



NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **Tracy City Council** is hereby called for:

Date/Time: **Tuesday, September 2, 2025, 5:30 p.m.**
(or as soon thereafter as possible)

Location: **Tracy City Hall, Council Chambers**
333 Civic Center Plaza, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy City Council on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

This meeting will be open to the public for in-person and remote participation pursuant to Government Code Section 54953(e)

For Remote Public Comment:

During the Items from the Audience, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number: 2559 634 1453** and **Event Password: TracyCC**
 - ***If you would like to participate in the public comment anonymously***, you may submit your comment via phone or in WebEx by typing “Anonymous” when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.
 - Join by phone by dialing +1-408-418-9388, enter 25596341453#8722922# Press *3 to raise the Hand icon to speak on an item.
- *Protocols for commenting via WebEx:*
 - *If you wish to comment under “Items from the Audience/Public Comment” portion of the agenda:*
 - *Listen for the Mayor to open “Items from the Audience/Public Comment,” then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for the “Items from the Audience/Public Comment” will be accepted until the public comment period is closed.*

1. Call to Order
2. Actions, by Motion, of City Council Pursuant to AB 2449, If Any
3. Roll Call and Declaration of Conflicts
4. Items from the Audience - *In accordance with Council Meeting Protocols and Rules of Procedure*, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment." For non-agendized items, Council Members may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to Council.
5. By motion, (1) Establish interview protocols to fill two vacancies on the City of Tracy Environmental Sustainability Commission; (2) Conduct interviews of five (5) applicants for two vacancies; and (3) Upon conclusion of the interviews, appoint applicants to fill two (2) vacancies and establish an eligibility list, if appropriate.

[5 - Staff Report - Environmental Sustainability Commission - Establishing Public Appointment Protocols.pdf](#)
[5 - Attachment A - Environmental Sustainability Commission.pdf](#)
[5 - Attachment B - Environmental Sustainability Commission.pdf](#)
[5 - Attachment C - Environmental Sustainability Commission.pdf](#)
6. Council Items and Comments
7. Adjournment

Posting Date: August 28, 2025

The City of Tracy is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in employment, programs, and facilities. Persons requiring assistance or auxiliary aids in order to participate, should contact the City Manager's Office at (209) 831-6000 at least 24 hours prior to the meeting.

Agenda Item 5

RECOMMENDATION

By motion, (1) Establish interview protocols to fill two vacancies on the City of Tracy Environmental Sustainability Commission; (2) Conduct interviews of five (5) applicants for two vacancies; and (3) Upon conclusion of the interviews, appoint applicants to fill two (2) vacancies and establish an eligibility list, if appropriate.

EXECUTIVE SUMMARY

On March 19, 2024, the City Council amended the *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies* (see Attachment A) through Resolution 2024- 042 (Appointment Policy). Section D of the Appointment Policy defines the selection process, which requires the full City Council, in open session at a regular or special meeting, review applications, interview applicants and make informal recommendations of specific candidates for the Mayor to consider as proposed appointees. One vacancy existed, as of April 22, 2025, on the City of Tracy's (City) Environmental Sustainability Commission. The recruitment to fill the vacant position opened on April 25, 2025, through May 15, 2025, and two applications were received. On May 20, 2025, an additional vacancy occurred.

On July 1, 2025, a Special Meeting was held to conduct interviews where the two (2) applicants were unable to attend due to unforeseen circumstances. Mayor Arriola directed staff to reopen the recruitment and include the two (2) applicants for future interviews.

The recruitment was opened on July 17, 2025, through August 21, 2025, and three (3) additional applications were received.

The Appointment Policy does not outline a specific manner in how the Council body should conduct the interviews for each advisory body. Through this item, the City Council will discuss and agree upon interview protocols and then will proceed with the interview process itself.

BACKGROUND AND LEGISLATIVE HISTORY

The City Council's current selection process for appointment to Council boards, commissions, or committees is set forth in the Appointment Policy approved through Resolution 2024-042. The selection process is initiated through the preparation of the appointment list by the City Clerk on or before December 31 of each year. The list contains the list of appointees and terms for each board, commission, and committee whose members serve at the pleasure of the City Council.

When a vacancy occurs, a special notice is posted within twenty (20) days of the vacancy. Specific terms apply to vacancies with less than six months remaining and when filled by an emergency appointment. The Appointment Policy also restricts appointment of an individual already serving on a City of Tracy board, committee, or commission from serving on an additional City of Tracy board, committee, or commission concurrently. In addition, individuals selected to a City of Tracy board, committee, or commission must meet residency requirements contained in the policy.

On April 25, 2025, the City Clerk opened a recruitment to fill one vacancy on the Environmental Sustainability Commission and two applications were received. A second vacancy occurred on May 20, 2025.

On July 1, 2025, a Special Meeting was held to conduct interviews where the two (2) applicants were unable to attend due to unforeseen circumstances. Mayor Arriola directed staff to reopen the recruitment and include the two (2) applicants for future interviews.

The recruitment was opened on July 17, 2025, through August 21, 2025, and three (3) additional applications were received.

The initial vacancy occurred due to the Commissioner moving outside of the City of Tracy City Limits. Per the bylaws that were adopted by City Council Resolution 2010-022:

Membership. The Environmental Sustainability Commission shall consist of seven (7) members. The composition of the Commission will include five (5) adult residents, and two (2) youth residents (that are considered high school students up to and including their senior graduating year) with desirable backgrounds and expertise in specified areas of environmental sustainability practices, such as the water, wastewater, solid waste, Climate Action, landscape/urban forest, and/or sustainable energy.

