

## NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

**Date/Time:** **Thursday, June 6, 2024, at 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **City Hall Council Chambers**  
**333 Civic Center Plaza, Tracy**

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3 WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM, HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.

### MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2023-102, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Commission.
5. Approval of Meeting Minutes
  - a. **REVIEW AND APPROVE THE REGULAR MEETING MINUTES FROM: April 4, 2024**
  - b. **REVIEW AND APPROVE THE SPECIAL MEETING MINUTES FROM: April 22, 2024**
  - c. **REVIEW AND APPROVE THE REGULAR MEETING MINUTES FROM: May 2, 2024**
6. New Business
  - a. **REVIEW THE APPLICATIONS RECEIVED FROM THE PUBLIC NAMING PROCESS FOR THE TRACY HILLS PHASE 2 NEIGHBORHOOD PARKS 1 AND 4 AND PRIORITIZE THE TOP THREE (3) NAMES FOR CONSIDERATION BY THE CITY COUNCIL**
  - b. **STAFF RECOMMENDS THE COMMISSION PROVIDE FEEDBACK ON THE PROPOSED LOCATION AND SIZE OF THE TRACY HILLS PHASE 1C CITY PARK**
  - c. **REVIEW AND PROVIDE INPUT ON THE REVISED CITY OF TRACY SPORTS FIELD RESERVATION HANDBOOK**
  - d. **REVIEW AND ACCEPT CHANGES TO THE 2024 CITY OF TRACY FACILITY RESERVATIONS HANDBOOK**
  - e. **THE COMMISSION, BY MOTION, APPOINT ONE COMMISSIONER AS CHAIRPERSON AND ONE COMMISSIONER AS VICE CHAIRPERSON TO SERVE A ONE-YEAR TERM COMMENCING ON JULY 1, 2024, AND ENDING ON JUNE 30, 2025**
  - f. **REVIEW, UPDATE, AND APPROVE, BY MOTION, THE GOALS AND OBJECTIVES OF THE PARKS AND COMMUNITY SERVICES COMMISSION FOR FY 2024-2025 WHICH RUNS FROM JULY 1, 2024, THROUGH JUNE 30, 2025**

7. Staff items (Verbal Report)
  - a. **RECEIVE THE SPORTS FIELD QUARTERLY REPORT**
8. Items from the Commission
9. Adjournment

**AGENDA POSTED: May 30, 2024**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

<https://www.cityoftracy.org/government/boards-and-commissions/parks-and-community-services-commission>

**PARKS & AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
Thursday, April 4, 2024**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:01pm.

**2. ROLL CALL:**

- a. Present: Chair Lieberg, Vice Chair Abercrombie and Commissioners Arbogast, Jimenez, and Shrout
- b. Absent: None
- c. Staff Present: Justin Geibig, Recreation Services Supervisor; Lauren Repetto, Recreation Services Supervisor; Katie Akre, Recreation Coordinator; Amanda Jensen, Recreation Coordinator
- d. Recorded By: Andrea Pedigo, Executive Assistant and Norma Padilla, Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Vice Chair Abercrombie

**4. ITEMS FROM THE AUDIENCE:**

Wes Huffman, Tracy resident addressed the commission. He mentioned he had gotten a mailer earlier this month on the aquatic center and tried to find out who sent it, but this was impossible to find. He is assuming it is misinformation. He stated it is really difficult to decide anything about the aquatic park because most people have no idea when it started or a whole lot of history of the process. He stated there is no easy access to find out information about the facts on the aquatic park. He suggested to have an outline or timeline of the events placed on the city website.

Commission questions for staff followed.

Justin Geibig, Recreation Services Supervisor stated there will be a Special Parks Commission on the 30<sup>th</sup> of April to discuss the Aquatic Center.

Mr. Huffman reiterated again, that it is hard to not have the historical context.

Chair Lieberg concurred with Mr. Huffman that it would be helpful to have a timeline or Aquatic Center link posted to the Park's & Rec website.

Dotty Nygard, Tracy Resident invited all to Tracy Earth Day. She stated that Parks & Recreation, Youth Advisory Commission and Rolling Rec will be in attendance. She stated that two years ago they had 22 booths and this year they are up to almost 50 booths. The theme this year is Electrify Tracy. There will be a raffle of electric bikes along with Tracy Delta who is raffling off electric scooters. Dotty mentioned that they are excited that 36 classrooms have joined the Earth Day Challenge by choosing an environmental problem and they put a project together to solve it. The top three classroom projects will be announced at Earth Day and will be given \$1000 gift award.

This event will take place on April 27 from 9am to 1pm at 9<sup>th</sup> and Central. The following vendors will be there: CHP, Livermore Lab, Sandia, along with live entertainment. Ms. Nygard handed fliers to the commission.

## **5. APPROVAL OF MEETING MINUTES**

- a. Reviewed and Approved the Special Meeting Minutes from **February 13, 2024**

**ACTION:** Commissioner Arbogast motioned to approve the meeting minutes from February 13, 2024, with a second from Commissioner Shrout. Vice Chair Abercrombie and Commissioner Jimenez abstained as they were not present at this meeting. Roll call found all in favor with a 3,0,2 vote.

- b. Reviewed and Approved the Regular Meeting Minutes from **March 7, 2024**

**ACTION:** Vice Chair Abercrombie motioned to approve the meeting minutes from March 7, 2024, with a second from Commissioner Arbogast. Chair Lieberg abstained as he was not present at this meeting. Roll call found all in favor with a 4,0,1 vote.

## **6. NEW BUSINESS:**

- a. **HEAR APPEAL OF FACILITY PERMIT SUSPENSION FOR DELTA SOCCER LEAGUE AND APPROVE STAFF'S RECOMMENDATION TO UPHOLD THE SUSPENSION.**

Katie Akre, Recreation Services coordinator presented the staff report to the commission.

Vicente Lopez addressed the commission to appeal the suspension.

Mr. Lopez stated he is in charge of the Delta Soccer League. He's the person in charge of booking fields and making sure everything runs smooth in the league. He stated they take full responsibility of what happens with the fields and around the fields but stated there's a gray area. There's a blind spot that occurs. He stated, when we reserve a facility, we do have jurisdiction and control of the facility, but only between the hours that the facility is rented to us. That's the power we have over the facility. Also, on the territorial limits of the facility we rent. The incidents that occurred at Placencia Fields, occurred hours after the reservation was over. When his security is gone, he's gone, and most of the staff is already out. He stated these occurrences happened two or three hours after where we have no jurisdiction, and this is an open field. Anybody can go in. Any group can come in and do whatever they want to do. Personally, he has asked a lot of people to leave the facility. We have the power to do so. We have the jurisdiction. But after those hours and after those territorial limits of certain fields, we are talking to private citizens, and we have no jurisdiction over them.

Mr. Lopez mentioned that the police are the only ones with the authority to enforce the order of these public facilities. He stated, we have disqualified many full teams for not following the rules. We love this sport. We have just been approved for flyer distribution with the school district in Tracy. About 13,000 kids did not get the flyer because of this suspension. We have a group on Sunday out at Placencia of about 100 people, 90% of them are Tracy's residents. We have another group on Friday nights at the sports complex, about 95% of them are also Tracy's residents. We just want to make it clear that we do enforce the rules, but whatever is out of our jurisdiction, we do not have the power to enforce. We do call the police. Sometimes they come, sometimes they don't.

Chair Lieberg thanked Mr. Lopez for his comments and asked if there were any comments from the commissioners.

Commission questions and conversation occurred between Mr. Lopez, the commission and staff.

Chair asked if there was anyone else from the public that would like to address the commission.

Raul, member of the Delta Soccer League addressed the commission. Raul stated he understands what was said about the handbook regarding the alcohol. He stated that many people come from many countries who play soccer, and they wear clothing that represents different teams. He mentioned many homeless live around the area who use drugs and drink alcohol and it is very dangerous. We have called the police and they don't show up. On Sunday, many families come to play soccer as they enjoy the game. I never see alcohol on the fields. The fields are clean when we leave.

Dotty Nygard, Tracy Resident addressed the commission stating it's sad that we are at this state of having to police recreational activities like this. She hopes we can come up with a good compromise. She stated it seems like there' discussion on both sides with he said, she said. She stated if we are really trying to oversee our public parks or private areas then maybe there needs to be someone in attendance at all times for the permitted times, whether it's a city staff or more security.

She stated he's not a policeman. Yes, he takes on the handbook and understands the rules and tries to acknowledge that all the league members understand the rules, but I'm sure that there's people that come in.

Ms. Nygard stated she witnessed it where people come in when they see a game and they go, well, let's go watch that. They might not be part of the league, but they're in the parking lot. So, Ms. Nygard hopes that staff can address a good compromise, something that will allow us to still have recreational sports in Tracy where we're not trying to have a league leave our city, She suggested having some type of enforcement or check-in where they get a badge or some type of armband then that band is removed when they leave. Ms. Nygard stated this is my observation listening to this, and she hopes that as a commission and as city staff, that there be compromise so we can encourage good recreational sports in Tracy.

Commissioner Shrout had further questions for Mr. Lopez. Mr. Lopez answered the questions.

Commission and staff discussion continued.

**ACTION:** Commissioner Arbogast motioned to approve the staff's recommendation to uphold the 3-month suspension for Delta Soccer League. Vice Chair Abercrombie seconded the motion. Roll call found Commissioner Shrout, Arbogast and Vice Chair Abercrombie all in favor and Chair Lieberg and Commissioner Jimenez opposed. 3,2,0 vote. Passes and so ordered.

Mr. Lopez asked the Chair if he could be excused for the little kids since they have nothing to do with the adult leagues.

Chair Lieberg explained that unfortunately, your organization has been suspended for three months, so there is collateral impact to not only the adults that were in violation, but the children that are participants.

Mr. Lopez explained that they don't play at the same time as the adults and on different fields.

Chair Lieberg stated that is immaterial as they are part of the organization.

Andrea Pedigo, Recording Secretary asked Chair if he could reopen Items from the audience as there is someone who came late and would like to speak.

Chair reopened item 4.A.

**7. STAFF ITEMS:**

**a. RECEIVE THE COMMUNITY EVENTS ANNUAL REPORT**

Lauren Repetto, Recreation Services Supervisor presented the report to the commission.

Commission comments followed.

**b. RECEIVE THE SPECIAL INTEREST ANNUAL REPORT**

Amanda Jensen, Recreation Services Coordinator presented the report to the commission.

Commission questions followed.

Lauren Repetto, Recreation Services Supervisor answered the questions of the commission.

**8. PARKS PLANNING AND DEVELOPMENT MANGER REPORT:**

**a. BMX Pump Track:**

Justin Geibig, Recreation Services Supervisor presented the report on behalf of Richard Joaquin, Parks, Planning and Development Manager who was unable to be in attendance.

Comments and questions of the commission followed.

Dotty Nygard, Tracy Resident stated that the CIP was approved in 2022 with \$1M set aside and it is sad that this was a priority back in 2010 as a high priority in town since we were missing a bike park. She mentioned that the designated park is shovel ready. She said that we need to make this a priority and listen to the kids as they need something to do. Biking is a great way to get the kids away from devices and out with their family and friends.

Commission comments followed.

Commissioner Jimenez motioned to have another BMX Pump Track at the next Parks Commission Meeting and Vice Chair Abercrombie seconded the motion.

Commission comments continued.

**9. ITEMS FROM THE COMMISSION:**

Commissioner Jimenez mentioned at the last meeting that she asked to continue as the liaison to the Tracy Senior Association and the Tracy Friends for Parks, Recreation and Community Services.

Commissioner Jimenez reported that she outreached to the Tracy Senior Association and Golden Agers to request funds for their non-profits. The Golden Agers non-profit was awarded \$2500 for the transportation for Seniors to travel to a destination not yet named. The Tracy Senior

Association was awarded \$2000 to be used to update their website as well as office and printing needs.

Commissioner Jimenez reported that the DARE Program received a \$1000 reward.

Commissioner Jimenez states that the Tracy Senior Association on Friday, April 5<sup>th</sup> will host a dinner with entertainment at the Tracy Community Center which is open and free to all seniors.

The Tracy Friends for Parks, Recreation and Community Services held their meeting and had Deputy Fire Chief Brian Bagley as a guest speaker. Deputy Fire Chief Bagley presented a video regarding drones and how they effective for the cities needs. Tracy Friends for Parks, Recreation and Community Services awarded them \$4098 for the purchase of drones.

Commissioner Jimenez expressed her thanks to the Foundation for their continued support to the city and the community. She would really like to inform the public on how much the foundation does by funding the community.

Commissioner Jimenez concurred with Chair Lieberg and Ms. Nygard that we need to move the BMX Pump Track up ahead. This project is something that shovel ready, and she wants us to encourage the council to set this as a priority. This project can be done quickly once we get through the process.

Commissioner Shrout stated in regard to Mr. Lopez's appeal, that he would have voted differently if we had his youth soccer program up and running. He stated he got on this commission, so kids have more opportunities and to help facilitate that.

Commissioner Shrout suggested to come up with a solution on how to separate an organization that has a youth and adult program so that the 200-300 youth aren't affected by the adult program if they can't follow the rules.

Vice Chair Abercrombie thanked Commissioner Jimenez and the Foundation for their \$1000 donation that will be used to take the underserved youths to an Oakland A's game in June.

Vice Chair Abercrombie stated that the DARE Program had a clean up scheduled for Saturday, however, due to the weather, it has been moved to May 13<sup>th</sup> on Byron Rd.

Chair Lieberg mentioned he had some youth basketball players approach him to see if there was a way to get lights at Veteran's Park or the Park in Hidden Lakes so they can practice at night. Chair Lieberg asked staff to please look into this.

Chair Lieberg stated that the City accepted the 16-acre IOD for the land for the Aquatic Center. He mentioned that Surland still has not paid the city the \$8M they owe, and that the city has sued Surland. In turn, Surland sued the city for accepting the 16-acre of land that Surland gave the city.

Chair Lieberg stated he concurs with Mr. Huffman regarding a link on the city website pertaining to the Aquatic Center where the community can go and read the history of this project.

#### **10. ADJOURNMENT:**

Time of Adjournment: 8:35pm

**ACTION:** Motion was made by Vice Chair Abercrombie and seconded by Commissioner Arbogast to adjourn the meeting at said time of 8:35pm. Roll call found all in favor, passed and so ordered with 5,0,0 vote.

The above agenda was posted at Tracy City Hall on March 29, 2024. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

---

Jolene Jauregui, Staff Liaison

Interim Parks, Recreation, and Community Services Director

**PARK AND COMMUNITY SERVICES COMMISSION  
SPECIAL MEETING MINUTES  
Thursday, April 22, 2024**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 5:01 pm.

**2. ROLL CALL:**

- a. Present: Chair Lieberg, Vice Chair Abercrombie and Commissioners Arbogast, Jimenez, and Shrout
- b. Absent: None
- c. Staff Present: Richard Joaquin, Parks Planning & Development Manager; Brian MacDonald, Interim Public Works Director; Jolene Jauregui-Correll, Interim Parks, Recreation and Community Services Director; Justin Geibig, Recreation Services Supervisor
- d. Recorded By: Andrea Pedigo, Executive Assistant and Norma Padilla, Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Vice Chair Abercrombie

**4. ITEMS FROM THE AUDIENCE:**

There were no public comments from the audience.

**5. NEW BUSINESS:**

- a. THAT THE TRACY PARKS & COMMUNITY SERVICES COMMISSION RECOMMEND, BY MOTION, THAT THE CITY COUNCIL, FOR THE AQUATIC CENTER CAPITAL IMPROVEMENT PROJECT 78054 (PROJECT), 1) REJECT THE USE OF DEVELOPER'S DESIGN DEVELOPMENT PLANS; AND 2) AUTHORIZE STAFF TO PROCEED WITH BASE PROGRAM – OPTION B WITH A \$55 MILLION PROJECT BUDGET FOR CITY-LED DEVELOPMENT OF THE PROJECT**

Brian MacDonald, Interim Public Works Director presented the staff report to the commission.

Commission questions and comments followed.

Brian MacDonald, Interim Public Works Director answered the questions of the commission.

Chair Lieberg opened item 5.a. for public comment.

Alice English, Tracy resident addressed the commission. She thanked the staff for the report and started by mentioning she has been a community advocate for many years for the aquatic center. Years ago, they used to meet at the community center for workshops about the aquatic center and she proceeded to show the commission a t-shirt from that workshop. She stated that this is something the taxpayers have been waiting for. She remembered options A and B being presented in the numerous meetings, but the 165-million-dollar option had never been presented to the community. This is taxpayer money, their money and this is what the community agreed on, at the time 55 million and then adding 10 million to 65 million. She has staff books from previous meetings showing this information. She hoped the commissioners would think about the cost for taxpayers and be smart about our future and future developments. Her family has been a

Triton family, her kids, and her grandkids are now coaches. She suggested to the commission to make the best decision for the residents and recommended they look back to a meeting on November 5, 2019. That is when the residents went to speak on this concept on the agenda now. She mentioned the number of parking spots that should accommodate, anymore and that would affect infrastructure and the surrounding neighborhood. She recommended to the commission to follow staff recommendations, who should plan to stay within budget using the 55 million available now, and if needed going to 65 million is doable. She mentioned Ellis Development spoke about this project for years, but this is something for all Tracy residents to use. She agreed with one of the commissioners that 55 million is a lot of money, but costs have gone up, so it does seem reasonable. Again, she mentioned to go back to the November 5, 2019, meeting and see all the support this project has from residents.

Rosario Arulappan, Tracy resident addressed the commission. He mentioned this aquatic center is something Tracy residents have been waiting on for more than 16 years. He stated we should already be swimming in the pool, yet we are still in the discussion phases. He would like to know when we are going to start the project. He stated the land now belongs to the city, last month it was acquired from the county. He stated the city knows how to get designs and work with a budget to start the project now, but instead, the discussions continue and are furthering the delay. He stated we should be in action and no longer in discussions. After reviewing all the options, he would be ok with any option, even the 165 million if the developer were to be the one to pay for it, as long as the project started. He mentioned in 2018 there was a grand opening party about starting the project, and now years later the costs have increased so the budget has increased. He stated last year he brought a group of people on June 20<sup>th</sup> to try to get the council to approve the aquatic center, then again on June 27<sup>th</sup> more people came to get the item back on the agenda. He mentioned, again on July 5<sup>th</sup> more people came to the council to say they wanted the aquatic center and finally achieved acceptance. Now it is 8 months later, and the project is still under discussion and again the following week. He stated he does not have time to keep coming to these meetings, he has personal things and work. He suggested whatever the city suggests, option B, is okay as long as the project gets started. He asked staff if it is possible to add a phase 2 after this initial recommendation is built and that he would like further information on operational costs and estimated revenues.

Sandi Taylor, Tracy resident addressed the commission. She thanked the commission for the opportunity to speak and stated she was disappointed to be there to speak on something she has cared for many years. She stated she has been actively involved in the aquatic center discussion since 2005. She indicated she wanted to correct a few things on the staff report; the plan staff recommended to reject as Surland's plans are not Surland's plans but the community's plans. She mentioned up until the summer of 2022, the city, the residents, and Surland were all working together to build the aquatic center. She assured the commission that what was in those plans was not 165 million dollars, she did not understand where the city received that information. She stated during the summer of 2022, the city stopped communicating with the residents and Surland, right about the time all the design documents were being completed; for the report to state that Surland did not consult with the city during the development of their plans is untrue. She stated everyone was working together, and everyone, the city included, was excited to see the plans become reality. She confirmed the report is correct that the design development package has been developed over a period of time, during that time, the city, residents, and Surland were all working together to move the project forward. The plans which the city currently has are a result of almost 20 years of the aquatic task force working collaboratively with the city and Surland. She indicated to correct the staff report, in 2005 council appointed the aquatic task force which was never officially disbanded. She stated Tracy tomorrow and beyond in 2005 was asked to help the council-appointed aquatic task force develop a needs assessment and report back to the council in October of 2005, and that is all Tracy tomorrow and beyond did. She

assured the aquatics task force were a stand-alone task force appointed by the city and were not disbanded; Tracy tomorrow and beyond was disbanded in 2007. She clarified the Tracy concerned citizens for an aquatic center, which she is a part of, was established when the city asked for help to pass Measure V, which happened to be failing. She explained the task force transformed into the Tracy concerned citizens for an aquatic center which walked precincts, knocked on doors, and asked neighbors, family, and friends to pass Measure V and it was passed. She wanted the commission to know that the 334-page design development package happened because of collaborative effort and the willingness of people to work together. She wished the city was willing to do the same, then amazing things could happen. She asked the commission to recommend rejecting option A and B and allowing the aquatic center project to move forward using the community's plans which will best serve the 100,000 residents of Tracy.

Anne Langley, Tracy resident addressed the commission. She stated she was a part of Tracy tomorrow and Tracy tomorrow and beyond; she was 40 years old when she began working on this project and she is now 77 and it hasn't moved forward from a wonderful plan that was designed by the community and is complete and was given to the city when the city asked for it. She indicated it was done in collaboration with the city, she has worked on many projects for the last 40 years for the city. She wished the commission could see the book of plans she had in her car. She believes we should be collaborating again, and she doesn't believe that the best things happen in the community without the community's input. She agreed with all the speakers there, it's really high time, but asked not to reject the work of 20 years, the numbers in the staff report are simply not correct. She stated if there was collaboration with the committee, they could give a report happily and then perhaps an accord could be reached.

Roy Hawkins, Tracy resident addressed the commission. He stated the two options being proposed by staff are a classic example of over-promising and under-delivering. He indicated the residents of Tracy have been promised an aquatic park for the past 20 years; they have all read about it in the Tracy Press, and talked about it at parties, so it is nothing new. He stated an aquatic park has features designed to entertain people of many different facets, lap pools, slides, play areas, lazy rivers, options for everybody, including food options, plenty of shade areas etc. that is why it is called an aquatic park, not a swim center. He indicated the city's proposal strips all the park features and narrows it down to a couple of lap pools, a slide, and maybe a lazy river and this is not what the residents of Tracy were promised and asked for, the list with all the features. He stated this was not the vision, if the city's intention is to only build a 50-meter pool and a rec pool then all the work that has been done together through the community meetings, design plans, all that wasn't necessary; then it's been 20 years of just kicking around as they say in the city council meetings kicking the can down the road for nothing. He really hopes the commission thinks strongly, relooking at Surland's plans, and if nothing else maybe get together with the Surland group and the city and conjoin both proposals and build this the way people wanted it to be.

Richard English, Tracy resident addressed the commission. He stated he was at one of the first workshops they had at the community center; then jumping forward he had a meeting with some people from the Ellis community and they showed him a beautiful brochure of the aquatic center that Ellis was presenting when they were buying the homes. He indicated he had never seen anything like the designs Ellis was presenting, it was like a fantasy world. He mentioned of the three designs he has seen; the first design didn't even include an Olympic-sized pool. He mentioned this was like a bait and switch thing, it was presented as a great center but how would it be sustained; once this aquatic center is built, it will be built from tax dollars, and going to be maintained by the city. He would love to see a beautiful fantasy land, but being realistic we can't afford it. He believes we should start in stages, with the basics, a water slide or two, and definitely an Olympic-sized pool. He stated Ellis always said they were going to build a pool, but here it has

been 20 years and no designs have looked like the brochure. He stated he cannot prove it, but some of the people in Ellis said they paid a premium to have their homes built by the aquatic center. He doesn't know what Ellis was promising the people, but everybody wants an aquatic center, and he doesn't live far away so it would be perfect for him too. He stated his grandkids are all grown now, he does have a 13-, 9-, and 4-year-old, but the original ones that were excited about it while they were in Triton swim are now grown up and away at college. He mentioned every time we get close to starting, something comes up, somebody has a lawsuit going, and to him it is just crazy. He mentioned how difficult it was for the city just to accept the land, 20 years and we didn't even have the land yet and you can't do anything without the land. He indicated, let's get this thing done, the 165-million-dollar fantasy is way out of our budget, and the citizens of Tracy aren't going to pay for it. He stated they don't even know how much it is going to cost to get into the place, is it going to cost like going to Disneyland or Six Flags, how many times can you afford that; in hot weather to go swimming a family of 4 could not afford that. He would like to see it built, it would be good for Tracy, but keep it real and later expand, rather than build something big and no one shows up.

Bernal Sholl, Tracy resident addressed the commission. She stated she has a problem with this whole thing, 165 million dollar is ridiculous, would it have paved streets of gold? She indicated her biggest concern is the upkeep, since we have the 55 million in cash, it should be used for the aquatic park that people will enjoy. She stated the maintenance of it, if it was 10 million dollars a year, where is that money coming from. She shared a story about when the Alameda Coliseum was going to be built, they went around to people to vote for it because Oakland was going to pay for it; later the person building the Coliseum went bankrupt, so the project was tabled and later given to someone else. She stated it was later built and the taxpayers received the bill. She indicated she doesn't mind paying for something small, but she does not want to pay for a 165-million-dollar project, where it could cost 1,000 dollars a day to go there, or even 25 dollars a day per person, it is not going to work because people don't have the money. She stated there is an elite crowd of people that have a lot of money, but there is also the crowd that doesn't have the money, that is trying to find food right now, so we shouldn't even think of the other part of Surland's idea. If Surland wanted to build that, it should have been built 20 years ago with his money and money set aside to maintain it. She stated we have to maintain whatever we have; the taxpayers should not continuously get stuck with the bill. She stated she is a single, elderly person that has a budget she has to live by; she no longer has an income where she can go and make money. She stated she would like to stick with the 55 million plan and reject the developer's plan of 165 million. She mentioned people should pay attention to what has happened to Six Flags and a few other places like these that are going under, do we want to do the same thing or stay within a budget we can afford, maybe 2 dollars a year won't affect taxpayers too much, but 1,500 hundred dollars a year we cannot pay it. She is not only speaking for herself but for a lot of people in Tracy, give Tracy something to be proud of just once. She believes we should bite the bullet, get it done, let the kids go out there and play and see how it works. She stated it probably won't be done in her lifetime, but she would like to see it; she thought it would be done when her kids were young, and they are all grown and married now.

Chair Lieberg checked if there were any representatives from Surland that would like to speak on what staff presented on their behalf.

Public comment was closed, and commission comments followed.

Vice Chair Abercrombie stated he had a flash back from the t-shirt Mrs. English showed about his time on council when they were deciding between a sports park or an aquatic park; that was back in 2006. He stated the sad part about this, is that we have lost the ability to communicate with each other, he doesn't really support either one. He believes we can come up with something

better for the community, he would like to see what Mr. Hawkins suggested, a collaboration. A decision however needs to be made for council in 8 days, were unfortunately a council member will have to abstain because of conflict of interest and where it can end up with a 2,2 and still be nowhere. He stated sadly we don't have the staff to do things, there is a simple BMX pump track project that is pretty simple, a million dollars, we have the land, so he understands everyone's frustration, he is also frustrated. It is just his opinion that he is not very happy with any of the options presented.

Commissioner Jimenez recalled attending the community meetings and the round tables to decide what they wanted and there was a lot of community input. She wanted to confirm her understanding of option B, 55 million, and everything that is included and what is reduced.

Richard Joaquin, Parks Planning & Development Manager answered the questions of the commission.

Commissioner Jimenez stated she does not see a need for a fitness center, and if we could save money, and wouldn't have to reduce the size of the cabana area, that makes more sense. She stated she did not recall the multi-purpose area, but overall agrees the cost of 165 million is too high and we need to be cost-effective. She stated similar to one of the speakers, she is also on a budget, and we have to think about our low-income community, they need an amenity they can afford to.

Chair Lieberg thanked the staff for the report. He stated he was disappointed Surland was not there to present the counter side and provide their input. He encouraged them to come to the council and present their figures, and their timeline so the council could make an informed decision. He stated the council has already approved 55 million, and that is as good as it is going to get right now. In his opinion trying to get more money from the council, is logistically challenging. He stated we have all wanted an aquatic center for 10, 20, 30, 40 years, depending how long each person has been involved in the process; in his perspective, an aquatic center is better than no aquatic center. He indicated whether it is the dream Disneyland version or the 55-million-dollar version, some aquatic center is better than none. He believes recouping the money is the wrong question, this is an amenity, not a revenue maker; when you build an amenity, you are not in it to make money, you are in it to provide a service to the citizens of Tracy. He stated as many of the speakers touched on it, we have to live within our budget, and we have the 55 million now we can use for the project. He indicated the dynamics of the swim community have changed in the last 15 years, both his children did Triton for an extended period of time, and for a short period of time they did year-long Ellis. He stated if you build the 50-meter pool, people will come, and year-long teams will develop and grow within the community. He stated we could use the entirety of Measure V to build the 165-million-dollar version, but this aquatic center is just one component of the overall park system, not the only one. To sacrifice every other amenity to the aquatic center is disingenuous to the citizens of Tracy as a whole. He indicated we have ball parks, soccer fields, multigeneration center that is going forward to try to give as many different resources to the community as possible and using everything on just component, he cannot support it. He stated his concern is, the longer we wait, the cost of the project will continue to increase, increase; in 2013 it was about 40-million-dollar project, couple of years later it was a 65-million-dollar project, then a 125-million-dollar project, now a 165-million-dollar project; all costs go up with time. His recommendation to the council will be to reject using Surland as the designer but use the community input.

**ACTION:** Motion was made by Commission Arbogast and seconded by Commissioner Jimenez to proceed with Option B and reject Surland's plan. Roll call found Chair Lieberg, Commissioner

Arbogast, and Commissioner Jimenez all in favor and Vice Chair Abercrombie and Commissioner Shrout opposed. 3,2,0 vote. Passes and so ordered.

**ACTION:** Motion was made by Vice Chair Abercrombie and seconded by Commissioner Shrout that Chair Lieberg represent the commission at the April 30<sup>th</sup> council meeting. Roll call found all in favor, passed and so ordered with 5,0,0 vote.

## **6. ITEMS FROM THE COMMISSION:**

Commissioner Shrout wanted to share his thoughts that this is a lot of money, and our community has changed over the last 20 years. He believes an aquatic park is good, but since joining the commission and hearing about summer programming, he has never heard we are sold out or turning people away at the door. He mentioned we do have one pool, but if a team wants to use a pool, they can also use the school pools. He stated we can't find people to work at the pool we have, and if we build this big pool, we have to find people to be lifeguards and that is going to be the tougher road. He indicated, he is not against the pool, but he is for the 55 million dollars being spread out a little bit; Legacy looks great, he wishes Ritter looked like that that is something people could use all year round. He wanted to clear that his "no" is because that is a lot of money, it would be great to have, but it's going to be used 6 months a year if that and it is a huge cost. He stated pools are finicky, a district employee in athletics, he has experience with this, one of the three school pools is always down for maintenance.

Vice Chair Abercrombie stated he is just disappointed we are at a standstill with a lot of stuff, he knows we are short-staffed and the different reasons for that. He wished people would talk to each other and come to an agreement or compromise.

Commissioner Arbogast stated he agrees to keep consideration of the cost and still try to bring variety to people. He indicated to start with what we have now, and we can always build onto it, people have waited 20 years for it.

Commissioner Jimenez thanked the staff for their work and efforts; she understands it has been a very long process, with many changes and she appreciates all the hard work. She looks forward to getting this done for the community and still being wise with our funds. She thanked the residents that residents that spoke and all their comments.

Chair Lieberg thanked everyone for coming and looks forward to seeing everyone at the next council meeting.

## **7. ADJOURNMENT:**

Time of Adjournment: 6:14pm

**ACTION:** Motion was made by Vice Chair Abercrombie and seconded by Commissioner Arbogast to adjourn the meeting at said time of 6:14 pm. Roll call found all in favor, passed and so ordered with 5,0,0 vote.

The above agenda was posted at Tracy City Hall on April 18,2024. The above are action minutes. A recording of the meeting is available at the Parks, Recreation and Community Services Department.

---

Jolene Jauregui, Staff Liaison

Interim Parks, Recreation, and Community Services Director

**PARK AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
Thursday, May 2, 2024**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:01pm.

**2. ROLL CALL:**

- a. Present: Chair Lieberg, Vice Chair Abercrombie and Commissioners Arbogast, Jimenez, and Shrout
- b. Absent: None
- c. Staff Present: Jolene Jauregui, Interim Parks, Recreation, and Community Services Director, Justin Geibig, Recreation Services Supervisor; Lauren Repetto, Recreation Services Supervisor; Katie Akre, Recreation Coordinator; Kade Lovell, Recreation Coordinator; Caitlin Perkey, Recreation Coordinator
- d. Recorded By: Andrea Pedigo, Executive Assistant and Norma Padilla, Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Vice Chair Abercrombie

**4. ITEMS FROM THE AUDIENCE:**

None

**5. NEW BUSINESS:**

- a. **HEAR APPEAL OF FACILITY PERMIT SUSPENSION FOR TRACY SPORTS LEAGUE AND APPROVE STAFF'S RECOMMENDATION TO UPHOLD THE SUSPENSION.**

Katie Akre, Recreation Services Coordinator presented the staff report to the commission.

Chair Lieberg open the item to the public.

Kimberlyn Valencia, City of Stockton Resident, spoke on behalf of Hector Castaneda. Hector is a coach for her brother and a longstanding family friend. Hector was the one who took out the permit for the Tracy Sports League and he wanted to appeal the suspension based on the fact that it was a misunderstanding. This was his first time taking out a permit as he is trying to start a league. He received a call from a friend that had asked if he could allow other people to use it just for children to practice on. Unfortunately, that day, he just happened to have a doctor's appointment, so he was running late and not out at the field. When Hector showed up the fields were being used by whom was recommended as well as registering people. She explained that he had invested a lot of money on his own templates, regulations, and fee. She stated that he really wants to start his own league and never meant to have someone use his name for fields. She also mentioned that he will provide any documentation in order to proceed.

Commission discussion followed with questions.

Ms. Valencia explained that Hector was unaware of the leagues suspension and that he was not trying to sublease the fields. He simply received a call from a friend asking to use his fields for children to practice since his league wasn't starting for a week or two.

