

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, December 5, 2024, at 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall Council Chambers
333 Civic Center Plaza, Tracy

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3 WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM, HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Commission.
5. Approval of Meeting Minutes
 - a. **REVIEW AND APPROVE THE REGULAR MEETING MINUTES FROM: November 7, 2024**
6. New Business
 - a. **RECEIVE UPDATE ON THE OUTREACH STRATEGY FOR THE AQUATIC CENTER CONCEPT PLAN**
 - b. **(1) REVIEW, PROVIDE INPUT, AND APPROVE THE ANNUAL COMMISSION REPORT AND POWERPOINT TO CITY COUNCIL, AND (2) APPOINT 2 COMMISSIONERS TO PRESENT THE ANNUAL REPORT TO CITY COUNCIL ON 2/18/2025.**
 - c. **STAFF RECOMMENDS THAT THE COMMISSION APPOINT ONE COMMISSIONER TO ATTEND THE CALIFORNIA PARK & RECREATION SOCIETY (CPRS) CONFERENCE SCHEDULED FOR MARCH 18 THROUGH MARCH 25, 2025, IN SACRAMENTO, CA**

7. Staff Items
 - a. Aquatics Annual Report
 - b. Senior Quarterly Report on Needs & Concerns
 - c. Update on the Informal meeting with staff and seniors on Needs and Concerns – November 6, 2024
 - d. Athletics Annual Report
 - e. Community Events Annual Report
 - f. Community Facilities Annual Report
 - g. Sports Field Quarterly Violation Update
8. Director's Report (Verbal)
9. Items from the Commission
10. Adjournment

AGENDA POSTED: November 25, 2024

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

<https://www.cityoftracy.org/government/boards-and-commissions/parks-and-community-services-commission>

**PARK AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
Thursday, November 7, 2024**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 7:00pm.

2. ROLL CALL:

- a. Present: Chair Lieberg, Vice Chair Abercrombie and Commissioners Arbogast, Jimenez, and Shrout
- b. Absent: None
- c. Staff Present: Brian MacDonald, Director of Parks, Recreation, and Community Services, Jolene Jauregui, Recreation Services Manager, Justin Geibig, Recreation Services Supervisor; Katie Akre, Recreation Program Coordinator; Nilo Velazquez, Management Analyst, Jorge Barrera Economic Development Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant and Norma Padilla, Administrative Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Vice Chair Abercrombie

4. ITEMS FROM THE AUDIENCE:

Chair opened public comment at 7:01pm. There were no public comments via the audience. Chair Lieberg closed public comment at 7:01pm.

5. APPROVAL OF MEETING MINUTES

- a. Reviewed and Approved the Regular Meeting Minutes from **September 5, 2024**

ACTION: Vice Chair Abercrombie motioned to approve the meeting minutes as written for September 5, 2024, and Commissioner Shrout seconded the motion. Roll call found all in favor with a 5,0,0 vote.

6. NEW BUSINESS:

- a. **REVIEW AND RECOMMEND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) LOCAL FUNDING PRIORITIES THROUGH FISCAL YEAR 2030-2031 FOR ADOPTION BY CITY COUNCIL AND APPOINT A THREE-MEMBER SUBCOMMITTEE TO EVALUATE, SCORE, AND RANK THE CDBG AND HOME PROGRAM APPLICATIONS AND MAKE FUNDING ALLOCATION RECOMMENDATIONS FOR THE FISCAL YEAR 2025-2026**

Jorge Barrera, Economic Development Manager presented the staff report along with PowerPoint to the commission.

Commission questions followed.

Jorge Barrera, Economic Development Manager answered the question of the commission.

Chair Lieberg open item 6.a for public comment at 7:12pm. Chair Lieberg closed public comment at 7:12pm.

Comments and questions of the commission followed public comment.

Jorge Barrera, Economic Development Manager answered the questions of the commission.

Chair Lieberg would like the scoring sheet revised.

Jorge Barrera asked a follow up question regarding score sheet.

Chair Lieberg reopened public comment.

Veronica Vargas, Tracy Resident mentioned she attended the informal meeting at the Senior Center on their needs. She mentioned there were many items that were brought up that were very important: 1. Pickleball, 2. Refurbish the courts at Gretchen Talley, 3. Bocce Ball, 4. Transportation- rep was great and will be looking into routes, 5. Education programs and classes for seniors, and 6. Food- this was a big deal. The seniors would like to healthier foods with less sugar. They would also like to have a discussion regarding food recovery. Such as reaching out to Panera for healthier options.

Ms. Vargas hopes that staff will compile the list and present it to the commission as there was a huge turnout with great suggestions.

Jolene Jauregui, Recreation Services Manager stated that staff will take the results of the informal meeting along with the community conversation to the commission in December.

ACTION: Vice Chair Abercrombie made the motion to approve the Local Funding Priorities through fiscal year 2030-2031 with the following change: move Food Distribution Services from number 4 to number 1 and Homeless Prevention, Intervention, & Transitional Housing Services from number 3 to number 2. The rest will be following in order with Youth Education and Enrichment Activities being number 3, Seniors and Special Needs Services to number 4 and 5,6, and 7 will remain the same. Commissioner Arbogast seconded the motion. Roll call found all in favor with a 5,0,0 vote. Passed and so ordered.

