

NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **TRACY HOMELESS ADVISORY COMMITTEE** is hereby called for:

Date/Time: **Monday, November 28, 2022, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Council Chambers, Tracy City Hall**
333 Civic Center Plaza, Tracy, CA.

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON AND REMOTE PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54953(e).

THE CITY OF TRACY REMAINS UNDER A LOCAL EMERGENCY FOR COVID-19 AND IS NOW CONDUCTING TELECONFERENCE MEETINGS PURSUANT TO STATE LAW. TELECONFERENCED LOCATIONS MAY INCLUDE VARIOUS LOCATIONS INCLUDING TRACY CITY HALL. IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS AND SOCIAL DISTANCING PROTOCOLS WILL BE IN PLACE FOR TRACY CITY HALL.

MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY IN THE MEETING VIA THE FOLLOWING METHOD:

Remote Public Comment:

During the upcoming Homeless Advisory Committee meeting public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number: 2555 527 9888** and **Event Password: THAC**
 - ***If you would like to participate in the public comment anonymously***, you may submit your comment in WebEx by typing “Anonymous” when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.
 - ***Join by phone by dialing +1-408-418-9388, enter 25555279888#8422# Press *3 to raise the hand icon to speak on an item.***
- *Protocols for commenting via WebEx:*
 - *If you wish to comment on the “Consent Calendar”, “Items from the Audience/Public Comment” or “Regular Agenda” portions of the agenda:*
 - *Listen for the Chairperson to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*

- *Comments for the “Consent Calendar” “Items from the Agenda/Public Comment” or “Regular Agenda” portions of the agenda will be accepted until the public comment for that item is closed.*

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy Homelessness Advisory Committee on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

Full copies of the agenda are available on the City’s website: www.cityoftracy.org

CALL TO ORDER
ROLL CALL

1. CONSENT CALENDAR

1.A ADOPTION OF OCTOBER 20, 2022 SPECIAL MEETING MINUTES

2. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Advisory Committee members may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Tracy Homelessness Advisory Committee.*

3. REGULAR AGENDA

3.A RECEIVE AN INFORMATIONAL REPORT REGARDING THE IMPLEMENTATION OF THE CITY COUNCIL STRATEGIC PLAN TO END AND PREVENT HOMELESSNESS

4. STAFF ITEMS

5. COMMITTEE ITEMS

6. ADJOURNMENT

Posting Date: **November 22, 2022**

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in employment, programs and facilities. Persons requiring assistance or auxiliary aids in order to participate, should contact the City Manager’s Office at (209) 831-6000 at least 24 hours prior to the meeting.

TRACY HOMELESSNESS ADVISORY COMMITTEE REGULAR MEETING MINUTES

October 20, 2022, 7:00 p.m.

Tracy City Hall, 333 Civic Center Plaza, Tracy

CALL TO ORDER – Committee Member Arriola called the meeting to order at 7:00 PM

ROLL CALL – Roll call found Committee Chair Arriola and Committee Member Davis present.

1. CONSENT CALENDAR – Motion was made by Committee Member Davis and seconded by Committee Chair Arriola to adopt the Consent Calendar. All in favor, passed and so ordered.

1.A ADOPTION OF AUGUST 22, 2022 SPECIAL MEETING MINUTES – Minutes were adopted

2. ITEMS FROM THE AUDIENCE – There was no public comment.

3. REGULAR AGENDA

- 3.A RECEIVE AN INFORMATIONAL REPORT ON THE PARK TO SHELTER TRANSITION PLAN IN CONJUNCTION WITH THE FAMILIAR FACES PROGRAM

Sargent Richard Graham, Tracy Police and Kayce Rane, Consultant from Rane Community Development provided the staff report and responded to questions.

There was no Public Comment

Committee questions and comments followed.

ACTION: Motion was made by Committee Member Davis and seconded by Committee Chair Arriola to receive informational report on the park to shelter transition plan in conjunction with the familiar faces program. All in favor; passed and so ordered.

- 3.B. RECEIVE AN INFORMATIONAL REPORT FISCAL COSTS RELATED TO INTERIM SHELTER SOLUTIONS

Karin Schnaider, Assistant City Manager and Virginia Carney, Homeless Services Manager provided the staff report and responded to questions.

