



NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a regular meeting of the **ENVIRONMENTAL SUSTAINABILITY COMMISSION** is hereby called for:

Date/Time: **May 22, 2025, at 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Council Chambers**
333 Civic Center Plaza,
Tracy

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3 WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM, HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.
5. Consent Items
5.A APPROVE MEETING MINUTES FOR MARCH 27, 2025.
6. Informational Items
6.A RECEIVE AN INFORMATIONAL UPDATE ON TARGETS IDENTIFIED IN THE URBAN FOREST MANAGEMENT PLAN AND SAP CHAPTERS 4 AND 5 RELATED TO PUBLIC WORKS - OPERATIONAL SUSTAINABLE PRACTICES AND SOLID WASTE
7. Actionable Items
7.A REVIEW AND APPROVE THE ESC ANNUAL REPORT PRESENTATION FOR CITY COUNCIL MEETING ON JULY 1, 2025
7.B REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 WORKPLAN
8. Staff items (Verbal Report)
9. Items from the Commission – In accordance with Parliamentary Procedures, a commissioner who wishes to introduce an item to be considered must make a motion, obtain a second, and the Chair must call the vote. A majority vote is required for the motion to pass.
10. Adjournment

AGENDA POSTED: May 19, 2025

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Any materials distributed to the Environmental Sustainability Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

[Environmental Sustainability Commission | City of Tracy, CA](#)



**ENVIRONMENTAL SUSTAINABILITY COMMISSION
REGULAR MEETING MINUTES**

**MARCH 27, 2025
7:00 PM**

1. CALL TO ORDER:

- a. The meeting was called to order by Chairperson Wood at 7:06 pm.

2. ROLL CALL:

- a. Present: Kahlon, Damasco, Wood, Shergill, Shoaito, Sese
- b. Absent: None
- c. Staff Present: Stephanie Reyna-Hiestand, Assistant Director – Utilities
Carla Sorich, Executive Assistant
- d. Recorded by: Carla Sorich, Executive Assistant

3. PLEDGE OF ALLEGIANCE

Led by Chair Wood.

STAFF NOTIFICATION: There were issues with the visual software not being accessible therefore staff is requested that Item 6A be moved to later in the evening to allow time for City staff to attempt to fix the issue or move to the next meeting.

Commissioner comments and recommendations were discussed.

ACTION: A motion was made by Vice Chair Damasco and seconded by Chair Woods to move Item 6A to the end of the Items and if not able to show presentation, then move to next meeting. All in favor, passed, and so ordered. (6,0,0)

Approve – Wood, Kahlon, Shergill, Shoaito, Sese, Damasco
Oppose - None
Abstain - None

4. ITEMS FROM THE AUDIENCE

None.

5. CONSENT ITEMS

5.A REVIEW AND APPROVED THE MEETING MINUTES FOR FEBRUARY 27, 2025.

ACTION: Motion was made to approve Item 5.A by Chairperson Wood and seconded by Commissioner Kahlon. All in favor; passed, and so ordered. (5,0,1)

Approve – Wood, Kahlon, Sese, Shergill, Shoaito
Oppose - None
Abstain – Damasco

6. INFORMATIONAL ITEMS

6.A RECEIVE AN INFORMATIONAL ITEM TO UPDATE COMMISSION ON TARGETS IDENTIFIED IN THE SAP CHAPTERS 4 AND 5 RELATED TO WATER AND STORMWATER.

Stephanie Reyna-Hiestand provided the report and presentation.

Commissioner questions and comments followed.

7. ACTIONABLE ITEMS

7.A APPOINT VOLUNTEERS TO A SPECIFIC TOPIC WITHIN THE SAP TO MAKE POLICY RECOMMENDATIONS

Stephanie Reyna-Hiestand provided the staff report.

Commissioner discussion and questions followed. Commissioners selected their topics for policy recommendations as follows:

Chairperson Wood – Greenhouse Gas Emissions, Biological Resources

Vice Chair Damasco - Energy, Economic Development

Commissioner Kahlon – Air Quality, Agriculture and Open Space

Commissioner Sese - Outreach and Education, Solid Waste

Commissioner Shergill – Transportation and Land Use, Public Health

Commissioner Shoaito – Water

ACTION: Motion was made by Chairperson Wood and seconded by Commissioner Kahlon to accept the above assignments. All in favor, passed, and so ordered. (6,0,0)

Approve – Wood, Kahlon, Shergill, Shoaito, Sese, Damasco

Oppose - None

Abstain - None

7.B REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 ENVIRONMENTAL SUSTAINABILITY COMMISSION WORKPLAN WITH ACTION ITEMS FROM PRIOR MEETINGS.