ACTION: Vice Chair Abercrombie motioned to appoint Chair Lieberg and Commissioner Arbogast to the CDBG subcommittee. Commissioner ShROUT seconded the motion. Roll call found all in favor with a 5,0,0 vote. Passed and so ordered.

b. STAFF RECOMMENDS THAT THE COMMISSION REVIEW AND APPROVE THE CONCEPTUAL DESIGN FOR THE CLYDE BLAND PARK BMS PUMP TRACK CIP 78190

Nilo Velazquez, Management Analyst presented the staff report and PowerPoint to the commission.

Commission question and comments followed.

Nilo Velazquez, management Analyst and Brian MacDonald, Director of Parks and Recreation answered the questions and addressed the comments of the commission.

Chair Lieberg open public comment at 7:47pm.

Dotty Nygard, Tracy resident stated what an exciting moment this is for many of us here. Dotty mentioned having solar lighting which could be a cost savings. She explained that the device charging stations would be for multi-use not just for bikes. She suggested when it comes to the

landscape improvements that they be drought tolerant, native plants such as grasses. She also stated that they would like to refrain from the use of bark and rock because kids do have a tendency to go off the track.

Ms. Nygard stated she would like to see the adaptive loop which would not only be for the little kids, but also for the physically challenged kids. This would make this project all inclusive.

Ms. Nygard stated they also had ideas for a bike repair station and bike racks, but these are typically standard.

She stated that this is an incredible amenity as it will be for all family use not just the kids.

Mitch Harnett, Tracy Resident thanked staff for bringing this amenity as this will bring the community together. It is a safe place to recreate, be healthy, and get outside. Mitch stated he has visited many pump tracks and has seen the benefits it can bring to a community. There are always smiles and laughter.

Craig Schwab, Tracy resident, congratulated Steve Abercrombie and Dotty Nygard for their new seats on council. Craig stated he is an advocate for this project and would like to volunteer his services as he is a 30-year electrician and would like to extend those services.

James Howland, Tracy resident, would like to also volunteer his services as he is a sound and vision contractor and would like to put speakers on the light poles.

Veronica Vargas, Tracy resident, stated that this is an exciting time to be a commissioner. She said this is going to be an incredible few years with a lot of planning and hard work from staff and council to see this to the finish line.

Ms. Vargas would like the commission to really consider the lighting portion even if it is to have the lighting conduit.

She mentioned that this park has a lot of open space and that there is an opportunity to place the adaptive track in another location that is safer for the little kids and physically challenged.

Ms. Vargas thanked staff and the commission again and stated she is very excited for this project.

Melinda Ramirez, Tracy resident stated she hopes the commission will move this project forward as the community has been waiting along time. She hopes they don't not move it forward based on the request for the adaptive loop as that is not part of the original concept. She hopes that it can moved forward in hopes staff can find the additional funds if needed at a later time.

Chair Lieberg closed public comment at 7:56pm and returned it to the commission for comments and questions.

Commission questions followed.

Brian MacDonald, Director of Parks and Recreation answered the questions of the commission.

ACTION: Commissioner Jimenez motioned to approve the BMX Pump Track conceptual design with the addition to include the adaptive area to the design and make recommendation to council.

Vice Chair Abercrombie and Commissioner Shrout seconded the motion. Roll call found all in favor with a 5,0,0 vote. Passed and so ordered.

c. APPOINT A TWO MEMBER SUB-COMMITTEE TO WORK WITH STAFF AND THE CONSULTANT FOR COMMUNITY OUTREACH AND DESIGN OF THE AQUATIC CENTER

Brian MacDonald, Director of Parks and Recreation presented the staff report to the commission.

Commission questions followed. Brian MacDonald answered the questions of the commission.

Chair Lieberg opened public comment at 8:07pm.

Alice English, Tracy resident approached the commission and staff with a clarifying question pertaining to the process on December 5. Brian MacDonald explained that the consultant will come and introduce themselves to the commission and provide the plan for the phase 1 process. She supports the commission in their decisions. Ms. English suggests at least 1 day time workshop.

Chair Lieberg closed public comment at 8:12pm.

ACTION: Vice Chair Abercrombie motioned to appoint Commissioner Shrout and Chair Lieberg to the subcommittee to work with staff and the consultant for community outreach and design of the aquatic center. Commissioner Arbogast seconded the motion. Roll call found all in favor with a 4,0,0 vote (Commissioner Jimenez left meeting early). Passed and so ordered.

Commissioner Jimenez left the meeting at 8:06pm

d. DISCUSS THE TOURNAMENT ALLOCATION PROCESS LISTED IN THE CITY OF TRACY SPORTS FIELD RESERVATION HANDBOOK AND PROVIDE INPUT TO EXPAND TOURNAMENT OFFERINGS

Katie Akre, Recreation Coordinator provided the staff report to the commission.