Public Comment – Robert Lawrence an unsheltered resident currently at Plascencia Fields asked why the 10 unsheltered individuals at that park are being targeted first for the transition to the shelter when they are respectful to the law. It should be the people at El Pescadero Park first. Stated that in the community of 10 they keep the area clean, cause no issues and have no complaints from police, utilize all the services that the City and local churches provide. Stated that he worked as a chef and circumstances have led him to be

homeless and stated that he wants to continue living in Tracy and was there to represent the homeless individuals.

Sheila Arteaga stated that as a parent that if there are 10 people now there will be 50 soon and not having any idea who the people are so you just keep your children away. Requested a town hall style meeting due to having many questions. Asked how long people will be staying, will there be program monitoring, will there be children there, if cited what will that do. Had more questions about Familiar Faces. Questioned who is paying for all the amenities that the unsheltered are receiving.

Dan Evans shared that as a project manager, he is trying to understand who the project owner is, stated that there is no direction on this project. Stated that the dates keep changing and that this is critical for all involved and true leadership in needed.

Jason Bradford asked about the overflow site on Brichetto and stated that not until construction started to take place, the residents were unsure as to what was going on. Stated that it was a safety issue if the homeowners need assistance and what is the plan in relation to those that refuse to follow shelter rules, car parking and the trash that is left. Shared that he spent lots of time building his dream home and now potentially having a homeless shelter and the loss of property value. Agreed that something needs to be done but moving the problem from one area to another is not acceptable. Council Member clarified that the Brichetto site is no longer moving forward.

Resident of El Pescadero Park asked about the size of the containers and how many people per container how long will it take to get all the containers needed. Shared that the people staying at El Pescadero Park should not be forced out for political reasons and the [process should be slowed for those that actually want to get out. Better answers are needed, seems that the push is to get people out rather than to deal with the problem. Shared that the Arbor site is a dirt hole without amenities and is not ready for people to go in there.

Alice English agreed with the sentiments of some of the speakers and stated that it is unacceptable that there is an overflow site put in Banta. Stated that the City of Tracy was acting as a bully to the residents of Banta, asked that there be no overflow site. Feels that once a transition plan takes place, the concentration needs to be El Pescadero Park and that since there is a daycare facility there. Shared that council and staff failed the community. Staff should concentrate on El Pescadero park first. Asked that this be done for the people that live near the park and the children.

Community member asked about what will be done about pets and how the security firm got the contract.

Cynthia Camacho asked about fuel costs and asked about using solar panels instead. Regarding TCCC and City Net, asked why two operators and why not just one local non-profit. Shared that TCCC has been out there during the pandemic providing food, clothes, masks, and hand sanitizers while others were staying home being safe. Stated that her nonprofit has assisted everyone that has needed help and expressed her sentiments that the contract was awarded to two providers and not to just one local provider.

Resident asked if there is a plan if all the beds are filled and if the parks get full again, is there a plan to resolve that.

Virginia Carney, Homeless Services Manager addressed the pets question clarifying that this is a low-barrier shelter that will allow pets and she further elaborated on that plan.

Karin Schnaider, Assistant City Manager addressed the question regarding the question as to why Plascencia Fields first and why the two vendors are being utilized and what the plan is if the shelter runs out of beds.

Sergeant Richard Graham addressed the security contract and how the security contract was selected and subsequently awarded.

Committee questions and comments followed.

ACTION: Motion was made by Committee Member Davis and seconded by Committee Chair Arriola to receive informational report fiscal costs related to Interim Shelter Solutions. Roll call found all in favor; passed and so ordered.

3.C. REQUEST TWO SPECIAL MEETINGS TO PROVIDE MORE TIMELY UPDATES TO THE HOMELESS ADVISORY COMMITTEE ON THE EMERGENCY INTERIM SHELTER SOLUTIONS

Karin Schnaider, Assistant City Manager provided the staff report and responded to questions.

There was no Public Comment

Committee questions and comments followed.

ACTION: Motion was made by Committee Chair Arriola and seconded by Committee Member Davis to approve two special meetings one in November and one in December to provide more timely updates to the Advisory Committee on the Emergency Interim Shelter Solutions. Roll call found all in favor; passed and so ordered.

