



Think Inside the Triangle™

NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **Tracy City Council** is hereby called for:

Date/Time: **Tuesday, December 3, 2024, 5:30 p.m.**
(or as soon thereafter as possible)

Location: **Tracy City Hall, Council Chambers**
333 Civic Center Plaza, Tracy, CA. 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy City Council on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

This meeting will be open to the public for in-person and remote participation pursuant to Government Code Section 54953(e)

For Remote Public Comment:

During the Items from the Audience, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following Event Number: **2559 241 2676** and Event Password: **TracyCC**
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.
 - **Join by phone by dialing** +1-408-418-9388, enter 25592412676#8722922# Press *3 to raise the hand icon to speak on an item.
- *Protocols for commenting via WebEx:*
 - *If you wish to comment under "Items from the Audience/Public Comment" portion of the agenda:*
 - *Listen for the Mayor to open "Items from the Audience/Public Comment", then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for the "Items from the Audience/Public Comment" will be accepted until the public comment period is closed.*

1. Call to Order
2. Actions, by Motion, of City Council pursuant to AB 2449, if any
3. Roll Call and Declaration of Conflicts
4. Items from the audience - *In accordance with Council Meeting Protocols and Rules of Procedure*, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, Council Members may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Council.
5. DISCUSSION ITEMS
 - 5.A. By motion, (1) Establish interview protocols to fill one vacancy on the City of Tracy Transportation Advisory Commission; (2) Conduct interviews of four applicants for one vacancy; and (3) Upon conclusion of the interviews, appoint an applicant to fill one vacancy and establish an eligibility list, if appropriate.
6. Council Items and Comments
7. Adjournment

Posting Date: November 27, 2024

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in employment, programs and facilities. Persons requiring assistance or auxiliary aids in order to participate, should contact the City Manager's Office at (209) 831-6000 at least 24 hours prior to the meeting.

Agenda Item 5.A

RECOMMENDATION

By motion, (1) Establish interview protocols to fill one vacancy on the City of Tracy Transportation Advisory Commission; (2) Conduct interviews of four applicants for one vacancy; and (3) Upon conclusion of the interviews, appoint an applicant to fill one vacancy and establish an eligibility list, if appropriate.

EXECUTIVE SUMMARY

On March 19, 2024, the City Council amended the *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies* (see [Attachment A](#)) through Resolution 2024-042 (Appointment Policy). Section D of the Appointment Policy defines the selection process, which requires the full City Council, in open session at a regular or special meeting, review applications, interview applicants and make informal recommendations of specific candidates for the Mayor to consider as proposed appointees. One vacancy existed, as of September 17, 2024, on the City of Tracy's (City) Transportation Advisory Commission. The recruitment to fill the vacant position opened on October 7, 2024, through October 25, 2024, and four applications were received.

The Appointment Policy does not outline a specific manner in how the Council body should conduct the interviews for each advisory body. Through this item, the City Council will discuss and agree upon interview protocols and then will proceed with the interview process itself.

BACKGROUND AND LEGISLATIVE HISTORY

The City Council's current selection process for appointment to Council boards, commissions, or committees is set forth in the Appointment Policy approved through Resolution 2024-042. The selection process is initiated through the preparation of the appointment list by the City Clerk on or before December 31 of each year. The list contains the list of appointees and terms for each board, commission, and committee whose members serve at the pleasure of the City Council. When a vacancy occurs, a special notice is posted within twenty (20) days of the vacancy. Specific terms apply to vacancies with less than six months remaining and when filled by an emergency appointment. The Appointment Policy also restricts appointment of an individual already serving on a City of Tracy board, committee, or commission from serving on an additional City of Tracy board, committee, or commission concurrently. In addition, individuals selected to a City of Tracy board, committee, or commission must meet residency requirements contained in the policy.

In October 7, 2024, the City Clerk opened a recruitment to fill one vacancy on the Transportation Advisory Commission and four applications were received.

The vacancy occurred due to the removal of a Commissioner from the Transportation Advisory Commission for lack of attendance. Per the bylaws that were adopted by City Council Resolution 2010-022:

Attendance. If a member of the Transportation Advisory Commission fails to attend four (4) regular meetings in any calendar year, his or her position on the Transportation Advisory Commission shall become vacant and the staff liaison shall so inform the City Clerk and Transportation Advisory Commission Chairperson.

The selected applicant will fill the remainder of the vacated term that will begin upon appointment and end on April 30, 2026.

ANALYSIS

A. Determining Interview Protocols

On April 16, 2024, the City Council established interview protocols, listed below, and conducted interviews to successfully fill two vacancies on the Planning Commission. The City Council may elect to implement the same protocols used to fill the vacancies on the Planning Commission. Then, the City Council will need to determine which interview questions to ask the applicants. The City Council may select interview questions that were used as a part of the previous appointment policy (in which a subcommittee of the City Council conducted interviews of the applicants). The list of questions is attached as Attachment B, and staff recommends that the City Council use the same list as the questions still remain relevant.

As for time allocation, the City Council is advised to consider that the entire process, including the interviewing of three applicants and appointing of one candidate, is anticipated to be completed within the scheduled meeting time of 90 minutes. Based on this, below is a suggested process:

- 1) Agree that each Councilmember ask one question for a total of 5 questions.
- 2) Determine the five interview questions to ask the applicants.
- 3) Allow each applicant two minutes to respond to each question (total of 10 minutes per applicant)
- 4) Interview applicants in alphabetical order, by last name.
- 5) Allocate up to 5 minutes for each Councilmember for follow-up questions.
- 6) Allocate up to 30 minutes for the total City Council discussion.

Following discussion, each Councilmember will make an informal recommendation of specific candidates for the Mayor to consider as proposed appointees for appointment to the Transportation Advisory Commission. Upon receiving the recommendations of all Councilmembers, the Mayor will propose one appointee to the Transportation Advisory Commission, which shall be approved or disapproved, by majority vote, of the Council body. The Mayor may endeavor to propose an appointee that is recommended by the Council body, but the Mayor may propose an alternate appointee pursuant to mayoral authority under Government Code 40605.

If the City Council disapproves of the appointee proposed by the Mayor, the Mayor shall propose an alternate appointee, which shall be either approved or disapproved by the City Council, by majority vote. The process shall continue until one vacancy on the Transportation Advisory Commission is filled; the Mayor may elect to reopen the application process if no appointee is approved through this process.

If there is more than one qualified candidate, the City Council may establish an eligibility list that will be used by the Mayor to fill future vacancies that occur within the following twelve (12) months.

B. Applicant Materials

As noted above, the City received four applications for one vacancy on the Transportation Advisory Commission. A copy of each application is attached as Attachment C. Personal information has been redacted, to protect the privacy of each applicant. However, City staff has verified that each applicant is a City resident, as is a requirement of the Appointment Policy.

FISCAL IMPACT

There is no fiscal impact as a result of this agenda item.

STRATEGIC PLAN

This agenda item supports the City's Governance Strategy, and specifically implements the following goal:

Governance

Goal 1: Model Good Governance, Teamwork, and Transparency

ACTION REQUESTED OF THE CITY COUNCIL

By motion, (1) Establish interview protocols to fill one vacancy on the City of Tracy Transportation Advisory Commission; (2) Conduct interviews of four applicants for one vacancy; and (3) Upon conclusion of the interviews, appoint an applicant to fill one vacancy and establish an eligibility list, if appropriate.

Prepared by: Necy Lopez, Deputy City Clerk

Reviewed by: Arturo Sanchez, Assistant City Manager
Bijal Patel, City Attorney

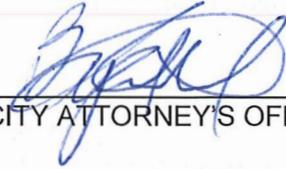
Approved by: Midori Lichtwardt, City Manager

Attachments:

A – *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies*

B – Suggested Interview Questions for the Transportation Advisory Commission

C – Candidate Applications for Transportation Advisory Commission



CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION 2024-042

AMENDING THE COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO CITY ADVISORY BODIES TO ALLOW THE FULL CITY COUNCIL TO INTERVIEW CANDIDATES AND MAKE INFORMAL RECOMMENDATIONS OF SPECIFIC CANDIDATES FOR THE MAYOR TO CONSIDER AS PROPOSED APPOINTEES, SUBJECT TO FINAL APPROVAL OF THE CITY COUNCIL

WHEREAS, the *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies* (Appointment Policy) sets forth the process by which vacancies on City committees, subcommittees, and commissions are filled; and