Commissioner comments and questions occurred.

Justin Geibig, Recreation Supervisor and Jolene Jauregui, Recreation Supervisor answered the questions of the commission.

7. DIRECTOR'S REPORT

Brian MacDonald, Director of Parks and Recreation mentioned that Richard Joaquin, Assistant Director of Parks and Recreation is in Carmichael receiving an award from the Society of Landscape Architects for the MGRC.

8. ITEMS FROM THE COMMISSION:

Commissioner Shrout is looking forward to sitting on the subcommittee for the Aquatic Center so he can learn more and make sure we are making the right decision.

Vice Chair Abercrombie publicly apologize/recognize Katie for a great job she did presenting the MCYSN funds and stated sadly a council member was disrespectful to her in his opinion. He stated that if he gets appointed to council, he will not allow that to happen. He will protect staff. He just

wanted Katie to know that he appreciated her for the work she did and if he had a better idea, he needed to present it.

Vice Chair Abercrombie thanked staff as this will probably be his last meeting if he takes a council seat. Wishes us all the best of luck.

Chair Lieberg congratulated Vice Chair Abercrombie.

9. ADJOURNMENT:

Time of Adjournment: 8:40pm

ACTION: Motion was made by Vice Chair Abercrombie and seconded by Commissioner Arbogast to adjourn the meeting at said time of 8:40pm. Roll call found all in favor, passed and so ordered with 4,0,0 vote. Commissioner Jimenez left before adjournment.

The above agenda was posted at Tracy City Hall on October 31, 2024. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

Jolene Jauregui, Staff Liaison

Interim Parks, Recreation, and Community Services Director

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 5, 2024**

AGENDA ITEM 6.a

REQUEST

**RECEIVE AN UPDATE ON THE OUTREACH STRATEGY FOR THE AQUATIC CENTER
CONCENT PLAN**

BACKGROUND

On May 30, 2024, staff issued a Request for Proposal (RFP) to obtain a consultant team to provide professional services for architectural, engineering, and associated design services related to the development of the Tracy Aquatic Center, Capital Improvement Project (CIP) 78054 (Project). The RFP was posted on the City's website and seven (7) proposals were submitted. Throughout the RFP process, Group 4 Architecture, Research + Planning, Inc. (Consultant) demonstrated the competence and professional qualifications necessary for the satisfactory performance of the required services and best met the City's needs.

At the September 17, 2024, City Council meeting, the City Council adopted a Resolution (Reso No. 2024-160) to hire the Consultant for architectural, engineering, and associated design services related to the development of the Project.

DISCUSSION

With over forty (40) years of experience supporting projects, with a strong emphasis on aquatic and community centers for public agencies, the Consultant has the technical expertise, overall professionalism, and teamwork mindset which will be a great asset on this unique and complex Project.

In October 2024, City staff and the Consultant had their initial meeting to develop a strategy and timeline. The strategy consists of project management team (PMT) meetings, technical/advisory meetings, facility tours, community engagement opportunities, Parks & Community Services Commission Meetings, and City Council Meetings.

FISCAL IMPACT

The proposed outreach strategy is incorporated in the Consultant's contract, therefore there are no financial impacts at this time.

RECOMMENDATION

Staff recommends that the Commission receive an update on the outreach strategy for the aquatic center concept plan.

Prepared by: Nilo Velazquez, Management Analyst

Reviewed by: Richard Joaquin, Acting Assistant Director of Parks, Recreation & Community Services

Approved by: Brian MacDonald, Director of Parks, Recreation & Community Services

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 5, 2024**

AGENDA ITEM 6.b

REQUEST

(1) REVIEW, PROVIDE INPUT, AND APPROVE THE ANNUAL COMMISSION REPORT AND POWERPOINT TO CITY COUNCIL, AND (2) APPOINT 2 COMMISSIONERS TO PRESENT THE ANNUAL REPORT TO CITY COUNCIL ON 2/18/2025

DISCUSSION

In April 2021, the City Council asked that all City Commissions provide an annual report to the City Council. The Parks and Community Services Commission's goals coincide with the fiscal year for the City of Tracy, July 1st through June 30th. This report contains a brief synopsis of the Commissions accomplishments for the previous FY 23/24 and will also include the goals the commission is working on for the current fiscal year, FY 24/25. This item is scheduled to go to City Council on February 18, 2025.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMENDATION

Staff recommends that the Commission (1) review, provide input, and approve the annual Commission report and PowerPoint to City Council, and (2) appoint 2 commissioners to present the annual report to City Council on 2/18/2025.

ATTACHMENTS

Attachment A – Draft Annual Report to City Council
Attachment B – Draft PowerPoint to City Council

Agenda Item _____

RECOMMENDATION

Receive the annual report of the Parks and Community Services Commission for Fiscal Year 2023-2024

EXECUTIVE SUMMARY

The Parks and Community Services Commission was formed by the City Council for the purpose of advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. At the April 6, 2021, regular City Council meeting, the Council expressed the desire to receive an annual report. This report is an accounting of the Parks and Community Services Commission for Fiscal Year (FY) 23/24 and goals for FY 24/25.

