

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, December 12, 2024, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6th Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on November 14, 2024.
5. New Business
  - a. Receive Presentation on Updates to City of Tracy's Public Transportation Agency Safety Plan and Provide Recommendation for Approval to City Council
  - b. Review and Provide Updates on Commission Goals and Objectives for FY 2024/2025
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

## **POSTED: December 6, 2024**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

NOVEMBER 14, 2024

1. **CALL TO ORDER:** Chair Silva called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. **Present:** Gary Cooper, Maurice Francis, Tim Silva.
- b. **Absent:** Sharanjit Dhillon
- c. **Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator.
- d. **Recorded By:** Jayne Pramod, Transit Coordinator

3. **ITEMS FROM THE AUDIENCE:** None

4. **APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 10, 2024**

- a) **Motion to Approve:** Commissioner Cooper
- b) **Second:** Commissioner Francis
- c) **Abstain:** None
- d) **Vote:** Approved by unanimous vote

5. **NEW BUSINESS:**

a. **Receive Presentation on Unmet Transit Needs Process:**

Joel Campos, Senior Regional Planner, San Joaquin County Council of Governments (SJCOCG), presented the FY25-26 Unmet Transit Needs (UTN) request process for receiving UTN requests. Provided information on the UTN survey and the public hearing dates. Commission discussion and questions followed.

b. **Receive Presentation on Transit Technology Upgrades:** Christian G. Londono, Senior Customer Success Manager, ETA Transit, provided information on the newly installed ETA Transit Intelligent Transit System - SPOT on the TRACER bus system. He provided information on in-vehicle hardware and software, SPOT administration console, traveler information systems including public website and smartphone apps, and passenger information display systems on the TRACER buses and Transit Station. Commission discussion and questions followed on cybersecurity, software glitches, real-time schedule and on-time performance tracking.

c. **Receive Information and Provide Feedback on Temporary Tracy Hills Commuter Route:** Ed Lovell, Transit Manager, presented the proposed route requested by the City Council to provide temporary bus service in the Tracy Hills area beginning in January 2025. Commission and Staff discussion followed.

d. **Review and Provide Updates on Commission Goals and Objectives for FY 24/25:** Staff and Commission discussed the recurring goals and new topics for FY 24/25 Commission Goals and Objectives.

6. **ITEMS FROM THE COMMISSION:**

Commissioner Cooper: Referred to the ETA Technology and commented about the excellent presentation. He will ride the bus to test the technology and get operator feedback.

Commissioner Francis: Referred to the October TAC Meeting Items from the audience and asked if there were any updates on the items addressed by Tracy resident Dotti Nygard.

Commissioner Silva: Thanked staff for organizing another successful Halloween event at the Tracy Airport. Asked about the feasibility of installing illuminated crosswalk signs at Bessie Ave.

**ITEMS FROM STAFF:**

- a. Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport's ongoing projects and the New Jerusalem Airport Master Plan. Commission comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on transit projects, ridership, on-time performance, and the plan for future maintenance and storage facility. Commission comments followed.
- c. Bikeways Update:** Bike sharrows striping completed on Bessie Ave between 11th Street and Grant Line Rd.

**ADJOURNMENT TO NEXT REGULAR MEETING ON DECEMBER 12, 2024**

- a. Motion to Adjourn:** Commissioner Francis
- b. Second:** Commissioner Cooper
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:43 p.m.

The above agenda was posted at Tracy City Hall on November 8, 2024. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
DECEMBER 12, 2024**

**AGENDA ITEM 5.b.**

**REQUEST**

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FY 2024/2025**

**DISCUSSION**

At the September 12, 2024, regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2024/2025.

Below are the commission recommended goals for FY 2024/2025 with recommended timelines.

**FY24/25 Transportation Commission Goals**

	GOAL	TIMELINE	SUB-COMMITTEE
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD – Spring 2025
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2025
	Participate in City Sponsored Airport events (Halloween Event, Family Fun Day)	October 2024 June 2025	All <b>October Event - COMPLETE</b>
	Participate in Other Appropriate Community Events	2024/2025	All Tracy Earth Day Event – TBD Spring 2025
<b>TRANSIT</b>	Provide Input on Short Range Transit Plan	Fall 2024	All <b>COMPLETE</b>

<b>AIRPORT</b>	Provide Input on New Jerusalem Airport Master Plan	June 2025	All
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	<b>Dec:</b> <ul style="list-style-type: none"><li>- PTASP Update Presentation</li></ul> <b>Feb:</b> <ul style="list-style-type: none"><li>- Valpico/Corral Hollow widening update (tentative)</li></ul>

In order to successfully complete each of these goals, the commissioners may form ad-hoc subcommittees as needed to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

#### FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

#### RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for FY 2024/2025.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
DECEMBER 12, 2024**

**AGENDA ITEM 7**

**Staff Items**

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)

**Airport Update**

**By Paula Jessup**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Tracy Airport Master Plan	Final submittal to FAA on 9/4.	Approval by FAA, est. 12/2024 Approval by City Council.
Airport Construction Projects <ul style="list-style-type: none"> <li>- T-hangar Taxilane Slurry Seal</li> <li>- Parking Lot Slurry Seal</li> <li>- Sink hole repair</li> </ul>	Sink hole repair complete. Slurry seal complete.	Grant drawdown and closeout.
New Jerusalem Airport Master Plan	Scope of work development with FAA for Wildlife Hazard Study and Feasibility Study.	Approve task order for Brandley Engineering to begin work.

**Transit Update**

**By Ed Lovell**

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Short Range Transit Plan	Compiling Final Draft document for SJCOG review.	Approval by City Council.
Intelligent Transportation Systems RFP	Bus installation complete.	Installation of e-paper signage at select bus stops. (Spring 2025)
Transit Maintenance and Storage Facility	Developing additional site analysis.	Site analysis presented to City Council (est. Feb 2025)

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 6,074 riders compared to the year-to-date ridership in October FY 23/24, an increase of approximately 15%. Paratransit ridership is up 2,213 riders compared to the same time in October FY 23/24, an increase of approximately 36%. Overall, the Tracer system ridership has increased by 8,287 over the same period last year, an overall increase of approximately 18%.

## October Year To Date Ridership Comparison

	FY 23/24	FY 24/25
<b>Fixed Route Ridership</b>		
Regular	4,929	5,750
Student (Students Ride Free Promo effective FY20/21)		
Senior	3,201	2,925
Disabled	533	637
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	620	543
Promo Passengers	26,700	31,131
<i>Promo Regular</i>	5,807	5,144
<i>Promo Student</i>	17,676	23,196
<i>Promo Senior</i>	2,468	1,976
<i>Promo ADA</i>	486	579
<i>Promo Free</i>	263	236
Passengers w/tickets	3,216	4,340
Passengers w/transfers	389	336
<b>Total</b>	<b>39,588</b>	<b>45,662</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	49	73
Senior	557	836
Disabled/Medicare	4,744	6,345
Free	772	1,081
<b>Total</b>	<b>6,122</b>	<b>8,335</b>
<b>All Systems Ridership</b>	<b>45,710</b>	<b>53,997</b>

## Fixed Route On-Time Performance FY24/25: