

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, December 4, 2025, at 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall Council Chambers
333 Civic Center Plaza, Tracy, CA 95376

THIS MEETING WILL BE OPEN TO THE PUBLIC FOR IN-PERSON PARTICIPATION PURSUANT TO GOVERNMENT CODE SECTION 54954.3, WHICH STATES THAT EVERY PUBLIC MEETING SHALL PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION ON ANY ITEM, BEFORE OR DURING CONSIDERATION OF THE ITEM. HOWEVER, NO ACTION SHALL BE TAKEN ON ANY ITEM NOT ON THE AGENDA.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items from the Audience - In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution No. 2019-240, and last amended by Resolution No. 2021-049, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, the Commission may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification, direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.
5. Presentation: City Attorney's Office – Brown Act Training
6. Approval of Meeting Minutes
 - a. **REVIEW AND APPROVE THE REGULAR MEETING MINUTES FROM: October 2, 2025**
 - b. **REVIEW AND APPROVE THE SPECIAL MEETING MINUTES FROM: November 5, 2025**
7. New Business
 - a. **APPOINT A THREE-MEMBER SUBCOMMITTEE TO EVALUATE, SCORE, AND RANK THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAM APPLICATIONS AND MAKE FUNDING ALLOCATION RECOMMENDATIONS FOR FY 2026-2027.**

- b. **REVIEW, DISCUSS, AND ACCEPT THE 20205 YOUTH ADVISORY COMMISSION ANNUAL REPORT**
 - c. **(1) REVIEW, PROVIDE INPUT, AND APPROVE THE ANNUAL COMMISSION REPORT AND POWERPOINT TO CITY COUNCIL, AND (2) APPOINT 2 COMMISSIONERS TO PRESENT THE ANNUAL REPORT TO CITY COUNCIL ON 2/03/2026.**
8. Staff Items (Verbal)
- a. **RECEIVE THE SENIOR QUARTERLY REPORT ON NEEDS AND CONCERNS**
 - b. **RECEIVE THE COMMISSION'S SPECIAL MEETING UPDATE ON THE SENIORS' NEEDS AND CONCERNS**
 - c. **RECEIVE THE SPORTS FIELD QUARTERLY REPORT ON VIOLATIONS**
 - d. **RECEIVE THE COMMUNITY EVENTS UPDATE REPORT**
 - e. **RECEIVE THE PARK MAINTENANCE UPDATE REPORT**
 - f. **RECEIVE PROJECT UPDATE REPORT**
9. Items from the Commission
10. Adjournment

AGENDA POSTED: November 25, 2025

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours before the meeting.

Any materials distributed to the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

Full copy of the agenda can be found at the Tracy Library as well on the City's Website:

<https://www.cityoftracy.org/government/boards-and-commissions/parks-and-community-services-commission>



City of Tracy

Parks and Community Services Commission

Brown Act Training

Kamal Gill, Deputy City Attorney

Objectives / Overview

- Review basic role of the Commission (i.e., what is the purpose as outlined in by-laws, municipal code, or state law);
- Introduction to the Brown Act
- Meeting Management / Best Practices
- Relevant City Policies and Procedures



Scope of the Commission

The Parks and Community Services Commission:

The role of the Parks and Community Services Commission is to provide citizens and community a perspective and input on the development of park and recreation facilities and the delivery of recreation and community services programs.

The Ralph M. Brown Act

- California's "Government in Sunshine" law
 - *"All public meetings of a legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided by this chapter" (Cal. Gov't. Code §54953(a)).*
- What is a **meeting**?
 - Same time, place (including teleconferencing/online), regarding any item within the subject matter jurisdiction of the Commission where a quorum is present.
 - This Commission is an Advisory Body
 - Does not include ad hoc committees or "2x2"s



Purpose of Brown Act

The people of this State do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good of the people to know and what is not good for them to know.

- Cal. Govt Code Section 54950

Purpose of Brown Act

1. Public access to meetings.
2. Public attendance and participation(Agenda, Location)
3. Open and transparent deliberations and action.

What is a “meeting” under Brown Act

Majority of members at the same time and place to hear, discuss or deliberate on any matter within their subject matter jurisdiction.

- Cal. Gov. Code. Section 54952(a)

A Meeting or Not a Meeting?

YES, A MEETING!

- Any time a quorum is gathered within the scope of the subject matter jurisdiction of the body;
 - State of the City Address?
 - Service Club Meeting?

NOT a Meeting

- Individual Contacts;
- Conferences & Seminars (LOCC Conference, PC Academy);
- Community Meetings
- Another body of the agency when it is in an open & noticed meeting of that other body (i.e., City Council)
- Social or Ceremonial Event (be proactive!)

Serial Meetings

- Captain Crunch, Count Chocula & Lucky the Leprechaun walk into chambers...
- Serial Meetings are:
 - A series of communications
 - Direct or indirect (intermediaries, technology (i.e., comments on a FB post);
 - Employed by a majority to discuss, deliberate, or take action on potential business
 - BEWARE: Social Media & Reply All
- **SERIAL MEETINGS ARE ILLEGAL** (Govt'. Code 54952.2)



Think Inside the Triangle™

More Brown Act Basics...

- Meetings generally must be within the local jurisdiction (exceptions: legal proceedings, site inspection)
- Teleconferencing OK if a quorum participates from the regular location and teleconference site is identified on the agenda, notice is posted at site, site provides for public participation –check with Staff!!!
- Agenda must be posted 72 hours in advance (regular meetings); 24 hours in advance (special meetings)
- Brief description of items of business
- Freely accessible to public
- Agendas must be publicly accessible and distributed in advance to those who request copies



Brown Act Meetings Cont'd.

- No discussion or decision on items not on the posted agenda, **EXCEPT:**

- Clarification / Reference to Staff
- Brief Announcements / Report on Activities
- Requests for Future Items / Future Report
- Placement of Items on Future Agenda consistent with City Policies and Procedures applicable to Brown Act Bodies



Think Inside the Triangle™



Think Inside the Triangle™

Your Brown Act Top 10 List!

10. Remember that the public has the right to speak and criticize the body.

9. Enforce speaking time limits consistent across **ALL** speakers and consistent with applicable City policy & procedure.

8. Avoid texting from the dais!

7. Avoid debate between public comment speakers and the Commission.

6. **STICK. TO. THE. AGENDA.**



Your Brown Act Top 10 List!

5. Disclose any conflicts and/or potential conflicts about agenda items to Staff (Department Contact and City Attorney) before the meeting starts (and not 5 minutes before!)

4. Avoid sidebar conversations during a break.

3. Abide by City Policy & Procedure for putting future items on an Agenda.

2. Do not disclose privileged/confidential communications with Staff.

1. **STICK. TO. THE. AGENDA.**

Meeting Management

- City of Tracy abides by Rosenberg's Rules of Order.
- Per City Policy & Procedure members of the body are limited to 5 minutes for their comments.
- No commissioner can speak twice until all Commissioners have spoken once!
- Who Administers Meeting Management? Your Chair (or Vice Chair) as assisted by Staff.



Meeting Management— Making A Motion

- When can I make a Motion?
 - After deliberation by all Commissioners; Chair will usually ask for a motion.
- What are the “Magic Words” to make a Motion?
 - **Best** practice is to re-read the item title and include any amendments made & agreed upon by Commissioners
- Can I amend my motion?
 - Yes! And staff can help you clarify if you have questions!



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What If We Change Our Minds?

- Motions for Reconsideration!
 - When: Must be made at the same meeting the item was first voted upon.
 - Who: Must be made by a member who voted in majority on original motion.
 - How: Requires a majority vote to pass.

Roll Call Votes

- When is it acceptable to simply ask for “all in favor, any objections” votes?
- Straightforward items such as approval of the minutes or directing staff to place a non-controversial item on a future agenda (i.e., talk about recent changes to laws, municipal code updates, etc.)



What Happens If It's A 2-2 Vote?

TIE VOTES

- Results in no action taken and a new motion may be made that results in a majority vote.

NOT FINAL AUTHORITY?

- If there is a tie vote on an item with final authority, it is considered a denial.
- If there is a tie vote where the Commission recommends to City Council, it is considered no recommendation.



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Absent Members

- For public hearing items continued from a prior meeting, a Commissioner who was absent from the prior meeting may vote as long as:
 - (1) The Commissioner has read the staff report, reviewed any other materials submitted, and listened to the audio/video of the prior meeting; and
 - (2) Affirms having done so at the present meeting for the record.
- Also applies to minutes from a missed meeting.