BACKGROUND AND LEGISLATIVE HISTORY

The Parks and Community Services Commission (Parks Commission) was formed with the purpose of providing citizen and community perspective and input and advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. In addition, the Commission reviews applications and makes recommendations to City Council for the Community Development Block Grant (CDBG) funding of service programs provided by non-governmental organizations (NGOs).

In FY 23/24, the Parks Commission had three primary focus areas as listed below. Under each area, there is an update on Commission activities.

Focus Area: COMMUNITY OUTREACH

- 1.A Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
 - The Commission assigned a member of the Commission to participate regularly at the Foundation's bi-monthly meeting and report back to the Commission.
- 1.B. Ensure representation with the Tracy Senior Association
 - The Commission assigned a member of the Commission to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.
- 1.C. Public Outreach at Community attend events twice per year
 - The Commission assigned members of the Commission to attend the following events:
 1. Farmers Market (attend at least twice per year)
 2. Block Parties (attend at least twice per year)
 3. Blues, Brews, & BBQ (October)
 4. Movies on the Plaza (attend at least twice per year)
 5. Youth Events (attend at least twice per year)

- 1.D. Public Outreach to Senior Community
 - Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community. This meeting was held on November 1, 2023.
- 1.E. Increase communications with local school districts
 - E.1 - One TUSD School Board member participates as a Commissioner and provides monthly reports on the Parks Commission activities to Tracy Unified School District.
 - 1. E.2. - The Commission assigned a member to participate and attend the City/School Liaison meetings and report back to the Commission.

Focus Area: PROGRAM ENHANCEMENT

- 2.A. Sponsor and Support the Rollin' Rec Program
 - 3 Commissioner will attend 2 rollin' rec programs per year.
 -

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- 3.A. Safety Needs
 - One Commissioner will attend meetings as needed related to Parks & Facility Concerns
 - Attend quarterly Homeless Advisory meeting.

In addition to the above goals, the Parks Commission had the opportunity to support staff and better advise City Council in regard to City and Community needs. During FY 23/24 the Parks Commission was instrumental in making decisions for the following projects:

1. In August of 2023, the Commission reviewed, provided feedback and approved the changes to the Tracy Facility Reservation Handbook.
2. In September of 2023, the Commission reviewed and provided feedback on changes to the Sports Field Reservation Handbook.
3. In September of 2023, the Commission reviewed and approved the Tracy Hills Open Space Improvement proposal and reviewed and approved the Tracy Hills Community Park Conceptual Design and made a recommendation to City Council.
4. In November of 2023, the Commission held a Special Meeting on the 1st of November to hear the needs and concerns of the Seniors in our community as we are the liaison for the senior community.
5. In November of 2023, the Commission reviewed and approved the changes to the Sports Field Handbook as well as they appointed two Parks Commissioners to be part of the subcommittee to review and make funding allocation recommendations for the Community Block Grant Fund and Home Investment Program (CDBG) for FY 24/25.
6. In December of 2023, the Commission reviewed and approved the Youth Advisory Annual Report and made the recommendation to city council.
7. In February 2024, the Parks Commission reviewed and accepted the recommendation of the Community Development Block Grant (CDBG) Subcommittee's funding allocations and made the recommendation for approval to City Council. In total, 13 applications were awarded funds thru the CDBG program for use in projects that make for a viable community, with local programs and

services that provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income individuals and families.

8. In March of 2024, the Parks Commission reviewed, approved, and made a recommendation to City Council to adopt the FY 24-25 Recreation Program Facility Use Fee Schedule.
9. In March of 2024, the Parks Commission heard an appeal of a facility permit suspension for S&H Athletics and made the recommendation to uphold the suspension set forth by staff.
10. In April of 2024, the Commission had a discussion regarding making a recommendation to city council to 1) reject the use of the developer's design development plans for the Aquatic Center, and 2) authorize staff to proceed with the base program option B with a \$55M project budget.
11. In April of 2024, the Commission also heard another appeal of a facility permit suspension for Delta Soccer League and made the recommendation to uphold the suspension as set forth by staff.
11. In May of 2024, the Commission heard an appeal of a facility permit suspension for Tracy Sports League and made the recommendation to uphold the suspension as set forth by staff.
12. In June of 2024, the Commission reviewed 46 applications from the public naming process to name the Tracy Hills Phase 2 Neighborhood Parks 1 & 4 and prioritize the top three for consideration by the City Council.
13. In June of 2024, the commission also provided feedback to staff on the proposed location and size of the Tracy Hill Phase 1C City Park.
14. In June of 2024, the Commission reviewed and provided feedback on the 2025 Sports Field Reservation Handbook.
15. In June of 2024, the Commission reviewed and accepted changes to the 2024 Tracy Facility Reservation Handbook.

