

## NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

**Date/Time:**           **Thursday, December 11, 2025, 7:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:**           **Tracy Transit Station, Room 103**  
**50 East 6th Street, Tracy, CA 95376**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

### **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.*
4. Approval of Minutes from the Regular Meeting on November 13, 2025.
5. New Business
  - a. Receive Presentation on the Transit Bus Maintenance Facility Site Selection Feasibility Analysis and Provide Recommendation to City Council on the Preferred Site
  - b. Request the Transportation Advisory Commission: 1) Consider and Discuss a Letter of Support for the Transit Division to Apply for Senate Bill 125 Transit Program Funding Through the San Joaquin Council of Governments (SJCOG); and 2) Authorize the Chair to Sign the Letter of Support
  - c. Review and Provide Updates on Commission Goals and Objectives for FY 2025/2026

6. Items from the Commission
7. Items from Staff
  - a. Airport Projects Update
  - b. Transit Ridership and Performance Update
  - c. Bikeways Update
8. Adjournment

**POSTED: December 4, 2025**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, CA, 95376 during normal business hours.

<b>TRANSPORTATION ADVISORY COMMISSION      REGULAR MEETING MINUTES</b> <b>NOVEMBER 13, 2025</b>
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1. **CALL TO ORDER:** Vice Chair Silva called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. **Present:** Gary Cooper, Ubbo Coty, Maurice Francis, Tim Silva
- b. **Absent:** Rajpal Dhillon
- c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Kamal Gill, Deputy City Attorney; Brandi Reybol, Transit Coordinator; Jayne Ward, Transit Coordinator
- d. **Recorded By:** Jayne Ward, Transit Coordinator

3. **ITEMS FROM THE AUDIENCE:** None

4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 13, 2025**

- a) **Motion to Approve:** Commissioner Coty
- b) **Second:** Commissioner Cooper
- c) **Abstain:** None
- d) **Vote:** Approved by majority vote

5. **NEW BUSINESS:**

a. **Receive Presentation on the San Joaquin Council of Governments' Unmet Transit Needs Assessment for Fiscal Year 2026/2027:**

Joel Campos, Senior Regional Planner at the San Joaquin County Council of Governments (SJCOC), presented the FY26-27 Unmet Transit Needs (UTN) request process for submitting UTN requests. Provided information on the UTN survey and the public hearing dates. Commission discussion and questions followed.

b. **Receive Presentation on the Brown Act and Commission Bylaws:**

Kamal Gill, Deputy City Attorney, presented the Brown Act and Commission Bylaws Training regarding the Transportation Advisory Commission's (TAC) scope, roles, duties, meeting policies, and procedures. Commission comments and questions followed.

c. **Review and Provide Updates on Commission Goals and Objectives for FY 2025/2026:**

Staff provided updates on the Halloween Event at the Airport, Transit Intern Staff to conduct on-board survey to collect rider feedback on the current fixed route services prior to incorporating the next phase of the Short-

Range Transit Plan (S RTP). Staff to present the Transit Maintenance Facility Site Selection draft report in December.

## 6. ITEMS FROM THE COMMISSION:

Commissioner Silva: Confirmed with Staff that the scheduled December 11th, 2025, Transportation Advisory Commission (TAC) Regular Meeting will be in session.

Commissioner Coty: Made a motion to add to the Transit Advisory Commission (TAC) Meeting Agenda topic, Discussion to Amend the TAC Bylaws, which was seconded by Commissioner Francis.

## 7. ITEMS FROM STAFF:

- a. **Airport Projects Update:** Paula Jessup, Airport Manager, discussed the airport's ongoing projects and provided updates on the Airport construction projects, status of the Airfield Guidance Sign construction contract, completion of the design work for the backup generator, and the Airport Sweeper bid package release scheduled for January 2026. Ms. Jessup announced her resignation and thanked the Commission for its support on airport matters. Commission comments followed.
- b. **Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, shared updates on the successful first phase implementation of the Short-Range Transit Plan and plans to conduct an on-board survey to gauge rider feedback before the second phase. He also reported on the Transit Bus Maintenance Facility Site Analysis and Feasibility Study, the completion of the E-Paper installation, and monitoring of the On-Demand software launched on November 4th, along with the new Ride Tracer App for Paratransit and TRACER Plus. Additionally, he provided updates on ridership and OTP. Commission questions and comments followed.
- c. **Bikeways Update:** None

## 8. ADJOURNMENT TO NEXT REGULAR MEETING ON DECEMBER 11, 2025

- a. **Motion to Adjourn:** Commissioner Coty
- b. **Second:** Commissioner Francis
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:43 p.m.

