

Agenda Item _____

RECOMMENDATION

Staff recommends that the City Council receive the annual informational report for the Parks and Community Services Commission for Fiscal Year 2021/2022.

EXECUTIVE SUMMARY

The Parks and Community Services Commission was formed by the City Council for the purpose of advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. At the April 6, 2021, regular City Council meeting, the Council expressed the desire to receive an annual report. This report is an accounting of the Parks and Community Services Commission for FY 21/22 as well as projected goals for FY 22/23.

BACKGROUND AND LEGISLATIVE HISTORY

The Parks and Community Services Commission (Parks Commission) was formed with the purpose of providing citizen and community perspective and input and advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. In addition, the Commission reviews applications and makes recommendations to City Council for the Community Development Block Grant (CDBG) funding of service programs provided by non-governmental organizations (NGOs).

In FY 21/22, the Parks Commission had two primary focus areas as listed below. Under each area, there is an update on Commission activities.

1. COMMUNITY OUTREACH

- 1.A Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
 - ❖ The Commission assigned a member of the Commission to participate regularly at the Foundation's meeting and report back monthly to the Commission.
- 1.B. Ensure representation with the Tracy Senior Association
 - ❖ The Commission assigned a member of the Commission to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.
- 1.C. Public Outreach at Community events twice per year
 - ❖ The Commission assigned members of the Commission to attend the following events:
 - 1. Farmers Market (twice per year)
 - 2. Block Parties (twice per year)
 - 3. Blues, Brews, & BBQ (September)
 - 4. Movies on the Plaza (twice per year)
 - 5. Youth Events (twice per year)
- 1.D. Public Outreach to Senior Community
 - ❖ Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community. This meeting was held on November 3, 2021.

- 1.E. Increase communications with local school districts
 - ❖ E.1 - One TUSD School Board member participates as a Commissioner and provides monthly reports on the Parks Commission activities to Tracy Unified School District.
 - ❖ 1. E.2. - The Commission assigned a member to participate and attend the City/School Liaison meetings and report back to the Commission

2. PROGRAM ENHANCEMENT

- 2.A Sponsor and Support the Rollin' Rec Program
 - ❖ All Commissioner will attend 2 rollin' rec programs per year.

The Parks Commission adopted new goals for FY 22/23 on June 2, 2022.

Focus Area: COMMUNITY OUTREACH

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation (This liaison effort has produced funding for the first City dog park, other park improvements, and supports amenities at the Lolly Hansen Senior Center)
- Ensure representation with the Tracy Senior Association
- Public outreach at community events twice per year
- Public outreach to senior community
- Increase communications with local school districts

Focus Area: PROGRAM ENHANCEMENT

- Sponsor and support the revitalization of the Rollin' Rec Program

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- Attend Meetings as needed related to Parks & Facility Concerns
- Attend Quarterly Homeless Advisory Meeting

In addition to these goals, the Parks Commission had the opportunity to support staff and better advise City Council in regard to City and Community needs. During FY 21-22 the parks Commission was instrumental in making decisions for the following projects:

1. In July of 2021, The Parks Commission received a presentation and provided feedback on the Wayfinding and Signage for Phase 1E of Legacy Fields
2. In September of 2021, The Parks Commission approved the Sports Field Handbook Update and received a presentation and approved the conceptual master plan for the new Tracy Hills Linear Park.
3. In January of 2022, the Parks Commission approved the conceptual master plan for the new Tracy Hills Phase 1B Park as well as received and provided feedback to staff regarding the 2022/2023 CIP projects.
4. In February 2022, the Parks Commission reviewed and accepted the recommendation of the Community Development Block Grant (CDBG) Subcommittee's funding allocations and made the recommendation for approval to City Council.
 - In December of 2021, 2 Parks Commissioners were appointed to be part of the subcommittee to review and make funding allocation recommendations for the Community Block Grant Fund and Home Investment Program (CDBG) for FY 22/23.

- In total, 13 applications were awarded funds thru the CDBG program for use in projects that make for a viable community, with local programs and services that provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income individuals and families.
5. In March of 2022, the Parks Commission made the recommendation to City Council to name Tracy Hills Hillview Linear Park. The top (3) three names that were submitted were:

(1) Ray Morelos, (2) Dan Schack, and (3) Gene Birk.