Goals for FY 24/25

The Parks Commission adopted their goals for FY 24/25 on June 6, 2024, summarized below:

Focus Area: COMMUNITY OUTREACH

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
- Ensure representation with the Tracy Senior Association
- Public outreach at community events twice per year
- Public outreach to senior community
- Increase communications with local school districts.

Focus Area: PROGRAM ENHANCEMENT

- Sponsor and support the revitalization of the Rollin' Rec Program

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- Attend Meetings as needed related to Parks & Facility Concerns

- Attend Quarterly Homeless Advisory Meeting

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix and services, and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council accept the annual report of the Parks and Community Services Commission for Fiscal Year 2024-2025.

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Jolene Jauregui, Recreation Services Manager
Brian MacDonald, Director of Parks, Recreation & Community Services
Sara Castro, Director of Finance
Arturo Sanchez, Assistant City Manager
Bijal Patel, City Attorney

Approved by: Midori Lichtwardt, City Manager



Parks & Community Services Commission

Annual Report FY 2023-2024

February 18, 2024

Overview

- ❖ 5 Member Council Appointed Commission
- ❖ Establish rules and regulations governing the conduct of recreation programs
- ❖ Protection of property, and activities of persons in all parks
- ❖ Hold public hearings on recreation programming and facility usage
- ❖ Advise the City Council about recreation, and facility master planning development

FY 2023-2024 Highlights Staff Support for City Projects

- ❖ In August of 2023, the Commission reviewed, provided feedback and approved the changes to the Tracy Facility Reservation Handbook.
- ❖ In September of 2023, the Commission reviewed and provided feedback on changes to the Sports Field Reservation Handbook.
- ❖ In September, the Commission Reviewed and Approved the Tracy Hills Community Park Conceptual Design



FY 2023-2024 Highlights

Staff Support for City Projects

- ❖ In November of 2023, the Commission held a Special Meeting on the 1st of November to hear the needs and concerns of the Seniors in our community as we are the liaison for the senior community.
- ❖ In November of 2023, the Commission reviewed and approved the changes to the Sports Field Handbook as well as they appointed two Parks Commissioners to be part of the subcommittee to review and make funding allocation recommendations for the Community Block Grant Fund and Home Investment Program (CDBG) for FY 24/25.
- ❖ In December of 2023, the Commission reviewed and approved the Youth Advisory Annual Report and made the recommendation to city council.
- ❖ In February 2024, the Parks Commission reviewed and accepted the recommendation of the Community Development Block Grant (CDBG) Subcommittee's funding allocations and made the recommendation for approval to City Council. In total, 13 applications were awarded funds thru the CDBG program for use in projects that make for a viable community, with local programs and services that provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income individuals and families.
- ❖ In March of 2024, the Parks Commission reviewed, approved, and made a recommendation to City Council to adopt the FY 24-25 Recreation Program Facility Use Fee Schedule.
- ❖ In March of 2024, the Parks Commission heard an appeal of a facility permit suspension for S&H Athletics and made the recommendation to uphold the suspension set forth by staff.



Think Inside the 'Triangle'

FY 2023-2024 Highlights

Staff Support for City Projects

- ❖ In April of 2024, the Commission had a discussion regarding making a recommendation to city council to 1) reject the use of the developer's design development plans for the Aquatic Center, and 2) authorize staff to proceed with the base program option B with a \$55M project budget.
- ❖ In April of 2024, the Commission also heard another appeal of a facility permit suspension for Delta Soccer League and made the recommendation to uphold the suspension as set forth by staff.
- ❖ In May of 2024, the Commission heard an appeal of a facility permit suspension for Tracy Sports League and made the recommendation to uphold the suspension as set forth by staff.
- ❖ In June of 2024, the Commission reviewed 46 applications from the public naming process to name the Tracy Hills Phase 2 Neighborhood Parks 1 & 4 and prioritize the top three for consideration by the City Council.
- In June of 2024, the commission also provided feedback to staff on the proposed location and size of the Tracy Hill Phase 1C City Park.



Think Inside the Triangle™

FY 2023-2024 Highlights

Staff Support for City Projects

- ❖ In June of 2024, the Commission reviewed and provided feedback on the 2025 Sports Field Reservation Handbook.
- ❖ In June of 2024, the Commission reviewed and accepted changes to the 2024 Tracy Facility Reservation Handbook.



Think Inside the Triangle™

Goals FY 2024/2025

Community Outreach

- ❖ Ensure representation with the Tracy Friends for Parks, Recreation and Community Foundation
- ❖ Ensure representation with the Tracy Senior Association
- ❖ Public outreach at community events twice per year
- ❖ Public outreach to senior community
- ❖ Increase communications with local school districts

Program Enhancement

- ❖ Continue to sponsor and support the Rollin' Rec Program

Park Facility and Sports Field Safety

- ❖ Attend meeting as needed related to Parks & Facility Concerns
- ❖ Attend Quarterly Homeless Advisory Meeting



Questions



**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 5, 2024**

AGENDA ITEM 6.c

REQUEST

STAFF RECOMMENDS THAT THE COMMISSION APPOINT ONE COMMISSIONER TO ATTEND THE CALIFORNIA PARK & RECREATION SOCIETY (CPRS) CONFERENCE SCHEDULED FOR MARCH 18 THROUGH MARCH 25, 2025, IN SACRAMENTO, CA

DISCUSSION

The California Park & Recreation Society (CPRS) Conference is an annual event that provides professional development, networking opportunities, and the latest insights in the field of parks and recreation. The event offers workshops, presentations, and exhibits relevant to our Commission's goals and initiatives.