The above meeting agenda was posted at Tracy City Hall on November 6, 2025. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

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Ed Lovell, Staff Liaison

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
DECEMBER 11, 2025**

**AGENDA ITEM 5.a**

REQUEST

**RECEIVE PRESENTATION ON THE TRANSIT BUS MAINTENANCE FACILITY  
SITE SELECTION FEASIBILITY ANALYSIS AND PROVIDE  
RECOMMENDATION TO CITY COUNCIL ON THE PREFERRED SITE**

DISCUSSION

The City of Tracy has identified the need for a Transit Maintenance Facility to support the Tracer Transit System. The need for a new facility is driven by multiple factors including the following key items:

- The current bus storage location (Boyd Service Center) is maxed out on capacity for additional vehicles.
- The City does not have its own heavy duty vehicle maintenance facility.
- The City does not have any infrastructure to support a transition to zero emission transit vehicles as required by the California Air Resources Board.

A previous study concluded that the Transit Maintenance Facility site will require approximately 15-20 acres of total land area to accommodate site facilities, bus parking, fueling and circulation patterns. The City identified three locations for evaluation of feasibility for the new facility, all of which are currently owned by the City and have sufficient acreage to support the requirements of a new facility.

1. W Schulte Road Site, 15580 W. Schulte Rd., Tracy, 95377
2. Chrisman Road Site, 1276 N. Chrisman Road, Tracy, 95304
3. Holly Drive Site, 20150 S. Tracy Blvd, Tracy, 95304

The feasibility study presents an analysis of the Schulte Road, Chrisman Road and Holly Drive sites to evaluate negative and positive individual attributes and considerations for construction. The feasibility study focused on the following major considerations:

1. Identification of major site features
2. Assessment of current land use and zoning regulations
3. Evaluation of existing and required site utilities
4. Analysis of the impact of current bus routes,
5. Evaluation of impacts to current and future developments, and potential effects on surrounding neighborhoods, noise levels, and possible measures for noise reduction

6. Considerations for transit vehicle access and TRACER bus access
7. Overview of general construction factors for each site

A full copy of the report can be found on the City's website at <https://www.cityoftracy.org/our-city/departments/mobility-and-housing/transportation/tracer-bus-service>

While each site has its own pros and cons, as shown in the Site Comparison Matrix below, the Schulte Road site scored the highest overall in terms of evaluation criteria.

#### SITE EVALUATION SCORING SUMMARY | SITE COMPARISON MATRIX

Category	Weight (%)	W. Schulte Road Site Avg (1-10)	Holly Site Avg (1-10)	Chrisman Site Avg (1-10)
Location & Operations	20	6.00	6.50	8.00
Utilities & Infrastructure	20	8.40	6.40	4.40
Community Compatibility	15	7.33	7.33	5.67
Future Development Compatibility	15	6.50	7.50	7.00
Site Engineering & Development	15	9.00	3.00	7.00
Zoning / Floodplain Considerations	5	9.33	4.00	9.33
Emerging Technologies	5	7.33	8.67	6.67
City Facilities Expansion Compatibility	5	6.88	4.00	5.63
Total:	100			
Weighted Score (0-100)		74.8	60.9	65.1
Rank (1 = Best)		1	3	2

As such, the recommendation of the analysis is to select the Schulte Road property as the preferred site to begin the process for development of a Transit Bus Maintenance Facility.

#### RECOMMENDATION

The Transportation Advisory Commission receive a presentation on the Transit Bus Maintenance Facility Site Selection Feasibility Analysis and provide recommendation to City Council on the preferred site.

#### ATTACHMENT

A – Transit Bus Maintenance Facility Site Selection Presentation



# Transit Bus Maintenance Facility Site Selection Feasibility Study

City of Tracy Transportation Advisory Commission  
December 11, 2025





# Presentation Summary

- Project Need & Background
- Candidate Sites
- Evaluation Process
- Site Analysis
- Site Ranking
- Overall Project Timeline
- Questions & Feedback



# Project Overview

## Project Need

The growing TRACER Transit System requires a permanent 15–20-acre maintenance facility for bus storage, equipment servicing, fueling and operations, and for future growth.