3.D RECEIVE AN INFORMATIONAL REPORT THE IMPLEMENTATION OF THE CITY COUNCIL STRATEGIC PLAN TO END AND PREVENT HOMELESSNESS

Virginia Carney, Homeless Services Manager provided the staff report and responded to questions.

There was no public comment

Committee questions and comments followed.

ACTION: Motion was made by Committee Member Davis and seconded by Committee Chair Arriola to receive informational report the implementation of the City Council Strategic Plan to end and prevent homelessness. Roll call found all in favor; passed and so ordered.

4. STAFF ITEMS – No items
5. COMMITTEE ITEMS – Committee Member Davis requested that there be a copy of the staff report on items that are presented and requested that there also be something in writing that the public can also have access to including some sort of presentation that outlines the discussion.
6. ADJOURNMENT – Time: 9:14 p.m.

ACTION: Motion was made by Committee Member Davis and seconded by Committee Chair Arriola to adjourn. Roll call found all in favor; passed and so ordered.

The agenda was posted at City Hall on October 17, 2022. The above are action minutes.

Chairperson

ATTEST:

Deputy City Clerk

Agenda Item 3.A

RECOMMENDATION

Staff recommends that the Tracy Homeless Advisory Committee receive an informational report regarding the implementation of the City Council Strategic Plan to end and prevent homelessness.

EXECUTIVE SUMMARY

This report provides an update on the City's efforts to address the impacts of homelessness and quality of life issues in the community, including an update on the City's emergency interim shelter activities.

BACKGROUND

Recognizing the importance of responding to quality-of-life issues including the human services needs of the City's unsheltered population, the City has devoted significant resources toward addressing the impacts of homelessness within the community. Staff continues to coordinate efforts between various departments to conduct bi-weekly clean-ups of public spaces, foster partnerships with non-profit organizations to share information on services and programs with the unsheltered, secure grants to support homeless services, and developing and commencing construction of a temporary emergency housing shelter facility. City staff has worked vigorously to balance the circumstances of the unsheltered as well as the needs of the community.

Tracy Homelessness Strategic Plan and Initiatives Updates

Pursuant to Council's reaffirmation of the emergency shelter crisis, the City Manager authorized staff to move forward on interim emergency shelter solutions, contracts for services, and selection of providers to run the interim sites.

Goal 1: Increase Housing Options in the City of Tracy

Opening of Interim Shelter Site

After the Tuesday, November 1, 2022, City Council Meeting contract approval, City Net leadership began officially working with the City of Tracy Homeless Services Team to finalize the multifaceted, opening day operational game plan. All City Net team members were onsite by Monday, November 7, 2022, to facilitate the Shelter site preparations and organize for the guest arrivals. The Shelter officially opened on Monday, November 14, 2022, and by the end of that week City Net had 18 guests that had completed the intake process and were living onsite.

Phase 2 Construction of the Temporary Emergency Housing Facility (TEHF)

Staff opened bids for The Emergency Housing Facility construction that included the construction of the sprung structure. These bids were deemed complete and responsive.

This contract is set tentatively for December 6, 2022 for City Council consideration.

In addition to the construction costs, staff is also seeking a scope of work for Project Management for the construction of Phase 2 (above ground construction, sprung structure, and support buildings). Staff is currently reviewing construction costs the entire site, including furnishing, fixtures, and equipment costs to be considered.

Budget Update

On November 1, 2022, the City Council approved a budget increase for operations by appropriating \$2.6 million from the City of Tracy's American Rescue Plan Act (ARPA) fund for homeless services and amending the FY 2022-23.

The budget update of the TEHF will include costs related to construction bids for the sprung structure, support buildings, all interim and other work year-to-date, estimates for a Project Manager for the oversight of the Phase 2, and all furnishing, fixture, and equipment (FFE) that will be needed to complete the facility, such as the kitchen equipment and furnishings for the sprung structure. The budget update will be provided at the award of contract, tentatively scheduled for December 6.

Staff is currently seeking services to assist staff in the review of service provider invoices and continues seeking reimbursements from local, state, and federal agencies.