More commission discussion and comments occurred.

**ACTION:** Vice Chair Abercrombie motioned to approve the staff's recommendation to uphold the 8-month suspension for Tracy Sports League. Commissioner Shrout seconded the motion. Roll call found all in favor with a 5,0,0 vote. Passes and so ordered.

**b. REVIEW THE APPLICATIONS RECEIVED FROM THE PUBLIC NAMING PROCESS FOR TRACY HILLS PHASE 2 NEIGHBORHOOD PARKS 1 AND 4 AND PRIORITIZE THE TOP THREE (3) NAMES FOR CONSIDERATION BY THE CITY COUNCIL**

Jolene Jauregui, Interim Parks, Recreation, and Community Services Director pulled this item from the agenda and asked the commission to place it on the June 6, 2024, meeting.

Chair Lieberg pulled the item and asked that it placed on the June agenda.

A member of the public asked as to why this item was being pulled and Jolene Jauregui along with the Commission explained that a question was raised in which we could not answer and needed legal advice on, in which we were unable to obtain, therefore, we were asked to pull the item until we could confer with legal.

**ACTION:** No action was taken.

**6. STAFF ITEMS:**

**a. RECEIVE THE AQUATICS ANNUAL REPORT**

Caitlin Perkey, Recreation Coordinator presented the report to the commission.

Commission questions and comments followed.

Caitlin Perkey answered the questions of the commission.

**b. RECEIVE THE ATHLETICS ANNUAL REPORT**

Kade Lovell, Recreation Coordinator presented the report to the commission.

Commission questions and comments followed.

Kade Lovell answered the questions of the commission.

**7. PARKS PLANNING & DEVELOPMENT MANAGER REPORT**

Richard Joaquin presented the report to the commission on his current project.

1. **BMX Pump Track**: this is a very unique amenity. It's something that does not exist in very many communities, not only in California but across the country. It's growing in demand, but because of the uniqueness of this amenity, we are working through with various departments and staff here in the city with some potential contracting solutions to help deliver this project.

The vendor in particular we've been talking to about building this track, they have a certain method or technique for building BMX pump tracks that are made out of asphalt that is unique or what we would sometimes call proprietary. So, we're trying to figure out a way to get this specific vendor to be able to deliver this track for us. However, the public contract code is a challenge that we're working through with our legal staff. We are working on this project and we're trying as hard

as we can to get it moving. We just want to make sure we're doing it the right way and we don't run into hangups when we're going through the bidding process or have a contractor potentially protest a bid or something like that. So, trying to get our ducks in a row amongst all the other competing priority projects and get this thing delivered. What we do know is we're building the track at Clyde Bland Park. We've already got direction on that. We know we have a million dollars in the CIP budget to build the project. And now it's just a matter of setting up some framework that can help us deliver the project.

2. **Multi – Generational Recreation Center:** Really good news on this project. As you may or may not know, this was an \$88 million project. We put this project out to bid a couple months ago and received four bids on the project. We have an engineer's estimate for construction of about \$65.9 million, and we received a low bid of \$60.06 million, so close to \$6 million under the engineer's estimate, which is really great for us. It's a huge savings from what we were planning on spending for construction. I'm going to be taking an item to the City Council on May 21st, asking them to award a construction contract, and I'll also be recommending that they approve and add an alternate, which is to install lighting on the basketball court that we're going to be building in the park, since the bid did come in low, we have a budget there, and we can fund lighting the basketball court. So that's really exciting amongst just getting the low bids in general. If everything goes right, we should have a contractor on site with shovels in the ground sometime in June, early July. We are just really exciting for that neighborhood, and for the whole community. The construction timeline is about two years. So, after we break ground in July, say July 1 of 2024, July 1 of 2026 is when we would be anticipating the facility to be complete and open for use.

3. **Aquatic Center:** On April 30<sup>th</sup> and item was taken to City Council in which we got direction to hire an architect to start the design process, and that's really big for the project. So, our next order of business, we have a project manager that we hired to kind of guide this project along, sort of work as an extension of me and my division. They have been tasked with coming up with an RFP, request for proposals, and we're going to look to hire an architecture engineering group to lead the design process. This is going to work in the same fashion that we did for the recreation center. We will host community workshops to ask for input. We're going to collect that data which will help better inform what a conceptual plan will look like and what phasing options and the amenities look like when we present them to the city council in the future. It was stated that the city council wants to see seven priority amenities that were approved in 2020 put into a conceptual plan, and so that's our plan. We'll be taking those seven items and looking to get those into a conceptual plan and provide some phasing options to the council. We currently have \$55 million essentially in the bank for the project, and so we'd be looking at developing some type of phase one for the project that aligns with the \$55 million that we have available and then potential future expansion of the facility over time as more money may become available. The Parks Commission will be heavily involved in this process as we will bring updates to this group just like we did on the rec center. Our consultant is also in the process of designing a website for the Aquatic Center and as soon as that comes available, we will provide it.

4. **Gretchen Talley Park:** The plans for Gretchen Talley Park expansion are essentially complete. We're at 90 percent complete design right now, so the plans are circulating through various city departments, including the Building and Safety Department for permitting, which is very exciting. One of the things that I was going to ask this commission, don't know if any of you live in that neighborhood or know anyone that lives over there, but we get inundated with emails from the neighborhood around Gretchen Talley Park asking what's going on. It's been a big dirt lot for a number of years, I think probably 20 years. The city only acquired it in 2018, so this isn't entirely on the city with how long it's taken, however, we are at a point now where we think we can start to drum up some excitement with the neighborhood. So, if you know folks that live over in that neighborhood, I encourage you to share this information with them. I've been doing my best to respond to all the emails we're getting and letting people know that we're getting close. As of right now, I think the goal would be for this project to be complete by summer of 2025, a little

over a year from now. The plan will be adding four pickleball courts, which is a highly increased demand amenity for the community, two tennis courts, and another basketball court to that park. They're all going to be lighted, which is going to be huge. This park is going to transform into one of the better, nicer, more popular community parks in the city, when this project's done.

**5. Veteran's Park (Disc Golf Course):** Staff has been working with OTB, which is a local company that provides disc golf equipment to disc golf players, as well as a local stakeholder. His name's Tim Silva. Some of you probably know him well as he advocated for disc golf in the community for a number of years, and we were able to make one happen over at Dr. Powers Park just a few years ago. Staff has started conversations and looking at designs for implementing a disc golf course over at Veterans Park. Staff believes Tim's going to be working with the Tracy Friends for Parks Foundation to try to get some funding to support building that course. Currently, there is no city funding for this project at this time, but if Tim can work his magic with the foundation, I think it's something the foundation would really get behind, and then we would try to support the best we can with our staff and our team using the Parks Commission to get another disc golf course at Veterans Park. It is really a park that is set up well for disc golf. It's kind of a long, stretched-out park, and that's what disc golfers need to throw good distances, and we think we can probably build more of a course that's for intermediate players. You may recall over at Dr. Powers Park, it was a beginner and intermediate, but some of the feedback we've gotten is it's more of a beginner's course. It doesn't challenge people as much as maybe they would like, so I've been working with the team to come up with a course design that's maybe a little bit more challenging so that we can try to hit a wider demographic of disc golf players. From what we understand, people travel long distances to come to these courses. When we get to this presentation at some point down the road for the Veterans Disc Golf Course, we'll try to share some of this data because there's an app that people use when they go out to Dr. Powers Park. They essentially check in to the disc golf course, and they can log their scores and do all this stuff on an app, and we can see that data, so we can see the number of visitors that are going to the course, and it's a big number. It's much bigger than you might think, and so this is an amenity that we know is popular and the community has really been receptive to, so we're looking to grow this amenity, and Veterans Park is likely where one can come up sooner rather than later. We're also looking at Tracy Hills with some of the new parks out there that may develop another course in that area.

Commission comments and questions followed.

Richard Joaquin, Parks Planning and Development Manager answered the questions of the commission.

## **8. ITEMS FROM THE COMMISSION:**

Vice Chair Abercrombie asked if we could get the discussion of the triathlon back on the agenda.

Jolene Jauregui, Interim Director of Parks, Recreation, and Community Services stated that staff is ready to meet with him regarding this item, unless he wants it to come to the Commission.

Vice Chair Abercrombie stated no, and that he will get with Jolene next week to discuss.

Commissioner Shrout asked if they keep the paperwork for item 5.b that was pulled until the next meeting. Staff answered, yes. Commissioner Shrout asked if any new items would be added to it and staff answered, no.

**9. ADJOURNMENT:**

Time of Adjournment: 8:07pm

**ACTION:** Motion was made by Vice Chair Abercrombie and seconded by Commissioner Arbogast to adjourn the meeting at said time of 8:07pm. Roll call found all in favor, passed and so ordered with 4,0,0 vote. Commissioner Jimenez did not vote as she left the meeting early.

The above agenda was posted at Tracy City Hall on April 26, 2024. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

---

Jolene Jauregui, Staff Liaison

Interim Parks, Recreation, and Community Services Director

**CITY OF TRACY  
PARKS AND COMMUNITY SERVICES COMMISSION MEETING  
June 6, 2024**

**AGENDA ITEM 6.a**

**REQUEST**

**REVIEW THE APPLICATIONS RECEIVED FROM THE PUBLIC NAMING PROCESS FOR THE TRACY HILLS PHASE 2 NEIGHBORHOOD PARKS 1 AND 4 AND PRIORITIZE THE TOP THREE (3) NAMES FOR CONSIDERATION BY THE CITY COUNCIL.**

**BACKGROUND**

On June 1, 2023, the Parks & Community Services Commission approved the Tracy Hills Phase 2 Neighborhood Parks 1 and 4 Conceptual Master Plans. Shortly after on November 14, 2023, Integral Communities (Developer) submitted a request to initiate the Park Naming Process for this project. Procedures to name a new park go through the formal naming process since the City Council amended Council Policy D-2, Naming Public Buildings, Parks and Facilities on February 2, 2021 (Resolution No. 2021-013). Staff is bringing this item to the Commission as per Chapter 7.16 of the City of Tracy Municipal Code, Parks and Community Services Commission, 7.16.030 Powers and Duties (e) advise the Council on the subject of recreation and facility master planning and development.

**DISCUSSION**

On March 25, 2024, the Parks, Recreation and Community Services department initiated the solicitation of names for two new parks in Tracy Hills Phase 2 Neighborhood Park 1 and Neighborhood Park 4 in the Tracy Press, on social media, and an email went out to stakeholders and community group which ran for a period of 30 days. The Parks, Recreation and Community Services department processed 46 applications submitted with a total of 13 recommended names.

Staff is asking the Commission to review the applications received from the public naming process for two new parks in Tracy Hills Phase 2 Neighborhood Park 1 & Neighborhood Park 4 and prioritize the top three (3) names for consideration by the City Council. A future agenda item will be taken to the City Council where they will ultimately decide the final name of the new park.

**FISCAL IMPACT**

A park monument with the name of the park will be included in the park. There is no fiscal impact to the General Fund for this item at this time.

**RECOMMENDATION**

Staff recommends the Commission review the applications received from the public naming process for Tracy Hills Phase 2 neighborhood parks 1 and 4 and prioritize the top three (3) names for consideration by the City Council.

Prepared by: Justin Geibig, Recreation Services Supervisor

Approved by: Jolene Jauregui-Correll, Interim Parks and Recreation Director

**Attachments**

Attachment 'A' – (List of submissions)



Think Inside the Triangle®

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 1-8-2024

NOMINATOR: William Proster - TRACY SERVICE ROTARY

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROTARY PARK

LOCATION: TRACY HILLS

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK                 | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> COMMUNITY PARK | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX            | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /              | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                                  |   |
| <input type="checkbox"/> PUBLIC FACILITY           | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? My ORGANIZATION

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1- #8 highlighted below. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376



## **City of Tracy Parks and Recreation**

The follow is a rough list of various projects and donations our clubs have provided to our community over many years, starting with the Tracy Rotary Club Charter 1929 who were instrumental in moving the train to Dr. Powers Park, years of High School Scholarships, City Tree Plantings, High School Fundraiser Bake Sales, Sponsoring High School Kids to go to RYLA Leadership Camp.

Tracy Sunrise Rotary Chartered 1985. We made and donated 5000 cloth masks to Sutter Tracy during COVID, Installed a Playground and Supplied Books to the Tracy Women's Shelter, High School Scholarships, Clock and Benches for Downtown Tracy, West 11<sup>th</sup> st. Landscaping Cleanup, Multiple Grand Theatre Seat Dedications, Tracy Boys and Girls Club projects including Property Cleanup, Basketball Court Safety Mats, Tree Planting, Books, Back Packs for 125- 3<sup>rd</sup> to High School Students filled with appropriate Supplies. They also headed the West 11<sup>th</sup> st. Gateway Project, Fifth Friday Feeding the Homeless, Feeding 525 at our Senior Thanksgiving Dinner, Brighter Christmas, Holiday Monetary Gifts to McHenry House, Tracy Senior Assn., Tracy Boys and Girls Clubs, Tracy Police Chaplin Program, Tracy Interfaith, Brighter Christmas, Tracy Senior Center Bingo Board and much more.

Our Rotary Clubs over many years have been involved in various International Projects such as, Eradicating World Polio, Water Wells.

Various Types of Surgeries, Schools, Playgrounds, Hospitals, Clinics and more.

There is so much more our clubs have provided to the City and Community and continue to do so, this is why I feel a **ROTARY PARK** would make a great contribution to the community.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION \_\_\_\_\_

NOMINATOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

RECOMMENDED NAME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> MINI PARK       | <input type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK       |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK  |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING   |
| CONSERVATION LAND                        |  |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1- #8 highlighted below. Please be as **complete as possible.**

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

I would like to nominate Tracy Hills Phase 2A Neighborhood Park to be named K9 Duke Memorial Park.

On February 19, 2023, K9 Duke made the ultimate sacrifice of protecting Tracy Police Officers. K9 Duke and his handler, Deputy Stewart, responded to assist Tracy Police Officers with a burglary in progress at a railyard in the City of Tracy. When officers approached, one of the suspects hid inside an engine car. Officers surrounded the railcar and attempted to negotiate with the subject to surrender. When the suspect did not surrender, K9 Duke was sent in and searched for the subject. K9 Duke engaged with the subject. During the apprehension, K9 Duke was stabbed several times by the subject. K9 Duke was rushed to a nearby vet by his handler, Deputy Stewart. Unfortunately, K9 Duke did not survive his injuries. K9 Duke's actions undoubtedly saved Tracy Police Department Officers and Deputy Stewart from injuries.

Tracy Hills Phase 2A Park will have a dog park. There is no better park to be named after K9 Duke than a dog park.

[Fallen sheriff's K-9 Duke will be honored at memorial \(recordnet.com\)](http://recordnet.com)

[K9 Duke, San Joaquin County Sheriff's Office, California \(odmp.org\)](http://odmp.org)

Thank you for your consideration.

Michele Elmore



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

NOMINATOR: Karen Bacchetti + Paula Fagundes DATE OF NOMINATION 4-4-24  
ADDRESS: [REDACTED]  
PHONE: [REDACTED]  
RECOMMENDED NAME: Sam Matthews  
LOCATION: Tracy Hills

MINI PARK	<input checked="" type="checkbox"/>	NEIGHBORHOOD PARK
COMMUNITY PARK	<input type="checkbox"/>	LINEAR PARK
SPORTS COMPLEX	<input type="checkbox"/>	SPECIAL USE PARK
OPEN SPACE /	<input type="checkbox"/>	PUBLIC BUILDING
CONSERVATION LAND	<input type="checkbox"/>	
PUBLIC FACILITY	<input type="checkbox"/>	OTHER

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP?

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1- #8 highlighted below. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: parks@cityoftracy.org.

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

# Sam Matthews

I would like to nominate Sam Matthews for consideration for the Tracy Hills Park. My family has been fortunate to live next-door to the Matthews family for 61 years. We as kids knew Sam as a journalist and newspaper editor. We enjoyed hanging out at the Tracy Press with his daughters Laurie and Meg.

Sam Matthews lived an amazing 91 years. Sam attended Tracy high school then went onto graduate from Stanford University. After serving time in the army Sam became Co-Publisher of the Tracy press along with his brother Tom. If you ever had a question about Tracy all you had to do was ask Sam. He was a walking encyclopedia about Tracy. Sam loved Tracy. he was a regular at Baristas, enjoying conversations and coffee. He would play golf at the Tracy golf course. He enjoyed his rotary club meetings, where he was passed president and a long time member. Sam was honored in 2017 at the Grand Theater to watch a documentary about his career and his connection to Tracy history. In 2010 Sam was made honorary mayor of Tracy for a day. He also served as Grand Marshall for the Mexican Independence Day cultural celebration parade.

We were so fortunate to have so many years knowing Sam. Sam had an amazing commitment to local news, Tracy history, and civic involvement. I can't think of a more deserving person than Sam Matthews to have a park named after. This park naming would be a beautiful way to thank Sam for all he did for our city.

Sincerely,

Karen Bacchetti and  
Paula Fagundes



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/4/2024

NOMINATOR: Jose Lupe Chavez

ADDRESS: ██████████

PHONE: ██████████

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? N/A

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

### **Why are you nominating the person?**

I propose that "Tracy Hills Phase 2A Neighborhood Park 1" be renamed "Robert Rickman Park" to honor Mr. Rickman's exceptional contributions to Tracy and the San Joaquin County community. Despite the tradition of posthumous park dedications, precedent exists for early dedications, as seen with the founding of [Jack Fisher Park](#).

When I was little, I would always see Mr. Rickman at every citywide function; the Downtown Farmers Market, the Block Parties at the Transit Station, my younger brother's D.A.R.E. ceremony at New Jerusalem School District, and countless other events. I was shocked to find out that on top of all of Mr. Rickman's civic duties, he also served full-time as a CHP Sergeant, working long hours into the night for nearly thirty years.

Never have I seen another public servant who was cut from the same cloth as me and possessed the grit required to go above and beyond in serving his community... I can only hope to be a fraction of the man he is in my life. In all of his years of public service, Mr. Rickman has never forgotten his roots and, in my view, fully embodies what it means to be a "Tracyite." I sincerely hope that the city commemorates his contributions to inspire future generations to embody the spirit of service and community that defines our city.

### **Involvement and Commitment to Community**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

### **Local Clubs and Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### **Schools Attended**

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

### **Significance to the City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.



"Think Inside the Triangle"

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/4/2024

NOMINATOR: Greg Bidlack, Club Secretary & Greg Yerian, Club President

ADDRESS: P.O. Box 441 Tracy, CA 95378

PHONE: ██

RECOMMENDED NAME: TRACY BREAKFAST LIONS CLUB

LOCATION: TRACY HILLS

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376



TRACY  
BREAKFAST  
LIONS CLUB  
P.O. BOX 441 • TRACY, CA 95378

## Nomination for Naming/Neighborhood Park

The **Tracy Breakfast Lions Club** requests that our Club's name be considered for a Tracy Hills Neighborhood Park. Our Club has been involved in Tracy for over 60 years, providing Pancake Breakfasts for various Tracy Unified School District functions, Banta Elementary School's "Breakfast with Santa" function and of course Tracy's annual July 4th Breakfast in the Park. In addition, our Club has operated the Snack Shack for the Tracy High School Home Football Games for many, many years which has been a Community Success Story and a great financial assistance to the Tracy High Athletic Dept. The portion that our Club generates from this Service and our two fund drive dinners each year, goes into our Charity Account. In turn, we support many, many 501-C3 organizations within our Community such as Tracy Interfaith Ministries, Boys and Girls Club, Brighter Christmas, Lions Eye Foundation, McHenry House, Tracy Caregivers, Salvation Army, Community Center for the Blind, College Scholarships etc, for a total of over \$50,000/year.

Lions International's Motto is "WE SERVE" and the Tracy 'Breakfast Lions Club has exhibited this in all our service to the Tracy Community for many years and it is hoped that we will remain a great Service Organization for many ears to come!

Respectfully submitted,

*Greg Bidlack*

Tracy Breakfast Lions Club

Greg Bidlack, Secretary

Greg Yerian, President

April 4, 2024



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION April 9, 2024

NOMINATOR: Mary Ruiz

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rick man Park

LOCATION: Tracy hills Phase 2A Neighborhood Park 1

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1- #8 highlighted below. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

City of Tracy

Parks & Recreation Department

333 Civic Center Plaza

Tracy, CA 95376

Attn: Parks & Recreation Director

RE: Robert Rickman Park

I was born in Tracy, 1950, and as a longtime resident I know the value of our city parks. Each park has name recognition, and I would like to nominate ROBERT RICKMAN for such an honor.

Robert Rickman was born and raised in Tracy and graduated from Tracy High School in 1991. He attended San Joaquin Delta College and graduated Sacramento State University with a Bachelor of Science degree. He also graduated from Humphrey's School of Law in 2008 with a Juris Doctor degree.

His commitment to the City of Tracy is exceptional given the time he has devoted to the Board of Supervisors, County Supervisor, former Mayor of Tracy while working full time as a law enforcement officer until his retirement.

Robert is a 3<sup>rd</sup> generation resident and married with two children and is a member of St. Bernard's Church and Tracy Elks Lodge.

Robert was elected to the Tracy City Council in 2010 and 2014, Mayor in 2016 and 2018. He was elected to the SJ County Board of Supervisors 5<sup>th</sup> district and re-elected in 2024.

He has shown his love for this town by his work ethic and constant attention to the needs of our city and community.

I know Robert and his family personally and could not find a more fitting man to nominate for this honor.

Thank you,

Mary Ruiz

100 Club House Way

Tracy, CA

[REDACTED]



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831-6200

### NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/9/24

NOMINATOR: Adrianna Hutchens, Kaelyn Garcia, and Ragavardhini Pattangi

ADDRESS: ██

PHONE: ██

RECOMMENDED NAME: Steve Abercrombie

LOCATION: Community Park

- |  |  |
|--|--|
| <input type="checkbox"/> MINI PARK                 | <input type="checkbox"/> NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> COMMUNITY PARK | <input type="checkbox"/> LINEAR PARK       |
| <input type="checkbox"/> SPORTS COMPLEX            | <input type="checkbox"/> SPECIAL USE PARK  |
| <input type="checkbox"/> OPEN SPACE /              | <input type="checkbox"/> PUBLIC BUILDING   |
| CONSERVATION LAND                                  |  |
| <input type="checkbox"/> PUBLIC FACILITY           | <input type="checkbox"/> OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? NA

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Steve Abercrombie also known as Officer Abercrombie has truly dedicated himself to serving as the D.A.R.E officer for the Tracy Unified School District. Through his role, he has made a significant impact on the lives of students by educating them about the dangers of drugs and helping them make positive choices.

Additionally, Officer Abercrombie has also gone above and beyond by creating his own non-profit organization, Good Samaritan Community Services. This shows his passion and commitment to making a difference in the community. He used this organization to help fundraise over \$10,000 for the West High School prom. His organization has held rummage sales providing children's books, toys, household appliances, cleaning supplies and so much more to families in need.

Officer Abercrombie has worked closely with Brighter Christmas encouraging his D.A.R.E students and his high school leadership students to volunteer with Brighter Christmas during the winter seasons. In addition, Officer Abercrombie has been a role model to the high school students of Merrill F. West High in Tracy, California. He frequently visits the West High leadership class to help with school participation, event ideas and community support.

I am nominating Officer Abercrombie because it would be a wonderful way to honor his contributions to the Tracy community. Parks are often named after individuals who have made a significant impact and have dedicated themselves to serving others. It would be a great tribute to Officer Abercrombie's hard work as the D.A.R.E officer and his commitment to keeping the community safe. I'm sure many people would appreciate having a park named after him.

It's wonderful to see individuals like Officer Abercrombie who invest their time and energy into making their community a better place. They truly inspire others to get involved and make a difference too.

Sincerely,

Merrill F. West High's Senior ASB

Adrianna Hutchens, Kaelyn Garcia, Ragavardhini Pattangi



### Think Inside the Triangle

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4/11/24

NOMINATOR: George Murphy

**ADDRESS:**

PHONE:

RECOMMENDED NAME: Robert Rickman Park

**LOCATION:**

- |                                |                                     |                   |
|--------------------------------|-------------------------------------|-------------------|
| MINI PARK                      | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| COMMUNITY PARK                 | <input type="checkbox"/>            | LINEAR PARK       |
| SPORTS COMPLEX                 | <input type="checkbox"/>            | SPECIAL USE PARK  |
| OPEN SPACE / CONSERVATION LAND | <input type="checkbox"/>            | PUBLIC BUILDING   |
| PUBLIC FACILITY                | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Son In Law

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1- #8 highlighted below. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**From:** [Norma Padilla](#) on behalf of [Parks Department](#)  
**To:** [Andrea Pedigo](#)  
**Subject:** FW: Neighborhood Park  
**Date:** Wednesday, April 10, 2024 4:55:05 PM

---

## Norma Padilla | Administrative Assistant

City of Tracy | Parks, Recreation & Community Services  
333 Civic Center Plaza | Tracy, CA 95376  
Office (209) 831.6212

---

**From:** GEORGE MURPHY [REDACTED]  
**Sent:** Wednesday, April 10, 2024 4:45 PM  
**To:** Parks Department <[parks@cityoftracy.org](mailto:parks@cityoftracy.org)>  
**Subject:** Neighborhood Park

You don't often get email from [murphygg@comcast.net](mailto:murphygg@comcast.net). [Learn why this is important](#)

**Caution:** This is an external email. Please take care when clicking links or opening attachments.

I request consideration be given to name the new Tracy Hills Phase 2 Neighborhood Park 1 the Robert Rickman Park. Bob is currently serving as a San Joaquin County Supervisor. He was re-elected to a second term on March 5th. Bob retired last November after serving 28 years with the California Highway Patrol. He retired with the rank of sergeant. While working with the CHP he put himself through law school. He has served two terms with the Tracy City Council, two terms as Tracy Mayor. He was born in Tracy and is a graduate of Tracy High and Sacramento State. Bob still lives in Tracy with his wife Karen. They have two daughters currently attending California universities. I have known Bob Rickman for 25 years and believe he is a man of the highest character worthy of consideration for this honor.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

04-15-24 P12:52 RCVD

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4-14-2024

NOMINATOR: LORI MARTIN

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN

LOCATION: TRACY HILLS PHASE 2A PARKS 1 + 4

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? NA

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

April 14, 2024

Re: Park Naming Nomination for Tracy Hills Phase 2A Parks 1 & 4.

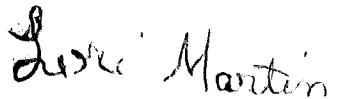
Summary to nominate ROBERT RICKMAN

I believe Robert Rickman deserves to have a park named after him. He was born and raised in Tracy, and has served the community and state through the years. For instance, he served as a CHP Officer, CHP Sergeant, Tracy Mayor and is currently San Joaquin Supervisor for District 5.

When in the law enforcement, he assisted me encouraging students to stay sober when driving. At this time, he goes to and supports events in cities throughout San Joaquin county. Robert Rickman promoted safety on the roads and attends city gatherings with good spirits.

A park named after him will gladly show our appreciation for the work he has already done.

Sincerely,  
Lori Martin

A handwritten signature in black ink that reads "Lori Martin". The signature is fluid and cursive, with "Lori" on the top line and "Martin" on the bottom line.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

04-15-24 P12:52 RCVD

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4-14-2024

NOMINATOR: ALZIRA V. MARTIN

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN

LOCATION: TRACY HILLS PHASE 2A PARKS 1+4

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? N/A

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

April 14, 2024

Re: Park Naming Nomination for Tracy Hills Phase 2A Parks 1 & 4

Summary to nominate ROBERT RICKMAN

I have known the Rickman family all my life. He was born and raised in this community and attended Tracy schools all his life. As he grew and raised a family, he became very concerned with the direction Tracy was going and decided to enter into the community government to try and help. He subsequently became mayor of Tracy and moved on to become a San Joaquin Board supervisor. He is always doing something for the community even while having a full time job with the Highway Patrol.

Also, he has done so much to help our daughter to get out the word to not "Drink and Drive". He has for many years participated and promoted the Every 15 Minute program at the local high schools to help prevent a tragedy happening to our youth.

I see him attending tirelessly so many community events and he has done so much to promote Tracy and to make sure Tracy is not left behind. Please consider this nomination...I truly feel he deserves this honor.

Sincerely,



Alzira V. Martin



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

04-15-24 P12:52 RCV

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4-14-2024

NOMINATOR: S. JOSEPH MARTIN

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN

LOCATION: TRACY HILLS PHASE 2A PARKS 1 + 4

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? NA

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

04-15

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

April 14, 2024

Re: Park Naming Nomination for Tracy Hills Phase 2A Parks 1 & 4.

Summary to nominate ROBERT RICKMAN

I wish to nominate Robert Rickman. Robert is a life long Tracy resident who has served the Tracy community in many ways. He was a law enforcement officer, former Mayor of Tracy and currently the incumbent County Supervisor. He attended local schools and is very active in community events.

Robert has been instrumental in promoting the “Every 15 Minutes” programs held at Tracy high schools about the hazards of drinking and driving where my daughter has been a featured speaker. I think he is well deserving of this honor.

Sincerely,



S. Joseph Martin



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 04/15/24

NOMINATOR: Ceci Haas

## ADDRESS:

PHONE:

RECOMMENDED NAME: Brent Ives Park

LOCATION: Tracy Hills

MINI PARK	X	NEIGHBORHOOD PARK
COMMUNITY PARK		LINEAR PARK
SPORTS COMPLEX		SPECIAL USE PARK
OPEN SPACE /		PUBLIC BUILDING
CONSERVATION LAND		
PUBLIC FACILITY		OTHER

## IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP?

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: parks@cityoftracy.org

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**From:** Ceci Haas [REDACTED]

**Sent:** Monday, April 15, 2024 2:21 PM

**To:** Parks Department <parks@cityoftracy.org>

**Subject:** Naming of Tracy Hills Parks

You don't often get email from [REDACTED]. [Learn why this is important](#)

**Caution:** This is an external email. Please take care when clicking links or opening attachments.

Dear City of Tracy,

I would like to nominate Brent Ives Park as the name for one of the Tracy Hills parks.

Brent has been a huge member of the community for 30 years. When we first moved to Tracy in 2015 from San Diego, he was welcoming and helped my husband and I get acclimated. I asked for a list of areas he has served Tracy, and these are just some:

City Council Member

Mayor of Tracy

active in the Tracy Chamber of Commerce

on the boards and involved with Tracy non-profits

Southwinds Church of Tracy, Elder and teacher

San Joaquin County Partnership

ACE Founding Member

Tracy Planning Commission

Tracy Parks & Rec Commission founding member

As long as I have known Mr. Ives he has shown integrity and is a father and grandfather, married to his wife Linda for many years. Please see attached nomination form.

Warm Regards,

**Ceci Haas**

[REDACTED]



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/15/2024

NOMINATOR: Don Patzer

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills Phase 2A

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? [REDACTED]

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

## Brent Ives Park Naming Nomination

Brent Ives is a beloved figure in our community, a true champion of Tracy's spirit. With three decades of dedicated service under his belt, Brent's commitment to our city has left an unmistakable imprint on every corner of Tracy. What's truly remarkable is how his journey began from a simple concern—a lack of green space and sports fields—leading him to his initial role on the Parks and Recreation Commission. From there, his love for parks, sports fields, and enriching the lives of Tracyites became the beating heart of his civic service.

Throughout his illustrious career, Brent's tireless efforts have transformed Tracy's recreational and cultural landscape. His visionary leadership brought us iconic landmarks such as the Tracy Sports Park, Legacy Fields, and the West Valley Mall—testaments to his unwavering dedication to providing top-notch recreational facilities and vibrant community spaces for all to enjoy.

But Brent's influence didn't stop there. He understood that a thriving city goes beyond just parks and recreation. His forward-thinking approach to urban planning and transportation infrastructure, exemplified by his instrumental role in developing the Downtown Multimodal Station, speaks volumes about his commitment to creating a sustainable and accessible city for all residents.

Brent's impact on Tracy's cultural fabric is equally profound. From his founding membership in the Altamont Commuter Express San Joaquin partnership to his pivotal role in revitalizing the historic Tracy Grand Theatre, Brent has tirelessly worked to enrich our cultural scene and enhance the quality of life for every Tracy resident.

In essence, Brent Ives's legacy is one of unparalleled service and achievement—a legacy that has left an indelible imprint on our community. Naming a park in his honor would not only be a fitting tribute to his decades of selfless dedication but also a lasting reminder of the enduring impact he has had on Tracy's landscape and the lives of its residents. Brent Ives is undoubtedly deserving of this distinguished honor, and his legacy will continue to inspire and uplift generations to come.

Sincerely,

Don Patzer



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4/17/24

**NOMINATOR:** Michael Frederick

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent H. Ives

**LOCATION:** Any

<input checked="" type="checkbox"/>	MINI PARK	<input checked="" type="checkbox"/>	NEIGHBORHOOD PARK
<input checked="" type="checkbox"/>	COMMUNITY PARK	<input checked="" type="checkbox"/>	LINEAR PARK
<input checked="" type="checkbox"/>	SPORTS COMPLEX	<input checked="" type="checkbox"/>	SPECIAL USE PARK
<input checked="" type="checkbox"/>	OPEN SPACE /	<input checked="" type="checkbox"/>	PUBLIC BUILDING
CONSERVATION LAND			
<input checked="" type="checkbox"/>	PUBLIC FACILITY	OTHER	

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Son-in-Law

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Michael Frederick

Tracy, CA 95304

4/16/24

City of Tracy  
Parks and Recreation Department  
Park Naming Nomination  
333 Civic Center Plaza  
Tracy, CA 95376

### Nomination Committee:

Brent Ives has dedicated close to thirty years of his life to serving the public of Tracy, California. He helped found Tracy Parks & Recreation Commission which exhibited his commitment to making community spaces better. His contributions continued to city planning as a member of the Tracy Planning Commission, where he helped shape the city's development. Brent's leadership continued through his tenure on the City Council, eventually serving as Mayor, where he tirelessly advocated for Tracy's betterment.