WHEREAS, the most recent version of the Appointment Policy was adopted on December 21, 2021, by the City Council through Resolution 2021-200; and

WHEREAS, under Government Code Section 40605, the elected mayor of a general law city solely has the authority to appoint, subject to council approval, to council committees, subcommittees, and commissions, as well as any regional bodies to which the council sends a delegate; and

WHEREAS, the selection process contained in the Council's Appointment Policy does not fully comply with Government Code Section 40605 as it states that the City Council appoints to a sub-committee to interview candidates and appoints, based on the recommendations of the sub-committee, and no explicit authority of the Mayor to propose appointments is noted; and

WHEREAS, on March 5, 2024, the City Council discussed options to align the Appointment Policy with Government Code Section 40605; and

WHEREAS, after discussion, the City Council directed staff to return with a proposed amendment to the Appointment Policy that would allow the full City Council to interview candidates, in open session at a regular or special meeting; and

WHEREAS, the City Council had not reached consensus on what the next steps would be after the Council interviews had been completed and asked staff to return with two options for the City Council's further deliberation and final selection; and

WHEREAS, the City Council deliberated further at its meeting on March 19, 2024 and finalized the option set forth herein; now, therefore, be it

RESOLVED: That the City Council of the City of Tracy hereby amends the Appointment Policy as set forth in **Exhibit A, as amended**, such that the full City Council shall interview candidates, in open session at a regular or special meeting, and upon completing the interviews,

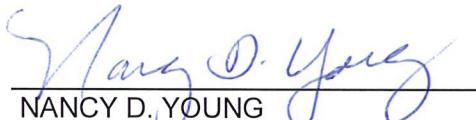
shall make final-informal recommendations of specific candidates for the Mayor to consider as proposed appointees; and be it

FURTHER RESOLVED: That the amended Appointment Policy shall become effective immediately upon adoption of this Resolution; and be it

FURTHER RESOLVED: That the City Council authorizes the City Clerk to proceed with the process to fill vacancies as set forth in the newly amended Appointment Policy.

The foregoing Resolution 2024-042 was adopted by the Tracy City Council on the 19th day of March 2024 by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, EVANS, DAVIS
NOES:	COUNCIL MEMBERS:	YOUNG
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE


NANCY D. YOUNG
Mayor of the City of Tracy, California

ATTEST: 
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

**COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS
TO CITY ADVISORY BODIES**

(Exhibit "A" to Resolution No. 2024-042)

SECTION 1: **PURPOSE**

To establish a selection process for appointments to City advisory bodies including defining residency requirements, in accordance with Government Code sections 54970 et seq. This process acknowledges and is consistent with Government Code Section 40605, which requires that the elected mayor of a general law city solely has the authority to appoint, subject to council approval, to council committees, sub-committees, and commissions, as well as any regional bodies to which the council sends a delegate.

SECTION 2: **SELECTION PROCESS FOR APPOINTEE BODIES**

- A. On or before December 31st of each year, the City Clerk shall prepare an appointment list of all regular and ongoing boards, commissions and committees that are appointed by the City Council of the City of Tracy. The list shall contain the following information:
 1. A list of all appointee terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of the appointment, the date the term expires and the necessary qualifications for the position.
 2. A list of all boards, commissions and committees whose members serve at the pleasure of the Council and the necessary qualifications of each position.
 3. The list of appointments shall be made available to the public for a reasonable fee that shall not exceed actual cost of production. The Tracy Public Library shall receive a copy of the list.
- B. Whenever a vacancy occurs in any board, commission or committee, whether due to expiration of an appointee's term, resignation, death, termination or other causes, a special notice shall be posted in the office of the City Clerk, The Tracy Public Library, the City website, and in other places as directed within twenty (20) days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the City Council for at least ten (10) working days after the posting of the notice in the Clerk's office. If Council finds an emergency exists, the Council may fill the unscheduled vacancy immediately.
- C. Appointments shall be made for the remainder of the term created by the vacancy except as follows:
 1. If appointee will fill an un-expired term with six months or less remaining, the appointment shall be deemed to be for the new term.