Stephanie Reyna-Hiestand provided the staff report.

Commissioner questions and comments followed.

ACTION: Motion was made by Commissioner Shoaito and seconded by Commissioner Shergill to make the following changes to the 2025 ESC Workplan:

- Removed Ad Hoc Committee Report for March 27, 2025
- Update Workplan with presentations identified in Item 7.C
- Annual Report to Council Presentation will move to April 24 meeting
- Commissioners to provide 3-5 cities to review for their current SAP/CAP process – must email to Stephanie/Carla by April 17, 2025

All in favor, passed, and so ordered. (6,0,0)

Approve – Shoaite, Shergill, Kahlon, Sese, Damasco, Wood
Oppose - None
Abstain - None

8. STAFF ITEMS - NONE

9. ITEMS FROM THE COMMISSION

Commissioner Damasco thanked City staff for the informational presentation.

Chairperson Wood reminded that Earth Day was coming up on April 26 and Commissioners would volunteer to take shifts at the Utilities booth. Commissioners will discuss further at April 24 ESC meeting.

Commissioner Kahlon reminded that the City of Tracy Community Clean up is taking place on March 29.

10. ADJOURNMENT – Time: 9:15 PM.

ACTION: Motion was made by Chair Wood and seconded by Vice Chair Damasco to adjourn. All in favor and so ordered. (5,0,0)

Approve – Wood, Damasco, Kahlon, Sese, Shergill
Oppose - None
Abstain - None

CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
May 22, 2025

AGENDA ITEM 6.A

REQUEST

RECEIVE AN INFORMATIONAL UPDATE ON TARGETS IDENTIFIED IN THE URBAN FOREST MANAGEMENT PLAN AND SAP CHAPTERS 4 AND 5 RELATED TO PUBLIC WORKS - OPERATIONAL SUSTAINABLE PRACTICES AND SOLID WASTE

EXECUTIVE SUMMARY

This item asks the Environmental Sustainability Commission to receive an informational update from the Operations Division of Public Works regarding its sustainable practices related to urban forestry, solid waste and recycling, and the City's fleet. These divisions of Public Works aim towards reducing impacts to the environment through compliance measures, best management practices, proactive policies, and various management plans. Staff is pleased to present this update on the City of Tracy's progress regarding Solid Waste and Recycling, City Fleet initiatives, and urban forestry initiatives as outlined in the Urban Forest Management Plan and Sustainability Action Plan.

DISCUSSION

SOLID WASTE AND RECYCLING UNIT

The Sustainability Targets and Measurements for Solid Waste and Recycling cover mandates associated with California Senate Bill (SB) 1383. The SAP incorrectly refers to the Senate Bill as Assembly Bill (AB) 1383. At the creation of the SAP in 2008, there were 20,154 utility customers within the City of Tracy. As of May 2025, there are 28,963 utility customers within the City of Tracy, equating to a 43% increase in customers. The Solid Waste and Recycling Division has gone from one full-time employee to two full-time employees within the past two years. Due to the limitation of staffing within the division, the implementation and tracking of construction waste reused or recycled, as well as recycling for multi-family housing, has been solely dependent on outreach and education.

SB 1383 has a goal of reducing the amount of waste sent to landfills by 75% statewide. Of the 523 jurisdictions in California, 471 (~90%) currently have organics collection. One of the primary implementations is incorporating food waste into yard waste to comprise the collection of organics waste. Since 2022, when SB 1383 went into effect, the City of Tracy has seen a 33% increase in organic waste collected.

Section OE-6 within Chapter 5 of the SAP refers to Public Education on Non-Petroleum Waste Oil Collection Locations. The Solid Waste and Recycling Division provides education to residents and businesses through the annual Solid Waste and Recycling magazine, information on our website as well as the County's Household Hazardous Waste (HHW) website and the Tracy Material Recovery Facility (MRF) website. The County's HHW facility and the Tracy MRF allow residents to dispose of up to five gallons per day of both petroleum and non-petroleum waste oil. The Tracy Disposal website also has a Waste Wizard program that allows customers to search for, or enter, a specific item which informs the customer how to properly dispose of that specific item. The City of Tracy is currently working on incorporating the Waste Wizard program onto our website as well.