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# Three Candidate Sites

The feasibility study performed a detailed analysis of three City-owned properties:

## W. Schulte Road Site (200 acres)

APN 20923029      50 acres  
APN 20923030      150 acres

## Chrisman Road Site

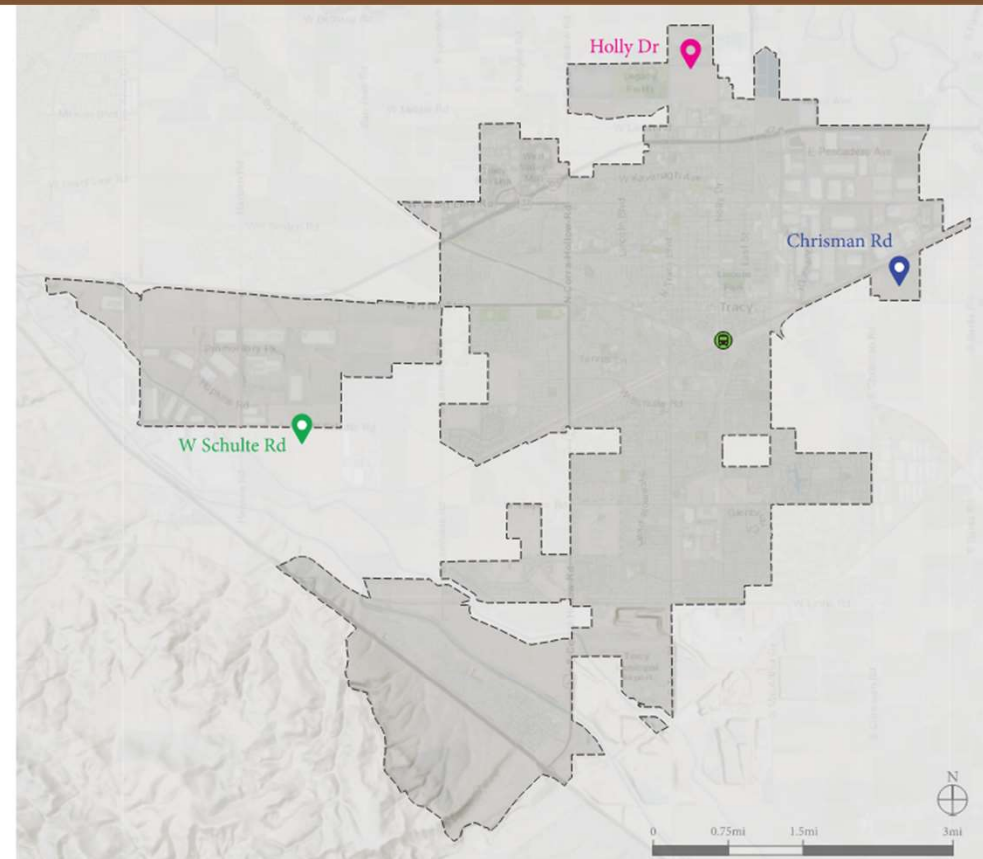
APN 25003007      56 acres

## Holly Drive Site (223 acres)

APN 21216005      197 acres  
APN 21216016      26 acres



Tracy Transit Station



Transit Bus Maintenance Facility Site Selection Feasibility Study

KPA

# Evaluation Process Overview

- Utilize program and space planning information developed for the Tracy Blvd location
- Review available zoning and utility information
- Review master plan information
- Perform site investigations
- Visually verify existing site conditions, transportation and access considerations
- Provide preliminary findings to City staff for discussion
- Developed weighted criteria
- Developed site rankings
- Summarized ranking results
- Finalize study



# Evaluation Process



## Location & Operations

Proximity to transit station and bus routes.



## Utilities & Infrastructure

Access to power, water and sewer.



## Community Compatibility

Impact on homes, schools and local traffic.



## Site & Safety

Zoning, site engineering and flood risk.



# Ranking Categories & Scoring Criteria

- Location & Operations (20%)
- Utilities & Infrastructure (20%)
- Community Compatibility (15%)
- Future Development Compatibility (15%)
- Site Engineering & Development (15%)
- Zoning and Floodplain Considerations (5%)
- Emerging Technologies (5%)
- City Facility Compatibility (5%)





# Site Analysis: Holly Drive (Rank 3)

## Critical Flaw: Flood Risk

The Holly Drive site was ranked lowest and is not recommended for a critical public facility.

- The site is located within the 100-year and 200-year flood hazard areas.
- During a flood event, access roads to the site would be impassable making the bus fleet and facility unavailable for use during an emergency flood event.
- Limited utility infrastructure is in place or planned.
- Shallow groundwater and limited drainage systems will negatively impact site construction and usage.



# Site Analysis: Chrisman Road (Rank 2)

## Major Drawback: Utility Infrastructure

The Chrisman Road site is a viable location but presents significant challenges.

