

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular Meeting of the **TRACY ARTS COMMISSION** is hereby called for:

**Date/Time:** **Tuesday, January 14, 2025, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Grand Theatre Center for the Arts, Visual Arts 1**  
**715 Central Avenue, Tracy, CA 95376**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Arts Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2019-240, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Tracy Arts Commission member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Meeting of December 10, 2024
5. New Business
  - A. Discussion of Programming for Tracy Arts Month, April 2025
6. Old Business
  - A. Continue Discussion of 2024 Annual Report for City Council
  - B. Continue Discussion of 2024-25 Funding and Programming Recommendations
7. Correspondence
8. Items from the Commission
9. Items from Staff
10. Adjournment

## **POSTED: Thursday, January 9, 2025**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000, at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Tracy Arts Commission regarding any item on this agenda will be made available for public inspection in the Cultural Arts Division located at 715 Central Avenue, Tracy, CA during normal business hours.

TRACY ARTS COMMISSION  
MEETING MINUTES  
**December 10, 2024, 7:00 p.m.**

Grand Theatre Center for the Arts, 715 Central Avenue

Chair Lees called the meeting to order at 7:00 p.m.

Roll call found Commissioners Dhugga, Jones, Lees, Reis and Sandhu present.

Staff Present: William Wilson, Cultural Arts Supervisor

Recorded By: William Wilson, Cultural Arts Supervisor

**1. ITEMS FROM THE AUDIENCE**

None.

**2. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON NOVEMBER 12, 2024**

**ACTION** Motion by Commissioner Jones, seconded by Vice Chair Reis to approve the minutes as submitted. Voice vote found all Commissioners in favor; motion carried 5:0

**3. REVIEW AND APPROVE 2024 RE-GRANTING PROGRAM APPLICATIONS**

CAS Wilson provided the Staff Report, explained the review worksheets and called for any conflicts of interest. None were stated. CAS Wilson advised one application was received.

Commissioners reviewed and discussed the application from Tracy Friends of the Library for the project *Coming Together: 5<sup>th</sup> Annual Tracy Poetry Contest*. The result of the evaluation was that the application received a total score of 69/75 points.

**ACTION** Motion by Vice Chair Reis, seconded by Commissioner Sandhu to approve the application from Tracy Friends of the Library to receive a \$2,000 2024 Re-Granting Program award. Voice vote found all Commissioners in favor; motion carried 5:0. CAS Wilson advised Staff has reviewed and approves the award of project funding.

**4. ITEMS FROM THE COMMISSION**

Commissioners gave brief summaries of their activities relating to arts and culture within the last month.

Commissioner Jones requested an agenda item for the meeting of January 14, 2025 to continue discussion of the 2024-25 Funding and Programming Recommendations.

Tracy Arts Commission Meeting Minutes

December 10, 2024

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Chair Lees requested that Commissioners bring their ideas for Arts Month, April 2025 programming to the meeting of January 14, 2025 for discussion.

5. ITEMS FROM STAFF

None.

6. ADJOURNMENT – Time: 7:56 p.m.

**ACTION** Motion by Commissioner Jones, seconded by Commissioner Dhugga to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at the Tracy City Hall on December 6, 2024. The above are action minutes. Materials distributed to the majority of the Tracy Arts Commission, staff records and/or audio recording is available in the Cultural Arts Division located at 715 Central Avenue.

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
JANUARY 14, 2025**

**AGENDA ITEM 5.A.**

**REQUEST**

**DISCUSSION OF PROGRAMMING FOR TRACY ARTS MONTH, APRIL 2025**

**DISCUSSION**

Tracy Arts Month is an annual celebration of creativity and culture organized by the Cultural Arts Division in the City of Tracy. A series of public events featuring artists and arts organizations from across the local area is promoted and presented across the month of April.

The Tracy Arts Commission (TAC) has recommended participation in Downtown Tracy Arts Month in April, 2025, with a working budget of \$2,500 supporting hands-on, community programming at the Grand Theatre Center for the Arts. The TAC is to begin discussion in order to determine the collaborators, logistics and programming elements in support of this project. Discussion will continue as needed at the meeting of February 11, with all programming details confirmed by the meeting of March 11 for timely promotion.

**FISCAL IMPACT**

Appropriation of Tracy Arts Commission funding in the Cultural Arts Division budget in the amount of \$2,500 has been recommended for Tracy Arts Month, April 2025 programming components.