The additional vacancy occurred due to the removal of a Commissioner from the Environmental Sustainability Commission for lack of attendance. Per the bylaws that were adopted by City Council Resolution 2010-022:

Attendance. If a member of the Environmental Sustainability Commission fails to attend two (2) regular meetings in any calendar year, his or her position on the Environmental Sustainability Commission shall automatically become vacant and the staff liaison shall so inform the City Clerk. Absences may not be excused, subject to Section 4 below. For quorum confirmation, a member who is unable to attend a meeting shall inform the staff liaison designated by the relevant City Department at least 48 hours before the next meeting.

One (1) selected applicant will serve the remainder of the term that will begin upon appointment, and end December 31, 2025. Since the expiration term is within six (6) months, the applicant will serve the remainder of the term plus a full 2-year term, their term will begin upon appointment, and end on December 31, 2027.

The second selected applicant will fill the remainder of that vacated term that will begin upon appointment and end on December 31, 2027.

ANALYSIS

A. Determining Interview Protocols

On April 16, 2024, the City Council established interview protocols, listed below, and conducted interviews to successfully fill two vacancies on the Planning Commission. The City Council may elect to implement the same protocols used to fill the vacancies on the Planning Commission.

Then, the City Council will need to determine which interview questions to ask the applicants. The City Council may select interview questions that were used as a part of the previous appointment policy (in which a subcommittee of the City Council conducted interviews of the applicants). The list of questions is attached as Attachment B, and staff recommends that the City Council use the same list as the questions still remain relevant.

As for time allocation, the City Council is advised to consider that the entire process, including the interviewing of one applicant and appointing of one candidate, is anticipated to be completed within the scheduled meeting time of 90 minutes. Based on this, below is a suggested process:

- 1) Agree that each Councilmember ask one question for a total of 5 questions.
- 2) Determine the five interview questions to ask the applicants.
- 3) Allow each applicant two minutes to respond to each question (total of 10 minutes per applicant)
- 4) Interview applicants in alphabetical order, by last name.
- 5) Allocate up to 5 minutes for each Councilmember for follow-up questions.
- 6) Allocate up to 10 minutes for the total City Council discussion.

Following discussion, each Council Member will make an informal recommendation of specific candidates for the Mayor to consider as proposed appointees for appointment to the Environmental Sustainability Commission. Upon receiving the recommendations of all Council Members, the Mayor will propose one appointee to the Environmental Sustainability Commission, which shall be approved or disapproved, by majority vote, of the Council body. The Mayor may endeavor to propose an appointee that is recommended by the Council body, but the Mayor may propose an alternate appointee pursuant to mayoral authority under Government Code 40605.

If the City Council disapproves of the appointee proposed by the Mayor, the Mayor shall propose an alternate appointee, which shall be either approved or disapproved by the City Council, by majority vote. The process shall continue until one vacancy on the Environmental Sustainability Commission is filled; the Mayor may elect to reopen the application process if no appointee is approved through this process.

If there is more than one qualified candidate, the City Council may establish an eligibility list that will be used by the Mayor to fill future vacancies that occur within the following twelve (12) months.

B. Applicant Materials

As noted above, the City received two applications for two vacancies on the Environmental Sustainability Commission. A copy of the applications are attached as Attachment C. Personal information has been redacted, to protect the privacy of each applicant. However, City staff has verified that each applicant is a City resident, as is a requirement of the Appointment Policy.

FISCAL IMPACT

There is no fiscal impact as a result of this agenda item.

STRATEGIC PLAN

This agenda item supports the City's Governance Strategy, and specifically implements the following goal:

Governance Goal 1: Model Good Governance, Teamwork, and Transparency

ACTION REQUESTED OF THE CITY COUNCIL

By motion, (1) Establish interview protocols to fill two vacancies on the City of Tracy Environmental Sustainability Commission; (2) Conduct interviews of five (5) applicants for two vacancies; and (3) Upon conclusion of the interviews, appoint applicants to fill two (2) vacancies and establish an eligibility list, if appropriate.

Prepared by: Necy Lopez, Deputy City Clerk

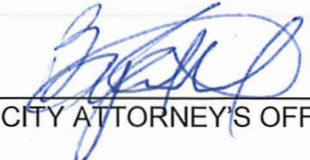
Reviewed by: Arturo M. Sanchez, Assistant City Manager
L. David Nefouse, City Attorney

Approved by: Midori Lichtwardt, City Manager

Attachments:

- A – *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies*
- B – Suggested Interview Questions for the Environmental Sustainability Commission
- C – Candidate Applications for Environmental Sustainability Commission

APPROVED AS TO FORM AND LEGALITY


CITY ATTORNEY'S OFFICE

TRACY CITY COUNCIL

RESOLUTION 2024-042

AMENDING THE COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS TO CITY ADVISORY BODIES TO ALLOW THE FULL CITY COUNCIL TO INTERVIEW CANDIDATES AND MAKE INFORMAL RECOMMENDATIONS OF SPECIFIC CANDIDATES FOR THE MAYOR TO CONSIDER AS PROPOSED APPOINTEES, SUBJECT TO FINAL APPROVAL OF THE CITY COUNCIL

WHEREAS, the *Council Policy Establishing a Selection Process for Appointments to City Advisory Bodies* (Appointment Policy) sets forth the process by which vacancies on City committees, subcommittees, and commissions are filled; and

