658,581	69,154	589,427	-	-	-	-	-	-
		301 - General Projects	66,000	-	66,000	-	-	-	-	-	-
73176	Street Patch & Overlay Program FY20	242 - Transp Sales Tax	540,000	5,150	534,850	-	-	-	-	-	-
		245 - Gas Tax	135,000	-	135,000	-	-	-	-	-	-
		248 - SB1 RMRA	1,500,000	751,420	748,580	-	-	-	-	-	-
73177	ADA Accessibility Improvements	245 - Gas Tax	280,000	44,760	235,240	-	-	-	-	-	-
		268 - Comm Dev Block Grant	150,000	-	150,000	-	-	-	-	-	-
73178	Street Patch & Overlay Program FY21	242 - Transp Sales Tax	590,000	196,867	393,133	-	-	-	-	-	-
		245 - Gas Tax	585,000	-	585,000	-	-	-	-	-	-
		248 - SB1 RMRA	1,952,699	29,036	1,923,663	-	-	-	-	-	-
		261 - ISTEA	1,284,163	-	1,284,163	-	-	-	-	-	-
73179	Pavement Management System Update	245 - Gas Tax	125,000	9,419	115,581	-	-	-	-	-	-
73180	Sidewalk, Curb, and Gutter Repair	245 - Gas Tax	350,000	26,998	323,002	-	-	-	-	-	-
73181	Asphalt Concrete Pedestrian Path Installation on Lammers Road	242 - Transp Sales Tax	80,581	-	80,581	-	-	-	-	-	-

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	FY2022/23	< - - - Projected - - - > FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunded Amount
73183	Pavement Rehabilitation Project FY 21-22	242 - Transp Sales Tax	540,000	-	540,000	-	-	-	-	-	-
		245 - Gas Tax	135,000	-	135,000	-	-	-	-	-	-
		248 - SB1 RMRA	1,213,747	51,201	1,162,546	-	-	-	-	-	-
		261 - ISTEA	641,698	-	641,698	-	-	-	-	-	-
73184	Slurry Seal FY21-22	248 - SB1 RMRA	600,000	3,485	596,515	-	-	-	-	-	-
73185	ADA Space Downtown	252 - ARPA	55,000	-	55,000	-	-	-	-	-	-
73186	Annual Pavement Rehabilitation Project	242 - Transp Sales Tax	540,000	-	-	540,000					-
		245 - Gas Tax	135,000	-	-	135,000					-
		248 - SB1 RMRA	1,300,000	-	-	1,300,000					-
73187	Annual Slurry Seal Project	261 - ISTEA	600,000	-	-	600,000					-
73188	Sidewalk, Curb, and Gutter Repair FY 22-26	245 - Gas Tax	300,000	-	-	300,000					-
73189	Street Repair Program (PW)	245 - Gas Tax	200,000	-	-	200,000					-
73190	Valpico Road Widening - Tracy Blvd to MacArthur Drive	375 - Core Area Traffic	10,000,000	-	-	10,000,000	-	-	-	-	-
73191	Grant Line Road Widening Project	375 - Core Area Traffic	5,000,000	-	-	5,000,000	-	-	-	-	-
73192	Reconstruction Bessie Avenue Between Lowell Avenue and Grant Line Road	301 - General Projects	3,500,000	-	-	3,500,000	-	-	-	-	-
73XXX	Annual Pavement Rehabilitation Project	242 - Transp Sales Tax	540,000	-	-		540,000	540,000	540,000	540,000	-
		245 - Gas Tax	135,000	-	-		135,000	135,000	135,000	135,000	-
		248 - SB1 RMRA	1,300,000	-	-		1,300,000	1,300,000	1,300,000	1,300,000	-
73XXX	Annual Slurry Seal Project	261 - ISTEA	600,000	-	-		600,000	600,000	600,000	600,000	-
73XXX	Street Repair Program (PW)	245 - Gas Tax	200,000	-	-	-	200,000	200,000	200,000	200,000	-
73XXX	Sidewalk, Curb, and Gutter Repair	245 - Gas Tax	250,000	-	-		250,000	250,000	250,000	250,000	-
73XXX	Deferred Streets Maintenance	301 - General Projects	-		-		4,000,000	4,000,000	4,000,000	4,000,000	-
			117,636,694	**12,505,266**	**54,331,428**	**34,575,000**	**7,025,000**	**7,025,000**	**7,025,000**	**7,025,000**	**16,200,000**

Capital Improvement Plan

Category: Streets & Highways

73084: New Interchange - I-205 & Lammers Road - Ph I, EIR Study

Active Project

Project Budget: $1,008,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date:
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: The project will construct the I-205/Lammers Road/ Eleventh Street Interchange, construct auxiliary lanes east of the Hansen Road Overcrossing, realign and widen Eleventh Street to 6 lanes and implement local street improvements. The project is currently in the CEQA approval phase.

Justification: Residents in San Joaquin County have one of the longest commute times in the nation. The construction of a new interchange at Lammers Road and I-205 is necessary to relieve traffic congestion from the I-205 corridor to the City of Tracy and Mountain House areas. The project will provide connectivity to both east and westbound ramps from Eleventh Street and Byron Road. It will also provide access to the International Park of Commerce, the County's largest planned industrial park.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
356 - Tracy Gateway Area	$ 35,846	$ 257,154	$ -	$ -	$ -	$ -	$ -	$ 293,000
392 - Reg Transport Impact	$ 416,176	$ 298,824	$ -	$ -	$ -	$ -	$ -	$ 715,000

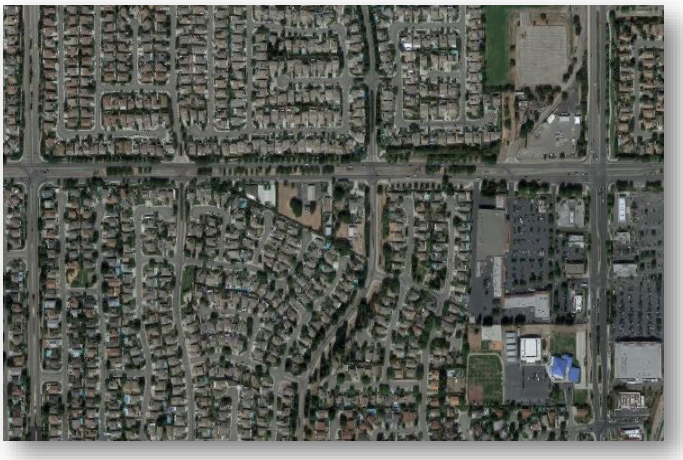
Capital Improvement Plan

Category: Streets & Highways

73103: Widening - Corral Hollow, 11th to Schulte

Active Project

Project Budget: $740,829
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2025/2026
Est. Completion Date: 2026/2027



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Widening from a 4-lane arterial to a 6-lane major arterial which includes modification of existing 40' median to accommodate 2 traffic lanes. Median modifications include new landscaping, irrigation system and installation of new railroad crossing arms.

Justification: This is required by the City's Road Master Plan.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
375 - Core Traffic	$ 191,438	$ 549,391	$ -	$ -	$ -	$ -	$ -	$ 740,829

Capital Improvement Plan

Category: Streets & Highways

73109: I-205 at Chrisman Rd Interchange

Active Project

Project Budget: $1,696,290
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date:
Est. Completion Date: 2023/2024



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Construction of new interchange, including ramps, to provide access to the northeast and southeast areas of Tracy.

Justification: The construction of this new interchange is to accommodate new industrial development and northeast developments. The cost of the project will be shared by the City of Lathrop.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 110,357	$ 205,719	$ -	$ -	$ -	$ -	$ -	$ 316,076
363 - TIMP Traffic	$ 11,240	$ 1,368,974	$ -	$ -	$ -	$ -	$ -	$ 1,380,214

Capital Improvement Plan

Category: Streets & Highways

73144: Widening - Corral Hollow, Linne to Old Schulte

Active Project

Project Budget: $6,111,938
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Widen existing road from a 2 lane rural road to a 4 lane major arterial between Old Schulte Road and Linne Road.
Construction - FY19-22.

Justification: To accommodate traffic generation/circulation within new/proposed development in the south side of the City.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ 3,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000
245 - Gas Tax	$ 82,735	$ -	$ -	$ -	$ -	$ -	$ -	$ 82,735
363 - TIMP Traffic	$ 1,753,023	$ 1,118,564	$ -	$ -	$ -	$ -	$ -	$ 2,871,587
392 - Reg Transport Impact	$ 157,616	$ -	$ -	$ -	$ -	$ -	$ -	$ 157,616
Un-Funded	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

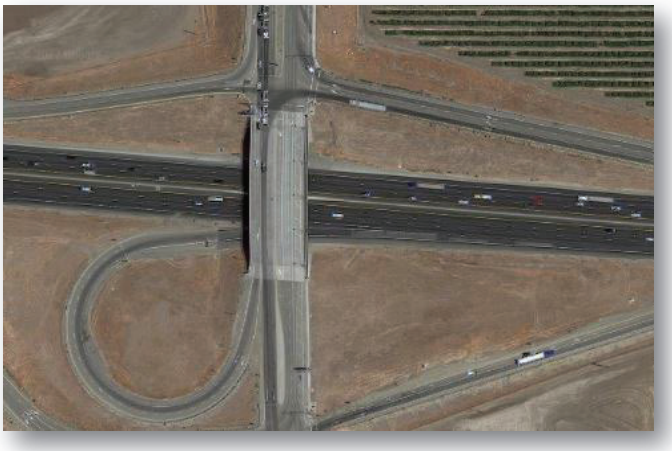
Capital Improvement Plan

Category: Streets & Highways

73146: I-205/Mountain House Overcrossing

Active Project

Project Budget: $5,610,531
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date: 2025/2026



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Includes widening of the Mountain House Parkway overpass, construction of a westbound loop on-ramp and construction of a new intersection, relocation and widening of the westbound off-ramp, restriping of the eastbound off-ramp, widening of the eastbound on-ramp, restriping the northbound approach at the eastbound ramps to include two free right turn lanes, and signalizing the intersections.

Justification: Required as part of the Transportation Master Plan to serve new development in the City.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
363 - TIMP Traffic	$ 1,235,730	$ 979,750	$ -	$ -	$ -	$ -	$ -	$ 2,215,480
392 - Reg Transport Impact	$ 1,337,881	$ 2,057,170	$ -	$ -	$ -	$ -	$ -	$ 3,395,051

Capital Improvement Plan

Category: Streets & Highways

73147: I-580/Mountain House Overcrossing

Active Project

Project Budget: $49,377,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date: 2023/2024



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project proposes to reconstruct the existing interchange and widen the overcrossing to increase traffic capacity and freight throughput. The Project will modify the current configuration to a diverging diamond interchange (DDI) and is also being designed to include continuous Class II bike lanes and sidewalks. The current configuration is a tight diamond (Type L-1) configuration. This would allow for free movements onto the interstate and important freight routes.

Justification: Required as part of the Transportation Master Plan to serve new development in the City. This project was awarded 2 TCEP Grants ($18,531,000 & $6,353,000).

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ -	$ 2,541,000	$ -	$ -	$ -	$ -	$ -	$ 2,541,000
261 - ISTEA	$ -	$ 24,884,000	$ -	$ -	$ -	$ -	$ -	$ 24,884,000
363 - TIMP Traffic	$ 646,447	$ 353,553	$ 13,000,000	$ -	$ -	$ -	$ -	$ 14,000,000
392 - Reg Transport Impact	$ 666,072	$ 7,285,928	$ -	$ -	$ -	$ -	$ -	$ 7,952,000

Capital Improvement Plan

Category: Streets & Highways

73148: International Parkway Bridge Replacement & Expansion Project at DMC

Active Project

Project Budget: $101,205
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date: 2024/2025



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will replace the existing 34-foot wide 2-lane bridge over the Delta Mendota Canal on International Parkway, with a 151 feet span bridge. There will be a 2 ft separation between northbound and southbound spans. The area of the northbound span will be 6,654 square feet and the area of the southbound span will be 7,259 square feet. Both spans will slope from south to north at 0.6% longitudinal slope and a 2.0% cross slope.

Justification: Required as part of the Transportation Master Plan to serve new development in the City.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
363 - TIMP Traffic	$ 17,938	$ 83,267	$ -	$ -	$ -	$ -	$ -	$ 101,205

Capital Improvement Plan

Category: Streets & Highways

73149: Bridge Widening Over CA Aqueduct and International Parkway

Active Project

Project Budget: $101,716
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date: 2025/2026



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Widen bridge on Mountain House Parkway over the California Aqueduct and International Parkway. The bridge is approximately 350 LF and is currently 72 feet wide. Ultimate bridge is to be 100 feet in width.

Justification: Required as part of the Transportation Master Plan to serve new development in the City.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
363 - TIMP Traffic	$ 10,858	$ 90,858	$ -	$ -	$ -	$ -	$ -	$ 101,716

Capital Improvement Plan

Category: Streets & Highways

73150: Bridge Widening Over Delta Mendota Canal on Old Schulte Rd

Active Project

Project Budget: $101,716
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date: 2025/2026



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Widen bridge on W Schulte Road over the Delta Mendota Canal. The existing bridge is approximately 325 feet long and 49 feet wide. Ultimate bridge will be 85 feet wide.

Justification: Required as part of the Transportation Master Plan to serve new development in the City.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
363 - TIMP Traffic	$ 25,786	$ 75,930	$ -	$ -	$ -	$ -	$ -	$ 101,716

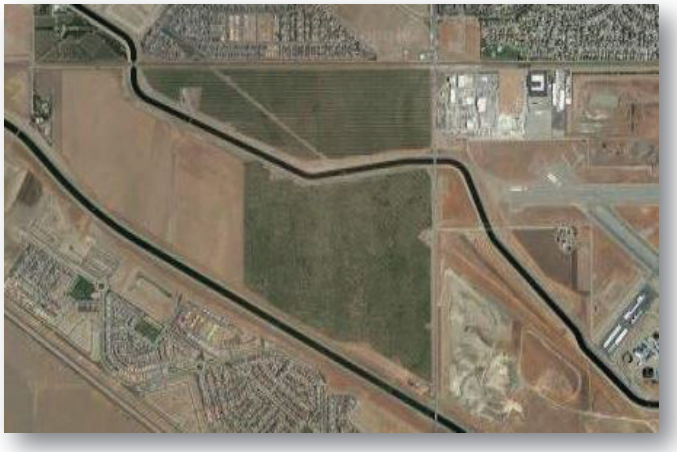
Capital Improvement Plan

Category: Streets & Highways

73161: Widening - Corral Hollow I580 - Linne

Active Project

Project Budget: $2,400,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Required per TIMP. The project will include design of bridges and Environmental Clearance. Current project is to be designed and made shelf ready for future funding opportunities and when TIMP funds are available.

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ 1,002,720	$ 897,280	$ -	$ -	$ -	$ -	$ -	$ 1,900,000
363 - TIMP Traffic	$ 10,167	$ 489,833	$ -	$ -	$ -	$ -	$ -	$ 500,000

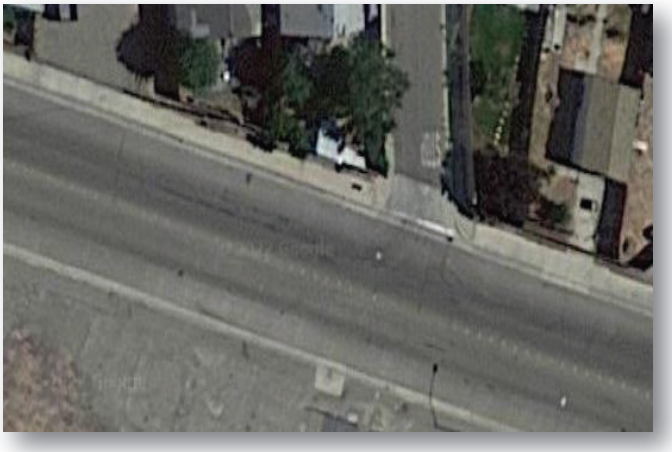
Capital Improvement Plan

Category: Streets & Highways

73171: City Sidewalk - 6th St & West St

Active Project

Project Budget: $305,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date: 2019/2020
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: 6th & West need modified curb ramps. New sidewalk along West Street (north of Mt. Diablo Avenue) will provide sidewalk and improved drainage in front of several residences where there are currently no sidewalks.

Justification: ADA compliance.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 40,123	$ 264,877	$ -	$ -	$ -	$ -	$ -	$ 305,000

Capital Improvement Plan

Category: Streets & Highways

73173: Roadway Master Plan

Active Project

Project Budget: $800,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life - Adopt new Citywide Infrastructure Master Plans

Description: The City of Tracy Citywide Roadway and Transportation Master Plan was updated in November 2012. The Citywide Road and Transportation and Bikeways Master Plan update will outline existing Master Plan facilities and upgrades needed to accommodate the traffic that is forecasted to be generated within the City's Sphere of Influence (SOI) under a fully developed condition.

Justification: Changes in state law, including Senate Bill 743, now require agencies to use a new metric to analyze traffic impacts to keep in conformance with environmental requirements. This new metric is VMT (Vehicle Miles Traveled). This project to update the Transportation Master Plan will include analysis and recommendations for the City to keep current with the new VMT metric. The Citywide Road and Transportation and Bikeways Master Plan update will also reflect changes and refinements in roadway infrastructure planning approaches for some areas, and new regulatory requirements that have been adopted at the State and Local level.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
363 - TIMP Traffic	$ 398,108	$ 151,892	$ -	$ -	$ -	$ -	$ -	$ 550,000
391 - Program Management	$ 167,515	$ 82,485	$ -	$ -	$ -	$ -	$ -	$ 250,000

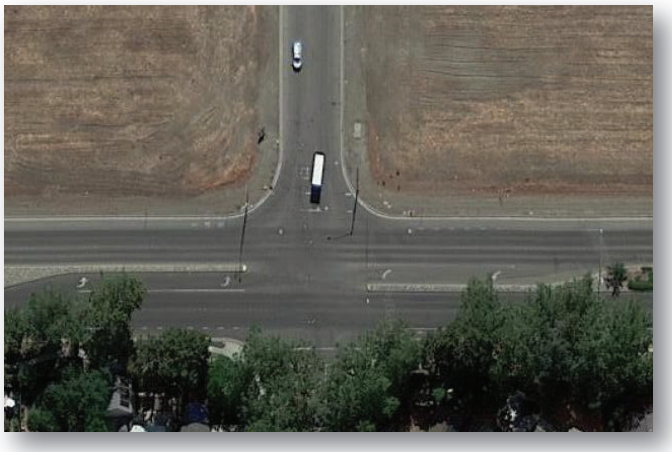
Capital Improvement Plan

Category: Streets & Highways

73175: Tracy Boulevard Sidewalk

Active Project

Project Budget: $724,581
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Tracy Boulevard is an existing four lane arterial with frontage improvements and a landscaped median. A segment of the road north and south of Gandy Dancer Drive does not have sidewalks on the site. The proposed improvements include construction of Portland Cement Concrete sidewalks on the east side of the street to conform with existing sidewalks.

Justification: This Project will close the missing sidewalk gap to the ACE Train Station parking lot immediately south of the project area.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ 69,154	$ 589,427	$ -	$ -	$ -	$ -	$ -	$ 658,581
301 - General Projects	$ -	$ 66,000	$ -	$ -	$ -	$ -	$ -	$ 66,000

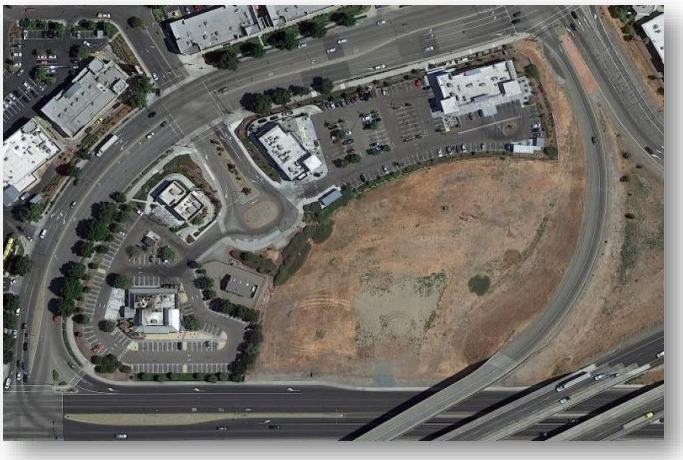
Capital Improvement Plan

Category: Streets & Highways

73176: Street Patch & Overlay Program FY20

Active Project

Project Budget: $2,175,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2019/2020
Est. Completion Date: 2021/2022



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Street patch and overlay annual program and location to be determined by the City's Pavement Management Program. Locations: Naglee Road (from Grant Line Road to Pavilion Parkway); Naglee Road (from Larch Road to 331 feet south of Larch Road); Hollywood Avenue (from Holly Drive to Mae Avenue).

Justification: Annual Pavement Rehabilitation Program to increase the overall Pavement Condition Index (PCI) of the City streets.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
242 - Transp Sales Tax	$ 5,150	$ 534,850	$ -	$ -	$ -	$ -	$ -	$ 540,000
245 - Gas Tax	$ -	$ 135,000	$ -	$ -	$ -	$ -	$ -	$ 135,000
248 - SB1 RMRA	$ 751,420	$ 748,580	$ -	$ -	$ -	$ -	$ -	$ 1,500,000

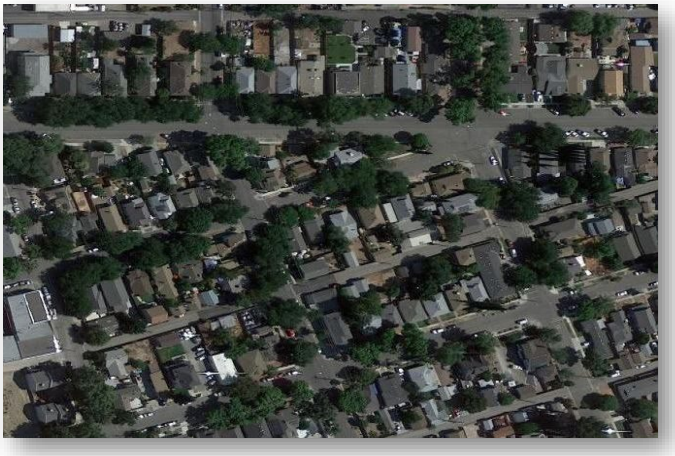
Capital Improvement Plan

Category: Streets & Highways

73177: ADA Accessibility Improvements

Active Project

Project Budget: $430,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: New ADA parking stalls along 10th Street; install crosswalk and upgrade curb ramps at intersection of 9th and East Street; and sidewalk, curb, and gutter repair along 6th Street, 7th Street, and E Street.

Justification: Community Development Block Grant (CDBG) ADA Project for low- to moderate-income areas.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
245 - Gas Tax	$ 44,760	$ 235,240	$ -	$ -	$ -	$ -	$ -	$ 280,000
268 - Comm Dev Block Grant	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000

Capital Improvement Plan

Category: Streets & Highways

73178: Pavement Rehabilitation Project FY21

Active Project

Project Budget: $4,411,862
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2020/2021
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Street patch and overlay annual program. Locations: Lowell Avenue (between Orchard Parkway and Tracy Boulevard) and Lincoln Boulevard (between Lowell Avenue and 11th Street).

Justification: Annual Pavement Rehabiliation Program to increase the overall Pavement Condition Index (PCI) of City Streets

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
242 - Transp Sales Tax	$ 196,867	$ 393,133	$ -	$ -	$ -	$ -	$ -	$ 590,000
245 - Gas Tax	$ -	$ 585,000	$ -	$ -	$ -	$ -	$ -	$ 585,000
248 - SB1 RMRA	$ 29,036	$ 1,923,663	$ -	$ -	$ -	$ -	$ -	$ 1,952,699
261 - ISTEA	$ -	$ 1,284,163	$ -	$ -	$ -	$ -	$ -	$ 1,284,163

Capital Improvement Plan

Category: Streets & Highways

73179: Pavement Management System Update

Active Project

Project Budget: $125,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2020/2021
Est. Completion Date:

Council Strategic Priority: Quality of Life - Complete PCI Road Conditions study

Description: Street condition surveys; update StreetSaver; renew StreetSaver subscription ($2,500 annually); hard copy and digital Pavement Management System Update Report; $2,500 for StreetSaver subscription renewal; $47,500 for Consultant to perform street condition surveys, update StreetSaver, and provide reports.

Justification: Pavement Management System last updated in May 2017; Pavement Management System should be updated every 2-4 years.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 9,419	$ 115,581	$ -	$ -	$ -	$ -	$ -	$ 125,000

Capital Improvement Plan

Category: Streets & Highways

73180: Sidewalk, Curb, and Gutter Repair

Active Project

Project Budget: $350,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date: 2019/2020
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Sidewalk, curb, and gutter repair; curb ramp upgrades; citywide

Justification: ADA compliance

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ 26,998	$ 323,002	$ -	$ -	$ -	$ -	$ -	$ 350,000

Capital Improvement Plan

Category: Streets & Highways

73181: Asphalt Concrete Pedestrian Path Installation on Lammers

Active Project

Project Budget: $80,581
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Installation of an Asphalt Concrete Pedestrian Path on the east side of Lammers Road, between Red bridge Road and Kimball High School, to assist with the safe movement of pedestrians and bicyclists.

Justification: SJCOG's Measure K Noncompetitive Bicycle, Pedestrian, and Safe Routes to School Program

			<- - - - - - - Projected - -	- - - ->				
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
242 - Transp Sales Tax	$ -	$ 80,581	$ -	$ -	$ -	$ -	$ -	$ 80,581

Capital Improvement Plan

Category: Streets & Highways

73183: Pavement Rehabilitation Project FY 21-22

Active Project

Project Budget: $2,530,445
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date:

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Pavement Rehabilitation of Various Street Segments based on their Pavement Condition Index (PCI)

Justification: Pavement rehabilitation by overlays or reconstruction is essential to reach the City's goal of achieving higher overall PCI for the roadway network; available funding is dependent on previous year's pavement rehabilitation projects carryover funds, and the SB1 funds received during the current fiscal year.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
242 - Transp Sales Tax	$ -	$ 540,000	$ -	$ -	$ -	$ -	$ -	$ 540,000
245 - Gas Tax	$ -	$ 135,000	$ -	$ -	$ -	$ -	$ -	$ 135,000
248 - SB1 RMRA	$ 51,201	$ 1,162,546	$ -	$ -	$ -	$ -	$ -	$ 1,213,747
261 - ISTEA	$ -	$ 641,698	$ -	$ -	$ -	$ -	$ -	$ 641,698

Capital Improvement Plan

Category: Streets & Highways

73184: Slurry Seal FY21-22

Active Project

Project Budget: $600,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Performing Slurry Sealing of various street segments as preventative maintenance.