Think Inside the Triangle™



Relevant Policies

- Council Legal and Ethical Standards
 - Norms and Values Statement
 - Council Conduct Policy
 - Conflict of Interest Policy
 - Censure Policy
 - Nepotism Policy
 - Civility Policy
 - *Ex Parte* Communications Policy
- Questions on a Policy? Contact CAO!
- Because these were adopted by City Council, **All of them Apply to this Commission!**



Thank you!
Any Questions?



**PARK AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
Thursday, October 2, 2025**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 7:00 pm.

2. ROLL CALL:

- a. Present: Vice Chair Shrout, and Commissioners Arbogast, Fagin, and Jimenez,
- b. Absent: Chair Lieberg
- c. Staff Present: Richard Joaquin, Asst. Director of Parks, Recreation and Community Services, Justin Geibig, Recreation Services Supervisor, Lauren Repetto, Recreation Services Supervisor, Kade Lovell, Recreation Program Coordinator, and Kamal Gill, Deputy City Attorney
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

Vice Chair Shrout led the Pledge of Allegiance.

4. ITEMS FROM THE AUDIENCE:

None.

5. APPROVAL OF MEETING MINUTES

- a. Reviewed and approved the Regular Meeting Minutes from **September 4, 2025.**

ACTION: Commissioner Arbogast motioned to approve the September 4, 2025, and Commissioner Jimenez seconded the motion. Commissioner Fagin abstained. Roll call found all in favor with a 3,1,0 vote.

6. NEW BUSINESS

- a. **RECEIVE AN INFORMATIONAL UPDATE REGARDING THE RENAMING OF THE ELLIS DOG PARK TO DUKE'S DOG PARK**

Justin Geibig, Recreation Services Supervisor, presented the staff report to the commission.

Commission comments followed the presentation.

- b. **RECEIVE AND APPROVE THE TRIWAY DEVELOPMENT NEIGHBORHOOD PARK CONCEPTUAL MASTER PLAN**

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, presented the staff report to the commission and turned the presentation over to the consultant.

Consultant, from Brookfield Residential, presented the presentation on the conceptual master plan to the commission, along with Michael from Gates Studio, who presented the amenities for the park within the Triway Development.

Commission comments and questions followed.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, addressed the questions of the commission along with the consultant.

ACTION: Commissioner Fagin motioned to approve the Triway Development Neighborhood Park Conceptual Plan, and Commissioner Jimenez seconded the motion. Roll call found all in favor with a 4,0,0 vote.

7. ITEMS FROM STAFF:

- a. Receive the Athletics Annual Report

Kade Lovell, Recreation Coordinator, presented the report to the commission.

Commission comments followed.

8. ITEMS FROM THE COMMISSION:

Commissioner Jimenez mentioned that the Tracy Senior Association has scheduled their annual Applebee's pancake fundraiser that is October 18, 2025, from 8:00 am until 10:00 am. The price is \$15.00 per person, and you can get tickets on sale now. There will be a raffle as well.

Their next meeting is on October 21, 2025.

There is no update from the Tracy Friends for Parks, Recreation, and Community Services meeting, as this is now running quarterly.

Commissioner Jimenez would like to agendize at a future Parks Commission date to discuss the Dan Schack Dog Park.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, asked Commissioner Jimenez a clarifying question regarding her ask.

Commissioner Jimenez answered that she wants to discuss how it would be named and if there are guidelines that need to be followed.

Kamal Gill, Deputy City Attorney, stated that we do have a policy that they will have to follow. This one is different, as there is a developer agreement that takes precedence.

Commissioner Jimenez stated that she obtained copies of the policy, and it states that to name a park after a person, they had to contribute to the community. How are we going to relate this to an animal?

Kamal Gill, Deputy City Attorney, stated that the policy will have criteria, and it will have to relate to the policy. She explained that the person applying will need to correlate the animal's contribution to the city, and it will be up to the Commission to determine if the criteria are met.

Commissioner Jimenez asked staff if we will be opening up a solicitation of names for the Dan Schack Dog Park once it is ready.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, stated that this park and dog park are open to the public; however, it is not our normal process to solicit the public for names on amenities or areas of parks. For the naming of the park, we have a process for naming the Park. As far as amenities, these are requested by the community.

Commissioner Jimenez noted that if someone is interested and they have therapy dogs that serve the community, they may submit a request to have the Dan Schack Dog Park named in their honor.

Justin Geibig, Recreation Services Supervisor, answered her questions.

Andrea Pedigo, Recording Secretary, stated there is a motion on the table, and is there a second?

Commissioner Jimenez stated she rescinded that motion as it was explained.

Commissioner Jimenez wanted to confirm with the legal team that they are allowed to make comments as a citizen, to the editor, as long as it is not stated that they are a commissioner.

Kamal Gill, Deputy City Attorney, stated it is their constitutional right, but when you wear multiple hats, there is a very thin line, and one needs to be very cautious as to what is said or written.

Commissioner Arbogast would like a project update, as we have heard about the MGRC and Aquatics, but would like to hear about other projects.

Commissioner Arbogast would like the Bow Tie project discussed, as he felt this was a really awesome project.

Commissioner Fagin wanted to know if someone from recreation would bring up the sidewalk on Valpico Road and Sycamore to the apartments, to whoever is in charge of that.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services, answered the questions/concerns of Commissioner Fagin.

Commission discussion and questions continued.

Richard Joaquin, Assistant Director of Parks, Recreation and Community Services asked if he could follow up with an email to the commission regarding the sidewalks once he has done research.

Kamal Gill, Deputy City Attorney, wanted to clear one misunderstanding that when she stated this was not the time to discuss, it was because they were speaking off topic and violating the Brown Act.

Commissioner Jimenez wanted to say how happy she is with our legal department and the new people we have involved. She is sincerely thankful that we have legal representation at our meetings to help us and ask legal questions, and to follow the Brown Act.

Kamal Gill, Deputy City Attorney, stated that it was the decision of our Attorney, David Nefouse, and she will pass the message along. Thank you.

Vice Chair Shrout asked to get an update on the MGRC and the Aquatic Center.

9. ADJOURNMENT:

Time of Adjournment: 8:00 pm

ACTION: Motion was made by Commissioner Fagin and seconded by Commissioner Arbogast to adjourn the meeting at said time of 8:00 pm. Roll call found all in favor, passed, and so ordered with 4,0,0 vote.

The above agenda was posted at Tracy City Hall on September 25, 2025. The above are action minutes. A recording of the meeting is available at the Parks and Recreation Department.

Jolene Jauregui, Staff Liaison

Recreation Services Manager

**PARK AND COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
Wednesday, November 5, 2025**

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 2:03 pm.

2. ROLL CALL:

- a. Present: Chair Lieberg, Vice Chair Shrout, and Commissioners Arbogast and Fagin
- b. Absent: Commissioner Jimenez
- c. Staff Present: Brian MacDonald, Director of Parks, Recreation and Community Services; Jolene Jauregui, Recreation Services Manager; Justin Geibig, Recreation Services Supervisor; Caitlin Perkey, Recreation Program Coordinator; Jayne Ward, Transit Coordinator; and Robert Tombari, Cultural Arts Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. ITEMS FROM THE AUDIENCE:

None.

4. RECEIVE AND DISCUSS CURRENT AND FUTURE SENIOR CONCERNS AND NEEDS.

Caitlin Perkey, Recreation Program Coordinator, asked: What do they like about the Senior Center?

Tracy resident expressed her love for Karaoke and requested the use of both rooms on Tuesdays due to the large crowd. She noted that Fridays are not as crowded as Tuesdays. She also mentioned her enjoyment of the new chess group.

Tracy resident shared that she enjoys the fitness classes and inquired about the possibility of expanding them.

Tracy resident expressed that it feels quite cold in their art class and inquired about the reason for keeping the temperature so low. Additionally, she raised concerns about parking, stating that the building lacks sufficient parking spaces. She is also very worried about senior housing and affordability. She also noted that the Manteca Senior Center offers significantly more amenities and activities than those available in Tracy.

Justin Geibig, Recreation Services Supervisor, emphasized that based on previous meetings like this one, there has been an expansion of activities such as ping pong, as well as more trips and events. The staff actively listens to the feedback from seniors.

Tracy resident expressed that she is thankful for scholarships, the variety of activities, especially the fitness classes offered at the Senior Center.