### Pros:

- The location is only 2.1 miles from the Transit Station and close to existing bus routes
- Excellent access from 11th Street at the existing signalized intersection
- Outside flood hazard areas

### Cons:

- Connection to sewer collection system is over 4000 feet north of the site.
- Site and facility may not be suitable for onsite wastewater treatment systems.
- Shallow groundwater and limited drainage may negatively impact site construction and usage.
- Close to day care facility and residential areas to the south and east





# Recommendation: W. Schulte Road (Rank 1)

## The Most Balanced Site

The W. Schulte Road site is the most viable location but presents some operational challenges.

### Pros:

- Excellent utility access and good construction engineering conditions
- Compatible with the adjacent industrial, manufacturing and warehouse facilities, and future Valley Link maintenance facility
- Most compatible for additional City facility development

### Cons:

- The site is more than 6 miles from the Transit Station, impacting operational efficiency.



# How the Sites Ranked

## Site Evaluation Scoring Summary | Site Comparison Matrix

Category	Weight (%)	W. Schulte Road Site Avg (1-10)	Holly Site Avg (1-10)	Chrisman Site Avg (1-10)
Location & Operations	20	6.00	6.50	8.00
Utilities & Infrastructure	20	8.40	6.40	4.40
Community Compatibility	15	7.33	7.33	5.67
Future Development Compatibility	15	6.50	7.50	7.00
Site Engineering & Development	15	9.00	3.00	7.00
Zoning / Floodplain Considerations	5	9.33	4.00	9.33
Emerging Technologies	5	7.33	8.67	6.67
City Facilities Expansion Compatability	5	6.88	4.00	5.63
Total:	100			
<b>Weighted Score (0-100)</b>		<b>74.8</b>	<b>60.9</b>	<b>65.1</b>
<b>Rank (1 = Best)</b>		<b>1</b>	<b>3</b>	<b>2</b>

Weighted ranking based on overall site suitability.

Total project cost estimates were similar for all three sites. (\$85M-\$88M in 2026 construction dollars)



Transit Bus Maintenance Facility Site Selection Feasibility Study



# City Facilities Expansion Compatibility (5%)

## City Facilities Expansion Evaluation Matrix

	W. Schulte Road Site	Holly Drive Site	Chrisman Site
CITY FACILITIES EXPANSION COMPATIBILITY (5%)			
POLICE SUBSTATION - SOUTHERN TRACY (3-5 acres)			
Proximity to south Tracy development areas <sup>1</sup>	8	2	5
Dedicated Secure Evidence Facility <sup>2</sup>	4	5	6
Maintenance proximity for Bearcat & EOC "RV"	8	4	6
PUBLIC WORKS CORPORATION YARD ANNEX (12-15 acres)			
Proximity to southern & western Tracy <sup>1</sup>	8	2	3
Equipment & materials storage	9	6	7
Supplemental administrative offices	8	5	6
CITY ADMINISTRATION <sup>3</sup> (3 acres)			
Flex or Supplemental administrative office space	5	4	6
Permanent Records Storage	5	4	6
Average Score	6.9	4.0	5.6

Consideration was given to how each site can best serve future City needs. Reducing response times for Utilities & Public Works staff, and suitability for use for the Police Substation identified in the Public Safety master plan were evaluated. As aging City administrative spaces are updated or replaced, there will be a need for administrative flex spaces and records storage.

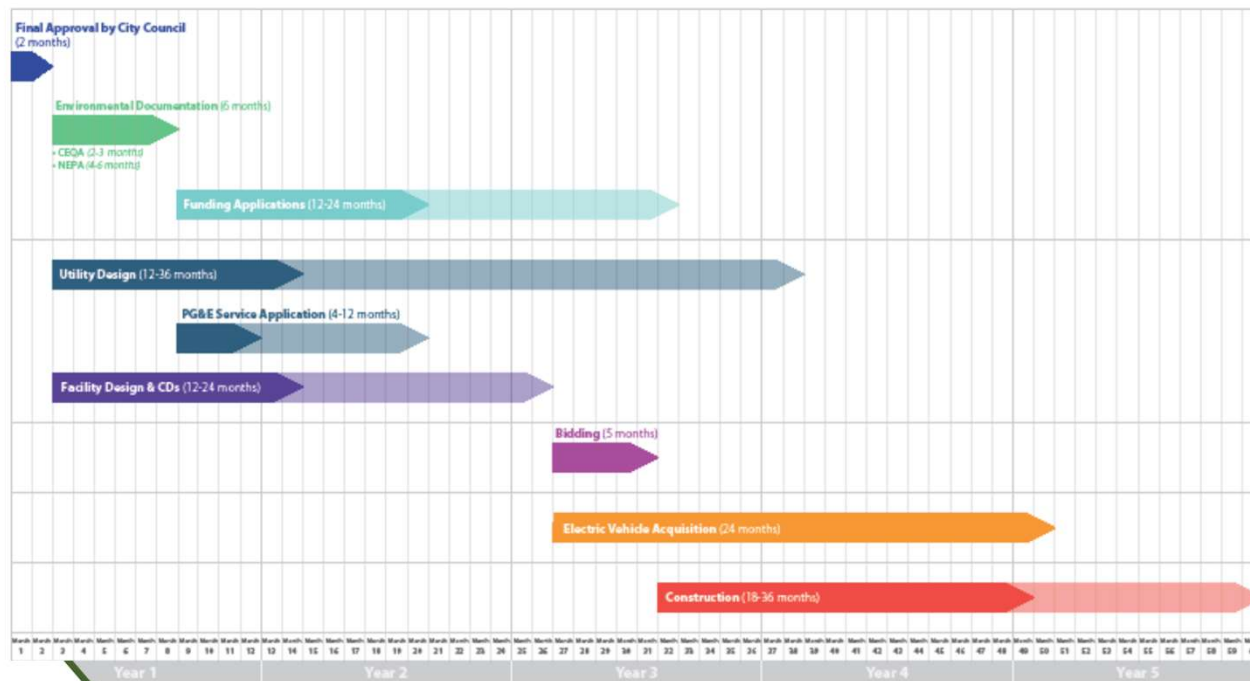
### Future City needs:

- Police Substation
- Public Works Corp Yard Annex
- City Administration Flex Space



# What Happens Next?

## Project Schedule



### Step 1. Site Selection

Public feedback and final decision by City Council. (2 months)

### Step 2. Environmental Review

Complete CEQA/NEPA reviews. (4-6 months)

### Step 3. Design & Funding

Pursue grant funding and final facility designs (12-24 months)

### Step 4. Construction

Build the new transit facility (18-36 months)  
Electric Vehicle Acquisition (24 months)





# Questions & Feedback



Thank you for your input!



Transit Bus Maintenance Facility Site Selection Feasibility Study





# Transit Bus Maintenance Facility Site Selection Feasibility Study

City of Tracy Transportation Advisory Commission  
December 11, 2025



**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
DECEMBER 11, 2025**

**AGENDA ITEM 5.b**

REQUEST

**REQUEST THE TRANSPORTATION ADVISORY COMMISSION: 1) CONSIDER AND DISCUSS A LETTER OF SUPPORT FOR THE TRANSIT DIVISION TO APPLY FOR SENATE BILL 125 TRANSIT PROGRAM FUNDING THROUGH THE SAN JOAQUIN COUNCIL OF GOVERNMENTS (SJCOG); AND 2) AUTHORIZE THE CHAIR TO SIGN THE LETTER OF SUPPORT**

DISCUSSION

This item requests the Transportation Advisory Commission (TAC) to consider, discuss, and authorize the TAC Chair to sign a Letter of Support for the Transit Division to apply for Senate Bill (SB) 125 funding through the San Joaquin Council of Governments (SJCOG). SJCOG is soliciting a capital call for projects for its SB 125 Phase 2 program which is anticipated to have \$25.6 million dollars of available funding. The City will submit multiple project applications for some of these funds and requests a Letter of Support from the TAC in their endeavor. If awarded, the SB 125 funds would be used for the following projects: 1) design work for the Tracer Maintenance and Storage Facility, 2) purchase of zero-emission cutaway buses, and 3) installation of charging stations to support the zero-emission cutaway buses.

RECOMMENDATION

The Transportation Advisory Commission consider, discuss, and authorize the Chair to sign a Letter of Support to apply to SJCOG for SB 125 funding for transit projects.

ATTACHMENT

A – Draft Letter of Support

## ATTACHMENT A

[Date]

San Joaquin Council of Governments  
555 E. Weber Avenue  
Stockton, CA 95202

### **RE: Support for City of Tracy SB 125 Applications**

Dear SJCOG,

On behalf of the City of Tracy's Transportation Advisory Commission, I am pleased to express strong support from the Commission for the City of Tracy's SB 125 applications for the following projects:

- Transit Maintenance and Storage Facility Design
- Zero Emission On-Demand Bus Purchase
- Electric Bus Charger Purchase and Installation

The City of Tracy's Transit Division has a goal of converting its fleet to zero emission vehicles in order to meet the California Air Resources Board's (CARB) mandate. Unfortunately, the City lacks the infrastructure in order to accomplish that goal right away. A Transit Maintenance and Storage Facility is needed in order to design and install the needed infrastructure to support long-term and sustained use of zero emission buses. This new facility will be designed to allow for zero emission technology for both battery electric buses as well as an option for hydrogen fuel cell buses, both of which will achieve the goal of providing zero emissions. The City is already underway in selecting a site for this facility and ready to begin the design phase in order begin securing additional funding needed for construction.