Justification: Preventive maintenance is required to prevent the streets from further deterioration and dropping its pavement condition index (PCI). Project is essential to reach the City's goal of achieving higher overall PCI for the roadway network.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
248 - SB1 RMRA	$ 3,485	$ 596,515	$ -	$ -	$ -	$ -	$ -	$ 600,000

Capital Improvement Plan

Category: Streets & Highways

73185: ADA Space Downtown

Active Project

Project Budget: $55,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description:

Justification:

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
252 - ARPA/Cares ACT	$ -	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 55,000

Capital Improvement Plan

Category: Streets & Highways

73186: Annual Pavement Rehabilitation Project FY22/23

Proposed Project

Project Budget: $1,975,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description:

Justification:

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ -	$ -	$ 540,000	$ -	$ -	$ -	$ -	$ 540,000
245 - Gas Tax	$ -	$ -	$ 135,000	$ -	$ -	$ -	$ -	$ 135,000
248 - SB1 RMRA	$ -	$ -	$ 1,300,000	$ -	$ -	$ -	$ -	$ 1,300,000

Capital Improvement Plan

Category: Streets & Highways

73187: Annual Slurry Seal Project FY22/23

Proposed Project

Project Budget: $600,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description:

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
261 - ISTEA	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000

Capital Improvement Plan

Category: Streets & Highways

73188: Curb Ramp Improvements FY22/23

Proposed Project

Project Budget: $300,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Construct curb ramps throughout the City: Madison Avenue and Beverly Place (2), Lowell Avenue and Henley Parkway (4), Madison Avenue and Beverly Place (4), Cherry Blossom Lane and English Oaks Avenue (4), Cypress Drive and Alden Glen Drive (3), Cypress Drive and Lauriana Lane (3), Tennis Lane and Redwood Avenue (2), Harding Avenue and 12th Street (2), Chester Drive and Marlin Place (2), Chester Drive and Linda Place (2), Marlin Place and Linda Place (2)

Justification: ADA accessible curb ramps are needed at many locations throughout the City. 11 locations were selected for curb ramp installation or improvements, residential locations in the vicinity of schools were selected for this project. Project can be reduced as needed depending on available funding.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

Capital Improvement Plan

Category: Streets & Highways

73189: Street Repair Program (PW)

Proposed Project

Project Budget: $200,000
Project Manager: Anju Pillai
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date: 2023/2024



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will be an ongoing funding amount allocated for contracted medium-term repairs of roadways. The program will allow for on-call contracted services that will make repairs that are beyond the scope/resources of the Public Works Department, or beyond the allowable expenditure amounts per Public Contracting Code and current TMC for in-house maintenance staff.

Justification: The program is intended to fill a gap in services that will allow PW crews to continue making short-term, and some mid-term repairs, and provide relief prior to the initiation of large, CIP reconstruction of roadways. With an overall Pavement Condition Index (PCI) in the 60's, the goal is to raise that to the at least the 80's. Community surveys, customer work requests data, claims against the City related to roadway conditions, and Council comments support this goal. A sustained, multi-pronged approach including this program will better allow progress to this goal to be made over time.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000

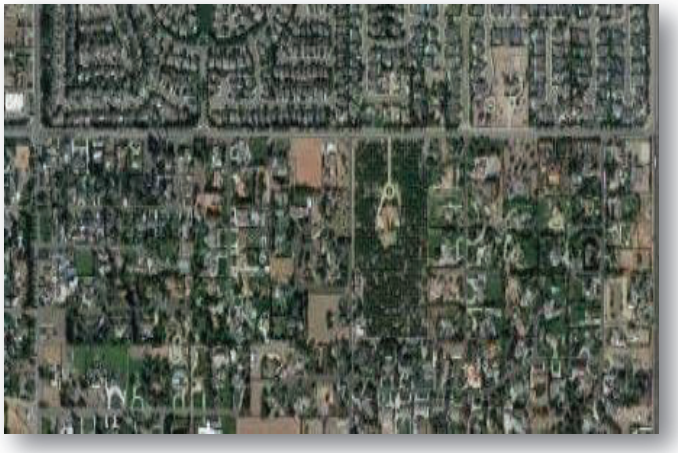
Capital Improvement Plan

Category: Streets & Highways

73190: Valpico Road Widening - Tracy Blvd to MacArthur Drive

Proposed Project

Project Budget: $10,000,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will involve the roadway widening of Valpico Road from Tracy Blvd to MacArthur Drive, with two lanes in each direction, complete with all necessary improvements like curb, gutter, sidewalk, median, irrigation facilities, landscaping, drainage facilities, street lighting, signage and striping.

Justification: The design of Valpico Road Widening between Tracy Blvd and MacArthur Drive was done in FY 2013/14 under CIPs 73061 and 73095 by Stantec Consulting Services, Inc., of Modesto, CA. The project did not proceed into construction due to lack of sufficient funding. This segment is in need of adequate widening due to the high volume of traffic created by the residential and commercial growth in the City. The current design files will need to be re-evaluated for compliance with current design standards and any changes in the field over the past decade, necessary right-of-way purchased, and improvements built.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
375 - Core Traffic	$ -	$ -	$ 10,000,000	$ -	$ -	$ -	$ -	$ 10,000,000

Capital Improvement Plan

Category: Streets & Highways

73191: Grant Line Road Widening Project

Proposed Project

Project Budget: $5,000,000
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will involve the roadway widening of Grant Line Road from Bryon Road to Lammers Road, with two lanes in each direction, complete with all necessary improvements like curb, gutter, sidewalk, median, irrigation facilities, landscaping, drainage facilities, street lighting, signage and striping, and any modifications to the signals in this corridor.

Justification: Grant Line Road is planned to have 2 lanes in each direction in the Transportation Master Plan between Lammers Road and Byron Road. Currently, only a small portion of this segment of the road has been widened. This corridor operates at deficient LOS because Grant Line Road is a major connection for County Traffic to access Byron Road. In addition, Grant Line Road also connects to the existing regional commercial centers. The City also received CMAQ grant for the Adaptive Traffic Signal system for Grant Line Road between Byron Road and Naglee Road (CIP 72123). It is recommended to implement the adaptive system after the widening is complete.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
375 - Core Traffic	$ -	$ -	$ 5,000,000	$ -	$ -	$ -	$ -	$ 5,000,000

Capital Improvement Plan

Category: Streets & Highways

73192: Reconstruction Bessie Ave Between Lowell Ave & Grant Line Rd

Active Project

Project Budget: $3,500,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Bessie Avenue Rehabilitation from Lowell to Grant Line: Replace water, sewer and storm drain mains, water and sewer laterals, remove and replace pavement, sidewalks, curbs and curb ramps, and street trees (as necessary). Relocation & replacement of PG&E gas mains will require time for utility coordination.

Justification:

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 3,500,000	$ -	$ -	$ -	$ -	$ 3,500,000

Capital Improvement Plan

Category: Streets & Highways

73XXX: Annual Pavement Rehabilitation Project

Proposed Project

Project Budget: $1,975,000 (Annual)
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2023/2024
Est. Completion Date:

Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description:

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ -	$ -	$ -	$ 540,000	$ 540,000	$ 540,000	$ 540,000	$ 2,160,000
245 - Gas Tax	$ -	$ -	$ -	$ 135,000	$ 135,000	$ 135,000	$ 135,000	$ 540,000
248 - SB1 RMRA	$ -	$ -	$ -	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 5,200,000

Capital Improvement Plan

Category: Streets & Highways

73XXX: Annual Slurry Seal Project

Proposed Project

Project Budget: $600,000 (Annual)
Project Manager: Anju Pillai
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2023/2024
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description:

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
261 - ISTEA	$ -	$ -	$ -	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 2,400,000

Capital Improvement Plan

Category: Streets & Highways

73XXX: Street Repair Program (PW)

Proposed Project

Project Budget: $200,000 (Annual)
Project Manager: Anju Pillai
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2023/2024
Est. Completion Date:



Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: This project will be an ongoing funding amount allocated for contracted medium-term repairs of roadways. The program will allow for on-call contracted services that will make repairs that are beyond the scope/resources of the Public Works Department, or beyond the allowable expenditure amounts per Public Contracting Code and current TMC for in-house maintenance staff.

Justification: The program is intended to fill a gap in services that will allow PW crews to continue making short-term, and some mid-term repairs, and provide relief prior to the initiation of large, CIP reconstruction of roadways. With an overall Pavement Condition Index (PCI) in the 60's, the goal is to raise that to the at least the 80's. Community surveys, customer work requests data, claims against the City related to roadway conditions, and Council comments support this goal. A sustained, multi-pronged approach including this program will better allow progress to this goal to be made over time.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ -	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 800,000

Capital Improvement Plan

Category: Streets & Highways

73XXX: Sidewalk, Curb, and Gutter Repair

Active Project

Project Budget: $250,000 (Annual)
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date: 2023/2024
Est. Completion Date:



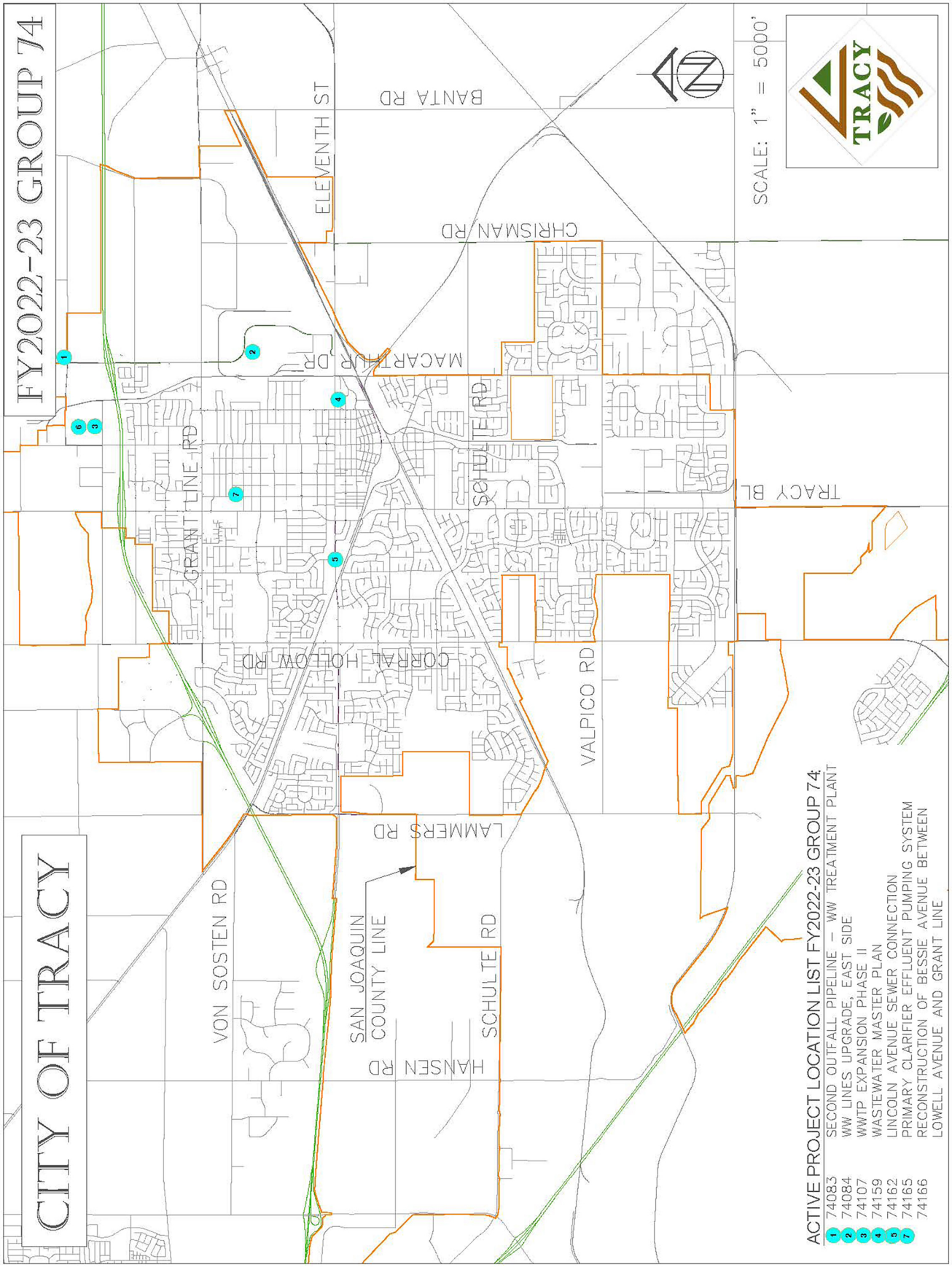
Council Strategic Priority: Quality of Life - Advance green and roadway infrastructure projects that improve connectivity, including bike lanes

Description: Sidewalk, curb, and gutter repair; curb ramp upgrades; citywide

Justification: ADA compliance

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
245 - Gas Tax	$ -	$ -	$ -	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,000,000


FY2022-23 GROUP 74
CITY OF TRACY
SCALE: 1" = 5000'
TRACY
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
GRANT LINE RD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SAN JOAQUIN COUNTY LINE
HANSEN RD
SCHULTE RD
ACTIVE PROJECT LOCATION LIST FY2022-23 GROUP 74
1 74083 SECOND OUTFALL PIPELINE — WW TREATMENT PLANT
2 74084 WW LINES UPGRADE, EAST SIDE
3 74107 WWTP EXPANSION PHASE II
4 74159 WASTEWATER MASTER PLAN
5 74162 LINCOLN AVENUE SEWER CONNECTION
7 74165 PRIMARY CLARIFIER EFFLUENT PUMPING SYSTEM
74166 RECONSTRUCTION OF BESSIE AVENUE BETWEEN LOWELL AVENUE AND GRANT LINE

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunde Amount
74083	Second Outfall Pipeline - WW Treatment Plant	376 - Core Wastewater	5,000,000	4,781,816	218,184	-	-	-	-	-	-
		523 - Wastewater Capital	34,900,000	26,092,535	8,807,465	-	-	-	-	-	-
74084	WW Lines Upgrade, East Side	376 - Core Wastewater	756,000	34,987	721,013	-	-	-	-	-	4,284,090
74107	WWTP Expan Phase II	523 - Wastewater Capital	29,773,689	4,902,169	24,871,520	-	-	-	-	-	-
		364 - TIMP Wastewater	1,226,311	1,226,311	-	-	-	-	-	-	-
74159	Wastewater Master Plan	364 - TIMP Wastewater	781,200	509,902	271,298	-	-	-	-	-	-
74162	Lincoln Avenue Sewer Connection	523 - Wastewater Capital	200,000	-	200,000	-	-	-	-	-	-
74163	Lincoln Blvd Sewer Main & Lateral Replacement	523 - Wastewater Capital	372,000	6,108	365,892	-	-	-	-	-	-
74164	Primary Clarifier Effluent Pumping System	523 - Wastewater Capital	450,000	-	450,000	-	-	-	-	-	-
74165	Sewer Capacity Upgrade	337 - Ellis Area Wastewater	400,000	-	400,000	-	-	-	-	-	-
		364 - TIMP Wastewater	2,600,000	-	2,600,000	-	-	-	-	-	-
74166	Reconstruction Bessie Avenue Between Lowell Avenue and Grant Line Road	252 - ARPA	1,900,000	-	-	1,900,000	-	-	-	-	-
74167	HACH WIMS eSMT Report Auto Generator	523 - Wastewater Capital	120,000	-	-	120,000	-	-	-	-	-
74XXX	Clean up of Pond 1 and Berm	523 - Wastewater Capital	1,750,000	-	-	-	-	-	-	-	1,750,000
74XXX	WWTP and lift station PLC Replacement	523 - Wastewater Capital	650,000	-	-	-	-	-	-	-	650,000
74XXX	Digester Flare Gas upgrade	523 - Wastewater Capital	1,000,000	-	-	-	-	-	-	-	1,000,000
74XXX	Replace Turblex Blowers	523 - Wastewater Capital	1,800,000	-	-	-	-	-	-	-	1,800,000
74XXX	Replace Primary Effluent Pumps	523 - Wastewater Capital	1,100,000	-	-	-	-	-	-	-	1,100,000
74XXX	Relocate Electrical System from Basement to Electrical Room	523 - Wastewater Capital	1,000,000	-	-	-	-	-	-	-	1,000,000
74XXX	HVAC & Roof Replacement - WWTP - LAB/Admin Building	523 - Wastewater Capital	450,000	-	-	-	-	-	-	-	450,000
74XXX	Sewer Main and Lateral Annual Replacements	523 - Wastewater Capital	1,200,000	-	-	-	-	-	-	-	6,000,000
74106	Larch Rd Pump Station Repairs	523 - Wastewater Capital	2,461,306	171,306	-	-	-	-	-	-	2,290,000
74127	Aeration Diffuser Replacement	523 - Wastewater Capital	430,248	30,248	-	-	-	-	-	-	400,000
74128	Security System Cameras WWTP	523 - Wastewater Capital	407,793	7,793	-	-	-	-	-	-	400,000
74138	FOG Removal & Septage Rec Systm	523 - Wastewater Capital	730,000	130,000	-	-	-	-	-	-	600,000
74139	Screen & Grit Removal	523 - Wastewater Capital	730,000	130,000	-	-	-	-	-	-	600,000
74160	Chemical Disinfection System Replacement & Expansion	523 - Wastewater Capital	1,875,887	75,887	-	-	-	-	-	-	1,800,000
			94,064,434	**38,099,062**	**38,905,372**	**2,020,000**	**-**	**-**	**-**	**-**	**24,124,090**

Capital Improvement Plan

Category: Wastewater Improvements

74083: New Outfall Pipeline WW Treatment Plant- Larch Rd & Holly Dr

Active Project

Project Budget: $39,900,000
Project Manager: Kul Sharma
Department: Utilities
Project Type: Capital Asset
Start Date: 2013/2014
Est. Completion Date: 2022



Council Strategic Priority: Quality of Life

Description: Construction of a second wastewater effluent discharge pipeline to the Old River. Approximately 3.5 miles of 42" diameter pipe crossing under the Tom Paine Slough and Paradise Cut. The project includes a second diffuser in the Old River.

Justification: The existing 33" diameter outfall pipeline is at capacity is nearly 40 years old, and is constructed of asbestos cement which is a brittle material subject to cracking. The failure of the one current pipeline would result in a significant problem with wastewater disposal and possible WW environmental violations and large fines.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
376 - Core Wastewater	$ 4,781,816	$ 218,184	$ -	$ -	$ -	$ -	$ -	$ 5,000,000
523 - Wastewater Capital	$ 26,092,535	$ 8,807,465	$ -	$ -	$ -	$ -	$ -	$ 34,900,000

Capital Improvement Plan

Category: Wastewater Improvements

74084: WW Line Upgrades - East Side Sewer mains on Grant Line Rd

Active Project

Project Budget: $5,040,090
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Improvement
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Fix existing bottleneck on East Side Sewer mains south of Grant Line Road and MacArthur intersection. Install 4,000 LF of parallel 24 inch line or replace existing line 30 inch line south of Grant Line Rd.

Justification: In order to provide adequate conveyance of sewer for the ISP South area, portions of the sewer main have to be upgraded. The existing bottleneck must be fixed. This project will be done in conjunction with the Grant Line Rd reconstruction project, CIP 7352. The project was triggered by the high density ISP South site or Infill projects that need to connect to the East Side Sewer.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
376 - Core Wastewater	$ 34,987	$ 721,013	$ -	$ -	$ -	$ -	$ -	$ 756,000
Un-Funded	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,284,090

Capital Improvement Plan

Category: Wastewater Improvements

74107: Wastewater Treatment Plant Expansion - Phase 2

Active Project

Project Budget: $31,000,000
Project Manager: Kul Sharma
Department: Utilities
Project Type: Capital Asset
Start Date: 2020/2021
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life - Complete Phase 2B Wastewater Treatment Plan Expansion

Description: Expansion of treatment capacity to handle the additional inflow resulting from new development in the city. Expansion of pumping, primary treatment, secondary treatment, operations and administration building, paved drying beds, and digester.

Justification: Expansion of WW facilities is needed to meet the demands of future anticipated development. Funding to be provided by new development. The expanded facility needs additional space for the operational and administrative staff. This project is funded by new development.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
364 - TIMP Wastewater	$ 1,226,311	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,226,311
523 - Wastewater Capital	$ 4,902,169	$ 24,871,520	$ -	$ -	$ -	$ -	$ -	$ 29,773,689

Capital Improvement Plan

Category: Wastewater Improvements

74159: Wastewater Masterplan

Active Project

Project Budget: $781,200
Project Manager: Paul Verma
Department: Utilities
Project Type: Capital Improvement
Start Date: 2015/2016
Est. Completion Date:



Council Strategic Priority: Quality of Life - Adopt new Citywide Infrastructure Master Plans

Description: The Tracy Wastewater Master Plan is a planning level document that outlines existing wastewater collection system facilities and upgrades needed to accommodate wastewater system demand within the City's Sphere of Influence under a fully developed condition.

Justification: The current Wastewater System Master Plan was prepared by CH2M Hill and adopted by City Council in early 2013 to provide a comprehensive planning document that identifies the required improvements to the existing Wastewater System to accommodate new growth consistent within 2011 General Plan Update. However, recent development patterns and forecasts have revised the growth estimates creating the need for an update to the Wastewater System Master Plan.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
364 - TIMP Wastewater	$ 509,902	$ 271,298	$ -	$ -	$ -	$ -	$ -	$ 781,200

Capital Improvement Plan

Category: Wastewater Improvements

74162: Lincoln Avenue Sewer Connection

Active Project

Project Budget: $200,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Connect the Lincoln Ave sanitary sewer to the Citywide collection system, remove underground holding tank at 11th and Lincoln.

Justification: Currently Public Works staff have to regularly pump out a collection tank that holds the waster from the Lincoln Avenue sanitary sewer, which is not connected to the Citywide collection system. This is an ongoing time and expense that prevents PW staff from addressing other critical sanitary sewer repairs.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000

Capital Improvement Plan

Category: Wastewater Improvements

74163: Lincoln Blvd Sewer Main & Lateral Replacement

Active Project

Project Budget: $372,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace 460 feet of 8" sanitary sewer and 11 lateral connections to residences.

Justification: The sewer and laterals in this section of Lincoln are asbestos concrete pipe which is failing and requires frequent repairs by the Public Works department. A notice to proceed with construction will be issued in April, with work planned in May & June.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ 6,108	$ 365,892	$ -	$ -	$ -	$ -	$ -	$ 372,000

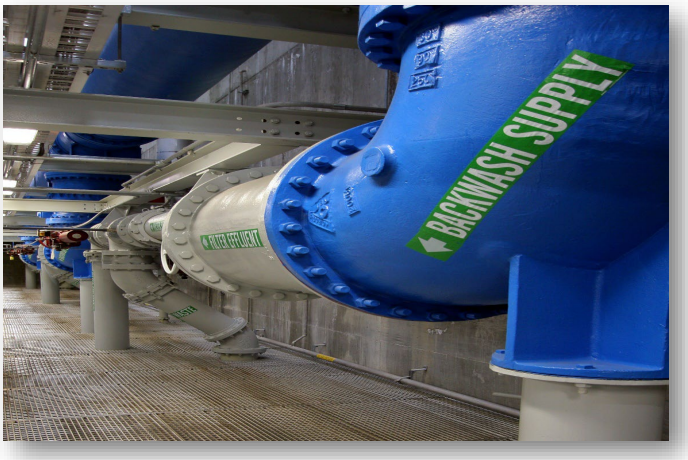
Capital Improvement Plan

Category: Wastewater Improvements

74164: Primary Clarifier Effluent Pumping System

Active Project

Project Budget: $450,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace existing dysfunctional Pumping System electronics.

Justification: The Variable Frequency Drives (VFD), the Program Logistics Controls (PLC) and associated wiring and the software related to the four (4) primary pumps have aged and have been problematic. Due to these problems, the pumps do not restart sometimes after a power failure. The reliability of operation in these critical units, of transporting the primary clarifier effluent, is low. In the event of temporary failure of these units, the surrounding area including the old, unused and out of service rectangular clarifiers get flooded and create unsafe conditions. The out of service rectangular primary tanks will be demolished soon to make space for the new expansion project. The resolution involves replacing the VFD's and PLC's and to program the system to be compatible with the Primary Clarifier's new electronic control system with a total estimated cost of $450,000 for this CIP.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ 450,000

Capital Improvement Plan

Category: Wastewater Improvements

74165: Sewer Capacity Upgrade - Corral Hollow between Schulte & 11th

Active Project

Project Budget: $3,000,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life

Description: Sewer Capacity Upgrade in Corral Hollow between Schulte and Field View (Phase 2 Choke Points on Corral Hollow).

Justification: The project will install 5,800 linear feet of 30" pipe in Corral Hollow Blvd from Schulte to Field View Drive. The project is identified in the current Wastewater Master Plan as the Phase 2 Choke Points on Corral Hollow and is now needed to provide service for the increased demands from new development areas to the south. Design will begin in July of 2022 and construction is anticipated to begin in early 2023.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
337 - Ellis Area Wastewater	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ -	$ 400,000
364 - TIMP Wastewater	$ -	$ 2,600,000	$ -	$ -	$ -	$ -	$ -	$ 2,600,000

Capital Improvement Plan

Category: Wastewater Improvements

74166: Reconstruction Bessie Ave Between Lowell Ave & Grant Line Rd

Proposed Project

Project Budget: $1,900,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Bessie Avenue Rehabilitation from Lowell to Grant Line: Replace water, sewer and storm drain mains, water and sewer laterals, remove and replace pavement, sidewalks, curbs and curb ramps, and street trees (as necessary)

Justification: Design work will begin in July of 2022. Construction is anticipated to begin in early 2023 and will probably be ongoing through the 2023 calendar year.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
252 - ARPA/Cares ACT	$ -	$ -	$ 1,900,000	$ -	$ -	$ -	$ -	$ 1,900,000

Capital Improvement Plan

Category: Wastewater Improvements

74167: HACH WIMS eSMT Report Auto Generator

Proposed Project

Project Budget: $120,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Upgrade HACH Water Information Management Solution (WIMS) system to automatically generate state-required Self-Monitoring and Reports (eSMR). Currently data are semi-manually compiled to create reports.

Justification:

			<- - - - - - - Projected - -	- - - ->				
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
523 - Wastewater Capital	$ -	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Clean up of Pond 1 and Berm

Proposed Project

Proposed Budget: $1,750,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The pond Receives wastewater which is rich in solids; the pond has not been cleaned for a long time.

Justification: Built up solids render the pond useless and threaten treatment. Once cleaned, the pond can be operated with continuous removal protocol, minimizing large clean up efforts.

			<- - - - - - - Projected - -	- - - ->				
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,750,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: WWTP and lift station PLC Replacement

Proposed Project

Proposed Budget: $650,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Programmable Logic Controllers, PLCs, are critical to the many 'controlled' components of the treatment plant.

Justification: Life Cycle replacement strategy requires replacing these units

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 650,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Digester Flare Gas upgrade

Proposed Project

Proposed Budget: $1,000,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: The digester flare system needs to be repaired and replaced.

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Relocate Old Chlorine Building Generator to Headworks

Proposed Project

Proposed Budget: $450,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification:

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 450,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Replace Turblex Blowers

Proposed Project

Proposed Budget: $1,800,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification: The air blowers supply essential air to the aeration basins where much of the treatment of the waste is performed.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,800,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Replace Primary Effluent Pumps

Proposed Project

Proposed Budget: $1,100,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Essential pumps to transport primary settled wastewater to the next step in treatment, i.e., the aeration basins

Justification: Life Cycle replacement strategy requires replacing these units.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Relocate Electrical System from Basement to Electrical Room

Proposed Project

Proposed Budget: $1,000,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification:

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: HVAC & Roof Replacement - WWTP - LAB/Admin Building

Proposed Project

Proposed Budget: $450,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification:

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 450,000

Capital Improvement Plan

Category: Wastewater Improvements

74XXX: Sewer Main and Lateral Annual Replacements

Proposed Project

Proposed Budget: $1,200,000 (Annual)
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification: Annual maintenance program needed for replacements.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200,000

Capital Improvement Plan

Category: Wastewater Improvements

74106: Larch Rd Pump Station Repairs

Unfunded Project

Proposed Budget: $2,461,306
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Complete new sanitary sewer pump station to replace the existing pump station.