2. If the vacancy is filled by an emergency appointment the appointee shall serve only on an acting basis until the final appointment is made pursuant to section 2.
- D. The Council and Mayor shall use the following selection process to provide an equal opportunity for appointment to a board, commission or committee:
 1. The full Council shall, in open session at a regular or special meeting, review applications, interview applicants and make ~~final-informal~~ recommendations of specific candidates for the Mayor to consider as proposed appointees for appointment to the board, commission or committee.
 2. Upon receiving the recommendations of the Council, the Mayor will propose an appointee to the board, commission or committee, which proposed appointee shall be approved or disapproved, by majority vote, of the Council. The Mayor ~~shall-may~~ endeavor to propose appointees that are recommended by the Council, but the Mayor may propose alternate appointees pursuant to mayoral authority under Government Code 40605. ~~The alternates shall be chosen from the eligibility list, if it has been created pursuant to section 4 below.~~
 3. If the Council disapproves an appointee proposed by the Mayor, the Mayor shall propose an alternate appointee, which shall be either approved or disapproved by the Council, by majority vote. This process shall continue until all vacancies on the board, commission or committee are filled; the Mayor may elect to reopen the application process.
 4. If there are more qualified candidates than the number of current vacancies, the Council may establish an eligibility list that will be used to fill future vacancies that occur in the following twelve (12) months.
- E. An individual already serving on a City of Tracy board, committee or commission may not be appointed to serve on an additional City of Tracy board, committee, or commission concurrently.

SECTION 3: DEFINITION OF RESIDENCY REQUIREMENTS

- A. The following definitions shall be used to determine whether residency requirements are met for boards and commissions to which the Tracy City Council appoints members:
 1. Tracy Planning Area means the geographical area defined in the City of Tracy General Plan and any amendments thereto.
 2. City of Tracy means within the city limits of the City of Tracy.
 3. Citizen means a resident of the City of Tracy.

4. Tracy School District means the geographical area served by the Tracy Unified School District.
5. Sphere of Influence shall be the geographical area approved by the Local Agency Formation Commission (LAFCo) of San Joaquin County and any amendments thereto.

B. Residency, as defined above and as set forth in the applicable bylaws for each board or commission, shall be verified annually by the City Clerk. The residency must be verifiable by any of the following means:

1. Voter registration,
2. Current California Driver's License or Identification,
3. Utility bill information (phone, water, cable, etc.),
4. Federal or State tax returns.

C. Members of boards or commissions shall notify the City Clerk in writing within thirty (30) days of any change in residency. If the change in residency results in the board member or commissioner no longer meeting the residency requirements, the member shall tender their resignation to the City Clerk who shall forward it to the City Council.

Transportation Advisory Commission

Suggested Questions

1. Why do you want to serve on this commission?
2. What has been your involvement in public transportation and what needs do you see?
3. Please explain the duties and responsibilities of a Transportation Advisory Commission member as you see them.
4. What experience do you have in working in similar community groups?
5. In what ways would you work with staff to achieve Council's goals?
6. Discuss any ideas you might have for improving public transportation in and around Tracy.
7. How should the City deal with fiscal limitations when there may be public transportation expansion needs?
8. What ideas do you have for securing new funding/revenue sources for public transportation?
9. The Transportation Advisory Commission meets on the second Thursday of each month; how will you manage your commitment to the committee with your other obligations?
10. Do you have any further qualifications you feel would assist us in evaluating your interest in serving on the Transportation Advisory Commission?
11. *If you are appointed to the Transportation Advisory Commission, you will be required to verify you live within the City either by a driver's license, voter registration card, utility bill or tax return. You will also be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. The first requirement is a city requirement; the other two are state requirements. Would you have a problem in complying with any of these requirements?

*Mandatory question/information for applicant

City of Tracy

Committee Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by 5:00 p.m. on Friday, October 25, 2024. Should you have any questions, please feel free to contact the City Clerk's Office at 209-831-6105.

Committee Applying for: **Transportation Advisory Commission**

Name: ARULAPPAN ROSARIO P
Last First M.I.
Telephone: _____
Daytime _____ Evening _____
Address _____ 95377
Street Zip
Email Address (Optional) _____

Do you reside within the Tracy City Limits? Yes No

Are you registered to vote at the above address? Yes No

If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Transportation Advisory Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

Many meetings I have attended, for community related issues. And create community awareness

List related educational background: Master's degree in Computer Applications
AND Bachelor's degree in Computer Science

List your current occupation and related employment history: Last 5 + years working as a Technology Architect at Infosys and more than 26 years working in the Information Technology field

Why do you want to serve on the Transportation Advisory Commission? It will enrich my life, familiarize me with our community and connect me to the people and ideas that will positively impact my perspective for the rest of my life.