Grant update:

Homeless Housing, Assistance and Prevention (HHAP) Program updates. Round Two has awarded the City of Tracy as the subrecipient to receive funds in the amount of \$414,042. The subrecipient agreement was executed by the City of Tracy on November 9, 2022. Two more rounds of HHAP funding are still to come, round 3 and 4. Criteria for each of these rounds may vary. Round Three's *Notification of Funds Available* is soon to be released by the San Joaquin County Program Administrator for Homeless Initiatives and the City of Stockton. Further details on Round Four is to be determined. The Governor has indicated some delays in future funding for homeless support may occur; however, the earlier Round 2 and Round 3 allocations are not anticipated to be impacted by this announcement. The City has sent a letter of support to the Governor asking for future funding to continue to be included in the State's budget plans.

City staff is solidifying the Memorandums of Understanding (MOU's) to begin receiving the \$1.2 million allocation from Health Plan of San Joaquin. Staff is awaiting an update from San Joaquin County regarding a potential additional allocation of County ARPA funding. Staff has submitted a request for \$4 million from these funds to support the services provided at Tracy's TEHF.

Goal 2: Increase Access to Coordinated Support Services for People Experiencing Homelessness

Coordinated efforts between City departments continue, including the Public Works Department, South County Fire Authority, Tracy Police Department and the Code Enforcement team to proactively address issues related to homelessness and providing bi-weekly park clean-ups. These clean-ups also serve as an opportunity to educate the

homeless population on available resources in the community and the upcoming transition plan once the shelters sites are onboard.

The continued bi-weekly deployment of “Operation Helping Hands” (OHH): This team includes the Homeless Services Division, Tracy Police Neighborhood Resource Officers, San Joaquin County Behavioral Health Services (BHS), Care-Link, Whole Person care, Community Medical Centers, The Salvation Army and local non-profits.

Continuum of Care (CoC) update

The City’s Homeless Services Manager was recently nominated and appointed to the Board of Directors for the San Joaquin Continuum of Care (CoC) for a term of two years. Active participation on the CoC Board will ensure that the City of Tracy’s voice is heard. The Homeless Services Manager will also be seeking an appointment to the CoC Housing Sub-Committee.

Professional Services Contracts Awarded

On November 1, 2022, the City Council approved a Professional Services Agreement (PSA) Tracy Community Connection Center to provide operational services for the City of Tracy’s interim emergency navigation center (pre-shelter community outreach) for an amount not to exceed \$829,947 and a PSA with Kingdom Causes (DBA City net) to provide operational services (at-shelter site) for the City of Tracy’s interim emergency shelter (non-congregate housing), for an amount not to exceed \$2,906,711; both agreements are for one-year terms.

Update on Park to Shelter Transition Plan

The transition of Park to Shelter began officially on November 14, 2022 at 9 am at El Pescadero Park. The initial team included representatives from Public Works, Tracy Police Department, Code Enforcement, the Homeless Services Division and Tracy Community Connections Center.

Over the week of November 14-21, a total of 25 tents and 4 tons of debris have been cleared from the park. This is in addition to the prework that began in October that reduced the tents and debris related to the Use of Parks and Facilities Ordinance.

As of November 21, 2022, 29 people and 10 pets have entered the shelter.

Update on Transit Services at the Shelter

On Wednesday, November 16th, the TRACER public transit fixed route bus service started a pilot route to provide service between the Tracy Transit Station and the Homeless Shelter on Arbor Road. The route runs Monday through Saturday and performs 4 loops throughout the day. This route will provide connections to each of the other routes which provide access to various points of interest through the City of Tracy. Through a grant from the State of California Department of Transportation (Caltrans), TRACER is temporarily able to provide free 10-ride passes to those living at the shelter to enable access to the public transit system until funds from the grant are exhausted.

Goal 3: Develop Action Plans for Engaging with People Experiencing Homelessness

At the October 4th, 2022 City Council Meeting, the Tracy City Council received an informational report regarding the Tracy's homelessness initiatives which included an update that two conditional job offers for Police Homeless Outreach Coordinator had been made and both candidates were completing the background process. PD's Homeless Outreach Coordinators started with the City of Tracy on November 11, 2022. Funded through the Familiar Faces Grant, staff will receive training on City operations to include Police operations, Municipal Code standards, Crisis Intervention, and BHS.

