

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, April 10, 2025, 7:00 p.m.
(or as soon thereafter as possible)

Location: Tracy Transit Station, Room 103
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on March 13, 2025.
5. New Business
 - a. Review and Provide Updates on Commission Goals and Objectives for FY 2024/2025
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Adjournment

POSTED: April 3, 2025

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

MARCH 13, 2025

1. **CALL TO ORDER:** Vice Chair Francis called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Gary Cooper, Maurice Francis, Raj Dhillon, Ari Sarmento,
 - b. **Absent:** Tim Silva
 - c. **Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator.
 - d. **Recorded By:** Brandi Reybol, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 13, 2025**
 - a) **Motion to Approve:** Commissioner Cooper
 - b) **Second:** Commissioner Dhillon
 - c) **Abstain:** None
 - d) **Vote:** Approved with majority vote
5. **NEW BUSINESS:**
 - a. **Receive Presentation on the Safe Streets and Roads for all Grants Received by the City of Tracy:** Selvi Sivaraj, City of Tracy Associate Engineer, presented the Commission on Safe Streets and Roads for all grants received by the City. The presentation included the Citywide Systemic Safety Enhancements project timeline, grants received, plan activities, implementation, and improvements that enhance street and road safety. Commission discussion and questions followed regarding the awarded grant amount, timeline, and the studies conducted to identify locations deemed high safety risk, as well as whether the study is available to the public.
 - b. **Recommend that the City Council Approve the Proposed Changes to the Master Fee Schedule for Airport and transit station fees. As part of the annual Master Fee Schedule Update, Staff presented the proposed fees for the charging station ports for electric vehicles (EVs) at the Transit Station and the updated Tracy Airport fees.** Commission discussion and questions followed. It was moved by Commissioner Cooper and seconded by Commissioner Francis to recommend the City Council to approve the proposed changes to the Master Fee Schedule for Airport and Transit Station fees. Motion passed unanimously.
 - c. **Review and Provide Updates on Commission Goals and Objectives for FY 24/25:** Staff informed the Commission about the next Earth Day event, scheduled for April 26, 2025, at 9:00 AM, and the 2025 Family Fun Day at the Airport, on May 31, 2025, from 9:00 AM to 2:00 PM. Staff and the Commission discussed the outreach and volunteer participation.
6. **ITEMS FROM THE COMMISSION:** None
7. **ITEMS FROM STAFF:**
 - a. **Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport's ongoing projects and the final submittal of the Tracy Airport Master Plan to the FAA. Commission comments followed.

Transit Ridership and Performance Update: Ed Lovell, Transit Manager, provided updates on the Short-Range Transit Plan pending Council approval, Transit Service and Maintenance contract provider selection process, the installation of e-paper signage, implementation of the On-Demand software, and future maintenance facility site analysis. Staff and Commission discussed the presentation of the Annual Commission Report to City Council. Commission comments and questions followed.

- b. Bikeways Update:** Purchase of a striping machine for striping bike lanes throughout the city, pending Council approval.

Richard Williams, a member of the audience, referred to the Safe Streets and Roads grants and asked if there is a process by which the City would accept private funding to install illuminated crosswalks, thereby allowing the project to be completed sooner than the lengthy process using public grants.

8. ADJOURNMENT TO NEXT REGULAR MEETING ON APRIL 10, 2025

- a. Motion to Adjourn:** Commissioner Francis
- b. Second:** Commissioner Cooper
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:22 p.m.

The above agenda was posted at Tracy City Hall on March 6, 2025. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
April 10, 2025

AGENDA ITEM 5.a.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2024/2025**

DISCUSSION

At the September 12, 2024, regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2024/2025.

Below are the commission recommended goals for FY 2024/2025 with recommended timelines.