**RECOMMENDATION**

Begin Discussion of Programming for Downtown Tracy Arts Month, April 2025

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Brian Foisy, Project Specialist II

Approved By: Brian Foisy, Project Specialist II

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
January 14, 2025**

**AGENDA ITEM 6.A.**

**REQUEST**

**CONTINUE DISCUSSION OF 2024 ANNUAL REPORT FOR CITY COUNCIL**

**DISCUSSION**

The Tracy Arts Commission (TAC) has presented Annual Reports to the City Council since 2022. The TAC will present the 2024 Annual Report featuring programming highlights from calendar year 2024, as well as goals for 2025. CAD Staff will prepare a Staff Report and presentation in the form of a slide show. The TAC Chair, and/or other designated representative(s), will present the information at the City Council meeting to be scheduled in 2025.

2024 Annual Report content will be identified through TAC discussion beginning in November, continuing as needed with review and approval anticipated in the first quarter of 2025.

**FISCAL IMPACT**

Staff costs related to support of the Tracy Arts Commission are included in the Cultural Arts Division Administrative General Fund budget.

**RECOMMENDATION**

Discussion of the 2024 Annual Report for City Council

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Brian Foisy, Project Specialist II

Approved By: Brian Foisy, Project Specialist II

**CITY OF TRACY  
TRACY ARTS COMMISSION MEETING  
January 14, 2025**

**AGENDA ITEM 6.B.**

**REQUEST**

**CONTINUE DISCUSSION OF FY2024-25 FUNDING AND PROGRAMMING RECOMMENDATIONS**

**DISCUSSION**

The Tracy Arts Commission's (TAC) programming funding resides in the administrative accounts of the Cultural Arts Division (CAD) budget. The TAC meets annually to discuss funding and programming, creating recommendations in effort to best meet goals. CAD Staff reviews and approves the expenditures. The TAC FY24-25 allocation is estimated to be \$12,000.

The TAC discussed the FY2024-25 Funding and Programming Recommendations at the meeting of July 9, 2024. The following recommendations were reviewed and approved at the meeting of September 10, 2024, serving as an outline of TAC activities and events through June, 2025.

**2024-25 Funding and Programming Recommendations:**

• <b>Co-Present Open Mic Nights in the Studio:</b>	<b>\$3,150</b>
As part of the Grand Theatre Center for the Arts' 2024-25 Presenting Season, supporting featured performers at nine events.	
• <b>2024 Annual Report:</b>	<b>N/A</b>
Develop and present the Annual Report to City Council, as an overview of activities and projects in calendar year 2024, and include goals for 2025.	
• <b>Participation in Arts Month – April 2025:</b>	<b>\$2,500</b>
Hands-on, community programming to be developed and presented at the Grand Theatre Center for the Arts.	
• <b>2024 Re-Granting Program:</b>	<b>\$4,000</b>
Provide two grant awards of \$2,000 each.	
• <b>Downtown Tracy Artwalk 2024-25:</b>	<b>\$1,790</b>
Provide participant hospitality in July 2024	\$190
Provide participant hospitality in October 2024	\$250
Provide participant hospitality in June 2025	\$150
Present Emerging Artists (six first time participants @ \$200 ea.) June 2025	\$1,200
• <b>Youth Arts Festival:</b>	<b>N/A</b>
Resume stakeholder communications and meetings in order to form a Community Project Committee with participation of two Tracy Arts Commissioners.	
• <b>Civic Art Program &amp; Projects Contingency:</b>	<b>\$560</b>
Incidental Civic Art Program expenses and approved programming	

The TAC reviewed and approved one 2024 Re-Granting Program application in the amount of \$2,000 the meeting of December 10, 2024. With an additional \$2,000 now available in the 2024-25 Funding and Programming Recommendations, Commissioner Jones requested continued discussion. The funding automatically moves into the Civic Art Program & Projects Contingency, and/or the Commission can consider a new allocation.

**FISCAL IMPACT**

Tracy Arts Commission funding in the Cultural Arts Division FY2024-25 budget is estimated to be \$12,000.

**RECOMMENDATION**

Review and Approve the FY2024-25 Funding and Programming Recommendations

Prepared By: William Wilson, Cultural Arts Supervisor

Reviewed By: Brian Foisy, Project Specialist II

Approved By: Brian Foisy, Project Specialist II