Justification: The existing pump station was constructed in approximately 1986. Because of increased flow volume and rates, the existing wet well is hydraulically undersized. The existing site is too small to accommodate a larger wet well. An alternate site is located across the street. This project is needed to accommodate current growth. The property should be acquired, design should be completed before proceeding for construction.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ 171,306	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,461,306

Capital Improvement Plan

Category: Wastewater Improvements

74127: Aeration Diffuser Replacement

Unfunded Project

Proposed Budget: $430,248
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Existing diffusers have run out of life and need replacement

Justification: Generally the aeration diffusers have 10 years of life. The existing 3 aeration basins are located at the southwestern part of the WWTP prior to the secondary clarifiers. The fourth aeration basin is located post tertiary treatment and prior to outflow. The aeration basins are full of grit and debris which needs to be removed, cleaned, and flushed. Equipment will be purchased from the vendor and installed in house. Removal of grit and debris will be done by a contractor.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
523 - Wastewater Capital	$ 30,248	$ -	$ -	$ -	$ -	$ -	$ -	$ 430,248

Capital Improvement Plan

Category: Wastewater Improvements

74128: Security System Cameras WWTP

Unfunded Project

Proposed Budget: $407,793
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Fencing, Cameras, lighting upgrades, parking, paving. Project includes various plant improvements to improve safety and security of the facility. The improvements include installation new fence at the property boundaries, grading property, security cameras, lighting, and parking within the secured area.

Justification: There has been safety related issues at the WWTP. The intrusions have created a need to install the fence at the Plant Boundaries and grade existing areas to match the with boundary areas. The security cameras and lighting will provide safety and security improvements. In addition, parking within the secured areas are required to accommodate the plant staff.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
523 - Wastewater Capital	$ 7,793	$ -	$ -	$ -	$ -	$ -	$ -	$ 407,793

Capital Improvement Plan

Category: Wastewater Improvements

74138: FOG Removal & Septage Receiving Station

Unfunded Project

Proposed Budget: $730,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Due to significant intrusion of fats, oils and grease through the headworks into the treatment process has created several challenges at treatment plant including shutdown of pump stations and clogging of pipes. In addition, the septage receiving station needs to be equipped for monitoring and controlling purposes.

Justification:

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 730,000

Capital Improvement Plan

Category: Wastewater Improvements

74139: Screen & Grit Removal system

Unfunded Project

Proposed Budget: $730,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace screens with a 1) Low maintenance more efficient screens with effective removal of rags and debris 2) Without delicate side-plates or similar weaknesses and install a grit removal system to prevent any grit from reaching the screens

Justification: Improvement/Replacement of screens is critical for operators of the plant

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
523 - Wastewater Capital	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 730,000

Capital Improvement Plan

Category: Wastewater Improvements

74160: Chemical Disinfection System Replacement & Expansion

Unfunded Project

Proposed Budget: $1,475,887
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

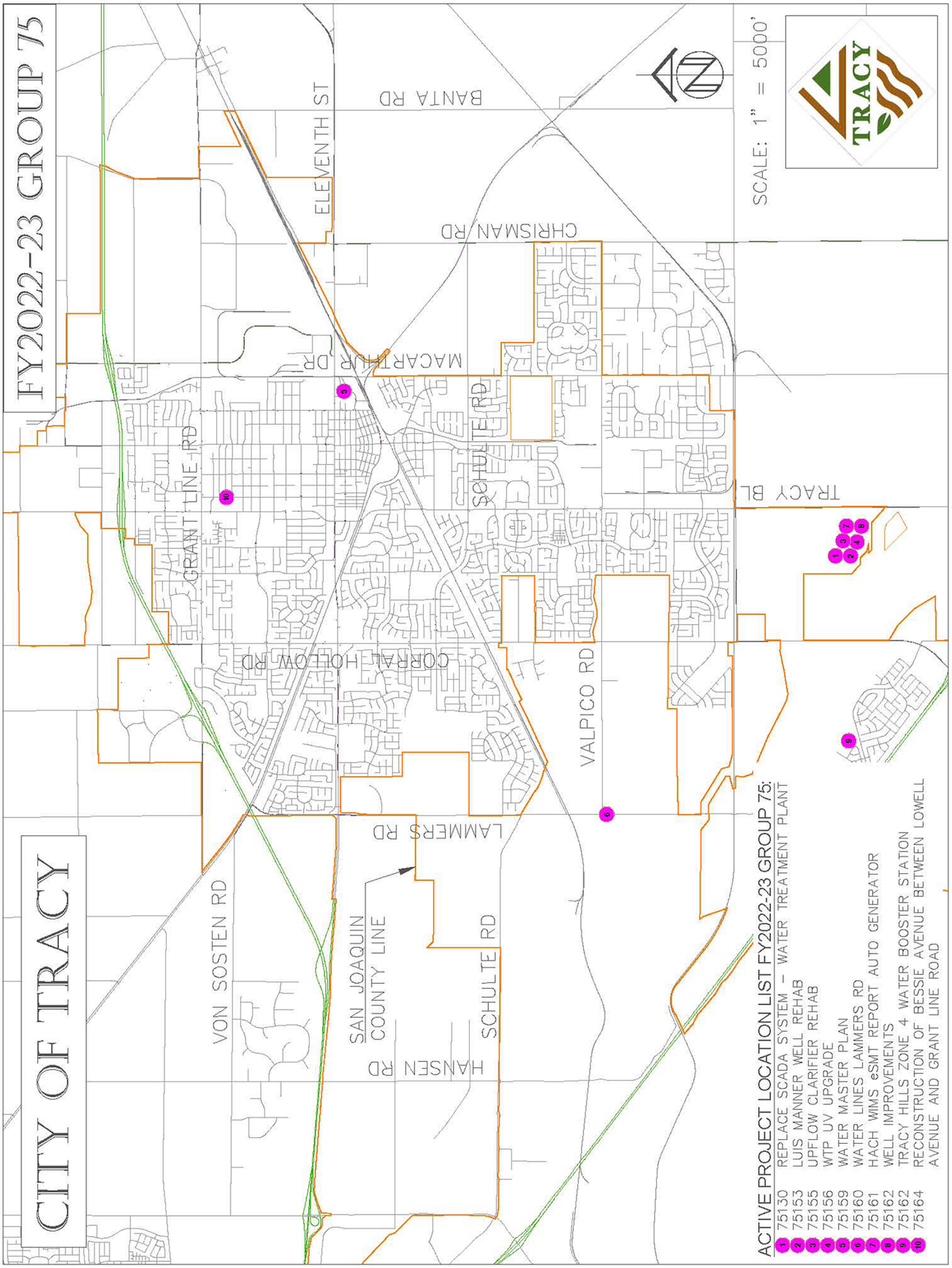
Council Strategic Priority: Quality of Life

Description: The existing chemical system is near its terminal life. The currently used chemical systems are extremely hazardous. Most wastewater system in the state has shifted from gaseous system to liquid disinfection system. The project will help improve safety for the plant and City of Tracy.

Justification:

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
523 - Wastewater Capital	$ 75,887	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,475,887

THIS PAGE INTENTIONALLY LEFT BLANK


FY2022-23 GROUP 75
CITY OF TRACY
SCALE: 1" = 5000'
TRACY
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
GRANT LINE RD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SAN JOAQUIN COUNTY LINE
HANSEN RD
SCHULTE RD
ACTIVE PROJECT LOCATION LIST FY2022-23 GROUP 75:
1 75130 REPLACE SCADA SYSTEM - WATER TREATMENT PLANT
2 75153 LUIS MANNER WELL REHAB
3 75155 UPFLOW CLARIFIER REHAB
4 75156 WTP UV UPGRADE
5 75159 WATER MASTER PLAN
6 75160 WATER LINES LAMMERS RD
7 75161 HACH WIMS eSMT REPORT AUTO GENERATOR
8 75162 WELL IMPROVEMENTS
9 75162 TRACY HILLS ZONE 4 WATER BOOSTER STATION
10 75164 RECONSTRUCTION OF BESSIE AVENUE BETWEEN LOWELL AVENUE AND GRANT LINE ROAD

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunded Amount
75130	Replace SCADA System - Water Treatment Plant	513 - Water Capital	675,000	364,465	310,535	-	-	-	-	-	-
75153	Luis Manner Well Rehab	513 - Water Capital	964,973	438,825	526,148	-	-	-	-	-	-
75155	Up Flow Clarifier Rehab	513 - Water Capital	400,000	-	400,000	-	-	-	-	-	-
75156	WTP UV Upgrade	513 - Water Capital	400,000	146,378	253,622	-	-	-	-	-	-
75160	Water Lines Lammers Rd	365 - TIMP Water	6,000,000	236,743	4,563,257	1,200,000	-	-	-	-	-
75162	Well Improvements	513 - Water Capital	1,900,000	-	1,900,000	-	-	-	-	-	-
75163	Tracy Hills Zone 5 Water Booster Station	513 - Water Capital	3,800,000	-	3,800,000	-	-	-	-	-	-
75164	Reconstruction Bessie Avenue Between Lowell Avenue and Grant Line Road	252 - ARPA	1,750,000	-	-	1,750,000	-	-	-	-	-
75165	Wells (1, 2, 3 4 and Lincoln) Study and Mitigation	513 - Water Capital	400,000	-	-	300,000	100,000	-	-	-	-
75166	Larch Rd 12" Water Line Replacement	513 - Water Capital	2,500,000	-	-	250,000	-	-	-	-	2,250,000
75167	Annual Water Service/Line Replacement	513 - Water Capital	100,000	-	-	100,000	-	-	-	-	-
75168	Annual Water Valve Replacement	513 - Water Capital	100,000	-	-	100,000	-	-	-	-	-
75169	Security System Implementation for City's Water Facilities	513 - Water Capital	1,000,000	-	-	100,000	-	-	-	-	900,000
75170	Asset Management - CMMS Program Expansion	513 - Water Capital	200,000	-	-	200,000	-	-	-	-	-
75XXX	Annual Water Service/Line Replacement	513 - Water Capital	100,000		-	-	100,000	100,000	100,000	100,000	-
75XXX	Annual Water Valve Replacement	513 - Water Capital	100,000		-	-	100,000	100,000	100,000	100,000	-
75XXX	Los Vaqueros Reservoir	513 - Water Capital	10,000,000	-	-	-	-	-	-	-	10,000,000
75XXX	Filter Valves Replacement at JJWTP	513 - Water Capital	600,000	-	-	-	-	-	-	-	600,000
75XXX	Water Intake Pump Station Rehabilitation at DMC - JJWTP	513 - Water Capital	200,000	-	-	-	-	-	-	-	200,000
75XXX	Replacement & Upgrade of Water Meters	513 - Water Capital	9,800,000	-	-	-	-	-	-	-	9,800,000
			40,989,973	**1,186,411**	**11,753,562**	**4,000,000**	**300,000**	**200,000**	**200,000**	**200,000**	**23,750,000**

Capital Improvement Plan

Category: Water Improvements

75130: SCADA Replacement

Active Project

Project Budget: $675,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date: 2017/2018
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Upgrades of Supervisor Control and Data Acquisition (SCADA) System - software and hardware which monitors and controls plant equipment and processes to maintain regulatory compliance, including necessary modifications and integration with Plant Programmable Logic Controllers (PLC).

Justification: At present, the SCADA software is obsolete and cannot be maintained which would leave the water treatment plant vulnerable. In order to compensate for this, staffing would have to double.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ 364,465	$ 310,535	$ -	$ -	$ -	$ -	$ -	$ 675,000

Capital Improvement Plan

Category: Water Improvements

75153: Luis Manner Well Rehab

Active Project

Project Budget: $964,973
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date: 2017/2018
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life

Description: Remove pump/shaft and clean/replace casing screens and testing sleeve as required and reinstall pump

Justification: Luis Manner Well is 35 years old and was rehabbed 25 years ago. It has manganese and chemical issues. The State Water Board is requiring the City to mitigate the chemical issues or abandon the well.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
513 - Water Capital	$ 438,825	$ 526,148	$ -	$ -	$ -	$ -	$ -	$ 964,973

Capital Improvement Plan

Category: Water Improvements

75155: Up flow Clarifier Rehab

Active Project

Project Budget: $400,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The Up flow clarifier is an important component of the water treatment process. Coagulation, flocculation and sedimentation are achieved through the up flow clarifier. The project involves rehab of the existing concrete structure, replacement of new flow circulation rake, sludge rake, settling tubes and the master support column including the gear box.

Justification: The State required the City to paint and remove all surface rust in the primary clarifier to put back into operation. The City completed a temporary fix (2-4 years) until funds could be appropriated for a full rehabilitation. The original clarifier was installed in 1978. In 1987, an upgrade was made to increase treatment capacity through the clarifier with the addition of settling tubes. This increased plant flow from 10 million gallons a day to 15 million gallons a day. The steel and concrete are from the original construction and are in a state of deterioration. If we do not complete this project, the State could prevent us from using the Clarifier. This would result in a potential loss of 15 million gallons a day of treated water.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ -	$ 400,000

Capital Improvement Plan

Category: Water Improvements

75156: WTP UV Upgrade

Active Project

Project Budget: $400,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The UV system needs a complete upgrade to achieve State Validation for disinfection credit. This includes a computer upgrade and the replacement of obsolete components of the UV system.

Justification: The State of California Drinking Water Department requires that all water treated meets stringent disinfection requirements. Along with chlorine, the UV system is an integral part of the disinfection process.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
513 - Water Capital	$ 146,378	$ 253,622	$ -	$ -	$ -	$ -	$ -	$ 400,000

Capital Improvement Plan

Category: Water Improvements

75160: Water Lines Lammers Rd

Active Project

Project Budget: $6,000,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Asset
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Construction of new water transmission main along Lammers Road to enable a connection from City-side Zone 3 in the Ellis Subdivision to the Cordes Ranch Specific Plan area.

Justification: To provide adequate storage and pressure for the Ellis subdivision and Cordes Ranch, a 20-inch water line on Lammers Road needs to be connected to the existing 24-inch water line on West Schulte Road. Construction of the 20-inch water line needs to be designed and constructed by the City under the proposed Capital Improvement Project. Project design is complete. Acquisition of pipeline easements is underway. Advertising for construction bids will begin when the pipeline easements have been secured.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
365 - TIMP Water	$ 236,743	$ 4,563,257	$ 1,200,000	$ -	$ -	$ -	$ -	$ 6,000,000

Capital Improvement Plan

Category: Water Improvements

75162: Well Improvements

Active Project

Project Budget: $1,900,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: This is an upgrade to the existing system to support new development and to meet the additional water demand during peak periods and drought conditions

Justification:

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
513 - Water Capital	$ -	$ 1,900,000		$ -	$ -	$ -	$ -	$ 1,900,000

Capital Improvement Plan

Category: Water Improvements

75163: Tracy Hills Zone 5 Water Booster Station

Active Project

Project Budget: $3,800,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date: 2022/2023



Council Strategic Priority: Quality of Life

Description: In order to serve the development of Vesting Tentative Subdivision Map, completion of the Tracy Hills Zone 5 Booster Pump Station at John Jones Water Treatment Plant is required. This pump station and associated work are depicted in the Improvement Plans titled "Tracy Hills Zone 5 Pump Station" prepared by West Yost Associates and approved by the City on October 2021.

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ 3,800,000		$ -	$ -	$ -	$ -	$ 3,800,000

Capital Improvement Plan

Category: Water Improvements

75164: Reconstruction Bessie Ave Between Lowell Ave & Grant Line Rd

Proposed Project

Project Budget: $1,750,000
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Bessie Avenue Rehabilitation from Lowell to Grant Line: Replace water, sewer and storm drain mains, water and sewer laterals, remove and replace pavement, sidewalks, curbs and curb ramps, and street trees (as necessary)

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
252 - ARPA/Cares ACT	$ -	$ -	$ 1,750,000	$ -	$ -	$ -	$ -	$ 1,750,000

Capital Improvement Plan

Category: Water Improvements

75165: Wells (1, 2, 3 4 and Lincoln) Study and Mitigation

Proposed Project

Proposed Budget: $400,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Study the existing wells (1,2,3,4 and Lincoln) to identify existing conditions of Bacteriological and PFOS and PFAS containment levels and initiate mitigations to address these issues. Addition to project: Well 3 casing has a recent hole in it. The wells need to be assessed for replacement.

Justification: The wells have shown bacteriological issues in recent years making these wells inadequate to run during certain times of the year. In addition, recent requirements from NPDES permit requirements require the staff to study PFOS and PFAS containments affecting these wells due to their close proximity to airport. The non compliance will limit City's production capacity and affect the water delivery during drought period.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ 100,000	$ 300,000	$ -	$ -	$ -	$ 400,000

Capital Improvement Plan

Category: Water Improvements

75166: Larch Rd 12" Water Line Replacement

Proposed Project

Proposed Budget: $2,500,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace 5400 LF of 12" water line and 58 services on Larch Rd. between Tracy Blvd. and Corral Hollow.

Justification: The 12" water main was installed in 1972 and was not wrapped in plastic. The soil in that area is very corrosive so the 12" line is rusting away. Public Works has had more than 40 service calls for leaks on this mile long pipe in 4 years. Larch Road is narrow and dangerous and requires traffic control with flaggers and a safety buffer. Water services are polybutylene, which has been found to give off harmful elements in residential water. If partially funded, design will be completed as soon as possible and a critical 400 foot section will be prioritized for replacement.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
513 - Water Capital	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 2,500,000

Capital Improvement Plan

Category: Water Improvements

75167: Annual Water Service Line Replacement

Proposed Project

Proposed Budget: $100,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace approximately 2100 residential water service lines

Justification: We have approximately 2100 water services that are made of polybutylene (plastic). Polybutylene and cold chlorinated water do not get along and shortens the life expectancy from 30 yrs. to 10-15 yrs. They are the main feed to the houses so they always have cold chlorinated water in them. All of ours are 30+ years old and need to be replaced.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

Capital Improvement Plan

Category: Water Improvements

75168: Annual Water Valve Replacement

Proposed Project

Proposed Budget: $100,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Annual - Replace Water Distribution Valves in various parts of the City.

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ 100,000					$ 100,000

Capital Improvement Plan

Category: Water Improvements

75169: Security System Implementation for City's Water Facilities

Proposed Project

Proposed Budget: $1,000,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification:

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 1,000,000

Capital Improvement Plan

Category: Wastewater Improvements

75170: Asset Management - CMMS Program Expansion

Proposed Project

Proposed Budget: $200,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description:

Justification: Annual maintenance program needed for replacements.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000

Capital Improvement Plan

Category: Water Improvements

75XXX: Annual Water Service Line Replacement

Proposed Project

Proposed Budget: $100,000 (Annual)
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: We have approximately 2100 water services that are made of polybutylene (plastic).Polybutylene and cold chlorinated water do not get along and shortens the life expectancy from 30 yrs. to 10-15 yrs. They are the main feed to the houses so they always have old chlorinated water in them. All of ours are 30+ years old and need to be replaced.

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000

Capital Improvement Plan

Category: Water Improvements

75XXX: Annual Water Valve Replacement

Proposed Project

Proposed Budget: $100,000 (Annual)
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2023/2024
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Annual - Replace Water Distribution Valves in various parts of the City.

Justification:

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000

Capital Improvement Plan

Category: Water Improvements

75XXX: Los Vaqueros Reservoir

Proposed Project

Proposed Budget: $10,000,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Asset
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description:

Justification:

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -		$ -	$ -	$ -	$ -	$ 10,000,000

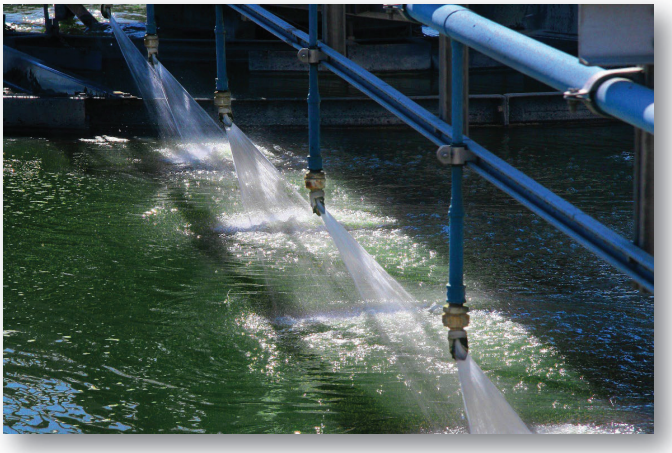
Capital Improvement Plan

Category: Water Improvements

75XXX: Filter Valves Replacement at JJWTP

Proposed Project

Proposed Budget: $600,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace 48 filter valves at JJWTP in two years (24 in each year)

Justification: The existing valves for 6 filters at JJWTP are beyond their service life. These valves have been leaking and many of these valves are not working. Therefore, two of the six filters are currently not in operation. As a result, the plant processing capacity has been reduced by 33%. This makes the filter maintenance and repairs impossible.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -		$ -	$ -	$ -	$ -	$ 600,000

Capital Improvement Plan

Category: Water Improvements

75XXX: Water Intake Pump Station Rehabilitation at DMC - JJWTP

Proposed Project

Proposed Budget: $200,000
Project Manager: Lemar Saffi
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Replace existing pumps, mag meters and accessories at Water Intake Pump Station located at DMC - JJWTP

Justification: The existing pumps and mag meters are beyond their serviceable life. These pumps are working inefficiently and cannot deliver adequate water in accordance to design criteria. These pumps have been rebuilt several times over the last decade and thus needs replacement.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -		$ -	$ -	$ -	$ -	$ 200,000

Capital Improvement Plan

Category: Water Improvements

75XXX: Replacement & Upgrade of Water Meters

Proposed Project

Proposed Budget: $9,800,000
Project Manager: Operations Division
Department: Utilities
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:



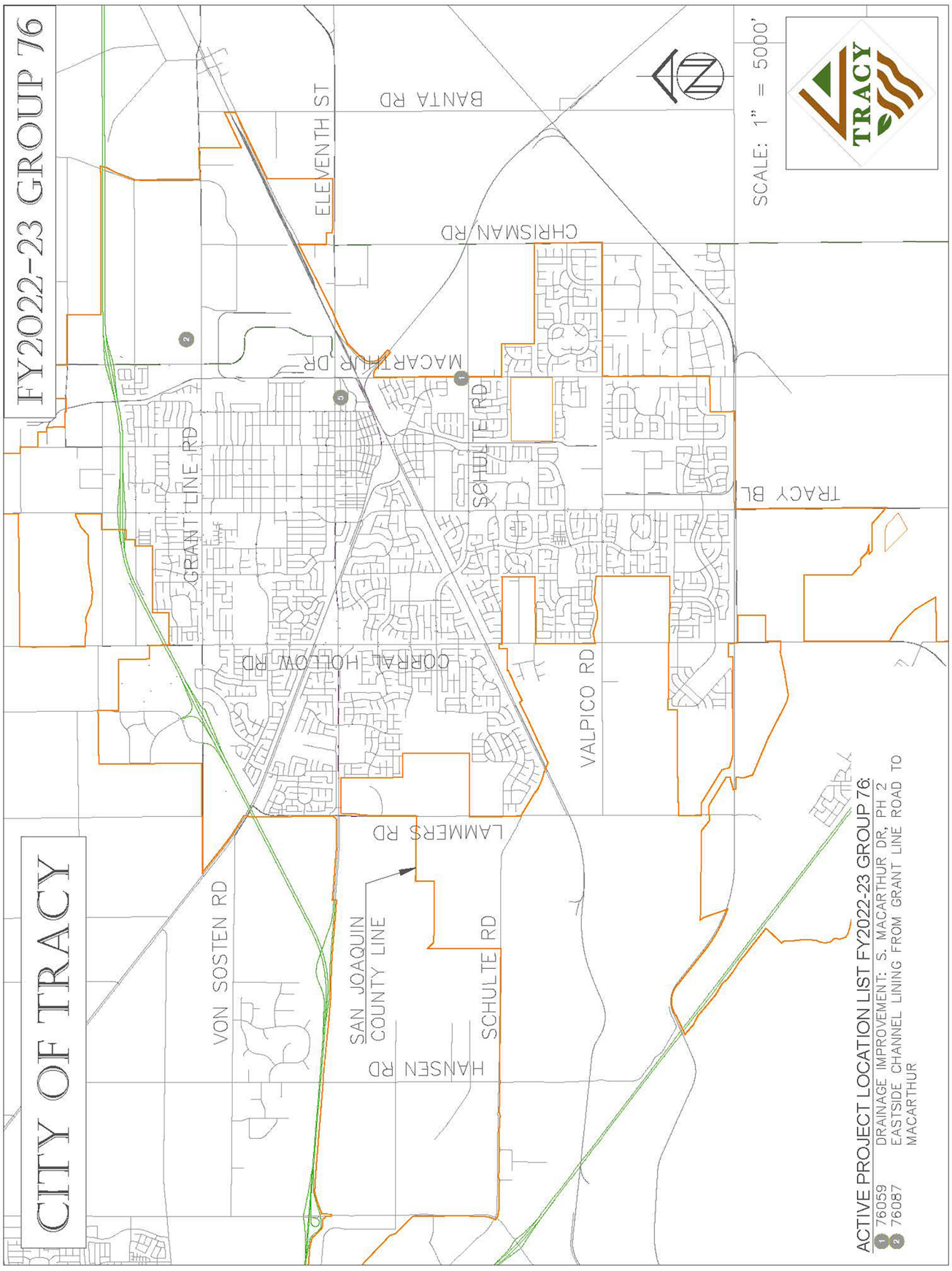
Council Strategic Priority: Quality of Life

Description: Replacement and upgrading of existing non functional, approximately 13,000 - 1" residential and 600 - 4" to 12" commercial water meters in the City. The upgrade includes changing from radio read to Automated Meter Read (AMR). This project will serve the City's residents, commercial and industrial entities.

Justification: The replacement and rebuilding of existing non functional water meters will identify unaccounted water uses in the City. This will assist in reducing reported water losses and help the Water Enterprise Fund. Preliminary cost estimate of this project is $9,800,000. The Water Enterprise Fund does not have enough funds to support this project at this time. The project can be completed in two phases depending upon the availability of funds. This project will serve the City's residents, commercial and industrial entities.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
513 - Water Capital	$ -	$ -		$ -	$ -	$ -	$ -	$ 9,800,000


FY2022-23 GROUP 76
CITY OF TRACY
SCALE: 1" = 5000'
TRACY
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
GRANT LINE RD
TRACY BL
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
VON SOSTEN RD
SAN JOAQUIN COUNTY LINE
HANSEN RD
SCHULTE RD
ACTIVE PROJECT LOCATION LIST FY2022-23 GROUP 76:
1 76059 DRAINAGE IMPROVEMENT: S. MACARTHUR DR, PH 2
2 76087 EASTSIDE CHANNEL LINING FROM GRANT LINE ROAD TO MACARTHUR

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunded Amount
76059	South MacArthur, Ph 2-From Northern Boundary of Elissagaray Ranch to Connection at Eastside Channel	379 - Core Storm Drain	554,007	53,460	500,547	-	-	-	-	-	-
76087	Eastside Channel Lining from Grant Line Road to MacArthur	350 - NEI Storm Drain	2,500,000	-	2,500,000	-	-	-	-	-	-
76XXX	Eastside Channel Desilting	541 - Drainage	700,000	-	-	-	-	-	-	-	700,000
76XXX	Trash Capture devices for storm water conveyance system	541 - Drainage	8,000,000	-	-	-	-	-	-	-	8,000,000
			11,754,007	**53,460**	**3,000,547**	**-**	**-**	**-**	**-**	**-**	**8,700,000**

Capital Improvement Plan

Category: Drainage Improvements

76059: Drainage Improvements South MacArthur Phase 2

Active Project

Project Budget: $554,007
Project Manager: Ilene Macintire
Department: Development Services
Project Type: Capital Maintenance
Start Date: 2015/2016
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Improve capacity of 6800 LF of existing V-ditch channel completed under CIP 76034. The southern 2500 LF of channel will be enclosed in 60" pipe and the bottom of 4300 LF open channel will be widened to create a trapezoidal channel with a lined low flow channel to mitigate maintenance issues. Additional 54" pipes will be placed parallel to existing pipes to increase conveyance under UPRR and into DB- 4.

