

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: **Thursday, April 4, 2019, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Council Chambers**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items From The Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
5. Approval of Meeting Minutes
 - a. Regular Meeting Minutes for March 7, 2018
6. Old Business
 - None
7. New Business
 - a. Review and Discuss Parks Master Plan Kick-Off
 - b. Public Works to report on Ballfield Conditions and the Process of Field Closures
 - c. Discussion to update goals and assign roles to new Commissioner, Jill Costa
 - d. Appoint a representative from the Commission to attend the monthly Tracy Senior Association
8. Items from Staff
 - a. Receive, Discuss, and Accept the 2018-2019 Special Events Annual Report
 - b. Project Updates / 2019-2020 CIP Process
 - i. Legacy Fields
 - ii. Aquatics Center
 - iii. Multigenerational Rec Center
 - iv. Senior Center
 - v. Joe Wilson Pool

Parks and Community Services Commission
Meeting Agenda – April 4, 2019
Page 2

9. Items from the Commission

10. Items from the Audience

11. Adjournment

AGENDA POSTED: March 28, 2019

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
March 7, 2019, 7:00 p.m.**

City Council Chambers, 333 Civic Center Plaza

1. CALL TO ORDER:

Chair Levoit called the meeting to order at 7:00 p.m.

2. ROLL CALL:

- a. Present: Chair Levoit, Vice Chair Jimenez, and Commissioners Leiberg, Magana and Miller
- b. Absent: Commissioner Costa
- c. Staff Present: Brian MacDonald, Director of Parks & Recreation; Richard Joaquin, Parks Planning and Development Manager; Jolene Jauregui, Recreation Services Supervisor; Thien Nguyen, Recreation Services Supervisor; Amanda Jensen, Recreation Coordinator; David Murphy, Public Works Urban Forestry Supervisor; Todd Rocha, Public Works Superintendent
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

A member of the Tracy Friends led the Pledge of Allegiance

4. ITEMS FROM THE AUDIENCE:

None.

5. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON February 7, 2019

ACTION: The Motion was made by Vice Chair Jimenez and seconded by Commissioner Magana to approve the Regular Meeting minutes from February 7, 2019. Roll call vote found all in favor; passed and so ordered.

6. OLD BUSINESS:

- a. Review and Rank New Park Monument Sign Options for the Ritter Family Ball Park
Richard Joaquin, Planning and Development Manager presented his report.
Commission had discussion with questions and comments that followed

ACTION: Commissioners ranked the options based on most favorable to least favorable. Motion to approve was not needed and this was only input and will be taken to Council per Brian MacDonald, Parks and Recreation Director in May for input and approval

7. NEW BUSINESS:

- a. Appoint a 2 person Sub Committee to participate in the Implementation of the Rolling Rec Program

DISCUSSION: Commissioners Magana and Leiberg volunteered to participate in the Rolling Rec Program

ACTION: The Motion was made by Chair Levoit and seconded by Commissioner Miller to appoint Commissioners Magana and Leiberg to participate in the Rolling Rec program. Roll call found all in favor, passed and so ordered.

8. ITEMS FROM STAFF:

- a. Amanda Jensen, Recreation Coordinator presented the Comments from the Senior Center Comment Box
- b. Amanda Jensen, Recreation Coordinator presented the 2018-2019 Youth & Teens Annual Report

Commission questions and comments followed

ACTION: The Motion was made by Commissioner Miller and seconded by Commissioner Leiberg to approve the 2018- 2019 Youth & Teens Annual Report. Roll call found all in favor, passed and so ordered.

- c. Brian MacDonald, Director of Parks and Recreation gave report on Blight in City Parks

Commission discussion with comments and questions that followed

- d. David Murphy, Public Works Urban Forestry Supervisor presented the schedule for the removal of the Shade Structure and picnic area at Lincoln Park

Commission comments and questions followed

9. ITEMS FROM THE COMMISSION:

- a. Commissioner Jimenez wanted an update on what's happening at McDonald Park
- b. Commissioner Leiberg requested update on the CDBG Grant Process. Director MacDonald responded that the City Council approved it on Tuesday, March 5, 2019.
- c. Commissioner Leiberg also requested that Public Works mow the lawns at the Parks more often when the days are sunny. Director MacDonald explained that unfortunately, the grass is too wet.
- d. Commissioner Magana reminded everyone that on Friday, March 8th was Tracy Celebrates Children's Day.
- e. Commissioner Magana reminded everyone that on Saturday, April 6th, is the Tracy Community Gardens meeting
- f. Chair Levoit reported that the Clyde Bland Park would be a great place for a presentation.
- g. Chair Levoit reported that the people of the Southside are extremely excited about the Splash Pad at McDonald Park. Chair Levoit also expressed that he feels they should be part of the celebration. Director MacDonald concurred with Chair Levoit stating that the community of the Southside will be invited to the July 16th celebration of the Splash Pad.
- h. Chair Levoit report a concern of the community had regarding the handball court. They would like to see a mural painted there. Director MacDonald encouraged the members of the community to go to the Tracy Arts Commission meetings and apply. Director MacDonald stated the Parks department supports the decision, however, they need to contact William Wilson, Gallery Supervisor.
- i. Chair Levoit wished Shelley Burcham well in her future endeavors with the City of Lathrop.