The Familiar Faces program will serve as an initial call, triage level, and follow-up response. The team will provide referrals to Tracy PD, TCCC, BHS, and/or District Attorney's office. The team will also offer transportation services to individuals in need of reunification to home, shelter or urgent care services.

Goal 4: Enact Specific Strategies for Vulnerable Subpopulations Experiencing Homelessness

The City's transition plan has focused on our most vulnerable residents who are residing in City encampments. This would include but not limited to, transitional aged youth, the LGBTQ community, victims of crime and those with behavioral health needs. City staff is currently working with BHS to solidify additional resources to come alongside our shelter project.

The County outreach teams, which include Behavioral Health and Whole Person Care, have provided additional support during our transition plan. Having the Interim Shelter Site in operation will give local providers and staff at the facility the opportunity to engage with individuals daily to ensure the appropriate connections to resources.

In addition, the City is in conversations with our Managed Care Plans to provide support to subpopulations as we build in bed capacity over the coming months and year.

FISCAL IMPACT

This update is provided as informational. The City funds Homeless Services through the General Fund and various grants.

ACTION REQUESTED OF THE COMMITTEE

Staff recommends the Tracy Homeless Advisory Committee receive this informational report regarding the implementation of the City Council Strategic Plan to end and prevent homelessness.

Attachments: PowerPoint – Tracy Homeless Advisory Committee Update



Tracy Homeless Advisory Committee Update

November 28, 2022

OVERVIEW

- Background and Timeline
- Goal 1: Increase Housing Options in the City of Tracy
- Goal 2: Increase Access to Coordinated Support Services for People Experiencing Homelessness
- Goal 3: Develop Action Plans for Engaging with People Experiencing Homelessness
- Goal 4: Enact Specific Strategies for Vulnerable Subpopulations Experiencing Homelessness



Think Inside the Triangle™



Timeline of Interim Emergency Housing Solutions 08/16/22 to 9/30/22

8/16/22

Reaffirm Declaration of Emergency; Direct City Manager to Seek Interim Emergency Shelter Solutions

Authorized rebid Phase 2 Construction

9/01/22

Began contract negotiations for modulars and site preparation at Facility.

Began considering overflow sights locations

Request for Qualifications for Interim Emergency Shelter - opened

9/26/22

Placement of 1 admin building and 4 modulars at Arbor Avenue to house up to 50 individuals

Evaluate the feasibility of tiny homes at overflow site on Brichetto Road

August 2022

September 2022

8/22/22

Tracy Homeless Advisory Committee discuss interim emergency shelter options

Held Townhall meeting with community

9/14/22

Trine Security began 24/7 park security.

Request for service providers for Interim Emergency Shelter - closed

09/29/22

Awarded \$1.2 million grant from County Health and applies for \$4 million for County ARPA funds

Timeline of Interim Emergency Housing Solutions 10/1/22 to 11/1/22

10/04/22

Provide update to City Council on Interim Emergency Shelter; including discussing overflow sight

Contract generators to provide power to site

10/20/22

Tracy Homeless Advisory Committee discuss interim emergency shelter options

Procurement agreement to purchase 8 shipping containers to house up to 39 individuals

Next

Onboarding of vendors awarded service contracts

Onboarding of Familiar Faces staff

Evaluation of site plans for delivery of shipping containers and continued evaluation of unsheltered housing needs

October 2022

November 2022

10/19/22

Bid opening for Phase 2 above ground construction

11/01/22

Consideration of service operator PSA and ratification of procurements of goods and services for interim emergency shelter solutions

11/14/22

Homeless Shelter open, first guests and pets arrive.



