

**PARK AND COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**Thursday, September 5, 2024**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:00pm.

**2. ROLL CALL:**

- a. Present: Chair Lieberg, and Commissioners Arbogast, Jimenez, and Shrout
- b. Absent: Vice Chair Abercrombie
- c. Staff Present: Brian MacDonald, Director of Parks, Recreation, and Community Services, Jolene Jauregui, Recreation Services Manager, Justin Geibig, Recreation Services Supervisor; Katie Akre, Recreation Program Coordinator; Richard Joaquin, Parks Planning & Development Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant and Norma Padilla, Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Commissioner Shrout

Chair Lieberg proposed to move item 8 before item 7. He asked the commission if any opposed. Seeing none, proposal stands.

**4. ITEMS FROM THE AUDIENCE:**

There were no public comments via the audience.

**5. APPROVAL OF MEETING MINUTES**

- a. Reviewed and Approved the Regular Meeting Minutes from June 6, 2024

**ACTION:** Commissioner Arbogast motioned to approve the meeting minutes as written for June 6, 2024, and Commissioner Shrout seconded the motion. Roll call found all in favor with a 4,0,0 vote.

**6. OLD BUSINESS:**

- a. **REVIEW AND ACCEPT CHANGES TO THE 2025 CITY OF TRACY SPORTS FIELD RESERVATION HANDBOOK**

Katie Akre, Recreation Coordinator presented the staff report to the commission.

Commission questions and comments followed.

Justin Geibig, Recreation Supervisor; Jolene Jauregui, Recreation Manager; Brian MacDonald, Director answered the questions and responded to the comments of the commission.

Brian MacDonald, Director has a quick discussion with commission of implementing field closures for maintenance.

**ACTION:** Commissioner Shrout motioned to approve and accept the changes to the 2025 City of Tracy Sports Field Reservation Handbook and Commissioner Jimenez seconded the motion. Roll call vote found all in favor with a 4,0,0 vote.

**7. NEW BUSINESS:**

**a. STAFF RECOMMENDS THE COMMISSION 1) REVIEW AND APPROVE TRACY HILLS PHASE 2B VILLAGE 15 NEIGHBORHOOD PARK CONCEPTUAL MASTER PLAN, AND 2) REVIEW AND APPROVE TRACY HILLS PHASE 2B VILLAGE 6**

Richard Joaquin, Acting Assistant Director of Park, Recreation, and Community Services presented the staff report to the commission and introduced our developer for their presentation.

John Palmer, Project Manager with Tracy Hills introduced himself and turned over the presentation to Urban Arena.

Michael Schrock, Principal with Urban Arena presented the PowerPoint and the conceptual master plans for Tracy Hills Phase 2B Villages 15 & 16 to the commission.

Commission questions and comments followed.

Michael Schrock from Urban Arena answered the questions of the commission along with Richard Joaquin, Acting Assistant Director of Park, Recreation, and Community Services.

John Palmer, Project Manager for Tracy Hill answered the question of the commission regarding whether or not the pools are public or HOA.

There were no comments or questions from the public on this item.

**ACTION:** Commissioner Arbogast motioned to approve the Tracy Hills Phase 2B Village 15 Neighborhood Park conceptual plan and Commissioner Shrout seconded the motion. A roll call vote found all in favor with a 4,0,0 vote.

**ACTION:** Commissioner Shrout motioned to approve the Tracy Hills Phase 2B Village 16 Neighborhood Park conceptual plan and Commissioner Jimenez seconded the motion. A roll call vote found all in favor with a 4,0,0 vote.

**b. REVIEW THE DOWNTOWN VISION PLAN, WHICH INCLUDED CONCEPTS FOR A GRAND PARK IN THE WESTERN BOWTIE AREA AND RECOMMEND THAT THE CITY COUNCIL APPROVE THE VISION PLAN.**

Scott Claar, Acting Planning Manager presented the staff report to the commission and introduced the consultant for the presentation.

Ben Ritchie, Principal with De Novo Planning Group presented the concept for the Downtown Vision Plan, and the Grand Park in the Western Bowtie.

Commission comments and questions followed.

Ben Ritchie and Scott Claar responded to the questions of the commission.

Additional comments of the commission followed.

Mary Mitracos, Tracy Resident wants to share her enthusiasm for this project. She stated she doesn't think she has ever seen such a grand project like this come from the city. She knows this will take a long time and feels our downtown is floundering because of the bowtie. She mentioned it has been 40 years since the railroad left and many developers have looked at this location, but dealing with the railroad can be difficult. She mentioned that Sacramento went through something similar, and the city had to be the one to build it. She feels the City of Tracy needs to be the one to build this. She stated there are grants out there that can help with the remediation. Ms. Mitracos stated she knows that this is a long-term project, but we need to start with the first steps. She stated she is thrilled with this project and encourages the commission to vote yes and move it onto City Council.

No further comments from the public.

**ACTION:** Commissioner Arbogast motioned to make a recommendation to City Council to approve the Downtown Vision Plan which included the concepts for a grand park in the Western Bowtie. Commissioner Shroud seconded the motion. A roll call vote found all in favor with a 4,0,0 vote.

**8. ITEMS FROM STAFF:**

**a. RECEIVE THE SPORTS FIELD QUARTERLY REPORT**

Katie Akre, Recreation Coordinator presented the staff report to the commission.

No questions of the commission or the public on this item.

**b. RECEIVE THE SENIORS QUARTERLY REPORT ON NEEDS AND CONCERNs**

Justin Geibig, Recreation Supervisor presented the staff report to the commission.

No comments or questions of the commission or the public.

**9. ITEMS FROM THE COMMISSION:**

Commissioner Jimenez stated she attended the Tracy Senior Association meeting, and they will be hosting a brief seminar on September 10, 2024, at 10:30am until noon titled Maximum Your Home & Retirement at Keller William Realty on 10<sup>th</sup> street.

Commissioner Jimenez stated she wasn't able to attend the Tracy Friends for Parks, Recreation, and Community Services Foundation as there was a sudden death in the family.

Commissioner Jimenez thanked Jolene Jauregui, Recreation Manager for the outstanding leadership she provided to the commission as the Acting Director. Jolene did an outstanding job and Commissioner Jimenez appreciated her work and effort.

Commissioner Jimenez welcomed back Director MacDonald. She is happy to have him back; however, she feels the city erred on not looking at Director MacDonald to be promoted and help the city and its residents. Commissioner Jimenez stated that Director MacDonald has an outstanding track record of successful accomplishments. She stated he has been very supportive to this commission, and she feels that employees like him should be promoted within. Commissioner Jimenez expressed that she hopes he considers future opportunities as we need him in the higher level.

Commissioner Arbogast stated that he attended several Rollin' Rec events at several different locations and says this is a fantastic program. He spoke with several parents, and they have mostly positive comments.

Commissioner Arbogast would like to see something for the older kids and the parents has some good suggestions.

He felt that this year was an upgrade from last year with a lot of new activities and a great environment.

Commissioner Arbogast complimented the staff and volunteers who run the program saying they were outstanding.

Commissioner Arbogast reported he went on a ride a long with Tracy PD and got an idea of how they monitor our parks. He stated they are doing a great job keeping the parks clear. He stated he got a good look at how they handle the homeless and all the good services we provide to them.

Commissioner Shroud mentioned to staff that he would like a further discussion on the Tournament Policy. Brian MacDonald, Director of Parks suggested they ask staff to bring back an item for discussion.

Commissioner Shroud motioned to the commission for support on bringing a discussion item back to the commission regarding the Tournament Policy. Chair Lieberg seconded the motion.

Director MacDonald asked when they would like this item to come back and Commissioner Shroud stated October/November, sooner than later as the next round of allocation is set to begin.

Director MacDonald stated this discussion will be an in-depth discussion as we will need to have a balance in tournament play and it will be nice to have the policy supported by the Commission.

Commissioner Arbogast asked about the fee increase that was previously discussed.

Andrea Pedigo, Executive Assistant stated that Jolene Jauregui, Recreation Manager previously stated that this year was a trial period so we can collect the data which is why we are now bringing the quarterly sports field update report to the commission. This data will help us for when we have a future discussion on raising the fees.

Commissioner Arbogast asked when we will take the master fees back to council. Director MacDonald stated we take them in the Spring to make them effective July 1.

Chair Lieberg mentioned the emails they received regarding the MGRC Groundbreaking on the 17<sup>th</sup> of September at 4pm, The October 1<sup>st</sup> ribbon cutting for Ray Morelos & Gene Birk Parks. He also questioned the ribbon cutting for Ellis Dog Park, Western & Orchard Parks.

Director MacDonald stated he would really like it if all the Commissioner could be in attendance as they will be saving them seats. Director MacDonald mentioned that parking is limited.

Andrea Pedigo, Executive Assistant informed the Commission that the October 1<sup>st</sup> ribbon cutting has been moved to October 29<sup>th</sup>. More info to come.

Brian MacDonald informed the Commission that the ribbon cutting for Ellis Dog Park, Western & Orchard Parks is still being determined. More info to come.

**10. ADJOURNMENT:**

Time of Adjournment: 8:40pm

**ACTION:** Motion was made by Commissioner Shrout and seconded by Commissioner Arbogast to adjourn the meeting at said time of 8:40pm. Roll call found all in favor, passed and so ordered with 4,0,0 vote.

The above agenda was posted at Tracy City Hall on August 30, 2024. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

Jolene Jauregui  
Jolene Jauregui, Staff Liaison

Interim Parks, Recreation, and Community Services Director