

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, August 14, 2025, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6th Street, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on June 12, 2025.
5. New Business
  - a. Receive Information on the San Joaquin Council of Governments Regional Mobility Hub Demonstration Project
  - b. Discuss Goals, Objectives, and Topics for Discussion for FY 2025/2026
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

## **POSTED: August 7, 2025**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

JUNE 12, 2025

1. **CALL TO ORDER:** Chair Silva called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gary Cooper, Maurice Francis, Raj Dhillon, Tim Silva
  - b. **Absent:** Ari Sarmento
  - c. **Staff Present:** Ed Lovell, Transit Manager; Brandi Reybol, Transit Coordinator  
Jayne Ward, Transit Coordinator
  - d. **Recorded By:** Jayne Ward, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGULAR MEETING MINUTES OF MAY 8, 2025**
  - a) **Motion to Approve:** Commissioner Cooper
  - b) **Second:** Commissioner Francis
  - c) **Abstain:** None
  - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
  - a. **Receive Information on Access San Joaquin:**  
Dorae Moore, Access San Joaquin (ASJ) Program Manager, presented on the ASJ Programs and Services offered to low-mobility groups, such as seniors, veterans, and people with disabilities, to enhance the quality of transportation services. Commission questions and comments followed.
  - b. **Review and Provide Updates on Commission Goals and Objectives for FY 24/25:**  
There were no new updates. Commissioner Silva acknowledged the Commission and City staff for their dedication and hard work, which contributed to a successful year.
  - c. **Election of Chair and Vice Chair:**  
Commissioner Cooper's motion to nominate Commissioner Dhillon as Chair was seconded by Commissioner Silva and approved by the majority. Commissioner Cooper's motion to nominate Commissioner Silva as Vice Chair was seconded by Commissioner Dhillon and approved by the majority.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Francis: Referred to the City's Volunteer requirement and asked for his Live Scan results. Staff provided updates from City Human Resources on the volunteer policy.

Commissioner Silva: Addressed his disappointment in the City's Volunteer Policy requirement for Commissioners to participate in City events when fulfilling Commission duties. He referred to items related to TAC's interest, which were discussed at the Planning Commission meeting that he attended. He emphasized the importance of TAC being informed about such projects. He reiterated his request for the Directors of PWs and the Engineering Services to provide regular updates on the various projects at the TAC meeting.

## 7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Ed Lovell referred to the Airport Updates and informed the Commission to consult with Ms. Jessup, who was unable to attend the meeting.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on the implementation of the first phase of route revisions, concerns on replacing shuttle service with TRACER Plus On-Demand service, and status on YTD ridership and OTP. Addressed follow-up questions from the Commission on the implementation of the Real Time route App
- c. Bikeways Update:** Order placed for the striping machine and in the process of training crew

Staff and Commission agreed on a legislative break for the regular meeting in July 2025

## 8. ADJOURNMENT TO NEXT REGULAR MEETING ON AUGUST 14, 2025

- a. Motion to Adjourn:** Commissioner Cooper
- b. Second:** Commissioner Dhillon
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:02 p.m.

The above agenda was posted at Tracy City Hall on June 9, 2025. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
AUGUST 14, 2025**

**AGENDA ITEM 5.a.**

**REQUEST**

**RECEIVE INFORMATION ON THE SAN JOAQUIN COUNCIL OF GOVERNMENT'S  
REGIONAL MOBILITY HUB DEMONSTRATION PROJECT**

**DISCUSSION**

The San Joaquin Council of Governments (SJCOG) received funding from the California Department of Housing and Community Development under the Regional Early Action Planning Grant 2.0 Program ("REAP 2.0") providing resources for design, construction, and implementation of mobility hub infrastructure. Through work with its Partner Agency Group (PAG) the Tracy Transit Station was one of three shortlisted sites and was ultimately selected to be used as a demonstration project as a mobility hub as outlined in SJCOG's San Joaquin Regional Mobility Hub Plan. SJCOG will be responsible for overseeing the project delivery, and the City of Tracy will take ownership of the project at completion.