WHEREAS, the most recent version of the Appointment Policy was adopted on December 21, 2021, by the City Council through Resolution 2021-200; and

WHEREAS, under Government Code Section 40605, the elected mayor of a general law city solely has the authority to appoint, subject to council approval, to council committees, subcommittees, and commissions, as well as any regional bodies to which the council sends a delegate; and

WHEREAS, the selection process contained in the Council's Appointment Policy does not fully comply with Government Code Section 40605 as it states that the City Council appoints to a sub-committee to interview candidates and appoints, based on the recommendations of the sub-committee, and no explicit authority of the Mayor to propose appointments is noted; and

WHEREAS, on March 5, 2024, the City Council discussed options to align the Appointment Policy with Government Code Section 40605; and

WHEREAS, after discussion, the City Council directed staff to return with a proposed amendment to the Appointment Policy that would allow the full City Council to interview candidates, in open session at a regular or special meeting; and

WHEREAS, the City Council had not reached consensus on what the next steps would be after the Council interviews had been completed and asked staff to return with two options for the City Council's further deliberation and final selection; and

WHEREAS, the City Council deliberated further at its meeting on March 19, 2024 and finalized the option set forth herein; now, therefore, be it

RESOLVED: That the City Council of the City of Tracy hereby amends the Appointment Policy as set forth in **Exhibit A**, as amended, such that the full City Council shall interview candidates, in open session at a regular or special meeting, and upon completing the interviews,

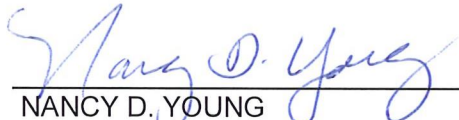
shall make ~~final~~ informal recommendations of specific candidates for the Mayor to consider as proposed appointees; and be it

FURTHER RESOLVED: That the amended Appointment Policy shall become effective immediately upon adoption of this Resolution; and be it

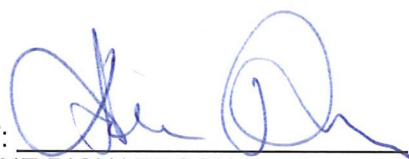
FURTHER RESOLVED: That the City Council authorizes the City Clerk to proceed with the process to fill vacancies as set forth in the newly amended Appointment Policy.

The foregoing Resolution 2024-042 was adopted by the Tracy City Council on the 19th day of March 2024 by the following vote:

AYES:	COUNCIL MEMBERS:	ARRIOLA, BEDOLLA, EVANS, DAVIS
NOES:	COUNCIL MEMBERS:	YOUNG
ABSENT:	COUNCIL MEMBERS:	NONE
ABSTENTION:	COUNCIL MEMBERS:	NONE



NANCY D. YOUNG
Mayor of the City of Tracy, California



ATTEST:
ADRIANNE RICHARDSON
City Clerk and Clerk of the Council of the
City of Tracy, California

**COUNCIL POLICY ESTABLISHING A SELECTION PROCESS FOR APPOINTMENTS
TO CITY ADVISORY BODIES**

(Exhibit "A" to Resolution No. 2024-042)

SECTION 1: PURPOSE

To establish a selection process for appointments to City advisory bodies including defining residency requirements, in accordance with Government Code sections 54970 et seq. This process acknowledges and is consistent with Government Code Section 40605, which requires that the elected mayor of a general law city solely has the authority to appoint, subject to council approval, to council committees, sub-committees, and commissions, as well as any regional bodies to which the council sends a delegate.

SECTION 2: SELECTION PROCESS FOR APPOINTEE BODIES

- A. On or before December 31st of each year, the City Clerk shall prepare an appointment list of all regular and ongoing boards, commissions and committees that are appointed by the City Council of the City of Tracy. The list shall contain the following information:
1. A list of all appointee terms which will expire during the next calendar year, with the name of the incumbent appointee, the date of the appointment, the date the term expires and the necessary qualifications for the position.
 2. A list of all boards, commissions and committees whose members serve at the pleasure of the Council and the necessary qualifications of each position.
 3. The list of appointments shall be made available to the public for a reasonable fee that shall not exceed actual cost of production. The Tracy Public Library shall receive a copy of the list.
- B. Whenever a vacancy occurs in any board, commission or committee, whether due to expiration of an appointee's term, resignation, death, termination or other causes, a special notice shall be posted in the office of the City Clerk, The Tracy Public Library, the City website, and in other places as directed within twenty (20) days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the City Council for at least ten (10) working days after the posting of the notice in the Clerk's office. If Council finds an emergency exists, the Council may fill the unscheduled vacancy immediately.
- C. Appointments shall be made for the remainder of the term created by the vacancy except as follows:
1. If appointee will fill an un-expired term with six months or less remaining, the appointment shall be deemed to be for the new term.