Multiple Tracy residents expressed their appreciation for the staff at the Senior Center, highlighting their helpfulness and accommodation. Joy Daniels provided an example of how the staff is extremely supportive during meetings.

Another resident mentioned her enjoyment of the ukulele classes and inquired about adding an afternoon session. She would also like Chair Yoga in the afternoons; the current class is too early.

Steve Ridolfi shared that he enjoys the bus trips to different locations.

Sonia Lee attended the meeting to thank the staff for the Halloween Bash and for dressing up for the occasion. She requested the option to register for events over the phone, similar to Lathrop. She suggested that the Senior Center send blast emails or text messages to keep residents informed about upcoming events. For next year, she proposed incorporating dance into karaoke and utilizing the ukulele group for other events, such as line dancing.

Caitlin Perkey, Recreation Program Coordinator, confirmed that they currently send email blasts. She mentioned that anyone experiencing issues receiving the emails can seek assistance at the front counter.

Tracy resident mentioned she had a friend who would like to volunteer for a sewing service.

Caitlin Perkey, Recreation Program Coordinator, explained the process for filling out a volunteer packet and scheduling an interview. She mentioned that anyone with questions should go to the front desk. Eileen, a current volunteer, has gone through the same process. Caitlin then asked the following question: What new programs or improvements have made the biggest difference at the Senior Center?"

Tracy resident expressed a desire for more computers and training sessions. She noted that those who do not check emails appreciate the current process of registration and communication, and have had very positive experiences.

Tracy resident shared that his father was involved in designing the Senior Center and praised the new addition to the facility.

Another Tracy resident echoed the request for computer training, specifically for assistance with accessing emails on their phones.

Caitlin Perkey, Recreation Program Coordinator, posed the next question: What do you believe are the current and future needs of seniors in Tracy?

Tracy resident who is part of the Golden Agers organization requested a larger room for their meetings, as the group is growing, and round tables make it difficult to face forward.

Loraine, a Tracy resident, expressed that something should be named in honor of Donald and Charlotte Bisby. She mentioned that Donald was a teacher for many years and suggested that a school or park be named after him. She had previously put in a request for the Multi-Generational Recreation Center, but it did not move forward.

Justin Geibig, Recreation Services Supervisor, acknowledged the comments regarding naming facilities and appreciated the feedback.

Tracy resident in the Golden Agers group stated they are currently facing funding issues for their bus trips. Although seniors pay for their tickets, the ticket sales do not cover the full cost of the bus. In previous years, they have received donations to help with these costs. They would like to request an annual donation to fund their charter bus from the City, allowing them to continue adding value and services for seniors.

Justin Geibig, Recreation Services Supervisor, mentioned that the Senior Center offers multiple trips each year. Scholarships are available to cover costs for seniors. He emphasized the strong

partnership with the Golden Agers but noted that the Senior Center already provides these types of trips that are different from the ones provided by the Golden Agers. He appreciates the feedback received.

Jolene Jauregui, Recreation Services Manager, mentioned that a similar request was addressed last year by Commissioner Jimenez, who connected the organization to the Tracy Friends Foundation. She recommended that they reach out to them for donations, as the City would not be able to donate directly.

Justin Geibig, Recreation Services Supervisor, stated he would provide contact information for the new chair of the Tracy Friends Foundation.

Lorraine, Tracy resident, also suggested starting a walking group in the afternoon at Lincoln Park, not just in the morning.

Caitlin Perkey, Recreation Program Coordinator, responded that the new Multi-Generational Recreation Center will have an indoor walking track that will most likely be available in the afternoons.

Tracy resident expressed interest in adding a guitar class to the Senior Center.

Tracy resident requested more chair fitness classes throughout the day for individuals with mobility issues. They advocated for an ongoing mechanism for feedback beyond just the annual meeting, suggesting a more formal approach, such as a monthly or quarterly newsletter, as well as surveys to address additional needs and concerns.

Chair Lieberg acknowledged this by stating that while this is an annual meeting, the Parks and Community Services Commission meets monthly on the first Thursday. He encouraged everyone to bring their concerns to those meetings.

Caitlin Perkey, Recreation Program Coordinator, stated there is also another meeting for needs and concerns hosted by staff in the month of May.

Tracy resident expressed they would like a recap of this meeting and others so that others who cannot physically attend these meetings to have information as well. They also suggested adding more pickleball sessions on Fridays at 3 PM. Additionally, they noted that the suggestion box sometimes does not receive enough attention.

Caitlin Perkey, Recreation Program Coordinator, responded that staff attempts to collect suggestions weekly. These suggestions are then presented to the Parks and Community Services Commission quarterly and are available online for anyone interested.

Tracy resident mentioned that she cannot attend meetings at night due to visibility concerns.

Tracy resident inquired about the Multi-Generational Recreation Center.

Caitlin Perkey, Recreation Program Coordinator, replied that the facility will be managed by the Parks, Recreation, and Community Services Department and will incorporate activities for seniors.

Justin Geibig, Recreation Services Supervisor, stated that the current timeline for the opening of the Multi-Generational Recreation Center is next fall. He also highlighted some of the amenities that this Recreation Center will offer.

Tracy resident asked if the swimming classes at Joe Wilson pool will continue.

Caitlin Perkey, Recreation Program Coordinator, confirmed it will continue.

Tracy resident agreed with others about the need for technical support. Another concern is the fitness classes filling up and causing issues with parking.

Tracy resident suggested the possibility of barbecuing food for some classes or activities.

Tracy resident asked if there is any way to add more lines in different directions for pickleball at Hoyt Park. She also asked if Hirsh Park will have the same process for Seniors as Hoyt.

Justin Geibig, Recreation Services Supervisor, stated that Hirsh Park is currently getting restriped, and Gretchen Talley Park will also be bringing in four new pickleball courts with lights.

Tracy resident had concerns with housing for seniors, as a lot of people are moving away.

Justin Geibig, Recreation Services Supervisor, said they will be taking all this feedback from this meeting and package it for the City Council in February. This type of question will be for the development services that they would be able to address.

Tracy resident stated that good leadership is needed and a safe, happy environment for seniors to build connections.

Tracy resident expressed that Life Lessons on the fourth Monday of the month needs more publicity to have more attendance.

John Giehl, leader of Life Lessons, explained what the classes are about and the topics discussed.

Tracy resident requested more educational programs similar to those offered at the Grand Theatre.

Robert Tombari, the Cultural Arts Manager, responded that they can work on bringing some programs to the Senior Center.

Another Tracy resident inquired about the process of becoming a commissioner.

Chair Lieberg explained the application process, noting that the City Council will appoint the commissioner.

Andrea Pedigo, executive assistant, mentioned the current vacancies and the terms that are ending soon for the commissioner positions.

Tracy resident expressed a desire to see more commission vacancies.

Chair Lieberg added that there are other commissions within the City beyond just Parks and Community Services.

Tracy resident requested a cell phone class to teach seniors how to use them, as well as how to navigate social media.

Tracy resident spoke about the importance of Black History Month and asked to continue and expand the time allocated for speakers to enhance learning.
Tracy resident inquired about financial aid and the city limits required to qualify for resident fees.

Justin Geibig, Recreation Services Supervisor, clarified the difference between county and city limits based on zip codes.

Tracy resident expressed concerns regarding transportation services available to those outside the city limits.

Jayne Ward, Transit Coordinator, mentioned that they have expanded their service as of August this year in response to feedback, and encouraged residents to utilize this service.

Chair Lieberg urged the community to attend Parks and Community Services meetings and to reach out to staff whenever they need information.

Commissioner Fagin noted that the staff is exceptional and continuously striving for improvement.

9. ADJOURNMENT:

Time of Adjournment: 3:00 pm

ACTION: Motion was made by Vice Chair Shrout and seconded by Commissioner Arbogast to adjourn the meeting at said time of 3:00 pm. Roll call found all in favor, passed, and so ordered with 4,0,0 vote.

The above agenda was posted at Tracy City Hall on October 30, 2025. The above are action minutes. A recording of the meeting is available at the Parks, Recreation and Community Services Department.

Jolene Jauregui, Staff Liaison

Recreation Services Manager

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 4, 2025**

AGENDA ITEM 7.a.

REQUEST

APPOINT A THREE-MEMBER SUBCOMMITTEE TO EVALUATE, SCORE, AND RANK THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAM APPLICATIONS AND MAKE FUNDING ALLOCATION RECOMMENDATIONS FOR FY 2026-2027.