A mobility hub is a central location that integrates various modes of transportation to facilitate seamless and efficient travel for individuals. It typically includes a combination of public transit services (such as buses, trains, or shuttles), shared mobility options (like bikes, scooters, and carsharing services), and supportive infrastructure (such as parking, charging stations for electric vehicles, and facilities for pedestrians and cyclists).

Mobility hubs are designed to enhance connectivity, reduce dependency on single occupancy vehicles (SOVs), and promote sustainable transportation options. They often feature amenities like real-time travel information, ticketing services, and safe, accessible spaces for transfers between different modes of transport. Mobility hubs can integrate public and private mobility services, enhancing both the customer experience and the resilience of the transportation system.

SJCOG has developed the San Joaquin Regional Mobility Hub Plan (Plan) which is designed to address the growing need for diverse transportation options in response to rising vehicle miles traveled (VMT) and increasing congestion across the region. The Plan is split into two phases, a planning phase and an implementation phase. The planning phase lays the groundwork for establishing a long-term, self-sustaining network of mobility hubs that promote sustainable travel, enhance access to opportunities, and meet the needs of disadvantaged communities. The implementation phase will put this plan into action, starting with a demonstration project which will inform future mobility hub implementation and community development efforts across the region. The demonstration project is intended to be a permanent infrastructure improvement.

The purpose of the demonstration project is to enhance first/last mile connectivity, promote multimodal transportation, and support equitable access to the regional transit network through the development of infrastructure such as bike/scooter parking, wayfinding, shared mobility zones, and public realm improvements.

Through work with SJCOG's PAG, three sites within the San Joaquin County were shortlisted as viable demonstration project locations, with the Tracy Transit Station being included as one of the three sites. All three sites were scored and evaluated, including in-person site visits. Ultimately the Tracy Transit Station was selected as the preferred site for the mobility hub demonstration project. The Transit Station received the highest prioritization score of the three sites and offers more amenities and higher quality infrastructure that can complement the recommended mobility hub improvements.

The City of Tracy has entered into a Cooperative Agreement with SJCOG to implement various improvements at the Tracy Transit Station. SJCOG will oversee the management and construction of the various amenities with input from the City of Tracy staff, and the City of Tracy will take ownership of the work once the project is completed. It is estimated that the project will be completed in June 2026.

A copy of the Regional Mobility Hub Sustainability Report, the San Joaquin Regional Mobility Hub Plan, and the Regional Mobility Hub Action Plan can be found on SJCOG's website at <https://sjcog.org/682/Regional-Mobility-Hub-Plan>.

#### FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

#### RECOMENDATION

That the Commission receive information on the San Joaquin Council of Government's Regional Mobility Hub Demonstration Project.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
AUGUST 14, 2025**

**AGENDA ITEM 5.b.**

**REQUEST**

**DISCUSS GOALS, OBJECTIVES, AND TOPICS FOR DISCUSSION FOR FY 2025/26**

**DISCUSSION**

The Transportation Advisory Commission creates goals and objectives that they would like to work on each year that coincide with the City's fiscal year of July 1 through June 30. As we are at the transition between fiscal years, it is time for the commission to discuss what items they would like to work on for the coming year in regards to their goals, objectives, and topics for discussion.

It is important for the commission to consider their goals and objectives in the context of the commission's purpose and roles and responsibilities as outlined in the TAC bylaws. As the commission considers their potential goals and objectives, consideration should be given to the following items:

- What will be the outcome for each goal?
- Does the goal tie in to the TAC purposes or roles and responsibilities?
- How are we ensuring that there is community involvement?
- Does the goal fit the S.M.A.R.T. pattern? (Specific, Measurable, Attainable, Relevant, Timely)

Additionally, when creating a new plan for the commission, it is also important to know the difference between a goal and an objective. A goal establishes where you want to go or what you want to do. An objective is a specific step that is needed in order to reach your goal. Goals are generally broader in nature while an objective will be more specific and will have a timeline attached to it.