At the council meeting on May 3, 2022, City Council approved Raymond P. Morelos, Jr. as the name for the new linear park in the Hillview Development.

6. In May of 2022, the Parks Commission reviewed and made the recommendation to City Council to adopt the Parks, Recreation, and Trails Master Plan. The Commission also approved the amended Facility handbook.
7. In June of 2022, the Parks Commission made the recommendation to City Council to name the Tracy Hills Phase 1B Park. The top (3) three names that were submitted for recommendation were:

(1) Gene Birk, (2) Daniel R. Schack, and (3) Walter Gouveia

At the council meeting on August 16, 2022, City Council approved Gen Birk Park as the name for the Tracy Hills Phase 1 B Park.

ANALYSIS

Not Applicable

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix and services and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council receive the annual informational report for the Parks and Community Services Commission for Fiscal Year 2021/2022

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Jolene Jauregui, Recreation Services Manager
Brian MacDonald, Parks and Recreation Director
Karin Schneider, Assistant City Manager

Approved by: Michael Rogers, City Manager



Parks & Community Services Commission

Annual Report FY 2021-2022

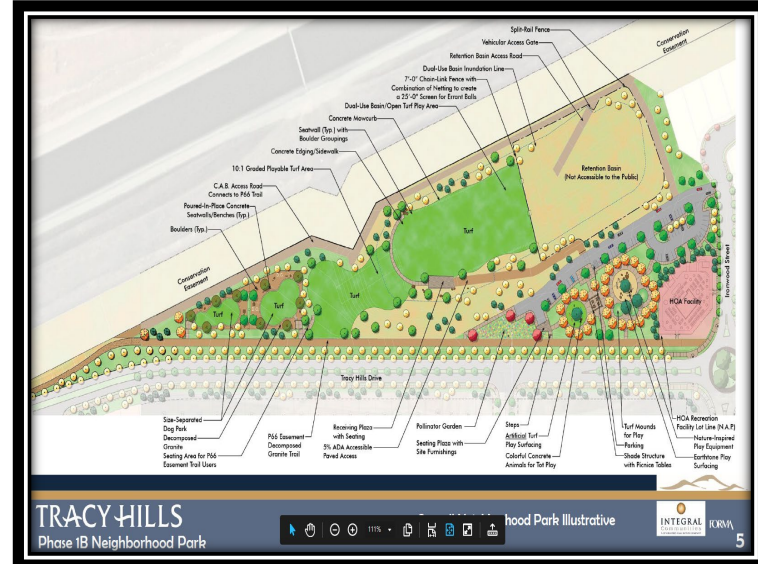
February 21, 2023

Overview

- ❖ 5 Member Council Appointed Commission
- ❖ Establish rules and regulations governing the conduct of recreation programs
- ❖ Protection of property, and activities of persons in all parks
- ❖ Hold public hearings on recreation programming and facility usage
- ❖ Advise the City Council about recreation, and facility master planning development



- ❖ Conceptual Plan for the Tracy Hills Hillview Linear Park
- ❖ Conceptual Plan for the Tracy Hills Phase 1B Park
- ❖ Supporting the Rollin' Rec program from April to June of 2022



FY 2021-2022 Highlights Staff Support for City Projects

- ❖ Wayfinding and Signage for Phase 1E of Legacy Field
- ❖ Sports Field & Facility Handbooks
- ❖ Parks and Recreation Departmental Capital Improvement Program (CIP) for FY 22/23



Field Identification Markers



Entry Experience

FY 2021-2022 Highlights Staff Support for City Projects

- ❖ Parks, Recreation, and Trails Master Plan
- ❖ Community Development Block Grant Fund (CDBG) and Home Investment Program for FY 22/23





Goals FY 2022/2023

Community Outreach

- ❖ Ensure representation with the Tracy Friends for Parks, Recreation and Community Services Foundation
- ❖ Ensure representation with the Tracy Senior Association
- ❖ Public outreach at community events twice per year
- ❖ Public outreach to senior community
- ❖ Increase communications with local school districts

Program Enhancement

- ❖ Continue to sponsor and support the revitalization of the Rollin' Rec Program

Park Facility and Sports Field Safety

- ❖ Attend meeting as needed related to Parks & Facility Concerns
- ❖ Attend Quarterly Homeless Advisory Meeting



Questions

