



Think Inside the Triangle®

CITY OF TRACY PARKS RECREATION & COMMUNITY SERVICES DEPARTMENT

Application Form: Naming of Public Buildings, Parks & Facilities

Please review the attached Naming Policy prior to completing this application.

Date of Nomination: _____

Nominator Name: _____

Address: _____

Email: _____ **Phone:** _____

Recommended Name _____

Location: _____

Type of Facility (check one): Parks & Recreation Facility Other: _____

If nominating a family member, what is the relationship? _____

Submittal Requirements:

1. Complete Application (Incomplete applications will not be accepted).
2. A 1–2 page summary explaining how the recommended name meets one or more of the criteria listed in items #1 - #7 of the policy.
3. Submit to the Parks, Recreation & Community Services Department by mail, in-person, or by email.

Failure to submit the application and a summary will constitute an incomplete application.

Examples of information to include:

- Significance to the City of Tracy	- Involvement and commitment to community
- Schools(s) attended	- Local club(s) or organization(s) served
- Reason(s) for nomination	

Staff will confirm receipt of the application submission via email or phone. If you have not heard back within three business days, please contact us by email or phone.

Submit Completed Application and Summary

Mail, In-Person, or Email:

City of Tracy - Parks, Recreation & Community Services Department

Re: Naming Public Buildings, Parks & Facilities

333 Civic Center Plaza

Tracy, CA 95376

Phone: (209) 831-6201

Email: parks@cityoftracy.org