In preparation for the discussion on new goals, objectives, and topics for discussion for FY 2025/26, staff is asking the commission to review the purpose, roles and responsibilities of the TAC (listed below) and come prepared to share ideas and discuss future goals for the commission.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission discuss goals, objectives, and topics for discussion for FY 2025/26.

ATTACHMENT

Attachment A – Purpose, Roles and Responsibilities of the TAC

## **ATTACHMENT A**

### **PURPOSE, ROLES AND RESPONSIBILITIES OF THE TRANSPORTATION ADVISORY COMMISSION**

#### **A. PURPOSE**

The purpose of the five-member Transportation Advisory Commission is to:

1. Address various public transportation issues including intra-city transit (TRACER, Paratransit, airports, Multimodal Station, taxis, limousines, Park-and-Ride lots, bikeways, trails and passes) and inter-city transit (SJRTD, commuter-vanpools and ACE);
2. Review City-wide public transportation and airport planning documents;
3. Advise on service levels and routes;
4. Recommend rules and procedures governing public transportation service programs, equipment and facilities considering regulatory guidelines, service improvements, coordination, efficiencies, protection of property, service improvements and activities of persons utilizing transportation services and facilities;
5. Recommend rates, fares, user fees, charges and deposits for the use of transportation service programs and facilities;
6. Review surveys and facilitate public input on public transportation programming and facility usage;
7. Identify transportation infrastructure needs and recommend allocation of funds for capital expenditures related to transportation improvements;
8. Review grants, budgets, facility developments and designs, and transportation programs;
9. Advise the Council on the subject of comprehensive Citywide public transportation master planning and development;
10. Review, monitor, and make long-range recommendations concerning public transportation and connectivity sections of related environmental impact reports of development projects during the public review period and other similar documents;
11. Recommend and promote marketing strategies for community outreach programs in order to strengthen the transportation image, increase usage, and integrate its role within the community; and
12. Recommend to the City Council, after public input, the adoption, amendment or repeal of ordinances, resolutions, or requirements pertaining to public transportation within the City.
13. Provide an annual report to the City Council on the Commission's efforts during the previous year.

#### **B. ROLE AND RESPONSIBILITIES**

The role of the Transportation Advisory Commission is to provide citizen and community perspective and input on the development of public transportation planning, facilities and programs. As a Commission established by the City Council, the Transportation Advisory Commission will provide input to Council for their consideration and action. This would ideally be done after receiving public deliberation and achieving consensus through partnering with staff. It is intended that the Transportation Advisory Commission not take an advocacy role, but an advisory role, in providing input to City Council. Additionally, the Transportation Advisory Commission is expected to advise City Council on transportation matters brought to them by the community.



**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
AUGUST 14, 2025**

**AGENDA ITEM 7**

**Staff Items**

**Annual Commission Items:**

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (August)
- Unmet Transit Needs (October/November)

**Airport Update**

**By Paula Jessup**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Tracy Airport Master Plan	Conditional approval received from FAA.	Approval by City Council (est. Sep/Oct 2025)
Airport Construction Projects <ul style="list-style-type: none"> <li>- T-hangar Taxilane Slurry Seal</li> <li>- Parking Lot Slurry Seal</li> <li>- Sink hole repair</li> </ul>	Project acceptance by City Council on May 6.	Grant drawdown and closeout (est. Sep 2025)
New Jerusalem Airport Master Plan	On hold.	
Pavement Maintenance and Management Plan (PMMP)	Evaluation of core samples complete. Waiting for testing of existing pavement. (est. Summer 2025)	Creation of final report and submittal to FAA.
Airfield Guidance Signs	Application submitted to FAA on 4/23.	Approval and Grant Award from FAA. (est. Sep. 2025)
Tracy Airport Back-up Generator Design	Grant submitted. Council approved acceptance of funds, pending funding notice from FAA.	Finalize grant award pending funding notice.
Tracy Airport Sweeper Purchase	Pre-application submitted to FAA.	On hold.