Justification: Due to the slow down in development, the ultimate v-ditch will not be built in a timely manner. Therefore, additional improvements are needed to mitigate maintenance issues.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
379 - Core Storm Drain	$ 53,460	$ 500,547	$ -	$ -	$ -	$ -	$ -	$ 554,007

Capital Improvement Plan

Category: Drainage Improvements

76087: Eastside Channel Lining from Grant Line Road to MacArthur

Active Project

Project Budget: $2,500,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date: 2021/2022
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Concrete line the bottom and sides 2500 feet of the Eastside Channel upstream of Pescadero, where heavy sediment in the channel bottom encourages plant growth which restricts channel capacity.

Justification: The channel capacity is significantly impacted due to accumulated silt and vegetation. Concrete lining the channel will increase velocity and allow for easier future maintenance and silt removal.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
350 - NEI Storm Drain	$ -	$ 2,500,000	$ -	$ -	$ -	$ -	$ -	$ 2,500,000

Capital Improvement Plan

Category: Drainage Improvements

76XXX: Eastside Channel Desilting

Proposed Project

Proposed Budget: $700,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

Council Strategic Priority: Quality of Life

Description: Eastside Channel Desilting from Pescadero Road to Arbor Road. (Excluding the portion adjacent to the proposed CHP facility)

Justification: The Eastside Channel has accumulated sediment over the last 20 years due to the channel design and low flow velocities. The sediment layer is approximately 2 feet thick, impacting the capacity of the channel and potentially impacting upstream storm water conveyance during large storm events. The sediment is host to invasive vegetation that further restricts stormwater flows and poses a potential fire hazard. Work to clean out the channel will require bypass pumping, a discharge water treatment system, and discharge water monitoring to comply with State regulations for discharges into the Old River. Approximately 4500 tons of silt and debris will be removed from 6000 feet of channel.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
541 - Drainage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 700,000

Capital Improvement Plan

Category: Drainage Improvements

76XXX: Trash Capture devices for storm water conveyance system

Proposed Project

Proposed Budget: $8,000,000
Project Manager: Ilene Macintire
Department: Public Works
Project Type: Capital Maintenance
Start Date:
Est. Completion Date:

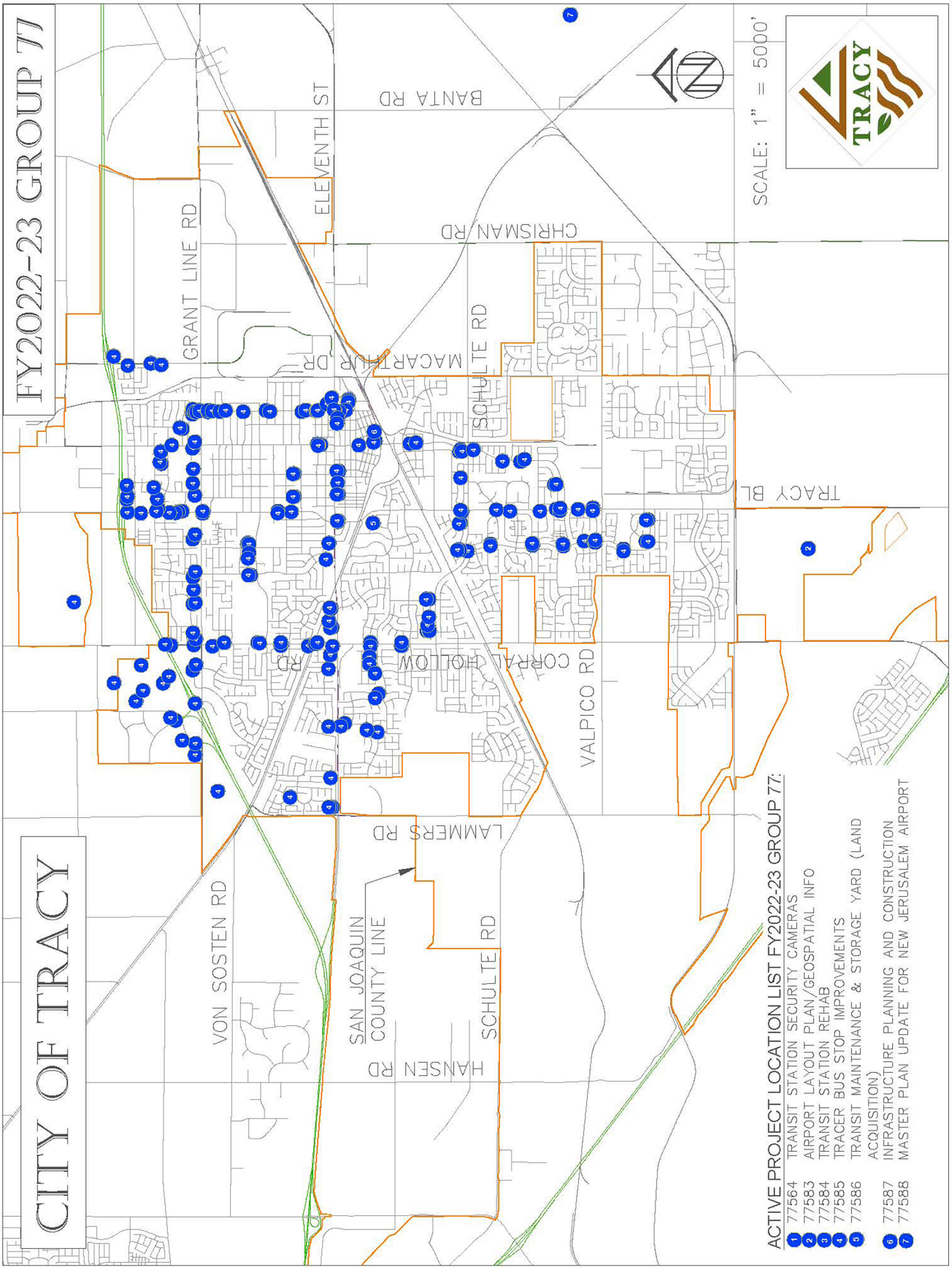
Council Strategic Priority: Quality of Life

Description: The State Regional Water Quality Control Board implemented regulations in 2019 that require NPEDS MS4 storm water permit agencies begin the implementation of trash capture systems in all storm water conveyance systems. The period of time to complete the construction of these systems is 10 years so they must be in place in 2029. The requirement is intended to prevent the flow of any trash particles larger than 5mm into waters of the US.

Justification: This project is mandated by the State Regional Water Quality Control Board as part of the City's NPDES MS 4 Storm Water Discharge Permit. Failure to comply will likely result in significant fines and further regulatory action. The project must be fully constructed and implemented within the time frame defined within the regulations.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
541 - Drainage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000,000


FY2022-23 GROUP 77
CITY OF TRACY
SCALE: 1" = 5000'
TRACY
ACTIVE PROJECT LOCATION LIST FY2022-23 GROUP 77:
1 77564 TRANSIT STATION SECURITY CAMERAS
2 77583 AIRPORT LAYOUT PLAN/GEOSPATIAL INFO
3 77584 TRANSIT STATION REHAB
4 77585 TRACER BUS STOP IMPROVEMENTS
5 77586 TRANSIT MAINTENANCE & STORAGE YARD (LAND ACQUISITION)
6 77587 INFRASTRUCTURE PLANNING AND CONSTRUCTION
7 77588 MASTER PLAN UPDATE FOR NEW JERUSALEM AIRPORT
GRANT LINE RD
ELEVENTH ST
BANTA RD
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
VALPICO RD
CORRAL HOLLOW RD
LAMMERS RD
VON SOSTEN RD
SAN JOAQUIN COUNTY LINE
HANSEN RD
SCHULTE RD

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunded Amount
77564	Transit Station Security Cameras	242 - Transp Sales Tax	140,000	1,704	138,296	-	-	-	-	-	-
77583	Airport Layout Plan/Geospatial Info	563 - Airport Capital	241,200	152,497	88,703	-	-	-	-	-	-
77584	Transit Station Rehab	241 - TDA Funds	1,874,000	202,602	821,398	850,000	-	-	-	-	-
	Transit Station Rehab	573 - Transit Capital	400,000	103,613	296,387	-	-	-	-	-	-
77585	Tracer Bus Stop Improvements	573 - Transit Capital	500,000	-	500,000	-	-	-	-	-	-
77586	Transit Maintenance & Storage Yard (Land Acquisition)	573 - Transit Capital	1,500,000	-	1,000,000	500,000	-	-	-	-	-
77587	ITS infrastructure Planning & Construction	241 - TDA Funds	280,000	-	280,000	-	-	-	-	-	-
	ITS infrastructure Planning & Construction	573 - Transit Capital	1,120,000	-	1,120,000	-	-	-	-	-	-
77588	Master Plan Update for New Jerusalem Airport	301 - General Projects	250,000	-	-	250,000	-	-	-	-	-
77XXX	Airport Masterplan Update	563 - Airport Capital	250,000	-	-	-	-	-	-	-	250,000
			6,555,200	**460,416**	**4,244,784**	**1,600,000**	**-**	**-**	**-**	**-**	**250,000**

Capital Improvement Plan

Category: Airport & Transit Improvements

77564: Transit Station Security Cameras

Active Project

Project Budget: $140,000
Project Manager: Ilene Macintire
Department: Transit
Project Type: Capital Improvement
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Installation of additional cameras at the Tracy Transit Station. Additional cameras will be placed in various locations throughout the interior and exterior of the building as well as both parking lots.

Justification: While there are some cameras already at the Tracy Transit Station, additional cameras are needed to provide coverage of the entire facility. These cameras will also help to deter break-ins and vandalism of cars in the Park and ride lot where there are currently no cameras. This project will take place after the completion of the Transit Station Lobby Renovation Project.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
242 - Transp Sales Tax	$ 1,704	$ 138,296	$ -	$ -	$ -	$ -	$ -	$ 140,000

Capital Improvement Plan

Category: Airport & Transit Improvements

77583: Update Airport Master Plan Study

Active Project

Project Budget: $241,200
Project Manager: Paula Jessup
Department: Airport
Project Type: Capital Improvement
Start Date: 2019/2020
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The Tracy Municipal Airport has been undergoing a Master Plan Update that is the revision of three parts: Airport Layout Plan, Master Plan Narrative, and an Obstruction Survey with Mitigation. The Airport Layout Plan will detail projects located on the airport for the next ten to fifteen years.

Justification: The Master Plan Narrative will explain how the airport infrastructure is keeping pace with growth. Within this section, public comment is required as the City must document the expressed current or future needs of both the residential and the airport community regarding the airport. The Obstruction Survey will illustrate to the airport and FAA what obstructions are near the airport and how best to mitigate them. Per the FAA Airport Improvement Handbook, 49 USC § 47107(a)(16) requires that the City must maintain a current Airport Layout Plan (ALP). Without it, the airport will not receive any grant funding for projects. The Airport Geospatial Information System with Obstruction Mitigation Plan will consist of aerial and land surveys around the airport to identify any possible obstructions and a plan that explains how the airport will alleviate those obstructions.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
563 - Airport Capital	$ 152,497	$ 88,703	$ -	$ -	$ -	$ -	$ -	$ 241,200

Capital Improvement Plan

Category: Airport & Transit Improvements

77584: Transit Station Renovations

Active Project

Project Budget: $2,274,000
Project Manager: Ilene Macintire
Department: Transit
Project Type: Capital Improvement
Start Date: 2019/2020
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Expansion of office facilities at the Transit Center into the Lobby area east of the central lobby doors (apx 600 SQFT). Revisions include modifications to the HVAC system, wall relocation, electrical, flooring, and other interior finishes to the existing structure. The back up generator requires further investigation and design work, which will continue in 2022.

Justification: Current office workspace layout does not provide supervisory staff adequate space to have confidential meetings for staff reviews and shared workspace prevents the possibility of social distancing. Construction is underway and will be completed in the Summer of 2022.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
241 - TDA Funds	$ 202,602	$ 821,398	$ 850,000	$ -	$ -	$ -	$ -	$ 1,874,000
573 - Transit Capital	$ 103,613	$ 296,387	$ -	$ -	$ -	$ -	$ -	$ 400,000

Capital Improvement Plan

Category: Airport & Transit Improvements

77585: Tracer Bus Stop Improvements

Active Project

Project Budget: $500,000
Project Manager: Ilene Macintire
Department: Transit
Project Type: Capital Improvement
Start Date: 2020/2021
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Various improvements to bus stops throughout the City, including but not limited to installation of concrete pads, benches, shelters, trash cans, signs, pullouts, etc.

Justification: Various bus stops throughout the City are in need of additional improvements to meet ADA accessibility requirements and to provide additional amenities for passengers.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
573 - Transit Capital	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000

Capital Improvement Plan

Category: Airport & Transit Improvements

77586: Transit Maintenance & Storage Yard (Land Acquisition)

Active Project

Project Budget: $1,500,000
Project Manager: Ed Lovell
Department: Transit
Project Type: Capital Asset
Start Date: 2020/2021
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Development of storage and maintenance facility fo the Tracer bus system. Project may include heavy duty maintenance bays, overnight parking for the buses, fueling station, bus wash, dispatch center. Final amenities would be dependent on final design and available funding.

Justification: The City's Short Range Transit Plan (SRTP) calls for the development of a maintenance and storage facility for the Tracer buses. The current storage site for the buses is located within the PW Yard and is at max capacity. Additionally, the California Air Resources Board has a requirement for zero-emission buses by 2040. In order to meet that requirement, infrastructure will need to be built in order to accommodate zero-emission buses.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
573 - Transit Capital	$ -	$ 1,000,000	$ 500,000	$ -	$ -	$ -	$ -	$ 1,500,000

Capital Improvement Plan

Category: Airport & Transit Improvements

77587: ITS Infrastructure Planning and Construction

Active Project

Project Budget: $1,400,000
Project Manager: Ed Lovell
Department: Transit
Project Type: Capital Improvement
Start Date: 2020/2021
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: This project will create a plan for the Tracer bus system to implement Intelligent Transportation System (ITS) technology within the City of Tracy. ITS technology can include items such as Automated Passenger Counters, Wifi on buses, traffic signal prioritization, on-board video cameras, and passenger display systems.

Justification: There are many emerging technologies that can be used to help provide better passenger data, increase safety, provide greater mobility access, and better manage the overall transit system. While Tracy has deployed some of these technologies, there is often a disconnect between the systems as they are not able to be connected to each other. By creating an ITS plan, Tracy will be able to create a system that is connected into a system that is as seamless as possible, creating better efficiencies in collecting data, better system management, and increasing the safety and overall experience for the passengers.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
241 - TDA Funds	$ -	$ 280,000	$ -	$ -	$ -	$ -	$ -	$ 280,000
573 - Transit Capital	$ -	$ 1,120,000	$ -	$ -	$ -	$ -	$ -	$ 1,120,000

Capital Improvement Plan

Category: Airport & Transit Improvements

77588: Master Plan Update for New Jerusalem Airport

Proposed Project

Project Budget: $250,000
Project Manager: Paula Jessup
Department: Airport
Project Type: Capital Improvement
Start Date:
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: This project consists of a master plan update that will encompass New Jerusalem airport. The airport master plan will represent the airport's blueprint for long-term development as it will provide an overview of existing airport features, future airport development and anticipated land use.

Justification: An update will create a more relevant guide to future growth and development at both airports.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000

Capital Improvement Plan

Category: Airport & Transit Improvements

77XXX: Master Plan Update for Tracy Municipal Airport

Proposed Project

Project Budget: $250,000
Project Manager: Paula Jessup
Department: Airport
Project Type: Capital Improvement
Start Date:
Est. Completion Date:



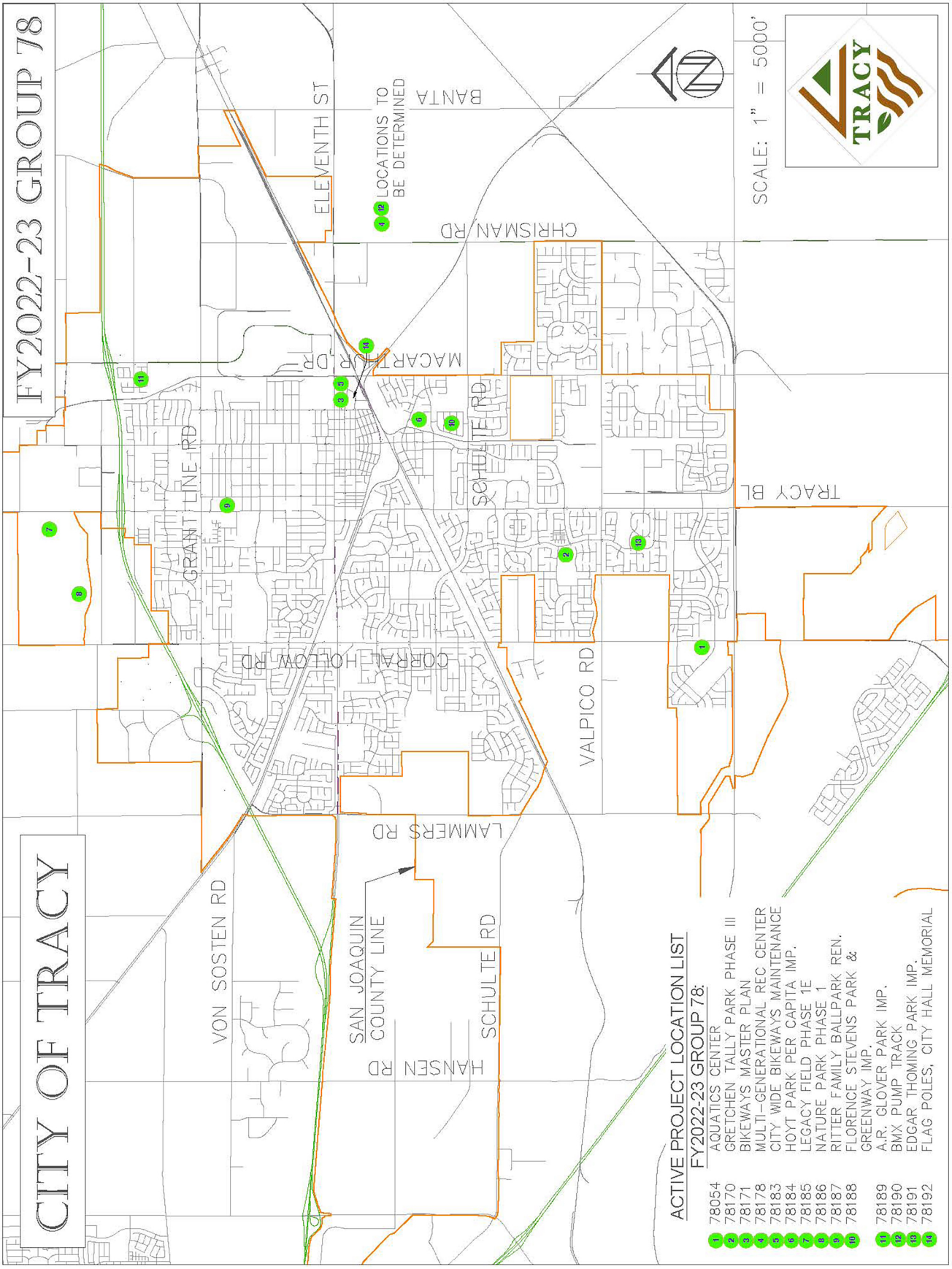
Council Strategic Priority: Quality of Life

Description: This project consists of a master plan update that will encompass Tracy Municipal Airport. The airport master plan will represent the airport's blueprint for long-term development as it will provide an overview of existing airport features, future airport development and anticipated land use.

Justification: An update will create a more relevant guide to future growth and development.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
563 - Airport Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000


FY2022-23 GROUP 78
CITY OF TRACY
SCALE: 1" = 5000'
TRACY
ACTIVE PROJECT LOCATION LIST
FY2022-23 GROUP 78:
1 78054 AQUATICS CENTER
2 78170 GRETCHEN TALLY PARK PHASE III
3 78171 BIKEWAYS MASTER PLAN
4 78178 MULTI-GENERATIONAL REC CENTER
5 78183 CITY WIDE BIKEWAYS MAINTENANCE
6 78184 HOYT PARK PER CAPITA IMP.
7 78185 LEGACY FIELD PHASE 1E
8 78186 NATURE PARK PHASE 1
9 78187 RITTER FAMILY BALLPARK REN.
10 78188 FLORENCE STEVENS PARK & GREENWAY IMP.
11 78189 A.R. GLOVER PARK IMP.
12 78190 BMX PUMP TRACK
13 78191 EDGAR THOMING PARK IMP.
14 78192 FLAG POLES, CITY HALL MEMORIAL
LOCATIONS TO BE DETERMINED
ELEVENTH ST
BANTA
CHRISMAN RD
MACARTHUR DR
SCHULTE RD
TRACY BL
GRANT LINE RD
CORRAL HOLLOW RD
VALPICO RD
LAMMERS RD
SAN JOAQUIN COUNTY LINE
HANSEN RD
SCHULTE RD
VON SOSTEN RD

Project Number	Project Name	Funding Source	Estimated Cost/Budget	LTD Expenses	Carryover	< - - - Projected - - - > FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Unfunded Amount
78054	Aquatics Center	Developer Contribution	10,000,000	1,250,809	749,191	-	-	8,000,000	-	-	-
		307 - Measure V	53,007,854	41,848	958,152	-	-	52,007,854	-	-	-
		371 - Core Public Facilities	1,992,146	14,364	1,977,782	-	-	-	-	-	-
78170	Gretchen Tally Park Phase III	378 - Core Area Parks	4,098,878	123,478	2,975,400	1,000,000	-	-	-	-	-
		361 - TIMP Parks	1,501,122	501,122	-	1,000,000	-	-	-	-	-
78171	Bikeways Master Plan	241 - TDA Funds	100,000	99,433	567	-	-	-	-	-	-
78178	Multi-Generational Rec Center	307 - Measure V	31,000,000	118,333	3,881,667	27,000,000	-	-	-	-	-
		Grant Funding	5,000,000	-	-	5,000,000	-	-	-	-	
		Developer Contribution	4,000,000	-	-	4,000,000	-	-	-	-	
78183	CW Bikeways Maintenance	241 - TDA Funds	230,000	88,309	66,691	75,000	-	-	-	-	-
78184	Hoyt Park - Per Capita Improvements	301 - General Projects	363,956	89,090	274,866	-	-	-	-	-	-
78185	Legacy Field Site Phase 1E	307 - Measure V	20,000,000	732,397	19,267,603	-	-	-	-	-	-
78186	Nature Park Phase 1	301 - General Projects	371,000	-	-	371,000	-	-	-	-	-
		307 - Measure V	8,371,000	-	-	1,000,000	-	-	-	-	7,000,000
78187	Ritter Family Ball Park Renovation	307 - Measure V	25,000,000	-	-	3,000,000	-	-	-	-	22,000,000
78188	Florence Stevens Park & Greenway Improvement	242 - Transp Sales Tax	75,000	-	-	75,000	-	-	-	-	-
		271 - LMD	475,000	-	-	475,000	-	-	-	-	-
78189	A.R. Glover Park Improvement	301 - General Projects	875,000	-	-	875,000		-	-	-	-
78190	BMX Pump Track	301 - General Projects	1,000,000	-	-	1,000,000		-	-	-	-
78191	Edgar Thoming Park Improvement	301 - General Projects	525,000	-	-	525,000		-	-	-	-
78192	Flag Poles City Hall Memorial	301 - General Projects	75,000	-	-	75,000	-	-	-	-	-
78XXX	Tracy Sports Complex Improvement	301 - General Projects	3,250,000	-	-	-	3,250,000	-	-	-	-
78XXX	Veterans Park Improvement	301 - General Projects	500,000	-	-	-		500,000	-	-	-
78XXX	Robert Kenner Improvements	301 - General Projects	2,100,000	-	-	-		2,100,000	-		-
78XXX	Alden Park Improvement	301 - General Projects	900,000	-	-	-		900,000	-	-	-
78XXX	William Larsen Park Improvements	301 - General Projects	450,000	-	-	-		-	450,000		-
78XXX	Dog Park Project at Dry Climate Area	301 - General Projects	350,000	-	-	-		-	350,000		-
78XXX	Annual Park Maintenance	301 - General Projects	3,000,000	-	-	-	-	-	2,200,000	3,000,000	-
			165,035,956	**3,059,183**	**30,151,919**	**45,471,000**	**3,250,000**	**63,507,854**	**3,000,000**	**3,000,000**	**29,000,000**

Capital Improvement Plan

Category: Parks & Recreation Improvements

78054: Aquatics Center

Active Project

Project Budget: $65,000,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Asset
Start Date:
Est. Completion Date: 2028/2029



Council Strategic Priority: Quality of Life - Facilitate the completion of Measure V amenities

Description: The project will include the following City Council approved program elements in priority order: 1. 50-meter pool, 2. Recreation/warm-up pool, 3. Lazy river, 4. Water slides, 5. Toddler area, 6. Indoor pool (optional), and 7. Fitness center (optional).

Justification: Resolution 2018-043 approved major community amenity capital improvement projects to be funded by Measure V. This established the Aquatics Center as a Council priority and included a $1,000,000 contribution from Measure V to help fund design of the project. A Final Conceptual Plan was adopted by City Council (2020-154) with a not-to-exceed total project cost of $65 million, including contingency and soft costs. The project will be located at the corner of Corral Hollow Road and Summit Drive in the Ellis development.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
307 - Measure V	$ -	$ -	$ -	$ -	$ 53,007,854	$ -	$ -	$ 53,007,854
371 - Core Public Facilities	$ 14,364	$ 1,977,782	$ -	$ -	$ -	$ -	$ -	$ 1,992,146
Developer Contribution	$ 1,250,809	$ 749,191	$ -	$ -	$ 8,000,000	$ -	$ -	$ 10,000,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78170: Gretchen Talley Park Phase III

Active Project

Project Budget: $5,600,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Asset
Start Date: 2019/2020
Est. Completion Date: Summer 2023



Council Strategic Priority: Quality of Life

Description: This project is a 4.7-acre expansion of Gretchen Talley Park. Scope of work will include: a new park restroom, new small & large dog park, tennis/pickleball courts, a 2nd basketball court, fitness areas, nature play area, pollinator garden, landscaping and open lawn area.