URBAN FORESTRY UNIT

Working with the Environmental Sustainability Commission, the Tracy City Council adopted the Urban Forest Management Plan (UFMP) in 2024 under recommendation from the Commission. Many of the identified measures in this plan as well as new mandates and policies supersede the recommended goals and targets in the 2011 Sustainable Action Plan (SAP). The UFMP established the framework for expanding, preserving, and managing Tracy's urban forest. This informational update will review the progress and plans for the goals and performance measures for trees as critical green infrastructure that provide numerous benefits including improved air quality, reduced urban heat island effect, stormwater management, and enhanced quality of life for residents. Staff have worked towards and made significant achievements in the advancement of sustainable practices identified in these guides.

Currently under review by the City Attorney's office, staff have developed a draft Heritage Tree Ordinance which aims to preserve mature trees throughout the city and provide enhanced protection for trees of historical and cultural significance. The ordinance also establishes permit requirements for maintenance or removal of heritage trees and will create enforcement mechanisms and penalties for unauthorized removal. Once this document has been reviewed by the City Attorney's office and recommended edits have been made, staff will bring it before this Commission for review and request recommendation of adoption by City Council.

In an effort to be community conscious and proactive, the City has established productive partnerships with local non-profit organizations and our community to accelerate tree planting efforts throughout Tracy. Through these collaborative initiatives, approximately 500 trees have been planted in public spaces over the past two years, enhancing our urban canopy and making progress toward our sustainability goals.

Additionally, staff continue to work closely with Pacific Gas & Electric (PG&E) on the "Right Tree, Right Place" program. This partnership ensures that when trees posing safety hazards to infrastructure are identified and removed, they are promptly replaced with appropriate species that will thrive in the specific location without creating future utility conflicts. This proactive approach maintains our urban forest while prioritizing community safety.

The City has also implemented a comprehensive Integrated Pest Management (IPM) program that addresses both structural pests and landscape maintenance needs using environmentally responsible methods. This program supports the health of our city-wide landscape while minimizing chemical interventions. The program focuses on prevention, monitoring, and least-toxic control methods. These practices also reduce pesticides, fertilizer, and herbicides transports to our local water ways preventing water quality issues for our ecosystem.

MUNICIPAL FLEET UNIT

Similar to the Forestry Unit, the City's Fleet Unit has been working on incorporating environmentally sustainable and green practices into its programs. The City's Fleet unit has seen significant reduction in recycling waste oils and other waste stream chemicals through compliance with local, state and federal regulations. Many of these regulatory mandates supersede the SAP targets and goals in the 2011 plan. These practices aim at reducing pollutants that cause impacts to our air and water quality. The San Joaquin Valley Air Pollution Control District oversees the air quality mandates and has made significant strides in reducing the harmful air impacts from diesel engines. In response, the City had to upgrade many of its diesel engine equipment such as generators.

In an effort to be community conscious and address concerns about the City's Fleet practices in purchasing, staff is preparing a comprehensive Green Fleet Initiative. In the fall of 2025, staff will bring

the initiative forward to this commission outlining a strategic roadmap for systematic fleet decarbonization and request the recommendation of the initiative to the City Council. The City of Tracy is actively working to reduce emissions from its municipal vehicle fleet through the implementation of low-carbon fuel alternatives and vehicle electrification. This initiative represents a significant component of the City's SAP and how the City of Tracy is making significant strides in transitioning to a more sustainable municipal vehicle fleet.

While this is only a small discussion on the many ways each of the Public Works Divisions incorporate environmentally aware practices into their programs, staff hope it raises awareness of these two units and how they achieve many of the targets identified in the SAP and exceed others.

RECOMMENDATION

RECEIVE AN INFORMATIONAL UPDATE ON TARGETS IDENTIFIED IN THE URBAN FOREST MANAGEMENT PLAN AND SAP CHAPTERS 4 AND 5 RELATED TO PUBLIC WORKS - OPERATIONAL SUSTAINABLE PRACTICES AND SOLID WASTE

Prepared by: John Newman, Public Works Superintendent
Jim Thompson, Public Works Superintendent
Connie Lopes, Management Analyst

Reviewed by: Carla Sorich, Executive Assistant
Stephanie Reyna-Hiestand, Assistant Director - Utilities



PUBLIC WORKS

ESC Presentation



Agenda

- **Solid Waste and Recycling** diversion, reuse, recycling, outreach and education
- **Electric Vehicle Initiative supporting transition to sustainable transportation**
- **Heritage Tree Ordinance** draft completed and under review
- **500 trees planted** through community partnerships since 2023
- **PG&E “Right Tree, Right Place” program** ensuring prompt replacement of hazardous trees
- **Integrated Pest Management (IPM) program** implemented for both structural pests and landscape maintenance
- Making significant progress on Sustainability Action Plan forestry goals