2. If the vacancy is filled by an emergency appointment the appointee shall serve only on an acting basis until the final appointment is made pursuant to section 2.
- D. The Council and Mayor shall use the following selection process to provide an equal opportunity for appointment to a board, commission or committee:
1. The full Council shall, in open session at a regular or special meeting, review applications, interview applicants and make ~~final-informal~~ recommendations of specific candidates for the Mayor to consider as proposed appointees for appointment to the board, commission or committee.
 2. Upon receiving the recommendations of the Council, the Mayor will propose an appointee to the board, commission or committee, which proposed appointee shall be approved or disapproved, by majority vote, of the Council. The Mayor ~~shall-may~~ endeavor to propose appointees that are recommended by the Council, but the Mayor may propose alternate appointees pursuant to mayoral authority under Government Code 40605. ~~The alternates shall be chosen from the eligibility list, if it has been created pursuant to section 4 below.~~
 3. If the Council disapproves an appointee proposed by the Mayor, the Mayor shall propose an alternate appointee, which shall be either approved or disapproved by the Council, by majority vote. This process shall continue until all vacancies on the board, commission or committee are filled; the Mayor may elect to reopen the application process.
 4. If there are more qualified candidates than the number of current vacancies, the Council may establish an eligibility list that will be used to fill future vacancies that occur in the following twelve (12) months.
- E. An individual already serving on a City of Tracy board, committee or commission may not be appointed to serve on an additional City of Tracy board, committee, or commission concurrently.

SECTION 3: DEFINITION OF RESIDENCY REQUIREMENTS

- A. The following definitions shall be used to determine whether residency requirements are met for boards and commissions to which the Tracy City Council appoints members:
1. Tracy Planning Area means the geographical area defined in the City of Tracy General Plan and any amendments thereto.
 2. City of Tracy means within the city limits of the City of Tracy.
 3. Citizen means a resident of the City of Tracy.

4. Tracy School District means the geographical area served by the Tracy Unified School District.
 5. Sphere of Influence shall be the geographical area approved by the Local Agency Formation Commission (LAFCo) of San Joaquin County and any amendments thereto.
- B. Residency, as defined above and as set forth in the applicable bylaws for each board or commission, shall be verified annually by the City Clerk. The residency must be verifiable by any of the following means:
1. Voter registration,
 2. Current California Driver's License or Identification,
 3. Utility bill information (phone, water, cable, etc.),
 4. Federal or State tax returns.
- C. Members of boards or commissions shall notify the City Clerk in writing within thirty (30) days of any change in residency. If the change in residency results in the board member or commissioner no longer meeting the residency requirements, the member shall tender their resignation to the City Clerk who shall forward it to the City Council.

Suggested Environmental Sustainability Commission Interview Questions

BACKGROUND

The purpose of the Commission is to develop comprehensive, integrated environmental policies for implementation by the City to protect and enhance the City's air, water, and land.

As a Commissioner, you would be acting as an advocate for protecting, preserving, and enhancing the environment as it relates to issues under consideration by the City Council and Planning Commission.

The role of the Environmental Sustainability Commission is to provide citizen, youth, and community perspective and input on the development on emerging policy issues related to environmental sustainability, updates to the Climate Action Plan, and receive periodic progress reports from staff on meeting climate action goals.

1. Do you think the environment, economy and society all play a part in environmental sustainability? Why?
2. Please provide some examples of environmental sustainability.
3. How would you teach/share environmental sustainability practices or ideas to your peers or fellow community members?
4. What do you feel are the benefits of sustainability?
5. Please describe what you think needs to be done for the City of Tracy to design a sustainable future?
6. One of the top environmental problems facing the world is the challenge of natural resource use, what ideas can you share that would benefit the City of Tracy now and help preserve our resources in the future?
7. Buildings can have a big impact on energy use and carbon emissions. What suggestions would you share with your peers when it comes to potential building projects that may be presented to the Planning Commission?
8. How do you feel about making a decision for the overall good of the community that may be unpopular with neighbors, organizations or against what you believe in?
9. Why do you want to be a member of the Environmental Sustainability Commission?
10. How will you foster teamwork and cooperation among Commissioners? How would you handle a situation where a fellow commissioner is going beyond commission parameters?

City of Tracy

REC'D TRACY CITY CLERK
14 AUG 2025 PM5:15

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Thursday, August 21, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: **Environmental Sustainability Commission**

Name: Davis Orlando A
Last First M.I.
 Telephone: [REDACTED] [REDACTED]
Daytime Evening
 Address: [REDACTED] 95376
Street Zip
 Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits? ☒ Yes ☐ No
 Are you registered to vote at the above address? ☒ Yes ☐ No
 If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Environmental Sustainability Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

I have not attended any of the meetings. I heard about this through a community climate event I attended in Stockton, CA

List related educational background: _____

Gladys Diet Christian Magnet K-8, Tracy, CA

John C. Kimball High School, Tracy, CA

Earned my Associates of Science Degree in Horticulture Plant Science
May, 2022, from San Joaquin Delta College, Stockton, CA

List your current occupation and related employment history: _____

San Joaquin Delta College Horticulture Center: Horticulture technician - Nov. 2021 - Jan. 2022

San Joaquin Delta College Horticulture Center: Greenhouse technician - Aug. 2022 - Jan. 2023

San Joaquin Delta College Horticulture Center: Farm Management - Jan. 2023 - Dec. 2023

Why do you want to serve on the Environmental Sustainability Commission? I want to
serve because I want to be more connected to my city.

Plant science and environmental sustainability is very important
to me. I've lived in Tracy CA all my life and have never been apart

of any of the city environmental plans, this would be a really
cool opportunity for me to connect with the city that I live in, sharing the
Discuss the most important contribution you feel you can make as a member of the
Environmental Sustainability Commission. I know.

My knowledge as a horticulturist, avid home gardener/farmer
and urban forester.

I have experience working at a non profit in
Stockton, CA working with community members and the environment.

Describe your involvement in community activities, volunteer and civic organizations: _____

Hosted and attended many environmental justice/sustainability
community events in Stockton, CA.

Led park tree planting days with community.