Although the City currently lacks the infrastructure needed to support the transition to heavy-duty zero emission buses operated by the TRACER bus system, we support their goal in beginning to transition their smaller cutaway buses to be zero emission. These smaller vehicles can be supported using smaller EV chargers.

These projects will deliver a package of high-impact upgrades to the transit system which operates in Tracy. As the TRACER bus system continues to expand, we are in full support of providing zero emission vehicles to lower our carbon footprint.

The City's applications are supported by the Short Range Transit Plan which was approved by the Tracy City Council in May 2025, which identified the need for both the facility and the transition to zero emission vehicles. TRACER has shown continued ridership growth year after year, particularly among the student population, and we



## ATTACHMENT A

desire to see the advancement of zero emission technology being implemented, particularly for those who ride public transit.

The Transportation Advisory Commission is proud to support the listed project applications and looks forward to partnering with the City of Tracy and its regional partners to advance zero emission transportation options for all.

Sincerely,

[Name]

Chair

Transportation Advisory Commission

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
December 13, 2025**

**AGENDA ITEM 5.c.**

**REQUEST**

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND  
OBJECTIVES FOR FISCAL YEAR 2025/2026**

**DISCUSSION**

At the September 11, 2025, regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2025/2026.

Below are the commission recommended goals for FY 2025/2026 with recommended timelines.

**FY25/26 Transportation Commission Goals**

	<b>GOAL</b>	<b>TIMELINE</b>	<b>SUB-COMMITTEE</b>
<b>OUTREACH</b>	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD – Spring 2026
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2026
	Participate in City Sponsored Airport events (Halloween Event, Family Fun Day)	October 2025 June 2026	All <b>October event complete</b>
	Participate in Other Appropriate Community Events	2025/2026	All
	Conduct Online Surveys to Gather Information on	2025/2026	

	Improvements for Transit and Airport		
<b>TRANSIT</b>	Provide Input on Short Range Transit Plan Implementation	Spring 2026	All
<b>AIRPORT</b>	Provide information on growth opportunities at Tracy Airport and New Jerusalem Airport	June 2026	All
<b>EDUCATION</b>	Receive presentations on areas related to the purpose of the commission (Possible topics: funding, bus contractor, SJCOG, bike safety, daylighting laws, future growth, Valley Link, TAC Bylaws, bike/ped improvements)	Ongoing	<b>Dec:</b> <ul style="list-style-type: none"> <li>- Transit Maintenance Facility Site Selection</li> </ul> <b>Feb:</b> <ul style="list-style-type: none"> <li>- TBD</li> </ul>

In order to successfully complete each of these goals, the commissioners may form ad-hoc subcommittees as needed to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

#### FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

#### RECOMMENDATION

That the Commission review and provides updates on the commission goals and objectives for Fiscal Year 2025/2026.

**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
December 11, 2025**

**AGENDA ITEM 5.d.**

**REQUEST**

**REVIEW AND PROVIDE INPUT ON THE ANNUAL COMMISSION REPORT TO  
CITY COUNCIL AND SELECT A COMMISSIONER TO GIVE THE  
PRESENTATION AT THE CITY COUNCIL MEETING**

**DISCUSSION**

In April 2021, the City Council asked that all City Commissions provide an annual report to the City Council. The Transportation Advisory Commission's goals coincide with the fiscal year for the City of Tracy, July 1st through June 30th. This report contains a brief synopsis of the goals for the previous fiscal year, FY 24/25, and will also include the goals the commission is working on for the current fiscal year, FY 25/26. This item will be scheduled to go to City Council in February or March of 2026.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

**RECOMENDATION**

That the Commission review and provide input on the annual commission report to City Council and select a commissioner to give the presentation at the City Council meeting.

**ATTACHMENTS**

Attachment A – Draft Annual Report to City Council

## **ATTACHMENT A – DRAFT ANNUAL REPORT TO CITY COUNCIL**

### **RECOMMENDATION**

**Staff recommends that the City Council receive an informational report regarding the annual report of the Transportation Advisory Commission.**

### **EXECUTIVE SUMMARY**

The Transportation Advisory Commission was formed by the City Council in 2007 for the purpose of advising the Council on the planning and development of public transportation related improvements and delivery of various public transportation service programs. At the April 6, 2021, regular City Council meeting, the Council expressed the desire to receive an annual report from all of the City's Commissions. This report is an accounting of the Transportation Advisory Commission for Fiscal Year (FY) 24/25 as well as projected goals for FY 25/26.