FY24/25 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD – Spring 2025
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2025
	Participate in City Sponsored Airport events (Halloween Event, Family Fun Day)	October 2024 June 2025	All October Event - COMPLETE
	Participate in Other Appropriate Community Events	2024/2025	All Tracy Earth Day Event – April 26, 2025 Tracy Connect Event – TBD
TRANSIT	Provide Input on Short Range Transit Plan	Fall 2024	All COMPLETE

AIRPORT	Provide Input on New Jerusalem Airport Master Plan	June 2025	All
EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	May: <ul style="list-style-type: none">- Valpico/Corral Hollow Intersection update Jun: <ul style="list-style-type: none">- Access San Joaquin Presentation

In order to successfully complete each of these goals, the commissioners may form ad-hoc subcommittees as needed to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for FY 2024/2025.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
APRIL 10, 2025**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
Tracy Airport Master Plan	Conditional approval received from FAA.	Approval by City Council, est. June 3 rd .
Airport Construction Projects <ul style="list-style-type: none"> - T-hangar Taxilane Slurry Seal - Parking Lot Slurry Seal - Sink hole repair 	Project acceptance by City Council on May 6.	Grant drawdown and closeout, est. July 2025.
New Jerusalem Airport Master Plan	Scope of work development with FAA for Wildlife Hazard Study and Feasability Study.	Approve task order for Brandley Engineering to begin work.
Pavement Maintenance and Management Plan (PMMP)	Evaluation of core samples complete. Waiting for second phase of pavement evaluation.	Creation of final report and submittal to FAA.
Airfield Guidance Signs	Invitation For Bids (IFB), due May 1 st .	Bid opening May 1 st . Submit bids to FAA.
Tracy Airport Back-up Generator Design	Grant submitted. Awaiting funding notice from FAA.	Council acceptance of funds.
Tracy Airport Sweeper Purchase	Pre-application submitted to FAA.	Go out to bid, est. May 1 st .

Transit Update

By Ed Lovell

Transit Projects Update:

Project	Current Status	Next Steps
Short Range Transit Plan	Approval by City Council. Est. May 6, 2025	Implement first phase of S RTP.

Intelligent Transportation Systems RFP	Bus installation complete.	Installation of e-paper signage at select bus stops. (Spring 2025)
Transit Maintenance and Storage Facility	Developing additional site analysis.	Site analysis presented to City Council (est. Summer 2025)
On-Demand Software Implementation	Finalizing Agreement with vendor	City Council Award of Agreement (est. Apr 15 th)

TRACER Ridership: A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed-route ridership is up 8,744 riders compared to the year-to-date ridership in February FY 23/24, an increase of approximately 10%. Paratransit ridership is up 3,185 riders compared to the same time in February FY 23/24, an increase of approximately 25%. Overall, the Tracer system ridership has increased by 11,929 over the same period last year, an overall increase of approximately 12%.

February Year-to-Date Ridership Comparison

	FY 23/24	FY 24/25
Fixed Route Ridership		
Regular	6,622	11,940
Student (Students Ride Free Promo effective FY20/21)		
Senior	4,228	6,147
Disabled	712	1,048
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	904	867
Promo Passengers	68,120	64,811
<i>Promo Regular</i>	<i>18,899</i>	<i>9,406</i>
<i>Promo Student</i>	<i>39,794</i>	<i>50,449</i>
<i>Promo Senior</i>	<i>7,247</i>	<i>3,745</i>
<i>Promo ADA</i>	<i>1,398</i>	<i>853</i>
<i>Promo Free</i>	<i>782</i>	<i>358</i>
Passengers w/tickets	4,408	8,726
Passengers w/transfers	524	723
Total	85,518	94,262
Paratransit Ridership		
Regular (Guest)	76	204
Senior	1,026	1,569
Disabled/Medicare	11,336	12,514
Free	1,792	1,686
Total	12,788	15,973
All Systems Ridership	98,306	110,235

Fixed Route On-Time Performance FY24/25:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A Route	93%	93%	92%	93%	91%	92%	95%	96%				
B Route	94%	84%	82%	83%	85%	87%	86%	88%				
C Route	85%	82%	87%	78%	81%	88%	87%	88%				
D Route	73%	69%	68%	66%	91%	89%	87%	87%				
E Route	95%	81%	79%	79%	86%	85%	78%	80%				
F Route	99%	83%	72%	83%	74%	78%	78%	80%				
G Route	96%	82%	93%	91%	91%	89%	73%	74%				
H Route	83%	67%	71%	73%	95%	95%	91%	98%				
Arbor Shuttle	91%	99%	89%	87%	74%	83%	92%	88%				
ACE Shuttle	98%	89%	79%	83%	93%	94%	85%	90%				
South Tracy	98%	99%	98%	67%	100%	99%	99%	100%				
OVERALL	91%	84%	83%	83%	87%	89%	89%	90%				