Support with facilitating and teaching a workforce cohort of 6
about the environment and how to care for the plants
around us.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

NO

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

NO

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

NO



I have attached proof of residency



I have attached optional additional materials (such as a resume, etc.)

Signature



Date 8/14/2025

Orlando Davis

Respectful, Responsible, Hardworking

Tracy, CA

EXPERIENCE

San Joaquin Delta College Horticulture Center, Stockton, CA **— Horticulture Technician**

November 2021- January 2022

The Horticulture Center is composed of a demonstration botanical garden, a pollinator meadow garden, a vegetable garden, two state-of-the-art greenhouses, a retail plant nursery and an equipment facility situated on 3 acres.

My job duties consisted of watering and fertilizing plants, transplanting, seeding and propagating, weeding, sterilization, material preparation, equipment and tool operation, record keeping, and plant sales/customer service.

San Joaquin Delta College Horticulture Center, Stockton CA **— Greenhouse Technician**

August 2022 - January 2023

Working as a Greenhouse Technician I had to perform regular maintenance on greenhouse and nursery crops including: water, fertilization, pruning, and transplanting. Use integrated pest management to monitor and maintain crop health. maintain high standards and practices of greenhouse sanitation. plant propagation and grafting. And keep detailed production records.

During this time I was also helping to assist a propagation class with my professor, teaching other college students about plant propagation.

San Joaquin Delta College Farm/Mustang Acres, Stockton & Manteca, CA — Farm Management

January 2023 - December 2023

The Mustang Market Farm is a 2-acre living laboratory intended for small-scale agricultural production situated at the San Joaquin Delta College Horticulture Center. It is a diverse cropping system which features vegetable and orchard crops, herbs, cut flowers, and berries.

My job was fertilizing plants by tractor, transplanting, seeding and propagating, pruning, weeding, harvesting, sanitation and food management, equipment and tool operation, material preparation and instructional support, record keeping, produce/sales customer service, and tractor experience.

KNOWLEDGE

Fundamentals of Horticulture

Plant Soil Science

Plant Materials and Usage

History of Garden Design

Integrated Pest Management (IPM)

Plant Propagation/Production

Landscape Maintenance

Landscape Irrigation and Drainage

Landscape Construction

Principles of Landscape Design

Computer Applications in Agriculture

Greenhouse Production

Arboriculture

Edible Landscape

AWARDS

Official title – San Joaquin Delta College Outstanding Student Award

Purpose – The Outstanding Student Award is a faculty-nominated award that honors students who distinguish themselves from their peers through academic, technical, athletic, or artistic performance.

Little Manila Risings' Urban Forestry Program Stockton, CA — Community Forester

February 2024 -Present

Little Manila Rising is a non profit organization. LMR offers a wide spectrum of programs that address education, environment, redevelopment, and public health. LMR values all people's unique and diverse experiences and wishes to see the residents of South Stockton enjoy healthy, prosperous lives.

I am apa of their Urban Forestry Program,
My job is to help conserve and expand urban forests by advocating for trees in the south side community of Stockton, where the air quality is at its worst and shade from trees is at its lowest. My job is to be trained in tree care, including identifying tree species, planting techniques, and identifying risks or traumas. I also do research on native trees and other plants that do their best to remove toxins and pollutants from our environment.

In addition, I also help teach a workforce called Green Paths, a 15-week paid training program where adults who are interested in Community and Urban Forestry careers can receive hands-on experience learning how to maintain, plant and care for trees. Trainees are recruited twice for a year for fall and spring cohorts where they work 24 hours per week learning about Stockton's urban canopy.

EDUCATION

John c Kimball High School, Tracy, CA— *Hghschool Diploma*

August 2014- May 2018

San Joaquin Delta College, Stockton, CA— *Associates of Science Degree in Horticulture Plant Science*

January 2020- May 2022

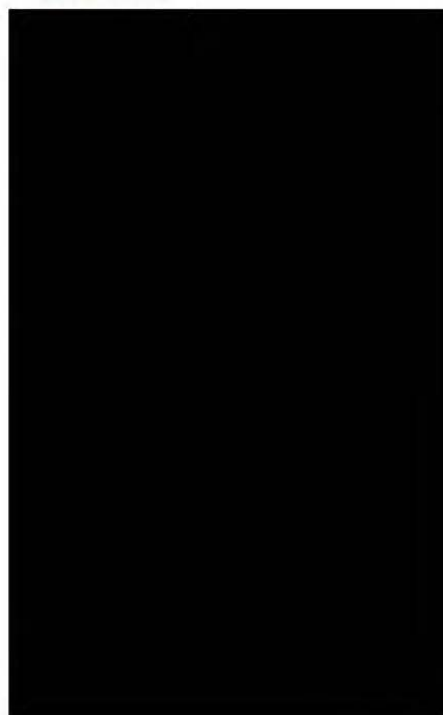
The Academic Senate and Agriculture faculty chose me to be honored for my hard work and dedication.

Date of recognition – Fall 2022

LANGUAGES

English & American Sign
Language

References



Black Student Union (BSU) — 2014–2018

Was Vice President of BSU in high school my senior year. Our club went to various historically black colleges. I attended many conventions with other BSU clubs, joined workshops, and hosted a talent show. Our club got to meet a lot of important professors and activists who are involved with African American studies.

SJDC Horticulture Club — 2019–Present

San Joaquin Delta College Horticulture Club is a community of plant enthusiasts working to better the SJDC campuses and greater community.