Justification: In December of 2018, the land acquistion of 4.7-acres of land was finalized adjacent to Gretchen Talley Park. The property is zoned "park" land in the City's General Plan and with two prior phases of Gretchen Talley Park already constructed and immediately adjacent, it makes sense to expand the park.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
361 - TIMP Parks	$ 501,122	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,501,122
378 - Core Parks	$ 123,478	$ 2,975,400	$ 1,000,000	$ -	$ -	$ -	$ -	$ 4,098,878

Capital Improvement Plan

Category: Parks & Recreation Improvements

78171: Bikeways Master Plan

Active Project

Project Budget: $100,000
Project Manager: Anju Pillai
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2018/2019
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The existing Bikeways Master Plan needs to be updated to reflect the current master plans and provide development standards for bikeways.

Justification: The Bikeways Master Plan should be updated approximately every 5 years. The last update was completed in 2010. Transportation Development Act funds can be used to pay for the plan update.

			<- - - - - - - Projected - -	- - - ->				
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
241 - TDA Funds	$ 99,433	$ 567	$ -	$ -	$ -	$ -	$ -	$ 100,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78178: Multi-Generational Recreation Center

Active Project

Project Budget: $40,000,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Asset
Start Date: 2019/2020
Est. Completion Date: Summer 2025



Council Strategic Priority: Quality of Life - Facilitate the completion of Measure V amenities

Description: Construction of a 30,000 +/- square foot Multi-Generational Recreation Center that includes the following City Council priorities (in order from most important to least important): 1) gymnasium, 2) outdoor recreational amenities, 3) multi-purpose space(s), 4) library and education spaces, 5) lounge/lobby, and 6) teaching kitchen.

Justification: The 2013 Parks Master Plan (New Developments) identified a need for new multi-purpose indoor recreation center and gymnasium of approximately 45,000 square feet that includes space for all ages. Also recommends a consideration to integrate a branch library. On March 6, 2018, Council approved Multi-Generational Recreation Center CIP 78178, as part of the major community amenity capital improvement projects funded from Measure V.

Per Council direction, allocate $40 million ($31 million from Measure V and $9 million other sources) to the Multi-Generational Recreation Center project and proceed with one phase only of construction, which includes expansion of debt financing of the $31 million.

<- - - - - - - Projected - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
307 - Measure V	$ 118,333	$ 3,881,667	$ 27,000,000	$ -	$ -	$ -	$ -	$ 31,000,000
Developer Contribution	$ -	$ -	$ 4,000,000	$ -	$ -	$ -	$ -	$ 4,000,000
Grant Funding	$ -	$ -	$ 5,000,000	$ -	$ -	$ -	$ -	$ 5,000,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78183: City Wide Bikeways Maintenance

Active Project

Project Budget: $230,000
Project Manager: Anju Pillai
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2019/2020
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The appropriated funding will be used to improve various bikeways throughout the City of Tracy. In addition to the restriping of faded bike lanes, staff is also working to implement a plan for green bikeways striping in high traffic areas throughout the city. (Annual Program)

Justification: Through the TDA claim process, the City of Tracy receives approximately $75,000 annually to be used toward pedestrian/bikeways improvements. In order to spend the received funding on an eligible project, the funds must be first appropriated to a CIP. This is a priority and goal of the Transportation Advisory Commission. Future installations of green bikeways will be included as part of the Bikeways Master Plan which is currently in development.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
241 - TDA Funds	$ 88,309	$ 66,691	$ 75,000				$ -	$ 230,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78184: Hoyt Park - Per Capita Improvements

Active Project

Project Budget: $363,956
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date: Summer 2023



Council Strategic Priority: Quality of Life

Description: The City of Tracy has the opportunity to rehabilitate existing infrastructure at Hoyt Park through Proposition 68, Per Capita Program. The project includes resurfacing and restriping the parking lot, a new shade structure and picnic area, site furnishings, and new pickleball court striping overlay at the existing tennis courts.

Justification: Per Capita funds were awarded to the City of Tracy in 2020 and projects that are located within disadvantaged communities are eligible and preferred locations for funds to be spent to "address neighborhoods lacking access to outdoors". Projects must be for capital outlay and recreational purposes with Hoyt Park being an eligible park in the City that can benefit from infrastructure improvements.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ 89,090	$ 274,866					$ -	$ 363,956

Capital Improvement Plan

Category: Parks & Recreation Improvements

78185: Legacy Fields Phase 1E

Active Project

Project Budget: $20,000,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Asset
Start Date: 2021/2022
Est. Completion Date: Spring 2023



Council Strategic Priority: Quality of Life - Facilitate the completion of Measure V amenities

Description: Legacy Fields Phase 1E will be the final sub phase of Phase 1. Improvements include: paving parking lots, slurry sealing existing asphalt, alternative exit south of the complex, build-out of the Eastern Wagon Wheel to closely resemble the Western Wagon Wheel, and wayfinding & signage.

Justification: Parking, traffic and accessibility issues are the primary complaints staff hear from the public at Legacy Fields. The existing spine road and asphalt pedestrian walkways are also due for slurry seal and restriping, as they have been installed for 7+ years at this point. Additionally, there is not an intuitive wayfinding program at the complex giving users a difficult experience when trying to navigate the 72-acre site. Another source of complaints is the Eastern Wagon Wheel where, due to past agreements, the improvements are severely lacking compared to other areas of the complex. Legacy Fields is a City Council Measure V priority project.

			<- - - - - - - Projected - - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
307 - Measure V	$ 732,397	$ 19,267,603	$ -	$ -	$ -	$ -	$ -	$ 20,000,000

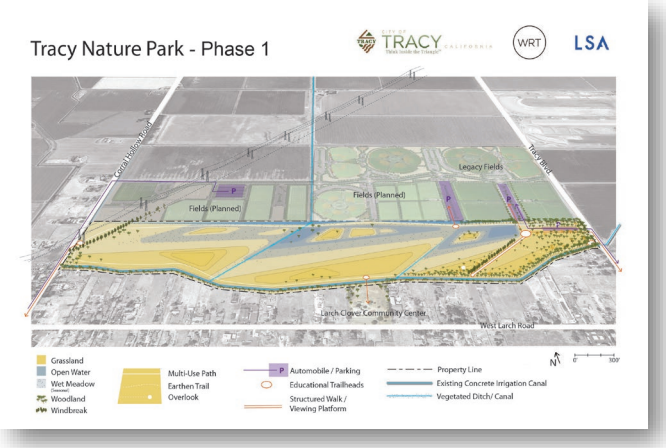
Capital Improvement Plan

Category: Parks & Recreation Improvements

78186: Nature Park Phase 1

Active Project

Project Budget: $8,371,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Asset
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life - Implement design of Measure V amenity

Description: Based on the Council-approved Master Plan, Phase 1 of this project will include: site preparation and earthmoving to create various habitats, over 2 miles of hiking paths including a walking loop with bridge and ADA accessible trails with seating and an overlook, elevated walkway and viewing platform, pre-fabricated restroom, dedicated traffic intersection with parking lot, interpretive signage and educational opportunities, wayfinding signage, windbreak trees and native understory plantings, seeding and erosion control.

Justification: On February 2, 2021, the City Council adopted the Nature Park Conceptual Master Plan and Addendum to the 2010 Holly Sugar Sports Project Environmental Impact Report. The Master Plan also identified phasing options. Shortly after, on March 23, 2021 the City Council made the Nature Park a Measure V priority project. On February 22, 2022, the City Council allocated $1 million of Measure V funds for the Nature Park to start design. Staff is actively pursuing grants to fund the construction of the project.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ 371,000	$ -	$ -	$ -	$ -	$ -	$ 371,000
307 - Measure V	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 8,000,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78187: Ritter Family Ball Park Renovation

Active Project

Project Budget: $25,000,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2021/2022
Est. Completion Date:



Council Strategic Priority: Quality of Life - Implement design of Measure V amenity

Description: Project scope will be refined through a robust public outreach process, but may include: new active recreation sports fields such as baseball/softball/football, sports field lighting, spectator and plaza areas, restroom facilities, fencing, walkways, playground and other neighborhood serving spaces/amenities, new parking lot, site furnishings, landscaping and maintenance storage/facility.

Justification: On February 22, 2022, the City Council added Ritter Family Ball Park Renovation as a Measure V priority project, including the allocation of $3,000,000 to begin a feasibility study and design. The Ritter Family Ball Park (the Ball Park) has long been part of the fabric of the Tracy sports scene and is well overdue for major renovations. Originally acquired by the City from C.E. and Margaret Ritter for $10.00 in 1944, the north field was dedicated on May 26, 1946 and the south field was built in 1968. The lighting system was installed in the 1950's with some upgrades in 1992. However, very few improvements have been made to the facility beyond these key milestones.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
307 - Measure V	$ -	$ -	$ 3,000,000	$ -	$ -	$ -	$ -	$ 25,000,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78188 - Florence Stevens Park & Greenway Improvements

Active Project

Project Budget: $550,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: Fall 2023



Council Strategic Priority: Quality of Life

Description: Renovation of the playground and rehab of the sport court will include replacement of equipment and addition of lighting, pathway lighting throughout greenway, replacement of site furnishings, landscape enhancements, and drought tolerant conversions, ADA barrier removal/improvements, and enhanced pedestrian crossings at street intersections

Justification: LMD Zone 17 has adequate reserve funding to support this project. The amenities in Florence Stevens Park and the linked greenway have reached their useful life and need to be replaced. The greenway is also in need of updates to enhance safety and useability of the corridor as well as drought resiliency upgrades.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
242 - Transp Sales Tax	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
271 - LMD	$ -	$ -	$ 475,000	$ -	$ -	$ -	$ -	$ 475,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78189: A.R. Glover Park Improvements

Active Project

Project Budget: $875,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: Fall 2023



Council Strategic Priority: Quality of Life

Description: A.R. Glover Park is a 2.14 acre mini park located in northeast Tracy. This project would include renovation of the playground, a new picnic area, renovation of the sport court including addition of court lighting, pathway lighting throughout park, ADA barrier removal, landscaping and site furnishing replacements. Also included in this project is a $200,000 allowance for a new amenity to help fill recreation gaps in northeast Tracy.

Justification: The Parks & Community Services Commission voted this project as 3rd of their top priorities for FY 2022-23. This park was constructed in 1999 with no capital investments since that time. All of the amenities in this park are past their useful life and need to be replaced. This park is also in a part of the City where access to neighborhood park type amenities is below average.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 875,000	$ -	$ -	$ -	$ -	$ 875,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78190: BMX Pump Track

Active Project

Project Budget: $1,000,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: Summer 2024



Council Strategic Priority: Quality of Life

Description: Construct a new 1/2 acre BMX pump track (bike park) in an existing City park. The project would create a looped asphalt track with a sequence of rollers and berms for bicycles (mountain, strider, BMX, etc.), scooters, skateboards, roller blades, and longboards. Associated improvements would include: earthwork, drainage, accessibility, shaded seating as well as related site furnishings, and landscaping.

Justification: A BMX pump track is listed in the Citywide Parks, Recreation and Trails Master Plan as a need in Tracy. This project is also a City Council request. An asphalt surface will allow for a wide variety of users to take advantage of the track as opposed to a dirt track.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78191: Edgar Thoming Park Improvements

Active Project

Project Budget: $525,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: Summer 2024



Council Strategic Priority: Quality of Life

Description: Edgar Thoming Park is a 5.3 acre neighborhood park located along Sycamore Parkway. This project would include renovation of the tennis and basketball courts including surfacing, lighting and fencing upgrades. It would also include upgrades to the fitness stations along the walking loop, LED light conversions for pathway lighting, a new shaded picnic area, site furnishing replacements, a minor renovation of the restroom building, a new booster pump and landscaping.

Justification: The Parks & Community Services Commission voted this project as 4th of their top five project priorities for FY 2022-23. Many of the amenities in this park are past their useful life and need to be replaced. This park is a critical stop along the highly used Sycamore Parkway including the use of the sport courts, playground, seating areas and fitness stations.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
301 - General Projects	$ -	$ -	$ 525,000	$ -	$ -	$ -	$ -	$ 525,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78192: Flag Poles City Hall Memorial

Active Project

Project Budget: $75,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2022/2023
Est. Completion Date: Winter 2023/2024



Council Strategic Priority: Quality of Life

Description: This project will install six (6) new flag poles at the Tracy War Memorial in Civic Center Plaza to represent the six (6) branches of the United States Military.

Justification: This project is a priority project for the City Council.

<-- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78XXX: Tracy Sports Complex Improvements

Proposed Project

Project Budget: $3,250,000
Project Manager: Richard Joaquin
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2023/2024
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Renovation and upgrades to the concession building and meeting room. Site improvements including: new restroom for east side of park, playground renovations, parking lot renovations, removal of ADA barriers, landscaping, site furnishing replacements, fencing and major renovation of existing protective netting including replacement of short poles, repainting and replacement of netting.

Justification: The Parks & Community Services Commission voted this project as their top priority for FY 2022-23. This project addresses a long list of deferred maintenance improving health, safety, functionality, programming and aesthetics of the facility. The netting replacement/expansion will allow for more programming and increased revenues at this facility.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ -	$ 3,250,000	$ -	$ -	$ -	$ 3,250,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78XXX: Veterans Park Improvements

Proposed Project

Project Budget: $500,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2024/2025
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Veterans Park is a 15.8 acre community park located in south Tracy. This project would renovate the existing parking lot, address ADA barriers, lighting upgrades including sport court and pathway lighting, minor renovations at the sport courts and skate park area, and landscaping. Additionally, this project would include converting existing halogen sport field lights to LED technology at the ballfield.

Justification: The Parks & Community Services Commission voted this project as 5th of their top five project priorities for FY 2022-23. The parking lots condition is fading and reaching a tipping point. If not addressed soon, it will become a rebuild and costs will increase. Veterans Park is a highly used park and would benefit from increased lighting for safety as well as for extended programming at the sport courts. Converting to LED lights for the ballfield would reduce energy usage and be a cost savings to the City on one of our most rented fields.

			<- - - - - - - Projected - - - - ->					
Fund Name	**Expended**	**Carryover**	**FY2022/23**	**FY2023/24**	**FY2024/25**	**FY2025/26**	**FY2026/27**	**Total**
301 - General Projects	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78XXX: Robert Kenner Park Improvements

Proposed Project

Project Budget: $2,100,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2024/2025
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: This is a 6.01 acre neighborhood park located in north Tracy. Project to install sport court lighting at basketball and tennis courts including rehab of the courts, install new walking loop around basin for a nature walk. Convert many areas to drought tolerant plantings, renovate volleyball court, rethink raised planter area and replace with low water landscaping, playground renovation, replace site furnishings and ADA barrier removal.

Justification: This highly used neighborhood park was constructed in 1992, with most of the amenities past their useful life expectancy. This project would revitalize this aging park addressing tired amenities, maintenance issues, failing sport courts and enhancing the overall park experience for the neighborhood.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ -	$ -	$ 2,100,000	$ -	$ -	$ 2,100,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78XXX: Alden Park Improvements

Proposed Project

Project Budget: $900,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2024/2025
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: Considered a Phase 2 to the recent playground renovation CIP78173, this project would include rebuilding the entire walking loop within the park that is failing, a new shaded picnic area near the new playground, replacement of site furnishings, a new open lawn area within the walking loop, turf reduction with drought tolerant plantings, and area/pathway lighting for improved safety in the park.

Justification: The Parks & Community Services Commission voted this project as 2nd of their top five project priorities for FY 2022-23. Besides the recently renovated playground, all of the amenities in this park are past their useful life and need to be replaced. This project would address Alden Park adding new amenities, reducing water consumption and replacing amenities at the end of their life expectancy.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ -	$ -	$ 900,000	$ -	$ -	$ 900,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78XXX: William Larsen Park Improvements

Proposed Project

Project Budget: $450,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2025/2026
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: This is a 5.1 acre neighborhood park. This project will address the park after the playground was renovated in 2020. This includes installation of sport court lighting at tennis courts, a new fitness equipment area, and landscape improvements including enhancements around the public art sculpture and turf reduction strategies for water conservation.

Justification: This project would address William Larsen Park adding new amenities, reducing water consumption and setting this park up well for the next 10-15 years.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ -	$ -	$ -	$ 450,000	$ -	$ 450,000

Capital Improvement Plan

Category: Parks & Recreation Improvements

78XXX: Dog Park Project at Dry Climate Area

Proposed Project

Project Budget: $350,000
Project Manager: Lyle Campbell
Department: Parks & Recreation
Project Type: Capital Improvement
Start Date: 2025/2026
Est. Completion Date:



Council Strategic Priority: Quality of Life

Description: The project would include demolition of certain existing features, new fencing for large and small dog areas, a shaded seating area with drinking fountain, landscaping and ADA accessibility improvements. The dry climate area is a 0.66 acre City-owned property located just southwest of Frank Hoyt Park at Dale Odell Drive and San Simeon Way (APN 23525011).

Justification: The Citywide Parks, Recreation and Trails Master Plan identifies the need for eight (8) new dog parks in Tracy by 2040 to meet the needs of the population. This city-owned property is under utilized in its current form and this project would reactivate this space providing a much needed amenity for the neighborhood.

<- - - - - - - Projected - - - - - ->

Fund Name	Expended	Carryover	FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	Total
301 - General Projects	$ -	$ -	$ -	$ -	$ -	$ 350,000	$ -	$ 350,000

Debt Service



THIS PAGE INTENTIONALLY LEFT BLANK

DEBT SERVICE

Debt service obligations of the City and budgeted amounts required to meet these obligations are presented in this section. These obligations involve long-term debt, which was used to build capital facilities or to acquire equipment that the City is now using.

GENERAL GOVERNMENT:

The Tracy Operating Partnership Joint Powers Authority (the "Authority") is a joint exercise of powers authority formed by the City of Tracy (the "City") to provide assistance to the City with its financings in accordance with State law.

The Authority previously issued the following outstanding lease revenue bonds ("Outstanding Lease Revenue Bonds"):

A. 2007 Lease Revenue Bonds – Series A were issued in October 2007 in the amount of $2,690,000 to finance the acquisition and construction of Fire Station 97 and to pay costs of issuances, including an insurance premium to acquire a reserve fund surety bond.

B. 2007 Lease Revenue Bonds – Series B were issued in October 2007 in the amount of $1,980,000 to repay the outstanding 1995 Refunding Certificates of Participation and to pay the costs of issuances including an insurance premium to acquire a reserve fund surety bond.

C. 2008 Lease Revenue Bonds were issued in December 2008 in the amount of $19,765,000 for the acquisition and construction of projects, prepay the outstanding principal balance on the 1998 Certificates of Participation and pay costs of issuance.

The Outstanding Lease Revenue Bonds are payable from lease payments made by the City, with some support from redevelopment tax increment generated in the Successor Agency's Community Redevelopment Project pursuant to a 2008 reimbursement agreement between the City and the Successor Agency to the Tracy Community Development Agency (the "2008 Reimbursement Agreement"). The purchase price for the Bonds shall be equal to $18,190,000. Principal payments commence on November 1, 2020, and are payable annually on November 1, 2038, with interest payments commence on May 1, 2020. The bonds are priced for optional redemption dates of May 1, 2030.

2022 Lease Revenue Bonds – Series A were issued in April of 2022 in the amount of $22,0000 to finance the final phase of Legacy Fields. Principal and Interest payments commence on December 30, 2022 and are payable annually on December 30, 2037. The lease payments under the lease agreement will be paid with Measure V Revenues.

ENTERPRISE FUNDS:

A. The City issued Wastewater Certificates of Participation (COPs) in April 2004 to fund the upgrade of the City's wastewater treatment plant. The Wastewater COPs are special obligations of the City and are payable solely from and secured by a pledge of net revenues of the Wastewater Utility System. Principal payments commence on December 1, 2007 and are payable annually on December 1 through 2036. Interest payments commence on December 1, 2004, and are payable semi-annually on December 1 and June 1, thereafter.

B. For fiscal year 2021 net revenues amounted to $2,419,501 which represented coverage of 128% over the $1,889,818 of debt service. The pledge of net revenues ends upon repayment of the City's repayment of the remaining balance of $32,220,608, which is scheduled to occur in 2037.

C. In 2006, the City entered into a loan agreement with the State of California Department of Public Health in the amount of $20,000,000 for assistance in the construction of its new Water Treatment Plant. The proceeds from the loan were drawn down by the City as needed for construction. The loan is a fully amortized loan over 20 years at an annual interest rate of 2.34%. The City is obligated to make semiannual payments of principal and interest in the amount of $628,960 beginning July 1, 2008 with a final maturity date of January 1, 2028.

SPECIAL ASSESSMENT DISTRICTS:

Special Assessment Districts in various parts of the City have issued debt to finance infrastructure improvements and facilities within their boundaries. The City is the collecting and paying agent for the debt issued by these Districts but has no direct or contingent liability or moral obligation for the payment of this debt. Therefore, this debt is not included as debt of the City.

INTERFUND LOANS:

The City has balances that represent loan activity between funds that is non-current. Interfund balances are expected to be repaid when sufficient cash is available in the borrowing funds.

A. Water Utility advance from the Wastewater Utility Enterprise Fund in November 2016 to fund operating expenses, capital costs for maintenance and replacement of existing water infrastructure, debt payments and to maintain an adequate reserve for any emergency to continue providing uninterrupted service. The advance bears the interest at the Local Agency Investment Fund (LAIF) rate and was to be repaid in two years. The advance was amended in October 2017 to extend the repayment two additional years to fiscal year 2021. The advance was amended December 2020 to extend the term of the loan four additional years, with payments starting 2021-22 in the amount of $500,000 per fiscal year with interest at LAIF rate.

Fund	Fund Type	Debt Issuances	Original Principal	Year Issued	Outstanding Principal	Outstanding Interest	Due Thru
408	Debt	TOPJPA 2020 Lease Revenue Refunding Bonds	$18,190,000	2020	$ 17,040,000	$ 6,571,400	11/1/2038
409	Debt	2022 Lease Revenue Bond Legacy Fields	$18,275,000	2022	$ 18,275,000	$ 8,204,938	6/30/2038
495	Debt	Tracy Successor Agency 2016 Tax Allocation	$33,720,000	2016	$ 26,070,000	$ 7,349,300	8/1/2033
511	Water	State Water Loan (2005)	$20,000,000	2005	$ 6,456,525	$ 462,033	1/1/2028
521	Wastewater	2004 Wastewater Treatment Plant Project	$30,955,000	2004	$ 20,260,000	$ 9,253,246	12/1/2036
837	Fiduciary	TPFA Revenue bonds 2014	$ 5,425,000	2014	$ 1,800,000	$ 110,438	9/2/2024
840	Fiduciary	TOPJPA Revenue Bonds 2005 Series C	$14,965,000	2005	$ 8,935,000	$ 2,210,338	9/1/2035
844	Fiduciary	CFD 93-1 Tracy Mkt Place (2002)	$ 2,165,000	2003	$ 1,530,000	$ 681,493	9/1/2032
844	Fiduciary	CFD 93-1 Tracy Mkt Place (1996)	$ 1,365,000	2000	$ 450,000	$ 74,025	9/1/2026
846	Fiduciary	TOPJPA 2005 Series A	$69,640,000	2005	$ 27,625,000	$ 4,711,463	8/1/2028
847	Fiduciary	TOPJPA 2005 Series B	$ 3,915,000	2005	$ 765,000	$ 102,000	8/1/2035
850	Fiduciary	TPFA Revenue bonds 2015	$ 6,060,000	2014	$ 220,000	$ 5,500	9/2/2022
852	Fiduciary	Assessment District No. 2003-01 Berg Ave	$ 990,000	2003	$ 405,000	$ 78,606	9/2/2028
853	Fiduciary	CFD No. 2006-01 (NEI Phase II) Special Tax Refunding Bonds, Series 2019	$ 8,230,000	2019	$ 7,755,000	$ 3,420,350	9/1/2036
854	Fiduciary	TOPJPA 2011 Series A	$13,685,000	2011	$ 5,875,000	$ 832,403	9/2/2027
857	Fiduciary	CFD 2016-2 Ellis Series 2019	$15,385,000	2019	$ 15,130,000	$ 14,429,400	9/1/2049
857	Fiduciary	CFD 2016-2 Ellis Series 2021	$13,055,000	2021	$ 13,055,000	$ 10,935,310	9/1/2051
858	Fiduciary	CFD 2016-1 Tracy Hills Series 2018	$32,625,000	2018	$ 32,385,000	$ 30,024,275	9/1/2048
858	Fiduciary	CFD 2016-1 Tracy Hills Series 2019	$14,850,000	2019	$ 14,765,000	$ 14,289,225	9/1/2049
858	Fiduciary	CFD 2016-1 Tracy Hills Series 2020	$18,160,000	2020	$ 18,160,000	$ 14,549,550	9/1/2050
859	Fiduciary	CFD 2022-1 Hillview	$ 6,830,000	2022	$ 6,830,000	$ 7,576,381	9/1/2052
				Totals:	$ 243,786,525	$ 135,871,672	

Grand Total	**$ 379,658,197**

Summary by Type	*Debt*	$ 61,385,000	$ 22,125,638
	Water	$ 6,456,525	$ 462,033
	Wastewater	$ 20,260,000	$ 9,253,246
	Fiduciary	$ 155,685,000	$ 104,030,756
		$ 243,786,525	$ 135,871,672

DEBT ISSUE	FY 2021	FY 2022 AMENDED	FY 2023	FY 2024	FY 2025
LEASE REVENUE BONDS					
TOPJPA 2020 Lease Revenue Refunding Bonds					
Principal	-	595,000	635,000	670,000	705,000
Interest	713,725	693,500	668,900	642,800	615,300
	713,725	1,288,500	1,303,900	1,312,800	1,320,300
2022 Lease Revenue Bond Legacy Fields					
Principal	-	-	810,000	800,000	845,000
Interest	-	-	847,813	853,250	812,125
	-	-	1,657,813	1,653,250	1,657,125
TOTAL LEASE REVENUE BONDS	713,725	1,288,500	2,961,713	2,966,050	2,977,425
TAX ALLOCATION					
Tracy Successor Agency 2016 Tax Allocation					
Principal	1,510,000	1,580,000	1,660,000	1,740,000	1,820,000
Interest	1,312,550	1,235,300	1,154,300	1,069,300	983,000
	2,822,550	2,815,300	2,814,300	2,809,300	2,803,000
TOTAL TAX ALLOCATION	2,822,550	2,815,300	2,814,300	2,809,300	2,803,000
LOANS PAYABLE					
State Water Loan (2005)					
Principal	1,062,698	1,087,711	1,113,311	1,139,516	1,166,337
Interest	195,222	170,209	144,608	118,404	91,583
	1,257,920	1,257,920	1,257,919	1,257,920	1,257,920
TOTAL LOANS PAYABLE	1,257,920	1,257,920	1,257,919	1,257,920	1,257,920
CERTIFICATES OF PARTICIPATION					
2004 Wastewater Treatment Plant Project					
Principal	875,000	915,000	955,000	1,000,000	1,050,000
Interest	1,097,818	932,865	932,865	887,900	840,750
	1,972,818	1,847,865	1,887,865	1,887,900	1,890,750
TOTAL CERTIFICATES OF PARTICIPATION	1,972,818	1,847,865	1,887,865	1,887,900	1,890,750
COMMUNITY FACILITIES AND ASSESSMENT DISTRICTS					
TPFA Revenue bonds 2014					
Principal	520,000	545,000	570,000	600,000	630,000
Interest	119,225	92,600	64,725	35,475	10,238
	639,225	637,600	634,725	635,475	640,238
TOPJPA Revenue Bonds 2005 Series C					
Principal	595,000	640,000	695,000	750,000	810,000
Interest	460,219	433,175	403,138	370,625	335,525
	1,055,219	1,073,175	1,098,138	1,120,625	1,145,525
CFD 93-1 Tracy Mkt Place (2002)					
Principal	45,000	45,000	50,000	55,000	55,000
Interest	99,643	95,875	93,930	90,675	87,265
	144,643	140,875	143,930	145,675	142,265