The conference aligns with the Commission's mission of enhancing the quality of life for our community through parks, recreation, and cultural services. This event will offer the selected Commissioner the opportunity to engage with industry professionals, gain valuable knowledge, and bring back ideas that may benefit our local programs.

FISCAL IMPACT

The anticipated cost for conference registration, travel, lodging, and per diem will be covered by Parks, Recreation and Community services budget.

RECOMMENDATION

STAFF RECOMMENDS THAT THE COMMISSION APPOINT ONE COMMISSIONER TO ATTEND THE CALIFORNIA PARK & RECREATION SOCIETY (CPRS) CONFERENCE SCHEDULED FOR MARCH 18 THROUGH MARCH 25, 2025, IN SACRAMENTO, CA

Recreation Division Report

Comments from Senior Center Comment Box

Date	Concern/Comment	Status	How often do you visit?
8/23/2024	No concerns/comments		
8/30/2024	No concerns/comments		
9/6/2024	Please have our room a little bit bigger "Karaoke" - L. Pagua	Completed: Karaoke has been relocated to a larger classroom.	
9/6/2024	Living in Mountain House, been coming to the Senior Center since Covid-19. Would like to be treated the same as Tracy Residents regarding special events. - Linda/Boris Talgarow	Completed: Staff followed up with Linda to clarify the Resident Discount and that all non-residents are welcome to attend Lolly Hansen Senior Center's events.	4 days a week
9/13/2024	Clock, Coffee with TPD, fresh fruit - No sugar Muffin variety	Anonymous: Clocks are located on the walls throughout the Lolly Hansen Senior Center in the following areas: multipurpose room, receptionist's desk, and classrooms 1 & 2. The Senior Center in collaboration with Tracy PD hosts the Coffee with a Cop event once a month, where seniors have the opportunity to talk with officers in a safe environment. For future events, staff will explore other menu choices and healthier food options.	5 days
9/20/2024	No concerns/comments		
9/27/2024	My idea is in a Multi-Cultural Program different culture of participant Member should be shared herein, be it song, dance, play on food to. Know the different cultures of people coming to the Center. - Concepcion Pineda	Completed: Staff will explore new opportunities to incorporate with the Multicultural event for future.	3 days a week
9/27/2024	Disappointed for lack of support. We were kicked out and not treated good by a Staff member. - Maribel Abarcas	Completed: Staff followed-up with Maribel to address her concerns. Maribel clarified that she would like to see better communication about the process to participate in the Multicultural event. Staff will explore new opportunities to promote future events.	
9/27/2024	Disappointed lack of support. - Miriam Espartero	Completed: Staff followed up with Miriam to address her concerns. Staff addressed the miscommunication and explained the process to participate in the Multicultural Festival for future.	3 days a week
9/27/2024	Would like to have better communication - Mariza Dungan	Completed: Staff followed up with Mariza to clarify her concerns. Mariza would like to see more advertising within the community. Staff shared the Senior Center's marketing strategies with Mariza to further detail how senior programs and events are marketed. Mariza also suggested to add the mall to advertise. Staff will contact the Tracy Mall for opportunities to promote City programs.	
9/27/2024	Very disappointed on how a Staff member treated us during our practice dance for the Multicultural festival. No support from the Senior Center.	Anonymous: Staff has addressed the miscommunication with the line dancing group to prevent issues for future events.	
9/27/2024	I heard that the Ukulele Group was out for 2 weeks and some seniors wanted to do Karaoke on those 2 Fridays that the Flaming Ukes were off. They were not given permission to do so because uke's members might come and practice. Really? Not even one showed up because they were duly informed no Ukes for those days. Apparently and it seemed, management is all support for the Uke Group, yet they could not even showcase their talent or lack of it at the Hawaiian day. They performed without a fee, mind you. Now Halloween is coming and yet I have not heard that the group will perform on the event. Now, where is the support, that supposedly management is giving to the group? I think, they should be asked to perform since management is adamantly insisted they are supporting them. If this is not hypocrisy, I don't know what it is! Thank you for reading my input. Take care and good luck!!	Anonymous: The volunteer Ukulele Instructor notified Staff they would be on vacation and during that time participants could still use the room to practice on their own. The Ukulele program is invited to perform each year at the following Senior Center events and all Ukulele participants are registered: Luau event in May and Rockin Reindeer Bash in December.	
10/4/2024	No concerns/comments		
10/18/2024	Symphony and Jazz/swing band - Dressy Event - Russell Simpson	Completed: Staff informed Russell that the Black and White Ball on December 16, 2024 will be a formal event with a DJ. A jazz band has been secured for this event for the past 10 years and through senior feedback a DJ was requested this year.	
10/18/2024	We can have Mother's Day Celebration and Fathers Day. - Francis Romano	Completed: Staff will consider these events to add in future Activity Guides.	4 days a week
10/18/2024	It would be fun if we have Mother's Day & Father's Day Lunch Celebration - Mae Ranola	Completed: Staff will consider these events to add in future Activity Guides.	3 days a week
10/25/2024	No concerns/comments		
11/1/2024	No concerns/comments		
11/8/2024	No concerns/comments		