Goal 1: Increase Housing Options in the City of Tracy



Initial Project Site Plan

CITY OF TRACY TEMPORARY EMERGENCY HOUSING PROJECT

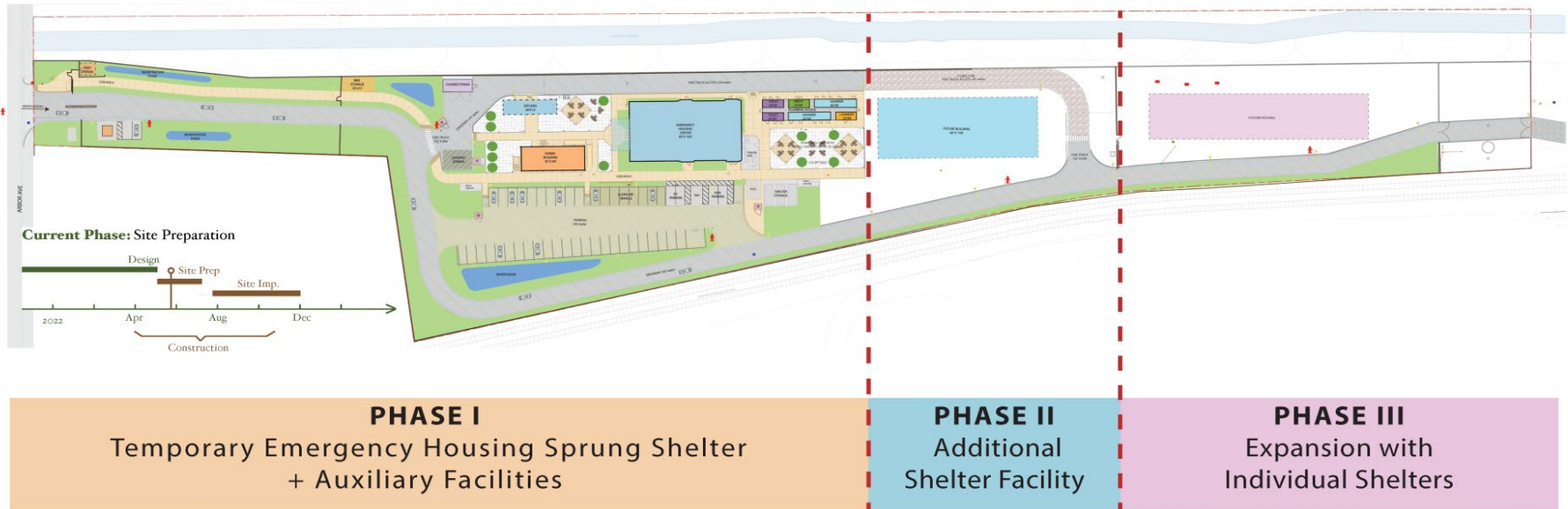
370 W Arbor Ave, Tracy, CA

Date: 05/23/22

As of May 2022



Biweekly Update Report



PHASE I:

- Site preparation
- Above ground construction, including the sprung structure

Phase III & IV:

Advanced to provide an interim solution for non-congregate housing

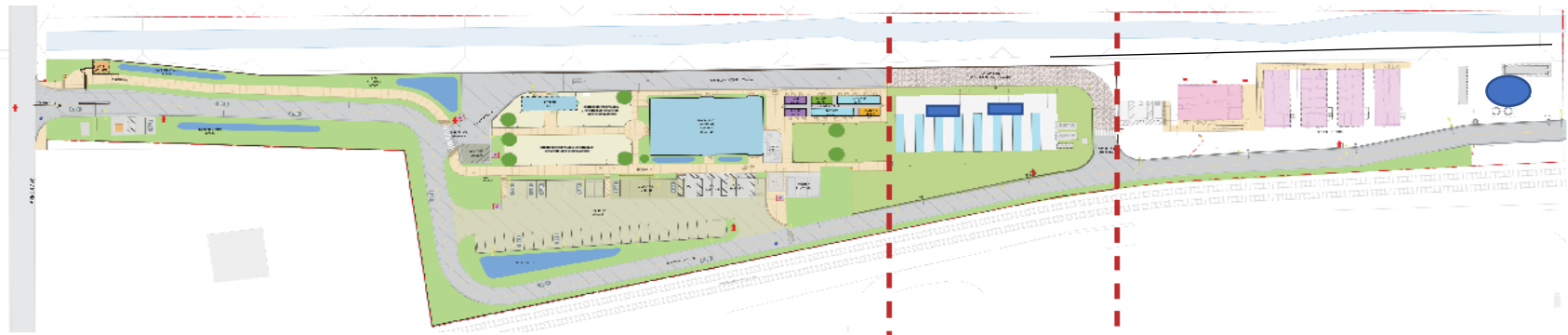


Think Inside the 'Triangle'

