

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, December 11, 2024, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Items from the Audience

*In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*

5. Approval of Meeting Minutes

a. **Review and Approve the Regular Meeting Minutes from May 8, 2024**

6. Introduction of New Commissioners

7. Election of Chair and Vice Chair 2024-2025

8. Old Business

a. **Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps for 2024**

9. New Business

a. **Discuss the Purpose of the Youth Advisory Commission Annual Retreat and Proposed Dates to be Held**

10. Items from Staff

a. **Review YAC Binders**

b. **Senior Black & White Ball, 12/16, 4pm-7pm**

c. **Senior New Year's Eve Party, 12/30, 4pm-7pm**

d. **Adventure Day Camp, 12/30-1/3, 9am-3pm**

11. Items from the Commission

12. Adjournment to next Regular Meeting on January 8, 2025

## **AGENDA POSTED: December 5, 2024**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
MAY 8, 2024**

**1. CALL TO ORDER:** The meeting was called to order by Chair Kaur at 6:10 p.m.

**2. ROLL CALL:**

- a. Present: Bhattacharyya, Kala, Chair Kaur, Strickland, Tatari
- b. Absent: Mahendran, McAdams, Syed, Su
- c. Tardy: Shah
- d. Adult Commissioners Present: Amezquita-Javier
- e. Staff Present: Amanda Jensen, Recreation Coordinator
- f. Recorded by: Amanda Jensen, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chair Kaur.

**4. ITEMS FROM THE AUDIENCE:**

Representatives from the non-profit ENGiN presented information on their mission and provided information about becoming a volunteer.

**5. APPROVAL OF MEETING MINUTES:**

- a. Review and Approve the Special Meeting Minutes from March 20, 2024.

**ACTION:** A motion was made to approve the minutes by Commissioner Kala and seconded by Commissioner Tatari. A roll call vote found all in favor. Passed and so ordered.

**6. OLD BUSINESS:**

- a. Review and Discuss the Youth Advisory Commission Goals, Objectives, and Action Steps For 2024 and Assign Commissioners to the Subcommittees

Chair Kaur reviewed the 2024 Youth Advisory Commission Goals, Objectives, and Action Steps with the Commission. Commissioner discussion followed.

The Commission discussed the following Goals and Objectives:

1. Goal - Program Enhancement
  - 1.A.1.** – Plan and implement an event or program within the teen community.

Staff Jensen reminded the subcommittee of what was discussed during their previous meeting. The subcommittee would like to create a pamphlet that can be distributed to school's career centers showcasing community service opportunities for teens throughout the Tracy community. There was also discussion regarding working together with DARE to expand the program to middle schoolers who are approaching the age of influence. Another topic of discussion was holding a high school career fair at one center location so that all high schoolers would have the opportunity to attend. A follow-up meeting was scheduled for June 5<sup>th</sup>.

- 1.A.2.** – Work with the various high school clubs to promote new events or programs.

A meeting was scheduled for June 5<sup>th</sup>.

**1.B.1.** – Work with staff and local high schools to develop ideas and marketing strategies.

Staff Jensen reminded the subcommittee of what was discussed during their previous meeting. The subcommittee discussed creating a survey for students to help guide subcommittee, as well as the Commission, on their wants and needs for a new event, program, and/or camp. Chair Kaur also added that a random drawing would be held. One winner per school, to encourage participation. Staff Jensen read off the proposed questions for commission feedback. Commissioner Tatari added that making the questions multiple choice may also help to increase responses instead of keeping the questions open ended. Commissioner Kala also suggested to leave space for them to provide other ideas or suggestions. Additionally, Commissioner Tatari proposed including the Parks and Recreation social media handles to get the teens to keep up to date with what is happening. A meeting was scheduled for June 6th.

**1.D.1.** – Attend and assist staff at Rollin' Rec a minimum of two dates per activity guide.

Staff Jensen reminded the commissioners that it is their responsibility to attend two Rollin' Rec dates and only one has attended. The commissioners were provided with a calendar listing all events and camps that they signed up for to keep as a reference.

**2.A.1.** – Work with staff and local high schools to develop ideas and marketing strategies.

A meeting was scheduled for June 6<sup>th</sup>.

b. Discussion on the New Community Service Project or Activity that was Approved at the February 2024 Meeting

Staff Jensen thanked Chair Kaur, Vice Chair Shah, Commissioner Bhattacharya, Syed, Tatari, and Adult Commissioner Amezquita-Javier for helping to make this project successful. Although there was not as many senior sign-ups as anticipated, but it was a good learning experience for how to move forward in the future.