Solid Waste and Recycling Update

Goals

- Incorporation of SB 1383 mandates
- Staffing limitations
- Implementation and tracking of construction waste reuse or recycling
- Outreach and education for multi-family housing recycling and non-petroleum waste oil collection
- Waste Wizard program



UFMP Update

Heritage Tree Ordinance

Preserve trees of historical, cultural, and ecological significance

•**Key Components:**

- Community registration of heritage trees
- Permit requirements for maintenance/removal
- Enforcement mechanisms and penalties
- Public outreach

Status: Draft completed, currently under legal review



UFMP Update

Community Tree Planting

- Planted approximately 500 trees in public spaces (2023-2025)
- Partnerships with local non-profit organizations
- Focus on drought-tolerant, climate-appropriate species
- Volunteer partnership engaging 150+ community members
- Educational workshops on proper tree care and maintenance



UFMP Update

PG&E Partnership

“Right Tree, Right Place” Program

- Joint assessment protocol for trees near utility infrastructure
- **2:1 replacement ratio** for utility-related tree removals
- Species selection criteria to prevent future conflicts
- Improved public notification process for scheduled tree work
- Balance between safety and urban forest preservation



Integrated Pest Management Program

- Comprehensive approach to both structural and landscape pest control
- Focus on prevention, monitoring, and least-toxic methods
- Reduction in chemical usage compared to traditional methods
- Staff training on early detection and environmentally sensitive treatments



Achievements & Metrics

- Urban canopy coverage increasing toward 40% goal
- Carbon sequestration benefits
- Species diversity increasing for climate resilience
- Water-efficient irrigation systems
- Cost savings through reduced chemical purchases in IPM program
- Tree survival rates increased through post-planting care protocols



Municipal Fleet Update

Goals

- Fall 2025 presentation of Green Fleet Initiative
- Seek opportunities for EV Charging Locations
- Support sustainable transportation and zero-emission vehicle targets
- Transition heavy equipment to renewable diesel where electrification not feasible



Think Inside the Triangle™

QUESTIONS?

**CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
May 22, 2025**

AGENDA ITEM 7.A

REQUEST

REVIEW, DISCUSS, AND APPROVE THE PROPOSED CONTENT FOR THE ANNUAL REPORT PRESENTATION TO CITY COUNCIL

EXECUTIVE SUMMARY

The By-Laws for the City of Tracy Environmental Sustainability Commission (ESC) requires that an annual report be presented to the Tracy City Council identifying the work completed in the prior year and work plan for the next year. This item requests that Commissioners discuss, make recommendations, and approve as final the draft presentation for City Council.

DISCUSSION

At the January 23, 2025, meeting, Stephanie Reyna-Hiestand, reminded the Commission of its obligation to prepare an annual report to be presented by Chair Wood or another member at a Council Meeting. Chair Wood volunteered to prepare a draft presentation based on other City Commissions presentations and bring it back for discussion and recommendation by the ESC for the final presentation to Council.

The proposed items for inclusion were:

- Formed the Sustainability Action Plan Ad Hoc Committee to bring information back to the ESC on sections of the SAP to update or request Council policy
- Received information reports from various city departments and local businesses on sustainable practices and implementation of mandates such as the Solid Waste subdivision of Public Works – food waste and compliance with SB1383, Heirloom – Carbon sequestration and San Joaquin Valley Air Pollution Control District – Tracy Air Quality
- Recommended that City Council adopt the Urban Forest Master Plan after discussion and review
- Reviewed and submitted Commission comments on the Recirculated Draft Environment Impact Report Chapters for the Tracy Costco Depot Annex Project
- Reviewed the Draft Environmental Impact Report for the Schulte Road Warehouse Project

RECOMMENDATION

REVIEW, DISCUSS, AND APPROVE THE PROPOSED CONTENT FOR THE ANNUAL REPORT PRESENTATION TO CITY COUNCIL

Prepared by: Jenny Wood, Environmental Sustainability Commission - Chair

Reviewed by: Stephanie Reyna-Hiestand, Assistant Director of Utilities

Attachments:

Attachment A – PowerPoint Presentation

Environmental Sustainability Commission



First Annual Report:
September 2023 - December 2024



ENVIRONMENTAL SUSTAINABILITY COMMISSION FORMATION



- ESTABLISHED BY CITY COUNCIL THROUGH RESOLUTION 2023-068 FOR THE PURPOSE OF ADVISING THE COUNCIL ON ISSUES RELATED TO THE SUSTAINABILITY, ENVIRONMENTAL STEWARDSHIP, AND OPPORTUNITIES FOR ADVANCEMENT ON THOSE FRONTS.
- THE ENVIRONMENTAL SUSTAINABILITY COMMISSION (ESC) IS ADVISORY TO THE CITY COUNCIL.
- ESTABLISHED BY-LAWS AS APPROVED BY CITY COUNCIL FOR THE GOVERNANCE OF THE CONDUCT OF THE COMMISSION AT MEETINGS AND THE TRANSACTION OF ITS AFFAIRS.