### **BACKGROUND AND LEGISLATIVE HISTORY**

The Transportation Advisory Commission (TAC) was formed in 2007 after Council expressed the need for a commission with a diverse member composition in order to advise the Council on various public transportation issues. The original commission was comprised of nine members with background in transit, aviation, rail, and bikeways. Since the TAC was formed, they have worked on setting their own goals to work on annually.

In FY 24/25, the TAC had four focus areas and seven goals as listed below. Under each goal is the status on how successful the commissioners were in completing their objective.

#### **Focus Area: OUTREACH**

- **Public Outreach at the Farmers Market**
  - A primary focus of the commission is to get feedback from the public on issues related to transportation. In order to achieve this, the commission decided that it would be beneficial to be out in the public where there are already crowds of people. The Farmer's Market was the best choice as a place where there are plenty of citizens weekly and the City staff already had a booth set up there periodically. Although the goal was to try and be at the Farmer's Market every month, the schedules of the commissioners did not always lend them to be available during the weeks that the City staff has a booth set up. The commission representatives were able to attend three Farmer's Markets during FY 24/25 providing information about the commission and other transportation items.
  - **GOAL STATUS: COMPLETE**

- Public Outreach at Block Party Events
  - Another way that the commission wanted to try and received feedback from the community was through the City's Block Party Events. Since City staff already had a booth set up for those events, the Transportation Commissioners would be able to easily have a location from which they could interact with the attendees, hand out information, and gather feedback. As was the same with the Farmer's Market, the schedules of the commissioners did not always allow them to be available at all of the Block Party events. The commission representatives were able to attend one of the Block Party events during FY 24/25.
  - **GOAL STATUS: COMPLETE**
- Participate in City Sponsored Airport Events
  - In October 2024, the Commission participated in the Tracy Municipal Airport's Halloween event. The commission representatives were able to have a booth at the event and engage with the public through handing out information on the commission as well as information regarding the airport and public transit. In addition, in June 2025, the Commission supported the City's hosting of the Family Fun Days event at the Tracy Municipal Airport in conjunction with the 2025 Norcal Classic Aerobatic Contest.
  - **GOAL STATUS: COMPLETE**
- Participate in Other Appropriate Community Events
  - In April 2025, the Commission participated in the Tracy Earth Day event held in downtown Tracy. City staff and commission representatives were able to have a booth at the event and engage with the public through handing out information on the commission as well as information regarding the airport and public transit. At this event, they were also able to hand out survey information for the City's Short Range Transit Plan.
  - **GOAL STATUS: COMPLETE**

**Focus Area: AIRPORT**

- Provide Input on New Jerusalem Airport Master Plan
  - The New Jerusalem Airport Master Plan has been put on hold while other items at the Tracy Municipal Airport are being focused on. No work was completed during this timeframe.
  - **GOAL STATUS: NOT COMPLETE**

**Focus Area: TRANSIT**

- Provide Input on Updated Short Range Transit Plan
  - The Short Range Transit Plan (SRTP) update was started in late 2023/early 2024 and continued into FY24/25. Commissioners were

able to help distribute surveys at local events in order to solicit community feedback regarding the use of the Tracer bus system and participated in public workshops. Commissioners received a presentation on the draft SRTP and provided input before recommending the plan go to City Council for approval. The SRTP was approved by City Council in May 2025.

- **GOAL STATUS: COMPLETE**

**Focus Area: EDUCATION**

- Receive presentations on areas related to the purpose of the commission
  - The commission recognized the need to stay informed on various items related to the commission's purpose. A list of areas of interest were identified to receive presentations on as availability allowed. Some of these presentations included Short Range Transit Plan updates, Transit Technology Upgrades, Access San Joaquin program overview, Traffic Grant Updates, Corral Hollow Road Widening Updates, and SJCOG Unmet Transit Needs. Future areas of interest will continue to be scheduled by staff to further the education of the commission.
  - **GOAL STATUS: ONGOING**

The TAC has already created and begun working on additional goals for FY 25/26. Their new goals as a commission for FY 25/26 are as follows:

**Focus Area: OUTREACH**

- Public Outreach at Farmer's Market
- Public Outreach at Block Party Events
- Participate in City Sponsored Airport Events
- Participate in Other Appropriate Community Events
- Conduct Surveys to Gather Information on Improvements for Transit and Airport

**Focus Area: TRANSIT**

- Provide Input on Updated Short Range Transit Plan Implementation

**Focus Area: AIRPORT**

- Provide information on growth opportunities at Tracy Airport and New Jerusalem Airport

**Focus Area: EDUCATION**

- Receive presentations on areas related to the purpose of the commission

ANALYSIS

Not Applicable

FISCAL IMPACT

Staff costs related to support of the Transportation Advisory Commission are included in the Transit Fund and Airport Fund budget.