BACKGROUND AND LEGISLATIVE HISTORY

The Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) are grant funds allocated to cities and counties by the United States Department of Housing and Urban Development (HUD) and have a profound impact on our community. These funds are used in projects, programs, and services that benefit low and moderate-income persons by providing decent housing, a suitable living environment, and expanding economic opportunities. HUD allocates a portion of funding to the entitlement recipient, San Joaquin County ("County"), who then portions a pass-through to the City of Tracy.

In November 2010, the City Council directed the establishment of a Parks Commission ("Commission") subcommittee to evaluate CDBG/HOME grant applications and make funding allocation recommendations to the City Council. The purpose of establishing the subcommittee was to encourage meaningful citizen involvement, public examination, and appraisal of the process, and enhance program accountability. The subcommittee, comprised of two Commission members and one staff member, will be responsible for the evaluation, scoring, and ranking of the CDBG and HOME applications.

On December 3, 2024, the City Council approved the local funding priorities as recommended by the Commission. These priorities are used in the application scoring process and as a guide to determine where to allocate funding based on community need and interest. The priorities are as follows:

CDBG

Public Services Category:

- (1) Food Distribution Services
- (2) Homelessness Prevention, Intervention, and Transitional Housing Services

- (3) Youth Education and Enrichment Activities
- (4) Senior and Special Needs Services
- (5) Economic Development – Workforce Training/Programs/Technical Business Assistance and Training
- (6) Domestic Violence Services
- (7) Economic Development – Support and Expansion of Micro-Businesses (less than 5 employees)

Public Facilities/Improvements Category:

- (1) Public Parks and Facilities (community centers, libraries, parks, etc.)
- (2) Local Infrastructure Improvements (streets, sidewalks, water/sewer, etc.)
- (3) Handicap Accessibility Improvements (ADA)

HOME

- (1) Homeless Shelters
- (2) Accessibility Improvements
- (3) Affordable Housing
- (4) Traditional Housing
- (5) Homeownership Assistance
- (6) Owner-Occupied Housing Rehabilitation
- (7) Rental Housing Rehabilitation
- (8) Senior Housing
- (9) Housing for Disabled Individuals
- (10) Fair Housing Services
- (11) Housing for Larger Families

ANALYSIS

The City of Tracy's estimated CDBG allocation for FY 2026-2027 is approximately \$520,570. Funding for CDBG Public Service activities is capped at 15% of the City's annual allocation. The remaining 85% of the annual allocation is dedicated to Public Facilities & Improvement projects, and Program Administration. The estimated dollar amount distribution by program category is detailed below:

- Public Service Projects: \$78,085.50
- Public Facilities & Improvements: \$358,520.75
- Program Administration: \$83,963.75

Additionally, an estimated appropriation of HOME funds in the amount of \$137,920 will be available for general housing activities such as homeowner housing reconstruction and/or rehabilitation, new construction of affordable housing, and other eligible activities. Pending approval from the County, unused

funds from HOME FY2025/2026 may also be available. All FY2026/2026 award amounts are dependent upon the finalization of the federal budget as provided by HUD.

The Notice of Funding Availability (NOFA) for CDBG/HOME applications for FY2026-2027 is intended to be made available to the public in late December. Staff will hold a public outreach meeting in mid-January at Tracy City Hall to answer questions regarding the application requirements and process. The Commission subcommittee will review and score the applications electronically following the application deadline.

The role of the subcommittee will be to review submitted applications for consistency with adopted local funding priorities, score the applications, and make a funding allocation recommendation to the full Commission, which will then provide a formally recommended action to the City Council. The City Council will be asked to review and accept the recommendations of services and projects and make a formal recommendation. The County of San Joaquin will then propose the project to the Board of Supervisors for a final selection of grant awardees.

RECOMMENDATION

Staff recommend that the Parks and Community Services Commission appoint a three-member subcommittee of two commissioners and one staff person to evaluate, score, and rank the CDBG and HOME Program applications and make funding allocation recommendations for FY2026-2027.

Prepared by: Alexandra Pineda, Economic Development Analyst

Reviewed by: Jorge T. Barrera, J.D., Economic Development Manager

Approved by: Forrest Ebbs, Director of Community and Economic Development

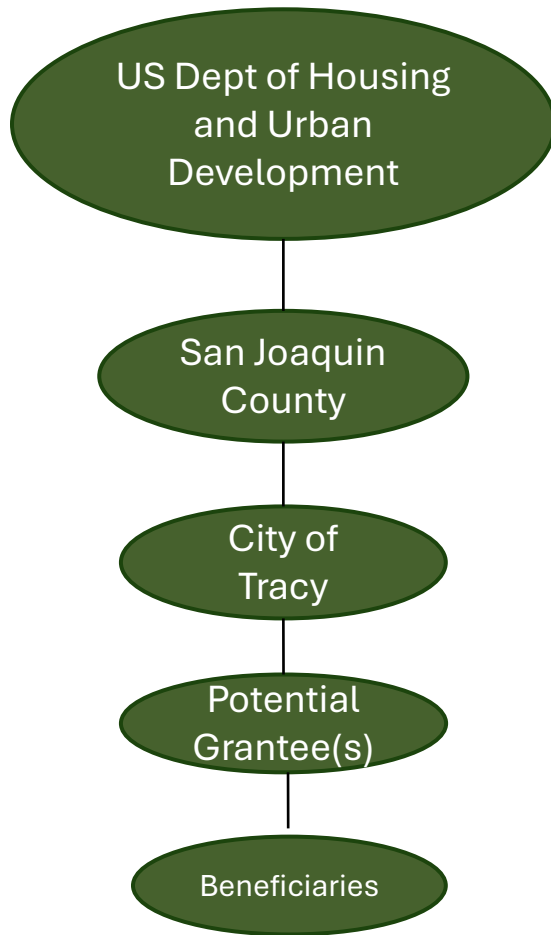


Community Development Block Grant & Home Investment Partnership Program

Parks and Community Services Commission

Subcommittee Appointment
December 4, 2025

Program Background



- Community Development Block Grant (CDBG)
- Home Investment Partnerships Program (HOME)

Parks and Community Services Commission Background

November
2010

City Council directed the establishment of the PCS to evaluate CDBG and HOME applications and funding allocation recommendations.

December
2024

Local funding priorities established by City Council.

December
2025

Economic Development Division Staff is seeking the appointment of a subcommittee to review, rank and allocate funding for CDBG & HOME projects for FY2026-2027.



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CDBG Local Priorities

Public Services Category:

- (1) Food Distribution Services
- (2) Homelessness Prevention, Intervention, and Transitional Housing Services
- (3) Youth Education and Enrichment Activities
- (4) Senior and Special Needs Services
- (5) Economic Development – Workforce Training Programs/Technical Business Assistance and Training
- (6) Domestic Violence Services
- (7) Economic Development – Support and Expansion of Micro-Businesses (less than 5 employees)

Public Facilities & Improvements Category:

- (1) Public Parks and Facilities
- (2) Local Infrastructure Improvements
- (3) Handicap Accessibility Improvements



HOME Local Priorities

- 1) Homeless Shelters
- 2) Accessibility Improvements
- 3) Affordable Housing
- 4) Traditional Housing
- 5) Homeownership Assistance
- 6) Owner Occupied Housing Rehabilitation
- 7) Rental Housing Rehabilitation
- 8) Senior Housing
- 9) Housing for Disabled Individuals
- 10) Fair Housing Services
- 11) Housing for Larger Families



FY2026-2027 Estimated Allocations

CDBG Allocation Estimate

Public Service:	\$78,085.50
Public Facilities:	\$358,520.75
Administration Costs:	\$83,963.75
Total:	\$520,570

HOME Allocation Estimate

- Housing Activities Total: \$137,920*

*Potential addition of funds from FY25/26, pending County approval



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Application and Process Timeline

December 2025: Notice of Funding Availability (NOFA)

January 2026: Public Outreach Meeting/Application Deadline

February 2026: Subcommittee recommendation to Commission

March 2026: Commission recommendation to City Council



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Commission Subcommittee

- Promotes transparency and accountability
- Two commissioners and one City staff member
- Review submitted applications
- Ensure consistency with local funding priorities
- Evaluate, score, and rank applications
- Recommend funding allocations to the Commission
- Commission provides formal recommendations

Recommendation

Staff recommend that the Parks and Community Services Commission appoint a three-member subcommittee of two commissioners and one staff person to evaluate, score, and rank the CDBG and HOME Program applications and make funding allocation recommendations for FY2026-2027.