His involvement with the Chamber of Commerce highlights his dedication to economic growth and prosperity for local businesses. Additionally, Brent's support for Tracy's non-profit organizations again shows his commitment to the well-being of all residents.

Brent has also served as an Elder at Southwinds Church of Tracy, which shows his impact extends beyond civic duties. His role as a founding member of ACE (Altamont Commuter Express) demonstrates his vision for transportation solutions for our city and county as well. His collaborative efforts are further shown in his involvement with the San Joaquin County Partnership, where he worked towards regional cooperation and advancement.

Naming a park after Brent Ives would not only honor his remarkable legacy of public service but also serve as a testament to his unwavering dedication to the betterment of Tracy and its residents.

Sincerely,

Michael Frederick



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4/17/24

NOMINATOR: Lyndsy Frederick

## ADDRESSES

PHONE: [REDACTED]

LOCATION: Any

<input type="checkbox"/>	MINI PARK	<input checked="" type="checkbox"/>	NEIGHBORHOOD PARK
<input type="checkbox"/>	COMMUNITY PARK	<input type="checkbox"/>	LINEAR PARK
<input type="checkbox"/>	SPORTS COMPLEX	<input checked="" type="checkbox"/>	SPECIAL USE PARK
<input type="checkbox"/>	OPEN SPACE /	<input checked="" type="checkbox"/>	PUBLIC BUILDING
	CONSERVATION LAND		
<input type="checkbox"/>	PUBLIC FACILITY		OTHER

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Daughter

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: parks@cityoftracy.org

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Dear City of Tracy Park Naming Nomination Committee,

I am writing to endorse Brent Ives for the honor of having a park, building, civic center, etc. named after him in recognition of his exceptional contributions to our community. As his daughter, I can attest to his unwavering dedication, exemplary leadership, and profound impact on the city of Tracy walking alongside him throughout those years.

Over the course of his remarkable three decades of public service, Brent has consistently demonstrated his commitment to the betterment of Tracy and its residents. As a founding member of the Tracy Parks & Recreation Commission, Brent played an instrumental role in shaping the city's recreational offerings and enhancing the quality of life for countless individuals and families. His vision and passion have been invaluable assets in guiding the commission's initiatives and ensuring that Tracy remains a vibrant and thriving community.

In addition to his pivotal role in the Parks & Recreation Commission, Brent has also made significant contributions to various other aspects of our city's governance and civic life. His service on the Tracy Planning Commission and City Council, culminating in his tenure as Mayor, exemplifies his deep-seated commitment to effective and responsible leadership. Through his tireless advocacy and sound decision-making, Brent has helped steer Tracy through periods of growth and development while preserving its unique character and charm. As a former student at New Jerusalem School and Tracy High School keeping the small-town charm of Tracy has always been an important aspect to him.

Furthermore, Brent's involvement in the Chamber of Commerce, Tracy's non-profit organizations, and Southwinds Church of Tracy underscores his multifaceted dedication to serving the diverse needs of our community. As an elder and teacher at Southwinds Church, Brent has provided invaluable guidance and mentorship to countless individuals, embodying the principles of compassion, empathy, and inclusivity.

Brent's influence extends far beyond the borders of Tracy, as evidenced by his pivotal role as a founding member of the Altamont Commuter Express (ACE) and his contributions to the San Joaquin County Partnership. His visionary leadership and collaborative spirit have helped foster regional partnerships and initiatives aimed at enhancing transportation infrastructure and promoting economic development across not only the city, but the county.

In light of Brent's extraordinary record of service and his profound impact on the city of Tracy and beyond, I want to nominate to name a park, building, civic center, etc. in his honor. Such a tribute would not only recognize Brent's exceptional contributions but

also serve as a lasting testament to his enduring legacy of leadership, compassion, and dedication to community service.

Thank you for considering this recommendation. I am confident that naming a park, building, civic center after Brent Ives would be a fitting tribute to his remarkable contributions and an enduring source of inspiration for generations to come.

Sincerely,

Lyndsy Frederick

[Redacted]



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

### NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

NOMINATOR: Stella Laken

DATE OF NOMINATION 4/17/24

ADDRESS: REDACTED

PHONE: REDACTED

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? N/A

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

#### Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

4/17/2024

Attention: Parks & Rec

Re: Nominations for naming a public park

I'd like to nominate Mr. Robert Rickman as my choice for Tracy Hills park. He has proven to be a true leader not only for our city but our county as well.

Robert Rickman was elected to the Tracy City Council in 2010 and again in 2014. In 2015, he was voted as our city Mayor Pro Tem. He was elected as Mayor of Tracy in 2016 and 2018. In 2020, Rickman was elected as our San Joaquin County 5<sup>th</sup> District Supervisor. In 2024, he was re-elected to his seat shortly after the March 5<sup>th</sup> Primary Election.

Warm Regards,



Stella Lakey





City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

Think Inside the Triangle™

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4-17-24

NOMINATOR: Tiffany Evans

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Friend

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**Nominee:** Robert Rickman

**Involvement and Commitment to Community-**

Robert championed Legacy Fields and is the reason we have that facility in our community. He has served as a Tracy City Councilmember, Mayor and now our County Supervisor. He recently retired after serving over two decades in law enforcement. Rickman funded our homeless shelter in Tracy and ensured we were able to deal with that challenging issue.

**Local Clubs and Organizations Served-**

Robert had the honor to be selected as the American Legion Officer of the Year and VFW Regional Officer of the Year. Robert was once again selected as the 2017 American Legion Regional Officer of the Year.

**Significance to City of Tracy-**

Robert Rickman has always placed families and children first and special interests second. Tracyites hold him in very high regard because he has always demonstrated good moral character and done what the community asks of him.

**Why Nominating This Person-**

I'm honored to nominate Robert Rickman because he has played a significant role in building a strong community in Tracy, demonstrating strong ethics and always placing our community first.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/17/24

NOMINATOR: Dan Evans

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Friend

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**Nominee:** Robert Rickman

**Involvement and Commitment to Community-**

Robert has served the County as County Supervisor for one term and will soon be starting his second term. He is the former Mayor of Tracy and prior Council Member. Rickman served the city and county with distinction and honor. Robert Rickman served our community for many years in law enforcement and recently retired.

**Local Clubs and Organizations Served-**

Rickman has served as noted above and has been involved in many local organizations. He is a member of and has served St. Bernard's Church, Tracy Moose and the Tracy Elks. He has also served as a professor at ITT Technical Institute.

**Significance to City of Tracy-**

Robert Rickman has been a beloved symbol of what is good in Tracy for many years. Tracyites see Rickman's service and dedication to our community and appreciate him for that. Rickman was the driving force behind bringing Legacy Fields to fruition and has always placed families and children as his highest priority.

**Why Nominating This Person-**

Cities like Tracy need good role models and we are lucky enough to have a great one that is accessible to the residents and does the right thing. This is why I'm honored to nominate Robert Rickman.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4-15-29

NOMINATOR: Siri Pulliam DATE OF NOMINATION

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills

MINI PARK	X	NEIGHBORHOOD PARK
COMMUNITY PARK		LINEAR PARK
SPORTS COMPLEX		SPECIAL USE PARK
OPEN SPACE /		PUBLIC BUILDING
CONSERVATION LAND		
PUBLIC FACILITY		OTHER

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Nomination for Brent Ives

I nominate Brent Ives for the name of one of the new neighborhood parks in Tracy Hills. Brent was born and raised in Tracy and has been involved in public service to the Tracy community for about 30 years. His service to Tracy includes the Tracy Parks and Recreation Commission, the Tracy Planning Commission, Tracy City Council, Mayor of Tracy, ACE founding member, the San Joaquin County Partnership and an elder and teacher at Southwinds Church of Tracy. I have known Brent for about 24 years, mostly through his involvement at Southwinds Church of Tracy.

Thank you,

Siri Pulliam



Think Inside the Triangle®

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

NOMINATOR: Jack Jones

DATE OF NOMINATION April 17, 2024

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: [REDACTED]

- |                                     |                 |                                     |                   |
|-------------------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/>            | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input checked="" type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/>            | OPEN SPACE /    | <input checked="" type="checkbox"/> | PUBLIC BUILDING   |
| CONSERVATION LAND                   |                 |                                     |                   |
| <input checked="" type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? [REDACTED]

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

## From Jack and Lisa Jones

We have known Brent and Linda Ives for over 35 years. I pastored Southwinds Church for 16 years and worked closely with Brent on many church events and building projects. He is also a close friend of our family and I have watched Brent as a father, grandfather, husband, church leader and friend. Brent is a great role model to me and others in his leadership, character, and his commitment to serve his community and church. He has served the people of Tracy for 30 years. He has served his community in the following ways:

- Tracy Parks & Recreation Commission as founding member
- Tracy Planning Commission
- City Council/Mayor
- Chamber of Commerce
- Tracy's non-profits - Southwinds Church of Tracy as Elder & Teacher
- ACE (Altamont Commuter Express) founding member
- San Joaquin County Partnership

I highly recommend to you that we honor his unwavering service and loyal support of his community by naming one of your city parks / facilities after him.

Sincerely,

Jack Jones



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION April 17, 2024

NOMINATOR: Lisa Jones

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: [REDACTED]

- |                                     |                 |                                     |                   |
|-------------------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/>            | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/>            | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input checked="" type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/>            | OPEN SPACE /    | <input checked="" type="checkbox"/> | PUBLIC BUILDING   |
| CONSERVATION LAND                   |                 |                                     |                   |
| <input checked="" type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? [REDACTED]

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

I nominate Brent Ives based on his tireless efforts to help our community become a great place to live, work and serve. I taught 16 years with Tracy Unified and worked along side his family at Southwinds Church. I knew Brent at church where he also remained faithful as an elder since he was in his twenties. He truly cares about the wellness of the city and the people of Tracy, California.

Lisa Jones



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4/19/2024

NOMINATOR: MICHAEL AND LESLEY COLTRELL

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN PARK

LOCATION: TRACY HILLS PHASE 2A NEIGHBORHOOD PARK 1

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

We (Lesley and Michael Coltrell) have lived in Tracy for 36 years and have known Mr. Robert for several years. We first met him and Karen and their two daughters through the Tracy Elks Lodge. My wife, Lesley first met Belmida, Robert's mother who worked in the office at Williams School and Lesley worked for TUSD and was partnered with longtime Tracy resident, George Medina with the Tracy Police Department

Robert has an extensive family history in the City of Tracy. When we first moved here, we were made aware of the commitment the Rickman's have made to the city of Tracy community. He was born and raised in Tracy. Attended grade school through high school. He is a home-grown commodity who is loved and admired by the residents of Tracy.

Robert was a longtime Officer/Sergeant for the California Highway Patrol. Several years back he held the position of Tracy City Councilman (Two Terms) and Mayor, (Two Terms) while holding down a full-time job and raising two teenage girls. That shows dedication to the City of Tracy.

He currently holds the position of San Joaquin County Supervisor, which now he spreads his voice and knowledge county wide to support the mission of keeping San Joaquin County safe as possible. He can be easily found of Facebook or LinkedIn attending events supporting the communities within the county.

So, naming a Park after him, would be a great show of appreciation and respect for a man, who has dedicated his adult life to protecting the citizens of Tracy and the citizens of San Joaquin County.

A handwritten signature in black ink, appearing to read "Michael & Lesley Coltrell".

Sincerely,

Michael and Lesley Coltrell

Tracy residents since 1988



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/19/2024

NOMINATOR: Logan G. Mann

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives Park

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

<input type="checkbox"/>	MINI PARK	<input checked="" type="checkbox"/>	Yes	NEIGHBORHOOD PARK
<input type="checkbox"/>	COMMUNITY PARK	<input type="checkbox"/>		LINEAR PARK
<input type="checkbox"/>	SPORTS COMPLEX	<input type="checkbox"/>		SPECIAL USE PARK
<input type="checkbox"/>	OPEN SPACE /	<input type="checkbox"/>		PUBLIC BUILDING
	CONSERVATION LAND			
<input type="checkbox"/>	PUBLIC FACILITY	<input type="checkbox"/>		OTHER

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Grandfather

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Nomination for naming Tracy Hills Phase 2A Neighborhood Park 1: Brent Ives Park

Dear reader, I write this brief paper expressing my enthusiastic support for naming the coming Tracy Hills Phase 2A neighborhood Park 1, Brent Ives Park, after my grandfather, Brent Ives. I nominate him for his dedication to improving the city and serving its residents over the last three decades.

Mr. Ives is the embodiment of civic virtue, serving his beloved Tracy for over thirty years. It started with a desire to improve his neighborhood park's softball fields so his family and neighbors could enjoy it. This compelled him to serve on the City Parks and Recreation Commission. He would go on to serve on the Tracy Planning Commission and eventually, fill a seat on the Council. As the nineties became the early two-thousands my grandfather ran for Mayor, being elected in 2006.

During his tenure as mayor, Mr. Ives worked tirelessly to stimulate job creation in town. The development of Cordes Ranch was instrumental in setting up twenty to thirty thousand jobs west of Tracy. Furthermore, he brought the ACE Train to Tracy and usher in the early stages of the Tracy Hills Home development. After a successful eight years in office, my grandfather had served a total of twenty-six years in city government. He currently serves as an elder on the board of Southwinds Church and occasionally teaches. Beyond his various achievements Mr. Ives has set an example to his family, friends, and community of how leader should act, seeking to serve and not to be served. As such, it would be fitting to commend him with a nod to where it all began, the park.



Think Inside the Triangle®

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4-22-24

NOMINATOR: Belinda Rickman

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A, Neighborhood Park 1

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Mother

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

I would like to nominate Robert Rickman for Tracy Hills Park because he cares for his hometown and has done an exceptional job balancing work, home life and his devotion to his community.

Robert has served on the City Council, elected Mayor twice, and currently serves as San Joaquin County Supervisor. With his busy schedule, he still has time to attend and enjoys all community events.

A list of some of his accomplishments are:

- . Fighting to build Legacy Fields Sports Park in Tracy, which was needed and is being enjoyed by our youth.
- . Emergency Services
- . As a CHP Officer, Robert supervised the "Every 15 Minutes" program at local schools which gave our youth awareness of the consequences of drinking and driving.
- . Public safety

This is just a few of his accomplishments, and is why Robert Rickman is deserving of the honor to have a park at Tracy Hills named after him.

### **Involvement and Commitment to Community**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a three- generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college – aged daughters.

### **Local Clubs and Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### **Schools Attended**

Robert graduated from Tracy High School in 1991, and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science Degree. He graduated from Humphrey School of Law in 2008 with a Juris Doctor (JD) Degree.

### **Significance to the City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was reelected to his seat shortly after the March 5th Primary Election.



Think Inside the "Triangle"

City of  
Parks & Recreation Depar

333 Civic Center

Tracy, CA 95376

(209) 831

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/15/2024

NOMINATOR: Tina Leeper

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 and 4

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Daughter's father-in-law

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza

Tina Leeper

Tracy, CA 95376

April 15, 2024

Parks and Recreation Dept.  
Attn: Parks and Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

To Whom It Should Concern:

I would like to respectfully request that you consider the name of Brent Ives for either of the Tracy Hills Phase 2A Neighborhood Parks 1 and 2.

Brent was raised in Tracy and went to Tracy High. He raised his family here. He has served the City of Tracy as a public servant for 27 years, most recently as the city's mayor for two terms and previously to that, served on the city council. He was a founding member on the Tracy Parks and Recreation Commission, was on the Tracy Planning Commission and participated in many of Tracy's non-profits. He was a founding member of the ACE (Altamont Commuter Express) for the San Joaquin County Partnership.

Additionally, Brent has been an elder and teacher at Southwinds Church of Tracy for many years. I have known Brent for over 15 years. He is a natural-born and effective leader. He has shown that he has a kind and thoughtful heart. Not only does Brent love his friends and family, but he cares for the City of Tracy, with all of his heart, and has placed the city's well-being as a priority throughout his days of service. I can't think of anyone more deserving to receive the honor of having a park named after him.

Thank you for your consideration in this matter.

Sincerely,

  
Tina Leeper



Think Inside the Triangle™

City of  
Parks & Recreation Depar

333 Civic Center  
Tracy, CA 95376

(209) 831

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/15/2024

NOMINATOR: Jim Leeper

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 and 4

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> MINI PARK       | <input type="checkbox"/> NEIGHBORHOOD PARK           |
| <input checked="" type="checkbox"/> COMMUNITY PARK  | <input checked="" type="checkbox"/> LINEAR PARK      |
| <input checked="" type="checkbox"/> SPORTS COMPLEX  | <input checked="" type="checkbox"/> SPECIAL USE PARK |
| <input checked="" type="checkbox"/> OPEN SPACE /    | <input checked="" type="checkbox"/> PUBLIC BUILDING  |
| CONSERVATION LAND                                   |  |
| <input checked="" type="checkbox"/> PUBLIC FACILITY | <input checked="" type="checkbox"/> OTHER            |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Daughter's father-in-law

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza

Jim Leeper

[REDACTED]  
Tracy, CA 95376

April 15, 2024

Parks and Recreation Dept.  
Attn: Parks and Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

To Whom It Should Concern:

I would like to respectfully request that you consider the name of Brent Ives for either of the Tracy Hills Phase 2A Neighborhood Parks 1 and 2.

Brent was raised in Tracy and went to Tracy High. He raised his family here. He has served the City of Tracy as a public servant for 27 years, most recently as the city's mayor for two terms and previously to that, served on the city council. He was a founding member on the Tracy Parks and Recreation Commission, was on the Tracy Planning Commission and participated in many of Tracy's non-profits. He was a founding member of the ACE (Altamont Commuter Express) for the San Joaquin County Partnership.

Additionally, Brent has been an elder and teacher at Southwinds Church of Tracy for many years. I have known Brent for over 15 years. He is a natural-born and effective leader. He has shown that he has a kind and thoughtful heart. Not only does Brent love his friends and family, but he cares for the City of Tracy, with all of his heart, and has placed the city's well-being as a priority throughout his days of service. I can't think of anyone more deserving to receive the honor of having a park named after him.

Thank you for your consideration in this matter.

Sincerely,



Jim Leeper



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 04/22/2024

NOMINATOR: Richard Aguilar

ADDRESS: \_\_\_\_\_

PHONE:

RECOMMENDED NAME: Emmett Lee Park

LOCATION: Tracy Hills Phase 2A Neighborhood Park #1

MINI PARK	X	NEIGHBORHOOD PARK
COMMUNITY PARK		LINEAR PARK
SPORTS COMPLEX		SPECIAL USE PARK
OPEN SPACE /		PUBLIC BUILDING
CONSERVATION LAND		
PUBLIC FACILITY		OTHER

**IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP?**

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: parks@cityoftracy.org

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Emmett Lee was born in Nixa, Missouri, on July 8, 1936. He moved with his family to Manteca, where he worked on his parent's dairy farm. Emmett graduated from Manteca High School in 1954 and attended Modesto Junior College and San Jose State University. In college, he played baseball and was the starting quarterback on the football team. Emmett graduated from San Jose State in 1959, where he earned a Bachelor of Science Degree in Physical Education and obtained his California Teaching Credential in 1960. In March of 1961, Emmett married the love of his life, Donna. They went on to have two beautiful daughters and currently have eight grandchildren.

Emmett began his teaching adventure at Patterson High School, where he taught for one year. In 1963, Emmett had the opportunity to teach at Tracy High and did so until 1991. At that time, West High needed experienced and respected teachers. Emmett was asked to transfer and did so. He taught at West High until he retired in 2002. In his thirty-eight years as a full-time teacher in the Tracy Unified School District, he taught Physical Education, driver education, Health, Geography, and History. Emmett's patience and love for sports made him a fantastic coach. For many years, he coached high school football, basketball, baseball, and wrestling, but he was best known for coaching the Tracy High Golf team, which he did for thirty years. When Emmett retired from the Tracy Unified School District, they added two years to his years of service for never missing a school day. What is truly unique is that Emmett rode his bike to school every day of his thirty-eight-year teaching career, rain or shine. After retiring, Emmett began coaching his grandchildren. He coached in both Tracy Babe Ruth and Tracy Little Leagues. In 1995, Emmett and Donna moved to a home on Lammers Road, where he built two baseball fields and a batting cage. Over the years, many happy

memories were made and shared on these baseball fields with his grandchildren and the teams he coached, teaching hundreds of players to love the game of baseball.

Along with coaching in retirement, he also helped his wife, Donna, with their daycare business. Emmett was always in his rocking chair with a baby in his arms and a smile on his face. They continued caring for children until 2019 when they decided to retire. Emmett and Donna had always had a passion for traveling. They purchased a motor home and had plans to travel across the United States. On March 31, 2021, Emmett Lee Passed away; it was his and Donna's 60th wedding anniversary. Emmett will always be a beloved teacher, coach, mentor, father, grandfather and husband.

My wife and I were fortunate enough to find Emmett and Donna while searching for child care for our first child. As a firefighter and my wife a Police dispatcher, it was difficult to find childcare that accommodated our schedules. Emmett and Donna cared for our babies as if they were their own. Our kids love Emmett and Donna and fondly remember their time with them. They not only took care of them but also taught them to read even before they reached kindergarten. Looking back, I don't know what we would have done without them. The Tracy Hills Phase 2A Neighborhood Park #1 represents everything Emmett lived for. These areas include the baseball field and sports courts, which embody his commitment to coaching baseball and basketball. The picnic area and children's playground are his dedication to the importance of family and community. The bike parking and fitness area mirror his belief in the importance of being physically active. The Butterfly garden and nature play areas are

for Emmett and Donna. They both have touched and nurtured so many lives, which is one reason why Emmett has earned the honor of having a park named after him.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/23/2024

NOMINATOR: Gerilyn Martin Featherston

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A

- |                          |                                   |                                     |                   |
|--------------------------|-----------------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK                         | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK                    | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX                    | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /<br>CONSERVATION LAND | <input type="checkbox"/>            | PUBLIC BUILDING   |
| <input type="checkbox"/> | PUBLIC FACILITY                   | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? N/A

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**Parks and Recreation Department**

**Nomination for Tracy Hills Phase 2A Neighborhood Park 1 to be named for Robert Rickman.**

**Robert Rickman, a former Tracy Mayor, former Chairman of the San Joaquin Board of Supervisors, incumbent County Supervisor, former law enforcement officer and a third-generation resident of San Joaquin, who has served his city, and county with remarkable distinction.**

**Supervisor Rickman serves as Chair of the San Joaquin Council of Governments, he continues to advocate for San Joaquin area for projects that have a positive impact on the communities that he serves. Whether it is the highways, interchanges, state routes or corridors in the cities that he represents or collaborating with communities to bring more businesses owners to provides more jobs and better the economy and lives of his constituents, he is proactive in bringing a better quality of life to the people he serves.**

**Supervisor Rickman can be seen in any of the cities he serves, helping the economy, talking with people and businesses within those cities and listening to their needs and how he can better support them in any effort, issues or celebrations. There is no better person to be honored by having a neighborhood park name after than Robert Rickman, a community leader, family man, father and a third generation Tracyite.**

**Gerilyn Martin Featherston**



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/23/24

NOMINATOR:

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 or 4

- |  |  |
|--|--|
| <input type="checkbox"/> MINI PARK       | <input type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK       |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK  |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING   |
| CONSERVATION LAND                        |  |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? No relationship

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

I am pleased to nominate Robert Rickman for naming of Tracy Hills Phase 2A Neighborhood Parks 1 or 4. The following write-up, is a brief, but direct letter in support of my nomination:

Mr. Rickman is a third generation “Tracyite”. He has attended and graduated from Tracy High School and then went on to Sacramento State. He is married to Karen Rickman and they have 2 children. Mr. Rickman has been a staple in the community of Tracy as well as the County of San Joaquin. He has been a CHP Officer since 1996 and retired late last year.

He is currently serving as Supervisor District 5. Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. He has also served as a councilmember of Tracy.

In 2008, Robert had the honor to be selected as the American Legion Officer of the Year and VFW Regional Officer of the Year. Robert was once again selected as the 2017 American Legion Regional Officer of the Year. He is the past recipient of the Elks Lodge distinguished citizenship award.

He is a heavily involved citizen as well as gives his time back to not just the city of Tracy, but the county as well. He spends countless hours volunteering in his position as well as a citizen in the efforts to give back to his community and residents. His interests are such that he balances the vision of the Tracy residents as well as the public safety initiatives. He sets out to find the balance between commercial, residential as well as retail for the future evolution of Tracy and its surrounding communities.

In closing, Mr. Rickman has served his community with transparency and integrity. He is deserving of naming rights to one of the parks that is on this initiative. Thank you for taking the time and consideration and look forward to your recommendation to have a park named in his behalf.

Don & Liza Penning

[REDACTED]

Tracy, Ca

95377

[REDACTED]



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/22/2024

NOMINATOR:

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN PARK

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? NO

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**Why are you nominating the person?**

Robert Rickman is a good guy with so much knowledge about the city and experience as a council and Mayor of the city, I can't think or suggest better name than Robert.

**Involvement and Commitment to Community**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

**Local Clubs and Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

**Schools Attended**

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

**Significance to the City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/22/2024

NOMINATOR: ROSARIO ARULAPPAN

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN PARK

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? NO

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

### **Why are you nominating the person?**

Robert Rickman is a good guy with so much knowledge about the city and experience as a council and Mayor of the city, I feel it's the right fit to have his name there.

### **Involvement and Commitment to Community**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

### **Local Clubs and Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### **Schools Attended**

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

### **Significance to the City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.



Think Inside the 'Triangle'

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376  
(209) 831-6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 4-24-24

NOMINATOR: Sandra Jenson

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent D'ves

LOCATION: Tracy Hills

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> COMMUNITY PARK  | <input checked="" type="checkbox"/> LINEAR PARK       |
| <input checked="" type="checkbox"/> SPORTS COMPLEX  | <input checked="" type="checkbox"/> SPECIAL USE PARK  |
| <input checked="" type="checkbox"/> OPEN SPACE /    | <input checked="" type="checkbox"/> PUBLIC BUILDING   |
| CONSERVATION LAND                                   |   |
| <input checked="" type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

April 24,2024

Parks & Recreation Department

ATTN: parks & recreation Director

333 Civic Center Plaza

Tracy CA 95376

To Parks & Recreation Director

I would like to nominate Brent Ives for the Tracy Hills park naming committee. Tracy is Brent's hometown and has almost 30 years of serving Tracy in many capacities.

Our family has known Brent and his family for 30 years and have watched his many involvements in Tracy as a man of integrity, dedication, and good character. Brent always exhibited his loyalty & commitment to making Tracy a thriving & safe city to live in which was very important to my husband and I as we were raising 4 children here like many others we came from the Bay Area in the late 1980's for a simpler life.

Brent was a founding member of Tracy Parks & recreation commission, Tracy Planning commission, Tracy City Council, Mayor of Tracy, Chamber of Commerce, Founding member of San Joaquin County Partnership with ACE train and involvement in the early stages of Tracy Hills homes development. Brent has also been actively involved at Southwinds church, AKA Trinity Baptist Church, since we met in 1994 as a teacher and as time went on as an elder and many other capacities over the years.

This is a rare distinction and recognition for Brent from his decades of hard work, dedication and perseverance of serving our community of Tracy with integrity.

Thank you for your time & consideration.

Sincerely,

Sandra Jenson

A large black rectangular redaction box covering a signature.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/22/24

NOMINATOR: Doug & Debbie Frederick

ADDRESS [REDACTED]

PHONE [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 & 2

- |                                     |                 |                                     |                   |
|-------------------------------------|-----------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> | COMMUNITY PARK  | <input checked="" type="checkbox"/> | LINEAR PARK       |
| <input checked="" type="checkbox"/> | SPORTS COMPLEX  | <input checked="" type="checkbox"/> | SPECIAL USE PARK  |
| <input checked="" type="checkbox"/> | OPEN SPACE /    | <input checked="" type="checkbox"/> | PUBLIC BUILDING   |
| CONSERVATION LAND                   |                 |                                     |                   |
| <input checked="" type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? [REDACTED]

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Doug Frederick  
Debbie Frederick

Tracy, CA 95304

4/22/24

Parks & Recreation Department  
333 Civic Center Plaza  
Tracy, CA 95376

Dear Parks & Recreation Director,

I am writing to express my enthusiastic support for the nomination of Brent Ives for the naming of a park in recognition of his extraordinary contributions and steadfast dedication to the community of Tracy.

Over the course of approximately 30 years, Brent Ives has demonstrated an unwavering commitment to public service, serving in various capacities that have significantly enriched the quality of life in Tracy. As a founding member of the Tracy Parks & Rec Commission, Brent played a pivotal role in establishing the foundation for recreational opportunities that continue to benefit residents today. His involvement with the Tracy Planning Commission and later as a member of the City Council, including his tenure as Mayor, reflects his deep understanding of urban development and governance, and his dedication to shaping the future of Tracy in a thoughtful and inclusive manner.

In addition to his civic responsibilities, Brent has been actively involved in the local business community through his engagement with the Chamber of Commerce, advocating for economic growth and prosperity in Tracy. His contributions extend beyond the realm of government and commerce, as evidenced by his involvement with Tracy's non-profits, where he has undoubtedly made a meaningful difference in the lives of those in need.

Brent's commitment to spiritual and community development is further exemplified by his role as an Elder and Teacher at Southwinds Church of Tracy, where he has undoubtedly touched the lives of many through his guidance and leadership.

Furthermore, Brent's vision and dedication were instrumental in the founding of the Altamont Commuter Express (ACE), a vital transportation link that has facilitated connectivity and mobility within the region. His collaboration with the San Joaquin County Partnership underscores his commitment to regional cooperation and collaboration for the betterment of all.

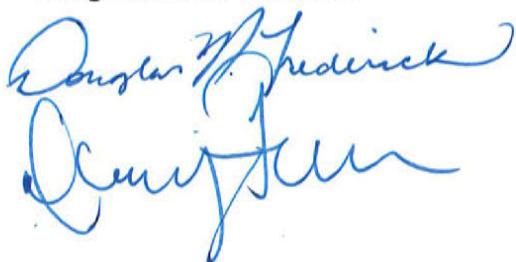
Moreover, Brent's involvement in the early stages of Tracy hill's home development demonstrates his foresight and proactive approach to addressing the evolving needs of the community, ensuring sustainable growth and development for generations to come.

Considering Brent Ives's exemplary service and lasting impact on the community of Tracy, I wholeheartedly endorse his nomination for park naming. It is my firm belief that naming a park in his honor would not only serve as a fitting tribute to his contributions but also inspire future generations to follow in his footsteps of selfless dedication and service.

Thank you for considering Brent Ives for this well-deserved recognition.

Sincerely,

Doug & Debbie Frederick

The image shows two handwritten signatures in blue ink. The top signature is "Doug & Debbie Frederick" and the bottom signature is "Debbie".



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/22/24

NOMINATOR: Tony & Jessica Ornellas

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 & 2

- |                                     |                 |                                     |                   |
|-------------------------------------|-----------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> | COMMUNITY PARK  | <input checked="" type="checkbox"/> | LINEAR PARK       |
| <input checked="" type="checkbox"/> | SPORTS COMPLEX  | <input checked="" type="checkbox"/> | SPECIAL USE PARK  |
| <input checked="" type="checkbox"/> | OPEN SPACE /    | <input checked="" type="checkbox"/> | PUBLIC BUILDING   |
| CONSERVATION LAND                   |                 |                                     |                   |
| <input checked="" type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Tony Ornellas  
Jessica Ornellas

Tracy, CA 95304

4/22/24

Parks & Recreation Department  
333 Civic Center Plaza  
Tracy, CA 95376

Dear Parks & Recreation Director,

I am writing to wholeheartedly endorse the proposal to name a park after Brent Ives, a devoted figure in our community whose decades of dedicated public service have left an indelible mark on the city of Tracy and its residents.

Brent Ives has been an exemplary leader and advocate for Tracy, contributing his time, energy, and expertise to numerous facets of public life. His commitment to the betterment of our community has been unwavering, and his impact can be seen across a spectrum of organizations and initiatives.

As a founding member of the Tracy Parks & Recreation Commission, Brent played an instrumental role in shaping the recreational landscape of our city, ensuring that residents have access to quality parks and facilities. His vision and dedication were also evident during his tenure on the Tracy Planning Commission, where he worked tirelessly to guide responsible growth and development.

Brent's service extended beyond municipal boards to encompass leadership roles within our city government. He served admirably on the City Council, eventually ascending to the position of Mayor, where his leadership and vision helped steer Tracy through periods of growth and change. His advocacy for business and community interests was further demonstrated through his involvement with the Chamber of Commerce and various non-profit organizations in Tracy.

In addition to his civic engagements, Brent has been a pillar of our local faith community, serving as an Elder and Teacher at Southwinds Church of Tracy. His dedication to spiritual guidance and community outreach has enriched the lives of countless individuals and families.

Brent's contributions are not limited to Tracy alone. As a founding member of the Altamont Commuter Express (ACE), he played a pivotal role in advancing regional transportation initiatives, enhancing connectivity, and promoting sustainable transit

options. Furthermore, his involvement with the San Joaquin County Partnership underscores his commitment to collaborative efforts aimed at addressing broader societal challenges.

In recognition of Brent Ives' outstanding service and enduring legacy, I wholeheartedly endorse the proposal to honor him by naming a park in his honor. His selfless dedication, tireless advocacy, and unwavering commitment to the betterment of our community make him a most deserving candidate for this honor.

Sincerely,



Tony Ornellas



Jessica Ornellas



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/24/24

NOMINATOR: Alyssa Wooten

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Daniel Ray Schack

LOCATION: Tracy Hills Neighborhood Parks

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Daniel is my father.

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Daniel R. Schack was born and raised in Tracy. After moving away for college, where he met Cynthia L. Johnson, the two of them moved back to Tracy to raise their family and start their lives. Dan grew up right around the corner from where he now has his business. Dan, our dad, is an integral part of the positive aspects of Tracy and he continues to work selflessly to improve our growing community, to ultimately leave our town a little better today than it was yesterday.

Since 1987, Dan has owned Schack & Company, Inc., a local civil engineering, architecture, and project development firm in downtown Tracy. This office building is not only a place of business, but a hub for many hours of community service and humanitarian work. What most do not know, is there is so much more that Dan gives to the community than is ever seen. As a quick synopsis, he has been honored for the following awards in our Tracy community due his dedication to his family, friends, business, and community.

Ugh bb on

- 1995 - City of Tracy, Professional of the Year
- 2003 - City of Tracy, Citizen of the Year
- 2004 - Tracy Unified School District, Outstanding Acts of Good Character Award
- 2006 - City of Tracy, Outstanding Acts of Good Character Award
- 2009 - Organization of the Year, Good Sam Community Services (Dan R. Schack, Pres)
- 2010 - Boys & Girls Clubs, Distinguished Service Award
- 2014 - Best of Tracy Engineering Firm, Tracy Press Readers Awarding in
- 2018 - Best of Tracy Engineering/Architectural Firm
- 2019 - City of Tracy, From The Heart Award
- 2019 - Best of Tracy Engineering/Architectural Firm

Dan's dedication started at an early age as a native Tracyite. It has been noted that he is recognized for his valued reputation and commitment to the community. Dan is known by ALL (not an understatement) to be loyal, professional, and understanding of the community as a whole. He values relationships and a good handshake promise.

More notable contributions to our community that I think of when speaking about my father are the Glover/Schack Flu Shot Clinics, Paws 4 Friends Pet Therapy Program, involvement in "Good Samaritan Community Services", "Tracy Friends for Parks, Recreation, & Community Services Foundation", and being the founding President of Tracy City Center Association.

Dan has been the director of the Glover/Schack Flu Shot Program since 2006, more recently partnering with Sutter Tracy Hospital to provide free flu shots to the community. This program was founded, with Dan's mentor Dr. A.R. Glover, to serve those in our community. After Dr. Glover passed, Dan has still committed to this program and promised to carry on Dr. Glover's legacy to continue the clinic for Tracy.

Dan also was the founding chairman and President of Tracy Friends for Parks, Recreation and Community Services Foundation (a non-profit organization) since 2010. This program promotes the social, cultural, and leisure needs of the residents of Tracy. Furthermore, it provides scholarship opportunities for Tracy youth, provides funding for special projects, enhances programs, activities, and events that are offered by the City Parks and Recreation Department of Tracy.

In 2010, Dan founded and served as the President of Tracy City Center Association (TCCA), and currently serves as the Vice President. As mentioned on their website, TCCA's goal is to support public improvements for business and property owners within the TCCA district and downtown Tracy. TCCA organizes and puts on events in downtown Tracy such as the local farmer's markets, Wine Strolls, community parades, and also facilitates public improvements to our downtown. Without a doubt, this organization has positively transformed our city's Downtown and we are proud that our father was an integral part of that development.

As a way to continue building capacity from within, Dan provides job shadowing and mentorship for high school aged students at Kimball High School, West High School, Millennium High School, and Tracy High School. Students come into the office to learn the trade of owning a business and the aspects of his engineering firm. Furthermore, Dan speaks at career events to inspire others and has done so for the past fifteen years, alongside housing approximately 10 students at Schack and Company each year.

Dan has served as the Chairman of Good Samaritan Community Services (non profit) since 1998. Good Sam is specifically focused on supporting the poor, underprivileged, distressed, and elderly members of Tracy. Additionally, the group fosters and sponsors local organizations on their quest to develop their own organization into a full fledged 501c3 organization. Some of the more notable Tracy organizations who got their start through Good Sam include Case for Kids, D.A.R.E., Tracy Firefighters Charity, Tracy Senior Association, Tracy Repertory Theatre, Habitat for Humanity Tracy chapter, Noah's Ark, and so many more.

Many people that know Dan, or Danny as he was known as an adolescent, know his love for animals, especially his love for his three Bernese Mountain Dogs: Braemar, Rio, and Nico. Dan became a member of the Paws 4 Friends Pet Therapy Program in 2006 in which his dogs became certified to provide comfort visits to schools, elder care facilities, VA hospitals, library visits, and reading opportunities for students with special needs. This was a special opportunity for Dan and he took a lot of pride in making others smile. He often mentions that the reluctant readers often found strength in

reading to his dogs. Much of the community service he still participates in is for animals, which is a special way of feeding his own soul.

It is difficult to put into a short summary all of the accomplishments of Daniel R. Schack. He has and continues to put others before himself and does so without others often knowing. To have his name at a park in the Tracy community would be a respected reminder that good things do happen to great people. Your consideration for this nomination is much appreciated. And we are most certain that his Tracy-raised young grandkids will surely love seeing their Papa's name at a place they can smile, dance, and play at.



Think Inside the Triangle®

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/23/2024

NOMINATOR: Linda A. Ives

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Mayor Brent Ives

LOCATION: Tracy Hills / Tracy Sports Complex

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK                 | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK             |
| <input checked="" type="checkbox"/> COMMUNITY PARK | <input type="checkbox"/> LINEAR PARK                              |
| <input checked="" type="checkbox"/> SPORTS COMPLEX | <input type="checkbox"/> SPECIAL USE PARK                         |
| <input type="checkbox"/> OPEN SPACE /              | <input checked="" type="checkbox"/> PUBLIC BUILDING               |
| CONSERVATION LAND                                  |   |
| <input type="checkbox"/> PUBLIC FACILITY           | <input checked="" type="checkbox"/> OTHER<br><i>(Street) Wife</i> |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Wife

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Mr Brent Ives is a gentleman of impeccable good character and integrity. He has given over 40 years of community and public service contributing many hours, days, and years to the progress of every endeavor. He is a long standing citizen, volunteering to meet the needs of our community. He began volunteer work in Tracy in the 1970-80s serving the youth in baseball as Coach and Assistant Coach. As part of Tracy Tennis Club, he helped to spearhead Tracy Racquet Club (In Shape Sports). During the Nineties, he served as Member on the newly established Parks/Recreation Commission, meeting the long-needed, long-awaited needs of local families and recreation. This led to even longer service to our growing community on Tracy Planning Commission and City Council as Councilman, Mayor Pro Tem, and Mayor, consecutively serving 1987 through 2014. During this tenure, some community enhancements included: community and neighborhood parks, bike pathways, public pool, Tracy Sports Complex and Legacy Fields. His dedication to quality of family life was on ground-floor planning for the West Valley Mall, Auto Mall, the Grand Theater and downtown revitalization, Tracy Hills Home Development, and the ACE Train, having been a part of the success to completion and implementation. He's currently a Chamber Board member.

Mayor Ives has been/is a 48 yr serving member of Southwinds Church Tracy as Elder/ Deacon, leading and teaching, donating time and money for many non-profits' needs of Church and community, including McHenry House, Boys & Girls Club, Tracy Interfaith and Brighter Christmas. Mr. Ives is indeed deserving of your recognition for Sports Complex and Parks' naming as Parks & Recreation needs of Tracy families has been what spearheaded his heart into lifelong public service of his beloved hometown and her citizens. Thank you for your consideration!

*Lynda A. Ives  
April 23, 2024*



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/24/2024

NOMINATOR: Sonny Singh

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? No

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

### **Invovlement and Commitment to Community**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

### **Local Clubs and Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### **Schools Attended**

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

### **Significance to the City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.

Regards,

Sonny Singh

Resident of City of Tracy



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/24/2024

NOMINATOR: Yogeshwara Attad

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Robert Rickman Park

LOCATION: Tracy Hills Phase 2A Neighborhood Park 1

<input type="checkbox"/>	MINI PARK	<input checked="" type="checkbox"/>	Yes	NEIGHBORHOOD PARK
<input type="checkbox"/>	COMMUNITY PARK	<input type="checkbox"/>		LINEAR PARK
<input type="checkbox"/>	SPORTS COMPLEX	<input type="checkbox"/>		SPECIAL USE PARK
<input type="checkbox"/>	OPEN SPACE /	<input type="checkbox"/>		PUBLIC BUILDING
	CONSERVATION LAND			
<input type="checkbox"/>	PUBLIC FACILITY	<input type="checkbox"/>		OTHER

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? [REDACTED]

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

### **Why are you nominating the person?**

[\*\*\*Write about one paragraph (100 words) about why you would like to name “Tracy Hills Phase 2A Neighborhood Park 1” after Robert Rickman. Afterwards, submit this document alongside your nomination form\*\*\*]

### **Involvement and Commitment to Community**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

### **Local Clubs and Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### **Schools Attended**

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

### **Significance to the City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/24/2024

NOMINATOR: Danielle Fisk & Larry Fisk

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Fisk Family Park

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 & 4

- |                          |                 |                                     |                   |
|--------------------------|-----------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | MINI PARK       | <input checked="" type="checkbox"/> | NEIGHBORHOOD PARK |
| <input type="checkbox"/> | COMMUNITY PARK  | <input type="checkbox"/>            | LINEAR PARK       |
| <input type="checkbox"/> | SPORTS COMPLEX  | <input type="checkbox"/>            | SPECIAL USE PARK  |
| <input type="checkbox"/> | OPEN SPACE /    | <input type="checkbox"/>            | PUBLIC BUILDING   |
| CONSERVATION LAND        |                 |                                     |                   |
| <input type="checkbox"/> | PUBLIC FACILITY | <input type="checkbox"/>            | OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? Great granddaughter, Granddaughter, and Daughter, Great Grandson, Grandson, Son And Dad

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

### Involvement and Commitment to Community

The Fisk Family has been committed to the community for multiple generations. We have contributed to the community by.

- Henry Fisk and Harry Fisk were both on the board of trustees for New Jerusalem school for 30 years each.
- Fran Fisk, wife to Harry Fisk, was a teachers aid for 15 years at New Jerusalem school.
- Myrtle, Frericks, Fisk was the first Queen of Tracy and was in the Bicentennial Parade and Celebration.
- Fisk Family also participated in moving the original St. Paul's Lutheran Church from 10<sup>th</sup> and C street to its current location at Chester and Lowell Street.
- Son Larry Fisk was active on the Board for St Paul's Lutheran Church for 6 years, it is also were his daughter went to preschool and wife Diane Fisk also cleaned and did landscape maintenance for the church.
- Harry Fisk worked for the City of Tracy as a lead worker for the Parks Department. Followed by his Son Larry Fisk who also worked in the Parks department starting as a maintenance worker in the tree crew in the parks division. This led to a role as a senior maintenance worker in the parks department and sports field maintenance. Larry's last 3 years with the City of Tracy was as a parks and sports field supervisor. Then proudly retired after 32 years with the City of Tracy.
- During Larry's time with the Parks department. He was able to gain his state license for pest control advisor. With this he became a member of California Association of Pest Control Advisors (CAPCA). The central valley chapters. With his membership he was able to bring scholarships for High School students planning to further their education in the pest control field.
- All Fisk Family members, all generations, were also active in 4H and FFA activities both at New Jerusalem and Tracy High School. Later in Life with the help of his wife. Larry and Diane Fisk were 4H leaders in Horsemanship.
- Fisk Family were local farmers as well, who helped serve the farming community that started in 1850.
- Henry Fisk also donated the Land across from the Fisk home ranch, on Kasson Road, for the Monument to be placed for San Joaquin City.

### Local Clubs and Organizations Served

- Clubs- Henry Fisk as an active member of the Masonic Temple for 40+ years.
- Harry & Fran Fisk were active members of the Tracy Twirlers Square Daning Club
- Fran Fisk was a part of the New Jerusalem Mothers club
- FFA and 4H clubs for 4 generations.
- Native Daughters of the Golden West
- Harry Fisk was a volunteer fire fighter

### Schools Attended

- New Jerusalem
- One generation we do believe went to Banta Elementary School before New Jerusalem Elementary was established.
- Tracy High School, (4 Generations of Fisk Family)

### Significance to City of Tracy

- Great Great Grandfather, Henry Fisk, immigrated from Germany and came to what was known as San Joaquin City. He started a dairy, beef cattle, sheep, and dry goods farm back in 1850. During that time, he not only started his family and ranched in the area for 50 years. He also rented property in different locations with his son Harry Fisk. The current location in which the Tracy Hills development is to go is one of these locations. This location included both sides of the Freeway known as 580. There were 4 generations of farmers that followed in Henrys footsteps to continue the passion of farming.

### Why nominating the person

- As the great great granddaughter of Henry Fisk. I felt that it is important to recognize my family for not only their accomplishments. For their contributions to the community and town. These are traits that have been passed down generation to generation. The passion for not only farming and the Ag industry. For Community and what you can contribute to make it better and lend a hand when needed. These are traits that have been passed down to me personally. I am proud of my hometown and what my family had contributed to it to make it great for the future generations. As we no longer farming in the area. What a better way to still be apart of the community to have a park named after a family who has been in the area for 174 years. To benefit the community in a way to have a safe place for families and friends to enjoy the great outdoor just as much as we do.

Thank you for your consideration and the possible opportunity to name a park after my family.

Sincerely,

Danielle Fisk



Think Inside the Triangle®

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/25/2024

NOMINATOR: VANNIE DART

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: ROBERT RICKMAN

LOCATION: TRACY HILLS PHASE 2A NEIGHBORHOOD PARK

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

## Nomination for Naming, Tracy Hills Phase 2A Neighborhood Park 1 after Robert Rickman.

### Involvement and Commitment to Community

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

### Local Clubs and Organizations Served

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### Schools Attended

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

### Significance to the City of Tracy

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.

### Why I am nominating this person

Robert Rickman has been a significant figure, positively, in Tracy for many years. He has been serving this city with passion. He cares deeply for his community and is a role model to many.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 04/25/24

NOMINATOR: Raymond Dart

ADDRESS: 16440 Tsirelas Dr Tracy Ca 95302

PHONE: 209-815-8477

RECOMMENDED NAME: Robert Rickman

LOCATION: Tracy Hills Phase 2A

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? No Relation

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

# Nomination for Naming, Tracy Hills Phase 2A Neighborhood Park 1 after Robert Rickman.

## Involvement and Commitment to Community

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a law enforcement officer. He is married and has two college-aged daughters.

## Local Clubs and Organizations Served

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

## Schools Attended

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

## Significance to the City of Tracy

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5th District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5th Primary Election.

## Why I am nominating this person

Robert Rickman has been a significant figure, positively, in Tracy for many years. He has been serving this city with passion. He cares deeply for his community and is a role model to many.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831 6200

### NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION 4/25/2024

NOMINATOR: Bermaine Clark Gene Clark

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: "Robert Rickman Park

LOCATION: Tracy Hills Phase 2A

- |  |   |
|--|---|
| <input type="checkbox"/> MINI PARK       | <input checked="" type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> COMMUNITY PARK  | <input type="checkbox"/> LINEAR PARK                  |
| <input type="checkbox"/> SPORTS COMPLEX  | <input type="checkbox"/> SPECIAL USE PARK             |
| <input type="checkbox"/> OPEN SPACE /    | <input type="checkbox"/> PUBLIC BUILDING              |
| CONSERVATION LAND                        |   |
| <input type="checkbox"/> PUBLIC FACILITY | <input type="checkbox"/> OTHER                        |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? N/A

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

**NOMINATOR:**

Germaine Clark

*Germaine Clark, 4/25/2024*

**ADDRESS:**

**PHONE:**

**RECOMMENDED NAME:** "Robert Rickman Park"

**LOCATION:** Tracy Hills Phase 2A Neighborhood Park

**PARK TYPE:** Neighborhood Park

### **Why I Am Nominating the Person**

The "Robert Rickman Park" will acknowledge and honor a great man, who is a third-generation Tracy resident with over 14 years of serving in elected civic positions. Rickman retired from the California Highway Patrol, at the rank of Sergeant, serving and protecting citizens in Tracy for over 26 years.

*Rickman loves and cares about Tracy – It Is Home!!!*

In return, Tracy citizens continue to vote Rickman into office. At the March 5<sup>th</sup> Primary Election, Rickman was re-elected with over 53% of the voters having confidence in his leadership skills and his willingness to fight for the residents and services. Rickman regularly presents certificates at Tracy Chamber events (Ribbon Cuttings, Network Mixers, Grand Openings, and other events) to welcome and encourage businesses to thrive, as well as granting proclamations.

Rickman continues to focus on public safety and human services. Through the American Rescue Plan Act Fund, the SJC Board (Rickman as Chair) unanimously voted to move \$7,167,798 to complete the Arbor Avenue Shelter in Tracy. Rickman continues to fight for County Funding and local organizations. Examples include: Bread of Life (\$115,700), Grand Foundation (\$70,000), Larch Clover Community Ctr (\$350,000), Legacy Fields, etc.

Rickman strives for excellence and has enhanced the quality of life for Tracy residents. Naming a park to honor Rickman's achievements will be thanking him for his service.

### **Local Clubs**

Robert Rickman is the former Chairman of the San Joaquin County Board of Supervisors, incumbent County Supervisor, a third-generation resident of San Joaquin County, former Mayor of Tracy, and a former law enforcement officer.

### **Organizations Served**

Supervisor Rickman has served as an adjunct professor at ITT Technical Institute and on Humphrey's College's Criminal Justice Advisory Board. He is also a member of St. Bernard's Church and the Tracy Elks Lodge.

### **Schools Attended**

Robert graduated from Tracy High School in 1991 and attended San Joaquin Delta College and Sacramento State University, where he obtained his Bachelor of Science degree. He graduated from Humphrey's School of Law in 2008 with a Juris Doctor (JD) degree.

### **Significance to City of Tracy**

Robert Rickman was elected to the Tracy City Council in 2010 and 2014. In 2015, he was voted unanimously as the Mayor Pro Tem. He was elected Mayor of the City of Tracy in 2016 and 2018. In 2020, Rickman was elected to the San Joaquin County 5<sup>th</sup> District Supervisor seat. In 2024, Rickman was re-elected to his seat shortly after the March 5<sup>th</sup> Primary Election.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION \_\_\_\_\_

NOMINATOR: VAUGHN GATES

ADDRESS: 145 CARMEL WAY, TRACY 95376

PHONE: 209-835-3602

RECOMMENDED NAME: JOHN J. SERPA

LOCATION: TRACY HILLS DEVELOPMENT

- |  |  |
|--|--|
| <input type="checkbox"/> MINI PARK                 | <input type="checkbox"/> NEIGHBORHOOD PARK |
| <input checked="" type="checkbox"/> COMMUNITY PARK | <input type="checkbox"/> LINEAR PARK       |
| <input type="checkbox"/> SPORTS COMPLEX            | <input type="checkbox"/> SPECIAL USE PARK  |
| <input type="checkbox"/> OPEN SPACE /              | <input type="checkbox"/> PUBLIC BUILDING   |
| CONSERVATION LAND                                  |  |
| <input type="checkbox"/> PUBLIC FACILITY           | <input type="checkbox"/> OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

## John J. Serpa

May 14, 1925-March 5, 2013



Updated: Mar 8, 2013, 2:13 PM

Published: Mar 8, 2013, 2:17 PM

John J. Serpa, patriarch of San Joaquin Valley's Serpa family, passed away due to heart failure at Sutter Tracy Community Hospital in Tracy on March 5, 2013.

A highly respected Tracy businessman, deeply involved in community and civic affairs, John was much in demand as a keynote speaker and well known for his efforts in bettering and developing services for veterans under the auspices of his beloved Marine Corps League.

A quiet person, not given to self-aggrandizement or the revelation of his true self, his mere presence spoke volumes. Despite many accomplishments and a fascinating, colorful career, he never forgot his roots and always said with a touch of subtle humor "I'm just a country boy."

John was born in 1925 at the family's ranch house in the wilds of Siskiyou County. The first son of immigrants Joseph Cardoza Serpa and Luduvina Texeira, John attended grade school in Etna and at Mound School, one of California's disappearing one-room schools that's located in the Scarface Hamlin Gulch area of the Scott Mountain Range. He and two of his sisters traveled to school in a horse and buggy, sometimes through drifts of snow in the dead of winter. Even as a young boy, John's concern was always the welfare of his family. The great depression had swept through the country like wildfire, bringing loss of the family's ranch, its livestock and its way of life.

John's sense of family responsibility sent him to work driving derrick for more fortunate neighboring ranchers. He earned 75-cents a day, which he gave to his mother for groceries although he, himself, was without shoes.

John's parents were entrepreneurs in the truest sense of the word. Despite their financial setback, the family moved to Stockton in 1936 when John's father learned of an opportunity to obtain ranching property there. John soon became his father's right-hand "man" in managing the family's holdings.

He graduated from Stockton High School where he excelled in sports and business curriculum, enrolled at College of the Pacific (now UOP), and quickly became a member of the university's renowned football team under guidance of its famed coach, Amos Alonzo Stagg.

When the Japanese bombed Pearl Harbor, John's classmates were drafted into the military to serve their country in War World II. Although he was a principal in running his father's ranch and qualified for exemption for the draft, John interrupted his education to enlist in the United States Marines. "I could not, in all good conscience, stay home while all my friends were fighting a terrible war," he said. It was a decision that changed his perspective and the direction of his life forever. He was sent to boot training at the Marine Corps Depot in San Diego, California.

His love of sports and boxing arena had taken him to the Golden Gloves during his teens and carried him to the boxing heavy weight championship of the Marine Corps. After completing basic training, John was transferred from San Diego to the Asiatic Pacific Theatre, seeing action in the Philippines and Okinawa where he was severely injured.

At the time, combat wounded were being flown to the military hospital in Guam, and it was there with other war causalities that John heard the news that the atomic bomb had destroyed the city of Hiroshima and that the war's end was imminent. Despite metal plates in both knees, John was determined to be of consequence and not allow his injuries to change his zest of life.

When he returned home, John invested his military savings in ranch property that his father wanted to buy on Corral Hollow Road in Tracy. That property would later be developed by Surland Development into the city's gated community, and a street was named Serpa Ranch Road in the family's honor where the family's ranch house once stood.

John loved law enforcement and soon left ranching to join the Tracy Police Department where he quickly rose to the rank of Captain. Being an officer of the law became his life. Not one to set behind a desk in a business suit, John was always in uniform and out with his men on patrol. "I never thought of it in the context of a job," he once said. "I love the mean streets, because that's life in its essence." He earned the reputation of a tough, no nonsense officer, and word on the street was "Don't mess with the Captain." He was an accomplished marksman, gun enthusiast, hunter and outdoorsman and spent his off-hours hunting elk with his brothers in the wilds of Idaho.

A graduate of Delta College with emphasis on police science, John continued his law enforcement studies at San Jose State, UC Davis, Chabot College, Modesto JC and Contra Costa Jr. College. He also held an advanced certificate from California Peace Officers Standards and Training as well as an NRA Lifetime Masters Shooters certificate in the police combat category under which he created and trained a police combat shooting team, winning many state championships.

John retired from the Tracy Police Department after 20 years of dedicated service during which he greatly advanced the department's training program.

After retirement, John's interest in business and community service moved him to the city of

Lathrop where he invested in real estate and became a leader in civic activities. He served two terms on the San Joaquin County Grand Jury, one term as its vice-chairman; served on the County Board of Zoning Adjustments, the Lathrop Planning Commission; served two terms on the board of the Lathrop County Water District; served on the Lathrop Advisory Committee; Lathrop City Incorporation Committee; and was a powerful voice in numerous municipal legislative hearings. He was past president of the Interstate-5 Association and past president of a number of community service clubs, including the Rotary, the Kiwanis, and the Lions Club.

John has received numerous honors and national recognition for his continuing involvement over three decades with the United States Marine Corps League. He was named Honorary National Past Commandant of the League at its national convention in Rochester, Minnesota, only the fourth time in the history of the Marine Corps League that a member has been named Honorary National Past Commandant. The honor was recently presented to John at a western U.S. Marine Corps League meeting at Camp Pendleton.

During his term as Vice Commandant of the League's Southwest Division, which has responsibility for California, Arizona, Nevada, Hawaii, Guam and Okinawa, he established new units of the organization and worked diligently to increase participation. He was also a member of the Leagues' National Legislative Committee, and was named outstanding member of the league's Modesto Detachment of which he is a Life Member.

In February, 2012, John was named "Marine of the Year" for the Southwest Region of the Marine Corps League.

A Life Member of the American Legion, the Disabled American Veterans, the AMVETS and the Veterans of Foreign Wars of which he was California Department Chief of Staff, he was also Post and District Commander and National Aide de Camp of Tracy Post 1957. A Patron Life Member of the National Rifle Association (NRA), he also held membership in the North American Hunting Club and was a staunch supporter of a number of wildlife preservation and conservation groups.

As president of the Tracy War Memorial Association, an organization he helped found in 1987, he always participated in Veterans Day and Memorial Day programs for the past half-century.

John worked tirelessly to improve benefits for returning veterans, meeting with local and Washington power brokers and politicians such as Diane Feinstein and Nancy Pelosi, Governor Jerry Brown, and past governor Willie Brown, among others.

John well knew the power of the spoken word, and this love of verbal expression made him a speaker much in demand at numerous civic functions, particularly those in support of his beloved veterans. He took his audiences to unspoken places for which they found no words, and didn't have to, because he verbalized their thoughts and feelings for them.

With great foresight, he always said he was indestructible, and he is, for such spirit is indeed indestructible. His life's philosophy was a concern for his fellow man and a belief that, in the final analysis, we are all indestructible. For himself, he simply wanted to be remembered as a good and decent man.

In January of 1952, he married Dolores Azevedo, the mother of his children, whom he met when they both were members of St. Bernard's Catholic Church. She preceded him in death on March 17, 2007.

John is survived by his current wife of 27 years, Linda "Lyn" Ann-Marie Serpa, his children Gaylene Serpa of Tracy, Michael Serpa of Galt, Paul Serpa of Manteca, and John Thomas Serpa of Lathrop.

Step-children Scott Rosenquist, Kristen Wight, Wendy Frink and Susan Rosenquist. Other survivors include grandchild, Nicole Vertar, Gregory Serpa, Marissa Serpa, Nicholas Serpa, Anthony Serpa and Matthew Serpa, one great granddaughter Aria Serpa, 11 step-grandchildren and two step great grand-children.

Sisters Alma Carroll of San Francisco, Mary Compton of Fair Oaks, Margaret Buckingham of Cambria and brother Edwin Serpa of Tracy.

Also preceding him in death was his son, Christopher Serpa, his brother Leslie J. Serpa, Sr., a well-known Tracy City Councilman and former member of the Tracy Fire Department, passed in 2003, and his sister Lucille Serpa Daniels, who also served in the United States Marine Corps during World War II, passed in 2010.

Fry Memorial Chapel, 550 South Central Avenue, Tracy, is honored to serve the Serpa Family.

Visitation will begin at 2:00 pm Thursday, March 14, 2013 followed by a Rosary/Vigil Service at 7:00 pm. A Mass of Christian Burial will follow on Friday, March 15, 2013 10:30 am at St. Bernard's Catholic Church, 163 East Eaton Avenue, Tracy.

Mr. Serpa will then be laid to rest at Tracy Public Cemetery, 501 East Schulte Road, Tracy, with full military honors. An online guest book is available at [www.frymemorialchapel.com](http://www.frymemorialchapel.com) for condolences and special messages to the family.

**Manteca (Calif.) Bulletin**  
**Monday, March 11, 2013**



City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

Think Inside the Triangle™

### NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION \_\_\_\_\_

NOMINATOR: VAUGHN GATES

ADDRESS \_\_\_\_\_

PHONE: \_\_\_\_\_

RECOMMENDED NAME: JOHN D. TREANOS

LOCATION: TRACY HILLS DEVELOPMENT

MINI PARK

NEIGHBORHOOD PARK

COMMUNITY PARK

LINEAR PARK

SPORTS COMPLEX

SPECIAL USE PARK

OPEN SPACE /

PUBLIC BUILDING

CONSERVATION LAND

OTHER

PUBLIC FACILITY

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

[https://www.ttownmedia.com/tracy\\_press/obituaries/john-d-treantos/article\\_ee70b8ac-3c95-11e5-bd4d-e3ad95d9f6ea.html](https://www.ttownmedia.com/tracy_press/obituaries/john-d-treantos/article_ee70b8ac-3c95-11e5-bd4d-e3ad95d9f6ea.html)

## John D. Treantos

Press staff report

Aug 6, 2015



John Treantos salutes as the colors are posted at the Tracy War Memorial during a 2014 Memorial Day ceremony.

Press file photo

Services will be Tuesday for John D. Treantos, 81, a retired Tracy High and San Joaquin Delta College history teacher who was a leader in Tracy and regional veterans organizations.

He died Friday in Sacramento after a short illness.

Mr. Treantos was a familiar sight, attired in his red Marine Corps League uniform, leading numerous Tracy events honoring veterans.

Born in Sacramento on July 18, 1934, Mr. Treantos attended Sacramento High School and enlisted in the U.S. Marine Corps in 1954.

Serving primarily at Camp Pendleton during the Korean War era, he attained the rank of sergeant as he trained helicopter pilots to exit helicopters and to learn helicopter tactics using nuclear weapons.

After his military service, he attended California State University, Sacramento, where he earned a bachelor's degree and later a master's in education.

He taught history at Tracy High School for 32 years before retiring in 1999. He also taught history classes at San Joaquin Delta College, part of his 55-year career in education.

A number of former students remember Mr. Treantos as a teacher who brought history alive for them.

Mr. Treantos was a longtime active member of James McDermott Post, American Legion, and served as post commander for 10 years between 2002 and 2012.

As Legion commander, he was chairman of the post's annual Law and Order Night honoring area public safety officers and was master of ceremonies at Memorial Day programs at Tracy Cemetery.



Mr. Treantos also served as president of the Tracy War Memorial Association and chaired programs at the Tracy War Memorial honoring veterans on Memorial Day and Veterans Day.

He was an active member of the Modesto Detachment of the Marine Corps League. He was detachment commander for two terms and judge advocate while participating in many funerals, parades and color guards.

Recently, he was named “Veteran of the Year” of the 13th Assembly District by Assemblywoman Susan Talamantes Eggman of Stockton.

Mr. Treantos was an avid San Francisco Giants fan who loved all types of music, theater, museums and movies. He was also a fan of drum corps competition throughout the country.

Survivors include a son, John Treantos of Arvada, Colo.; three daughters, Jennifer Treantos of Stockton, Melina Treantos of Brentwood and Imogene Treantos of Tracy; and five grandchildren.

Also surviving are three sisters, Dena Kelley of Santa Rosa and Mary Watt and Kathy McCall, both of Roseville; and the mother of his children, Liz Remonda of Stockton.

Services will begin at 11 a.m. Tuesday at Fry Memorial Chapel, 550 S. Central Ave. The American Legion and Marine Corps League will participate. His body will be escorted to Tracy Cemetery, 501 E. Schulte Road, by members of the Patriot Guard Riders.

Visitation will be from 3 to 8 p.m. Monday at the mortuary.

The family prefers memorial contributions in Mr. Treantos’ name to the Marines Toys for Tots Foundation, 3040 W. Alpine Ave., Stockton, CA 95204.



Think Inside the Triangle™

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

## NOMINATION FOR NAMING PUBLIC BUILDINGS, PARKS, AND FACILITIES

DATE OF NOMINATION April 16, 2024

NOMINATOR: Kimberly Mills

ADDRESS: [REDACTED]

PHONE: [REDACTED]

RECOMMENDED NAME: Brent Ives

LOCATION: Tracy Hills 2A Neighborhood

- |   |  |
|---|--|
| <input type="checkbox"/> MINI PARK            | <input type="checkbox"/> NEIGHBORHOOD PARK |
| <input type="checkbox"/> ***** COMMUNITY PARK | <input type="checkbox"/> LINEAR PARK       |
| <input type="checkbox"/> SPORTS COMPLEX       | <input type="checkbox"/> SPECIAL USE PARK  |
| <input type="checkbox"/> OPEN SPACE /         | <input type="checkbox"/> PUBLIC BUILDING   |
| CONSERVATION LAND                             |  |
| <input type="checkbox"/> PUBLIC FACILITY      | <input type="checkbox"/> OTHER             |

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? \_\_\_\_\_

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

Example:

- Involvement and Commitment to Community
- Local Clubs and Organizations Served
- Schools Attended
- Significance to City of Tracy
- Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza

To Whom It May Concern,

I would like to nominate the Tracy Hills 2A Neighborhood Park to be named after Brent Ives.

Brent is an upstanding cornerstone in the Tracy community. Anyone who has lived in Tracy, for even a short time knows how Brent has been beneficial for Tracy and will be till his last breath. Brent is the reason for Tracy's city policies and planning for growth in the community.

His 30+ years of public service include: Tracy Parks and Recreation Commission founding member. What other reason do you need to name the park after him. However, there is more. He has served in the Tracy Planning Commission, Chamber Of Commerce, Tracy's non-profits, ACE founding member, San Joaquin County Partnership, involved with the early stages of Tracy Hill and of course a Mayor of Tracy.

He also serves in his church, Southwinds Church, as an elder and teacher.

There is no finer member of the Tracy community the city can honor!

Sincerely,

Kim Mills



Think Inside the "Triangle"

City of Tracy  
Parks & Recreation Department

333 Civic Center Plaza  
Tracy, CA 95376

(209) 831.6200

**NOMINATION FOR NAMING  
PUBLIC BUILDINGS, PARKS, AND FACILITIES**

DATE OF NOMINATION 04/24/2024

NOMINATOR: Julia Ulrich

**ADDRESS**

PHONE: 1

RECOMMENDED NAME: Stephen J. Abercrombie

LOCATION: Tracy Hills Phase 2A Neighborhood Parks 1 and 4

## MINI PARK

X

## NEIGHBORHOOD PARK

## X COMMUNITY PARK

LINEAR PARK

#### SPORTS COMPLEX

## SPECIAL USE PARK

OPEN SPACE /

## PUBLIC BUILDING

## CONSERVATION LAND

## PUBLIC FACILITY

#### OTHER

IF A FAMILY MEMBER, WHAT IS THE RELATIONSHIP? **N/A**

The policy for naming public buildings, parks and facilities is attached. The City of Tracy requests that the nominator review the attached policy and prepare a 1-2 page summary of how the recommended name meets one or more of the considerations listed in items #1-#7 attached. Please be as complete as possible.

### Example:

- Involvement and Commitment to Community
  - Local Clubs and Organizations Served
  - Schools Attended
  - Significance to City of Tracy
  - Why nominating the person

Submit this form and summary via mail to the address below or email directly to: [parks@cityoftracy.org](mailto:parks@cityoftracy.org)

Parks & Recreation Department  
Attn: Parks & Recreation Director  
333 Civic Center Plaza  
Tracy, CA 95376

Julia Ulrich



April 24, 2024

Parks & Recreation Department  
City of Tracy  
333 Civic Center Plaza  
Tracy, CA 95376

Subject: Nomination for Naming of New Parks at Tracy Hills Phase 2A - Stephen J. Abercrombie

Dear Members of the Parks & Recreation Department,

I am writing to you with great enthusiasm to nominate a remarkable individual, Stephen J. Abercrombie, for the honor of having one of the new parks in Tracy Hills Phase 2A named after him. Stephen has not only served our community with dedication through his roles in law enforcement and local governance but also touched the lives of our youngest citizens through education and advocacy.

Stephen Abercrombie's long-standing commitment to our community began in 2002 when he first introduced the Drug Abuse Resistance Education (D.A.R.E.) program to the students of Tracy. As a D.A.R.E. instructor, Stephen has educated over 75,000 students across 9 school districts. His efforts have instilled valuable life skills and knowledge, equipping our children to face challenges such as drug use, bullying, and peer pressure.

Stephen's leadership and service have been recognized on numerous occasions. Notably, he was named Tracy's Employee of the Month in August 2022 for his exceptional guidance of the D.A.R.E. program. His role has been instrumental in shaping the program's success, which is evident from the commendations he has received, including the Cal-Nev-Ha Foundation Community Service Award from the Kiwanis Club of Tracy and the Tracy Chamber of Commerce Male Citizen of the Year Award.

Furthermore, Stephen has served on the Tracy City Council from 2006 to 2012 and is currently the President of the Tracy Unified School District Board of Education. His involvement extends beyond governance as he also chairs the Brighter Christmas holiday charity drive, which serves over 600 low-income Tracy families annually, demonstrating his commitment to enriching our community.

It is evident that Stephen's dedication has not only influenced the present generation but will continue to impact future generations. Naming a park after Stephen J. Abercrombie would be a fitting tribute to his tireless service and lasting contributions to the community of Tracy.

Thank you for considering this nomination. I am confident that by naming one of the new parks after Stephen J. Abercrombie, we will be honoring a true community hero and inspiring future generations to follow in his footsteps of service and leadership.

Sincerely,

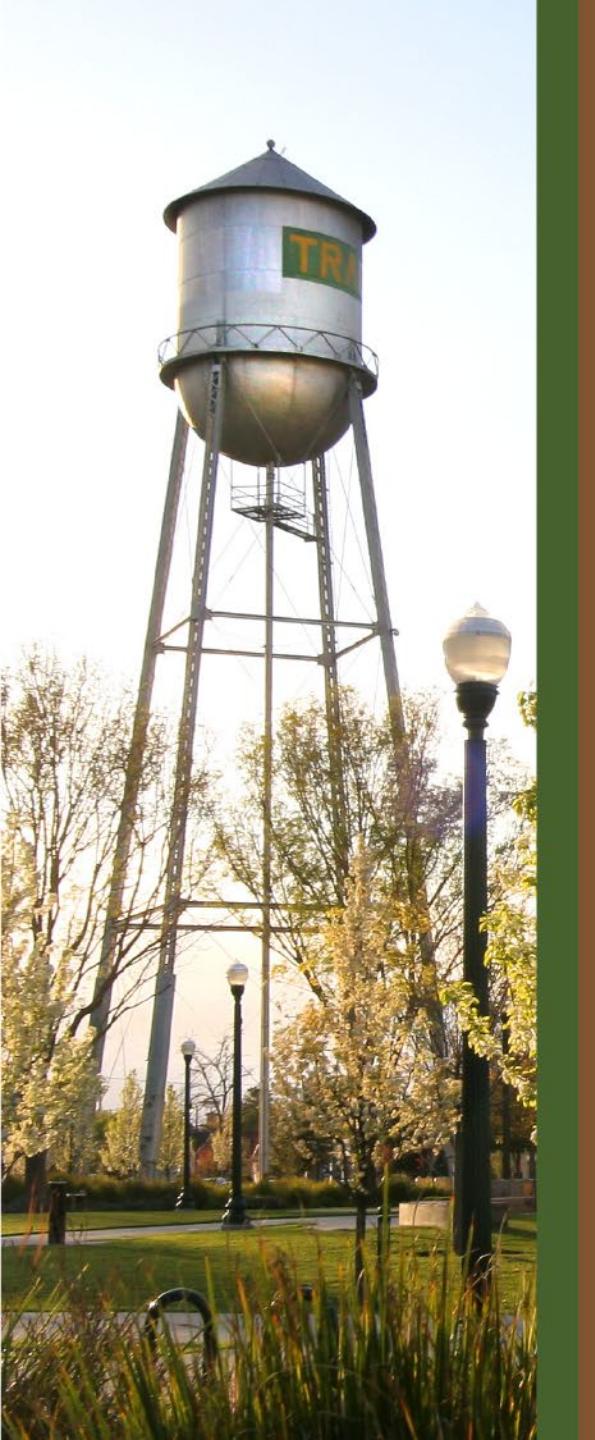
Julia Ulrich





REVIEW APPLICATION(S) RECEIVED FROM THE  
PUBLIC PROCESS FOR (2) TWO NEW TRACY HILLS  
NEIGHBORHOOD PARKS AND PRIORITIZE THE TOP  
THREE (3) NAMES FOR CONSIDERATION BY THE  
CITY COUNCIL

June 6, 2024



# OVERVIEW

- BACKGROUND
- THE PARKS
- NOMINATIONS
- STAFF RECOMMENDATION & NEXT STEPS
- DISCUSSION

# BACKGROUND

- June 1, 2023
  - Parks Commission approved the Tracy Hills Phase 2 Neighborhood Parks 1 and 4 Conceptual Master Plans
- November 14, 2023
  - Developer submitted a request to initiate the Park Naming Process
- March 25, 2024
  - Parks & Rec initiated Park Naming Process
    - 46 applications received with a total of 13 recommended names
- May 2, 2024
  - Parks Commission will review and prioritize the top three (3) for recommendation to City Council.



Think Inside the Triangle™

# NEIGHBORHOOD PARK 1

LEGEND

- SPORT COURT
- DOG PARK
- BUTTERFLY GARDEN
- FITNESS AREA
- BIKE PARKING
- DIRECTIONAL SIGNAGE
- BBQS
- PICNIC AREA
- SHADE STRUCTURE
- OPEN SPACE TRAIL ACCESS
- LAWN AREA
- CHILDREN'S PLAYGROUND
- BALL FIELD
- DISCOVERY POINT
- NATURE PLAY
- DRINKING FOUNTAIN

FRONT STREET

VILLAGE 10

NATURAL OPEN SPACE

OPEN SPACE

NEIGHBORHOOD PARK 1 - VISITOR EXPERIENCE | L4

INTEGRAL Communities  
a diversified real estate company

URBAN ARENA

TRACY HILLS  
TRACY | CA  
INTEGRAL COMMUNITIES | 21-042  
DATE 06 | 01 | 23

# NEIGHBORHOOD PARK 4



# Park Name Nominations

- **ROTARY PARK**
- **K9 DUKE MEMORIAL PARK**
- **SAM MATHEWS PARK**
- **TRACY BREAKFAST LION CLUB PARK**
- **ROBERT RICKMAN PARK**
- **STEVE ABERCROMBIE PARK**
- **BRENT IVES (BRENT H. IVES) PARK**



Think Inside the Triangle™

# Park Name Nominations Cont.

- **EMMETT LEE PARK**
- **DANIEL RAY SCHACK PARK**
- **MAYOR BRENT IVES PARK**
- **FISK FAMILY PARK**
- **JOHN J SERPA**
- **JOHN D TREANTOS**



Think Inside the Triangle™

# Next Steps

- Review All Application
- Prioritize top (3) Three Names in Priority Order
- Make Recommendation to City Council for Final Naming of the Park



Think Inside the Triangle™

# DISCUSSION



Think Inside the Triangle™

**CITY OF TRACY**  
**PARKS AND COMMUNITY SERVICES COMMISSION MEETING**  
**June 6, 2024**

**AGENDA ITEM 6.b**

**REQUEST**

**STAFF RECOMMENDS THE COMMISSION PROVIDE FEEDBACK ON THE PROPOSED LOCATION, SIZE, AND CONFIGURATION OF THE TRACY HILLS PHASE 1C CITY PARK**

**BACKGROUND**

The City received a Tentative Subdivision Map application (TSM22-0001) on January 12, 2022, for a residential subdivision project known as Tracy Hills Phase 1C which falls within the larger Tracy Hills Specific Plan area. Integral Communities (Developer) is proposing to build 292 single-family dwelling units which would require 3.07 acres of neighborhood park land. The Phase 1C area is located in south Tracy to the east of Interstate 205 and accessed from Corral Hollow Road and Tracy Hills Drive. Staff is bringing this item to the Commission as per Chapter 7.16 of the City of Tracy Municipal Code, Parks and Community Services Commission, 7.16.030 Powers and Duties (e) *advise the Council on the subject of recreation and facility master planning and development.*

**DISCUSSION**

Staff has engaged in discussion with the Developer off and on for several years to discuss various aspects of the Phase 1C project, including extensive conversations around the location and size of the public park. The Developer's current proposal calls for a 1.95-acre public park that would be centrally located within the subdivision and located immediately adjacent to Tracy Hills Drive.

The City has allowed the Developer to use excess neighborhood park acreage from other phases of the larger Tracy Hills Specific Plan Area to be applied to future phases. In this case, the Developer has a current overage of park acreage of 1.58 acres which could be applied to the Phase 1C project which would decrease the neighborhood park land requirement to 1.49 acres.

City staff feels strongly that a public park should be constructed as a part of Phase 1C, however the current park proposal does not meet several key policies within the Citywide Parks, Recreation and Trails Master Plan (PRTMP). Below is a summary of the key unmet policies:

***Policy 1A Park Types***

- **Park Size and Shape** – The PRTMP requires neighborhood parks to be 2 to 10 acres in size and parks between 2 and 4 acres require very specific design features to be considered. The proposed park is 1.95 acres in size and has restrictive areas which are further described below. Parks below 2 acres in size are classified as "Mini Parks" by the PRTMP and the PRTMP does not endorse the creation of any new mini parks. Mini parks may be provided as a part of new development; however, they will not receive park credit and must be HOA-owned and HOA-maintained.

- **Location Characteristics** – The PRTMP does not support providing park credit for elements that restrict the function, development or usability of the land, such as underground or overhead utilities, gas/fuel transmission lines, unsuitable topography, contamination or development restrictions that would limit park use. The proposed park includes approximately 0.27 acres of land with an active oil pipeline easement (also known as the P66 easement) in which any use other than a trail or landscaping would be limited. The proposed park also includes approximately 0.23 acres of land with unsuitable topography to accommodate the P66 easement.
- **Recreational Capacity** – The PRTMP requires that at least 80% of the site be relatively level, developable, and useable. The current park proposal provides approximately 1.12 acres of park land with recreational capacity, which is approximately 57% of the overall site. It should be noted that the 1.12 acres includes the P66 easement at 0.27 acres which has restricted development ability.
- **Required Amenities** – The PRTMP requires neighborhood parks to include a minimum of one acre for a flat, open, contiguous turf area for unstructured play. This will not be achievable on this proposed park site.

#### Next Steps

Staff is asking the Commission to provide feedback on the proposed location and size of the Tracy Hills Phase 1C city park.

If the Commission supports the Developer's proposal, staff will share the Commission's feedback with the City Council when they review the Tracy Hills Phase 1C Tentative Subdivision Map for possible approval. If the Tentative Subdivision Map is approved by the City Council, staff would return with an agenda item to review the Developer's proposed park conceptual plan for possible approval.

If the Commission does not support the Developer's proposal, there are two possible paths forward:

Option A) Staff would continue to collaborate with the Developer on other possible locations within the Phase 1C area that meet City policies. The Developer's Tentative Subdivision Map would not be recommended for approval to City Council until there was a viable site for a park that meets City policies, or

Option B) In the case that a viable site is not presented for a public neighborhood park, the City could require the Developer to pay park development impact fees in lieu of building a park that meets City standards. These fees would then be available for the City to complete a park planning and implementation process on a different site. However, this subdivision of 292 homes would not have a public park in close proximity to their homes.

#### FISCAL IMPACT

Developers are required to construct neighborhood parks or pay in lieu of fees, as determined by the City. This would be the case for the Tracy Hills Phase 1C project therefore there is no fiscal impact to the General Fund for this item at this time.

**RECOMMENDATIONS**

Staff recommends the Commission provide feedback on the proposed park location and size of the Tracy Hills Phase 1C City Park

Prepared by: Richard Joaquin, Parks Planning & Development Manager

Approved by: Brian MacDonald, Interim Director of Public Works

Jolene Jauregui-Correll, Interim Director of Parks, Recreation & Community Services

**CITY OF TRACY  
PARKS & COMMUNITY SERVICES COMMISSION MEETING  
June 6, 2024**

**AGENDA ITEM 6.c**

**REQUEST**

**REVIEW AND PROVIDE INPUT ON THE REVISED CITY OF TRACY SPORTS FIELD RESERVATION HANDBOOK**

**EXECUTIVE SUMMARY**

As part of an ongoing review process, staff has updated the City of Tracy Sports Field Reservation Handbook (Attachment A) for use in the upcoming calendar year and annual field allocation process. The Parks and Community Services Commission is requested to review and provide feedback to staff on the current Handbook draft prior to its presentation to the sports field user groups at the annual pre-allocation meetings. After said discussions, staff will present the final Handbook for final feedback at a future Commission meeting.

**DISCUSSION**

The Sports Field Reservation Handbook establishes the guidelines for staff to allocate City-owned and operated sports fields to applicants on an annual allocation basis. The Handbook designates priority classification groups, in-season priority sports, and the Annual Field Allocation process and schedule, in addition to codifying rules and regulations for sports field rentals.

In 2023 the Handbook was revised with feedback from staff and field user groups and was subsequently reviewed and adopted by the Parks and Community Services Commission. In 2024, the Parks and Community Services Commission will provide initial review and input to staff prior to meetings with sports user groups. Following discussion with sports organizations, staff will return to the Commission at its August 1, 2024, regular meeting for final review and approval of the 2025 Sports Field Reservation Handbook.

Some of the proposed updates to the 2025 Handbook include:

1. Update user fees to align with the Master Fee Schedule approved by the Tracy City Council in May of 2024
2. Discussion to update the tournament allocation and scheduling process
3. Proposing to add new language to the Live Draft Process
4. Update Plasencia Fields to a Standard Field based off the current amenities
5. Proposing a new update to add to the Measure to Ensure Adherence Policy

Overall, the user groups continue to respond positively to the Sports Fields Handbook. During the upcoming year, City staff will continue to host sports-specific feedback

meetings, in addition to the annual pre-allocation meetings, to ensure the Handbook meets the needs of both the City and its sports user groups.

**RECOMMENDATION**

That the Parks and Community Services Commission review and provide input on the revised City of Tracy Sports Field Reservation Handbook.

**ATTACHMENT**

Attachment A - Sports Field Reservation Handbook Update: 2025 DRAFT

Prepared by: Katie Akre, Recreation Program Coordinator

Reviewed by: Justin Geibig, Recreation Services Supervisor

Approved by: Jolene Jauregui-Correll, Interim Parks, Recreation and Community Services Director

CITY OF TRACY

# Sports Field Reservation Handbook

2025 Allocation Year

Finalized by the Parks and Community Services Commission  
at its August 1, 2024, regular meeting



Think Inside the Triangle™

Parks, Recreation, & Community Services Department  
Community Facilities Division  
333 Civic Center Plaza, Tracy, CA 95376  
Phone (209) 831-6201  
Fax (209) 831-6218  
[sportsfields@cityoftracy.org](mailto:sportsfields@cityoftracy.org)

## TABLE OF CONTENTS

Introduction/Contact Information	Pages 3-4
General Rules & Scheduling	Pages 5-9
Annual Field Allocation Process	Pages 10-12
Sports Field User Fees	Pages 13-14
General Field & Facility Use Policies	Pages 15-19
Rules of Conduct	Page 20
Special Permits & Requests	Pages 21-22
Additional Tournament & Special Event Requirements	Pages 23-24
Measures to Ensure Adherence to Policy	Page 25
City Sports Facilities Chart	Page 26
Map of City Facilities	Page 27
User Acknowledgement Form	Page 29

## **SPORTS FIELD RESERVATION HANDBOOK**

### **INTRODUCTION**

Thank you for considering the City of Tracy for your next sporting event, game or practice. The City's Parks, Recreation and Community Services Department, through its Community Facilities Division, administers the allocation and reservation of City-owned and operated sports fields to non-profit, private and commercial users.

The City of Tracy recognizes the importance of providing safe, well-maintained and aesthetically appealing fields to all users. The policy provided herein reflects this philosophy, as well as the City's desire to provide an outstanding quality of life through park amenities and facilities.

Please carefully review this handbook prior to submitting your request for field usage and sign the Acknowledgement Form on the last page of the Handbook to signify that you (and/or the representing organization) have read and understood the information and policy herein.

Contact information for the Community Facilities Division is as follows:

Tracy City Hall  
333 Civic Center Plaza  
Tracy, CA 95376

*City Hall Business Hours*

Monday – Thursday      8:00 am – 6:00 pm  
Friday\*                    8:00 am – 5:00 pm

\*City offices are closed every other Friday. Please call ahead for office availability.

Phone (209) 831-6201  
Fax (209) 831-6218  
Email [sportsfields@cityoftracy.org](mailto:sportsfields@cityoftracy.org)

City website: [www.cityoftracy.org](http://www.cityoftracy.org)

Facility Attendant (Patrol): (209) 640-2733  
Facility Attendant (Tracy Sports Complex): (209) 814-0706  
Facility Attendant (Legacy Fields): (209) 362-0076

Weather/Field Condition Hotline: (209) 831-6350

\*Weekdays (Monday-Friday) are updated by 3 pm

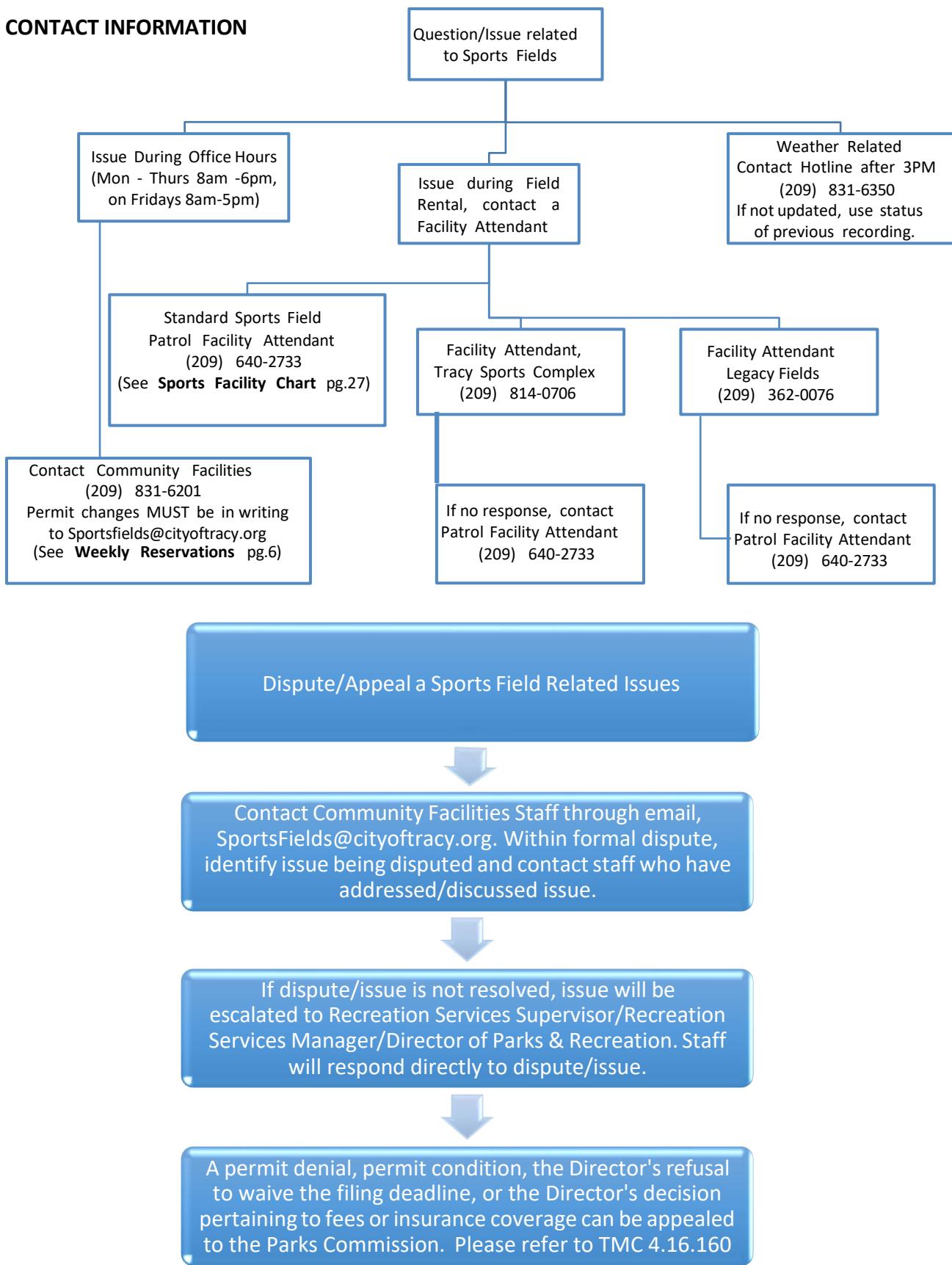
\*\*Weekends (Saturday-Sunday) **are updated prior to a permitted reservation**

Musco Light Control (877) 347-3319

Unique organization login and user code needed to control lights.

Email [sportsfields@cityoftracy.org](mailto:sportsfields@cityoftracy.org) to setup an account to receive a username and code.

## CONTACT INFORMATION



## GENERAL RULES/SCHEDULING

### Hours of Use

- Sports field rental hours: 9:00 am – 10:00 pm (may vary based on specific site/facility)
- A minimum one-hour rental is required per field.
- Rentals on City Holidays are contingent upon staff availability.

### Allocations & Scheduling

- Fields are initially allocated during the **Annual Field Allocation Process**. Requests for additional use of fields after the Field Allocation period will be addressed on a first-come, first-served basis.
- Only an Authorized Agent listed on the City's field rental account will be allowed to book fields for their affiliated organization or request changes to organization's permit(s). Organizations are allowed up to five (5) authorized agents. Coaches or other individuals must receive permission in writing from their league representative to book fields for the organization, or under the organization's name.
- Fields shall be assigned based on the **Field Allocation Priority Classification** and the **In-Season Priority Schedule**. If two or more user groups fall equally within the same classification, the City of Tracy will consider the following factors when allocating fields: percentage of Tracy residents in the organization, size of the organization, number of field hours requested, returning events/ tournaments, and performance history. (See **Live Draft** on pg. 10 for more information).
- During initial allocations, fields will be assigned to organizations by size of rosters as a total percentage of all groups within the classification group, of all available hours and/or fields are at a single complex.
- The City reserves the right to cancel any event as deemed necessary for the safety of all participants and in the best interest of the sports park. Reservations or events that have a history of issues may be required to provide additional security at the expense of the applicant prior to approval.
- **Submittal of an application does not guarantee that the rental request has been authorized.**

### Tournament Allocations & Scheduling

- Tournaments or events that have been occurring on a specific date or weekend that are rooted in historical significance (i.e hosted for multiple years) will be given priority; the dates and tournament rental request must still be submitted in writing during the allocation period.
- For Legacy Fields and Tracy Sports Complex, in season priority will be given to local teams on the weekends, while tournaments will be given priority for secondary use (i.e. baseball/softball tournaments will have priority July-December and soccer tournaments will have priority January-June). Additionally, one ballfield wagon wheel (5 fields) at Legacy Fields Sports Complex will be designated for weekend tournament usage, July-December.
- Tournament Directors will be required to pay the non-refundable application fee and deposit at time of submittal of application. (See **Field Use Fees**, pg. 13) Tournament payments are due 30 days prior to the tournament start date and any previous outstanding balances must be paid in full prior to your next approved tournament.
- **Tournaments organizations cannot submit additional dates to accommodate for rain outs.**
- Field Prep request for Tournaments are due on Monday, two weeks prior to tournament.
- All Tournament Directors are required to have a traffic control plan and additional volunteers/staffing for parking. If additional staffing is needed from the City, staffing and parking fees will be charged to the permit.
- **Tournament Directors must submit the following items within 30 days prior to their tournament date: a promotional flyer or social media page link and link to register.**
- **If a tournament application is submitted less than 30 days, all permit fees must be paid at time of application submittal and any previous outstanding balances must be paid in full. Approval is subject to City of Tracy | Parks, Recreation and Community Services Department | Community Facilities Division**

- staffing and availability. If the tournament is cancelled less than 30 days prior to the tournament date, tournament directors will be held to the **Cancelation and Refund Policy**.
- Any issues regarding your tournament must be addressed no later than 30 days after your event. (i.e., permit charge disputes, etc.) Any disputes after the 30 days will remain on the permit and fees will be charged if applicable.

#### Facility Use Permits

- Permitted hours of use must include set-up and clean-up time. Setup and clean-up time should not exceed 1-hour.
- The field(s) must be vacated at the time specified in the Facility Use Permit. Users may not access field(s) prior or exceed their permitted rental time. Users that violated their permitted rental time, will be subject to disciplinary measures following the **Measures to Ensure Adherence to Policy**, see page 25.
- Permit holders must have a copy of their Facility Use Permit on hand during each rental (electronic versions are acceptable) and the permit holder must be present onsite during each reservation or designate an Authorized Agent (See **Authorized Agents** pg. 15). Field users without permits may be asked to vacate the field (See **Rules of Conduct** pg.20).
- Permission for activities beyond the scope of normal league play (practices or games) must be requested in writing at least 30 days in advance, and approved activities must be listed on the Facility Use Permit (See **Special Permits & Requests** pg.21).
- Use of Legacy Fields and Tracy Sports Complex is **by permit only**. No drop-in use is permitted.
- The City reserves the right, on a case-by-case basis, to add conditions or modifications to the Facility Use Permit.
- The Facility Use Permit includes all approved days and times. Not all requests can be granted. Please check your permit carefully prior to scheduling practices and games and monitor all field closure impacts.
- Reservations may not be transferred, assigned, or sublet.

#### Weekly Reservation/Field Prep Processing Schedule/Deadlines

Requests for changes to your permit need to be submitted in writing through email to [SportsFields@cityoftracy.org](mailto:SportsFields@cityoftracy.org) (phone calls/verbal permit changes will not be accepted)

Weekly Reservation Change Type Deadlines	DAY	TIME
Field Prep Requests – two weeks prior to games/tournaments	Monday	Noon
Request for Permit Changes (excluding cancellations, see pg. 7)	Monday	6:00 PM
New Field Requests that are Approved are Published	Wednesday	Noon
Field Prep Schedule Published	Wednesday	Noon

### **Cancellation & Refund Policy**

Any requested cancellations or changes made to the Facility Use Permit must be submitted in writing to the Community Facilities Division.

- *Practices/Games:* Cancellations made a minimum of 7 days prior to the practice or game will receive a full credit of rental fees. Any cancellations requested less than 7 days in advance will not receive any credit of fees.
- *Tournaments & Camps/Clinics:* Cancellations made a minimum of 30 days prior to the start of the tournament/camp/clinic will receive a full credit of rental fees. Any cancellations requested less than 30 business days in advance will not receive any credit of fees.

If an event is cancelled after it has started due to rain, air quality, or inclement weather conditions, such as high temperatures or weather that impairs vision, the base rental fee will be pro-rated to the percentage of games played, less 10% of the whole (e.g., if 70% of games were played, 60% of fee base would apply). All maintenance and light charges will apply for the time period that the fields were in use. Credits/refunds will not be issued for unused hours that were not caused by rainouts or inclement weather.

Any issues regarding your reservation must be addressed no later than 30 days after your event. (i.e., permit charge disputes, etc.) Any disputes after the 30 days will remain on the permit and fees will be charged if applicable.

### **Temporary Handbook Changes in Response to Health Pandemics**

In an event of a health pandemic, the City of Tracy may pilot various programs at alternative locations (i.e. Plasencia, Baseball Outfields, Legacy Soccer Fields) and will align with the turf management policy (See **Turf Management**, pg.18) in order to maintain playable fields. Staff will continue to provide in-season priority to each respective sport but will also seek to accommodate other sports to alleviate schedule compaction issues.

Staff will align with and follow City, County, and State orders and guidelines for use of sports fields which may include but is not limited to mandatory submission of Safety Plans and/or Assumption of Risk Waivers to be kept on file with the City during any type of health pandemic.

### **Performance History**

The City reserves the right to limit or revoke field allocations/access based upon an organization's performance history including compliance with established rules and policies, field conditions after use, unruly behavior of participants and guests, or overdue or outstanding payment. Requests for field allocations will not be considered if unpaid or overdue balances exist on the user's account.

### **Field Allocation Priority Classification**

Field allocations will be established based on the following priority classification groups.

- A. City-sponsored or co-sponsored events and programs, including City recreational programs or leagues
- B. Tracy Unified School District, including Tracy High School softball program
- C. Organizations comprised of at least 80% Tracy residents
  1. Youth non-profit
  2. Youth commercial
  3. Adult non-profit
  4. Adult commercial
- D. Organizations comprised of less than 80% Tracy residents
  1. Youth non-profit
  2. Youth commercial
  3. Adult non-profit
  4. Adult commercial
- E. General public (private individuals)

“Commercial” use shall be defined as “Any activity conducted in or on a City facility where monies are collected for the specific purpose to financially benefit an individual, business or organization, non-profit corporations excluded.” **Please note, if all things are considered equal, special consideration will be given to organizations with historical significance to the City of Tracy and organizations past performance history.**

### **Verification of Tracy Residency**

Residency percentages will be established using rosters from the most current or prior applicable season (i.e previous Spring rosters for current Spring application). Rosters must be submitted as sortable spreadsheets, (i.e Microsoft Excel). Organizations or individuals that do not have rosters from the previous season will initially be assigned to Group D (they will then be re-prioritized by priority classification). Rosters must be submitted with the initial field request and must include the head coach’s full name, home address, email address, phone number, and each youth participant’s full name, gender, birthdate, home address, and phone number.

### **In-Season Priority Schedule**

Scheduling priority shall be assigned to sports during their traditional, in-season time frames.

<b><i>Usage</i></b>	<b><i>January-June</i></b>	<b><i>July-December</i></b>
Primary User	Baseball/Softball/Cricket	Soccer/Football
Secondary User	Football/Soccer	Baseball/Softball/Cricket

### **Insurance**

Insurance must provide protection from claims arising from injuries or damage to other people or property. The following items are required on the insurance certificate:

- Insured’s name is the same as listed on the sports field rental application.
- Minimum of \$1,000,000 General Liability Insurance, and \$2,000,000 Aggregate
- Name the City of Tracy as “Additional Insured”
- If selling items of any kind, a product liability endorsement to the user’s general liability is required.
- Certificate Holder:      City of Tracy  
Attn: Community Facilities Division  
333 Civic Center Plaza  
Tracy, CA 95376

**Proof of Non-Profit and Business Status**

An organization's non-profit status must be on file, current, and in good standing in order to qualify for a non-profit priority classification. An organization must also demonstrate its business status. The following websites will be checked to confirm non-profit status during each allocation period and a Non-Profit Verification Fee will be charged to each organization during the allocation process (See **Sports Fields User Fees**, pg. 13):

**Tax Exempt Status – Used to check Non-Profit Status**

1. Go to <https://apps.irs.gov/app/eos/>
2. In the "Search By" drop-down menu, select "Organization Name"
3. Enter the organization name in the Search Term box and click the blue "Search" icon
4. Scroll to the list of results, and click on the organization name (blue link)
5. Click "Print" to print the page, and attach document to application packet

**Franchise Tax Board: Entity Status**

1. Go to [https://www.ftb.ca.gov/online/self\\_serve\\_entity\\_status\\_letter/index.asp](https://www.ftb.ca.gov/online/self_serve_entity_status_letter/index.asp)
2. Click on the blue "Check Status" icon
3. Select search method "By Name"
4. Enter the Entity Name and click the "Perform Search" icon
5. Click on the Entity ID (blue link)
6. Note "Entity Status" (must be ACTIVE or REVIVED; cannot be REVOKED or SUSPENDED)
7. Click the "Generate Letter" icon, print the letter, and attach to application packet

**Secretary of State, State of California**

2. Go to <https://bizfileonline.sos.ca.gov/>
3. Select "Search" from the lefthand sidebar
4. Enter corresponding "Search Criteria" and click on the Search icon
5. Click on organization name (blue link)
6. Note "Status" (must be ACTIVE)
7. Print the page and attach to application packet.

## ANNUAL FIELD ALLOCATION PROCESS

Each fall, the City of Tracy initiates its annual sports field allocation process for user groups interested in renting fields for the approaching calendar year. Field Applications can be obtained by contacting the Community Facilities Division at (209) 831-6201, in person at Tracy City Hall, or via email to [sportsfields@cityoftracy.org](mailto:sportsfields@cityoftracy.org).

**Submittal of a Field Application does not guarantee that the rental request(s) has been authorized. Please remember to include map of planned field lining/subdivisions with dimensions for EACH field when requesting to paint fields.**

### Live Draft Process

1. Organizations will be prioritized using applications that were submitted by the application deadline (See **Allocation & Scheduling**, pg. 5).
2. Organizations will be “capped” on the initial allocation process, only being able to reserve a maximum number of premium field hours based on the prior year’s premium field usage. New or existing organizations requesting premium fields will be given a minimum of 20 hours to allocate if their prior year’s usage is less than the minimum or have never previously reserved premium fields. Organizations are expected to select fields at locations/facilities they reserved in the past unless they are looking to transition to fields that offer different amenities (i.e selecting fields at a complex that has lights where they were at a complex that did not offer lights). Once the initial allocation process has been completed, any open field availability will be allocated on a “first come, first serve” basis.
3. Each organization will be given a scheduled time and date to meet with staff virtually or in-person to discuss/allocate fields. A “One Drive” Excel (or public shareable) document will be used as the initial field scheduler to track all organization’s requests. This Excel document will present “real time” field availability and will aid in the tracking of “capping” field usage. A link to the “One Drive” Excel document will be sent to all organizations prior to each live draft.
4. Virtual/In person meeting/invitations for draft time slots for each organization will be sent 1-week prior to each organizations draft time (based on the contact person/information submitted on their application).
5. **Staff will NOT go beyond the allocated time for each organization.** Organizations that do not finalize allocating fields during their scheduled time, will forfeit their priority during allocations.
6. **Individuals renting fields under the umbrella of another organization (I.e., utilizing the organizations insurance and/or non-profit status) and share the same player rosters, are not eligible to participate in the live draft process. Individuals will be able to reserve fields once they become available during “first come, first serve”.**
7. After the Live Draft process, staff will send all organizations a “Draft” permit based on the fields allocated during the live draft for review. Organizations are responsible for reviewing and ensuring their permits are accurate (following the draft, but also throughout the season)

## ANNUAL FIELD ALLOCATION PROCESS, CONT'D

Date	Process
Baseball/Softball/Football: June 10, 2024	<p><b><i>Field User Group Allocation Meetings</i></b></p> <ul style="list-style-type: none"> <li>Field user groups come prepared to discuss their needs, issues and concerns and are encouraged to submit agenda items for discussion.</li> <li>Meeting topics will also include maintenance updates, policy review, and field issues.</li> </ul>
August 1, 2024	<ul style="list-style-type: none"> <li>Final review and approval of Handbook by Parks and Community Services Commission.</li> </ul>
<b>January-June Allocations</b>	
September 27, 2024	Deadline to submit applications for practices/games, and special events (e.g., Opening Day) for January – June allocations, and ALL weekend tournaments for 2025. (Late submittals forfeit priority.)
October 2024	<ul style="list-style-type: none"> <li>Staff works with user groups to negotiate and adjust schedules.</li> <li>Live Draft of fields will be conducted by staff</li> <li>Staff issues draft field rental schedules and rental fee statements to each user group for January-June permits.</li> </ul>
November 2024	<ul style="list-style-type: none"> <li>Staff issues final schedule for permits January-June.</li> <li>Each user group that accepts the schedule and associated fees will receive a Facility Use Permit upon submittal of payment of permit application fee and all field deposits, plus proof of insurance.</li> </ul>
<b>July-December Allocations</b>	
March 28, 2025	Deadline to submit applications for practices/games, and special events (e.g., Opening Day) for July – December allocations. (Late submittals forfeit priority.)
April 2025	<ul style="list-style-type: none"> <li>Staff works with user groups to negotiate and adjust schedules.</li> <li>Live Draft of fields will be conducted by staff</li> <li>Staff issues draft field rental schedules and rental fee statements to each user group for July-December permits.</li> </ul>
May 2025	<ul style="list-style-type: none"> <li>Staff issues final schedule for permits July-December.</li> <li>Each user group that accepts the schedule and associated fees will receive a Facility Use Permit upon submittal of payment of permit application fee and field deposits, plus proof of insurance.</li> </ul>
June 2025	<ul style="list-style-type: none"> <li>Deadline for organizations to submit (in writing) handbook feedback/changes/proposals for staff to present to user groups at annual handbook meetings</li> </ul>

## **ANNUAL FIELD ALLOCATION PROCESS, CONT'D**

### **Grounds for Denial or Cancellation of Permit**

- **Submittal of an application does not guarantee that the rental request has been authorized.**
- The City reserves the right to deny an allocation request to accommodate a City-sponsored/co-sponsored tournament and/or special event.
- A request may be denied, or a permit cancelled, on the grounds that the applicant has previously had a Facility Use Permit revoked in the City of Tracy or another jurisdiction for violation of permit conditions, or failure to fulfill any use requirement by the established deadline, including, but not limited to, the payment of facility fees or extra fees.
- Permits may be cancelled for failure to adhere to policies outlined in the Sports Field Reservation Handbook, as presented herein, or as contained in the Tracy Municipal Code (TMC 4.16.090).
- Applicants have the right to appeal a permit denial or cancellation (See **Measures to Ensure Adherence to Policy** pg. 25).

### **Payments (See Sports Field User Fees, pg.13)**

- Permit Application Fee, Damage Deposit and Bases Deposit (if applicable) are due upon submittal of Facility Rental Application.
- Personal checks will **not** be accepted on behalf of a non-profit, for-profit, or commercial organization. Checks must be issued by the associated organization.
- Tournament payments are due 30 days prior to the tournament start date.
- Fencing and field prep fees are due no later than 5 business days prior to the scheduled practice, game, or tournament start date.
- The following payment plan options for field rental fees are available:
  - *Month-to-Month Payments:* Renters also have the option of paying their monthly balance in-person via cash, check or credit.
  - *Payment in Full/ Bulk Payment:* Renters may pay for their rentals in full or issue a bulk payment to their account which will be charged against until the balance is exhausted. A field use permit will only be issued for the rentals that the payment balance can cover.
- Organizations approved for a monthly payment plan will find payment plan due dates and monthly totals at the bottom of their facility use permit. Organizations are responsible for ensuring monthly payments are made by the 15<sup>th</sup> of each month.
- **IMPORTANT: Late payments will result in consequences up to and including cancellation of the current permit and/or loss of priority for the following allocation year.**

## City of Tracy Sports Field Reservation Handbook: 2025 Allocation Year

### **SPORTS FIELD USER FEES (*Adopted July 1, 2024*)**

Fees are reviewed and updated according to the Master Fee Schedule adopted by the Tracy City Council, effective on or around each July 1.

#### **Application & Special Fees**

<b>Fee</b>	<b>Practice/Game Fees</b>	<b>Tournament Fees</b>
Permit Application Fee	\$41 per application	\$41 per application
Damage Deposit*	\$121 per field	\$121 per field
Non-Profit Verification Fee	\$5 per verification	\$5 per verification
No Show Penalty Fee	\$5 per occurrence/field	\$5 per occurrence/field
Unauthorized Permit Violation Fee	\$5 per occurrence/field	\$5 per occurrence/field
Deposit for Baseball/Softball Bases*	\$288 per application	\$288 per application
Fencing Fee	\$143 per field/per day	\$143 per field/per day
Gate Fee (if charging admission)	\$125 per day	\$125 per day
On-site Staffing Fee***	\$33/hour	\$33/hour
Portapotty Fee**	As billed by vendor	As billed by vendor
Dumpster Rental/Disposal Fees**	As billed by vendor	As billed by vendor
Traffic & Parking Control	Actual costs (to be determined by Director)	Actual costs (to be determined by Director)

\*Damage Deposits and Deposits for Baseball/Softball Bases are refunded at the conclusion of the rental period.

\*\* May be pro-rated and shared by facility user groups.

\*\*\*Staffing Fee subject to availability

#### **Food and Vendor Services**

##### **Sports Field Vendor Fees**

##### **(Concession Stand Fee located at Legacy Fields and Tracy Sports Complex)**

<b>User Group</b>	<b>Rental Amount</b>
Non-Profit	\$5/daily
Private	\$8/daily
Commercial	\$12/daily
Vendor	\$152/monthly

##### **Mobile Food Truck Vendor Fees**

**(Location must be approved by City Staff)**

<b>Type of Fee</b>	<b>Rental Amount</b>
Daily Fee	\$5/daily

#### **Field Use Fees**

##### **Premium Fields (Legacy Fields, Tracy Sports Complex)**

<b>User Group</b>	<b>Practice/Game Fees</b>	<b>*Light Fee</b>	<b>Tournament Fees</b>	<b>Tournament *Light Fee</b>
Non-Profit Youth	\$12/hour	\$10/hour	\$109 per field/per day	\$10 per field/per hour
Non-Profit Adult	\$19/hour	\$13/hour	\$145 per field/per day	\$13 per field/per hour
Private	\$34/hour	\$17/hour	\$281 per field/per day	\$18 per field/per hour
Commercial	\$46/hour	\$24/hour	\$387 per field/per day	\$25 per field/per hour

**Standard Fields (Plasencia Fields, Clyde Bland, Galli, Tiago, Ritter Family Ballpark, Veterans)**

User Group	Practice/Game Fees	*Light Fee	Tournament Fees	Tournament *Light Fee
Non-Profit Youth	\$10/hour	\$10/hour	\$81 per field/per day	\$10 per field/per hour
Non-Profit Adult	\$15/hour	\$13/hour	\$131 per field/per day	\$13 per field/per hour
Private	\$28/hour	\$17/hour	\$163 per field/per day	\$18 per field/per hour
Commercial	\$39/hour	\$24/hour	\$163 per field/per day	\$25 per field/per hour

**Field Prep Fees**

Light Watering	Light Field Prep	Full Field Prep
\$13 per field	\$19 per field	\$50 per field
• Light watering* of the infield between the lines	• Dragging infield between lines only • Light Watering* • Touch up lines as needed	• Dragging entire field • Heavier watering* for dust and to soften the surface • Re-line entire field • Re-pack holes at batters' boxes and pitchers plate as needed (time permitting)
8 minutes per field, approx.	15 minutes per field	45 minutes per field

*\*Watering may not be available depending on mandated water restrictions in effect at the time.*

*\*\*Only authorized city staff may perform field preps for any practice/ game/ tournament.*

## **GENERAL FIELD & FACILITY USE POLICIES**

### **Authorized Agent/League Contact**

An applicant representing an organization renting a City facility, an authorized agent also known as a league contact, is required to provide a letter on letterhead from the agency or organization specifically authorizing the individual to conduct business with the City of Tracy to reserve a facility on the organization's behalf, and signed by the individual listed on the business license, a titled officer, or designated signatory. The Authorized Agent shall be the single point of contact for City staff. Organizations are allowed up to five (5) authorized agents per organization.

### **Sports Field Lighting**

Sports Organizations will be given access (individual usernames and passwords) to the City's Musco Lighting system at the following locations Legacy Fields, Tracy Sports Complex and Veterans Park. Organizations will be responsible for scheduling their own field light use by calling Musco's automated phone system. When a user group calls Musco Lighting Support Services, (877) 347-3319, they will be directed to provide their username and password and then asked for a time to turn the lights on and off for a specific location and sports field. If sports organizations have issues, they can call the Facility Attendant at their facility or on patrol to assist (See **Contact Information** on pg. 4).

At the end of each month City staff will pull the monthly report usage for lights and will charge the user groups appropriately (See **Field Use Fees**, pg. 13 for light fees).

### **Bases**

Bases are included in rentals at the Tracy Sports Complex and Legacy Fields. Bases are available for rentals at Ritter Family Ballpark and Veterans Park upon request and receipt of Deposit for Baseball/Softball Bases.

### **Damages**

The renter agrees to reimburse the City for all costs incurred by damages including, but not limited to, the facility, furnishings, fixtures, field turf, additional cleaning required outside of the normal scope for said facility, which occurred in connection with the permitted activity and caused by renter, sponsoring organizations and/or attendees. Clean up of shells from seeds and nuts on fields or in dugouts shall be charged at the Maintenance Worker hourly rate. Reimbursement for such expenses may be deducted from the security deposit.

### **Equipment Storage**

Items are not permitted to be left at or locked to any City of Tracy property. The City of Tracy is in no way responsible for storing any items belonging to a renter unless said renter has paid a rental fee for storage space.

### **Facility Keys**

No organization shall be in possession of City keys. Organizations found to be in possession of unreturned keys will be subject to disciplinary action up to and including permit revocation, effective immediately.

### **Field Lining – Soccer**

Access to facilities to line fields must be scheduled in advance in writing with the Community Facilities Division. The following conditions have been agreed upon by current soccer user groups for the lining of soccer fields and shall be enforced unless an alternative has been specifically approved in writing by the Director:

- Prior to painting, field diagrams and paint colors must be submitted with field use application and approved by City Staff
- Fields must be lined with approved athletic marking paint only:
  - Full-size (11v11) fields shall be marked in WHITE paint
  - Modified (9V9) fields shall be marked in BLUE paint
  - Modified (7V7) fields shall be marked in ORANGE paint
  - Modified fields shall be contained fully within a standard full-size field and shall be marked in the appropriate color or another color with the written approval from City Staff
- All paint dispensers and buckets must be removed from the premises
- Paint shall not be dispensed into the storm drain
- Do not “over line” other prepared lines
- Fields cannot be lined before 3:00 pm on weekdays or when other teams are playing on fields (User groups requesting to paint the fields prior to 3:00pm must get written approval from the Community Facilities Division staff and will be approved based on field maintenance schedules.) Organizations shall not contact Park Operations Staff directly for requests and/or changes to field linings.
- Fields must be restriped at least twice during a regular season to preserve the turf and rotate the high worn areas (See **Turf Management**, pg.18).

**Please note, failure to comply with established guidelines may result in permit violation fee charges, suspension of field use, revocation of permit, and/or suspension of organization from City field use.**

### **Subdivision of Fields**

Soccer fields may be subdivided for players ages 12 and under (U12). All requests to subdivide fields **must** be submitted with the Facility Rental Application, and a diagram of the proposed field subdivision must be included. Staff will review the request and will come to a decision based on the impact of wear and tear of the fields.

Soccer user groups have collectively agreed on the following guidelines:

- 9v9 fields must run in the same direction as 11v11 fields
- 7v7 and smaller fields may run in the opposite direction as 11v11 fields

### **Field Preparation Requests – Baseball/Softball**

Requests to have City staff line and/or prep baseball/softball fields for games or tournaments must be received by 12:00 noon on the Monday prior to the reservation with a minimum of five (5) business days' notice. Field maintenance personnel are not available unless previously requested. If field maintenance is requested, ample time must be provided between games for servicing of the fields. Staggered start times for games are required to assure that your maintenance needs are met. Participants are not allowed on the fields until all prep work is complete and equipment is removed. Only authorized city staff may perform field preps for any practice/game/ tournament.

### **Premium Fields vs. Standard Fields for Baseball/Softball Rentals**

Fields are classified as Premium or Standard Fields depending on the level of service and amenities offered at the facility. Premium baseball/softball fields are located at Legacy Fields and Tracy Sports Complex. The following Field Preparations are available at Premium Fields:

- Initial field preparation (prep) including a dragging and watering are performed daily for each field
- Bases are included and set-up for each reservation (if requested)
- City Staff (Facility Attendant) is on site and can be reached through phone (See **Introduction** pg. 3)
- Use of Legacy Fields and Tracy Sports Complex is **by permit only**. No drop-in use is allowed.

Standard Field Rentals for fields such as Clyde Bland, Galli, Tiago, Veterans Park and Ritter Family Ballpark do not include the same level of service as above. Standard fields do include:

- Daily field inspections by maintenance staff to ensure safe play and fields are prepared routinely when in high use
- Bases are available for rentals at Ritter Family Ballpark and Veterans Park upon request and receipt of Deposit for Baseball/Softball Bases (See **Sports Field User Fees** pg. 13).
- City Staff (Facility Attendant - Patrol) is available to assist with issues or questions regarding ballfields or reservations. Renters are encouraged to call the phone number listed on their permit for the Patrol Facility Attendant (See **Introduction** pg. 3)

### **Pilot Programs**

The City of Tracy may pilot various programs at alternative locations (i.e. Plasencia, Baseball Outfields, Legacy Soccer Fields) and will align with the turf management policy (See **Turf Management**, pg.18) in order to maintain playable fields. Staff will continue to provide in-season priority to each respective sport but will also seek to accommodate other sports to alleviate schedule compaction issues.

### **Food & Beverages**

Besides concession vendors no *outside food and drink* is permitted at Legacy Sports Complex and Tracy Sports Complex unless specifically designated in writing by City staff. Items that are **not** permitted including: glass containers (TMC 4.16.180(r)), peanuts in shells, sunflower and other seeds in shells.

### **Field Maintenance/Closure**

Field conditions are assessed based on both the short-term (Days/Weeks) and the long term (Months/Seasons) impacts to each field's playability. City staff will determine if the fields are open or closed. An annual rest and renovation of fields is scheduled at the Tracy Sports Complex, Plasencia Fields, and Legacy Fields to maintain field sustainability. The City attempts to be flexible in accommodating user groups, but ultimately, the health and safety of the user and the conditions and playability takes priority. This may require the closure of fields or facilities, denial of use of a field, and/or making alternate sites available for use. No user group shall use fields that are closed for renovation or repair.

### **Field Closure During Inclement Weather:**

During periods of active rain, the fields will be closed for the safety of the players and to maintain the integrity of the fields; the fields are then reassessed once the rain has ceased. An infield glistening from rain is too wet for safe play. The fields will remain closed until all puddling is gone and the surface is again firm enough to allow cleats to grip without slipping. A localized wet area, including those on warning tracks, will cause the affected field to remain closed. It is important to note that each field at any time might have conditions unique to that field, causing one or more fields to be closed while others remain open.

## City of Tracy Sports Field Reservation Handbook: 2025 Allocation Year

Sports Fields staff will implement procedures to return fields to play as soon as possible. However, efforts by Sports Fields staff to mitigate wet areas will not be implemented when the fields are too wet, or if further rain is imminent per forecast or as observed by staff.

On occasion, on a non-rainy day, staff will determine a field to be closed based on excessive rains during the previous day(s), which have left conditions unsafe for use, even though the rain has stopped. Fields may be closed due to frost or other conditions that may damage the turf or playing surface. Play may be suspended due to excessive heat. For updates on field closures, please call the **Weather/Field Condition Hotline: (209) 831-6350**. If a field is closed due to weather, credit for field closures will be applied the following month to organizations account based on the Field Closure Calendar.

### **Foot Protection**

Metal cleats are not allowed during softball, baseball, or soccer play at the Tracy Sports Complex and Legacy Fields, with the exception of men's and women's fast pitch softball. This includes shoes with rounded spikes and detachable football cleats. Sandals, flip-flops, slippers, etc., are not allowed on the playing fields.

### **Garbage**

The City of Tracy provides garbage cans and dumpster(s) at most sport field locations. All renters are responsible for cleaning up debris and trash on all fields and common areas following field use. Any trash left behind by the renter will be picked up by City Staff and labor costs will be deducted from the deposit. Renters may be asked to supply additional dumpsters and trash receptacles based off the number of participants estimated to attend.

### **Hours of Use**

Following Good Neighbor Policy and respecting residential spaces and the community surrounding sport fields, the following hours of use have been established for all sport fields:

**Soccer games** may be scheduled Sunday through Saturday from 8:00 am until 10:00 pm. Fields may be accessed at 7:00 am for warm-ups, but games cannot begin until 8:00 am.

**Softball and baseball games** may be scheduled Sunday through Saturday from 9:00 am until 10:00 pm at Tracy Sports Complex and 8:00 AM until 10:00 PM at Legacy Fields Sports Complex. Fields may be accessed upon completion of field preparations and approval of City staff. Teams and players may not be on the field at any time during field preparations or maintenance.

**Other sports, games and practices** may be scheduled Sunday through Saturday from 8:00 am until 10:00 pm. Fields may be accessed at 7:00 am for warm-ups, but games cannot begin until 8:00 am

### **Turf Management**

To ensure the long-term health of City turf and sports fields, the number of games/hours of use at each facility are limited on a seasonal and weekly basis. Without such limitations, the impact on these facilities can have a negative long-lasting effect on the sports fields.

In order to maintain playable fields, fields are limited to no more than 20 hours of field usage per week. In-season field closures may occur if staff determines fields have deteriorated due to wear and tear, or in cases of inclement weather, such as rain or frost.

It is the responsibility of all field users to protect the turf from excessive wear and tear. Users should rotate locations of training and equipment, including but not limited to: ladders, cones, pitching practice, etc.

## City of Tracy Sports Field Reservation Handbook: 2025 Allocation Year

Additionally, users shall not use fences, bleachers or other amenities as targets for practicing or warming up.

### **Notice of Non-Use of Field/Releasing Fields**

Field users must notify the Community Facilities Division to report any reserved time that can be released for general public use or to other groups. Continued non-use of a rented, permitted field may result in penalty charges and/or revocation of the permit of the allocated field.

### **Pets & Leashed Animals**

Animals must be leashed at all times at City parks and sports fields. Animals may not access fields while games are in play. Dogs are subject to regulations of TMC 5.08.130. Owners are responsible for picking up after their animals while on/in parks, parkways, trails or other public areas. No farm animals as defined by the Tracy Municipal Code are allowed at any park or sports field as regulated by TMC 4.16.180.

### **Subleasing of Fields**

When permits are issued, a specific field(s) is reserved for the user, to the exclusion of others. Groups may not assign their scheduled time to other groups. Any such action will result in the loss of rental/allocation privileges. Recognizing this exclusivity, groups should only reserve the fields they intend to use.

## **RULES OF CONDUCT**

### **Alcohol Consumption/ Public Intoxication**

The consumption of alcohol is not allowed in any City sports park or parking lot. As the renter, it is your responsibility to make sure that no alcohol is present during the time of your rental. Those who are witnessed consuming alcohol or who appear to be intoxicated will be asked to leave the premises. The Tracy Police Department may also be notified.

### **Cooperation with City Staff and Other Field Users**

All teams must engage appropriately with staff and with one another, and not interfere with the use of fields by other user groups. Permit holders are responsible for the conduct of their player, coaches, and guests. Refusal to comply with City staff instructions may result in a directive to vacate the field. These actions will be documented in the renter's file and may result in disciplinary action and/or impact future organization allocation or scheduling requests. Police enforcement will be called upon should any individuals or groups engage in verbal or physical violence.

### **Good Neighbor Policy**

Please arrive quietly and depart in the same manner to avoid disrupting the neighborhood especially after late games. Balls and /or any other equipment thrown, batted, kicked, or otherwise propelled that land on private property are not to be retrieved without permission of property owner. Do not climb walls or enter gates to gain access onto private property. For assistance, contact the Facility Attendant.

### **Inappropriate Behavior**

Any type of indecent exposure including public urination, or any other inappropriate exposure will not be tolerated. Vulgarity of any kind including but not limited to foul or offensive language shall not be used during any time of the duration of the rental. The Tracy Police Department will be contacted immediately should individuals become unruly and further enforcement is needed.

### **Police Enforcement**

If a renter refuses to comply with City Field Rental Policies or follow the request of a City staff member, the Tracy Police Department Dispatch will be notified for assistance. For your own convenience, in the case of an emergency, please call 911. The Tracy Police can also be reached through Tracy Police Department Dispatch, (209) 831-4552.

### **Parking and Parking Enforcement**

It is the renter's responsibility to communicate directions, traffic control, and parking instructions to City Staff and all users and guest. Parking regulations from the Tracy Municipal Code, TMC 3.08 Article 9 are applicable to all Sport Fields. Failure of the renter to communicate and manage site parking may result in relocation of fields, suspension of field use, revocation of permit, and/or suspension of organization from City field use.

### **Decorations and Signage**

All decorations and signage must adhere to standards set forth in the Tracy Municipal Code Article 35: Signs. No decorations or signage will be allowed that damage or discolor the facility or grounds. Any special decorations, activities, or amenities must have written approval of the Parks & Recreation Department. Any decorations or signage must be limited to daily reservation times and must be removed each day as noted on the renter's permit unless written permission is granted from the Parks & Recreation Department.

## **SPECIAL PERMITS & REQUESTS**

The following items may require approval from multiple City departments and require an advanced written request to process. Upon approval, City staff will add notes and issue a revised copy of your permit.

### **Audio/Visual Equipment**

The City must be notified via the Tournament Application if the renter wishes to project sound or music from a loud speaker or stereo, have a DJ present at their event, or have lighting/visual media displayed at the event.

### **Barbecues**

The use of barbecues is permitted at sport tournaments but must be requested in writing and added to the Facility Use Permit for all other park/field rentals. All barbecues and/or cooking on site must be approved by Fire Inspection and/or County Health if vending or serving to the public. Barbecues must also be in an approved designated area at least twenty feet from the nearest tent and supervised at all times to prevent injury to bystanders. Use of barbecues at the Tracy Sports Complex is only permitted in the picnic area located in the northwest corner of the complex. Use of barbecues at Legacy Fields is only permitted in specific designated areas. **For Tracy Sports Complex and Legacy Fields only, barbecues can only be requested and permitted when there is not an active concessionaire onsite during the tournament/game.** Please contact the Community Facilities Division for more information (209) 831-6200.

### **Concessions & Merchandise Sales**

The sale of items in any City Park is prohibited without a permit from the Community Facilities Division. Users interested in selling merchandise items at a City park or facility, or food and beverages at facilities where no concessions is provided, must request authorization to do so in writing by obtaining a Sports Facility Use Permit for Concession/Vendors from the Community Facilities Division, obtain a City of Tracy Business License (TMC 4.16.140), obtain a health permit, and obtain a product liability endorsement as part of the insurance certificate. For more information on Concessions and Merchandise Sales, please email [sportsfields@cityoftracy.org](mailto:sportsfields@cityoftracy.org).

Food vendors will be allowed at Premium Sports Fields (i.e Legacy Fields, Tracy Sports Complex) and will be reviewed on a case-by-case basis for Standard Fields (i.e Ritter Family Ball Park, Veterans Park, etc). Food Vendors will not be permitted on any site if there are no permitted rentals on a sports field. No selling of food and/or beverages during a rental is permitted without prior written consent of the City. **If there is a permanent concessionaire onsite, all requests for additional food vendors or concessions will need to go through the concessionaire for approval first.**

**At Legacy Fields and Tracy Sports Complex, a sign will be provided at each entry gate listing these rules:**

- NO Alcoholic beverages
- NO Glass containers
- NO Gum
- NO Nuts with shells
- NO Outside Food/Drinks
- NO Smoking
- NO Sunflower seeds
- NO Tabacco products
- NO Vaping

### **Facility Electrical Access**

Any and all access to City electrical units must be requested in writing from the Community Facilities Division. Approved access will be noted on the Facility Use Permit.

## City of Tracy Sports Field Reservation Handbook: 2025 Allocation Year

### **Fencing**

If a renter would like to acquire additional fencing from an outside contractor, a written request and a drawn schematic showing the proposed placement of the fencing must be issued to the City for approval no later than 20 days prior to the event. Failure to notify the City of outside fencing services will result in the cancellation of the permit. Additional fencing may not be placed at the baseball/softball diamonds at the Tracy Sports Complex or Legacy Fields.

### **Gate Access**

Access to the gated areas at Plasencia Fields and Legacy Fields will be opened 15 minutes prior to permit start time, as a courtesy. Contact the Community Facilities staff for gate access at other times (storage access, etc.).

### **Parking & Overnight Policy**

Unless the Permit expressly allows it, no overnight parking of vehicles in City parking lots is allowed at any time (this includes RVs, trailers, and other camper vehicles). Individuals or organizations cannot charge or collect revenue for the use of public parking. The south parking lot at the Tracy Sports Complex is for emergency vehicle access and use only. Facility gates close nightly when permitted use of the facility ends. Vehicles parked in that area will be towed at the owner's expense. Vehicles parked in City-only parking spots at Tracy Sports Complex will be towed at owner's expense. No person shall stop, stand, or park any vehicle over twenty (20) feet in length in any municipal parking lot, either day or night (TMC 3.08.410). City staff will assist tournament hosts to designate approved parking locations for RVs, campers, school buses, etc.

### **Tents and Canopies**

The use of tents and canopies is permitted at sports tournaments. Per the California Fire Code, no more than seven (7) 10' by 10' tents may be placed adjacent to one another. Please ensure all Fire and Building Code regulations are followed when used.

### **Restrooms/ Portable Toilets**

Restrooms are available for use at many of the City of Tracy's rentable parks. Please remind all of your league participants to use the facilities prior to practice or games, as the restrooms are unlocked at the permitted start time. If restrooms are not available, the individual or organization renting the park is responsible for supplying and maintaining portable toilets for participants and attendees. The City of Tracy requires one portable toilet for every 100 attendees; ADA-accessibility required (staff will advise on required ratios). Contact the Community Facilities Division prior to the delivery of portable toilets to coordinate drop-off with Parks Maintenance staff. Portable toilets must be placed at least 20 feet away from all storm drains and streets and shall never be situated on top of storm drain inlets or on a public street. Restocking and cleaning the portable toilets will be the renter's responsibility.

### **Vehicle Access**

No vehicles may be driven on sports fields or parks without a City-issued Vehicle Access Permit, including golf cart or mule-type vehicles. A request must be submitted in writing to the Community Facilities Division, and upon payment of per-vehicle fee and staff approval, specific conditions of vehicle access will be added to your permit. Additionally, it is unlawful to ride or drive any horse or other animal or any motorized vehicle, cycle, go-cart or scooter other than on the roads or drives provided for such purpose (TMC 4.16.180(l)).

## **ADDITIONAL TOURNAMENT & SPECIAL EVENT REQUIREMENTS**

In addition to General Field Use Policies, Rules of Conduct, and Special Permits & Requests, the following requirements must be adhered to for tournaments.

### **Admission Charges**

Organizations must indicate on their application their intent to charge admission (additional Gate Fee applies). Failure to receive approval from the City to charge admissions will result in the cancellation of the Facility Use Permit, and/or rental penalties. Because Plasencia Fields and the Tracy Sports Complex are public facilities, only participants and spectators can be asked to pay. Individuals using the parks for exercise or access to other areas may not be forced to pay. For soccer and baseball tournaments at Tracy Sports Complex, Legacy Fields, and Plasencia Fields, tournaments must reserve the entire complex specific to that sport or the entire set of fields (i.e., Legacy soccer fields 1-4 and/or 5-8, Legacy baseball fields Western #1-5 and/or Eastern #1-5) to be approved to charge an admission fee.

Tournament permit holders at the Tracy Sports Complex ball fields are required to enforce the rules and regulations by posting an organization representative at each entry gate. Should representatives not be provided, the City shall assign City staff and charge the permit holder accordingly.

### **Field Schedule & Use**

When scheduling softball events at the Tracy Sports Complex, as the number of fields being used is reduced, the schedule shall ensure that the first field to be vacated will be Diamond No. 4, and the second field vacated will be Diamond No. 3. Within the Tracy Sports Complex, the soccer fields are not available for softball warm-up. Likewise, the softball fields are not available for soccer warm-up.

### **First Aid/Medical Station**

All tournaments are required to have a minimum of one first aid station(s) at each site with first aid supplies and certified medical person(s). The number of first aid staff you need depends on the tournament and the number of participants. If you do not have volunteers for this, you may hire EMS event support.

### **Garbage**

Any event hosting twenty-four (24) or more teams will be required to pay for an additional dumpster to be placed at the sport fields (i.e Tracy Sports Complex, Legacy Fields). Recycling containers are also available through the City by calling the Public Works Department at (209) 831-6300.

### **Hours of Use**

**Soccer tournaments** may be scheduled Sunday through Saturday from 8:00 am until 10:00 pm. Fields may be accessed at 7:00 am for warm-ups, but games cannot begin until 8:00 am. The last game of a tournament must begin no later than 9:00 pm and gameplay must end by 10:00 pm.

**Softball and baseball tournaments** may be scheduled Sunday through Saturday from 9:00 am until 10:00 pm at Tracy Sports Complex and 8:00am until 10:00 pm at Legacy Fields Sports Complex. Fields may be accessed upon completion of field preparations and approval of City staff. Teams and players may not be on the field at any time during field preparations or maintenance. The last game of a tournament must begin no later than 9:00 pm and gameplay must end by 10:00 pm.

**Inspection Check-in/ Check-out**

Applicant or applicant's designee shall inspect all areas of the facility prior to each day's play, to determine the acceptability of playing conditions for that day. Any problems should be reported immediately to the Facility Attendant on-site. In addition, the applicant is responsible for policing the facility and surrounding area during and after use each day to assure the area is kept litter free. The applicant shall forfeit their deposit for any damages or excessive cleanup required.

**Meeting Room (Tracy Sports Complex)**

The Sports Complex Meeting Room is located on the east end of the soccer fields. Although the Meeting Room is not included in the rental fee for tournaments, it can be rented separately to be used for purposes such as official's headquarters, or other tournament functions. Parking is not permitted on the sidewalk adjacent to the Meeting Room for any reason, including loading and unloading equipment and supplies.

**Parking and Traffic Control**

Tournaments hosts must provide adequate traffic and parking control, according to the size of their event, and adhere to all City parking regulations. Parking is permitted in parking stalls only. Fees shall be assessed for additional parking setup by City staff.

**Picnic Area, Tracy Sports Complex/Legacy Fields**

Tournament hosts are required to patrol and maintain cleanliness at the picnic area at Tracy Sports Complex and Legacy Fields.

## MEASURES TO ENSURE ADHERENCE TO POLICY

The permit holder is responsible for any and all conduct by players, parents, coaches, and visitors, both on and off the field, while on City property.