Revised Project Site Plan

CITY OF TRACY
TEMPORARY EMERGENCY HOUSING PROJECT
370 W. Arbor Ave, Tracy, CA
Date: 10/28/22

As of October 2022



Previously Known as Phase I

PHASE I
Site Preparation

PHASE II
Site Improvements
Sprung Structure

68 BEDS

PHASE IV
Additional
Containers

~39 BEDS

PHASE III
Expansion with
Individual Modular Units

~50 BEDS

View of South Property Line



View of the South Property line looking North to Arbor Avenue



North/South Property Site View



Housing Options

Temporary Housing type

The tiny homes, modulars, and shipping containers provide housing referred to as “non-congregate” housing and the sprung structure will provide housing referred to as “congregate” housing.

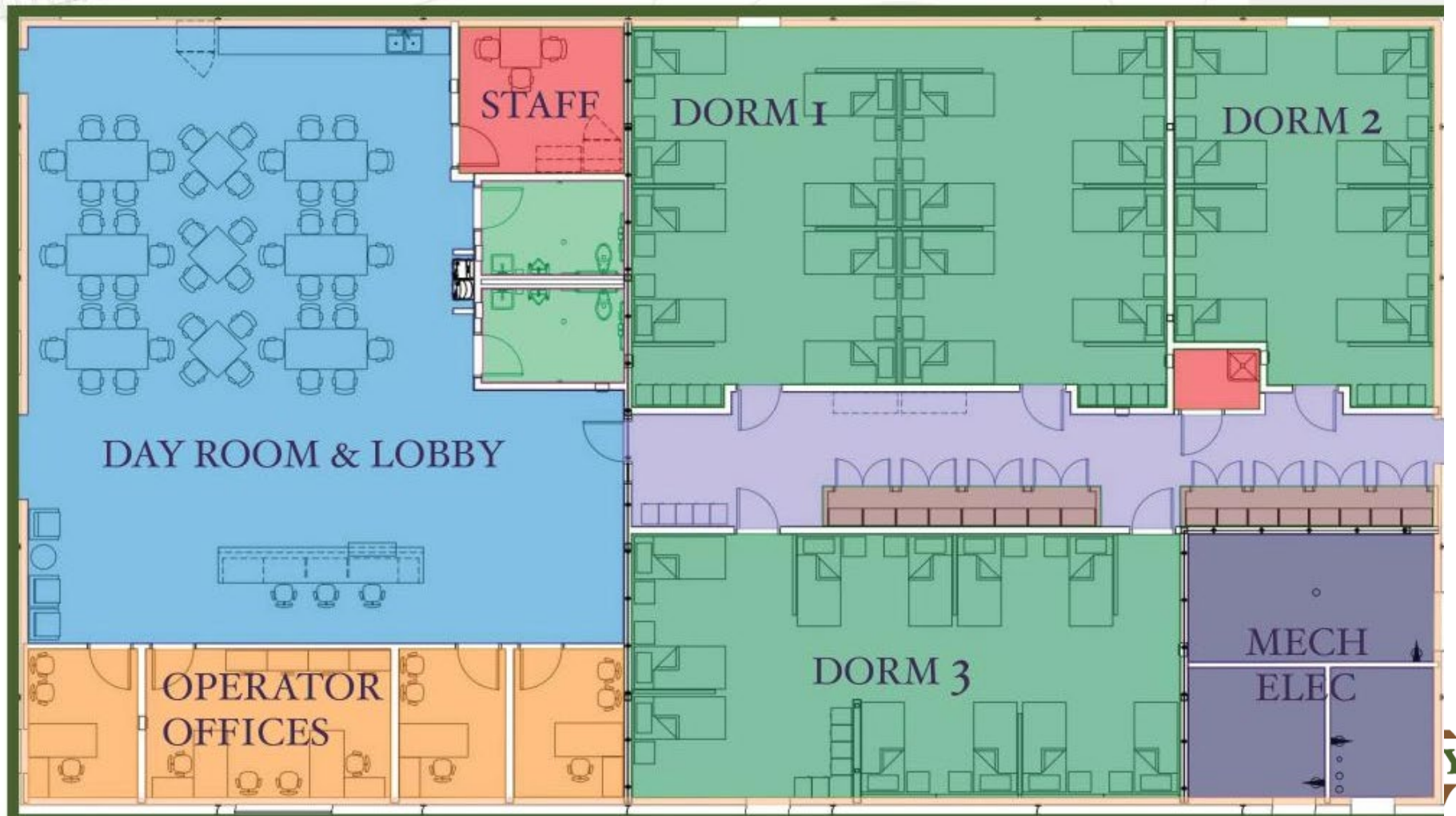
Anticipated Sheltering Capacity by end 2023

