



**ENVIRONMENTAL SUSTAINABILITY COMMISSION
REGULAR MEETING MINUTES**

**JANUARY 23, 2025
7:00 PM**

1. CALL TO ORDER:

- a. The meeting was called to order by Chairperson Wood at 7:02 pm .

2. ROLL CALL:

- a. Present: Damasco, Wood, Sese, Shoaito, Kahlon
- b. Absent: None
- c. Staff Present: Stephanie Reyna-Hiestand, Assistant Director – Utilities
Richard Joaquin , Assistant Director – Parks, Recreation and
Community Services Department
- d. Recorded by: Carla Sorich, Executive Assistant

3. PLEDGE OF ALLEGIANCE

Led by Commissioner Kahlon.

4. ITEMS FROM THE AUDIENCE

None.

5. CONSENT ITEMS

5.A REVIEW AND APPROVED THE MEETING MINUTES FOR OCTOBER 24, 2024.

ACTION: Motion was made to approve Item 5.A by Vice Chair Damasco and was seconded by Commissioner Kahlon. All in favor; passed and so ordered. (5,0,0)

Approve – Damasco, Kahlon, Sese, Shoaito, Wood
Oppose - None
Abstain – None

6. INFORMATIONAL ITEMS

**6.A ACCEPT AN INFORMATIONAL REPORT ON THE MULTI-GENERATIONAL
RECREATION CENTER SUSTAINABLE PRACTICES**

Presentation was provided by Richard Joaquin, Assistant Director for Parks, Recreation and Community Services Department.

Commissioner comments and questions followed.

**6.B ACCEPT AN INFORMATIONAL REPORT FROM THE SUSTAINABILITY ACTION
PLAN AD HOC COMMITTEE ON SECTION B: ENERGY**

Chairperson Wood gave the report.

Commissioner questions and comments followed.

7. ACTIONABLE ITEMS

7.A DISUSS AND APPROVE THE 2025 CALENDAR MONTHLY MEETING DATES

The staff report was read by Stephanie Reyna-Hiestand. Commissioner questions and comments followed.

ACTION: Motion was made by Chairperson Wood and seconded by Commissioner Shoaito to make the following changes to the 2025 calendar monthly meetings:

1. Cancel the July 24, 2025 meeting.
2. Cancel the November 27, 2025 meeting and reschedule for November 17, 2025.
3. Cancel the December 25, 2025 meeting and reschedule for December 9, 2025.

All in favor and so ordered. (5,0,0)

Approve - Wood, Shoaito, Damasco, Kahlon, Sese

Oppose - None

Abstain - None

7.B REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 WORKPLAN

The staff report was read by Stephanie Reyna-Hiestand. Commissioner discussion followed.

ACTION: Motion was made by Commissioner Sese and was seconded by Commissioner Shoaito to make the following additions and changes to the ESC 2025 Workplan:

- Strike the 2/22/2024 item from the TBD tab on the workplan;
- Amend the 6/27/2024 item from the TBD tab
- Add the following items to the TBD tab
 - Annual Report – Discussion and presentation
 - Form Ad-Hoc Committee for Aquatic Center

All in favor and so ordered. (5,0,0)

Approve – Sese, Shoaito, Wood, Damasco, Kahlon

Oppose - None

Abstain - None

8. STAFF ITEMS

Brian MacDonald, Director of Parks, Recreation, and Community Services Department requested volunteers for an Ad Hoc committee to attend the conceptual planning meetings for the Aquatic Center. Meetings are TBD. Stephanie Reyna-Hiestand confirmed she will get the meeting information and added request to 2025 ESC work plan.

Stephanie Reyna-Hiestand informed the Commission that Commissioner Acosta was released from his commissioner seat and a replacement is being recruited.

9. ITEMS FROM THE COMMISSION

Chair Wood asked if meeting information could be posted on Next Door or more frequently on social media.

Stephanie Reyna-Hiestand confirmed that she will reach out to the PIO to see if more frequent posts could be done.

Chair Wood announced her upcoming meeting with the City Manager.

10. ADJOURNMENT – Time: 8:50 PM.

ACTION: Motion was made by Chair Wood and seconded by Vice Chair Damasco to adjourn. All in favor and so ordered. (5,0,0)

Approve - Wood, Damasco, Kahlon, Sese, Shoaito
Oppose - None
Abstain - None