Commissioner Tatari suggested extending the volunteer opportunity to the high school IB, AB, and various other classes to help those students with their community service hour requirements.

c. Discussion on the Status of the Senior Tech Help Program that was Approved at the March 2024 Meeting

Staff Jensen explained that the flyer created by Chair Kaur is in the approval process and once it is posted at the Senior Center, sign-ups can begin.

d. Discussion on the Tracy Earth Day Event that was Held on April 27, 2024

Staff Jensen thanked Vice Chair Shah, Commissioners Su and Bhattacharya, and Adult Commissioner Amezquita-Javier for coming out and supporting the Rollin' Rec program. Staff Jensen also reminded the other commissioners who did not attend, that when they vote to approve participating in an event, they are responsible for being available and assisting.

e. Discussion on the Youth Advisory Commission's Participation with the Summer Youth & Teens Camps

Staff Jensen discussed the youth and teen summer camp dates and times with Commissioners. Staff Jensen then asked the Commissioners to volunteer for the camp sessions they would be available and interested to assist with.

Commissioner discussion followed.

Commissioner Tatari, Chair Kaur, and Adult Commissioner Amezquita volunteered for the Girls Just Want to Have Fun camp the week of June 24<sup>th</sup>.

Commissioners Shah, Kala, and Tatari volunteered for Summer Adventure Camp the week of June 3<sup>rd</sup>.

Commissioner Bhattacharya volunteered (PIN)spiration Workshop Camp the week of June 3<sup>rd</sup>.

Chair Kala shared he was unsure when he would be available over Summer but shared, he would check his schedule.

Staff Jensen shared that the location for the teen camps was still pending but they will be notified once the exact location is secured. Staff Jensen shared that she would follow up with all Commissioners again at a later date.

f. Discuss and Approve the Youth Advisory Commission's Participation in the Teen Only Pool Nights at the Joe Wilson Pool

Staff Jensen shared that the Teen Only Pool Nights would be taking place at Joe Wilson Pool and aimed to grades 6<sup>th</sup> through 12<sup>th</sup>. She shared that the subcommittee researched great ideas for each of the various themed events and asked the commissioners for any others suggestions.

Commissioner discussion followed.

**7. ITEMS FROM STAFF:**

a. Rollin' Rec Dates

Staff Jensen again reminded the Commission that the Rollin' Rec program was still being offered through the Summer.

b. YAC Recruitment Update

Staff Jensen shared the sixteen youth, and four adult applicants were received. Interviews are scheduled to be held in the next couple of weeks.

c. Movies on the Plaza; 6/28, 7/26, 8/23

Staff Jensen shared that the dates of the upcoming Movies on the Plaza events and if any Commissioners were available to assist, to let her know.

**8. ITEMS FROM THE COMMISSION:**

No items from the Commission.

**9. ADJOURNMENT:**

Time: 7:26pm

**ACTION:** A motion was made to adjourn the meeting by Commissioner Vice Chair Shah and seconded by Commissioner Kala. Roll call vote found all in favor. Passed and so ordered.

The above agenda was posted at the Tracy City Hall on May 1, 2024. The above are action minutes. A recording is available at the Parks and Recreation Department.

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*Amanda Jensen, Staff Liaison*

DRAFT

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
December 11, 2024**

**AGENDA ITEM 8.a.**

**REQUEST**

**REVIEW AND DISCUSS THE YOUTH ADVISORY COMMISSION GOALS,  
OBJECTIVES, AND ACTION STEPS FOR 2024**

**DISCUSSION**

The Youth Advisory Commission determined their top priority goals for the 2024 calendar year at the special meeting held on Monday, September 18, 2023. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Subcommittees are scheduled to meet on a monthly basis and report on the status of their assignments and projects at the monthly Youth Advisory Commission meetings. Each subcommittee will report on their goals/projects, completion dates, receive feedback from Commissioners and the Commission will make recommendations as needed.

**RECOMMENDATION**

That the Commission review and discuss the Youth Advisory Commission goals, objectives, and action steps for 2024.