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 4, 2025**

AGENDA ITEM 7.b

REQUEST

**RECEIVE, DISCUSS, AND ACCEPT THE 2025 YOUTH ADVISORY
COMMISSION ANNUAL REPORT**

DISCUSSION

The role of the Youth Advisory Commission (YAC) is to foster increased involvement of youth in the affairs of municipal government. As stated in their bylaws, the responsibilities of the Youth Advisory Commission are to act as advisory to the City Council, Parks and Community Services Commission, and staff on matters relating to the welfare of youth in Tracy, and to make recommendations to Parks, Recreation and Community Services Department regarding the planning and implementation of the programs.

The Youth Advisory Commissioners worked with staff to prepare an overview of the goals, objectives, and action steps for the 2025 calendar year. YAC has also developed new goals, objectives, and action steps for the 2026 calendar year. This report will be presented to City Council on February 3, 2026.

The YAC was formed in 1998 with the purpose of providing youth with an opportunity to make a positive impact in their communities. Currently YAC has twelve youth Commissioners and three adult Commissioners. As listed below, each youth Commissioner represents one of the local high schools.

- Tracy High School (3 Commissioners)
- West High School (2 Commissioners)
- Kimball High School (4 Commissioners)
- Millennium High School (2 Commissioners)
- Connecting Waters (1 Commissioner)

The Youth Advisory Commission is holding a spring recruitment for youth Commissioners, which will end on April 3, 2026. Interviews will be conducted in April, and new commissioners will be appointed in June.

1. Program Enhancement

- Explore opportunities to improve Recreation Programs that offer valuable benefits to teens.

- Commissioners supported the Rollin' Rec program by assisting staff at different Rollin' Rec parks and events throughout the year in addition to brainstorming program aspects that would draw in teen participation.
- Commissioners participated with Teen Camps, such as Teen Chefs and (PIN)spiration.
- Commissioners worked with staff for the new Youth Triathlon and Teen Laser Tag event.

2. Community Outreach

- Explore opportunities to increase the Commission's visibility, engage with local organizations and service clubs within the community, and expand teen participation.
 - Commissioners volunteered at the Tracy Earth event, leading Earth Day themed activities and assisted in promoting the event to other teens.
 - Commissioners assisted at various Farmer's Market events throughout the year promoting YAC recruitment and other teens events and programs.
 - Commissioners have rolled over their objective of creating volunteer opportunity awareness by creating a pamphlet to provide teens with a comprehensive list of community service opportunities.

YAC developed new goals, objectives, and action steps for the 2026 calendar year on October 9, 2025, which include unmet objectives carried over from the year prior. The goals and objectives for 2026 are as follows:

1. Program Enhancement

- Continuously improve and expand Recreation Programs to better engage teens by addressing their interests, needs, and challenges.
 - Develop and deliver at least one new teen-focused event or program that addresses current trends or issues impacting youth (i.e., teen engagement, mental health, peer tutoring, job opportunities, internships with local businesses).
 - Create a fun and engaging new event or program for high school teens to enjoy and connect (i.e., silent disco, World Cup watch party, movie night, tournament, laser tag, 5k).
 - Support the Rollin' Rec Program.

2. Community Outreach

- Build relationships with school clubs, local organizations, and families, to increase teen awareness, participation, and engagement.
 - Implement at least one new community service project.
 - Help promote volunteer opportunities for teens.
 - Conduct public outreach four times per year.

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMMENDATION

That the Commission receive, discuss, and accept the 2025 Youth Advisory Commission Annual Report.

ATTACHMENT

Attachment A – Draft PowerPoint to Parks Commission

Prepared by: Amanda Jensen, Recreation Program Coordinator

Reviewed by: Lauren Repetto, Recreation Services Supervisor

Approved by: Jolene Jauregui, Recreation Services Manager

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 4, 2025**

AGENDA ITEM 7.c.

REQUEST

(1) REVIEW, PROVIDE INPUT, AND APPROVE THE ANNUAL COMMISSION REPORT AND POWERPOINT TO CITY COUNCIL, AND (2) APPOINT 2 COMMISSIONERS TO PRESENT THE ANNUAL REPORT TO CITY COUNCIL ON 2/03/2026.

DISCUSSION

In April 2021, the City Council directed all City Commissions to provide an annual report for Council review. The Parks and Community Services Commission aligns its goals with the City of Tracy's fiscal year, which runs from July 1 through June 30. This report provides a brief overview of the Commission's accomplishments for FY 2024–25 and outlines the goals currently being pursued for FY 2025–26. This item is scheduled for presentation to the City Council on February 3, 2026.

FISCAL IMPACT

There is no fiscal impact on the General Fund for this item at this time.

RECOMENDATION

Staff recommends that the Commission (1) review, provide input, and approve the annual Commission report and PowerPoint to City Council, and (2) appoint 2 commissioners to present the annual report to City Council on 2/03/2025.

ATTACHMENTS

Attachment A – Draft Annual Report to City Council
Attachment B – Draft PowerPoint to City Council

Agenda Item _____

RECOMMENDATION

RECEIVE THE ANNUAL REPORT OF THE PARKS AND COMMUNITY SERVICES COMMISSION FOR FISCAL YEAR 2024-2025

EXECUTIVE SUMMARY

The City Council established the Parks and Community Services Commission to advise the Council on the planning and development of park and recreation facilities, as well as the delivery of recreation and community service programs. At the April 6, 2021, regular City Council meeting, the Council expressed the desire to receive an annual report. This report is an accounting of the Parks and Community Services Commission for Fiscal Year (FY) 24/25 and goals for FY 25/26.

BACKGROUND AND LEGISLATIVE HISTORY

The Parks and Community Services Commission (Parks Commission) was established to represent the community's perspective and provide input to the City Council on the planning and development of parks and recreational facilities, as well as the delivery of recreation and community service programs. The Parks Commission also provides the Parks and Recreation Department and Community Development with review of park planning and design, the naming of parks and recreation facilities, and provides input and community perspective regarding recreational programs and services. The Commission also reviews applications and provides recommendations to the City Council regarding Community Development Block Grant (CDBG) funding for service programs offered by non-governmental organizations (NGOs).

In FY 24/25, the Parks Commission had three primary focus areas as listed below. Under each area, there is an update on Commission activities.

Focus Area: COMMUNITY OUTREACH

- 1. A Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
 - The Commission assigned a member of the Commission to participate regularly at the Foundation's bi-monthly meeting and report back to the Commission.
- 1. B. Ensure representation with the Tracy Senior Association
 - The Commission assigned a member of the Commission to participate regularly at the Tracy Senior Association's meetings and report back monthly to the Commission.
- 1. C. Public Outreach at Community events twice per year

- The Commission assigned members of the Commission to attend the following events:
 - 1. Farmers Market (attend at least twice per year)
 - 2. Block Parties (attend at least twice per year)
 - 3. Blues, Brews, & BBQ (October)
 - 4. Movies on the Plaza (attend at least twice per year)
 - 5. Youth Events (attend at least twice per year)
- 1.D. Public Outreach to the Senior Community
 - Each year, the Commission conducts a Special Meeting in November at the Lolly Hansen Senior Center to discuss specific concerns and needs of the senior community. This meeting was held on November 1, 2023.
- 1.E. Increase communications with local school districts
 - E.1 - One TUSD School Board member participates as a commissioner and provides monthly reports on the Parks Commission activities to Tracy Unified School District.
 - 1. E.2. - The Commission assigned a member to participate in and attend the City/School Liaison meetings and report back to the Commission.

Focus Area: PROGRAM ENHANCEMENT

- 2.A. Sponsor and Support the Rollin' Rec Program
 - 3 Commissioner will attend 2 rollin' rec programs per year.

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- 3. A. Safety Needs
 - One Commissioner will attend meetings as needed related to Parks & Facility Concerns
 - Attend quarterly Homeless Advisory meeting.

In addition to its primary responsibilities, the Parks Commission supported staff and provided valuable guidance to the City Council on community and municipal needs. During FY 2024–2025, the Commission played a key role in decision-making for the following projects:

1. In September of 2024, the Commission reviewed and provided feedback on changes to the Sports Field Reservation Handbook.
2. In September of 2024, the Commission reviewed and approved the Tracy Hills Village 15 & 16 Neighborhood Parks conceptual plans.
3. In September of 2024, the Commission reviewed the Downtown vision plan and concepts for the Grand Park in the Western Bowtie and recommended that the city council approve it.

