

**TRANSPORTATION ADVISORY COMMISSION  
REGULAR MEETING MINUTES**  
**FEBRUARY 13, 2025**

- 1. CALL TO ORDER:** Vice Chair Francis called the meeting to order at 7:00 p.m.
- 2. ROLL CALL:**
  - a. Present:** Gary Cooper, Maurice Francis, Raj Dhillon, Ari Sarmento, Tim Silva.
  - b. Absent:**
  - c. Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator.
  - d. Recorded By:** Jayne Pramod, Transit Coordinator
- 3. ITEMS FROM THE AUDIENCE:** None
- 4. APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 12, 2024**
  - a) Motion to Approve:** Commissioner Francis
  - b) Second:** Commissioner Sarmento
  - c) Abstain:** Commissioners Cooper and Dhillon
  - d) Vote:** Approved with majority vote
- 5. NEW BUSINESS:**
  - a. Review and Provide Input on the Annual Commission Report to City Council**  
Staff informed the Commission regarding the upcoming Annual Commission Report to the City Council on March 18, 2025. The report consists of the TAC goals and accomplishments of the prior year, FY 23-24. Commissioners Francis and Dhillon agreed to present the report. Commission discussion and questions followed.
  - b. Review and Provide Updates on Commission Goals and Objectives for FY 24/25:**  
Staff provided information on the Earth Day event on April 26, 2025, and requested the Commission participate. The Commission provided input on the City events they attended, would like to continue participating, and asked that additional events be added to their outreach goal. The Commission requested PW Department Management to provide a status on the airport events. Staff and the Commission discussed topics for educational presentations. Commissioner Silva requested a presentation on engineering projects and the protected midblock crosswalk status.
- 6. ITEMS FROM THE COMMISSION:**

Commissioner Francis: Referred to the budget questions he drafted for the Commission's review and asked the Commission to add it as an agenda item for discussion. Commissioner Silva supported Commissioner Francis's request.

Commissioner Silva: Requested an update on the Transit and Airport budgets. He commented on the Lowell and Lincoln Rd project, which has caused a drastic change and restricted traffic flow due to four lanes becoming two lanes. He requested that the City's Senior Engineer attend the TAC meeting to provide regular updates. He mentioned that an engineering staff must attend the TAC meeting to respond to concerns regarding roadway and other construction projects.

Commissioner Sarmento: Asked what percentage of the airport funding comes from Federal and State. Staff responded.

**7. ITEMS FROM STAFF:**

- a. Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport's ongoing projects and the New Jerusalem Airport projects that will commence in Spring. Awaiting funding in September from FTA for signage project and replacement of all the lights to LED. Commission comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on transit projects, ridership, on-time performance, installation of e-paper signage, real-time information at bus stops, and the future maintenance facility site. He provided status on the RFPs for service operation contract and on-demand software. Commission comments followed
- c. Bikeways Update:** The City plans to purchase a striping machine to be used for striping bike lanes throughout the city.

**8. ADJOURNMENT TO NEXT REGULAR MEETING ON MARCH 13, 2025**

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner Francis
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:47 p.m.

The above agenda was posted at Tracy City Hall on February 11, 2025. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.



Ed Lovell, Staff Liaison