**Comment boxes are checked every Friday

Parks Commission Updates: March, June, September & December

Beginning February 23, 2014, the Lolly Hansen Senior Center began documenting comments/concerns that participants submitted. Over the past eight-four months, 234 seniors have submitted

**Please note comments have been summarized and the original comment cards are available at the Senior Center.

SENIOR MEETING ON NEEDS AND CONCERNS UPDATE
NOVEMBER 6, 2024
Attendance: 29

Organizations Present:

- Tracy Golden Agers
- City of Tracy Transit Staff

What's Working:

- Matter of Balance Classes
- Staff and Leadership
- Alzheimer Seminar

Department: Parks, Recreation, & Community Services – Senior Division

Senior Concern/Comments	Recommendation	By When
<p>New Class/Program Recommendations:</p> <ul style="list-style-type: none"> • Class or seminar on Home Improvement • Black History Month Event • Spanish Class • Health Seminars • Bocce Ball • Treadmills 	<p>Recreation staff continuously seeking to expand program offerings and research new programs to implement seasonally. Recreation Staff highlighted the Tracy Senior Association offer's a handyman program where community volunteers help local Tracy seniors with basic household repairs.</p> <p>The Senior Center will be hosting a Life Lessons seminar in February 2025 focused on Black History Month.</p> <p>Recreation staff will continue to solicit instructors or volunteers to offer a Spanish Class. In previous years the Senior Center had a volunteer to offer the Spanish Class.</p> <p>Free seminars are offered monthly. Staff will continue to reach out to different health organizations to offer new seminars related to health.</p> <p>Based on prior feedback, there are future plans to convert the current horseshoe pit located in the outdoor area into a bocce ball court.</p> <p>There are no future plans to add treadmills at the Senior Center. While the Senior Center is not a fitness center, there are different fitness programs or activities offered such as, Walkers and Talkers Group, fitness classes, and functional workout equipment in the outdoor area.</p>	<ul style="list-style-type: none"> • Ongoing

	Additionally, the Multi-Generational Recreation Center will have an indoor walking track once completed.	
<p>Pickleball</p> <ul style="list-style-type: none"> • Introduction to Pickleball • Extended hours to accommodate additional Indoor Pickleball play time • Hoyt Park <ul style="list-style-type: none"> ○ Court in Bad condition; want a contractor who specializes in Pickleball courts to repair the cracks ○ Need to add signs of court etiquette ○ Need to add paddle holders 	<p>Pickleball is open to all skill levels. Indoor Pickleball is offered on Wednesdays at the Senior Center and a volunteer is onsite that is available to assist new or beginner players.</p> <p>Recreation Staff will review the current senior center weekly schedule for opportunities to increase pickleball offerings.</p> <p>Recreation Staff is in the process of researching pickleball holders and court etiquette signs to add court rules at the pickleball courts located at Hoyt, Kenner, and Western Park to ensure the courts are equitable for everyone.</p> <p>Recreation Staff shared this information with the Parks Maintenance Division regarding the court conditions at Hoyt Park.</p>	<ul style="list-style-type: none"> • Ongoing • Spring 2025 • Completed November 22, 2024
<p>Bingo</p> <ul style="list-style-type: none"> • Extend Time by 30 Minutes 	Recreation Staff will review the current Senior Center weekly schedule for opportunities to extend the Bingo program.	<ul style="list-style-type: none"> • Ongoing
<p>Ping Pong</p> <ul style="list-style-type: none"> • Extended hours to accommodate additional Ping Pong play time • No cancellations of Ping Pong for events • Add make up times if cancelled • Add refreshments • Would like to take over Seated Volleyball's time on Friday since it is not attended 	<p>Ping Pong is currently scheduled three days a week, totaling 8.5 hours per week, and is the most frequently scheduled senior program. Recreation Staff explained the Senior Center strives to provide diverse program offerings to be inclusive to all seniors. Recreation Staff will continue to meet with the Ping Pong group to discuss other alternatives to increase capacity within the allotted times reserved for Ping Pong.</p> <p>Recreation Staff strives to prevent cancelling or disrupting any Senior Center activity or program. On occasion, a program or activity may get cancelled for an event or program that will serve a broader community of seniors.</p> <p>Water, tea, and coffee are available during Ping Pong hours.</p> <p>Seated Volleyball was a new pilot program offered in the fall. Based on limited participation, Recreation Staff will be re-evaluating Seated</p>	<ul style="list-style-type: none"> • Ongoing

