

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Thursday, October 9, 2025, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **Tracy Transit Station, Room 103**  
**50 East 6th Street, Tracy, CA 95376**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on September 11, 2025.
5. New Business
  - a. Receive Information on the San Joaquin Council of Governments Regional Mobility Hub Demonstration Project
  - b. Review and Provide Updates on Goals and Objectives for FY 2025/2026
6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

## **POSTED: October 6, 2025**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, CA, 95376 during normal business hours.

SEPTEMBER 11, 2025

1. **CALL TO ORDER:** Chair Dhillon called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. **Present:** Gary Cooper, Raj Dhillon, Tim Silva
- b. **Absent:** Maurice Francis
- c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Jayne Ward, Transit Coordinator; Brandi Reymbol, Transit Coordinator; Anush Nejad, Director of Public Works, Kamal Gill, Deputy City Attorney
- d. **Recorded By:** Jayne Ward, Transit Coordinator

3. **ITEMS FROM THE AUDIENCE:** Richard William, Tracy resident, referred to the Council approval of the 2025 Safe Streets for All Grant application submitted to the Federal Department of Transportation, and thanked the Council, City Staff, Transportation Advisory Commission, Commissioner Silva, and Transit Manager Ed Lovell for their support in making the streets safer for all. Anthony Wahaab, Tracy resident, referred to the current TRACER bus service and the Short-Range Transit Plan and provided his recommendations to improve the transit system.

4. **APPROVAL OF REGULAR MEETING MINUTES OF JUNE 12, 2025**

- a) **Motion to Approve:** Commissioner Cooper
- b) **Second:** Commissioner Silva
- c) **Abstain:** None
- d) **Vote:** Approved by unanimous vote

5. **NEW BUSINESS:**

- a. **Discuss Goals, Objectives, and Topics for Discussion for FY 2025/2026**  
Commission motioned and approved unanimously additional topics added per the Commission's request to last year's recurring Commission Goals and Objectives list. Staff to present the new list to the Commission at the next meeting.

6. **ITEMS FROM THE COMMISSION:**

Commissioner Silva: Requested an update on the Transportation Advisory Commission (TAC) Bylaws. He referred to TAC's oversight of streets and roadways during City Manager Roger's Tenure and requested clarification on the present TAC Bylaws, Commission oversight, and purpose.

Commissioner Cooper: Reiterated request for TAC Bylaw clarification.

7. **ITEMS FROM STAFF:**

Kamal Gill, Deputy City Attorney, and Anush Nejad, Director of Public Works, addressed the Commission and provided a brief introduction outlining their role and responsibilities.

- a. Airport Projects Update:** Paula Jessup, Airport Manager, referred to the airport's ongoing projects and provided updates on the installation of LED signs, back-up generator, and purchase of the airport sweeper. She addressed the need for a committee to oversee the Airport's 100th Anniversary Event. Commission questions and comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided current ridership and OTP status with the first phase of the Short-Range Transit Plan implementation, FTA's Triennial Audit with no findings, and the status of YTD ridership and OTP. Addressed follow-up questions from the Commission on school outreach, On-Demand software, and a grant to assist with transit fare for residents at the Arbor Temporary Housing Facility.
- c. Bikeways Update:** Striping machine procured and in the process of training crew to use the machine.

## **8. ADJOURNMENT TO NEXT REGULAR MEETING ON OCTOBER 9, 2025**

- a. Motion to Adjourn:** Commissioner Cooper
- b. Second:** Commissioner Silva
- c. Vote:** Approved by unanimous vote
- d. Time:** 7:54 p.m.

The above meeting agenda was posted at Tracy City Hall on Sept 4, 2025. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

---

Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
OCTOBER 9, 2025**

**AGENDA ITEM 5.a.**

**REQUEST**

**RECEIVE INFORMATION ON THE SAN JOAQUIN COUNCIL OF GOVERNMENT'S  
REGIONAL MOBILITY HUB DEMONSTRATION PROJECT**

**DISCUSSION**

The San Joaquin Council of Governments (SJCOC) received funding from the California Department of Housing and Community Development under the Regional Early Action Planning Grant 2.0 Program ("REAP 2.0") providing resources for design, construction, and implementation of mobility hub infrastructure. Through work with its Partner Agency Group (PAG) the Tracy Transit Station was one of three shortlisted sites and was ultimately selected to be used as a demonstration project as a mobility hub as outlined in SJCOC's San Joaquin Regional Mobility Hub Plan. SJCOC will be responsible for overseeing the project delivery, and the City of Tracy will take ownership of the project at completion.