The principle objective of any disciplinary measures shall be to improve adherence to the policies in this Handbook that allow the City to provide safe, well-maintained and aesthetically appealing fields. The City upholds and maintains a progressive disciplinary policy which may include some or all of the following steps. City staff will duly consider an organization's efforts to correct violations when applying disciplinary measures. **If an organization has permits for youth and adults, the specific permit in violation of the policies would be in jeopardy and would not affect other permits within the organization.**

**First Violation:** Verbal warning by Facility Attendant to the organization violating the policy.

- Facility Attendant will track the interaction with the organization by noting it on the Facility Attendant Log and Tracking Sheet.

**Second Violation:** Written warning by Community Facilities Staff to correct and update the organization's permit. Staff will issue the No Show Penalty Fee and/or Permit Violation Fee.

**Third Violation:** Continual violations will result in and not limited to:

- Additional No Show Penalties and/or Permit Violation Fee issued
- Suspension of rental privileges for one month
- Loss of priority classification for the upcoming allocation period(s)
- Suspension of rental privileges for three months
- Loss of priority classification for the upcoming calendar year
- Permanent suspension

Refund of field rental fees shall follow the City's field rental cancellation policy. If a renter and/or organization are found to be utilizing sports fields following the cancellation of their permit, participants will be asked to vacate the fields. Failure to do so will prompt police and further disciplinary action.

Should fields become released due to the violations listed above, user groups shall be notified by email, and fields shall be made available on a first-come, first-served basis following an application period.

### **Appealing Denial or Cancellation of Permit**

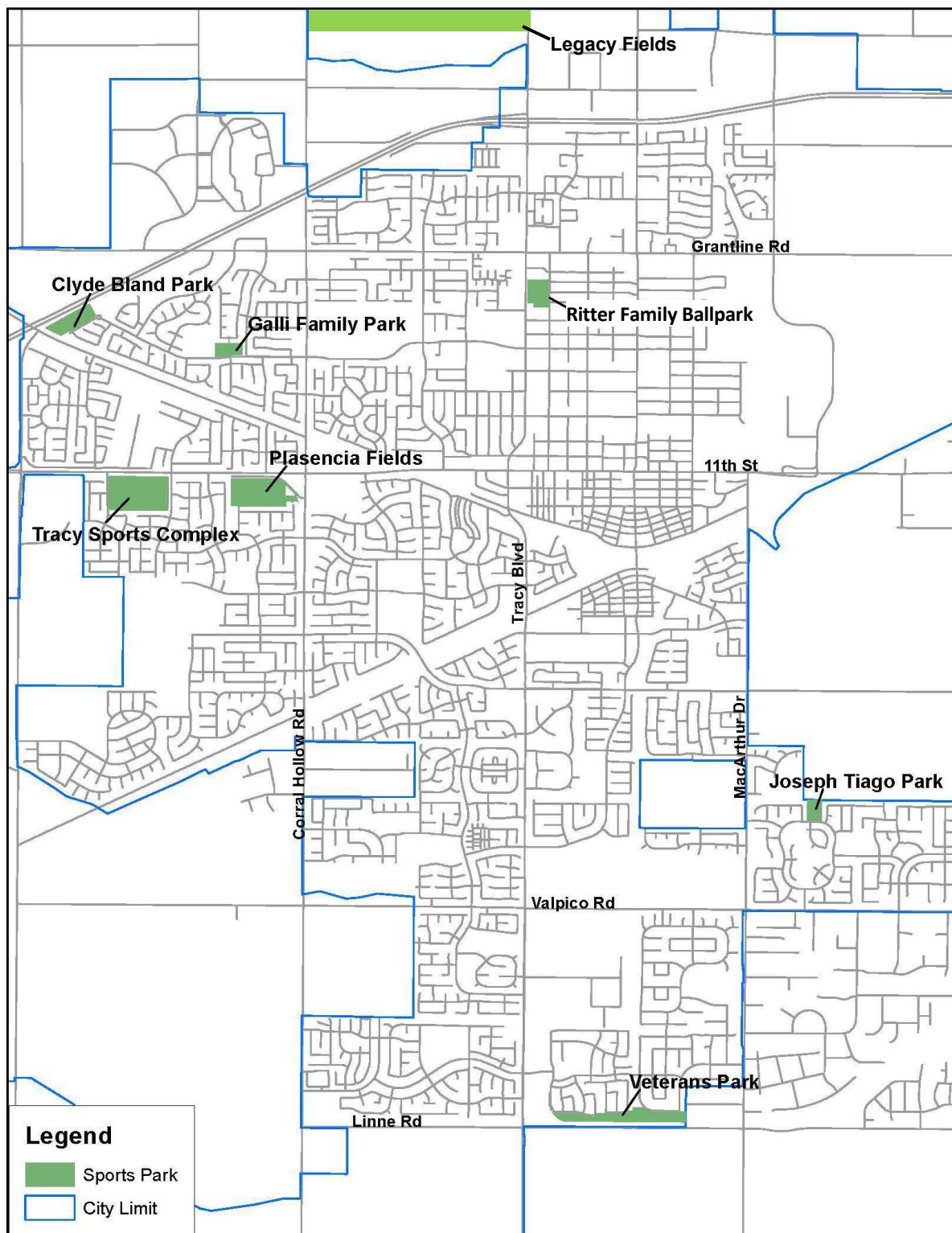
Applicants shall have the right to appeal to the Parks and Community Services Commission a permit denial, permit condition, the Director's refusal to waive the filing deadline, or the Director's decision pertaining to fees or insurance coverage. Notice of appeal shall be filed with the Director stating the grounds for appeal.

The appeal must be filed no later than noon on Thursday, a week preceding the Parks and Community Services Commission meeting, to be placed on the next regular meeting's agenda. Regular meetings of the Parks and Community Services Commission are scheduled on the first Thursday of each month, at 7:00 pm, City Hall Council Chambers. The decision of the Parks and Community Services Commission may be appealed to the City Council which has final authority.

**CITY SPORTS FACILITIES CHART**

<b>FACILITY STANDARD FIELDS</b>	<b>DESCRIPTION</b>	<b>BASEBALL/ SOFTBALL</b>	<b>SOCCER</b>	<b>FOOTBALL</b>	<b>CRICKET</b>	<b>BASE DISTANCES</b>
<b>Clyde Bland Park</b> 1753 Blandford Ln.	<ul style="list-style-type: none"> <li>• 1 baseball/ softball diamond</li> <li>• Soccer turf area</li> <li>• No lighting available</li> </ul>	Yes	Yes	No	Yes	60', 65', 70'
<b>Galli Family Park</b> 2341 W. Lowell Ave.	<ul style="list-style-type: none"> <li>• 1 baseball/ softball diamond</li> <li>• No lighting available</li> </ul>	Yes	Yes	No	Yes	60', 65' Baseball is limited to ages 12 and under
<b>Tiago Park</b> 1355 Eastlake Cir.	<ul style="list-style-type: none"> <li>• 2 baseball/ softball diamonds</li> <li>• No lighting available</li> <li>• No restrooms</li> </ul>	Yes	Yes	No	Yes	60' Baseball is limited to ages 12 and under
<b>Ritter Family Ballpark (Formerly Tracy Ball Park)</b> 2100 N. Tracy Blvd.	<ul style="list-style-type: none"> <li>• 2 baseball/softball diamonds</li> <li>• 2 large outfields</li> <li>• Lighting available for ball diamonds</li> </ul>	Yes	Yes	Yes	Yes	North Diamond: 90' South Diamond: 60'
<b>Veterans Park</b> 238 Glenhaven Dr.	<ul style="list-style-type: none"> <li>• 1 baseball/softball diamond</li> <li>• 2 open turf areas for sport use</li> <li>• Lighting available for ball diamond only</li> </ul>	Yes	Yes	No	Yes	60', 65' Baseball is limited to ages 12 and under
<b>Plasencia Fields</b> 2040 Krohn Road (11 <sup>th</sup> St./Corral Hallow Rd.)	<ul style="list-style-type: none"> <li>• 4 soccer fields</li> <li>• 1 mini soccer field</li> <li>• Cricket pitch</li> <li>• No lighting available</li> <li>• No restrooms</li> </ul>	No	Yes	Yes	Yes	Not Applicable
<b>PREMIUM FIELDS</b>						
<b>Legacy Fields</b> 4901 N. Tracy Blvd <i>Use by Permit Only</i>	<ul style="list-style-type: none"> <li>• 10 baseball/softball diamonds</li> <li>• 8 soccer fields</li> <li>• Lighting available on all fields</li> </ul>	Yes	Yes	Yes	No	60', 65', 70' Baseball is limited to ages 12 and under
<b>Tracy Sports Complex</b> 955 Crossroads Dr. <i>Use by Permit Only</i>	<ul style="list-style-type: none"> <li>• 4 baseball/softball diamonds</li> <li>• 4 soccer fields</li> <li>• Lighting available on all fields</li> </ul>	Yes	Yes	No	No	60', 65', 70' Baseball is limited to ages 12 and under

## MAP OF CITY SPORTS FACILITIES



**THIS PAGE INTENTIONALLY LEFT BLANK**

**SPORTS FIELD RESERVATION HANDBOOK  
ACKNOWLEDGEMENT FORM**

I, \_\_\_\_\_ have read and understood the policies and procedures contained in the City of Tracy, Sports Field Reservation Handbook (“Handbook”), and agree to abide by them. I have retained a copy of the Handbook for my reference and will share the information contained in the Handbook with the organization or league that I represent.

I understand that, as the representative of my organization or league, I am responsible for any and all conduct by players, parents, coaches, and visitors, both on and off the field, while on City property and for enforcing the policies and procedures set forth in this Handbook.

I understand that the City of Tracy has the right to stop all play, cancel and/or revoke my Facility Use Permit, if a violation of the policies and procedures contained in the Handbook are made by me, a coach, player or other league representative(s).

---

Printed name of facility user

---

Signature of facility user

Date

---

Name of organization

**CITY OF TRACY**  
**PARKS & COMMUNITY SERVICES COMMISSION MEETING**  
**June 6, 2024**

**AGENDA ITEM 6.d**

**REQUEST**

**REVIEW AND ACCEPT CHANGES TO THE 2024 CITY OF TRACY FACILITY RESERVATION HANDBOOK**

**EXECUTIVE SUMMARY**

City staff has completed a review of existing rental policy and procedure documents to update the City of Tracy Facility Reservation Handbook (Attachment A). The Parks and Community Services Commission is requested to review, provide feedback to staff, and accept changes to the Handbook to be implemented by July 1, 2024.

**DISCUSSION**

The policy authority provided in the Tracy Municipal Code 7.16.030 (a) states that the Parks and Recreation Commission has the power to “establish rules and regulations governing the conduct of recreation programs, protection of property and activities of persons in all parks.”

The Facility Reservation Handbook establishes the guidelines for staff to schedule and permit use of City-owned and operated facilities including, but not limited to the Tracy Community Center, Tracy Civic Center (City Hall), Tracy Transit Station, Tracy Sports Complex Meeting Room, the Lolly Hansen Senior Center, and reservable outdoor parks in the City.

Some of the proposed updates to the 2024 Handbook include: update user fees to align with the Master Fee Schedule approved by the Tracy City Council in May 2024, clarification on Non-profit status verification fee, update information for amending permits, and include additional information about the overall rental process for users.

Overall, many of the updates and changes included in the Handbook have come directly from feedback and suggestions gathered from previous renters, such as clarification of who to contact the day of a rental as well as what are expectations of renters for cleanup of rental spaces. City Staff will continue to solicit feedback from renters by utilizing online surveys and will review the Handbook for changes on an annual basis.

**RECOMMENDATION**

That the Parks and Community Services Commission review and accept changes to the 2024 City of Tracy Facility Reservation Handbook.

Prepared by: Katie Akre, Recreation Program Coordinator

Reviewed by: Justin Geibig, Recreation Services Supervisor  
Jolene Jauregui-Correll, Interim Parks, Recreation and Community Services Director

**ATTACHMENT**

Attachment A - Facility Reservation Handbook Update: 2024 DRAFT

CITY OF TRACY

# Facility Reservation Handbook

*Effective July 1, 2024*



Think Inside the Triangle™

**City of Tracy Parks, Recreation and Community Services Department**  
**Community Facilities Division**  
333 Civic Center Plaza, Tracy, CA 95376  
Phone: (209) 831-6201  
Email: [facilityreservations@cityoftracy.org](mailto:facilityreservations@cityoftracy.org)

## **TABLE OF CONTENTS**

Introduction	Page 3
General Facility Reservation Procedures	Pages 4-5
Facility Booking Policies	Pages 6-7
Facility Use Permit Requirements	Pages 8-10
Facility Deposits & Use Fees	Pages 11-12
Cancellation & Refund Policy	Page 13
General Facility Use Policies & Procedures	Pages 14-17
Special Permits & Requirements	Pages 18-21
Reservable City Facilities	Pages 22-23
Overall Rental Process - What to Expect	Page 24
City of Tracy Civic Center Plaza Parking	Page 25
Facility Reservation Handbook Acknowledgement Form	Page 27

## **INTRODUCTION**

Thank you for considering the City of Tracy for your next business, family or personal gathering, or event. The City's Parks, Recreation and Community Services Department, through its Community Facilities Division, administers the allocation and reservation of City-owned and operated indoor facilities and outdoor, park, and picnic areas.

The City of Tracy recognizes the importance of providing safe, well-maintained, and aesthetically appealing facilities to all users. The policy provided herein reflects this philosophy, as well as the City's desire to provide an outstanding quality of life through park amenities and facilities.

Please carefully review this handbook prior to submitting your request for facility usage and sign the Acknowledgement Form on the last page of this Handbook to signify that you (and/or the representing organization) have read and understood the information and policy herein.

Contact information for the Community Facilities Division is as follows:

City Hall  
333 Civic Center Plaza  
Tracy, CA 95376

City Hall Business Hours:  
Monday – Thursday      8:00 am – 6:00 pm  
Friday\*                    8:00 am – 5:00 pm

*\*City offices are closed every other Friday. Please call ahead for office availability.*

Phone (209) 831-6201  
Email [facilityreservations@cityoftracy.org](mailto:facilityreservations@cityoftracy.org)

City website: [www.cityoftracy.org](http://www.cityoftracy.org)  
Activity Registration: [www.TracyArtsandRec.com](http://www.TracyArtsandRec.com)

### Contact Information available during Permitted Rentals

Facility Attendant (Patrol): (209) 640-2733  
Facility Attendant (Tracy Sports Complex): (209) 814-0706  
Facility Attendant (Legacy Fields): (209) 362-0076  
Sports Field Condition Hotline: (209) 831-6350

*\*Weekdays (Monday-Friday) are updated by 3 pm*

*\*\*Weekends (Saturday-Sunday) are updated prior to a permitted reservation*

For information on reserving sports fields/courts, please email [sportsfields@cityoftracy.org](mailto:sportsfields@cityoftracy.org)

## **GENERAL FACILITY RESERVATION PROCEDURES**

### **Reservation Requests**

Reservation requests must be submitted no later than 20 business days prior to the event date. Applications for reservations that do not require further review (see **Special Permits & Requirements**, p.18-21) may be accepted within the 20-day window. An **approved** Facility Use Permit is required for all indoor facility reservations, or for exclusive use of a reservable outdoor facility. Additional information and clarification not included in this handbook pertaining to Facility Use Permit will be referred to the Tracy Municipal Code (TMC).

To hold an available date for a facility reservation or special event on public property, the following must be submitted:

- APPLICATION:** Completed Facility Use Application. Application must be submitted by a person twenty-one (21) years of age or older (TMC 4.16.060(b)).
- POLICIES ACKNOWLEDGMENT:** Signed Facility Reservation Handbook Acknowledgment Form
- APPLICATION FEE:** *Non-refundable* Permit Application Fee **[\$41]** or Special Event Application Fee **(\$108 non-profit/\$215 private or commercial)**
- SECURITY/ALCOHOL DEPOSITS:** Payment of security and alcohol deposits, if applicable
- NON-PROFIT STATUS:** Provide proof of non-profit status if applicable and must be current and in good standing to receive non-profit rates. A non-profit verification fee will be applied (\$5 per verification).

The following requirements are due **no later than 20 calendar days prior** to the reservation date:

- USE FEES:** Payment of use fees, usually a per-hour rental fee
- INSURANCE:** Provide Certificate outlined in insurance requirements
- ADDITIONAL REQUIREMENTS:** Submit additional requirements, or supplemental permits, required as conditions of your permit (e.g., copies of City of Tracy business license, ABC license, County Health Permit, security guard contract, vendor contract for inflatable, etc.).

When all requirements have been met, the City will approve and issue a:

- FACILITY USE PERMIT:** An **approved** Facility Use Permit status indicates that all reservation requirements and full payment have been submitted and approved.

If the above obligations are not met, the City reserves the right to consider the event cancelled and subject to the stated Cancellation and Refund Policy (see **Cancellation & Refund Policy**, p.13). The City also reserves the right to cancel the contract and release the facility. **Submittal of an application does not guarantee that the reservation request has been authorized.**

### **Hours of Use**

- Reservations may be requested during the following hours. Exceptions may be approved by the Director, or his/her designee, as a condition of the Permit:
  - **Indoor Facility hours:** 8:00 am to 1:00 am (pending staff availability) (excluding Senior Center)
  - **Outdoor Park/Facility hours:** 8:00 am to 10:00 pm
  - **Senior Center Facility hours:**
    - Monday-Thursday: 6:00 pm to 10:00 pm
    - Friday: 5:00 pm – 1:00 am
    - Saturday/Sunday: 8:00am – 1:00 am

## ***City of Tracy Facility Reservation Handbook (July 1, 2024)***

- If requesting to set up the day prior to the event in an indoor facility, the reservation will be booked and charged up until 10:00 pm that evening (or the reservation end time, whichever is later), and then starting at 8:00 am the morning of the reservation.
- Reservations on City Holidays are contingent upon staff availability and shall be charged Weekend Rates.

### **Facility Tours**

Facility tours are available Monday – Friday. Tours are not available on the weekends. Facility tours are limited to 15 minutes and are dependent on staffing availability. During the tour, please respect the privacy of staff and facility users using the facility by not taking pictures or filming unless the facility is empty. Contact the Community Facilities Division at (209) 831-6201 or [facilityreservations@cityoftracy.org](mailto:facilityreservations@cityoftracy.org) to schedule a 15-minute appointment. Once an appointment is confirmed, our Facility Attendant will meet you on-site at your scheduled appointment time. The Facility Attendant can be reached at (209) 640-2733.

## **FACILITY BOOKING POLICIES**

### **Rental Classifications**

The City has established the following rental classifications:

- **City of Tracy-Sponsored Programs:** Activities organized by the City of Tracy.
- **Non-Profit:** Groups that have obtained 501 status as a charitable organization (see **Non-Profit Status**, p. 7)
- **Government-Sponsored Events:** A governmental function, which benefits the City of Tracy residents.
- **Private:** Individuals or groups holding private events, not open to the public.
- **Commercial:** Companies or groups holding events (social, business, educational). Commercial users are not allowed to make private profit on public property (TMC 4.16.140).

### **Reservation Requests**

- Requests for use of facilities are addressed on a first-come, first-served, and as-available basis according to the following, maximum booking windows:
  - **City-Sponsored Programs:** 18 months prior to event
  - **Non-Profit Organizations & Government Agencies:** 12 months prior to event
  - **Private Groups, Individuals & Commercial Uses:** 10 months prior to event
- Only the designated organization representative(s) listed on the City reservation account or in an other legal agreement with the City, will be permitted to book facilities for their affiliated organization. Other individuals must receive permission in writing from the organization representative to reserve facilities for the organization, or under the organization's name (see **Authorized Agent**, p. 14).

### **Consecutive Booking Policy**

- Bookings of large rooms, 1,500 square feet or greater (Tracy Community Center, Lolly Hansen Senior Center, Civic Center Lobby, Council Chambers) and large parks (Dr. Powers, Lincoln, and Veterans Parks) may not to exceed nine (9) bookings within a three (3) month period. Renters are required to complete their first set of bookings prior to renting for an additional period.
- Bookings of small meeting rooms, less than 1,500 square feet, are allowed for as many dates as needed, within a calendar year, for either groups or individuals. Renters may book on a monthly or weekly basis.

**Non-Profit Status**

An organization's non-profit status must be presented upon submittal of application, current, and in good standing in order to qualify for a non-profit priority classification. An organization must also demonstrate its business status. The following three (3) websites will be utilized to verify non-profit status and a Non-Profit Verification Fee of \$5 will be charged per verification, totaling \$15.

**A. Tax Exempt Status – Used to check Non-Profit Status**

1. Go to [apps.irs.gov/app/eos/](http://apps.irs.gov/app/eos/)
2. In the "Search By" drop-down menu, select "Organization Name"
3. Enter the organization name in the Search Term box and click the blue "Search" icon
4. Scroll to the list of results, and click on the organization name (blue link)
5. Click "Print" to print the page, and attach document to application packet

**B. Franchise Tax Board: Entity Status**

1. Go to [ftb.ca.gov/help/business/entity-status-letter.asp](http://ftb.ca.gov/help/business/entity-status-letter.asp)
2. Click on the blue "Check Status" icon
3. Select search method "By Name"
4. Enter the Entity Name and click the "Perform Search" icon
5. Click on the Entity ID (blue link)
6. Note "Entity Status" (must be ACTIVE or REVIVED; cannot be REVOKED or SUSPENDED)
7. Click the "Generate Letter" icon, print the letter, and attach to application packet

**C. Secretary of State, State of California (or applicable state)**

1. Go to <https://bizfileonline.sos.ca.gov/>
2. Select "Search"
3. Enter corresponding "Search Criteria" and click on the Search icon
4. Click on organization name (blue link)
5. Note "Status" (must be ACTIVE)
6. Print the page and attach to application packet.

## **FACILITY USE PERMIT REQUIREMENTS**

### **Facility Use Permit Conditions**

- Reservations may not be transferred, assigned, or sublet.
- Applicant is subject to all conditions listed on the Facility Use Permit.
- Requests for activities beyond the scope of a traditional facility reservation must be included as part of the Facility Use Application, and approved activities must be listed as conditions of the Facility Use Permit (see **Special Permits & Requirements**, p. 18-21).
- Facility users must have a copy of their approved Facility Use Permit on hand during each reservation and must be prepared to present it to City staff on demand. Facility users without permits may be asked to vacate the facility.
- The City reserves the right, on a case-by-case basis, to add conditions or modifications to the Facility Use Permit.

### **Permitted Hours**

- **Permitted reservation hours must include set-up and clean-up time. Set-up and clean-up are the renter's responsibility.** Users may not access a facility prior to their permitted reservation time, and the facility must be cleaned and vacated by the end time specified in the Facility Use Permit.
- The applicant is responsible to meet all facility clean-up requirements.
- The applicant must be present during the entire reservation. If unavailable, the applicant may authorize another individual, in writing, to act as their representative.
- Fees will not be refunded if actual use time is less than the rental period agreed upon in the Facility Use Permit.
- Supplies and equipment may not be stored in City facilities overnight without prior arrangement and approval, conditions of which shall be listed on the Facility Use Permit. Any items left in or on the property will be held for two (2) business days, after which time, said items will be disposed of at the discretion of City staff. Additional rental, staff, and disposal fees may apply and may be deducted from the security deposit.
- All indoor rentals must have a 4-hour window between reservations. Second booking on the same date will require a cleaning fee and is subject to approval.
- All outdoor rentals must have a 2-hour window between reservations. Second booking on the same date may require a cleaning fee and is subject to approval.
- **Three (3) consecutive back-to-back bookings at any facility will require the 3<sup>rd</sup> reservation to secure an extra dumpster for their rental (see **Facility Deposits & Use Fees**, p. 11).**

### **Amending the Permit**

- Additional requests for the reservations must be made in writing, by 6:00pm on the Monday prior to the reservation. All requests are subject to approval.
- Once an application has been submitted, any additional changes made (i.e. rental transfer, date/location change, non-profit name/status change, etc.) will require a new application to be filled out and resubmitted.
- All changes must be made prior to when cancellation fees would be assessed per facility or fees may be assessed (see **Cancellation & Refund Policy**, p. 13).
- If a renter requests a date change prior to when cancellation fees would be assessed, the applicant will be held to the original requested date, if the applicant tries to cancel at another time.

## Insurance Requirements

Insurance must provide protection from claims arising from injuries or damage to other people or property. The following items are required on the insurance certificate, and the endorsement page must be included:

- The certificate of insurance must be submitted no later than 20 calendar days prior to the reservation date.
  - Insured's name must be the same as listed on the Facility Use Application.
  - Minimum of \$1,000,000 General Liability Insurance (including bodily injury and property damage), and \$2,000,000 Aggregate.
  - Naming the City of Tracy as an "Additional Insured" on the endorsement page is required.
  - Date, time, and location of event, and be in effect during any/all dates of use.
  - If serving and/or selling alcohol, a liquor liability endorsement to the user's general liability is required.
  - If selling items of any kind, a product liability endorsement to the user's general liability is required.

Certificate Holder: City of Tracy/Community Facilities Division  
333 Civic Center Plaza  
Tracy, CA 95376

One day event insurance is required for the following:

- Events with more than 50 guests in attendance
  - All indoor events
  - All events where alcohol is present
  - Park rentals with Inflatable Play Equipment
  - Park rentals with non-traditional activities (i.e. personal BBQ, food trucks, field rental, etc.)

## Grounds for Permit Denial or Revocation

- The City reserves the right to deny a facility request in order to accommodate a City-sponsored/co-sponsored program or special event.
  - The City of Tracy reserves the right to refuse to grant the use of its facilities to any person or group if such use is deemed to be contrary to the best interest of the City, facility and/or its residents.
  - A request may be denied, or a permit cancelled, on the grounds that the applicant has previously had a Facility Use Permit revoked in the City of Tracy or another jurisdiction for violation of permit conditions, or failure to fulfill any use requirement by the established deadline, including, but not limited to, the payment of facility fees or extra fees.
  - The City of Tracy will not grant use of its facilities to any individual or group, political or otherwise, that advocates the overthrow of the government of the United States of America or the State of California by force, violence, or any other unlawful means; or to any individual or group, political or otherwise, that discriminates because of race, religious creed, color, national origin, ancestry, or sex.
  - Permits may be cancelled for failure to adhere to policies outlined in the Facility Reservation Handbook, as presented herein, or as contained in the Tracy Municipal Code. **Failure to uphold conditions of an approved Permit may result in immediate revocation of the permit, with no refund of use fees.**

## Appealing Permit Denial or Revocation

Applicants shall have the right to appeal to the Parks and Community Services Commission a permit denial, permit condition, the Director's refusal to waive the filing deadline, or the Director's decision pertaining to fees or insurance coverage. Notice of appeal shall be filed with the Director stating the grounds for appeal.

***City of Tracy Facility Reservation Handbook (July 1, 2024)***

The appeal must be filed no later than 12:00 noon on Thursday, a week preceding the Parks and Community Services Commission meeting, to be placed on the next regular meeting's agenda. Regular meetings of the Parks and Community Services Commission are scheduled on the first Thursday of each month, at 7:00 p.m. inside of City Hall Council Chambers. The decision of the Parks and Community Services Commission may be appealed to the City Council which has final authority.

**FACILITY DEPOSITS & USE FEES**

(Fees are subject to change and are based on the most current City Council approved Master Fee Schedule)

**Security and Alcohol Deposits**

A Security Deposit is required to reserve any indoor City facility and is due at time of booking. An additional Alcohol Deposit is required to reserve an indoor or outdoor City facility when alcohol will be served/sold.

All deposits are fully refundable within 4 weeks after the event if the following criteria are met:

- There is no damage to the facility.
- There is no additional City staff time required to clean or repair the facility as a result of the event.
- The cleaning of the facility is completed per the checklist.
- The hours of use do not exceed those paid for and agreed upon in the rental contract.
- Only the rooms designated on the rental contract were used.
- Police or City staff intervention was not required as a result of the event.

**Indoor Facility Fees**

See individual facility information sheets for user fees, amenities, and requirements. Reservations on City Holidays are contingent upon staff availability and shall be charged Weekend Rates. Weekend rates begin on Fridays at 5:00 pm. If requesting to set up the night prior to the event, the reservation will be charged up until 10:00 pm that evening (or the reservation end time, whichever is later), and starting at 8:00 am the morning of the reservation.

The Lolly Hansen Senior Center will require staff to be present for the entire rental duration. Staffing fees are included in the rental fee rate.

	<b>Security Deposit</b>	<b>Additional Alcohol Deposit</b>
<b>Entire Facility/ Main Rooms</b>	<b>\$559</b>	<b>\$559</b>
<b>Conference/Meeting Rooms</b>	<b>\$279</b>	<b>\$559</b>

Processing Fee for Extra Dumpster	\$55 / rental / dumpster
Extra Dumpster Disposal Fee (required for crab feeds or when city deems necessary)	Actual Cost per dumpster
Improper Checkout Fee (renters coming earlier or staying past reservation times, unauthorized items)	\$76 - \$205 / rental
Non-Profit Verification Fee	\$5 per verification

## **City of Tracy Facility Reservation Handbook (July 1, 2024)**

### **Park & Picnic Area Fees**

Traditional events do not need a security deposit as these events are less than 50 people and have no special amenities. A security deposit is required for any event that is non-traditional which would include alcohol, additional portable restrooms, approved inflatable(s), events over 50 people, using a propane grill or similar activities. Fees related to supplemental permit applications, such as tent and generator permits, may also apply.

<b>Estimated Attendance</b>	<b>Security Deposit</b>
Fewer than 50 + traditional picnic activities	N/A
50-100; or less than 50 + non-traditional picnic activities	\$133
101 to 200 attendees	\$265
201 to 300 attendees	\$397
301 or more attendees	\$662

Inflatable Structures Administrative Fee	\$59 / day / structure
Mobile Stage Rental Fee (non-profits only)	\$413/ day

<b>Group Classification</b>	<b>Hourly Rate (minimum booking hours apply)</b>		
	<b>1-50 People</b>	<b>51-100 People</b>	<b>101+ People</b>
Non-Profit (Max \$132/day)	\$18	\$25	\$34
Private	\$30	\$44	\$58
Commercial	\$44	\$64	\$83

- For park reservations, the picnic area is the rentable space not the entire park. All parks are open to the public and can be utilized by the public during operating hours.
- Front Street Plaza is reserved for permitted City of Tracy and City Co-Sponsored events only.

### **Payments**

- Non-refundable Permit Application Fee, refundable Security Deposit, and Alcohol Deposit (if applicable) are due upon submittal of Facility Rental Application.
- The balance of all use fees is due no later than twenty (20) calendar days prior to the reservation.
- Payments accepted include Discover, MasterCard, Visa, check, cash. Checks may not be accepted 30 days prior before the event. If a check bounces, the applicant will be charged an Insufficient Funds Fee.
- Personal checks will **not** be accepted on behalf of a non-profit, for-profit, or commercial organizations. Checks must be issued by the associated organization.
- Payment plans are available by request, as approved by the Director or his/her designee.
- **All applications that are submitted online via email, application fee and deposit must be paid in full 24 hours after submittal to reserve the date.**
- If payments are not made on time, facilities will be released, and the reservation will be subject to the **Cancellation and Refund Policy** listed on page 13.

**Cancellation & Refund Policy**

Cancellation fees are determined by the date the City receives written notification by the responsible party listed on the Facility Rental Permit of their intent to cancel the event. Upon receipt of the written cancellation request, the refund, if applicable, will be processed as follows:

	NUMBER OF DAYS PRIOR TO EVENT				
	90 Days or More	89-61 Days	60-31 Days	30-11 Days	10 Days or Less
Entire Community Center/ Main Rooms	No penalty	50% of fees held	75% of fees held	100% of fees held	100% of fees held
Conference/Meeting Rooms	No penalty	No penalty	No penalty	50% of fees held	100% of fees held
Park & Picnic Areas	No penalty	No penalty	No penalty	50% of fees held	100% of fees held

Cancellation fees and designated percentages are calculated from the rental fee listed in the Facility Use Permit. Any fees assessed on cancelled events will be deducted from the security deposit if fees have not been paid. Deposits and rental fees will be refunded by check within four (4) weeks of the final permit date.

**Exception:** If the event is cancelled by the permit holder or the City due to inclement or extreme weather conditions, a full credit will be issued to the permit holder's account to apply to another park/picnic area use within 12 months of the permitted date.

**Damages**

The applicant agrees to reimburse the City for all costs incurred in repairing damages including, but not limited to, the facility, furnishings, fixtures, grounds, and/or additional cleaning required outside of the normal scope for said facility maintenance, including sidewalk steam cleaning and street sweeping if needed, which occurred in connection with the permitted activity and caused by the renter, sponsoring organizations and/or attendees. Reimbursement for such expenses that are in excess of the security deposit will be invoiced to the renter. Said costs must be paid to the City within thirty (30) days of receipt of the invoice. Failure to meet this deadline may be cause for legal action. The renting party will be responsible for any costs incurred by the City for such legal action and/or any costs to collect on any judgment against that party. (See **Deposits**, p.11-12)

## **GENERAL FACILITY USE POLICIES & PROCEDURES**

### **Audio/Visual Equipment**

The following audio/visual amenities are included with the facility reservation. The permit holder is responsible for all A/V system set-up during the reservation and must provide additional equipment, including but not limited to: laptop, projector, microphones, speakers, extension cords, and connector cables.

#### Tracy Civic Center (City Hall)

- Council Chambers: Projector and screen
- Room 203: Smartboard

#### Tracy Community Center

- Main Hall: Projector screen, built in speakers above stage (XLR port). Microphone, cords, and connections for equipment is NOT provided.

#### Tracy Transit Station

- Room 103: Portable projector (subject to availability only) and screen
- Room 104: Portable projector (subject to availability only) and screen
- Room 105: Projector screen only

### **Authorized Agent**

An applicant representing an organization renting a City facility is required to provide a current letter from the agency or organization, on official letterhead, specifically authorizing the individual to conduct business with the City of Tracy to reserve a facility on the organization's behalf, and signed by the individual listed on the business license, a titled officer, or designated signatory.

