

**PARK AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
Thursday, June 5, 2025**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 7:00 pm.

2. ROLL CALL:

- a. Present: Chair Lieberg, Vice Chair Shrout, and Commissioners Arbogast
- b. Absent: Commissioners Jimenez and Fagin
- c. Staff Present: Jolene Jauregui, Recreation Services Manager, Justin Geibig, Recreation Services Supervisor; Lauren Repetto, Recreation Services Supervisor; Katie Akre, Recreation Coordinator; Kade Lovell, Recreation Coordinator; Caitlin Perkey, Recreation Coordinator
- d. Recorded By: Andrea Pedigo, Executive Assistant, and Norma Padilla, Administrative Assistant

3. PLEDGE OF ALLEGIANCE:

Vice Chair Shrout led the Pledge of Allegiance.

4. ITEMS FROM THE AUDIENCE:

No audience members in attendance

5. APPROVAL OF MEETING MINUTES

- a. Review and Approve the Regular Meeting Minutes from April 3, 2025

ACTION: Vice Chair Shrout moved to approve the meeting minutes for April 3, 2025. Commissioner Arbogast seconded the motion. Roll call found all in favor with a 3,0,0 vote. Passed and so ordered.

6. NEW BUSINESS:

- a. **REVIEW AND ACCEPT CHANGES TO THE 2025 CITY OF TRACY FACILITY RESERVATION HANDBOOK**

Katie Akre, Recreation Coordinator, presented the staff report to the Commission.

No questions or comments from the commission

ACTION: Commissioner Arbogast motioned to approve the changes to the 2025 City of Tracy facility reservation handbook. Vice Chair Shrout seconded the motion. Roll call found all in favor with a 3,0,0 vote. Passed and so ordered.

- b. **REVIEW AND PROVIDE INPUT ON THE REVISED CITY OF TRACY SPORTS FIELD RESERVATION HANDBOOK**

Katie Akre, Recreation Coordinator, presented the staff report to the commission.

Commission questions and comments followed.

Katie Akre, Recreation Coordinator, and Justin Geibig, Recreation Supervisor, answered the questions of the commission.

Commission discussion and questions continued.

Justin Geibig, Recreation Supervisor and Jolene Jauregui, Recreation Manager, answered the questions of the commission.

ACTION: No action for this item.

c. THE COMMISSION, BY MOTION, APPOINT ONE COMMISSIONER AS CHAIRPERSON AND ONE COMMISSIONER AS VICE CHAIRPERSON TO SERVE A ONE-YEAR TERM COMMENCING ON JULY 1, 2025, AND ENDING ON JUNE 30, 2026

Chair Lieberg stated that he would like to table this item until the August Parks Commission meeting, as we are missing two commissioners.

ACTION: Chair Lieberg made a motion to table item 6.c to the August meeting. Commissioner Arbogast seconded the motion. Roll call found all in favor with a 3,0,0 vote. Passed and so ordered

d. REVIEW, UPDATE, AND APPROVE, BY MOTION, THE GOALS AND OBJECTIVES OF THE PARKS AND COMMUNITY SERVICES COMMISSION FOR FY 2025-2026, WHICH RUNS FROM JULY 1, 2025, THROUGH JUNE 30, 2025.

Chair Lieberg stated that he would like to table this item until the August Parks Commission meeting, as we are missing two commissioners.

ACTION: Chair Lieberg made a motion to table item 6.d to the August meeting. Commissioner Arbogast seconded the motion. Roll call found all in favor with a 3,0,0 vote. Passed and so ordered

7. ITEMS FROM STAFF:

a. RECEIVE THE SPORTS FIELD QUARTERLY VIOLATION UPDATE

Katie Akre, Recreation Coordinator, presented the report to the commission.

Commission questions and comments followed.

Katie Akre, Recreation Coordinator, answered the questions of the commission.

b. RECEIVE THE SENIORS' ANNUAL REPORT

Caitlin Perkey, Recreation Coordinator, presented the report to the commission.

Commission questions and comments followed.

Caitlin Perkey, Recreation Coordinator, answered the questions of the commission.

c. RECEIVE THE SENIORS' REPORT ON COMMENTS AND CONCERNS

Caitlin Perkey, Recreation Coordinator, presented the report to the commission.

Commission questions followed.

Caitlin Perkey, Recreation Coordinator, answered the questions of the commission.

d. RECEIVE THE AQUATICS ANNUAL REPORT

Caitlin Perkey, Recreation Coordinator, presented the report to the commission.

Commission questions and comments followed.

Justin Geibig, Recreation Supervisor and Jolene Jauregui answered the questions of the commission.

More questions of the commission followed.

Caitlin Perkey, Recreation Coordinator, answered the questions of the commission.

Chair Lieberg asked a question regarding the Aquatic Center.

Jolene Jauregui, Recreation manager, answered his question.

e. RECEIVE THE YOUTH/TEENS ANNUAL REPORT

Kade Lovell, Recreation Coordinator, presented the report to the commission.

Commission comments followed.

Jolene Jauregui, Recreation Manager, asked the commission for a volunteer to accept the Parks and Recreation Proclamation at the July 1, 2025, City Council meeting.

Chair Lieberg volunteered to accept the Proclamation at the July 1, 2025, city council meeting.

8. ITEMS FROM THE COMMISSION:

Chair Lieberg reminded everyone that tomorrow, Friday, June 6, 2025, is our 2nd Block Party at 6:00 pm.

9. ADJOURNMENT:

Time of Adjournment: 7:45 pm

ACTION: A motion was made by Commissioner Arbogast and seconded by Vice Chair to adjourn the meeting at said time of 7:45 pm. Roll call found all in favor with a 3,0,0 vote. Passed and so ordered.

The above agenda was posted at Tracy City Hall on May 29, 2025. The above are action minutes. A recording of the meeting is available at the Parks, Recreation, and Community Services Department.

Jolene Jauregui
Jolene Jauregui, Staff Liaison

Recreation Services Manager