ESC By-Laws



- Purpose: to develop and recommend to City Council, comprehensive, integrated environmental policies for implementation by the City to protect and enhance the City's air, water, and land.
 - Acting as an advocate for protecting, preserving, and enhancing the environment as it relates to issues under consideration by the City Council and Planning Commission.
 - Serving in an advisory role to the City Council and all Boards and Commissions,
 - Providing a means for promoting discussion and education on issues related to the environment and sustainability.
 - Preparing an annual report to be presented to the City Council such as this one



CURRENT COMMISSION

THROUGH JUNE 30, 2025



ADULT COMMISSIONERS

Jenny Wood
Chair

James Damasco
Vice Chair

Nicholas Sese

Navjot Kahlon

Gurdeep Shergill

YOUTH COMMISSIONERS

Leah Shoaito

Vacant

ESC makeup is seven members: five adults and two youth



First Year Highlights

September 2023 – December 2024



Conducted education and outreach at events, like the Tracy Earth Day event in April 2024

Formed the Sustainability Action Plan (SAP) Ad-Hoc Committee

- Two-member committee to review the SAP and make recommendations to the Commission for discussion and action

Individual Commissioners attended Tracy Earth Project talks, community educational events, including Tracy Renewable Energy, SB1383, Beam Circular, and Valley Link

Received Informational Reports from City staff and local businesses

- Public Works Solid Waste – SB1383 Food Waste
- Heirloom – Carbon Sequestration
- San Joaquin Valley Air Pollution Control District – Air Quality in Tracy

Received and Recommended Council Adoption of the Urban Forest Management Plan

Reviewed and Held Public Meetings on Environmental Impact Reports

- Recirculated Draft EIR for the Costco Depot Annex Project
 - Commission submitted comments
- Draft EIR for the Schulte Road Warehouse Project



Future Work Plan Tasks



- Finalize updates to the Sustainability Action Plan (SAP) by the end of 2025 in preparation for the General Plan in 2026
- Recommend and propose comprehensive, integrated environmental policies for implementation by the City to protect and enhance the City's air, water, and land.
- Review and Discuss Council recommendations on environmental policy and provide comment. (e.g. the Green Fleet Policy)
- Support City environmental initiatives and community events, e.g. Tracy Earth Day



**CITY OF TRACY
ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
MAY 22, 2025**

AGENDA ITEM 7.B

REQUEST

STAFF REQUESTS THAT THE ENVIRONMENTAL SUSTAINABILITY COMMISSION REVIEW AND APPROVE AN UPDATE TO THE CY2025 ENVIRONMENTAL SUSTAINABILITY COMMISSION WORKPLAN WITH ACTION ITEMS FROM PRIOR MEETINGS

EXECUTIVE SUMMARY

The commission and public make recommendations each meeting that are moved forward and approved for submission to the Environmental Sustainability Commission (ESC) annual workplan. This item requests that the ESC review, discuss, and approve updates to the ESC workplan through April 23, 2025.

DISCUSSION

The Commission made requests that were motioned and approved at the March 27, 2025, ESC meeting. The items discussed and requested were:

- Update the Workplan with presentations identified in Item 7.C
- Remove the Ad-Hoc Committee Report for March 27 and April 24, 2025
- Add the Annual Report review, discussion, and possible approval to April 24, 2025
- Add the Presentation to City Council to July 1, 2025 (removed from TBS tab)
- Removed Ad Hoc for Aquatic Center on TBS tab – Director MacDonald informed no longer needed.

RECOMMENDATION

The Environmental Sustainability Commission review and approve an update to the 2025 Environmental Sustainability Commission workplan with action items from prior meetings.

Prepared by: Stephanie Reyna-Hiestand, Assistant Director of Utilities

Reviewed by: Carla Sorich, Executive Assistant

ATTACHMENT

A - 2025 Environmental Sustainability Commission Workplan through April 23, 2025