	Volleyball and will begin researching new program offerings to replace in spring 2025.	
Multi-Generational Recreational Facility <ul style="list-style-type: none"> Naming it after Donald and Charlotte Bisby 	Recreation Staff shared the City is not currently soliciting names for the Multi-Generational Recreation Center. The City will be advertising to name the Multi-Generational Recreation Center in 2025.	<ul style="list-style-type: none"> Spring 2025
Gretchen Tally Park <ul style="list-style-type: none"> Unfinished for year Neighboring community would like a timeline of when it will be completed 	Recreation Staff will share this information with the Parks Planning and Development Division.	<ul style="list-style-type: none"> Completed November 22, 2024
Lolly Hansen Senior Center - Facility <ul style="list-style-type: none"> Solar Energy Less commercial lighting in Senior Center Walkways and Entryway Clock in Lounge Area How is LHSC sorting waste? Opening earlier to avoid seniors standing in the cold 	<p>Staff will share the solar information with the Public Works Department.</p> <p>All City facilities follow specific building and lighting requirements to safely operate for public use that cannot be modified.</p> <p>Clocks are located on the walls throughout the Senior Center in the following areas: multipurpose room, receptionist's desk/Lobby Area, and classrooms 1 & 2.</p> <p>The Senior Center works closely with the Public Works Department Utilities Division to ensure the facility is compliant with all County and State rules. The Senior Center is currently equipped with bins to sort for landfill, recycling, and compost. Additionally, the Senior Center hosted a Recycling Seminar for seniors to attend in August presented by the Public Works Department.</p> <p>The Senior Center opens daily at 8:00 AM Monday-Friday. During inclement weather, participants are encouraged to plan accordingly and limit their time outdoors during high or low temperatures.</p>	<ul style="list-style-type: none"> Completed November 22, 2024
Brown Bag <ul style="list-style-type: none"> Moving brown bag indoors since it is cold outside 	Recreation staff will review the current Senior Center schedule to explore other locations for the Brown Bag distribution. Prior to Brown Bag distribution, participants are encouraged to wait in the Senior Center lobby during inclement weather.	<ul style="list-style-type: none"> Ongoing

<p>San Joaquin County Congregate Meal Program</p> <ul style="list-style-type: none"> • Variety of food options; too much pork being served • Ingredient list and nutritional information should be provided • No sugar options 	<p>The San Joaquin County Congregate Meal Program provides hot meals that meet Federal, USDA and Older Americans Act guidelines. All menus are approved by the San Joaquin County's Registered Dietitian and are designed to be low fat, low salt, and low sugar.</p> <p>Recreation Staff will contact the San Joaquin County Dietitian if additional nutritional and ingredient information can be provided.</p>	<ul style="list-style-type: none"> • Completed November 22, 2024
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Department: Public Works – Transportation Division

Senior Concern/Comments	Recommendation	By When
<ul style="list-style-type: none"> • Bus lines A & B are full and wheelchair lifts do not always function on the small buses • Bus to Multi-Generational Center • Bus service that serves Tracy Boulevard and HWY 4 area 	<p>Transit Coordinator reported on the following:</p> <ul style="list-style-type: none"> • ADA services the Transit buses provide and how to contact the Transit office with issues or concerns. • Service plans to the Multi-Generational Recreation Center are in the planning stages. • Information on the services that the City Transit Station provides including on demand services and paratransit services. Highlighting that if users are enrolled in paratransit services, they are automatically enrolled in Free rides on Tracer fixed routes. • Tracer does not currently service areas surrounding Highway 4. Transit staff will reach out to RTD to ensure what types of Transit programs will service those areas 	<ul style="list-style-type: none"> • Completed

Agenda Item 7.g

**Parks & Community Services Commission
Sports Field Quarterly Report
September 1, 2024 – December 31, 2024**

Organization	Sport	Date(s) of Violation	Location	Violation Type	Violation Issued	Comments
H4S	Softball	10/1/24	Legacy Fields	No Show	Second Violation: Written Warning by Staff	H4S was charged for the reservation and the No Show Penalty Fee.
Tracy Little League	Softball	10/3/24	Legacy Fields	No Show	Third Violation: Written Warning by Staff	Tracy Little League was charged for the reservation and the No Show Penalty Fee.
Tracy Little League – Zilli	Softball	10/7/24	Legacy Fields	No Show	First Violation: Verbal Warning by Facility Attendant	Tracy Little League – Zilli was charged for the reservation.
AASA – Perez	Softball	10/29/24	Legacy Fields	No Show	Second Violation: Written Warning by Staff	AASA - Perez was charged for the reservation and the No Show Penalty Fee.
Linden Legends	Softball	11/14/24	Legacy Fields	No Show	Third Violation: Written Warning by Staff	Linden Legends was charged for the reservation and the No Show Penalty Fee.
Tracy Raiders	Football	11/20/24	Legacy Fields	No Show	First Violation: Verbal Warning by Facility Attendant	Tracy Raiders was charged for the reservation.

Parks & Community Services Commission Reports: March, June, September & December