DEBT ISSUE	FY 2021	FY 2022 AMENDED	FY 2023	FY 2024	FY 2025
CFD 93-1 Tracy Mkt Place (1996)					
Principal	70,000	75,000	80,000	85,000	90,000
Interest	35,280	30,713	25,830	20,633	15,120
	105,280	105,713	105,830	105,633	105,120
TOPJPA 2005 Series A					
Principal	4,045,000	4,350,000	4,675,000	5,025,000	4,185,000
Interest	1,506,431	1,326,950	1,130,575	917,175	712,463
	5,551,431	5,676,950	5,805,575	5,942,175	4,897,463
TOPJPA 2005 Series B					
Principal	255,000	270,000	575,000	10,000	15,000
Interest	57,628	44,831	31,000	9,250	8,750
	312,628	314,831	606,000	19,250	23,750
TPFA Revenue bonds 2015					
Principal	630,000	595,000	220,000	-	-
Interest	56,500	25,875	5,500	-	-
	686,500	620,875	225,500	-	-
Assessment District No. 2003-01 Berg Ave					
Principal	45,000	45,000	50,000	-	-
Interest	24,669	22,391	19,938	18,638	18,638
	69,669	67,391	69,938	18,638	18,638
CFD 2006-01 NE Industrial # 2					
Principal	770,000	260,000	280,000	310,000	335,000
Interest	389,600	380,100	369,300	357,500	344,600
	1,159,600	640,100	649,300	667,500	679,600
TOPJPA 2011 Series A					
Principal	930,000	1,000,000	1,070,000	1,150,000	1,050,000
Interest	363,300	320,456	271,206	215,706	160,706
	1,293,300	1,320,456	1,341,206	1,365,706	1,210,706
CFD 2016-2 Ellis Series 2019					
Principal	205,000	50,000	70,000	90,000	110,000
Interest	742,275	738,450	736,650	733,800	729,800
	947,275	788,450	806,650	823,800	839,800
CFD 2016-2 Ellis Series 2021					
Principal	-	-	-	85,000	100,000
Interest	-	-	286,250	519,075	516,300
	-	-	286,250	604,075	616,300
CFD 2016-1 Tracy Hills Series 2018					
Principal	100,000	140,000	180,000	220,000	265,000
Interest	1,617,050	1,612,250	1,605,850	1,597,850	1,588,150
	1,717,050	1,752,250	1,785,850	1,817,850	1,853,150
CFD 2016-1 Tracy Hills Series 2019					
Principal	35,000	50,000	70,000	85,000	105,000
Interest	726,475	725,200	723,400	721,075	718,225
	761,475	775,200	793,400	806,075	823,225
CFD 2016-1 Tracy Hills Series 2020					
Principal		-	120,000	145,000	165,000
Interest	-	722,100	720,300	716,325	711,675
	-	722,100	840,300	861,325	876,675

DEBT ISSUE	FY 2021	FY 2022 AMENDED	FY 2023	FY 2024	FY 2025
CFD 2022-1 Hillview Series 2022					
Principal	-	-	-	15,000	20,000
Interest	-	-	279,943	339,063	338,450
	-	-	279,943	354,063	358,450
TOTAL COMMUNITY FACILITIES AND ASSESSMENT DISTRICTS	14,443,295	14,635,967	15,472,534	15,287,864	14,230,904

City of Tracy
Cashflow for Debt Payments
FY 2022-2023

			Fiscal Year 2022-2023											
Fund	Name	Debt	7/1/2022	8/1/2022	9/1/2022	10/1/2022	11/1/2022	12/1/2022	1/1/2023	2/1/2023	3/1/2023	4/1/2023	5/1/2023	6/1/2023	Total
408	TOPJPA 2020 Lease Revenue Refunding Bonds	Lease Revenue bonds	-	-	-	-	975,800	-	-	-	-	-	328,100	-	1,303,900
409	2022 Lease Revenue Bond Legacy Fields	Lease Revenue bonds	-	-	-	-	-	1,221,188	-	-	-	-	-	436,625	1,657,813
495	Tracy Successor Agency 2016 Tax Allocation	Refunding bonds	-	2,257,900	-	-	-	-	-	556,400	-	-	-	-	2,814,300
511	State Water Loan (2005)	Loan	628,960	-	-	-	-	-	628,960	-	-	-	-	-	1,257,920
521	2004 Wastewater Treatment Plant Project	COP	-	-	-	-	-	1,432,415	-	-	-	-	-	455,450	1,887,865
837	TPFA Revenue bonds 2014	Revenue bonds	-	-	609,488	-	-	-	-	-	25,238	-	-	-	634,725
840	TOPJPA Revenue Bonds 2005 Series C	Revenue bonds	-	-	904,388	-	-	-	-	-	193,750	-	-	-	1,098,138
844	CFD 93-1 Tracy Mkt Place (2002)	CFD	-	-	97,740	-	-	-	-	-	46,190	-	-	-	143,930
844	CFD 93-1 Tracy Mkt Place (1996)	CFD	-	-	94,175	-	-	-	-	-	11,655	-	-	-	105,830
846	TOPJPA 2005 Series A	Revenue bonds	-	5,291,713	-	-	-	-	-	513,863	-	-	-	-	5,805,575
847	TOPJPA 2005 Series B	Revenue bonds	-	309,125	-	-	-	-	-	296,875	-	-	-	-	606,000
850	TPFA Revenue bonds 2015	Revenue bonds	-	-	225,500	-	-	-	-	-	-	-	-	-	225,500
852	Assessment District No. 2003-01 Berg Ave	A.D.	-	-	61,619	-	-	-	-	-	10,619	-	-	-	72,238
853	CFD 2006-01 NE Industrial # 2	Special tax bonds	-	-	467,450	-	-	-	-	-	181,850	-	-	-	649,300
854	TOPJPA 2011 Series A	Revenue bonds	-	-	1,218,978	-	-	-	-	-	122,228	-	-	-	1,341,206
857	CFD 2016-2 Ellis Series 2019	Special tax bonds	-	-	438,850	-	-	-	-	-	367,800	-	-	-	806,650
857	CFD 2016-2 Ellis Series 2021	Special tax bonds	-	-	260,175	-	-	-	-	-	260,175	-	-	-	520,350
858	CFD 2016-1 Tracy Hills Series 2018	Special tax bonds	-	-	984,725	-	-	-	-	-	801,125	-	-	-	1,785,850
858	CFD 2016-1 Tracy Hills Series 2019	Special tax bonds	-	-	432,225	-	-	-	-	-	361,175	-	-	-	793,400
858	CFD 2016-1 Tracy Hills Series 2020	Special tax bonds	-	-	481,050	-	-	-	-	-	359,250	-	-	-	840,300
859	CFD 2022-1 Hillview Series 2022	CFD	-	-	110,281	-	-	-	-	-	169,663	-	-	-	279,943

THIS PAGE INTENTIONALLY LEFT BLANK

Policies & Resolutions



THIS PAGE INTENTIONALLY LEFT BLANK

SIGNIFICANT BUDGET & ACCOUNTING POLICIES

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability. This budget document presents the budget for the fiscal year July 1, 2022, to June 30, 2023.

Budget Review and Adoption

The City Council is required to adopt an annual budget by June 30th, prior to beginning of the annual budget cycle. The budget is adopted on a basis that does not differ materially from Generally Accepted Accounting Principles (GAAP). An appropriated annual budget is legally adopted for all Governmental Funds. The City's fiscal year begins on July 1 and ends on June 30 of the following year.

After review and deliberation, the City Council adopted and approved the budget on June 21, 2022. The adopted budget includes modifications made by the City Council during their review. The resolution adopted appropriates the monies necessary to fund the budget. Along with the budget resolution, the Council adopts a resolution establishing the appropriation limit for tax proceeds for the fiscal year as required by Article XII (B) of the State Constitution.

After adoption, the Budget Officer prepared and had the approved budget document published. This document represents the official fiscal policy and plan of the City of Tracy for Fiscal Year 2022-2023. It serves as a communications medium for the public concerning City activities, as well as a directive to City staff concerning the management and operations of City activities.

Basis of Budgeting

The City's financial records are prepared and maintained in accordance with generally accepted accounting principles (GAAP) of governmental accounting. Under GAAP, the modified accrual basis of accounting is used for governmental funds, while the full accrual basis of accounting is used for proprietary funds.

The City's budget is prepared, recorded, and controlled using a modified accrual basis for all funds budgeted, including proprietary funds. Under this basis of budgeting, capital outlays and debt service principal payments are budgeted and recorded as expenditures. Debt proceeds, capital grants, interfund transfers, and interfund loans exceeding one year are budgeted and recorded as revenues. However, for accounting purposes, these entries in the proprietary funds are adjusted at year-end to comply with the full accrual basis of accounting in the City's Annual Comprehensive Financial Report (ACFR). In City budget documents and periodic budget reports, they are treated as revenues and expenditures.

- **Balanced Budget:** The City shall maintain a balanced budget. The total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

- **Appropriations Limit:** Appropriations in the Annual Budget shall comply with the annual determination of the City's appropriations limit, calculated in accordance with Article XIIIB of the Constitution of the State of California and Government Code section 7900.

- **Operating Carryover:** Operating program appropriations not spent during the fiscal year shall lapse at year end, except for long term projects in progress that are carried forward to the following year and reserved for encumbrances.

Base Budget and Augmentations

A base budget is developed for all operating programs for staff, contracted services, and commodities accounts. Normally, the base is determined by utilizing the historical spending; but adjusted for an inflation factor plus the current budget amounts. The budget may also be adjusted for specific one-time items that are not considered to be ongoing.

For purposes of budget preparation and formulation, departmental budget submittals for a program consist of two parts: a base request and augmentation requests to enhance the budget. All augmentation requests shall be accompanied by a narrative explanation of the sources and uses of funds. All requests for additional personnel shall include a narrative explaining the need for an increase in staff potential duties for the new employee. Management reviews all augmentation requests to determine priority. If possible, high priority augmentations are included in the budget, while maintaining an acceptable reserve level.

Operating Budgets

Operating budgets shall be defined as regular recurring revenues and expenses required to maintain City Council adopted levels of service to citizens and the community. Non-recurring revenues and expenditures shall be defined as those of a one-time or short-term nature, generally associated with Interfund or External Advances and Loans, grant-funded services, subdivision development or capital improvement projects. All City funds should maintain an adequate reserve level and/or ending fund balance, as determined annually and as appropriate for each fund for the fiscal year. Any supplemental appropriations, after the budget is adopted, would decrease the reserves or projected ending fund balances.

Budget Control Procedures

The Finance Department maintains budgetary controls to ensure compliance with legal provisions embodied in the appropriated budget approved by the City Council. The level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) is the department level and within a single fund. The City Manager may authorize transfers between administrative control accounts within a department or within a capital project. Supplemental appropriations during the year must be approved by the City Council. Any transfer of appropriations between departments in the operating budget or between capital projects in the capital budget also requires City Council approval. These appropriations, representing amendments to the budget during the year, could be significant in relationship to the original budget as adopted.

Quarterly Budget Updates

On a quarterly basis, the City Council considers departmental requests for additional appropriations to fund activities not included in the adopted budget.

Budget Year-End

Normally, budget appropriations are only valid for a fiscal year and budget authority lapses at the end of a fiscal year. Any unspent funds are returned to their respective fund balances. In certain cases, appropriations are carried over from the prior fiscal year. Such prior appropriations are carried over by the Finance Department without further Council action. Action by the City Council on the budget for a new fiscal year is concerned with new appropriations.

Prior fiscal year appropriations eligible to be carried over at year-end include any outstanding encumbrances for $1,000 or more against the operating budget still open at year-end. It is expected that these encumbrances will be expended in the new fiscal year. Also, unexpended capital budget appropriations are eligible to be carried over for uncompleted capital projects that are expected to be completed in the new or future fiscal years.

At the end of each fiscal year, the Finance Department requests that each department review its budget for items or programs for which any planned expenditure is pending. This may include a project, which has been initiated, or an item ordered but not completed or received. Administrative carryover requests are reviewed by the Finance Director to determine the merit of the request and to ensure funding is available. A recommendation is made to the City Manager on the carryover request; the City Manager then determines which requests are appropriate and authorizes the administrative carryover request.

When carried over and budgeted in the new fiscal year, these appropriations shall be offset against the appropriate fund balance and/or revenue source. These carryovers may be made without further Council actions since prior authorization has been given for these appropriations.

Budget and Financial Controls

The finance department is responsible for the City's budget and financial controls. Finance reviews purchasing transactions and payment requests for compliance with City's rules, regulations, and budgetary limits. Finance also administers the City's payable system to review, process, and pay purchasing transactions and expense claims. Finance receives and deposits all City receipts. City deposits are invested by the elected City Treasurer. Finance also maintains the records of all City receipts, outlays, and cash balances.

Finance, in conjunction with Human Resources, maintains a position control system based on the budget to control City staffing. Finance administers the City's payroll system to process personnel transactions and to review and pay personnel expenses.

In the fiscal year, it may become necessary to amend, transfer, or adjust the amounts appropriated in the adopted budget. Any subsequent appropriation of additional monies for a fiscal year requires approval of the City Council. Any transfer of appropriations between departments in the operating budget or between capital projects in the capital budget also requires Council approval. However, the City Manager may approve transfers between administrative control accounts within a department or within a capital project.

Purchasing Policy

The City Council has an adopted Purchasing Policy, which establishes the procedures for the purchasing and contracting of goods and services, in the most economical manner possible, while mitigating risks over the procurement process, and complying with all applicable federal, state, and city laws and regulations. The policy establishes purchasing authority limits for Department Heads, City Manager, City Attorney, as well as establishes limits requiring City Council approval. The City's Purchasing Policy is implemented in accordance with the City's established Purchasing Ordinance.

Fund Balance Policy (GASB 54)

The City Council has an adopted Fund Balance Policy, which establishes the procedures for reporting fund balance in the City of Tracy financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Finance Director to prepare financial reports, which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This policy took effect for financial reports for fiscal year ending June 30, 2011.

Financial Structure and Operations

The City's accounting system is organized and operated on a "fund basis" with each fund distinct and self-balancing. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions or limitations. The City's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP).

ACCOUNTING POLICIES

The City provides a full range of services to its citizens. These include police, fire, library, parks and recreation, public works, planning and zoning, water and wastewater utilities, economic development, and general administrative services.

Services are categorized into a departmental structure to afford similarity in service provided. Departments may receive funding from one or more funds. Through the budget process and ongoing activity, the City Council oversees the operation of the City and sets forth community priorities and policies to be implemented by the City Manager. The City Manager directs the departments in the administration of City programs and service delivery. The City Manager establishes administrative policy in areas under his/her purview.

To monitor and evaluate departmental effectiveness, a project performance measurement program has been initiated. Under this program, each department sets forth the projects and programs to be undertaken during the fiscal year. Projects and programs may be short-term (with a specific completion date), or be ongoing programs. Each department's performance measurement directly ties city services and personnel to meeting one or more of the City Council's Strategic Goals.

Measurement Focus and Basis of Accounting

The City of Tracy's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). Governmental (General, Special Revenue, Debt Service and Capital Projects) Fund Types and Expendable Trust Funds are accounted for on a "current financial resources" measurement focus.

The modified accrual basis of accounting is followed by the Governmental and Expendable Trusts. Under the modified accrual basis of accounting, revenues are susceptible to accrual when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for Governmental Fund Types and Expendable Trust Funds report increases (revenues) and decreases (expenditures) in available spendable resources. Expenditures, other than interest on long-term debt, are recorded when a current liability is incurred. Liabilities are considered current when they are normally expected to be liquidated with expendable available financial resources.

The Proprietary (Enterprise and Internal Service) Funds are accounted for on an "economic resources" measurement focus. The Proprietary, Nonexpendable Trust, and Pension Trust Funds are accounted for using the accrual basis of accounting. Revenues or contributions are recognized when they are earned or due and expenses or benefits paid are recorded when the related liability is incurred. Accordingly, all assets and liabilities are included on the balance sheet, and the reported fund equity provides an indication of the economic net worth of the fund. Operating statements for Proprietary Funds report increases (revenues) and decreases (expenses) in total economic net worth.

In accordance with GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Government Entities that use Proprietary Fund Accounting, the City applies all GASB pronouncements currently in effect as well as Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedures issued on or before November 30, 1989, as long as they do not conflict with GASB pronouncements. The City applies FASB Statement No. 71 to its enterprise activity. Under FASB Statement No. 71, certain revenues and costs are deferred (under the regulation of City Council) as necessary to match revenues with related expenses.

Recognition

The Finance Department would like to acknowledge the enormous amount of work that city management staff put into this budget book. We appreciate and recognize their dedication and experience; and thank them for their unyielding support and assistance.

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY

FUND RESERVE POLICY

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY COUNCIL
POLICY A-5 FUND RESERVE BALANCE
MANAGEMENT POLICY
UPDATED: May 18, 2021

SECTION 1: PURPOSE

The purpose of this policy is for the City of Tracy to formally establish Contingency/Emergency and Economic/Budget Stability Reserves. The purpose of the Reserves is to mitigate the effect of unanticipated situations such as natural disasters and severe unforeseen events. Reserves also provide the City with stability in times of economic fluctuations that are non-reoccurring and/or unanticipated. Reserves help provide for a smooth, temporary transition to prevent drastic or devastating changes in service levels caused by changes in the City's financial situation. These reserves are presented as Committed Fund balance in fund financial statements and are adopted by City Council by resolution. The City Council may authorize the use of these reserves by declaring a Catastrophic and/or Fiscal Emergency with a four-fifths vote.

SECTION 2: POLICY

The City of Tracy is establishing reserves with the following designations:

FUND CASTASTROPHIC/EMERGENCY RESERVE:

The Catastrophic/Emergency Reserve funds help mitigate the effects of unanticipated situations such as natural disasters and severe, unforeseen events. The Catastrophic Reserve also serves as back-up liquidity to self-insured losses if this need were to arise.

The Catastrophic/Emergency Reserve is to be established with a target goal of 17% of the funds' adopted annual budget for operating expenditures and recurring transfers out.

The City Manager will first evaluate the City's financial condition and make a recommendation to City Council as to the need to make contributions to the Catastrophic Reserve or the possible need to access funds from the Catastrophic/Emergency Reserve. This action is done as part of the annual budget adoption; however, these actions can be completed at any time the City Manager deems necessary.

GENERAL FUND AND ENTERPRISE FUNDS ECONOMIC/BUDGET STABILIZATION RESERVE

The Economic/Budget Stabilization Reserve is to be established with a target goal of 13% of the funds' adopted annual budget for expenditures and recurring transfers out. The Economic/Budget Stabilization Reserve is intended to offset quantifiable revenue/expenditure uncertainty in the multi-year forecast thereby helping to stabilize service levels through economic cycles. The City should develop measures that collectively are necessary to assess City's fiscal sustainability.

These specific measures include:

• Projections of the major individual inflows of resources in dollars and as a percentage of total inflows of resources along with explanations of the known causes of resource fluctuations (including nonrecurring resources)

• Projections of the major individual outflows of resources by program or function in dollars and as a percentage of total outflows of resources along with explanations of the known causes of resource fluctuations

• Projections of major individual financial obligations and total financial obligations including bonds, pensions, OPEB, and long-term contracts

• Projections of annual debt service payments (principal and interest)

• Narrative discussion of the major intergovernmental service interdependencies that exist and the nature of those service interdependencies.

Stabilization amounts may be authorized as expended only when certain specific circumstances exist.

1) Revenue risks: Revenues falling short of budget projections may cause deficits. Transitional funding may be necessary to respond to reductions in major revenues due to local, regional, and national economic downturns. This may be due to a loss in housing values, a loss of a major employer, a loss of major retailor, a sudden spike in unemployment or inflation, and/or other major economic factors. This may also be due to state and/or voter initiatives; including changes in legislation, revenue sources that sunset or expire, or other political impacts to revenues that are outside of the control of the City Council.
   a) Projected fund revenue totals in aggregate are anticipated to decrease by 5% (or more) over the prior-year or decrease by 10% (or more) cumulative over three-years; excluding one-time revenue sources.
   b) Projected fund revenues from a single revenue source are anticipated to decrease by 10% (or more) over the prior-year or decrease by 15% over three-years; excluding one-time revenue sources.
2) Expenditure Risks: The City may require a source of supplemental funding for uncontrollable costs or contractually obligated costs. Such costs may include maintaining service levels.
   a) Projected fund expenditure totals (in aggregate) increase by 10% (or more) over the prior-year or increase by 15% over three-years; excluding one-time expenditure requests.
      i) Examples may include: major individual financial obligations and total financial obligations including bonds or other debt payments, employee contracts, and/or long-term contracts that create a deficit budget of more than one year.
   b) Projected fund expenditures from a single source are anticipated to increase by 10% (or more) over the prior-year or increase by 15% over three-years.
      i) Examples include, but are not limited to: unanticipated increases in CalPERS retirement rates resulting from CalPERS investment performance, or changes in actuarial assumptions CalPERS might impose.
      ii) In addition, there may be other cost increases that are beyond the City's control (e.g., various fuel and utility charges).

3) Structural Deficit Risk: Economic factors may create a structural deficit when revenue growth does not keep pace with expenditure growth. The City may elect to use the Economic/Budget Stabilization Reserve for up to 24 months while a plan is developed to correct the deficit.
   a) Projected fund expenditure totals (in aggregate) exceed incoming revenues by 5% (or more) over the prior-year or exceed by 10% over three-years; excluding one-time expenditure requests.

   b) Need funding for an unanticipated major repair, purchase, or other maintenance charge creating a deficit of 5% of incoming revenues. The nature of these reserves is intended to stabilize the fund budget in the short-term to address non-routine or unanticipated changes in economic position. A regular 5-year forecast should be used to identify foreseeable changes in revenues and or expenditures. However, not all changes in economic and fiscal position are known. In those cases, the City Manager will first evaluate the City's financial condition and make a recommendation to City Council as the possible need to access funds from the Economic/Budget Stability Reserve. This action is done as part of the annual budget adoption; however, these actions can be completed at any time the City Manager deems necessary

ENTERPRISE CAPTIAL REPLENISHMENT RESERVE

The Capital Replenishment Reserve is to be established with a target goal of at least one year of capital depreciation expense in the City's Enterprise Funds. The Capital Replenishment Reserve is intended to offset potential failure of capital assets that were unplanned in order to continue providing services to the public. Capital Replenishment funds should hold at least one year of depreciations and should be supported by a multi-year forecast thereby helping to stabilize revenue and expenditures levels through on-going maintenance and capital replacement cycles. The City should develop measures that collectively are necessary to assess City's fiscal sustainability.

USE AND REPLENISHMENT OF RESERVES

The City Manager must present a report to the City Council to justify the use of the Catastrophic/Emergency Reserve and Economic/Budget Stabilization Reserve and the circumstances of the Catastrophic and/or Fiscal Emergency. All uses of the Catastrophic Reserve and Economic/Budget Stabilization Reserve must be approved by resolution of the City Council with a super majority (four-fifths) vote. Any such uses are to be repaid to the respective reserves over a period to be determined by the City Council at the time of usage approval, with a target repayment period of no more than five years.

YEAR-END EXCESS REVENUE

Year-end excess and/or one-time revenue under the proposed reserves structure would remain in the City's fund balance. As part of the annual budget adoption process, or at any time the City Manager deems necessary, the City Manager would recommend whether the excess funds could be allocated to other reserves, or used as one-time funding with consideration given to economic development and/or capital projects.

Resolution 2021-61, Dated 05/18/2021

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY

INVESTMENT POLICY

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY COUNCIL POLICY
INVESTMENT POLICY A-2 RENEWED MAY 18, 2021

CONTENTS

I INTRODUCTION 1
II. SCOPE 1
III. PRUDENCE 1
IV. OBJECTIVES 2
V. DELEGATION OF AUTHORITY 3
VI. ETHICS AND CONFLICTS OF INTEREST 3
VII. INTERNAL CONTROLS 4
VIII. AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS 4
IX. AUTHORIZED INVESTMENTS 5
X. PROHIBITED INVESTMENT VEHICLES AND PRACTICES 10
XI. INVESTMENT POOLS/MUTUAL FUNDS 10
XII. COLLATERALIZATION 11
XIII. DELIVERY, SAFEKEEPING AND CUSTODY 11
XIV. MAXIMUM MATURITY 12
XV. RISK MANAGEMENT AND DIVERSIFICATION 12
XVI. REVIEW OF INVESTMENT PORTFOLIO 13
XVII. PERFORMANCE EVALUATION 14
XVIII. REPORTING 14
XIX. REVIEW OF INVESTMENT POLICY 15
GLOSSARY OF INVESTMENT TERMS 16

I. INTRODUCTION

The purpose of this investment policy is to identify various policies and procedures that will foster a prudent and systematic investment program designed to seek the City of Tracy objectives of safety, liquidity and return on investment through a diversified investment portfolio. This policy also serves to organize and formalize the City of Tracy's investment-related activities, while complying with all applicable statutes governing the investment of public funds. This policy is written to incorporate industry best practices and recommendations from sources such as the Government Finance Officers Association (GFOA), California Municipal Treasurers Association (CMTA), California Debt and Investment Advisory Commission (CDIAC) and the Association of Public Treasurers (APT).

This investment policy was endorsed and adopted by the City Council and is effective as of the 16th day of June, 2020, and replaces any previous versions.

II. SCOPE

This policy covers all funds and investment activities under the direct authority of the City of Tracy, as set forth in the State Government Code, Sections 53600 et seq., with the following exceptions:

- Proceeds of debt issuance shall be invested in accordance with the City of Tracy's general investment philosophy as set forth in this policy; however, such proceeds are to be invested pursuant to the permitted investment provisions of their specific bond indentures.
- Any other funds specifically exempted by the City Council.

POOLING OF FUNDS

Except for cash in certain restricted and special funds, the City of Tracy will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

III. PRUDENCE

Pursuant to California Government Code, Section 53600.3, all persons authorized to make investment decisions on behalf of the City of Tracy are trustees and therefore fiduciaries subject to the Prudent Investor Standard:
"…all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the Agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the Agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

The Treasurer and other authorized persons responsible for managing the City of Tracy's funds acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes

provided that the Treasurer or other authorized persons acted in good faith. Deviations from expectations of a security's credit or market risk should be reported to the governing body in a timely fashion and appropriate action should be taken to control adverse developments.

IV. OBJECTIVES

The City of Tracy's overall investment program shall be designed and managed with a degree of professionalism worthy of the public trust. The overriding objectives of the program are to preserve principal, provide sufficient liquidity, and manage investment risks, while seeking a market-rate of return.

- **SAFETY.** Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the City of Tracy will diversify its investments by investing funds among a variety of securities with independent returns.

- **LIQUIDITY.** The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

- **RETURN ON INVESTMENTS.** The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints for safety and liquidity needs.

V. DELEGATION OF AUTHORITY

Authority to manage the City of Tracy's investment program is derived from California Government Code, Sections 41006 and 53600 et seq. The City Council is responsible for the management of the City of Tracy's funds, including the administration of this investment policy. Management responsibility for the cash management of the City of Tracy's funds is hereby delegated to the Treasurer.