Discuss the most important contribution you feel you can make as a member of the Transportation Advisory Commission? One of the more well-known benefits of volunteering is the impact on the community. Volunteering allows me to connect to your community and make it a better place. Even helping out with the smallest tasks can make a real difference to the lives of people, animals, and organizations in need.

Describe your involvement in community activities, volunteer and civic organizations: I am serving the Ellis POA board of directors for the past 2 years and joining hands in community-related issues, developments, etc and bringing the community people together.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

NO

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

NO

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

NO

I have attached proof of residency

I have attached optional additional materials (such as a resume, etc.)

Signature

Date

10/21/2024

Residency verified
by CDL. mb

City of Tracy

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Friday, October 25, 2024**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: **Transportation Advisory Commission**

RECD TRACY CITY CLERK
8 OCT 2024 PM4:12

Name: CHOKSHI SHREYA KETUL
Last First M.I.

Telephone: _____
Daytime _____ Evening _____

Address _____
Street _____ Zip _____

Email Address (Optional) _____

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why International Student

Please provide proof of residency at the above address (**copy of utility bill (phone, water, cable, etc.), voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain. _____

How many meetings have you attended of the Transportation Advisory Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

Two - personal interest with desire to make an impact in the community possessing skills by educational background.

List related educational background: _____

Masters in Urban Planning - SJSU

Certification in Real Estate Development - SJSU

Masters in Urban & Regional Planning - MSU

List your current occupation and related employment history: Currently working as

Consultant at Futurescape Consultants -

Worked on Transportation planning by transit oriented community development.

Why do you want to serve on the Transportation Advisory Commission? Being a

homeowner & resident of City of Tracy,

I want to leverage my skills in making
Safe, Vibrant & inclusive, Accessible Streets
by city at large

Discuss the most important contribution you feel you can make as a member of the Transportation Advisory Commission? I can contribute in

making safe streets with minimal
fatalities through advising using
my knowledge & experience.

Describe your involvement in community activities, volunteer and civic organizations: _____

I was leading Advocacy Committee at
catalyze sv in San Jose where I
worked with the community for vibrant
transit oriented community. Actively part
of community engagement in academic
assignments.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

N/A

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

N/A

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No

- I have attached proof of residency
- I have attached optional additional materials (such as a resume, etc.)

Signature 

Date 10/8/24

City of Tracy

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Friday, October 25, 2024**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: **Transportation Advisory Commission**

Name: <u>Dhillon</u>	<u>Raj</u>	
Last	First	M.I.
Telephone: _____	Daytime	Evening
Address _____	Street	Zip
Email Address (Optional) _____		

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill (phone, water, cable, etc.), voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain.

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No. If so, please explain. _____

How many meetings have you attended of the Transportation Advisory Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

I have attended nearly all of the meetings since 2022, as a member of the commission.

List related educational background: Kimball High School Class of 2018, Currently pursuing

Bachelors at CSU Stanislaus in political science

List your current occupation and related employment history: Real estate agent at PMZ,

Almond farmer, Construction manager at Chadha Construction.

Why do you want to serve on the Transportation Advisory Commission? _____

I am eager to serve on the commission again to give back to the city of Tracy. I look forward to addressing critical issues related to roadways, bike lanes, particularly concerning e bike laws, and relevant regulations, airport development and our transit plan. Being informed during our meetings allow us to better educate the public, which is essential for fostering community engagement and transparency. I am committed to contributing my knowledge and insight to facilitate informed discussions and collaborative solutions.

Discuss the most important contribution you feel you can make as a member of the Transportation Advisory Commission? _____

I will engage in discussions with my fellow commissioners after thoroughly reviewing the staffs agenda, As a commissioner, I recognize my role as an advisor to the council, and I am committed to sharing my insights on progressive initiatives during our meetings. I will dedicate my efforts to ensure that my contribution is constructive and aligns with the city's goals.

Describe your involvement in community activities, volunteer and civic organizations: _____

I am a member of the San Joaquin County Agriculture Technical Committee and a cofounder of Sikhs of Tracy. Additionally I participate in United Sikhs highway clean up initiatives and volunteer with Jakara Davis chapter for homeless feedings and sheltering efforts. I am also committed to selfless service at the Tracy Sikh temple.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

No

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No



I have attached proof of residency



I have attached optional additional materials (such as a resume, etc.)

Signature

Date 10/10/24

Raj Dhillon

College student

Tracy, CA

EXPERIENCE

San Joaquin County - Agricultural Technical Committee

January 2024- Present

- Review each farmland conservation easement or other preservation instrument for consistency with the Mitigation Strategies.
- Advise the board of supervisors on allowing off-county land for agriculture mitigation

Government of Tracy, CA — Transportation Commissioner

May 2022 - August 2024

- Address public transportation issues through communication with the residents of Tracy.
- Identify transportation infrastructure needs and allocate funds for capital expenditures related to transportation improvements.
- Advise the council on the subject of comprehensive citywide public transportation master planning and development.

Sikhs of Tracy, CA — Co-Founder / Representative

January 2018 - PRESENT

- Created feed the hunger project - Every Sunday of the month we partner up with local Tracy citizens to feed multiple families who are struggling to provide for themselves.
- Providing thousands of vaccines to people in need with over 12 vaccination clinics at our local sikh temple free of cost.

PMZ Real Estate, CA — Realtor

April 2018 - PRESENT

- Specializing in Agriculture / Commercial real estate.
- Communicated with sellers, buyers, and renters to understand property needs, timelines, budgets, and future development .
- Facilitated paperwork such as closing statements, deeds, contracts, purchase agreement, and leases.

Chadha Construction Inc - Operations Manager

April 2019 - Present

- Demonstrated expertise in coordinating and supervising all construction activities, including site preparation, scheduling, procurement, and resource allocation.
- Conducted thorough assessment of project sites, evaluating feasibility, potential risks, and compliance with zoning and building codes.
- Proficient in interpreting and analyzing blueprints to effectively plan and oversee projects.

Dhillon Farming Inc - Operations Manager

May 2021 - PRESENT

- Specializing in installation of irrigation systems containing micro and drip. Maintaining these systems effectively.
- Managed pesticide purchases and applications.
- Crop growth and development, pests, diseases and manage water supply

SKILLS

People skills
Communication
Flexibility
Teamwork
Critical thinking
Leadership experience
Collaboration
Technical Proficiency

LANGUAGES

English
Punjabi

EDUCATION

Kimball High School,
Tracy, CA — HS Diploma
2014 - 2018

CSU Stanislaus,
Turlock, CA - Currently
Enrolled

City of Tracy

RECD TRACY CITY CLERK
21 OCT 2024 PM6:05

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Friday, October 25, 2024**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: Transportation Advisory Commission

Do you reside within the Tracy City Limits? Yes No
Are you registered to vote at the above address? Yes No
If NO, explain why _____

Please provide proof of residency at the above address (**copy of utility bill (phone, water, cable, etc.), voter registration card, CA Driver's License or Identification, Federal or State Tax Return**)

Are you a current City of Tracy employee, official, contractor or vendor? . If so, please explain.

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? No . If so, please explain.

How many meetings have you attended of the Transportation Advisory Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

Yes, to talk about cross walks and safety

This is a public document

List related educational background: AS in Aviation Management

FAA ATP Pilot, I worked for American Airlines for 15 years and am now Chief Pilot for a Charter Operator

List your current occupation and related employment history:

Director of Operations, Silver Air LLC, G-550 Pilot, I have also worked for Jet Linx Aviation as Chief Pilot over 300 Pilots across 20 locations in the US.

I also fly the BBJ-737, G-650, Falcon 2000EXEZ

Why do you want to serve on the Transportation Advisory Commission?

To give back to the community and help transportation evolve in Tracy

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Discuss the most important contribution you feel you can make as a member of the Transportation Advisory Commission?

As a member of the Transportation Advisory Commission, I believe my most important contribution would be to foster effective communication and collaboration among stakeholders, including community members, local government agencies, transportation providers, and the public.

Describe your involvement in community activities, volunteer and civic organizations:

I have been a proud member of the Tracy community for over 50 years, deeply rooted in its rich cultural fabric. As a representative of the Portuguese community in Tracy, I actively participate in various community festivals, celebrating our heritage and fostering connections among residents. In addition, I am a dedicated member of St. Bernard's Catholic Church, where I contribute to our local parish activities. My longstanding commitment to community engagement reflects my desire to support and uplift our community in meaningful ways.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

No

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No

- I have attached proof of residency
- I have attached optional additional materials (such as a resume, etc.)

Signature		Date	10-16-2024
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Education / Degree

- Airline Transport Pilot (ATP)
- Fluent in English, Portuguese, Conversational Spanish
- A.S. Aviation Management - Ohlone College, California GPA 3.5
- **Aircraft Type Ratings** – G-650ER, Hawker HS-125, G-IV, SF-340, G-1159A, EMB-145, BE-400, Falcon 900, Falcon 2000EX EASy, BBJ-737, G-V
- Flight Instructor Instrument – CFII / CFI / AGI / MEII
- Portuguese and US Passport, US Citizen and EU Citizen

Flight Time:

Total Time	12815	Pilot In Command	8801
Night	1879	Multi-Engine Land	7132
Dual Instruction	869	Simulated Instrument	195
Actual Instrument	799	Ground School	845
Turbine Time	5250	FAR Part 135 flight time	7350

Employment Information:

Silver Air FEB -2024 – Present

BBJ-737 – Director of Operation – Part 135 Operations: Part 135/91 operation: Oversee all flight crew personnel and supervisors on behalf of Silver Air. Ensure all activities occurring within the Flight Operations Department are compliant with Federal Aviation Regulations. Provide crew oversight and aircraft records. SMS/ASAP oversight and management. Crew recruiting, Interviewing, Performance Oversight.

Jet Linx Aviation – DEC 2021- JAN 2024

Falcon 2000EX EZ - System Chief Pilot – Part 135 Operations: Oversee all flight crew personnel and ensure all activities occurring within the Flight Operations Department are compliant with company SMS program and FAA Regulations.

Silver Air – APR 2021 – DEC 2021

BBJ-737 - Chief Pilot – Part 135 Operations: Part 135/91 operation: Oversee all flight crew personnel and supervisors on behalf of Silver Air. Ensure all activities occurring within the Flight Operations Department are compliant with Federal Aviation Regulations. Provide crew oversight and aircraft records. SMS/ASAP oversight and management. Crew recruiting, Interviewing, Performance Oversight.

Contract Services – FEB 2017 – APR 2021

Falcon 900C / G-650ER Pilot - Chief Pilot – Part 135/91 operation: Oversee all flight crew personnel and supervisors on behalf of EFI. Ensure all activities occurring within the Flight Operations Department are compliant with Federal Aviation Regulations. Provide maintenance oversight and aircraft records. CAMP, ESP, MSP oversight and management.

Jet Linx Aviation – DEC 2013 – FEB 2017

Hawker 800XP - System Chief Pilot – Part 135 Operation: Oversee all flight crew personnel and ensure all activities occurring within the Flight Operations Department are compliant with Federal Aviation Regulations.

Aerodynamics, Inc. – JAN 2013 – DEC 2013

EMB 145 - Chief Pilot - FAR 121 Supplement Operation- Responsible for ensuring a high level of safety and professionalism among Aerodynamics (ADI) Flight Crewmembers. Administer and oversee the management quality of the companies System Safety Elements as applicable to flight operations.

Shell Oil – MAY 2012 – JAN 2013

Aviation Contracts Manager - South America - Responsible for all aviation contracts in South America concerning Oil & Gas operations helicopter and fixed wing operations. Accountable for the risk-mitigated provision of aviation transportation services in order to safely and efficiently deliver people and equipment needed to support exploration activities in South America.

FlightWorks, Inc. - OCT 2006 – May 2012

Director Government Services / Director of Operations – Maintains direct supervision over all operations-related matters within the Flight Operations Department. Assigned Operational Control by the FAA in supervising flight crews. Overseeing aircraft dispatch policies and in maintaining operating practices that reflect the highest level of safety and compliance.

Program Manager - OCONUS – Oversight of CNGS Dash 8 CN Airlift Operations and aircraft operation logistics - fixed wing flight operations. Manage and track all flights, training & maintenance events associated with the aircraft operations OCONUS. Track and report on all flight movements to the customer and leadership.

Executive Fliteways - OCT 2001 - OCT 2006

Assistant Chief Pilot / Director of Training / Recruitment - Established and managed all flight crewmember recruitment and interview efforts. Conducted new hire employee background checks and administer company drug program.

American Airlines – OCT 1988 – NOV 2001 - Aviation Operations Manager