November 2020: In collaboration with the Xerces Society, our club planted hundreds of pollinator nectar plants at the Horticulture Center Meadow in San Joaquin Delta College (SJDC) to attract Monarchs and other butterflies.

February 2021: Me and other horticulture students demonstrated how to make succulent plant arrangements we broadcasted our workshop on a live zoom to the public. The viewers were able to learn the proper way to plant succulents and we gave them tips and ideas on how to create and manage a succulent arrangement.

April 2021: To celebrate Earth Day, myself and other members of the club hosted a plant sale. We had customers pre-order plants on our online website we created. We had the plants prepped and ready for them to pick up, and pay in a drive-thru setting at the SJDC Horticulture Center.

October 2021: For Fall Semester we hosted a Fall plant sale at the Horticulture Center. I was in charge of collecting the payment of customers and gained hands-on experience in retail nursery management. We had a lot of customers and sold a lot of plants.

December 2021: To celebrate the holidays, me and members of the Horticulture Club sold three varieties of poinsettias and some cyclamen that we grew in the greenhouse. I got to prepare the plants in advance, help organize the sale, and gained more experience in working retail at a plant nursery.

April 2022: Our club hosted an In Bloom Festival where we had a plant sale, various vendors, prizes for the community, and a fruit stand to raise funds to build a community garden at the San Joaquin Delta College Horticulture Center.

May 2022: We harvested cabbage, leeks, and radishes that we grew from our student project plots and donated the produce to the Emergency Food Bank.

October 2022: Hosted another pumpkin patch sale, where the community was able to come and paint/decorate pumpkins that we grew from seed & gave out free succulents to the Stockton community.

March 2023: Our club hosted our first ever seed swap, members from the community were able to stop by and bring seeds to trade with other members of the community.

October 2023: Collaborated with Delta Colleges' CTE Land Halloween celebration. We tabled and set up a spooky forest where children from the Stockton community could walk through in Halloween costumes and receive free candy and spooky tattoos, as well as info about our club and the plants we grow.

City of Tracy

REC'D TRACY CITY CLERK
15 MAY 2025 AM 10:10

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Thursday, May 15, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: **Environmental Sustainability Commission**

Name: Edwards Brennan A
Last First M.I.
Telephone: [REDACTED] [REDACTED]
Daytime Evening
Address [REDACTED] 95376
Street Zip
Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits?

☒ Yes

☐ No

Are you registered to vote at the above address?

☒ Yes

☐ No

If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Environmental Sustainability Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

Once, in order to see how Tracy Earth Project would advocate
For environmental issues in this type of setting and support
any progress that the city chose to move forward with.

This is a public document

List related educational background: Political Science B.S., Environmental Science minor, Recycle Club senior year of high school, Recycle Coordinator last two years of college, Environmental Health & Safety intern at wastewater plant, Student government representative for Pre-Law Society at Lincoln University, Debate Team co-founder, Strategic Planning Committee Student Representative

List your current occupation and related employment history: Environmental Health & Safety intern at wastewater plant ('15), Summer program Counselor ('18) Intern Lobbyist ('18-'19), Bureau of Land Management intern ('19), Greenpeace fundraiser ('20), Food Equity and Outreach Coordinator for Indianapolis, Mayor's Neighborhood Advocate, STC Regional Climate Collaborative Community Advisory board member (current occupation), Senior Office Assistant at STC Behavioral Health Services
Why do you want to serve on the Environmental Sustainability Commission? (Current occupation)

I would like to serve the community in a way that will positively impact both the future of the city's environmental sustainability efforts and my own future as I would like to continue doing this type of work for the rest of my life.

Discuss the most important contribution you feel you can make as a member of the Environmental Sustainability Commission. I have experience in a wide variety of different aspects of environmental issues, I am currently a part of the STC Regional Climate Collaborative's Community Advisory Board for Tracy, and with a younger perspective, I can advocate for environmental issues with our county's Climate Action Plan at the forefront of my attendance

Describe your involvement in community activities, volunteer and civic organizations: I have volunteered with Tracy Earth Project since Earth Day '24, and I have continued to since. As mentioned I also am an RCC Community Advisory Board Member, I have picked up trash, planted trees, attended Climate Action Plan meetings, and I have been involved with Tracy Bike Life as well.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

N/A

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

I work for San Joaquin County and serve as a part of San Joaquin Council of Governments. I am unsure if this will have any negative effects on my service.

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No issues.

☐

I have attached proof of residency

☐

I have attached optional additional materials (such as a resume, etc.)

Signature



Date

5/15/25

City of Tracy

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Thursday, May 15, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: Environmental Sustainability Commission

Name: JOHAL RONNIE
Last First M.I.
Telephone: [REDACTED]
Daytime Evening
Address: [REDACTED] 95304
Street Zip
Email Address (Optional): [REDACTED]

Do you reside within the Tracy City Limits? ☒ Yes ☐ No
Are you registered to vote at the above address? ☒ Yes ☐ No
If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? NO. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Environmental Sustainability Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

YES PERSONAL INTEREST, ENVIRONMENT AIR
AND DISEASES

List related educational background: _____

BACHELORS IN ENGLISH

MINOR CRIMINAL LAW

TOURISM DIRECTOR

List your current occupation and related employment history: _____

SOCIAL WORKER

CHARITY WORK

BRITISH COLUMBIA TOURIST DIRECTOR

SEMI-RETIRED FROM TRANSPORTATION INDUSTRY - HUMAN RESOURCES

Why do you want to serve on the Environmental Sustainability Commission? I WAS ALWAYS INTERESTED IN ENVIRONMENT, HEALTHY AIR. MY FATHER WORKED IN THE FOREST PRODUCTS IN VICTORIA, BC CANADA AT HOME I WOULD LEARN HOW TO PLANT A GARDEN, PLANT FLOWERS.

Discuss the most important contribution you feel you can make as a member of the Environmental Sustainability Commission. I WOULD LOVE TO HAVE

A BEAUTIFUL ROSE AND PLANT GARDEN FOR THE ENTIRE COMMUNITY ESPECIALLY FOR THE SENIORS AND THE DISABLED. MAKE TRACY MORE GREEN, WITH A LOT OF PLANTS, TREES AND SHRUBS ETC.

Describe your involvement in community activities, volunteer and civic organizations: I LOVE

TO DONATE MY TIME TO CHURCHES, ANY FAITH. I AM BILINGUAL BOTH IN ENGLISH AND PUNJABI. I OFFER SOCIAL WORK, SUCH AS MEDICAL, FOOD STAMPS, URGENT HEALTH CARE. ONLY WHEN SOMEONE IS IN NEED.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

NONE

N/A

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

NONE

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

NO I WILL NOT



I have attached proof of residency



I have attached optional additional materials (such as a resume, etc.)

Signature



Date

5/14/2025

City of Tracy

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Thursday, August 21, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: **Environmental Sustainability Commission**

Name: Martinez, Rubi
Last First M.I.

Telephone: [REDACTED]
Daytime Evening

Address: [REDACTED]
Street Zip

Email Address (Optional) _____

Do you reside within the Tracy City Limits?

☒ Yes
☒ Yes

☐ No

Are you registered to vote at the above address?

☐ No

If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? No. If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? NO. If so, please explain. _____

How many meetings have you attended of the Environmental Sustainability Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

N/A

List related educational background: B.A., Journalism

List your current occupation and related employment history: _____

Deputy Managing Director, Climate Power

Why do you want to serve on the Environmental Sustainability Commission? _____

I want to help our community adopt sustainable practices and address environmental challenges. Serving on the commission allows me to contribute to policies that protect our environment and public health.

Discuss the most important contribution you feel you can make as a member of the Environmental Sustainability Commission. _____

I bring experience in the climate space, community engagement and data-driven policy analysis to help create actionable solutions. My collaborative approach can build consensus and advance sustainability initiatives.

Describe your involvement in community activities, volunteer and civic organizations: _____

I have volunteered in local environmental clean-ups, tree-planting events, and public education campaigns on climate resilience. These experiences strengthened my skills in outreach and community partnership.

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

N/A

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

N/A

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No



I have attached proof of residency



I have attached optional additional materials (such as a resume, etc.)

Signature



Date Aug 19, 2025

box SIGN

17LPY6Y4-15YW7QKL

Rubi Martinez

Communications Strategist

She/her/ella |

EXPERIENCE

Deputy Managing Director | Climate Power

- Manage staff and team operations
- Lead strategic collaborations with climate partners and oversee campaign execution
- Direct earn and paid media work as well as countering disinformation

Communications Manager, Energy Transition | Climate Nexus

- Led media strategy for an equitable clean energy transition, with emphasis on the clean power sector
- Managed relationships with NGOs, industry leaders, and policymakers in renewable energy
- Advised frontline, rural, and tribal energy groups on strategic communications

Deputy Press Secretary | Office of Los Angeles Mayor Garcetti

- Led bilingual rapid response and crisis communications, including transition planning for the incoming administration
- Managed two associates and coordinated communications across 43 city departments
- Created and executed the "Get Vaccinated, L.A.!" bilingual campaign, securing \$390K in earned media in one of the nation's largest markets

Public Relations Manager | Comcast | San Francisco, CA

- Led bilingual multicultural campaigns with a \$250K annual budget, including media relations and community engagement
- Served as spokesperson and oversaw social/digital strategy and sponsorships for key events (e.g., Latinas in Tech, HOPE, NAHJ, AAJA, BABJA)
- Managed a communications specialist and executed a \$97K hyper-local ad campaign with NAHP to support pandemic-impacted small businesses

Director of Hispanic Media | NextGen America | San Francisco, CA

- Integrated Spanish-language communications program, including media training and press interviews; traveled across the country staffing press interviews; booked Mr. Steyer's first interview high ranking Univision Network journalist

National Deputy Press Secretary | NextGen America | San Francisco, CA

- Led national media interactions and managed state-level communications programs, overseeing a diverse team of six managers in multiple states (AZ, CA, FL, NH, NC, NV, and VA); traveled extensively

Sr. Communications Manager | UCLA Institute for Research on Labor and Employment | Jan. 2017– April 2018

- Executed research studies and polling releases; coordinated with the LA Labor Federation, immigrant rights groups, and labor unions to amplify narratives in the media in support of young and immigrant workers

Nevada State Digital Director | NextGen Climate | San Francisco, CA

- Employed digital and rapid-response strategies to civically activate young people; managed a team of two individuals; oversaw digital spending of \$150k for ad purchases, maximizing campaign impact in Nevada; orchestrated impactful social viral moments across social platforms; increased newsletter subscribers to 147k

Latino Outreach, Regional Organizer and Communications aid | Bernie2016

- Develop and maintain relationships with Latino community members, organizations, and leaders to build trust; organize events, workshops, and activities that resonate with constituents, fostering civic participation; prepare comprehensive briefing materials and talking points for the candidate and surrogates ahead of media appearances and rallies, ensuring effective communication and message consistency

STORYTELLER

PEOPLE LEADER

COALITION BUILDER

Rubi Martinez

Communications Strategist

She/her/ella |

SKILLS

Political, Climate Action and Latino Community Acumen | Leadership and Team Building | Strategic Communications | Project and Team Management | Crisis Communications Mitigation | Bilingual (English & Spanish) | Campaign Oversight | Stakeholder Engagement | Media Relations | Digital Media and Audience Strategy |

COMMUNITY ENGAGEMENT & LEADERSHIP DEVELOPMENT

- Climatebase Fellowship, San Francisco, 2023
- Judge, The National Academy of Television Arts, 2012–2023
- Board Member, Women In Cable Telecommunications, 2019–2021
- Board Member, Latinas Lead California, 2017–2019
- Board Member, National Association of Hispanic Journalists, Las Vegas Chapter, 2015–2016
- Founding Board Member, National Association of Hispanic Journalists, L.A. Chapter, 2012–2014

EDUCATION

California State University, Northridge | B.A., in Journalism

CULTURAL CAPITAL & LIVED EXPERIENCE

- Community builder | Language access advocate | Mentor to emerging professionals
- Immigrant | First-generation college graduate | Bilingual and bicultural leader
- Wife and mother | Family-centered and deeply rooted in community value

STORYTELLER

PEOPLE LEADER

COALITION BUILDER

City of Tracy

REC'D TRACY CITY CLERK
19 AUG 2025 @ 3:23 PM

Commission Application

Please answer all questions and place N/A in those areas that do not apply. Please return your signed application to the City Clerk's office by **5:00 p.m. on Thursday, August 21, 2025**. Should you have any questions please feel free to contact the City Clerk's Office at (209) 831-6101.

Commission Applying for: Environmental Sustainability Commission

Name: Orcutt Joseph R
Last M.I.
Telephone: [REDACTED]
Address: [REDACTED] 95376
Street Zip
Email Address (Optional) [REDACTED]

Do you reside within the Tracy City Limits? ☒ Yes ☐ No
Are you registered to vote at the above address? ☒ Yes ☐ No
If NO, explain why _____

Please provide proof of residency at the above address (*copy of utility bill [phone, water, cable, etc.], voter registration card, CA Driver's License or Identification, Federal or State Tax Return*)

Are you a current City of Tracy employee, official, contractor or vendor? No If so, please explain. _____

Do you have relatives or members of your household who are current City of Tracy employees, officials, contractors or vendors? Yes If so, please explain. _____

Father Joseph Orcutt on Planning Commission

How many meetings have you attended of the Environmental Sustainability Commission? Why did you attend the meeting(s) (i.e. personal interest, specific issue being addressed, etc.)

1 personal Interest

List related educational background: Graduated from California
State Univ. Northridge w/ B.S. in Hospitality, Tourism, &
Recreation Management.
Minor in Sustainability
Classes related include: Sustainable Tourism Management,

List your current occupation and related employment history: _____
City of Stockton Recreation Leader

Why do you want to serve on the Environmental Sustainability Commission? I have
grown up in Tracy, want to see my city thrive & grow
in the most responsible way possible.

Discuss the most important contribution you feel you can make as a member of the Environmental Sustainability Commission. _____

I can bring real life examples to the table that other people
have not seen in the work force.

I also have the educational background necessary

Describe your involvement in community activities, volunteer and civic organizations: _____

I grew up a Boy Scout, countless volunteer hours & projects
built around the city

Do you, or any close family members, have business interests or business holdings within the City that may require you to recuse yourself from acting on matters before the Commission to which you seek appointment? If so, please describe all such business interests or holdings (including rentals of real estate you or close family members own within the City).

No

Does your employer or a business that you own, or have an equity interest in, conduct business with the City? If so, please describe the degree and nature of the business conducted.

No

You will be required to file a Form 700, also known as a Conflict of Interest statement, and to take ethics training. Would you have a problem complying with either of these requirements?

No

☒ I have attached proof of residency

☒ I have attached optional additional materials (such as a resume, etc.)

Signature



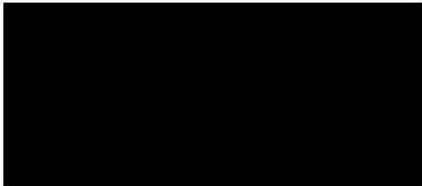
Date

7-29-2025

Jose Orcutt

Sustainability Manager

Contact



Objective

To continue to improve my leadership skills through my growing passion in a role to assist in environmental needs.

Education

California State University
Northridge
Tourism Recreation & Hospitality
Management
Minor In Sustainability

Experience

Assistant Store Manager – Sherwin Williams

- Primarily responsible for processing orders, whether in store or delivery
- Identified toxic / hazardous waste and proper disposal techniques
- Organized weekly paperwork bundles
- OSHA and other Safety regulations followed

Key Skills

Leadership
Adaptation
Communication
Cooperation
Problem-solving

Front Desk Supervisor – Marriott Hotels

- Managed calendars, scheduled reservations, and communicated closely with housekeeping
- Prepared and served front hotel lobby as well as room accommodations
- Implemented a recycling system + new composting system
- Handled confidential documents and safety information

Internship – Kauai Ebikes

- Sustained and maintained opening up first location
- Creating an activity that promotes a cleaner form of transportation
- Assisted CEO in shipping, processing, and marketing
- Conducted research and prepared reports on various topics related to the company's operations and industry trends