

**TRANSPORTATION ADVISORY COMMISSION  
REGULAR MEETING MINUTES**

**MARCH 13, 2025**

1. **CALL TO ORDER:** Vice Chair Francis called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Maurice Francis, Raj Dhillon, Ari Sarmento,
  - b. **Absent:** Tim Silva
  - c. **Staff Present:** Paula Jessup, Airport Manager; Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator.
  - d. **Recorded By:** Brandi Reybol, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 13, 2025**
  - a) **Motion to Approve:** Commissioner Cooper
  - b) **Second:** Commissioner Dhillon
  - c) **Abstain:** None
  - d) **Vote:** Approved with majority vote
5. **NEW BUSINESS:**
  - a. **Receive Presentation on the Safe Streets and Roads for all Grants Received by the City of Tracy:** Selvi Sivaraj, City of Tracy Associate Engineer, presented the Commission on Safe Streets and Roads for all grants received by the City. The presentation included the Citywide Systemic Safety Enhancements project timeline, grants received, plan activities, implementation, and improvements that enhance street and road safety. Commission discussion and questions followed regarding the awarded grant amount, timeline, and the studies conducted to identify locations deemed high safety risk, as well as whether the study is available to the public.
  - b. **Recommend that the City Council Approve the Proposed Changes to the Master Fee Schedule for Airport and transit station fees. As part of the annual Master Fee Schedule Update, Staff presented the proposed fees for the charging station ports for electric vehicles (EVs) at the Transit Station and the updated Tracy Airport fees.** Commission discussion and questions followed. It was moved by Commissioner Cooper and seconded by Commissioner Francis to recommend the City Council to approve the proposed changes to the Master Fee Schedule for Airport and Transit Station fees. Motion passed unanimously.
  - c. **Review and Provide Updates on Commission Goals and Objectives for FY 24/25:** Staff informed the Commission about the next Earth Day event, scheduled for April 26, 2025, at 9:00 AM, and the 2025 Family Fun Day at the Airport, on May 31, 2025, from 9:00 AM to 2:00 PM. Staff and the Commission discussed the outreach and volunteer participation.
6. **ITEMS FROM THE COMMISSION:** None
7. **ITEMS FROM STAFF:**
  - a. **Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport's ongoing projects and the final submittal of the Tracy Airport Master Plan to the FAA. Commission comments followed.

**Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on the Short-Range Transit Plan pending Council approval, Transit Service and Maintenance contract provider selection process, the installation of e-paper signage, implementation of the On-Demand software, and future maintenance facility site analysis. Staff and Commission discussed the presentation of the Annual Commission Report to City Council. Commission comments and questions followed.

- b. Bikeways Update:** Purchase of a striping machine for striping bike lanes throughout the city, pending Council approval.

Richard Williams, a member of the audience, referred to the Safe Streets and Roads grants and asked if there is a process by which the City would accept private funding to install illuminated crosswalks, thereby allowing the project to be completed sooner than the lengthy process using public grants.

#### **8. ADJOURNMENT TO NEXT REGULAR MEETING ON APRIL 10, 2025**

- a. Motion to Adjourn:** Commissioner Francis
- b. Second:** Commissioner Cooper
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:22 p.m.

The above agenda was posted at Tracy City Hall on March 6, 2025. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.



---

Ed Lovell, Staff Liaison