4. In November of 2024, the Commission reviewed the Community Block Grant Fund and Home Investment Program (CDBG) and local funding priorities through 2031-2031 and recommended adoption by the city council.
5. In November of 2024, the Commission reviewed and approved the Clyde Bland Park BMX Pump track conceptual plan.
6. In November of 2024, the Commission appointed a 2-person subcommittee to work with staff and our consultant for the community outreach and design of the Aquatic Center.
7. In November of 2024, the Commission reviewed the tournament allocation process and provided input to staff on how to expand tournament offerings.
8. In February of 2025, the Commission attended a workshop to collect feedback on program priorities and design values for the Aquatic Center.
9. In February of 2025, the Commission appointed 1 commissioner to be the liaison for the Parks and Community Services Commission in reviewing the MGRC Civic Art Programs request for proposals.
10. In April of 2025, the Commission reviewed, approved, and made a recommendation to City Council to adopt the FY 25-26 Recreation Program Facility Use Fee Schedule.
11. In April of 2025, the Commission reviewed and accepted the Commission's subcommittee ranking and funding recommendations for the allocation of the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds for fiscal year 2025-2026 and recommended approval by the city council.
12. In May of 2025, the Commission reviewed and accepted changes to the 2025 City of Tracy Facility Reservation Handbook.
13. In June of 2025, the Commission reviewed and provided feedback on the Sports Field Reservation Handbook.
14. In June of 2025, the Commission appointed a Chair and Vice Chair to serve a one-year term commencing on July 1, 2025, and ending on June 30, 2026.

Goals for FY 25/26

The Parks Commission adopted its goals for FY 24/25 on June 5, 2025, summarized below:

Focus Area: COMMUNITY OUTREACH

- Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation
- Ensure representation with the Tracy Senior Association
- Public outreach at community events twice per year
- Public outreach to the senior community
- Increase communications with local school districts.

Focus Area: PROGRAM ENHANCEMENT

- Sponsor and support the revitalization of the Rollin' Rec Program

Focus Area: PARK FACILITY & SPORTS FIELD SAFETY

- Attend Meetings as needed related to Parks & Facility Concerns

FISCAL IMPACT

Staff costs related to support of the Parks and Community Services Commission are included in the Parks and Recreation Department General Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix, and services, and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council accepts the annual report of the Parks and Community Services Commission for Fiscal Year 2024 - 2025.

Prepared by: Andrea Pedigo, Executive Assistant

Reviewed by: Parks & Community Services Commission
Jolene Jauregui, Recreation Services Manager
Brian MacDonald, Director of Parks, Recreation & Community Services
Sara Castro, Director of Finance
Arturo M. Sanchez, Assistant City Manager
L. David Nefouse, City Attorney

Approved by: Midori Lichtwardt, City Manager



Parks & Community Services Commission

Annual Report FY 2024-2025

February 3, 2026

Overview

- ❖ 5 Member Council Appointed Commission
- ❖ Establish rules and regulations governing the conduct of recreation programs
- ❖ Protection of property, and activities of persons in all parks
- ❖ Hold public hearings on recreation programming and facility usage
- ❖ Advise the City Council about recreation, and facility master planning development

❖ In September of 2024, the Commission reviewed and approved the Tracy Hills Village 15 & 16 Neighborhood Parks Conceptual Plans

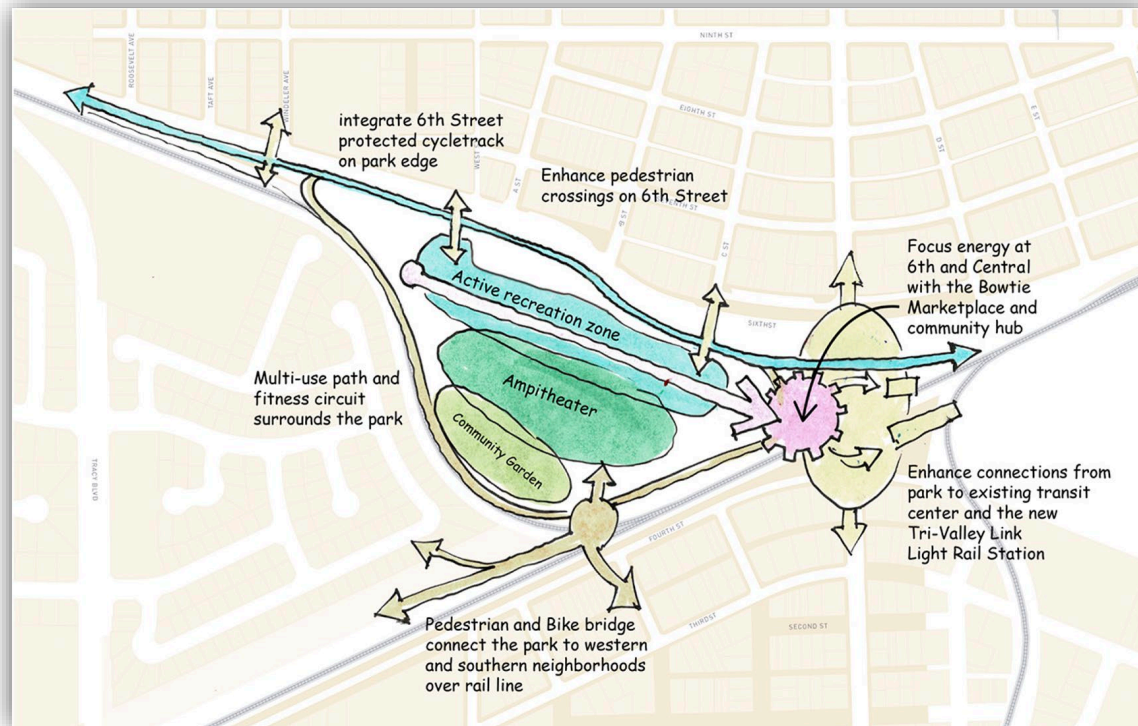
Village 16 Neighborhood Park



FY 2024-2025 Highlights

Staff Support for City Projects

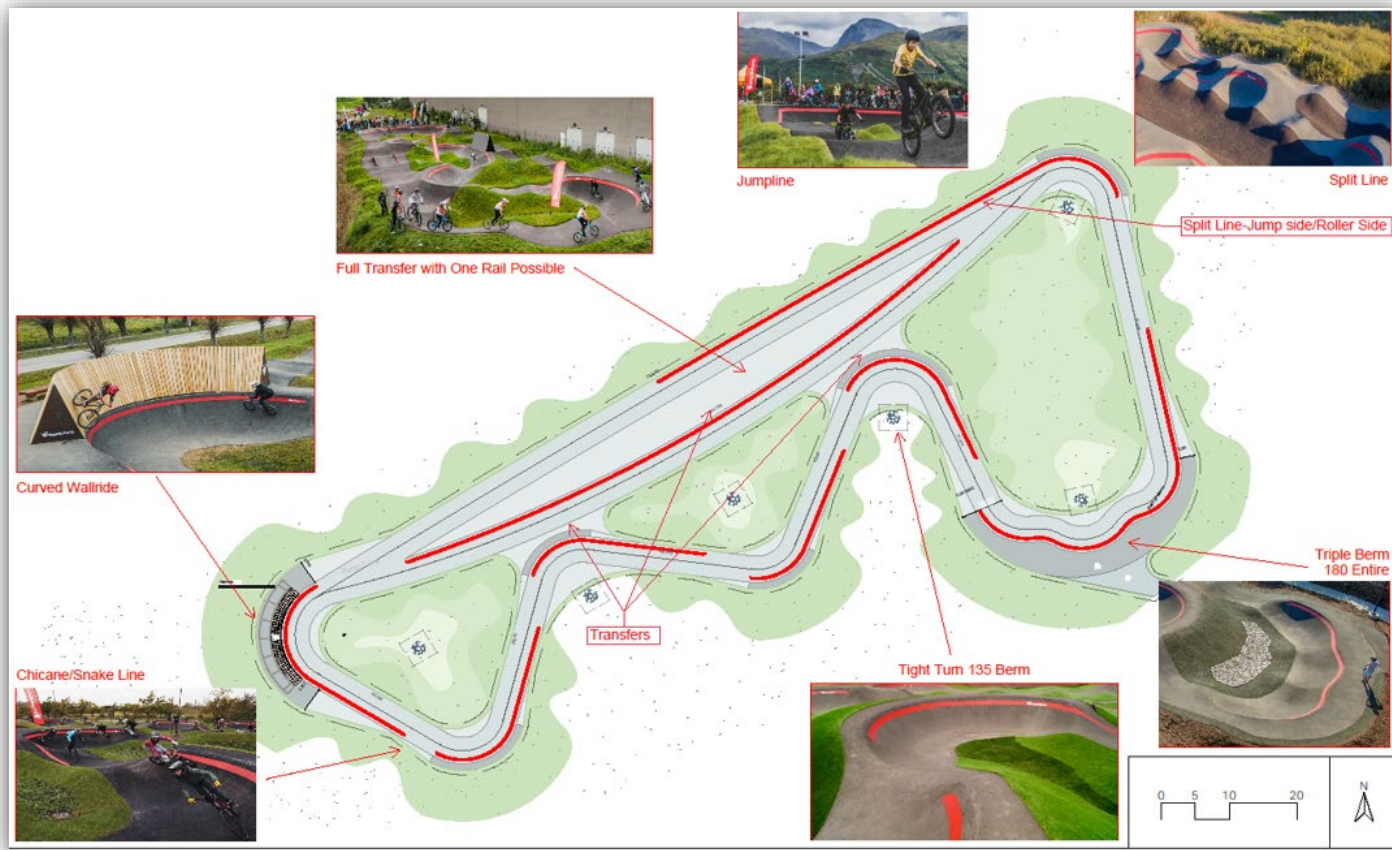
- In September of 2024, the Commission reviewed the Downtown Vision Plan and concepts for the Grand Park in the Western Bowtie and recommended council approve it.



FY 2024-2025 Highlights

Staff Support for City Projects

- ❖ In November of 2024, the Commission reviewed and approved the Clyde Bland Park BMX Pump track conceptual plan



FY 2024-2025 Highlights

- ❖ In September of 2024, the Commission reviewed and provided feedback on changes to the Sports Field Reservation Handbook
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- ❖ In November of 2024, the Commission appointed a 2-person subcommittee to work with staff and our consultant for the community outreach and design of the Aquatic Center.
- ❖ In November of 2024, the Commission reviewed the tournament allocation process and provided input to staff on how to expand tournament offerings.
- ❖ In February of 2025, the Commission attended a workshop to collect feedback on program priorities and design values for the Aquatic Center.



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FY 2024-2025 Highlights

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- ❖ In April of 2025, the Commission reviewed, approved, and made a recommendation to City Council to adopt the FY 25-26 Recreation Program Facility Use Fee Schedule.
- ❖ In April of 2025, the Commission reviewed and accepted the Commission's subcommittee ranking and funding recommendations for the allocation of the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds for fiscal year 2025-2026 and recommended approval by the city council.
- ❖ In May of 2025, the Commission reviewed and accepted changes to the 2025 City of Tracy Facility Reservation Handbook.
- ❖ In June of 2025, the Commission reviewed and provided feedback Sports Field Reservation Handbook.
- ❖ In June of 2025, the Commission appointed a Chair and Vice Chair to serve a one-year term commencing on July 1, 2025, and ending on June 30, 2026.



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Goals FY 2025/2026

Community Outreach

- ❖ Ensure representation with the Tracy Friends for Parks, Recreation and Community Foundation
- ❖ Ensure representation with the Tracy Senior Association
- ❖ Public outreach at community events twice per year
- ❖ Public outreach to the senior community
- ❖ Increase communications with local school districts

Program Enhancement

- ❖ Continue to sponsor and support the Rollin' Rec Program

Park Facility and Sports Field Safety

- ❖ Attend meeting as needed related to Parks & Facility Concerns



Questions



AGENDA ITEM 8.a.

Recreation Division Report

Comments from Senior Center Comment Box			
Date	Concern/Comment	Status	How often do you visit?
8/15/2025	No concerns/comments		
8/22/2025	No concerns/comments		
8/29/2025	No concerns/comments		
9/5/2025	No concerns/comments		
9/12/2025	For the "Free" giveaway & the Farmer's Market - It should be publicized about income qualifications in advance. Also it would help to at least form a que for people waiting. - Fran Block	Ongoing: Staff will note this suggestion and explore opportunities to include the Farmers Market Nutrition Program requirements in the marketing materials for future.	3 times a week
9/19/2025	Thank you for today you don't know happy I am for you- Anonymous		9/10/25 First time participating
9/26/2025	No concerns/comments		
10/3/2025	No concerns/comments		
10/10/2025	No concerns/comments		
10/17/2025	Kudos to the Senior Center Staff & Volunteers, but this Center has no business hosting Bingo with a defective machine." - Rey Teotico	Ongoing: Staff is actively coordinating with the Bingo Committee to secure another repair company to inspect and repair the electrical challenges with the bingo board. Additionally, the Bingo Committee is also exploring other options if the current board cannot be repaired.	NA
10/24/2025	No concerns/comments		
10/31/2025	No concerns/comments		
11/7/2025	No concerns/comments		
11/14/2025	No concerns/comments		

**Comment boxes are checked every Friday

****Parks Commission Updates: March, June, September & December****

Beginning February 23, 2014, the Lolly Hansen Senior Center began documenting comments/concerns that participants submitted. Over the past eight-four months, 237 seniors have submitted

**Please note comments have been summarized and the original comment cards are available at the Senior Center.

**SENIOR MEETING ON NEEDS AND CONCERNS UPDATE
NOVEMBER 5, 2025
Attendance: 20**

Organizations Present:

- Tracy Golden Agers
- Grand Theater Staff
- City of Tracy Transit Staff

What's Working:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Chess • Karaoke Program • Fitness Classes • Scholarships • Amount of Activities • Senior Center Staff • Ukulele Classes • Chair Yoga Classes | <ul style="list-style-type: none"> • Mat Yoga Classes • Trips • Line Dancing • Pickleball • West Coast Swing Classes • Halloween Bash • Baking Classes |
|---|---|

Department: Parks, Recreation, & Community Services – Senior Division

Senior Concern/Comments	Recommendation	By When
<p>New Class/Program</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Additional Karaoke & Baking Classes • Karaoke Dance Event • Guitar Playing Class • Additional Arts Courses ran by the Grand at the Senior Center • BBQ Patio Event • Bocce Ball 	<p>Staff will review the current senior center weekly schedule for opportunities to increase karaoke offerings and baking classes. Karaoke is currently offered on Tuesdays and Fridays, for a total of six hours each week. Baking classes are currently offered once a month.</p> <p>Staff will consider these event recommendations to add in a future Activity Guide.</p> <p>Recreation staff will continue to solicit instructors or volunteers to a host a Guitar class.</p>	<ul style="list-style-type: none"> • Ongoing • Ongoing • Ongoing • Ongoing

<ul style="list-style-type: none"> • Group to help connect people from different cultures and backgrounds • Cell Phone & Technology assistance classes • Sewing Volunteer 	<p>Cultural Arts Manager mentioned that the Cultural Arts Division at the Grand Theater will look to expand opportunities to host Art Courses for the Lolly Hansen Senior Center. Future courses will be added in the Activity Guide.</p> <p>Recreation staff added a Backyard BBQ Luncheon event to the Winter/ Spring 2026 Activity Guide.</p> <p>Recreation staff will explore options for offering a bocce ball program using Galli Park, which already has a bocce ball court, for future programming. Future plans include renovating the existing horseshoe pit into an outdoor bocce ball court. Recreation staff will continue coordinating with the Parks Operations division on the renovation project.</p> <p>The Senior Center currently hosts a Multicultural Festival each September for participants to connect with and learn about different cultures.</p> <p>Recreation staff shared they are currently soliciting new volunteer instructors to help teach a Cell Phone & Technology Class. Staff also highlighted that a Technology Literacy Seminar is scheduled in May 2026. Additionally, the Tracy Police Department will also be hosting a seminar on Senior Scams in May 2026.</p> <p>Recreation staff stated the potential volunteers would need to fill out a volunteer application and could stop by at the Senior Center Front Desk to pick up an application.</p>	<ul style="list-style-type: none"> • Completed November 5, 2025 • Ongoing • Completed, September 4, 2025 • Completed scheduled for 2026 & Ongoing • Ongoing
<p>Fitness Classes</p> <ul style="list-style-type: none"> • Expanded Classes • Additional Chair and Strength Classes • Add a PM Chair Yoga Class 	<p>Recreation staff continuously seeking to expand program offerings. Senior Center collaborates with contractors and volunteers to discuss class offerings seasonally. Additionally, staff will reach out to</p>	<ul style="list-style-type: none"> • Ongoing