### **Decorations**

- Tacks, nails, screws, duct tape and scotch tape are not permitted on walls, tables, trees, park poles and amenities, standards, etc. Painter's tape and removable, self- stick hooks are permissible. (Self-stick hooks are not allowed at the Senior Center, only painters tape is allowed to be used.) Indoor inflatable structures (exception inflatable photo booth) and fog machines are **not** permitted inside any facility.
- No decorations are allowed which would damage or discolor the facility or grounds.
- Any special decorations, activities, or amenities must have the written approval of the Parks & Recreation Department.
- All decorations must be non-combustible or non-flammable material or shall be treated or maintained in a flame-retardant condition.
- Open flames or candles (with the exception of small birthday candles) are not allowed inside any facility.
- All streamers, balloons, signage and other decorations must be removed from the facility and properly disposed of immediately after the event. Fees may be withheld from the deposit if City staff time is required to remove or dispose of any remaining decorations.
- Decorations may not be hung from the room dividers at the Tracy Community Center or Lolly Hansen Senior Center.

## **City of Tracy Facility Reservation Handbook (July 1, 2024)**

- Volleyball nets are allowed at outdoor city parks but must be anchored down. Volleyball nets that you must stake down are not allowed.

### **Event Promotion**

City staff will not distribute or promote information on rentals held in City facilities. Therefore, ensure fliers, advertisements and other promotional materials list the renter's contact phone number. Applicant must provide copies of all event fliers and/or advertisements, as well as a website link(s) for events held at City facilities.

### **Floor Layout Plan**

Applicants with indoor facility reservations with 50 attendees or greater must submit a floor layout plan for approval, including decorations plan and extra amenities, to ensure all safety codes and regulations are adhered to. The City reserves the right to place additional requirements on the Facility Use Permit.

### **Food Preparation and Warming**

Where applicable, the kitchens are to be used for the warming of food and minor preparation only. Per State and County Health Code regulations, full meal preparation is not allowed. Any food/beverage items left on site will be disposed of immediately following the rental period as indicated on the contract. Fees may be withheld from the deposit if City staff time is required to dispose of any leftover food or trash.

All sinks are to be scrubbed and cleaned. Note: Do not use the garbage disposal to discard food waste, rather only food remnants remaining to be rinsed, after the container has been emptied in the trash or food storage container.

The use of chafing dishes for the warming of food will be approved provided the following conditions are met:

- Paper and plastic table coverings shall not be used.
- There are no combustible decorations within 10 feet of the food warming table, including wall hung curtains, drapes or decorations.
- There are no combustible napkins, plates, cups (paper, plastic, or cloth) placed on the serving table or within 10 feet of the chafing dishes.
- All open flame canisters for the chafing dishes must be firmly affixed to the chafing dish and supported above the serving table surface.
- No open flame for cooking.
- NOTE: Additional conditions apply and shall be imposed for food preparation and warming in proximity to tents and other membrane structures. (See **Tents / Booths / Canopies**, p.21)

NOT ALLOWED



ALLOWED



## ***City of Tracy Facility Reservation Handbook (July 1, 2024)***

Grills, BBQs, and/or outdoor food preparation and cooking require an event map and will be reviewed separately from the permit application. Additional fees and supplemental applications may be required for review of these requests with approval not guaranteed. (See **BBQ Grills / Cooking Trailers** p. 19)

### **Good Neighbor Policy**

Please arrive quietly and depart in the same manner to avoid disrupting the neighborhood. Balls and /or any other equipment thrown, batted, kicked, or otherwise propelled that land on private property are not to be retrieved without permission of property owner. Do not climb walls or enter gates to gain access onto private property.

### **Inappropriate Behavior**

Any type of indecent exposure including public urination, or any other inappropriate exposure will not be tolerated. The Tracy Police Department will be contacted immediately should individuals become unruly and further enforcement is needed.

### **Live Animals**

Live animals are not allowed inside City buildings with the exception of service animals and Police canines. Owners are responsible for cleaning up after their service animals. Permit holders must indicate a designated waste area for service animals attending their event.

Animals must be leashed at all times at City parks and sports fields. Animals may not access sports fields while games are in play. Dogs are subject to regulations of TMC 5.08.130. Owners are responsible for picking up after their animals while on/in parks, pathways, trails or other public areas. Farm animals of any type are not allowed on/in public facilities which include public buildings, grounds and parking lots. This includes, but is not limited to, horses and ponies.

### **Parking & Overnight Policy**

Parking is restricted to designated areas only. Parking large vehicles such as RVs, moving trucks and tractor-trailer trucks on City property is prohibited. Vehicles are not permitted to be parked on the grass or sidewalks. Damage done to City property or a facility as a result of a vehicle will be charged against the Security Deposit.

Unless the Permit expressly allows it, no overnight parking of vehicles in City parking lots is allowed at any time (this includes RVs and other camper vehicles). Individuals or organizations cannot charge or collect revenue for the use of public parking.

The Lolly Hansen Senior Center parking lot may not be used for Community Center rentals during Senior Center operating hours (Monday- Friday, 8:00am-4:00pm). Additional Public Parking is located around City Hall. Prior to the Community Center rental, an email will be sent for locations of additional parking. (See **City of Tracy Civic Center Plaza Parking**, p. 25)

### **Police Enforcement**

If a renter refuses to comply with City Facility Reservation Policies or follow the request of a City staff member, the Tracy Police Department Dispatch will be notified for assistance. For your own convenience, in the case of an emergency, the Tracy Police Department Dispatch can be reached at (209) 831-4552.

**Smoking**

Smoking is not permitted inside City facilities. State Law GC 7597(a) states: "No public employee or member of the public shall smoke any tobacco product inside a public building, or in an outdoor area within 20 feet of a main exit, entrance, or operable window of a public building, or in a passenger vehicle, as defined by Section 465 of the Vehicle Code, owned by the state." Applicant is responsible to make sure their guests are respectful of these regulations and other users of the facility.

**Temperature Control**

Temperature at all indoor facilities are centrally controlled and can only be adjusted 2 degrees in either direction from the thermostat at the location. Thermostat control is not available at the Transit Station. Contact the on-duty Facility Attendant for assistance or concerns.

## **SPECIAL PERMITS & REQUIREMENTS**

The following items may require further review and approval from multiple City departments, and therefore require an advanced written request to process. Upon approval, City staff will add approved item(s) as a condition(s) of the Facility Use Permit.

### **Special Event Permit Procedure**

Special event (non-free speech event) shall file an application at least twenty days prior and not more than 365 days before the proposed event. All special event applications will be reviewed by the Special Event Review Team that consists of multiple departments within the City of Tracy. Free speech events shall file the application as soon as possible but no later than seven working days before the event. If an event is planned in response to a contemporaneous public event or decision which could not have been known in advance, the applicant may file an application forty-eight hours before the event. Tracy Municipal Code 4.40.050 provides guidelines regarding the Special Event permit process.

### **Alcohol Permit/ABC License**

Possession or consumption of alcohol is prohibited in all City parks and facilities without a Facility Use Permit and Alcohol Deposit on file. Tracy Municipal Code 4.16.050(f) provides guidelines regarding the possession of or consumption of any alcoholic beverage in designated City parks and facilities. The following criteria have been established by the Parks and Community Services Commission by which permits will be granted or denied:

- Not allowed in locations that are adjacent to schools (TMC 4.16.180(s))
- Restricted to sites with restroom facilities on site
- Not to exceed six (6) hours total facility usage
- Glass beverage containers are not allowed within the boundaries of any park (TMC 4.16.180(r))
- Must have a park permit and alcohol deposit on file

Alcohol served and/or sold at a function held in a City facility requires an Alcohol Deposit and a Host Liquor Liability endorsement to the user's General Liability insurance.

Alcohol sold by any means (selling tickets, cost in admission price, donations, or charging a sponsor fee) also requires the user to obtain a City of Tracy Business License and an Alcoholic Beverage Control (ABC) Liquor License. Both requirements must be on file with the Community Facilities Division prior to the renter being issued an Approved Facility Use Permit with alcohol permit condition. Security guards are required as a condition of an ABC license, 1 security guard per 100 guests.

### **Security Guards**

Security guards are required as a condition of a Facility Use Permit when alcohol is being served/sold (ABC License required when alcohol is being sold). City is requiring one security guard per 100 attendees. This is also a requirement put in place when an ABC License is required and the applicant must include a copy of the security guard contract with facility application packet.

### **Amplified Sound**

A permit is required for use of amplified sound in a park. The Director, upon granting a permit for use of any amplified sound system, may impose reasonable restrictions concerning the location of the sound system, and the maximum decibel level for the sound system (TMC 4.16.150). (See **Facility Electrical Access**, p. 19.)

## ***City of Tracy Facility Reservation Handbook (July 1, 2024)***

### **BBQ Grills / Cooking Trailers**

BBQs are designated and supplied by the City and are located near the Picnic Areas. Requests to use a private BBQ grill/cooking trailer/ flat top grill must be submitted in writing or on the rental application. Such requests will require a detailed Event Map, including grill/trailer location and description of fuel source, size and type. Approved BBQ grills/cooking trailers must be placed in an approved designated area at least 20 feet from the nearest tent or structure and supervised at all times to prevent injury to bystanders. A fire extinguisher in a bucket must be on site and a form of protection from grease spills placed under the grill, must be provided. BBQs and cooking trailers are not permitted on the premises of the Tracy Transit Station.

### **Channel 26 Filming**

Requests for Channel 26 to film an event must be noted on the facility application and are subject to staff availability and additional fees. To discuss your specific filming needs and obtain a quote for services, contact Channel 26 directly at (209) 831-6220 or [channel26@cityoftracy.org](mailto:channel26@cityoftracy.org).

### **Concessions & Merchandise Sales**

The sale of items in any City park is prohibited without a permit from the Community Facilities Division. Facility users interested in selling merchandise or food and beverage items at their event held at a City park or facility must request authorization to do so in writing, obtain a permit from the Community Facilities Division, obtain a City of Tracy Business License (TMC 4.16.140), and obtain a product liability endorsement as part of the insurance certificate. (See **Vendors**, p.19.)

The City may deny a permit application if the sole purpose of the activity is advertising or sale of any product, goods, wares or merchandise and is designed to be held for private profit and not for First Amendment expression (TMC 4.16.090(i)).

### **Vendors**

If you would like to host a vendor(s) during your rental, submit a written request to the Community Facilities Division. Each vendor must be in possession of a business license and liability insurance. Additional conditions may apply to food vendors. **Tents/Booths/Canopies** policy applies.

### **County Health Permit**

If you are selling or serving food to the general public, and you are not cooking in an approved kitchen, including the Tracy Community Center and Lolly Hansen Senior Center, you may be required to obtain a County Health Permit. A Temporary Event Health Permit Application can be obtained from the San Joaquin County Environmental Health Department website.

### **Event Map**

If an event is expected to have more than 50 attendees and is intended to utilize areas of the park, not considered to be the picnic area or meeting space, an event layout map is required, which requires additional time to process. The City reserves the right to place additional requirements on the event use permit.

### **Facility Electrical Access**

Any and all access to City electrical units must be requested in writing from the Community Facilities Division. The City reserves the right to impose restrictions on electrical access due to outlet load capacities. Approved access and capacity will be noted on the Facility Use Permit.

### **Max Capacities at Parks**

Certain parks were not designed to accommodate special/community events based on the size and available street parking for rentals. If an event is a neighborhood event (people that live in the neighborhood who can

## ***City of Tracy Facility Reservation Handbook (July 1, 2024)***

walk to the park without taking up parking spaces) then an application can be submitted for 100+ attendees which we consider a Special Event. Details of the event will be reviewed by the Special Event Review Team which consist of Park and Building Officials, the Police Department, and the Fire Department. This review team will review the application and take into consideration attendees, amplified sound, power access, traffic plans, restrooms, disposal of garbage, neighborhood impact, and city resources needed which will help determine final max capacity for the Special Event. The City of Tracy requires one portable toilet and cleaning station for every 100 attendees; ADA-accessibility required. Restocking and cleaning of the portable toilets will be the renter's responsibility.

### **Generators**

Applicant must specify the size, type, and intended location of each generator to be used. The City reserves the right to impose restrictions on use and placement of equipment. Some generators may require an additional permit application and fees.

### **Inflatable Structures**

The Parks and Community Services Commission has established that the usage or placement on park property of portable and inflatable structures is allowed by permit and at the following parks: Clyde Bland Park, Cecilianni Park, Dr. Powers Park, Galli Family Park, Gretchen Talley Park, Hoyt Park, Greymont Park, Kenner Park, Larsen Park, Lincoln Park, Starcross Park, Thoming Park, Tracy Hills Park, Veterans Park, Village Green Park, and Zanussi Park. All other parks, inflatable locations will be accessed by the Community Facilities Division for approval or denial. Applicant must use a vendor from the City's Approved Provider List only to reserve inflatable play equipment and shall provide written proof of contract. Inflatable shall not remain in the park past the approved, permitted time. Applicant must follow the Inflatable Structures Policy. No water inflatables allowed at any parks. All approved inflatables must use a generator. City power is not allowed.

### **Mobile Stages**

Size, type, and placement of any mobile stage or platform must be approved by the City as a condition of the permit. Rental of the City's Mobile Stage is available to non-profit organizations only and is subject to availability.

### **Recycling Program/Bins**

The City of Tracy has adopted a Special Events Recycling program to assist the city to meet mandatory recycling goals. Groups conducting large public events in city parks are requested to contact the City's Recycling Coordinator at (209) 831-6300 to obtain a copy of the program and develop a recycling plan for their event. The applicant agrees to reimburse the City for all costs incurred by it due to damage or replacement of equipment. It is the renter's responsibility to dispose of the recyclables, and any and all proceeds received from such disposal are the property of the renter.

### **Street Closures**

Street closures are not permitted for private events on public streets. Requests for street closure for parades, fun runs, and other special events will be considered on a case-by-case basis, are contingent upon Transit schedule and needs, and may be subject to additional fees and conditions as determined by the City. There are three City-approved, downtown parade routes: Short, Standard, and Long. Processions generally do not require street closures but require a permit and may be subject to additional permit conditions.

### **Tents / Booths / Canopies**

All Events with tents or canopies are required to complete an additional supplemental form. Tents are defined as having walls; canopies are defined as having no walls. Single tents or tents grouped together larger than 400 square feet, and single canopies or canopies grouped together larger than 700 square feet will require a Tent Permit and inspection by the Fire Department on the day they are set up (additional permit application and fees may apply). Tents and canopies must be adequately weighted; no grass stakes permitted. Tents must be 20 feet from permanent buildings and structures, parking areas, lot lines, generators, and BBQs. A map layout is required for large tents/canopies.

### **Vehicle Access**

No vehicles may be driven on sports fields or parks without a City-issued Vehicle Access Permit, including golf cart or mule-type vehicles. Additionally, it is unlawful to ride or drive any horse or other animal or any motorized vehicle, cycle, go-cart or scooter other than on the roads or drives provided for such purpose (TMC 4.16.180(l)).

A request must be submitted in writing to the Community Facilities Division, and upon approval, specific conditions of vehicle access and applicable fees will be added to your permit. **Approved requests will be restricted to loading and unloading ONLY**, and a limited number of "Temporary Access Passes" will be issued for the event. The pass must be displayed on the dashboard of the vehicle at all times while in the park or open space and is valid only for the date, time, location and event as indicated on the pass. Violators will be cited and fined appropriately.

**RESERVABLE CITY FACILITIES**

**Indoor Facilities**

See individual facility information sheets for fees, amenities, and requirements. They can be found on our website: [www.cityoftracy.org](http://www.cityoftracy.org)

**Lolly Hansen Senior Center, 375 E. Ninth St**

- Entire Facility
- Main Hall
- Classroom 1 & 2

**Tracy Civic Center (City Hall), 333 Civic Center Plaza**

- Lobby (additional conditions and restrictions apply)
- Council Chambers
- Conference Room 109
- Conference Room 203

*No Food allowed for external reservations in the Council Chambers, Room 109, and 203. No red colored drink allowed in City Hall due to marble interior. Damage or staining of marble will result in loss of deposit and possible additional cleaning and maintenance charges.*

**Tracy Community Center, 950 East St.**

- Main Hall (includes kitchen and restrooms)

**Tracy Sports Complex, 955 Crossroads Dr.**

- Meeting Room

**Tracy Transit Station, 50 E. Sixth St.**

- Room 103 or Room 104
- Combo Room 103/104
- Room 105

*Lobby and hallways at the Transit Station are not a rentable space. Any reservations that utilize the lobby or hallway is at risk of losing their damage deposit.*

**\* The renter is expected to provide their own cleaning supplies to clean the facility. The City will furnish paper towels, bathroom tissue, plastic garbage bags, broom, mop, vacuum and bucket. If emergency maintenance or other assistance is required during non-business hours, call the Facility Attendant on duty at (209) 640-2733.**

## **Outdoor, Park & Picnic Areas**

### **Large Parks and Outdoor Areas:**

- Civic Center Plaza Outdoor Area (Park/Amphitheatre/Fountain/Patio), 333 Civic Center Plaza
- Dr. Powers Park, 900 W. Lowell Ave. (Joe Wilson Pool not included in rental of park)
- Lincoln Park, 200 Eaton Ave.
- Veterans Park, 238 Glenhaven Dr.

### **Other Reservable Parks:**

- Clyde Bland Park, 1753 Blandford Ln.
- Cecilianni Park, 1630 Cypress Dr.
- Galli Family Park, 2341 W. Lowell Ave.
- Greymont Park, 6474 Greymont Dr.
- Hoyt Park, 300 3<sup>rd</sup> St.
- Kenner Park, 1850 Kavanagh Rd.
- Larsen Park, 1401 South Central Ave.
- Gretchen Talley Park, 1551 Dove Ct.
- Starcross Park, 6591 Starcross Dr.
- Thoming Park, 100 Cambridge Pl.
- Tracy Hills Park, 6895 Tracy Hills Dr.
- Village Green Park, 2265 Ellis Town Dr.
- Western Park, 2880 Ellis Town Dr.
- Zanussi Park, 1500 Promenade Cir.

### **Joe Wilson Pool**

- If looking to reserve the Joe Wilson Pool, please call (209) 831-6201 or email [parksaquatics@cityoftracy.org](mailto:parksaquatics@cityoftracy.org) for an application or for more information.

For a complete list of City of Tracy parks, go to [www.cityoftracy.org](http://www.cityoftracy.org)

## **OVERALL RENTAL PROCESS – WHAT TO EXPECT**

### **Prior To Your Event**

- Complete Facility Reservation Application and pay for associated fees (Application Fee and Deposit Fee) to have your Application reviewed (See **Park & Picnic Area Fees**, p. 12)
- Provide additional information about rental request (i.e. insurance, non-profit status, supplemental applications, payment of fees, event map, etc.)
- Tentative permit is created for City staff to review
- Have all fees paid 20 days prior to event date or risk having permit revoked
- Application is either Approved or Denied\*

\*Please note: application and payment of fees does not guarantee permit approval. You must have an approved permit prior to having exclusive use of any Parks, Recreation and Community Services facility.

### **Day Of Event**

- Facility Attendant will contact you (using phone number on application) to confirm your “Check In” time for your reservation.
- At the start of your rental, the Facility Attendant will confirm your Permit times and have you sign the Check In Form and record the condition of your rental space. \*
- You will be given a cleaning check list for your rental. Please complete all these items prior to checking out.
- At the end of your rental, the Facility Attendant will finalize the Check In Form and have you sign out for the condition of your rental space.

\*Please note, you are expected to be on the premise through the full duration of your rental time. If you leave prior to checking out with the Facility Attendant, you may be assessed an improper check out fee in addition to being charged for any damage to the facility not noted on your Check In Form.

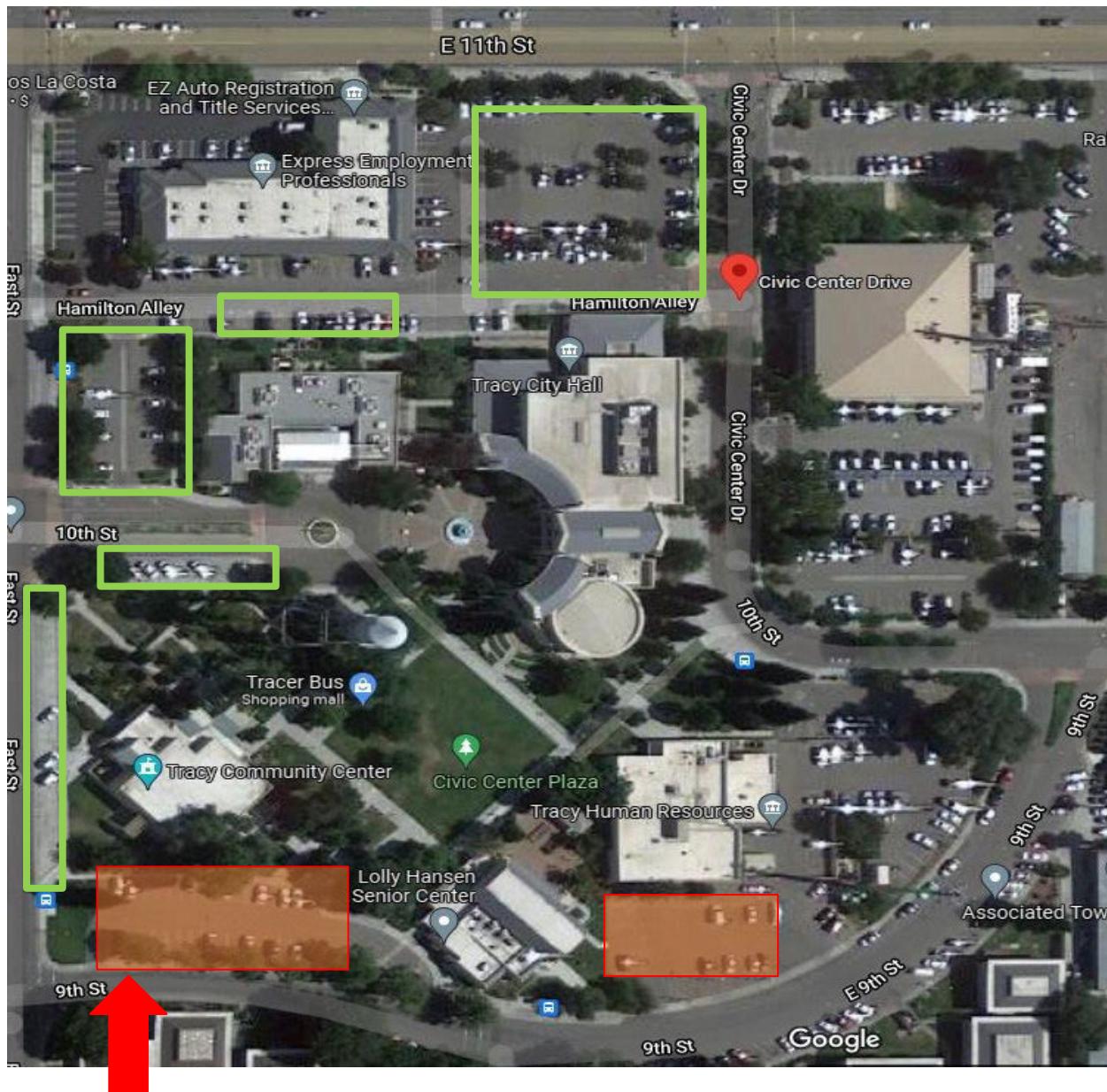
### **After Your Event**

- 1 Week: Renter shall notify the Community Facilities Division in writing of any issues/ concerns that occurred during the reservation. These issues/ concerns shall also be listed on the Check In Form and discussed with the Facility Attendant on the day of the reservation.
- 1 Week to 2 Weeks: City Staff may contact you to clarify issues related to your rental if there were any notes (i.e cleaning issues, work orders submitted, early/late check in/out times, etc...)
- 3-4 Weeks: Refunds, Charges, and Deposits are processed, and any credits/deposit amounts still on permit are combined into a refund check and mailed to renter\*

\*Please note: damages, improper check outs, additional janitorial, and any other charges incurred during rental will be withdrawn from customer's deposit prior to refund. Additional charges/fees (such as but not limited to staffing fees, cleaning fees, maintenance damages, late checkout, use of Tracy Police Department services, etc.) may be assessed based on condition of rental space during rental.

Any items left in or on the property will be held for two (2) business days, after which time, said items will be disposed of at the discretion of City staff. Additional facility use, staff, and/or disposal fees may apply

## **CITY OF TRACY CIVIC CENTER PLAZA PARKING**



**Senior Center Permit Parking**  
Only Mon - Fri 8:00am - 4:00pm

**“VIOLATIONS MAY RESULT IN  
LAW ENFORCEMENT AND CAR  
TOWED AT OWNER’S EXPENSE.”**

**AVAILABLE  
CUSTOMER PARKING**

**THIS PAGE INTENTIONALLY LEFT BLANK**

**ACKNOWLEDGEMENT FORM**

I, \_\_\_\_\_, have read and understood the policies and procedures contained in the City of Tracy Facility Reservation Handbook, and agree to abide by them. I understand that failure to adhere to these policies may result in forfeiture of the deposit and any fees that I have paid. I have retained a copy of the Handbook for my reference and will share the information contained in the Handbook with the individuals and/or organization that I represent.

In addition to the policies and procedures listed in this Handbook, all functions conducted on/in City facilities must abide by the Tracy Municipal Codes as listed in Sections 4.16 and 4.40. A complete list of Municipal Codes is located on the City of Tracy web site at [www.cityoftracy.org](http://www.cityoftracy.org)

I understand that the City of Tracy cannot anticipate every situation that may occur, nor can it anticipate all questions regarding a particular policy and that the City reserves the right to amend these policies as necessary. I have clarified any questions I have regarding these policies prior to executing this Acknowledgement.

I understand that the City of Tracy has the right to stop all usage, cancel and/or revoke my Facility Use Permit, if a violation of the policies and procedures contained in the Handbook are made by me, another organization representative(s), or an event or meeting attendee.

---

Event Title	Event Date
-------------	------------

---

Printed name of facility user	
-------------------------------	--

---

Signature of facility user	Today's Date
----------------------------	--------------

---

Name of organization (if applicable)	
--------------------------------------	--

**CITY OF TRACY  
PARKS AND COMMUNITY SERVICES COMMISSION SPECIAL MEETING  
June 6, 2024**

**AGENDA ITEM 6.e**

**RECOMMENDATION**

**The Commission, by motion, appoint one Commissioner as Chairperson and one Commissioner as Vice Chairperson to serve a one-year term commencing on July 1, 2024, and ending on June 30, 2025.**

**EXECUTIVE SUMMARY**

Per the bylaws of Parks and Community Services Commission revised in June of 2010, officers will be selected by the membership for a one-year term. The annual election of officers shall take place at the last regular meeting in June of each year. The terms of officers shall commence as of July 1st following the election and shall continue through June 30th of the following year. In the first year of formation, the election of officers shall take place at the first regular meeting.

**FISCAL IMPACT**

There is no fiscal impact associated with the discussion item.

**ACTION REQUESTED BY THE COMMISSION**

Staff recommends that, by motion, the Commission appoint one Chairperson and one Vice Chairperson to serve for a one-year term commencing on July 1, 2024, and ending on June 30, 2025.

Prepared by: Andrea Pedigo, Executive Assistant

Approved by: Jolene Jauregui, Interim Parks, Recreation, and Community Services Director

**CITY OF TRACY  
PARKS AND COMMUNITY SERVICES COMMISSION  
June 6, 2024**

**AGENDA ITEM 6.f**

**REQUEST**

**REVIEW, UPDATE AND APPROVE, BY MOTION, THE GOALS AND OBJECTIVES  
OF THE PARKS AND COMMUNITY SERVICES COMMISSION FOR FY 2024-2025  
WHICH RUNS FROM JULY 1, 2024, THROUGH JUNE 30, 2025**

**DISCUSSION**

The Parks and Community Services Commission creates goals and objectives that they would like to work on each year that coincide with the City's fiscal year of July 1 through June 30. At the June 1, 2023, Parks and Community Services Commission meeting, the commission reviewed, discussed, and approved the Goals and Objectives for FY 2023-2024.

In preparation for this discussion, staff is asking the commission to review the current FY 2023-2024 goals & objectives (Attachment A) and make recommendations for any updates or changes for FY 2024-2025.

**RECOMMENDATION**

That the Commission review and update the goals and objectives of the Parks and Community Services Commission for FY 2024-2025.

Prepared by: Andrea Pedigo, Executive Assistant

Approved by: Jolene Jauregui, Interim Parks, Recreation, and Community Services Director

Attachment: Attachment "A" – Parks & Community Services Commission Goals & Objectives

PARKS COMMISSION GOALS ~ FISCAL YEAR 2023-24

Goal	Objective	Tasks	Timeline	Assignment/ Subcommittee	Status
1. <b>COMMUNITY OUTREACH</b>  Look for ways to get the word out; to make Commission more visible and accessible; to get feedback from community; and to widen participation keeping in mind current economic trends	1.A. Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation	1.A.1 Attend bi-monthly meetings & report back to Commission	Bi-Monthly meetings	Jimenez	
	1.B. Ensure representation with the Tracy Senior Association and Golden Agers	1.B.1 Attend TSA monthly meetings & report back to Commission; Attend other non-profit meetings & report back to Commission	Monthly meetings; Quarterly meetings	Jimenez	
	1.C. Public Outreach at community events twice per year	1.C.1 Attend Farmers Market	Twice per year	Lieberg, & Abercrombie	
		1.C.2 Attend Block Party	Twice per year	Lieberg & Shrout	
		1.C.3 Attend Blues, Brews & BBQ	September	Lieberg & Shrout	
		1.C.4 Attend Sponsored Youth Events	Twice per year	Lieberg	
		1.C.5 Attend Movies on the Plaza	Twice per year	Abercrombie	
	1.D. Public outreach to senior community	1.D.1 Conduct a special meeting of the Parks Commission at the Lolly Hansen Senior Center	Annually in November	All Commissioners	
	1.E. Increase communication with local school districts	1.E.1 Attend bi-monthly meetings & report back to Commission	Bi-Monthly meetings	Abercrombie	
		1.E.2 Attend City/School Liaison meetings and report back to Commission	Quarterly meetings	Abercrombie	
2. <b>PROGRAM ENHANCEMENT</b>  Look for ways to enhance Recreation Programs that will provide community benefit	2.A. Sponsor and Support the Rollin' Rec Program	2.A.1 Attend a Rollin' Rec Event	Twice per year	Lieberg, Abercrombie, Arbogast & Vacant	
		2.A.2 Attend Rollin' Rec Planning Subcommittee Staff Meetings & report back to Commission	TBD	Lieberg/Arbogast	
		2.A.3 Develop a survey to get a feedback on the program	Complete	Will review survey at next subcommittee mtg	
3 <b>PARK FACILITY &amp; SPORTS FIELD SAFETY</b>	3.A. Safety need	3.A.1 Attend Meetings as needed related to Parks & Facility Concerns	as needed	Abercrombie	
		3.A.2 Attend Quarterly Homeless Advisory	Quarterly meetings	Abercrombie	
PARKING LOT:	Programming for Multi-Generational Recreation Center & Aquatics Center				

## Agenda Item 7.a

**Parks & Community Services Commission**  
**Sports Field Quarterly Report**  
**March 1, 2024 – May 31, 2024**

Organization	Sport	Date(s) of Violation	Location	Violation Type	Violation Issued	Comments
H4S	Baseball	3/5/24	Tracy Sports Complex	No Show	<b>Second Violation:</b> Written Warning by Staff	H4S was charged for the reservation and the No Show Penalty Fee.
Tracy High School	Softball	3/6/24	Tracy Sports Complex	No Show	<b>First Violation:</b> Verbal Warning by Facility Attendant	Tracy High School was charged for the reservation.
CenCal Athletics	Softball	3/6/24	Tracy Sports Complex	No Show	<b>First Violation:</b> Verbal Warning by Facility Attendant	CenCal Athletics was charged for the reservation.
Tracy Little League	Softball	3/13/24	Legacy Fields	No Show	<b>First Violation:</b> Verbal Warning by Facility Attendant	Tracy Little League was charged for the reservation.
Tracy Babe Ruth	Softball	3/28/24	Legacy Fields	No Show	<b>First Violation:</b> Verbal Warning by Facility Attendant	Tracy Babe Ruth was charged for the reservation.
AASA - Nelson	Softball	4/2/24	Tracy Sports Complex	Permit Violation	<b>First Violation:</b> Verbal Warning by Facility Attendant	AASA – Nelson arrived at 5:00pm, 30 minutes prior to their permitted time. AASA was charged for the additional usage.
Tracy Little League - Monti	Softball	4/8/24	Tracy Sports Complex	Permit Violation	<b>First Violation:</b> Verbal Warning by Facility Attendant	Tracy Little League – Monti departed at 7:45pm, 45 minutes later after their permitted time. Monti was charged for the additional usage.
Linden Legends	Softball	4/25/24	Tracy Sports Complex	No Show	<b>First Violation:</b> Verbal Warning by Facility Attendant	Linden Legends was charged for the reservation.

Linden Legends	Softball	5/7/24	Tracy Sports Complex	<b>No Show</b>	<b>Second Violation:</b> Written Warning by Staff	Linden Legends was charged for the reservation and the No Show Penalty Fee.
CenCal Athletics	Softball	5/8/24	Tracy Sports Complex	<b>No Show</b>	<b>Second Violation:</b> Written Warning by Staff	CenCal was charged for the reservation and the No Show Penalty Fee.
Tracy Little League – Ward	Softball	5/13/24	Tracy Sports Complex	<b>No Show</b>	<b>First Violation:</b> Verbal Warning by Facility Attendant	Tracy Little League – Ward was charged for the reservation.

**Parks & Community Services Commission Reports: March, June, September & December**