A mobility hub is a central location that integrates various modes of transportation to facilitate seamless and efficient travel for individuals. It typically includes a combination of public transit services (such as buses, trains, or shuttles), shared mobility options (like bikes, scooters, and carsharing services), and supportive infrastructure (such as parking, charging stations for electric vehicles, and facilities for pedestrians and cyclists).

Mobility hubs are designed to enhance connectivity, reduce dependency on single occupancy vehicles (SOVs), and promote sustainable transportation options. They often feature amenities like real-time travel information, ticketing services, and safe, accessible spaces for transfers between different modes of transport. Mobility hubs can integrate public and private mobility services, enhancing both the customer experience and the resilience of the transportation system.

SJCOC has developed the San Joaquin Regional Mobility Hub Plan (Plan) which is designed to address the growing need for diverse transportation options in response to rising vehicle miles traveled (VMT) and increasing congestion across the region. The Plan is split into two phases, a planning phase and an implementation phase. The planning phase lays the groundwork for establishing a long-term, self-sustaining network of mobility hubs that promote sustainable travel, enhance access to opportunities, and meet the needs of disadvantaged communities. The implementation phase will put this plan into action, starting with a demonstration project which will inform future mobility hub implementation and community development efforts across the region. The demonstration project is intended to be a permanent infrastructure improvement.

The purpose of the demonstration project is to enhance first/last mile connectivity, promote multimodal transportation, and support equitable access to the regional transit network through the development of infrastructure such as bike/scooter parking, wayfinding, shared mobility zones, and public realm improvements.

Through work with SJCOG's PAG, three sites within the San Joaquin County were shortlisted as viable demonstration project locations, with the Tracy Transit Station being included as one of the three sites. All three sites were scored and evaluated, including in-person site visits. Ultimately the Tracy Transit Station was selected as the preferred site for the mobility hub demonstration project. The Transit Station received the highest prioritization score of the three sites and offers more amenities and higher quality infrastructure that can complement the recommended mobility hub improvements.

The City of Tracy has entered into a Cooperative Agreement with SJCOG to implement various improvements at the Tracy Transit Station. SJCOG will oversee the management and construction of the various amenities with input from the City of Tracy staff, and the City of Tracy will take ownership of the work once the project is completed. It is estimated that the project will be completed in Summer 2026.

A copy of the Regional Mobility Hub Sustainability Report, the San Joaquin Regional Mobility Hub Plan, and the Regional Mobility Hub Action Plan can be found on SJCOG's website at <https://sjcog.org/682/Regional-Mobility-Hub-Plan>.

#### FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

#### RECOMENDATION

That the Commission receive information on the San Joaquin Council of Government's Regional Mobility Hub Demonstration Project.

**CITY OF TRACY**  
**TRANSPORTATION ADVISORY COMMISSION MEETING**  
**October 9, 2025**

**AGENDA ITEM 5.b.**

**REQUEST**

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES  
FOR FISCAL YEAR 2025/2026**

**DISCUSSION**

At the September 11, 2025, regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2025/2026.

Below are the commission recommended goals for FY 2025/2026 with recommended timelines.