<ul style="list-style-type: none"> • Afternoon Walking Group • Routine Check of Fitness Equipment 	<p>businesses, fitness establishments, and volunteers for opportunities to offer other expanded fitness programs.</p> <p>In collaboration with Tracy Golden Agers, the Senior Center offers a walking group Monday-Friday at Lincoln Park from 7:30-8:30 AM. Recreation staff will work with the Tracy Golden Agers to explore the possibility of adding an afternoon walking group. There will be additional opportunities for the community to walk using the indoor walking track at the TRAC (Tracy Recreation Activity Center).</p> <p>Parks & Recreation staff regularly check fitness equipment and replace unsafe equipment. Additionally, staff meet regularly with the fitness instructor to ensure the equipment needs for the classes are met.</p>	<ul style="list-style-type: none"> • Ongoing • Ongoing
<p>Pickleball</p> <ul style="list-style-type: none"> • Extended hours for Indoor Pickleball on Fridays • Hoyt Park Poor Tennis Court Conditions • Build Additional Pickleball Courts 	<p>Recreation staff will review the current senior center weekly schedule for opportunities to increase indoor pickleball offerings. Indoor Pickleball is currently offered on Wednesdays from 3:30-5:30pm.</p> <p>Recreation staff will share this information regarding the court conditions at Hoyt Park with the Parks Maintenance Division.</p> <p>Gretchen Tally Park Phase 3 is currently under construction and is anticipated to be completed by Spring 2026. This renovation project will have lighted tennis, pickleball and basketball courts once completed. There will be additional indoor pickleball opportunities at the TRAC (Tracy Recreation Activity Center).</p>	<ul style="list-style-type: none"> • Ongoing • Ongoing • Ongoing
<p>Lolly Hansen Senior Center - Facility</p> <ul style="list-style-type: none"> • Temperature throughout the facility • Pool Tables • Parking 	<p>Staff will share this information with the Building Maintenance Division to adjust the thermostats.</p> <p>Recreation staff will research options to add portable pool tables. There are no future plans to add permeant pool tables to the senior center.</p>	<ul style="list-style-type: none"> • Completed November 17, 2025 • Ongoing • Ongoing

	<p>Recreation staff currently monitors the parking lots surrounding the senior center daily to ensure vehicles are parking correctly in the stalls and are utilized for senior center participants during program hours. Due to the popularity of programs and events and increase in attendance, seniors are also encouraged to use other designated City parking lots adjacent to the senior center.</p>	
<p>Tracy Golden Agers</p> <ul style="list-style-type: none"> • Host monthly meeting in the Multipurpose Room • Donations for Casino Trips from the City 	<p>Recreation staff will continue attending the Tracy Golden Agers' monthly meetings and will review the current senior center's weekly schedule for opportunities to use the Multipurpose Room should Tracy Golden Ager memberships increase.</p> <p>The Senior Center currently schedules four trips a year which are open to all participants, including the Tracy Golden Agers. The Recreation staff also mentioned that the Tracy Friends for Parks, Recreation and Community Services Foundation would be a great option to seek funding needs for future Golden Agers trips, which they did last year and donated to fund one bus trip for the group. Additionally, Recreation staff provided the contact for the new Tracy Friends Foundation president to the Tracy Golden Agers.</p>	<ul style="list-style-type: none"> • Ongoing • Completed November 17, 2025
<p>Senior Center – Marketing and Registration</p> <ul style="list-style-type: none"> • Newsletter • Less paperwork for registration & emergency forms • Register by phone • Eblast emails • Regular survey of seniors outside of the suggestion box 	<p>The Senior Center currently utilizes seasonal Activity Guides that are published three times a year capturing all programs, activities and events offered for seniors. Recreation staff also utilizes extensive marketing strategies such as: flyers, social media outlets and eblasts to share senior center information.</p> <p>Recreation staff are researching alternative methods to help streamline program registration and emergency form process by researching other cities' procedures and coordinating with ActiveNet, the department's registration software.</p> <p>The Parks, Recreation and Community Services Department currently accepts the following methods to register for programs or activities:</p>	<ul style="list-style-type: none"> • Ongoing • Ongoing • Completed November 5, 2025

	<p>online, mail-in, and walk-in during business hours. For safety, payments cannot be accepted over the phone.</p> <p>Recreation staff currently utilize email marketing (eblasts) to share senior center information. Staff advised if participants are not receiving the eblasts and would like to receive them, to stop by the senior center front desk to ensure their registration profile information is up to date.</p> <p>The Senior Center provides quarterly reports to the Parks, Recreation, and Community Services Commission based suggestions received from the comment box. Additionally, Recreation Staff survey participants seasonally to gather feedback for upcoming trips, programs, and events. Chair Lieberg, stated that seniors are welcome to attend a Parks Commission Meeting and informed them of the next scheduled meeting on December 4, 2025.</p>	<ul style="list-style-type: none"> • Ongoing • Completed November 5, 2025
<p>Life Lessons</p> <ul style="list-style-type: none"> • Black History event • More publicity 	<p>The Senior Center will host a Life Lessons seminar in February 2026 focused on Black History Month. Staff have connected participants with the Life Lessons instructor to beginning planning an expanding event in February.</p> <p>The Senior Center currently advertises Life Lessons through the Seasonal activity guides, social media, daily announcements, and flyers. Staff will continue to coordinate with the instructor to expand outreach efforts to seniors in the community.</p>	<ul style="list-style-type: none"> • Completed November 10, 2025 • On going
<p>Parks and Community Services Commission</p> <ul style="list-style-type: none"> • Parks meetings not at night • Naming a facility after Donald and Charlotte Bisby 	<p>Parks and Community Services Commission meetings are held on the First Thursday of each month at 7:00pm in the City Hall Council Chambers. Participants are encouraged to submit their feedback or concerns using the comment box located at the senior center or can email the commission as well. All comments received are presented to the Commission quarterly. Additionally, the Senior Center hosts two</p>	<ul style="list-style-type: none"> • Ongoing

	<p>public meetings for seniors to share their needs and concerns, one in May and one in November.</p> <p>The City of Tracy has a naming policy for public buildings, parks, and recreation facilities. Members of the community may submit a nomination, including a clear justification for the proposed name. Additionally, City staff will notify the community through social media, the local newspaper, and local stakeholders once a park or facility is being solicited for naming.</p>	<ul style="list-style-type: none"> Completed November 5, 2025
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Department: Public Works – Transportation Division

Senior Concern/Comments	Recommendation	By When
Transportation for residents in the 95304 zip code	Transit Coordinator shared and provided transit maps listing expanded transit services to areas in the 95304 area.	<ul style="list-style-type: none"> Completed November 5, 2025

Department: Development Services

Senior Concern/Comments	Recommendation	By When
<p>Senior Housing</p> <ul style="list-style-type: none"> Need more low-income options Waitlist for current senior housing 	Staff will share this information with the Economic Development Department.	<ul style="list-style-type: none"> Completed November 24, 2025

Agenda Item 8.c.

**Parks & Community Services Commission
Sports Field Quarterly Report
September 1, 2025 – November 30, 2025**

Organization	Sport	Date(s) of Violation	Location	Violation Type	Violation Issued	Comments
H4S	Baseball	9/22/25	Legacy Fields	No Show	Second Violation: Written Warning by Staff	H4S was charged for the reservation and the No Show Penalty Fee.
Tracy Little League	Softball	9/23/25	Legacy Fields	No Show	First Violation: Verbal Warning by Facility Attendant	Tracy Little League was charged for the reservation.
Tracy Little League - Ornelas	Softball	9/24/25	Tracy Sports Complex	No Show	First Violation: Verbal Warning by Facility Attendant	Tracy Little League - Ornelas was charged for the reservation.
H4S	Baseball	10/20/25	Tracy Sports Complex	No Show	Third Violation: Written Warning by Staff	H4S was charged for the reservation and the No Show Penalty Fee.
West Coast Soccer	Soccer	11/12/25	Legacy Fields	No Show	Second Violation: Written Warning by Staff	West Coast Soccer was charged for the reservation and the No Show Penalty Fee.

Parks & Community Services Commission Reports: March, June, September & December