Housing Type	Housing Offered	Anticipated # of beds
Congregate	Sprung Structure	68
Non-Congregate	Modulars	48
Non-Congregate	Shipping Containers	39
Non-Congregate	Tiny Homes	TBD

Phase II: Construction of Sprung Structure



Sprung Structure Interior



Phase III: Modulares



Modulars Interior



Phase IV

Custom Shipping Containers



To Be Determined Sample Tiny Home Layout





Goal 2: Increase Access to Coordinated Support Services for People Experiencing Homelessness



Professional Services Contracts Awarded

- City Net awarded shelter service contract
- TCCC awarded preshelter service contract



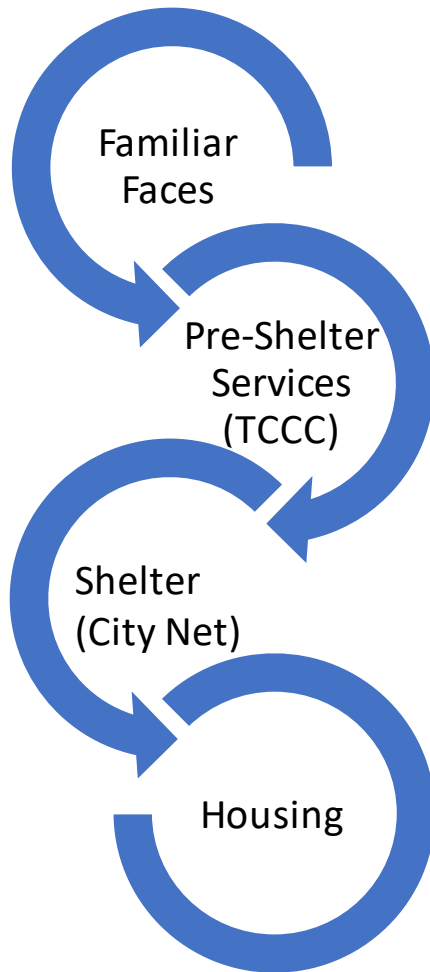
Opening of Interim Shelter

- Opened November 14, 2022
- As of November 21, 2022
 - 25 tents removed
 - 4 tons of debris
 - 33 housed and 12 pets
- Anticipate all beds filled by November 30; subject to fluctuations



Goal 3: Develop Action Plans for Engaging with People Experiencing Homelessness

Unsheltered Homeless Response



Familiar Faces: Responds to PD calls for service related to unsheltered homeless individuals, identification, triage, and transport

Pre-Shelter Services: Street outreach and engagement, client needs assessment, intake, referrals to programs and or shelter site

Emergency Shelter Operations: Daily care and program oversight of clients, maintenance of facility and site

Housing: Transitional and permanent housing, and permanent supportive housing, etc.



Think Inside the Triangle™



Goal 4: Enact Specific Strategies for Vulnerable
Subpopulations Experiencing Homelessness

Enact Specific Strategies for Vulnerable Subpopulations Experiencing Homelessness

Develop transition plans on most vulnerable:

- Transitional aged youth
- The LGBTQ community
- Victims of crime
- Individuals with behavioral health needs

Expand Partnership with County

- Behavioral Health
- Whole Person Care
- Managed Care Plans



Think Inside the Triangle™



Questions?

