

DECEMBER 12, 2024

1. **CALL TO ORDER:** Chair Silva called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. **Present:** Maurice Francis, Ari Sarmento, Tim Silva.
- b. **Absent:** Gary Cooper
- c. **Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator.
- d. **Recorded By:** Jayne Pramod, Transit Coordinator

3. **ITEMS FROM THE AUDIENCE:** Richard Williams, a Tracy resident, requested information on the status of the \$780,000 grant money recently awarded to the City of Tracy for the study of traffic, pedestrians, and bikes on the city streets. He referred to the FY 23-24 grant money of \$68,000 allocated for the study of crosswalk safety and reminded City of his request to install flashing lights to make the crosswalks safer. He welcomed the new Commissioner Sarmento to the Transportation Advisory Commission.

INTRODUCTION OF NEW COMMISSIONER: Commissioner Sarmento introduced himself and briefly described his upbringing in Tracy, his education, and his passion for aviation. Commission and staff welcomed Commissioner Sarmento.

4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 14, 2024**

- a) **Motion to Approve:** Commissioner Francis
- b) **Second:** Commissioner Silva
- c) **Abstain:** None
- d) **Vote:** Approved with the following amendments
 - Item 5 b - City owns the ETA hardware and the data.
 - Item 5 c - Tracy Hills Shuttle pilot service ends June 2025
 - Item 6 - Commissioner Silva asked about the feasibility of installing illuminated signs at mid-blocks and crosswalks on major throughways, and intersections.

5. **NEW BUSINESS:**

- a. **Receive Presentation on Updates to City of Tracy's Public Transportation Agency Safety Plan and Provide Recommendations for Approval to City Council**
Ed Lovell, Transit Manager, presented on the Public Transportation Agency Safety Plan (PTASP). Provided an overview of the PTASP, Safety Management System (SMS), oversight of the Plan, and the major updates made by FTA to the overall requirements of the PTASP for continuous improvement of the safety training program and reporting, and hazard assessment. Commission discussion and questions followed. Commissioner Francis motion to recommend City Council approve the updates to the PTASP was seconded by Commissioner Sarmento and approved by the majority.
- b. **Review and Provide Updates on Commission Goals and Objectives for FY 24/25:**
Staff provided information on various City events for Commission outreach. Provided information on the Short-Range Transit Plan (SRTP) and Public Transportation Agency

Safety Plan. Commission discussed topics for educational presentations. Commissioner Silva requested presentation on engineering projects and Commissioner Sarmento requested for PD statistics or tabs on accidents and incidents.

6. ITEMS FROM THE COMMISSION:

Commissioner Francis: Referred to the audience comments on the grants received by the City and asked if the Transit Manager has access to that funding, and how much grant money City received for safer streets.

Commissioner Sarmento: Asked if public could access grant application submitted by the City.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport's ongoing projects and the New Jerusalem Airport Master Plan. Commission comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on transit projects, ridership, on-time performance, and the plan for future maintenance and storage facility. Commission comments followed.

Staff informed about cancelling the January Meeting.

- c. Bikeways Update:** Commissioner Francis and Silva commented on the bikeway sharrows and the excellent job on the Bessie Road reconstruction project.

8. ADJOURNMENT TO NEXT REGULAR MEETING ON FEBRAURY 13, 2025

- a. Motion to Adjourn:** Commissioner Francis
- b. Second:** Commissioner Sarmento
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:32 p.m.

The above agenda was posted at Tracy City Hall on December 6, 2024. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.



Ed Lovell, Staff Liaison