The Treasurer will be responsible for all transactions undertaken and will establish a system of procedures and controls to regulate the activities of subordinate officials and employees. Such procedures will include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

The City of Tracy may engage the services of one or more external investment advisers, who are registered under the Investment Advisers Act of 1940, to assist in the management of the City of Tracy's investment portfolio in a manner consistent with the City of Tracy's objectives. External investment advisers may be granted discretion to purchase and sell investment securities in accordance with this investment policy.

The City of Tracy's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City of Tracy recognizes that in a diversified portfolio, occasional measured losses may be inevitable and must be considered within the context of the overall portfolio's return and the cash flow requirements of the City of Tracy.

VI. ETHICS AND CONFLICTS OF INTEREST

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. Thus employees

and officials involved in the investment process shall refrain from personal business activity that could create a conflict of interest or the appearance of a conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the Treasurer any material interests in financial institutions with which they conduct business, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the Agency.

VII. INTERNAL CONTROLS

The Treasurer has the authority to delegate the establishment and maintenance of an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Periodically, as deemed appropriate by the City of Tracy and/or the City Council, an independent analysis by an external auditor shall be conducted to review internal controls, account activity and compliance with policies and procedures.

VIII. AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS

To the extent practicable, the Treasurer shall endeavor to complete investment transactions using a competitive bid process whenever possible. The City of Tracy's Treasurer will determine which financial institutions are authorized to provide investment services to the City of Tracy. It shall be the City of Tracy's policy to purchase securities only from authorized institutions and firms.

The Treasurer shall maintain procedures for establishing a list of authorized broker/dealers and financial institutions which are approved for investment purposes that are selected through a process of due diligence as determined by the City of Tracy. Due inquiry shall determine whether such authorized broker/dealers, and the individuals covering the City of Tracy are reputable and trustworthy, knowledgeable and experienced in Public Agency investing and able to meet all of their financial obligations. These institutions may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (uniform net capital rule).

In accordance with Section 53601.5, institutions eligible to transact investment business with the City of Tracy include:

- Primary government dealers as designated by the Federal Reserve Bank and non-primary government dealers.
- Nationally or state-chartered banks.
- The Federal Reserve Bank.
- Direct issuers of securities eligible for purchase.

Selection of financial institutions and broker/dealers authorized to engage in transactions will be at the sole discretion of the City of Tracy, except where the City of Tracy utilizes an external investment adviser in which case the Agency may rely on the adviser for selection.

All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the Treasurer with audited financials and a statement certifying that the institution has reviewed the California Government Code, Section 53600 et seq. and the City of Tracy's investment policy. The Treasurer will conduct an annual review of the financial condition and registrations of such qualified bidders.

Public deposits will be made only in qualified public depositories as established by State law. Deposits will be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, will be collateralized in accordance with State law.

Selection of broker/dealers used by an external investment adviser retained by the City of Tracy will be at the sole discretion of the adviser. Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

IX. AUTHORIZED INVESTMENTS

The City of Tracy's investments are governed by California Government Code, Sections 53600 et seq. Within the investments permitted by the Code, the City of Tracy seeks to further restrict eligible investments to the guidelines listed below. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence. Percentage holding limits listed in this section apply at the time the security is purchased.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity, and shall be exempt from the current policy. At the time of the investment's maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. The portfolio shall be diversified by security type and institution to avoid incurring unreasonable and avoidable risks regarding specific security types or individual issuers.

1. **MUNICIPAL SECURITIES** include obligations of the City of Tracy, the State of California, any obligations of the treasuries or agencies of the other 49 states, and any local agency within the State of California, provided that:

    - The securities are rated in a rating category of "A" or its equivalent or better by at least one nationally recognized statistical rating organization ("NRSRO").
    - No more than 5% of the portfolio may be invested in any single issuer.
    - No more than 30% of the portfolio may be in Municipal Securities.
    - The maximum maturity does not exceed five (5) years.

2. **U.S. TREASURIES** and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the City of Tracy may invest in U.S. Treasuries, provided that:

- The maximum maturity is five (5) years.

3. **FEDERAL AGENCIES** or United States Government-Sponsored Enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that the City of Tracy may invest in Federal Agency or Government-Sponsored Enterprises (GSEs), provided that:

    - No more than 25% of the portfolio may be invested in any single Agency/GSE issuer.
    - The maximum maturity does not exceed five (5) years.

4. **BANKER'S ACCEPTANCES**, provided that:

    - They are issued by institutions which have short-term debt obligations rated "A-1" or its equivalent or better by at least one NRSRO; or long-term debt obligations which are rated in a rating category of "A" or its equivalent or better by at least one NRSRO.
    - No more than 40% of the portfolio may be invested in Banker's Acceptances.
    - No more than 5% of the portfolio may be invested in any single issuer.
    - The maximum maturity does not exceed 180 days.

5. **COMMERCIAL PAPER,** provided that the securities are issued by an entity that meets all of the following conditions in either paragraph (a) or (b) and other requirements specified below:

    a. **SECURITIES** issued by corporations:

        i. A corporation organized and operating in the United States with assets more than $500 million.
        ii. The securities are rated "A-1" or its equivalent or better by at least one NRSRO.
        iii. If the issuer has other debt obligations, they must be rated in a rating category of "A" or its equivalent or better by at least one NRSRO.

    b. **SECURITIES** issued by other entities:

        i. The issuer is organized within the United States as a special purpose corporation, trust, or limited liability company.
        ii. The securities must have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
        iii. The securities are rated "A-1" or its equivalent or better by at least one NRSRO.

- City of Tracy may purchase no more than 10% of the outstanding commercial paper of any single issuer.
- No more than 25% of the portfolio may be invested in Commercial Paper.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed 270 days.

6. **NEGOTIABLE CERTIFICATES OF DEPOSIT (NCDS),** issued by a nationally or state- chartered bank,

a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that:

- The amount of the NCD insured up to the FDIC limit does not require any credit ratings.
- Any amount above the FDIC insured limit must be issued by institutions which have short-term debt obligations rated "A-1" or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of "A" or its equivalent or better by at least one NRSRO.
- No more than 30% of the total portfolio may be invested in NCDs (combined with CDARS).
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

7. **FEDERALLY INSURED TIME DEPOSITS** (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions, provided that:

   - The amount per institution is limited to the maximum covered under federal insurance.
   - No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
   - The maximum maturity does not exceed five (5) years.

8. **COLLATERALIZED TIME DEPOSITS** (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions in excess of insured amounts which are fully collateralized with securities in accordance with California law, provided that:

   - No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
   - The maximum maturity does not exceed five (5) years.

9. **CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS),** provided that:

   - No more than 30% of the total portfolio may be invested in a combination of Certificates of Deposit, including CDARS.
   - The maximum maturity does not exceed five (5) years.

10. **COLLATERALIZED BANK DEPOSITS**. City of Tracy's deposits with financial institutions will be collateralized with pledged securities per California Government Code, Section 53651. There are no limits on the dollar amount or percentage that the City of Tracy may have in these deposits.

11. **REPURCHASE AGREEMENTS** collateralized with securities authorized under California Government Code, maintained at a level of at least 102% of the market value of the Repurchase Agreement. There are no limits on the dollar amount or percentage that the City of Tracy may invest, provided that:

    - Securities used as collateral for Repurchase Agreements will be delivered to an acceptable third party custodian.
    - Repurchase Agreements are subject to a Master Repurchase Agreement

between the City of Tracy and the provider of the repurchase agreement. The Master Repurchase Agreement will be substantially in the form developed by the Securities Industry and Financial Markets Association (SIFMA).
- The maximum maturity does not exceed one (1) year.

12. **STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF),** provided that:

- The City of Tracy may invest up to the maximum amount permitted by LAIF.
- LAIF's investments in instruments prohibited by or not specified in the City of Tracy's policy do not exclude the investment in LAIF itself from the City of Tracy's list of allowable investments, provided LAIF's reports allow the Treasurer to adequately judge the risk inherent in LAIF's portfolio.

13. LOCAL GOVERNMENT INVESTMENT POOLS

- Other LGIPs permitted by client.
- There is no issuer limitation for Local Government Investment Pools

14. **CORPORATE MEDIUM TERM NOTES (MTNS),** provided that:

- The issuer is a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States.
- The securities are rated in a rating category of "A" or its equivalent or better by at least one NRSRO.
- No more than 30% of the total portfolio may be invested in MTNs.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

15. ASSET-BACKED, MORTGAGE-BACKED, MORTGAGE PASS-THROUGH SECURITIES, AND COLLATERALIZED MORTGAGE OBLIGATIONS FROM ISSUERS NOT DEFINED IN SECTIONS 3 AND 4 OF THE AUTHORIZED INVESTMENTS SECTION OF THIS POLICY,
provided that:

- The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
- No more than 20% of the total portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any single Asset- Backed or Commercial Mortgage security issuer.
- The maximum legal final maturity does not exceed five (5) years.

16. **MUTUAL FUNDS AND MONEY MARKET MUTUAL FUNDS** that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:

a. **MUTUAL FUNDS** that invest in the securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:

1. Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of $500 million.
3. No more than 10% of the total portfolio may be invested in shares of any one mutual fund.

b. **MONEY MARKET MUTUAL FUNDS** registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria:
   1. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
   2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of $500 million.
   3. No more than 20% of the total portfolio may be invested in Money Market Mutual Funds.

c. No more than 20% of the total portfolio may be invested in these securities.

17. **SUPRANATIONALS**, provided that:

- Issues are US dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.
- The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
- No more than 30% of the total portfolio may be invested in these securities.
- No more than 10% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

X. PROHIBITED INVESTMENT VEHICLES ANDPRACTICES

- State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to futures and options.
- In accordance with Government Code, Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.
- Investment in any security that could result in a zero interest accrual if held to maturity is prohibited.
- Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
- Purchasing or selling securities on margin is prohibited.
- The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.
- The purchase of foreign currency denominated securities is prohibited.

XI. INVESTMENT POOLS/MUTUAL FUNDS

The City of Tracy shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. The Treasurer shall develop a questionnaire which will answer the following general questions:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

XII. COLLATERALIZATION

CERTIFICATES OF DEPOSIT (CDS). The City of Tracy shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to California Government Code, Section 53651, pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

COLLATERALIZATION OF BANK DEPOSITS. This is the process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing repayment of deposited funds. The City of Tracy shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651.

REPURCHASE AGREEMENTS. The City of Tracy requires that Repurchase Agreements be collateralized only by securities authorized in accordance with California Government Code:

- The securities which collateralize the repurchase agreement shall be priced at Market Value, including any Accrued Interest plus a margin. The Market Value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- The City of Tracy shall receive monthly statements of collateral.

XIII. DELIVERY, SAFEKEEPING AND CUSTODY

DELIVERY-VERSUS-PAYMENT (DVP). All investment transactions shall be conducted on a delivery-versus-payment basis.

SAFEKEEPING AND CUSTODY. To protect against potential losses due to failure of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all cash and securities in the City of Tracy's portfolio shall be held in safekeeping in the City of Tracy's name by a third party custodian, acting as agent for the City of Tracy under the terms of a custody agreement executed by the bank and the City of Tracy. All investment transactions will require a safekeeping receipt or acknowledgment generated from the trade. A monthly report will be received by the City of Tracy from the custodian listing all securities held in safekeeping with current market data and other information.

The only exceptions to the foregoing shall be depository accounts and securities purchases made with: (i) local government investment pools; (ii) time certificates of deposit, and, (iii) money mutual funds, since the purchased securities are not deliverable.

XIV. MAXIMUM MATURITY

To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities.

The City of Tracy will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

XV. RISK MANAGEMENT AND DIVERSIFICATION MITIGATING CREDIT RISK IN THE PORTFOLIO

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The City of Tracy will mitigate credit risk by adopting the following strategies:

- The diversification requirements included in the "Authorized Investments" section of this policy are designed to mitigate credit risk in the portfolio.
- No more than 5% of the total portfolio may be deposited with or invested in securities issued by any single issuer unless otherwise specified in this policy.
- The City of Tracy may elect to sell a security prior to its maturity and record a capital gain or loss in order to manage the quality, liquidity or yield of the portfolio in response to market conditions or City of Tracy's risk preferences.
- If securities owned by the City of Tracy are downgraded by an NRSRO to a level below the quality required by this investment policy, making the security ineligible for additional purchases, the following steps will be taken:
  - Any actions taken related to the downgrade by the investment manager will be communicated to the Treasurer in a timely manner.
  - If a decision is made to retain the security, the credit situation will be monitored and reported to the Council.

MITIGATING MARKET RISK IN THE PORTFOLIO

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City of Tracy recognizes that, over time, longer- term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City of Tracy will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes.

The City of Tracy further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The City of Tracy, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

- The City of Tracy will maintain a minimum of six months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements.
- The maximum percent of callable securities (does not include "make whole call" securities as defined in the Glossary) in the portfolio will be 20%.
- The maximum stated final maturity of individual securities in the portfolio will be five (5) years, except as otherwise stated in this policy.
- The duration of the portfolio will be approximately equal to the duration (typically, plus or minus 20%) of a Market Benchmark, an index selected by the City of Tracy based on the City of Tracy's investment objectives, constraints and risk tolerances.

XVI. REVIEW OF INVESTMENT PORTFOLIO

The Treasurer shall periodically, but no less than quarterly, review the portfolio to identify investments that do not comply with this investment policy and establish protocols for reporting major and critical incidences of noncompliance to the City Council.

XVII. PERFORMANCE EVALUATION

The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the City of Tracy's risk constraints, the cash flow characteristics of the portfolio, and state and local laws, ordinances or resolutions that restrict investments.

The Treasurer shall monitor and evaluate the portfolio's performance relative to the chosen market benchmark(s), which will be included in the Treasurer's quarterly report. The Treasurer shall select an appropriate, readily available index to use as a market benchmark.

XVIII. REPORTING MONTHLY REPORTS

Monthly transaction reports will be submitted by the Treasurer to the City Council within 60 days of the end of the reporting period in accordance with California Government Code Section 53607.

QUARTERLY REPORTS

The Treasurer will submit a quarterly investment report to the City Council which provides full disclosure of the City of Tracy's investment activities within 60 days after the end of the quarter. These reports will disclose, at a minimum, the following information about the City of Tracy's portfolio:

1. An asset listing showing par value, cost and independent third-party fair market value of each security as of the date of the report, the source of the valuation, type of investment, issuer, maturity date, interest rate and interest rate.
2. Transactions for the period.
3. A description of the funds, investments and programs (including lending programs) managed by contracted parties (i.e. LAIF; investment pools, outside money managers and securities lending agents)

4. A one-page summary report that shows:
    a. Average maturity of the portfolio and modified duration of the portfolio;
    b. Maturity distribution of the portfolio;
    c. Percentage of the portfolio represented by each investment category;
    d. Average portfolio credit quality; and,
    e. Time-weighted total rate of return for the portfolio for the prior one month, three months, twelve months and since inception compared to the City of Tracy's market benchmark returns for the same periods;
5. A statement of compliance with investment policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for their presence in the portfolio and a timetable for resolution.
6. A statement that the City of Tracy has adequate funds to meet its cash flow requirements for the next six months.

ANNUAL REPORTS

A comprehensive annual report will be presented to the Investment Review Committee. The approved report will be presented to Council as a consent item with the purpose of the report being pulled for further discussion, if needed. This report will include comparisons of the City of Tracy's return to the market benchmark return, suggest policies and improvements that might enhance the investment program, and will include an investment plan for the coming year.

XIX. REVIEW OF INVESTMENT POLICY

The investment policy will be reviewed and adopted at least annually within 120 days of the end of the fiscal year, to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

Any recommended modifications or amendments shall be presented by Staff to the City Council for their consideration and adoption.

GLOSSARY OF INVESTMENT TERMS

AGENCIES. Shorthand market terminology for any obligation issued by a government- sponsored entity (GSE), or a federally related institution. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

FFCB. The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.
FHLB. The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.
FHLMC. Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.
FNMA. Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass- through securities.
GNMA. The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

PEFCO. The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

TVA. The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

ASKED. The price at which a seller offers to sell a security.

ASSET BACKED SECURITIES. Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

AVERAGE LIFE. In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

BANKER'S ACCEPTANCE. A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

BENCHMARK. A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

BID. The price at which a buyer offers to buy a security.

BROKER. A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

CALLABLE. A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

CERTIFICATE OF DEPOSIT (CD). A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS). A private placement service that allows local agencies to purchase more than $250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than $250,000 each, so that FDIC coverage is maintained.

COLLATERAL. Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

COLLATERALIZED MORTGAGE OBLIGATIONS (CMO). Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

COMMERCIAL PAPER. The short-term unsecured debt of corporations.

COST YIELD. The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

COUPON. The rate of return at which interest is paid on a bond.

CREDIT RISK. The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

CURRENT YIELD. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

DEALER. A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

DEBENTURE. A bond secured only by the general credit of the issuer.
DELIVERY VS. PAYMENT (DVP). A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.
DERIVATIVE. Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.
DISCOUNT. The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.
DIVERSIFICATION. Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.
DURATION. The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).
FEDERAL FUNDS RATE. The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.
FEDERAL OPEN MARKET COMMITTEE. A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.
LEVERAGE. Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.
LIQUIDITY. The speed and ease with which an asset can be converted to cash.
LOCAL AGENCY INVESTMENT FUND (LAIF). A voluntary investment fund open to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.
LOCAL GOVERNMENT INVESTMENT POOL. Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.
MAKE WHOLE CALL. A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."
MARGIN. The difference between the market value of a security and the loan a broker makes using that security as collateral.
MARKET RISK. The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.
MARKET VALUE. The price at which a security can be traded.
MARKING TO MARKET. The process of posting current market values for securities in a portfolio.
MATURITY. The final date upon which the principal of a security becomes due and payable.
MEDIUM TERM NOTES. Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.
MODIFIED DURATION. The percent change in price for a 100 basis point change in yields. Modified

duration is the best single measure of a portfolio's or security's exposure to market risk.

MONEY MARKET. The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

MORTGAGE PASS-THROUGH SECURITIES. A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgage are passed through to the holder of the security.

MUNICIPAL SECURITIES. Securities issued by state and local agencies to finance capital and operating expenses.

MUTUAL FUND. An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

NATIONALLY RECOGNIZED STATISTICAL RATINGS ORGANIZATION (NRSRO).
A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

NEGOTIABLE CD. A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor).

PREMIUM. The difference between the par value of a bond and the cost of the bond, when the cost is above par.

PREPAYMENT SPEED. A measure of how quickly principal is repaid to investors in mortgage securities.

PREPAYMENT WINDOW. The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

PRIMARY DEALER. A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

PRUDENT PERSON (PRUDENT INVESTOR) RULE. A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

REALIZED YIELD. The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

REGIONAL DEALER. A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

REPURCHASE AGREEMENT. Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

SAFEKEEPING. A service to bank customers whereby securities are held by the bank in the customer's name.

STRUCTURED NOTE. A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are

rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

SUPRANATIONAL. A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

TOTAL RATE OF RETURN. A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

U.S. TREASURY OBLIGATIONS. Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

TREASURY BILLS. All securities issued with initial maturities of one year or less are issued as discounted instruments and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

TREASURY NOTES. All securities issued with initial maturities of two to ten years are called Treasury notes and pay interest semi-annually.

TREASURY BONDS. All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

VOLATILITY. The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

YIELD TO MATURITY. The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY

DEBT POLICY

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF TRACY COUNCIL POLICY
A-6 DEBT MANAGEMENT POLICY
Renewed: May 18, 2021

Article I
General

Section 1.01 Purpose

Local governments issue multiple types of debt in order to finance public projects and meet their funding needs. The City of Tracy (the "City") has previously issued debt and anticipates having to do so in the future. The City seeks to establish a Debt Management Policy (the "Debt Policy") to standardize and guide the issuance and management of debt by the City. The Debt Policy is subject to City Council approval, and may be amended by the Council as it deems appropriate from time to time in the prudent management of the debt of the City.

This Debt Policy is intended to comply with Government Code Section 8855(i), effective on January 1, 2017, and shall govern all debt undertaken by the City, however, circumstances and needs may arise in which Council may elect to deviate from these standards.

Section 1.02 Findings

The City hereby finds and recognizes that a fiscally prudent debt policy is required in order to:

- Maintain the City's sound financial position.
- Ensure that the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses.
- Protect the City's credit-worthiness.
- Ensure that all debt is structured in order to protect both current and future taxpayers, ratepayers and constituents of the City.
- Ensure that the City's debt is consistent with the City's planning goals and objectives and capital improvement program or budget, as applicable.

Article II
Debt Issuance and Management Policies

Section 2.01. Purposes for Which Debt May Be Issued

(A) Long-Term Debt. Long-term debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the City.

(ii) Long-term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.
- When the project to be financed will provide benefit to constituents over multiple years.

- When total debt does not constitute an unreasonable burden to the City and its taxpayers and ratepayers.
- When the debt is used to refinance outstanding debt in order to produce debt service savings or to realize the benefits of a debt restructuring.

(iii) Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

(iv) The City may use long-term debt financings subject to the following conditions:

- The project to be financed must be approved by the City Council.
- The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- The City estimates that sufficient revenues will be available to service the debt through its maturity.
- The City determines that the issuance of the debt will comply with the applicable state and federal law.

(B) Short-term debt. Short-term debt may be issued to provide financing for the City's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the City may undertake lease-purchase financing for equipment.

(C) Financings on Behalf of Other Entities. The City may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public purposes of City. In such cases, the City shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with the policies set forth herein.

Article III
Types of Debt

Section 3.01: Allowable Use

The following types of debt are allowable under this Debt Policy:

- general obligation bonds
- bond or grant anticipation notes
- lease revenue bonds, certificates of participation and lease-purchase transactions
- other revenue bonds and certificates of participation
- tax and revenue anticipation notes
- land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes
- tax increment financing to the extent permitted under state law
- conduit financings, such as financings for affordable rental housing and qualified 501 c3 organizations

Section 3.02 The City may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.

Section 3.03 Debt shall be issued as fixed rate debt unless the City makes a specific determination as to why a variable rate issue would be beneficial to the City in a specific circumstance.

Article IV
Relationship of Debt to Capital Improvement Program and Budget

Section 4.01 The City is committed to long-term capital planning. The City intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the City's capital budget and the capital improvement plan.

Section 4.02 The City shall strive to fund the upkeep and maintenance of its infrastructure, including but not limited to roadways, sidewalks, water, sewerage and storm drainage systems, etc. and facilities due to normal wear and tear through the expenditure of available operating revenues. The City shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

Section 4.03 The City shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes.

Section 4.04 The City shall seek to avoid the use of debt to fund infrastructure and facilities improvements in circumstances when the sole purpose of such debt financing is to reduce annual budgetary expenditures.

Section 4.05 The City shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its General Fund.

Article V
Policy Goals Related to Planning Goals and Objectives

Section 5.01 The City is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The City intends to issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the City's annual operations budget.

Section 5.02 It is a policy goal of the City to protect taxpayers, ratepayers and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

Section 5.03 The City will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

Section 5.04 When refinancing debt, it shall be the policy goal of the City to realize, whenever possible, and subject to any overriding non-financial policy considerations, (i) minimum net present value debt service savings equal to or greater than 3.0% of the refunded principal amount, and (ii) present value debt service savings equal to or greater than 100% of any escrow fund negative arbitrage.

Article VI
Internal Control Procedures

Section 6.01 When issuing debt, in addition to complying with the terms of this Debt Policy, the City shall comply with any other applicable local, state and federal regulations and policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

Section 6.02 The City will periodically review the requirements of and will remain in compliance with the following:

- any continuing disclosure undertakings under SEC Rule 15c2-12,
- any federal tax compliance requirements, including without limitation arbitrage and rebate compliance, related to any prior bond issues, and
- the City's investment policies as they relate to the investment of bond proceeds.

Section 6.03 Whenever reasonably possible, proceeds of debt will be held by a third- party trustee and the City will submit written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the City's Senior Accountant. In those cases where the City finds it is not reasonably possible for the proceeds of debt to be held by a third- party trustee, the City's Senior Accountant shall retain records of all expenditures of proceeds through the final payment date for the debt.

Resolution – 2021-060, Dated 05/18/2021

Resolutions

June 24, 2022

THIS PAGE INTENTIONALLY LEFT BLANK

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION NO. 2022-085

ADOPTING THE CITY OF TRACY FISCAL YEAR (FY) 2022/23 ANNUAL OPERATING AND CAPITAL BUDGET AND AUTHORIZE THE BUDGET OFFICER TO AMEND THE CITY'S POSITION CONTROL ROSTER FOR FY 2022/23

WHEREAS, City of Tracy Municipal Code section 2.12.050 requires the City Manager of the City of Tracy to submit a proposed budget to the City Council; and

WHEREAS, The City Manager presented a proposed budget for fiscal year 2022/23 to the City Council on March 22, 2022, during the budget and Capital Improvement Plan Workshop, for all Municipal Funds; and

WHEREAS, On June 24, 2022, the City Manager proposed the adoption of the Financial Plan along with specific adjustments directed by the City Council and listed in the attached Financial Plan Summaries attached to this Resolution as Attachment A and hereby included herein; and

WHEREAS, The City Council has reviewed the employee positions listed in the budget document and has considered authorizing the City Manager to fill those positions not specifically exempted, provided said positions have sufficient appropriations; and

WHEREAS, The City Council has reviewed the level of budgeting control needed by the City Manager to ensure efficiency in managing the operations of the City, including the authorization of budget transfers within a single fund and within given appropriations of said fund; and now, therefore, be it

RESOLVED: That the City Council hereby adopts the Proposed FY 2022/23 City of Tracy Operating and Capital Budget; and be it further

RESOLVED: That the City Council hereby authorizes the Budget Officer to amend the City's Position Control Roster for Fiscal Year 2022/23.