**FY25/26 Transportation Commission Goals**

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD – Spring 2026
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2026
	Participate in City Sponsored Airport events (Halloween Event, Family Fun Day)	October 2025 June 2026	All
	Participate in Other Appropriate Community Events	2025/2026	All
	Conduct Online Surveys to Gather Information on Improvements for Transit and Airport		
TRANSIT	Provide Input on Short Range Transit Plan Implementation	Spring 2026	All

<b>AIRPORT</b>	Provide information on growth opportunities at Tracy Airport and New Jerusalem Airport	June 2026	All
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission (Possible topics: funding, bus contractor, SJCOG, bike safety, daylighting laws, future growth, Valley Link, TAC Bylaws, bike/ped improvements)	Ongoing	<b>Oct:</b> <ul style="list-style-type: none"><li>- Mobility Hub Presentation</li></ul> <b>Nov:</b> <ul style="list-style-type: none"><li>- UTN Presentation</li><li>- Brown Act Presentation</li></ul>

In order to successfully complete each of these goals, the commissioners may form ad-hoc subcommittees as needed to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

#### FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

#### RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for Fiscal Year 2025/2026.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
OCTOBER 9, 2025**

**AGENDA ITEM 7**

***Staff Items***

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (August)
- Unmet Transit Needs (October/November)

**Airport Update**

***By Paula Jessup***

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Tracy Airport Master Plan	Conditional approval received from FAA.	Approval by City Council (est. Oct 21, 2025)
Airport Construction Projects <ul style="list-style-type: none"> <li>- T-hangar Taxilane Slurry Seal</li> <li>- Parking Lot Slurry Seal</li> <li>- Sink hole repair</li> </ul>	Project acceptance by City Council on May 6.	Grant drawdown and closeout (est. Oct 2025)
New Jerusalem Airport Master Plan	On hold.	
Pavement Maintenance and Management Plan (PMMP)	Evaluation of core samples complete. Waiting for testing of existing pavement. (est. Summer 2025)	Creation of final report and submittal to FAA.
Airfield Guidance Signs	Grant awarded by FAA.	Apply for State matching grant and award construction contract. (est. Oct 2025)
Tracy Airport Back-up Generator Design	Grant awarded from FAA.	Approval of Task Orders for design work. (est. Oct 2025)
Tracy Airport Sweeper Purchase	Preparing pre-application to FAA for processing.	Approval of Task Order to complete bid package.

**Transit Update**

***By Ed Lovell***

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Short-Range Transit Plan	Implementation of first phase.	Monitor changes and coordinate implementation of second phase.

Intelligent Transportation Systems RFP	E-paper signage installed at select bus stops.	Monitor performance of new system.
Transit Maintenance and Storage Facility	Developing additional site analysis.	Site analysis presented to City Council (est. Late Fall 2025)
On-Demand Software Implementation	Working with vendor to setup and implement new software.	Release software for public use (est. Fall 2025)

**TRACER Ridership:** A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed-route ridership is up 1,157 riders compared to the year-to-date ridership in August FY 24/25, an increase of approximately 5.6%. Paratransit ridership is up 67 riders compared to the same time in August FY 24/25, an increase of approximately 1.6%. TracerPlus ridership is up 28 riders compared to the same time in August FY24/25, an increase of approximately 1.3%. Overall, the Tracer system ridership has increased by 923 riders over the same period last year, an overall increase of approximately 3.4%.

**August Year-to-Date Ridership Comparison**

	FY 24/25	FY 25/26
<b>Fixed Route Ridership</b>		
Regular	2,676	3,894
Student <i>(Students Ride Free Promo effective FY20/21)</i>	0	0
Senior	1,300	1,863
Disabled	223	360
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	303	200
Promo Passengers	21 Cooling Days 14,104	6 Cooling Days 13,206
<i>Promo Regular</i>	3,327	769
<i>Promo Student</i>	9,036	11,971
<i>Promo Senior</i>	1,229	286
<i>Promo ADA</i>	357	102
<i>Promo Free</i>	155	78
Passengers w/tickets	1,904	2,115
Passengers w/transfers	181	210
<b>Total</b>	<b>20,691</b>	<b>21,848</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	22	45
Senior	428	420
Disabled/Medicare	3,130	1,668
Free	437	328
<b>Total</b>	<b>4,017</b>	<b>4,084</b>
<b>TracerPlus Ridership</b>		
Total Ridership	2,051	2,079
<b>All Systems Ridership</b>	<b>27,088</b>	<b>28,011</b>

## Fixed Route On-Time Performance FY25/26: