

**PARK AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
Thursday, April 3, 2025**

**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:01 pm.

**2. ROLL CALL:**

- a. Present: Chair Lieberg and Commissioners Arbogast, Fagin, and Shrout. Commissioner Jimenez came in late.
- b. Absent: None
- c. Staff Present: Richard Joaquin, Assistant Director of Parks, Recreation & Community Services; Justin Geibig, Recreation Services Supervisor; Lauren Repetto, Recreation Services Supervisor; Amanda Jensen, Recreation Coordinator; Jorge Barrera, Economic Development Manager; Alexandria Pineda, Economic Development Analyst
- d. Recorded By: Norma Padilla, Administrative Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Vice Chair Shrout

**4. ITEMS FROM THE AUDIENCE:**

Alice English, Tracy resident, addressed the commission. She wanted to bring up a concern to the Commission about gates at Legacy fields, the fields that Tracy Little League uses. She shared an image of the area in question with the commission. The concern is with the handles on the gates on A1 and A2. There have been a couple of kids who have been hurt by the handles and staff has asked them to fill out an incident report. The handles are square and heavy and when little kids grab them, they fall and can get cut. The ones before were safer, so she doesn't understand why they were changed. She would like to see this addressed and replaced as soon as possible to avoid more kids getting hurt. The kids are not grabbing them correctly and getting their hands caught. Another staff member said there was nothing we can do about it; they can report it and that is it.

Staff will follow up and get this concern addressed.

**5. APPROVAL OF MEETING MINUTES**

- a. Review and Approve the Regular Meeting Minutes from February 6, 2025

**ACTION:** Commissioner Arbogast moved to approve the meeting minutes. Vice Chair Shrout seconded the motion. Roll call found all in favor with a 4,0,1 vote. Passed and so ordered.

**6. NEW BUSINESS:**

- a. **REVIEW AND ACCEPT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION'S SUBCOMMITTEE RANKING AND FUNDING RECOMMENDATIONS FOR THE ALLOCATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUNDS FOR FISCAL YEAR 2025-2026 AND RECOMMEND APPROVAL TO CITY COUNCIL**

Alexandra Pineda, Economic Development Analyst, presented the staff report along with the PowerPoint to the Commission.

Chair Lieberg opened item 6.a to the public for discussion.

Alice English, Tracy resident addressed the commission. She questioned how the remainder funds get distributed.

Chair Lieberg explained after every applicant in group three is awarded the \$5,000 the subcommittee recommended that the highest-ranking application in group three get the remainder funds.

Commissioner Jimenez requested that for the next fiscal year, the allocation formula for 2018 include a note allowing the commission discretion over the distribution of remaining funds.

Commission questions and comments followed.

Alexandra Pineda, Economic Development Analyst and Jorge Barrera, Economic Manager answered the questions of the commission.

**ACTION:** Commissioner Arbogast motioned to approve the ranking and funding recommendations for the allocation of the Community Development Block Grant (CDBG) funds and the Home Investment Partnerships Program (HOME) funds for Fiscal Year 2025-2026. Vice Chair Shroud seconded the motion. Roll call found all in favor with a 5,0,0 vote. Passed and so ordered.

**b. REVIEW AND APPROVE SUPPORT OF STAFF'S RECOMMENDATION TO CITY COUNCIL REGARDING THE ADOPTION OF THE FISCAL YEAR 2025-2026 RECREATION PROGRAM AND FACILITY USE FEE SCHEDULE**

Justin Geibig, Recreation Services Supervisor, presented the staff report along with the PowerPoint to the Commission.

Commission questions and comments followed.

Justin Geibig, Recreation Services Supervisor, answered the questions of the commission.

**ACTION:** Vice Chair Shroud motioned to approve the staff's recommendation to City Council regarding the adoption of the FY 2025-2026 recreation program and facility use fee schedule. Commissioner Jimenez seconded the motion. Roll call found all in favor with a 5,0,0 vote. Passed and so ordered.

**7. ITEMS FROM STAFF:**

**a. RECEIVE THE SENIOR QUARTERLY REPORT ON NEEDS AND CONCERNs**

Justin Geibig, Recreation Services Supervisor, presented the staff report to the Commission.

Commission questions and comments followed.

Justin Geibig, Recreation Services Supervisor, answered the questions of the Commission.

**b. RECEIVE THE SPORTS FIELD QUARTERLY VIOLATION UPDATE**

Justin Geibig, Recreation Services Supervisor, presented the staff report to the Commission.

Commission questions and comments followed.

Justin Geibig, Recreation Services Supervisor, answered the questions of the Commission.

**c. RECEIVE THE COMMUNITY EVENTS ANNUAL REPORT**

Amanda Jensen, Recreation Coordinator, presented the staff report to the Commission.

No comments or questions from the Commission.

**d. RECEIVE THE SPECIAL INTEREST ANNUAL REPORT**

Amanda Jensen, Recreation Coordinator, presented the staff report to the Commission.

Commission questions and comments followed.

Amanda Jensen, Recreation Coordinator, answered the questions of the Commission.

**e. RECEIVE ELLIS DOG PARK UPDATE**

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, presented the Ellis Dog Park update to the Commission.

Commission questions and comments followed.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, answered the questions of the Commission.

Commissioner Jimenez requested to bring back the discussion of renaming the parks in the Ellis Development.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, explained that this specific developer was able to name their parks through a Specific Plan, that is a document voted on and approved by City Council. The parks were already named in that Specific plan.

Commissioner Jimenez rescinded her request about the naming of Ellis parks.

Commissioner Fagin suggested animal patrol drive by the dog park to encourage dog owners to take care of the new park and help with liability reasons.

**8. ITEMS FROM THE COMMISSION:**

Commissioner Jimenez asked to add the word "Services" on Richard Joaquin's title on page 4, paragraph 4 of the February 6<sup>th</sup> Minutes approved earlier in the meeting.

She reported that the Tracy Friends for Parks, Recreation, and Community Services Foundation reported that the City received a \$438 check for swim lesson scholarships. They are continuing their support for low-income children.

Commissioner Jimenez reported that the Tracy Senior Association has eleven new volunteers providing transportation for seniors. They are continuing their efforts in searching for grants for a van for disabled seniors.

Chair Lieberg reminded that April 15<sup>th</sup> will be the aquatic center update at Council.

**9. ADJOURNMENT:**

Time of Adjournment: 7:58 pm

**ACTION:** Motion made by Vice Chair Shrout and seconded by Commissioner Arbogast to adjourn the meeting at said time of 7:58 pm. Roll call found all in favor, passed and so ordered with 5,0,0 vote.

The above agenda was posted at Tracy City Hall on March 28<sup>th</sup>, 2025. The above are action minutes. A recording of the meeting is available at the Parks, Recreation and Community Services Department.

*Jolene Jauregui*  
\_\_\_\_\_  
Jolene Jauregui, Staff Liaison

Recreation Services Manager