* * * * * * * * * * * * * *

The foregoing Resolution 2022-085 was adopted by the Tracy City Council on June 24, 2022, by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, DAVIS, VARGAS, YOUNG
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE

NANCY D. YOUNG
Mayor of the City of Tracy, California

ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

ATTACHMENT A

Citywide Operating and Capital Budget

REVENUES (in thousands)	FY 21/22 Amended	FY 22/23 Proposed	FY 23/24 Forecasted
GENERAL FUND	$ 117,839	$ 137,988	$ 144,134
DEVELOPMENT SERVICES	17,049	18,160	18,087
GAS TAX	3,167	4,913	5,061
GEN FUND CAPITAL	-	-	-
SPECIAL REVENUE	32,977	8,335	8,585
CAPITAL	35,910	36,541	37,637
DEBT	4,524	6,318	6,453
INTERNAL SERVICES FUND	16,425	20,368	20,923
WATER	23,010	23,868	24,584
WASTEWATER	16,086	17,055	17,551
SOLID WASTE	22,115	26,614	27,412
STORM DRAIN	729	751	774
AIRPORT	954	757	780
TRANSIT	5,611	5,780	5,953
TOTAL REVENUES	**296,396**	**307,448**	**317,934**
EXPENSES (in thousands)			
GENERAL FUND	$ 86,697	$ 103,665	$ 105,155
DEVELOPMENT SERVICES	14,135	16,927	16,361
GAS TAX	8,379	4,380	1,888
GEN FUND CAPITAL	30,079	44,833	2,891
SPECIAL REVENUE	48,356	13,540	6,083
CAPITAL	35,069	34,103	930
DEBT	4,198	5,783	5,783
INTERNAL SERVICES FUND	19,606	21,350	19,868
WATER	24,719	24,406	25,096
WASTEWATER	60,845	21,155	21,642
SOLID WASTE	26,226	29,914	30,442
STORM DRAIN	736	633	640
AIRPORT	1,318	1,202	1,240
TRANSIT	8,505	7,433	7,160
TOTAL EXPENDITURES	**368,868**	**329,324**	**245,179**
SURPLUS/DEFICIT	**(72,472)**	**(21,876)**	**72,755**
CAPITAL IMPROVEMENT	**162,836**	**93,034**	**4,656**
NET POSITION CHANGE	**90,364**	**71,158**	**77,411**

THIS PAGE INTENTIONALLY LEFT BLANK

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION NO. 2022-086

ADOPTING A FISCAL SUSTAINABILITY FUNDING POLICY FOR THE CITY OF TRACY AND APPLY SUCH POLICY RETROACTIVELY TO AMENDED FISCAL YEAR 2021-22 ANNUAL BUDGET

WHEREAS, Recently, there has been a reporting change shifting the tax allocation from a statewide allocation through the County sales tax pool from pro-rata allocation to a local sales tax allocation based upon the businesses' point-of-sale or fulfillment of the sale; and

WHEREAS, This recent change in tax reporting by a predominant sales tax producer has had a significant and material impact on the City's General Fund revenues, nearly doubling the current Sales Tax revenues for the City; and

WHEREAS, In Fiscal Year ("**FY**") 2020/21, the General Fund estimated Sales Tax is expected to have an additional $10 million over the estimated budget and in FY 2021/22, the General Fund estimated Sales Tax is expected to be $25 million over the adopted budget; and

WHEREAS, With new ecommerce businesses expected to open in FY 2022/23 within the City limits, the Sales Tax forecast is expected to grow an additional $12M next year in addition to the economy growth of 5% anticipated for the next 2-3 years; and

WHEREAS, to fiscally manage the additional revenue, the City Council created an Ad Hoc Committee of the Council to evaluate options fiscal sustainability funding; and

WHEREAS, On December 7, 2021, the City Council's Ad-Hoc Committee provided an update to the City Council, with recommendations of proposed fiscal sustainability strategies targeted towards utilization of the increased General Fund revenues; and

WHEREAS, On March 22, 2022, the City Council provided further direction on finalizing these strategies into a proposed policy for Council consideration; and

WHEREAS, the proposed policy allocates to budget categories specific percentages of General Fund Revenues, less Measure V Sales Tax and Transfers In and is set forth in more detail in Attachment A to this Resolution (the "**Fiscal Sustainability Funding Policy**"); and

WHEREAS, as the City has received revenues in excess of the adopted FY 2021-2022 Budget any adopted Fiscal Sustainability Funding Policy should apply retroactively to the amended FY 2021-2022 Annual Budget; and now, therefore, be it

RESOLVED: That the City Council of the City of Tracy hereby adopts the Fiscal Sustainability Funding Policy, more specifically described in Attachment A for all budget years going forward; and be it further

RESOLVED: That the City Council hereby retroactively applies the Fiscal Sustainability Funding Policy to the adopted Budget for Fiscal Year 2021-22; and be it further

RESOLVED: That the City Council hereby provides the Finance Director the authority to take all such actions as necessary to implement the purpose of this Resolution.

* * * * * * * * * * * * * * *

The foregoing Resolution 2022-086 was adopted by the Tracy City Council on June 24, 2022, by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, DAVIS, VARGAS, YOUNG
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE

NANCY D. YOUNG
Mayor of the City of Tracy, California

ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

ATTACHMENT A

On-Going Revenue/(Expenses)	Estimated % of Revenues
Pre-Funding Liabilities:	
CalPERS	2%
Retiree Medical	2%
Deferred Maintenance:	
Road Improvements	3%
Parks Maintenance	2%
City Services and Program Increase	3%

THIS PAGE INTENTIONALLY LEFT BLANK

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION NO. 2022-087

AUTHORIZING THE COMMITMENT OF MEASURE V FUNDS FOR SPECIFIED PURPOSES, FOR THE AMENDED FY 2021/22 ANNUAL BUDGET AND THE PROPOSED FY 2022/23 ANNUAL BUDGET

WHEREAS, On February 22, 2022, the City Council held a workshop to review the Measure V priorities and project timelines of the amenities based on available funding; and

WHEREAS, The Parks Maintenance Division has a need of project support to address the increased volume of work; and

WHEREAS, Included in the FY 2022/23 Annual Operating and Capital Budget personnel is the addition of the Parks Planning Coordinator, funding for which position will come from Measure V's allocation for staffing; and

WHEREAS, Based on the direction received from the City Council at the referenced workshop, the items shown on Attachment A have been incorporated into the Adopted FY 2021/22 Annual Budget and the Proposed FY 2022/23 Annual Budget; now, therefore, be it

RESOLVED: That the City Council of the City of Tracy hereby authorizes the commitment of Measure V Funds for the specific purposes shown on Attachment A, for the Amended FY 2021/22 Annual Budget and the FY 2022/23 Annual Budget.

* * * * * * * * * * * * * *

The foregoing Resolution 2022-087 was adopted by the Tracy City Council on June 24, 2022, by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, DAVIS, VARGAS, YOUNG
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE

NANCY D. YOUNG
Mayor of the City of Tracy, California

ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

ATTACHMENT A

Project	Council Direction Measure V Funds
Multi-Generational Recreational Center	Allocate $40 million ($31 million from Measure V and $9 million other sources) to project and proceed with one phase only of construction, which includes expansion of debt financing of the $31 million
Aquatics Center	Commit Measure V reserves to the $55 million (City)budget and avoid phasing of the project.
Ritter Family Ball Park	Commit $3 million to begin the feasibility and design study of Ritter Family Ball Park for FY2022/23
Nature Park	Commit $1 million for the design of phase 1 of the Nature Park for FY2022/23

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION NO. 2022-088

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TRACY APPROVING THE COMMITTED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022 IN COMPLIANCE WITH STATEMENT 54 OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

WHEREAS, City of Tracy follows Governmental Accounting Standards Board (GASB) for the basis of its financial reporting; and

WHEREAS, GASB issued Statement 54: Fund Balance Reporting and Governmental Fund Type Definition and the requirements of this Statement are effective for financial statements for periods beginning after June 15, 2010 ("**GASB 54**"); and

WHEREAS, The objective of GASB 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions; and

WHEREAS, The City Council has committed revenues collected from the passage of Measure V; now, therefore, be it

RESOLVED: That the City Council of the City of Tracy hereby approves the list shown on the Attachment A to this Resolution as the Committed Fund Balances for the City's governmental funds, including the General Fund and Special Revenue funds for June 30, 2022; and be it further

RESOLVED: The City Council hereby provides the Finance Director the authority to assign uses to fund balance amounts in compliance with Statement 54 of the Governmental Accounting Standards Board (GASB), as may be necessary

* * * * * * * * * * * * * *

The foregoing Resolution 2022-088 was adopted by the Tracy City Council on June 24, 2022, by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, DAVIS, VARGAS, YOUNG
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE

NANCY D. YOUNG
Mayor of the City of Tracy, California

ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

ATTACHMENT A

DEPARTMENT	FUND NAME	VENDOR	DESCRIPTION	BALANCE
GENERAL FUND				
City Attorney's Office	General Fund	Meyers Nave	Cannabis Related Legal Services	5,563
City Attorney's Office	General Fund	Burke, Williams & Sorensen	Cannabis Related Legal Services	9,901
City Manager's Office	General Fund	Grainger Inc	Display case	978
Econ Development	General Fund	Tripepi Smith	FY 21-22 Marketing & Communication Services (Tourism Grant)	39,306
Econ Development	General Fund	American City Business Journals Inc	Sacramento Business Journal Advertising	15,000
Finance	General Fund	NBS	Financial Operations Analysis	385
Police	General Fund	Axon Enterprise	(9) BWC & Tasers for new employees	35,526
Police	General Fund	Axon Enterprise	(6) BWC & Tasers for new employees	24,009
Police	General Fund	Geo-Comm Inc	Geo Comm GIS Upgrade	14,276
Police	General Fund	Stanislaus County sheriff's Dept	Police Academy for recruits	24,000
Public Works	General Fund	Cornerstone Environmental Contractors Inc	IGF-Hoyt Booster Pump EST 6/22	12,990
Public Works	General Fund	72 Hr. LLC	Fleet - x2 Patrol Vehicles	40,363
Public Works	General Fund	Motorola Solutions Inc	Fleet - x2 Patrol Vehicles Radio	8,999
Public Works	General Fund	Tracy Sign Inc	Fleet - x2 Patrol Vehicles Dec	762
Public Works	General Fund	Statewide Traffic Safety and Signs Inc	Fleet - Thermo Cart 3rd Qt Ask	87,746
Public Works	General Fund	72 Hr. LLC	Fleet- Ford Escape Homeless Manager	30,245
Public Works	General Fund	Derotic LLC	Fleet - x2 Patrol Vehicles Pai	26,516
Public Works	General Fund	Ron Dupratt Ford, Inc	Ford F550 Flat bed for Public Works (Street Markings)	88,200
Police	Federal Law Enforce Grant	Public Safety Family Counseling Group Inc	Critical Incident Stress Mgmt & Wellness	46,510
Police	Federal Law Enforce Grant	Geo-Comm Inc	Geo Comm GIS Upgrade	13,558
City Attorney's Office	Central Admin	Meyers Nave	Legal Services	4,888
City Attorney's Office	Central Admin	Colantuono, Highsmith, *et al.*	Special Counsel Legal Services	9,895
City Attorney's Office	Central Admin	Daniel P. Doporto	Special Counsel Legal Services	5,840
City Attorney's Office	Central Admin	Colantuono, Highsmith, *et al.*	Legal Services - Tracy Rural v. LAFCO	3,534
City Attorney's Office	Central Admin	Burke, Williams & Sorensen	Special Counsel Legal Services	11,517
City Attorney's Office	Central Admin	Renne Public Law Group, LLP	Legal Services - Labor & Employment	7,224
Finance	Central Admin	HdL Companies	Business License, Cannabis and Transient Occupancy Tax (TOT)	16,750
Finance	Central Admin	HdL Companies	Cannabis Management Program Consulting, Ordinance, Applications, Etc.	4,200

DEPARTMENT	FUND NAME	VENDOR	DESCRIPTION	DEPARTMENT
Finance	Central Admin	Goodwin Consulting Group Inc	Tracy Hills Tax Study and Fire Revenue Projections New Fire Stations	40,016
Finance	Central Admin	MacLeod Watts Inc	GASB 75 Actuarial Report FY End 6/30/22	1,950
Finance	Central Admin	Lew Edwards	Provide Lead Consulting and Communications Services for the City	42,000
Finance	Central Admin	Bartel Associates LLC	Actuarial Consulting Services - CalPERS Misc Plan	10,500
Finance	Central Admin	Bartel Associates LLC	Actuarial Consulting Services - CalPERS Safety Plan	20,000
HR	Central Admin	Legal Assistance	Christopher K Boucher	17,398
HR	Central Admin	Workplace Investigations	Van Dermyden Maddux Law Corporation	16,390
			Total General Fund	**736,937**
Public Works	Engineering	72 Hr. LLC	Fleet- Ford Escape Development Services	30,245
Public Works	Engineering	72 Hr. LLC	Fleet- New Ford Rangers x2 for	35,856
Development Services	Planning	De Novo Planning Groups	Transit Oriented Delvelopment Planning Services	695,265
Development Services	Planning	First Carbon Solution	Digital Freeway Signs	12,292
Development Services	Planning	Placeworks Inc	Housing Implemenation Talks	171,068
Utilities	Planning	CH2M Hill Inc	Professional Services for Desalination Project @ WWTP	17,755
Police	Asset Forfeiture	Geo-Comm Inc	Geo Comm GIS Upgrade	25,000
Econ Development	CBDG	McHenry House	CDBG FY 2019-2020 (Public Facility)	11,870
Econ Development	CBDG	Tracy Interfaith Ministries	2020-2021 CDBG Grant Recipient	12,000
Econ Development	CBDG	Boys & Girls Club of Tracy	2020-2021 CDBG Grant Recipient	8,000
Econ Development	CBDG	Tracy Community Connections Center Inc.	2020-2021 CDBG Grant Recipient	7,500
Econ Development	CBDG	Boys & Girls Club of Tracy	2020-2021 CDBG Grant Recipient - Facility Improvements	354,438
Econ Development	CBDG	Boys & Girls Club of Tracy	2021-2022 CDBG Grant Recipient	8,000
Econ Development	CBDG	Tracy Interfaith Ministries	2021-2022 CDBG Grant Recipient	12,000
Econ Development	CBDG	Coalition of Tracy Citizens to Assist the Homeless	2021-2022 CDBG Grant Recipient	6,973
Econ Development	CBDG	Women's Center-Youth & Family Services	2021-2022 CDBG Grant Recipient	12,000
Econ Development	CBDG	Tracy Community Connections Center Inc.	2021-2022 CDBG Grant Recipient	8,000
Public Works	LMD	Central Control Systems LTD	LMD-controller replacement	8,412
Public Works	LMD	Central Control Systems LTD	LMD-controller replacement	7,115
Public Works	LMD	Central Control Systems LTD	LMD-controller replacement	6,079
Public Works	LMD	Central Control Systems LTD	LMD-Damage to irrg controller	1,000
			Total Other Governmental Funds	**1,450,867**

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION NO. 2022-089

ESTABLISHING FISCAL YEAR 2022/23 APPROPRIATIONS LIMIT (GANN) PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA STATE CONSTITUTION

WHEREAS, In November 1979, the voters of the State of California approved Proposition 4, which states that beginning July 1, 1980, all state and local government budget appropriations cannot exceed the amount resulting from a formula based upon the 1978-79 budget, plus adjustments for cost of living and population changes, and specific exceptions (the "**Gann Appropriation Limit Initiative**"); and

WHEREAS, Proposition 4 implemented the Gann Appropriation Limit Initiative through the addition of Article XIII B to the California Constitution; and

WHEREAS, the State Legislature adopted Government Code Section 7900 to establish the process for calculating the state and local government appropriations limits under Article XIII B of the California Constitution, and Proposition 111, adopted in June 1990, provided new adjustment formulas (as modified, the "**Gann Limit**");

WHEREAS, in accordance with these State laws, the City of Tracy has prepared documentation establishing the 2022-23 appropriation limit, and has made the documentation used in the determination of the Gann Limit available to the public in the proposed 2022-23 budget more than fifteen (15) days before this resolution is being considered and adopted; and

WHEREAS, The Finance Director of the City of Tracy has determined that the percentage change in per capita income and the city population is the preferred method of calculation in the cost-of-living adjustment; and

WHEREAS, The calculation results in a Gann Limit of $85,804,336; and

WHEREAS, Prior to the adoption of this Resolution, the City Council has considered and adopted the FY 2022/23 budget on June 24, 2022; and now, therefore, be it

RESOLVED: That the City Council hereby establishes the Fiscal Year 2022/23 appropriations limit in the amount of $85,804,336 pursuant to Article XIIIB of the California State Constitution; and be it further

RESOLVED: That the City Council hereby finds that the Adopted Budget for Fiscal Year 2022-23 includes $83,297,909 in appropriations that are subject to the limit, and proceeds of taxes of $85,804,336 and be it further

RESOLVED: That the City Council hereby finds that for Fiscal Year 2022-23, the City of Tracy is currently $2,506,427 below the limits of Article XIII B of the California Constitution.

* * * * * * * * * * * * * * *

The foregoing Resolution 2022-089 was adopted by the City Council on June 24, 2022, by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, DAVIS, VARGAS, YOUNG
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE

NANCY D. YOUNG
Mayor of the City of Tracy, California

ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

Attachment:

CITY OF TRACY

2022/23 Appropriations Limit Calculation

Description		Amount
2020-21	Appropriations Limit	$ 79,006,614
2022-23	City population	1.0098
2022-23	Per capita income	1.0755
2022-23	**Appropriations Limit**	**$ 85,804,336**

2022/23 Projected Tax Revenues

Description	Amount
Property Taxes	$ 31,090,487
Sales & Use Tax	69,680,000
Sales & Use Tax	14,770,000
Transient Occupancy Tax	1,793,500
Franchise Fees	4,170,506
Business License Tax	1,076,197
Real Property Transfer Tax	1,389,361
Interest Earnings	0

2022-23 Projected Qualifying Expenses

Exemptions		
Debt Service	(2,672,142)	
Qualified Capital Outlays	(38,000,000)	
Appropriations Subject to Limitation		**$ 83,297,909**
Margin		**$ 2,506,427**

THIS PAGE INTENTIONALLY LEFT BLANK

GLOSSARY OF TERMS

THIS PAGE INTENTIONALLY LEFT BLANK

GLOSSARY OF TERMS

ACCOUNT A classification of expenditure or revenue.

ACCRUAL BASIS The basis of accounting whereby revenues are recognized when they are earned and measurable regardless of when collected, and expenses are recorded on a matching basis when incurred. All proprietary and fiduciary funds use the accrual basis of accounting.

ACCRUED EXPENDITURES Expenditures that meet the appropriate recognition criteria of the account type involved but have not been paid. Accrued expenditures are expected to be paid in a subsequent accounting period.

ACCRUED LIABILITIES Liabilities reflecting the obligation to pay for goods or services that have been incurred or received but not paid for by the end of the accounting period. Accrued liabilities related to refunds of revenue are offset to the revenue originally recorded.

ACCRUED REVENUES Revenues that meet the appropriate recognition criteria of the fund type involved, but are not realized until a subsequent accounting period. Also refers to Accrual Basis and Modified Accrual Basis.

ACTUAL Amounts actually expended or received.

ACQUISITION This type of project includes the acquisition of land, structures, and buildings. These are fixed assets that have no relationship to the addition or improvement to, or the repair or replacement of, existing fixed assets. Examples of an acquisition are purchase of a tract of land or purchase of a building.

ADOPTED Amounts adopted by the City Council.

AGENCIES Shorthand market terminology for any obligation issued by a government- sponsored entity (GSE), or a federally related institution. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

- **FFCB** The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.
- **FHLB** The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.
- **FHLMC** Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called “FreddieMac” issues discount notes, bonds and mortgage pass-through securities.
- **FNMA** Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as “FannieMae,” issues discount notes, bonds and mortgage pass- through securities.
- **GNMA** The Government National Mortgage Association, known as “GinnieMae,” issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.
- **PEFCO** The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

- **TVA** The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

ALLOCATION Spending authority assigned to an agency from a lump-sum appropriation that is designated for expenditure by specific governmental units and/or for specific purposes, activities, or objects.

APPROPRIATION An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION LIMITS Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior-year appropriations factored by per capita cost increases and population changes.

ASKED The price at which a seller offers to sell a security.

ASSET BACKED SECURITIES Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

AVERAGE LIFE In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

BALANCED BUDGET A budget in which the expenditures incurred during a given period are matched by revenues and/or current expenditures are equal to receipts.

BANKER'S ACCEPTANCE A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

BENCHMARK A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

BID The price at which a buyer offers to buy a security.

BOND A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

BROKER A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

BUDGET A plan of financial operation embodying an estimate of proposed expenditures for a given period of time or purpose and the proposed means of financing them.

BUDGET CALENDAR The schedule of key dates that the City of Tracy follows in the preparation and adoption of the budget.

CALLABLE A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues

securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

CAPITAL ASSETS Tangible or intangible assets held and used in state operations which have a service life of more than one year and meet the state's capitalization policy. Capital assets of the state include land, infrastructure, improvements to land, buildings, leasehold improvements, vehicles, furnishings, equipment, collections and all other tangible and intangible assets that are used in state operations.

CAPITAL IMPROVEMENTS PLAN (CIP) A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

CAPITAL PROJECT Any project having assets of significant value and a useful life of five years or more. Capital projects include the purchase of land, designs, engineering, and construction of buildings and infrastructure such as streets, bridges, drainage, street lighting, water systems, etc. Capital projects may include the acquisition of heavy equipment and machinery or rolling stock using capital funding sources.

CERTIFICATE OF DEPOSIT (CD) A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS) A private placement service that allows local agencies to purchase more than $250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than $250,000 each, so that FDIC coverage is maintained.

COLLATERAL Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

COLLATERALIZED MORTGAGE OBLIGATIONS (CMO) Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

COMMERCIAL PAPER The short-term unsecured debt of corporations.

CONSULTANT An independent individual or entity contracting with an agency to perform a professional service or render an opinion or recommendation according to the consultant's methods and without being subject to the control of the agency except as to the result of the work.

COST BENEFIT ANALYSIS An analysis in which consequences of the investment are measured in or converted to economic terms and qualitative benefits.

COST YIELD The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

COUPON The rate of return at which interest is paid on a bond.

CREDIT RISK The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

CURRENT YIELD The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

DEALER A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

DEBENTURE. A bond secured only by the general credit of the issuer.

DEBT SERVICE FUND A fund type established to account for the accumulation of resources for, and the payment of, general long-term obligation principal and interest.

DEFICIT (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELIVERY VS. PAYMENT (DVP) A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

DERIVATIVE Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or anysecurity which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

DESIGNATION An account containing money set aside by the City Council for a specific future use. Money in a designation is earmarked for a specific use, but may not be legally restricted to that use.

DISCOUNT The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

DIVERSIFICATION Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

DURATION The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

EXPENDITURES Decreases in net current financial resources. Expenditures include disbursements and accruals for the current period. Encumbrances are not included.

FACILITY A building or other structure with at least one wall and a roof.

FACILITY IMPROVEMENTS These include initial construction, punch-list items, retrofits, alterations, remodeling, renewals, tenant improvements, renovations, adaptations and code improvements for a facility.

FEDERAL FUNDS RATE The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

FEDERAL OPEN MARKET COMMITTEE A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

FEE A fee is a charge, fixed by law, for the benefit of a service or to cover the cost of a regulatory program or the costs of administering a program for which the fee payer benefits. For example, professional license fees which cover the cost of administering and regulating that category of professions are fees. Other charges that are categorized as fees include tolls and tuition. Fees must be authorized in statute. The Legislature may set the rates in statute or authorize a state agency to set rates using administrative procedures.

FISCAL YEAR A 12-month fiscal period used for budget and accounting purposes. The City of Tracy fiscal year extends from July 1 through the next June 30 and is named for the calendar year in which it starts/ends (e.g., July 1, 2021 - June 30, 2022 is Fiscal Year 2021/22).

FIXED ASSET. A fixed, physically attached, and permanent improvement or real property. Fixed assets are normally those that are capitalized.

FULL TIME EQUIVALENT (FTE) POSITION A full or part-time position converted to a decimal equivalent of a full-time position based on 2,080 hours per year (a 40 hour week).

FUNDS A term that generally refers to moneys or resources.

GENRAL FUND A fund established to account for all financial resources and transactions except those required by law to be accounted for in specific dedicated accounts.

GRANT A contribution from one governmental unit to another, usually made for a specific purpose and time period.

IMPROVEMENT A legal term referring to anything erected on and affixed to land (e.g., buildings, roads, fences, and services), which legally becomes part of the land, according to common law and statutory definition.

LEVERAGE Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

LIQUIDITY The speed and ease with which an asset can be converted to cash.

LOCAL AGENCY INVESTMENT FUND (LAIF) A voluntary investment fund open to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

LOCAL GOVERNMENT INVESTMENT POOL Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

MAKE WHOLE CALL A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

MARGIN The difference between the market value of a security and the loan a broker makes using that security as collateral.

MARKET RISK The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

MARKET VALUE The price at which a security can be traded.

MARKING TO MARKET The process of posting current market values for securities in a portfolio.

MATURITY The final date upon which the principal of a security becomes due and payable.

MEDIUM TERM NOTES Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

MODIFIED DURATION The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security'sexposure to market risk.

MONEY MARKET The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

MORTGAGE PASS-THROUGH SECURITIES A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgage are passed through to the holder of the security.

MUNICIPAL SECURITIES Securities issued by state and local agencies to finance capital and operating expenses.

MUTUAL FUND An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

NATIONALLY RECOGNIZED STATISTICAL RATINGS ORGANIZATION (NRSRO) A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

NEGOTIABLE CD A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor).

OPERATING BUDGET A biennial plan for the revenues and expenditures necessary to support the administrative and service functions of the City of Tracy.

PER CAPITA Amount per individual.

PERFORMANCE MEASURES Regular measurement of outcomes and results. Examples are:

- **Workload Indicators** measures how many units of a service were produced or how much of an activity was undertaken.
- **Efficiency Measures** Measure the relationship between resources used and services provided.
- **Outcome Measures** Gauge the quality of services and the extent to which a program's objectives are being achieved.

PREMIUM The difference between the par value of a bond and the cost of the bond, when the cost is above par.

PREPAYMENT SPEED A measure of how quickly principal is repaid to investors in mortgage securities.

PREPAYMENT WINDOW. The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

PRIMARY DEALER A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

PRUDENT PERSON (PRUDENT INVESTOR) RULE A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

REALIZED YIELD The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

REGIONAL DEALER A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

REPURCHASE AGREEMENT Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

RETAIL SALES TAX A tax levied on the sale of goods or services to the consumer**.**

REVENUES Cash receipts and receivables of a unit derived from taxes and other sources.

SAFEKEEPING A service to bank customers whereby securities are held by the bank in the customer's name.

STRATEGIC PLAN A long-term comprehensive plan that represents an integrated set of decisions and actions designed to ensure that the intended goals and objectives of an agency are met. The plan should answer: Where are we today? Where do we want to be? How do we intend to close the gap between where we are and where we want to be?

STRUCTURED NOTE A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

SUPRANATIONAL A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

TOTAL RATE OF RETURN A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

U.S. TREASURY OBLIGATIONS Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

TREASURY BILLS All securities issued with initial maturities of one year or less are issued as discounted instruments and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regularweekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

TREASURY NOTES All securities issued with initial maturities of two to ten years are called Treasury notes and pay interest semi-annually.

TREASURY BONDS All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

VOLATILITY The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

YIELD TO MATURITY The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

CITY OF TRACY

ACRONYMS

THIS PAGE INTENTIONALLY LEFT BLANK

COMMONLY USED ACRONYMS

ABBREVIATION	DEFINITION
ACFR	Annual Comprehensive Financial Report
ALS	Advanced Life Support
CAB	Community Advisory Board
CalPERS	California Public Employees' Retirement System
CDA	Community Development Agency
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CFD	Community Facilities Districts
CIP	Capital Improvement Program
COP	Certificates of Participation
CSJVRMA	Central San Joaquin Valley Risk Management Authority
CSMFO	California Society of Municipal Finance Officers
EMS	Emergency Medical Service
FAA	Federal Aviation Administration
FEMA	Federal Emergency Management Agency
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
JPA	Joint Powers Agreement
LAIF	Local Agency Investment Fund
LHMP	Local Hazard Mitigation Plan
LMD	Landscape Maintenance Districts
MCYSN	Mayors Community Youth Support Network
MOU	Memorandum of Understanding
PAL	Tracy Police Activity League
RSP	Residential Specific Plan
SCFA	(Page 3-9)
SIP	Stay in Place
SRF	Special Revenue Fund
SSJCFA	South San Joaquin County Fire Authority
TCCA	Tracy City Center Association
TIMP	Tracy Infrastructure Master Plan
TOD	Transit Oriented Development
TOT	Transient Occupancy Tax