**Transit Update**

**By Ed Lovell**

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Short-Range Transit Plan	Implementation of first phase.	Monitor changes and coordinate implementation of second phase.

Intelligent Transportation Systems RFP	E-paper signage installed at select bus stops.	Monitor performance of new system.
Transit Maintenance and Storage Facility	Developing additional site analysis.	Site analysis presented to City Council (est. Late Fall 2025)
On-Demand Software Implementation	Working with vendor to setup and implement new software.	Release software for public use (est. Fall 2025)

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed-route ridership is up 12,827 riders compared to the year-to-date ridership in June FY 23/24, an increase of approximately 10.%. Paratransit ridership is up 2,376 riders compared to the same time in June FY 23/24, an increase of approximately 11%. TracerPlus ridership is up 3,258 riders compared to the same time in June FY23/24, and increase of approximately 36%. Overall, the Tracer system ridership has increased by 18,461 over the same period last year, an overall increase of approximately 11.8%.

**June Year-to-Date Ridership Comparison**

	FY 23/24	FY 24/25
<b>Fixed Route Ridership</b>		
Regular	14,782	21,252
Student (Students Ride Free Promo effective FY20/21)		
Senior	8,029	10,568
Disabled	1,752	1,742
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	1,717	1,409
Promo Passengers	90,385	89,755
<i>Promo Regular</i>	<i>19,639</i>	<i>9,635</i>
<i>Promo Student</i>	<i>60,877</i>	<i>74,970</i>
<i>Promo Senior</i>	<i>7,552</i>	<i>3,821</i>
<i>Promo ADA</i>	<i>1,457</i>	<i>858</i>
<i>Promo Free</i>	<i>860</i>	<i>471</i>
Passengers w/tickets	9,246	13,827
Passengers w/transfers	1,033	1,2182
<b>Total</b>	<b>126,944</b>	<b>139,771</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	234	303
Senior	1,551	2,256
Disabled/Medicare	16,200	19,062
Free	3,274	2,138
<b>Total</b>	<b>21,259</b>	<b>23,635</b>
<b>TracerPlus Ridership</b>		
Total Ridership	<b>8,906</b>	<b>12,164</b>
<b>All Systems Ridership</b>	<b>157,109</b>	<b>175,570</b>

**Fixed Route On-Time Performance FY24/25:**

	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
A Route	93%	93%	92%	93%	91%	92%	95%	96%	95%	96%	91%	95%
B Route	94%	84%	82%	83%	85%	87%	86%	88%	91%	86%	87%	94%
C Route	85%	82%	87%	78%	81%	88%	87%	88%	87%	81%	78%	90%
D Route	73%	69%	68%	66%	91%	89%	87%	87%	90%	87%	81%	89%
E Route	95%	81%	79%	79%	86%	85%	78%	80%	84%	86%	83%	99%
F Route	99%	83%	72%	83%	74%	78%	78%	80%	89%	88%	83%	98%
G Route	96%	82%	93%	91%	91%	89%	73%	74%	81%	72%	80%	98%
H Route	83%	67%	71%	73%	95%	95%	91%	98%	94%	71%	66%	97%
Arbor Shuttle	91%	99%	89%	87%	74%	83%	92%	88%	94%	88%	83%	95%
ACE Shuttle	98%	89%	79%	83%	93%	94%	85%	90%	92%	91%	85%	79%
South Tracy	98%	99%	98%	67%	100%	99%	99%	100%	100%	98%	98%	99%
<b>OVERALL</b>	<b>91%</b>	<b>84%</b>	<b>83%</b>	<b>83%</b>	<b>87%</b>	<b>89%</b>	<b>89%</b>	<b>90%</b>	<b>90%</b>	<b>86%</b>	<b>83%</b>	<b>94%</b>