

Agenda Item _____

RECOMMENDATION

Receive the annual report of the Parks and Community Services Commission for Fiscal Year 2022-2023

EXECUTIVE SUMMARY

The Parks and Community Services Commission was formed by the City Council for the purpose of advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. At the April 6, 2021, regular City Council meeting, the Council expressed the desire to receive an annual report. This report is an accounting of the Parks and Community Services Commission for Fiscal Year (FY) 22/23 and goals for FY 23/24.

BACKGROUND AND LEGISLATIVE HISTORY

The Parks and Community Services Commission (Parks Commission) was formed with the purpose of providing citizen and community perspective and input and advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. In addition, the Commission reviews applications and makes recommendations to City Council for the Community Development Block Grant (CDBG) funding of service programs provided by non-governmental organizations (NGOs).

In FY 22/23, the Parks Commission had two primary focus areas as listed below. Under each area, there is an update on Commission activities.

Focus Area: COMMUNITY OUTREACH

- 1.A Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
 - The Commission assigned a member of the Commission to participate regularly at the Foundation's bi-monthly meeting and report back to the Commission.
- 1.B. Ensure representation with the Tracy Senior Association
 - The Commission assigned a member of the Commission to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.
- 1.C. Public Outreach at Community attend events twice per year
 - The Commission assigned members of the Commission to attend the following events:
 1. Farmers Market (attend at least twice per year)
 2. Block Parties (attend at least twice per year)
 3. Blues, Brews, & BBQ (October)
 4. Movies on the Plaza (attend at least twice per year)
 5. Youth Events (attend at least twice per year)

- 1.D. Public Outreach to Senior Community
 - Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community. This meeting was held on November 9, 2022.
- 1.E. Increase communications with local school districts
 - E.1 - One TUSD School Board member participates as a Commissioner and provides monthly reports on the Parks Commission activities to Tracy Unified School District.
 - 1. E.2. - The Commission assigned a member to participate and attend the City/School Liaison meetings and report back to the Commission.

Focus Area: PROGRAM ENHANCEMENT

- 2.A. Sponsor and Support the Rollin' Rec Program
 - 3 Commissioner will attend 2 rollin' rec programs per year.

In addition to the above goals, the Parks Commission had the opportunity to support staff and better advise City Council in regard to City and Community needs. During FY 22/23 the Parks Commission was instrumental in making decisions for the following projects:

1. In August of 2022, the Commission provided feedback on a proposed Ordinance amendment of the Tracy Municipal Code to update Title 4 "Public Welfare, Morals, and Conduct" prohibiting certain acts, sleeping, and storage of personal property in parks.
2. In September of 2022, the Commission provided feedback on the Multi-Generational Recreation Center park concept at El Pescadero Park.
3. In October of 2022, the Commission reviewed and provided feedback in regard to renaming the Tracy Sports Complex.
4. In November of 2022, the Commission held a Special Meeting to hear the needs and concerns of the Seniors in our community as we are the liaison for senior community.
5. In December of 2022, two Parks Commissioners were appointed to be part of the subcommittee to review and make funding allocation recommendations for the Community Block Grant Fund and Home Investment Program (CDBG) for FY 23/24.
6. In February 2023, the Parks Commission reviewed and accepted the recommendation of the Community Development Block Grant (CDBG) Subcommittee's funding allocations and made the recommendation for approval to City Council. In total, 11 applications were awarded funds thru the CDBG program for use in projects that make for a viable community, with local programs and services that provide decent housing, a suitable living environment, and expand economic opportunities for low- and moderate-income individuals and families.
7. In February 2023, the Parks Commission also reviewed, approved, and made a recommendation to City Council to adopt the FY 23-24 Recreation Program Facility Use Fee Schedule.
8. In March of 2023, the Parks Commission received a presentation on the BMX Pump Track and provided feedback to staff.

9. In June of 2023, the Commission reviewed and approved the Tracy Hills Phase 2 Neighborhood Park 1 and Neighborhood Park 4's conceptual master plans.
10. In June of 2023, the Commission also reviewed and provided input on the revised City of Tracy Sports Field Handbook.

Goals for FY 23/24

The Parks Commission adopted new goals for FY 23/24 on June 1, 2023, summarized below:

Focus Area: COMMUNITY OUTREACH

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
- Ensure representation with the Tracy Senior Association
- Public outreach at community events twice per year
- Public outreach to senior community
- Increase communications with local school districts.

Focus Area: PROGRAM ENHANCEMENT

- Sponsor and support the revitalization of the Rollin' Rec Program

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- Attend Meetings as needed related to Parks & Facility Concerns
- Attend Quarterly Homeless Advisory Meeting

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix and services, and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council accept the annual report of the Parks and Community Services Commission for Fiscal Year 2022-2023.

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Jolene Jauregui, Interim Director of Parks & Recreation

Sara Cowell, Director of Finance

Brian MacDonald, Interim Public Works Director

Bijal Patel, City Attorney

Jeff Crosswhite, Assistant City Attorney

Kimberly Murdaugh, Interim Assistant City Manager

Approved by: Midori Lichtwardt, City Manager