



**ENVIRONMENTAL SUSTAINABILITY COMMISSION  
REGULAR MEETING MINUTES  
OCTOBER 23, 2025  
7:00 PM**

**1. CALL TO ORDER:**

a. The meeting was called to order by Chair Kahlon at 7:00 pm .

**2. ROLL CALL:**

a. Present: Davis, Kahlon, Martinez, Palma, Rufino

b. Absent: Shergill, Wood

c. Staff Present: Stephanie Reyna-Hiestand, Assistant Director of Utilities  
David Murphy, Assistant Director of Operations  
Anush Nejad, Public Works Director  
Kamalpreet Gill, Deputy City Attorney  
Carla Sorich, Executive Assistant

d. Recorded by: Carla Sorich, Executive Assistant

**3. PLEDGE OF ALLEGIANCE**

Led by Vice Chair Martinez.

**4. ITEMS FROM THE AUDIENCE**

None.

**5. CONSENT ITEMS**

**5.A APPROVE MEETING MINUTES FOR SEPTEMBER 25, 2025.**

**ACTION:** Motion was made by Chair Kahlon and seconded by Vice Chair Martinez to approve the meeting minutes from September 25, 2025. (Roll call found all in favor; passed, and so ordered 5,0,0).

Approve –Kahlon, Martinez, Davis, Palma, Rufino

Oppose - None

Abstain – None

**6. INFORMATIONAL ITEMS**

**6.A RECEIVE AN INFORMATIONAL PRESENTATION FROM THE CITY ATTORNEY'S OFFICE:**

- **INTRODUCTION TO THE BROWN ACT**

The presentation was given by Kamalpreet Gill, Deputy City Attorney.

Commissioner questions and comments followed.

**6.B RECEIVE AN INFORMATIONAL REPORT RELATED TO SUSTAINABLE INITIATIVES AND PRACTICES FROM CITY OF TRACY PUBLIC WORKS – OPERATIONS DIVISION**

The presentation was given by David Murphy, Assistant Director of Operations.

Commissioner questions and comments followed.

**7. ACTIONABLE ITEMS**

**7.A REVIEW AND APPROVE AN UPDATE TO THE ESC 2025 WORKPLAN**

Stephanie Reyna-Hiestand read the staff report.

Commissioner questions and comments followed.

**ACTION:** Motion was made by Commissioner Palma and seconded by Commissioner Rufino to accept the changes made to the ESC 2025 Workplan as listed below: (Roll call found all in favor; passed and so ordered 5,0,0).

- Update the Workplan with presentations related to sustainable practices and initiatives from the Public Works Department:
  - Zero Emission Vehicle Transition Plan
  - Equipment upgrades to reduce energy consumption
  - Urban Forestry and Tree Canopy Program
  - Reduction of Vehicle Miles Travelled
- Remove the Ad-Hoc Committee Report for September 25 and October 23, 2025, meetings
- Discuss and Approve an update to the existing ESC Bylaws
- Add an informational item on SB253 – Climate Corporate Data Accountability Act

Approve - Palma, Rufino, Davis, Kahlon, Martinez

Oppose - None

Abstain - None

**8. STAFF ITEMS**

None

**9. ITEMS FROM THE COMMISSION**

A motion was made by Chair Kahlon for an informational presentation on the Energy Efficiency Plan (EEP) and was seconded by Vice Chair Martinez to add this item to the ESC Workplan.

Chair Kahlon inquired about community engagement regarding the Heritage Tree Ordinance. Chair Kahlon inquired about the Right Tree, Right Place Program and asked how the City verifies.

The Commissioners discussed the November 4, 2025 City Council meeting during the ESC presentation.

Commissioner Kahlon reminded the Commission of the November meeting date on November 17, 2025.

**10. ADJOURNMENT** – Time: 8:35 PM.

**ACTION:** Motion was made by Chair Kahlon and seconded by Commissioner Davis to adjourn. (Roll call found all in favor; passed and so ordered. 5,0,0).

Approve – Kahlon, Davis, Martinez, Palma, Rufino

Oppose - None

Abstain - None