Prepared by: Amanda Jensen, Recreation Program Coordinator

Reviewed by: Lauren Repetto, Recreation Services Supervisor

Approved by: Jolene Jauregui, Recreation Services Manager

Attachment: Attachment "A" – Youth Advisory Commission Goals 2024

## Youth Advisory Commission Goals - 2024

Goal	Objective	Action Steps	Completion Date	Status (Assignment)
1	<b>PROGRAM ENHANCEMENT</b>  Look for ways to enhance Recreation Programs that will provide benefits to teens	<p><b>1.A.</b> Offer one new teen event or program focusing on teen trends or issues (i.e. mental health, vaping, multicultural event, internships w/local businesses)</p> <p><b>1.B.</b> Offer one new recreational teen event, program, or camp for high school aged teens (i.e. drive-in movie, teen festival, intercity tournament or game, all high school unity event)</p> <p><b>1.C.</b> Participate with the Lolly Hansen Senior Center to propose at least one new intergenerational program or event (i.e. Ping Pong tournament, dance, adopt a grandparent)</p> <p><b>1.D.</b> Support the Rollin' Rec Program</p>	<p><b>1.A.1.</b> Plan and implement an event or program within the teen community</p> <p><b>1.A.2.</b> Work with the various high school clubs to promote new events or programs</p> <p><b>1.B.1.</b> Work with city staff and local high schools to develop ideas and marketing strategies</p> <p><b>1.C.1.</b> Partner with Senior Center staff to develop ideas and implement one new program or event and work together for marketing and execution of the event</p> <p><b>1.C.2.</b> Participate with senior programming and events</p> <p><b>1.D.1.</b> Attend and assist staff at Rollin' Rec a minimum of two dates per activity guide</p> <p><b>1.D.2.</b> Work with staff to develop Rollin' Rec program aspects that would draw in teen participation</p>	<p><b>July 2024</b></p> <p><b>June 2024</b></p> <p><b>October 2024</b></p> <p><b>April 2024</b></p> <p><b>Monthly</b></p> <p><b>July 2024</b></p> <p><b>September 2024</b></p> <p><b>September 2024</b></p> <p><b>March 2024</b></p> <p><b>December 2024</b></p> <p><b>Per Event or Program</b></p> <p><b>All commissioners</b></p> <p><b>Subcommittee:</b> Subcommittee: Commissioners Syed, Tatari, &amp; Strickland</p> <p><b>Completed April 2024</b></p> <p><b>Subcommittee:</b> Subcommittee: Commissioners Strickland</p> <p><b>Meeting held on 4/6/24 to discuss the three target areas to explore for future events or programs</b></p> <p><b>Meeting held on 4/16/24 to narrow down the list of potential events</b></p> <p><b>Meeting held on 3/6/24 to narrow down the list of potential additions</b></p> <p><b>Meeting held on 3/4/24 to narrow down the list of potential ideas</b></p> <p><b>Meeting held on 1/25/24 to brainstorm ideas</b></p> <p><b>All commissioners</b></p> <p><b>Subcommittee: Commissioners Bhattacharya &amp; Tatari</b></p> <p><b>Meeting held on 3/6/24 to narrow down the list of potential additions</b></p> <p><b>Subcommittee: Commissioners Bhattacharya</b></p> <p><b>Meeting held on 1/25/24 to brainstorm ideas</b></p> <p><b>All commissioners</b></p> <p><b>Subcommittee: Commissioner Strickland</b></p> <p><b>Meeting held on 3/6/24 to discuss the list of potential ideas further</b></p>
2	<b>COMMUNITY OUTREACH</b>  Look for ways to make the Commission more visible; to participate with local organizations and service clubs throughout the community; and to widen participation of teens			<p><b>2.A.</b> Implement at least one new community service project (i.e. park clean-up, drive for local organization)</p> <p><b>2.B.</b> Support the Tracy Historical Museum</p> <p><b>2.C.</b> Work with Parks and Recreation staff to develop YAC social media posts</p> <p><b>2.C.1.</b> Propose social media post for all YAC events, programs, and community service opportunities that will help to engage local teens</p>
				<p><b>City Council Strategic Priority: Quality of Life Goal 3: Provide City Programming and Events That Bolster Quality of Life</b></p>

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
December 11, 2024**

**AGENDA ITEM 9.a.**

**REQUEST**

**DISCUSS THE PURPOSE OF THE YOUTH ADVISORY COMMISSION ANNUAL  
RETREAT AND PROPOSED DATES TO BE HELD**

**DISCUSSION**

Each year the Youth Advisory Commission presents their goals and objectives to both the Parks Commission and the City Council for the upcoming fiscal year. These presentations are scheduled to take place in December and February. Due to the delay of the appointment of the new commissioners, these dates will be adjusted to later in 2025. The purpose of the retreat is to measure the Youth Advisory Commission's progress, prepare, and plan for upcoming activities, and provide team building and leadership opportunities between the Commissioners.

Staff is recommending the Commission approve one of the two dates, Monday, January 6<sup>th</sup> from 4:00pm-7:00pm or Monday, January 13<sup>th</sup> from 4:00pm-7:00pm, to hold the retreat.

**RECOMMENDATION**

That the Commission discusses the purpose of the Youth Advisory Commission Annual Retreat and proposed dates to be held.

Prepared by: Amanda Jensen, Recreation Coordinator

Reviewed by: Lauren Repetto, Recreation Services Supervisor

Approved by: Jolene Jauregui, Recreation Services Manager