STRATEGIC PLAN

This agenda item relates to the City of Tracy's Quality of Life Strategic Priority, which is to provide an outstanding quality of life by enhancing the City's amenities, business mix and services and cultivating connections to promote positive change and progress in our community.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council receive an informational report regarding the annual report of the Transportation Advisory Commission.



**CITY OF TRACY  
TRANSPORTATION ADVISORY COMMISSION MEETING  
DECEMBER 11, 2025**

**AGENDA ITEM 7**

**Staff Items**

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (August)
- Unmet Transit Needs (October/November)

**Airport Update**

**By Airport Staff**

**Airport Improvement Items:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Tracy Airport Master Plan	Conditional approval received from FAA.	Approval by City Council (est. Jan 2026)
Airport Construction Projects <ul style="list-style-type: none"><li>- T-hangar</li><li>- Taxiway Slurry Seal</li><li>- Parking Lot Slurry Seal</li><li>- Sink hole repair</li></ul>	Grant drawdown and closeout complete.	Project complete.
Airfield Guidance Signs	Grant awarded by FAA. Approval to apply for State matching grant – complete. Award construction contract – complete.	Issue notice to proceed. (est. Dec 2025)
Tracy Airport Back-up Generator Design	Grant awarded from FAA. Approval of Task Orders for design work – complete.	Complete design work. (est. Jan 2026)
Tracy Airport Sweeper Purchase	Preparing pre-application to FAA for processing. Approval of Task Order to prepare bid package – complete.	Release bid package. (est. Jan 2026)

**Transit Update**

**By Ed Lovell**

**Transit Projects Update:**

<b>Project</b>	<b>Current Status</b>	<b>Next Steps</b>
Short-Range Transit Plan	Implementation of first phase.	Monitor changes and coordinate implementation of second phase.
Intelligent Transportation Systems RFP	E-paper signage installed at select bus stops.	Monitor performance of new system.
Transit Maintenance and Storage Facility	Recommendation on preferred site from Transportation Advisory Commission.	Site analysis presented to City Council (est. Jan 2026)
On-Demand Software Implementation	New software has been released. Ride Tracer app is available for public use.	Monitor use of the service.

### TRACER Ridership:

A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed-route ridership is up 5,121 riders compared to the year-to-date ridership in October FY 24/25, an increase of approximately 11%. Paratransit ridership is up 513 riders compared to the same time in October FY 24/25, an increase of approximately 6.3%. TracerPlus ridership is up 1,468 riders compared to the same time in October FY24/25, an increase of approximately 35%. Overall, the Tracer system ridership has increased by 7,102 riders over the same period last year, an overall increase of approximately 12.8%.

#### October Year-to-Date Ridership Comparison

	FY 24/25	FY 25/26
<b>Fixed Route Ridership</b>		
Regular	5,750	8,635
Student (Students Ride Free Promo effective FY20/21)	0	0
Senior	2,925	3,981
Disabled	637	697
Free (Personal Care Attendant, ACCESS Pass, under 6 y/o)	543	430
Promo Passengers	21 Cooling Days 31,131	6 Cooling Days 31,592
Promo Regular	5,144	769
Promo Student	23,196	30,357
Promo Senior	1,976	286
Promo ADA	579	102
Promo Free	236	78
Passengers w/tickets	4,340	4,931
Passengers w/transfers	336	517
<b>Total</b>	<b>45,662</b>	<b>50,783</b>
<b>Paratransit Ridership</b>		
Regular (Guest)	73	83
Senior	836	752
Disabled/Medicare	6,345	6,984
Free	784	732
<b>Total</b>	<b>8,038</b>	<b>8,551</b>
<b>TracerPlus Ridership</b>		
Total Ridership	<b>4,118</b>	<b>5,586</b>
<b>All Systems Ridership</b>	<b>57,818</b>	<b>64,920</b>

**Fixed Route On-Time Performance FY25/26:**

	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
A Route	97%	96%	96%	97%								
B Route	94%	91%	94%	95%								
C Route	95%	89%	89%	86%								
E Route	94%	87%	93%	93%								
F Route	84%	91%	89%	88%								
G Route	95%	69%	83%	97%								
H Route	84%	75%	81%	84%								
I Route	95%	92%	94%	87%								
J Route	94%	95%	95%	93%								
<b>OVERALL</b>	<b>94%</b>	<b>92%</b>	<b>93%</b>	<b>93%</b>								