



**ENVIRONMENTAL SUSTAINABILITY COMMISSION  
REGULAR MEETING MINUTES**

**MARCH 27, 2025  
7:00 PM**

**1. CALL TO ORDER:**

- a. The meeting was called to order by Chairperson Wood at 7:06 pm.

**2. ROLL CALL:**

- a. Present: Kahlon, Damasco, Wood, Shergill, Shoaito, Sese
- b. Absent: None
- c. Staff Present: Stephanie Reyna-Hiestand, Assistant Director – Utilities  
Carla Sorich, Executive Assistant
- d. Recorded by: Carla Sorich, Executive Assistant

**3. PLEDGE OF ALLEGIANCE**

Led by Chair Wood.

**STAFF NOTIFICATION:** There were issues with the visual software not being accessible therefore staff is requested that Item 6A be moved to later in the evening to allow time for City staff to attempt to fix the issue or move to the next meeting.

Commissioner comments and recommendations were discussed.

**ACTION:** A motion was made by Vice Chair Damasco and seconded by Chair Woods to move Item 6A to the end of the Items and if not able to show presentation, then move to next meeting. All in favor, passed, and so ordered. (6,0,0)

Approve – Wood, Kahlon, Shergill, Shoaito, Sese, Damasco  
Oppose - None  
Abstain - None

**4. ITEMS FROM THE AUDIENCE**

None.

**5. CONSENT ITEMS**

**5.A REVIEW AND APPROVED THE MEETING MINUTES FOR FEBRUARY 27, 2025.**

**ACTION:** Motion was made to approve Item 5.A by Chairperson Wood and seconded by Commissioner Kahlon. All in favor; passed, and so ordered. (5,0,1)

Approve – Wood, Kahlon, Sese, Shergill, Shoaito  
Oppose - None  
Abstain – Damasco

**6. INFORMATIONAL ITEMS**

**6.A RECEIVE AN INFORMATIONAL ITEM TO UPDATE COMMISSION ON TARGETS IDENTIFIED IN THE SAP CHAPTERS 4 AND 5 RELATED TO WATER AND STORMWATER.**

Stephanie Reyna-Hiestand provided the report and presentation.

Commissioner questions and comments followed.

**7. ACTIONABLE ITEMS**

**7.A APPOINT VOLUNTEERS TO A SPECIFIC TOPIC WITHIN THE SAP TO MAKE POLICY RECOMMENDATIONS**

Stephanie Reyna-Hiestand provided the staff report.

Commissioner discussion and questions followed. Commissioners selected their topics for policy recommendations as follows:

Chairperson Wood – Greenhouse Gas Emissions, Biological Resources

Vice Chair Damasco - Energy, Economic Development

Commissioner Kahlon – Air Quality, Agriculture and Open Space

Commissioner Sese - Outreach and Education, Solid Waste

Commissioner Shergill – Transportation and Land Use, Public Health

Commissioner Shoaito – Water

**ACTION:** Motion was made by Chairperson Wood and seconded by Commissioner Kahlon to accept the above assignments. All in favor, passed, and so ordered. (6,0,0)

Approve – Wood, Kahlon, Shergill, Shoaito, Sese, Damasco

Oppose - None

Abstain - None

**7.B REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 ENVIRONMENTAL SUSTAINABILITY COMMISSION WORKPLAN WITH ACTION ITEMS FROM PRIOR MEETINGS.**

Stephanie Reyna-Hiestand provided the staff report.

Commissioner questions and comments followed.

**ACTION:** Motion was made by Commissioner Shoaito and seconded by Commissioner Shergill to make the following changes to the 2025 ESC Workplan:

- Removed Ad Hoc Committee Report for March 27, 2025
- Update Workplan with presentations identified in Item 7.C
- Annual Report to Council Presentation will move to April 24 meeting
- Commissioners to provide 3-5 cities to review for their current SAP/CAP process – must email to Stephanie/Carla by April 17, 2025

All in favor, passed, and so ordered. (6,0,0)

Approve – Shoaite, Shergill, Kahlon, Sese, Damasco, Wood  
Oppose - None  
Abstain - None

**8. STAFF ITEMS - NONE**

**9. ITEMS FROM THE COMMISSION**

Commissioner Damasco thanked City staff for the informational presentation.

Chairperson Wood reminded that Earth Day was coming up on April 26 and Commissioners would volunteer to take shifts at the Utilities booth. Commissioners will discuss further at April 24 ESC meeting.

Commissioner Kahlon reminded that the City of Tracy Community Clean up is taking place on March 29.

**10. ADJOURNMENT – Time: 9:15 PM.**

**ACTION:** Motion was made by Chair Wood and seconded by Vice Chair Damasco to adjourn. All in favor and so ordered. (5,0,0)

Approve – Wood, Damasco, Kahlon, Sese, Shergill  
Oppose - None  
Abstain - None