10. ITEMS FROM THE AUDIENCE:

None

11. ADJOURNMENT:

Time 8:50 p.m.

ACTION: The motion was made by Commissioner Miller and seconded by Commissioner Magana to adjourn at the said time of 8:50 p.m. Roll call vote found all in favor, passed and so ordered.

The above agenda was posted at Tracy City Hall on February 28, 2019. The above are action minutes. A recording is available at the Parks and Recreation Department.

Brian MacDonald, Staff Liaison

DRAFT



CITYWIDE PARKS, RECREATION AND TRAILS MASTER PLAN UPDATE

TRACY PARKS AND COMMUNITY SERVICES COMMISSION | APRIL 4, 2019



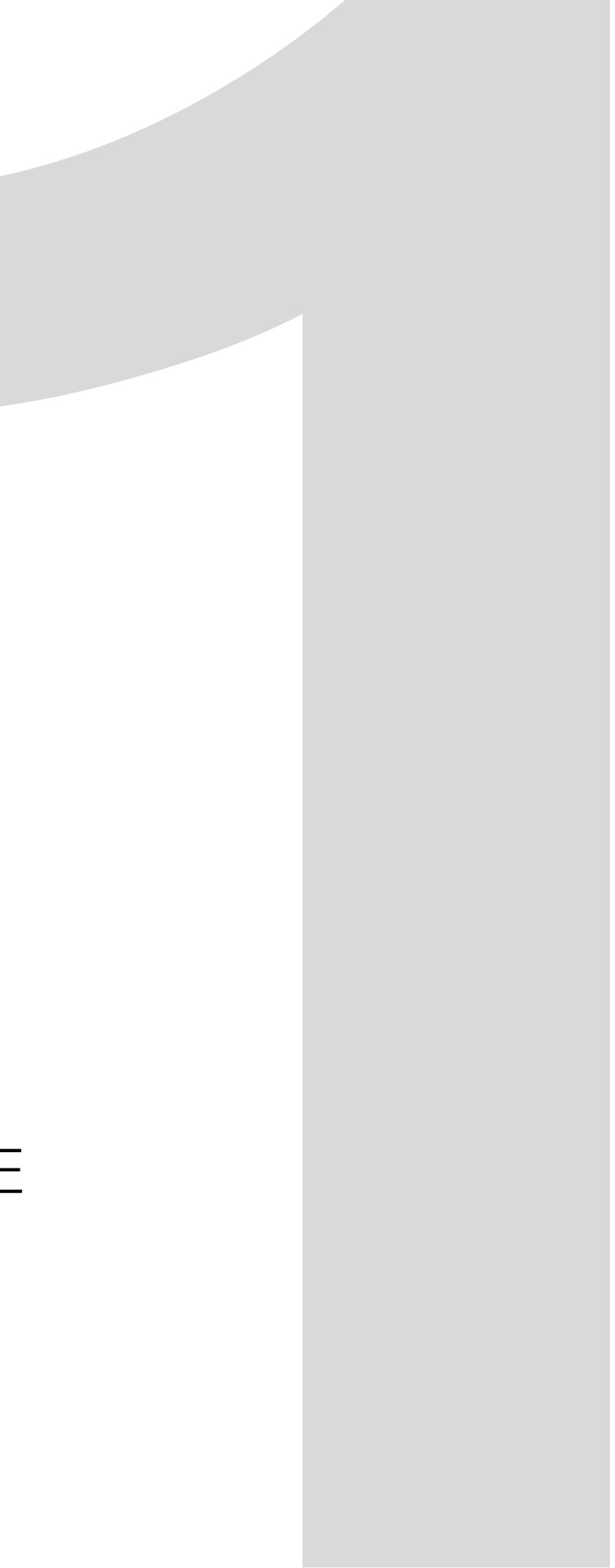
AGENDA

1 MEET THE TEAM

2 PROJECT UNDERSTANDING

3 SCOPE AND SCHEDULE OVERVIEW

4 WHAT IS YOUR VISION?



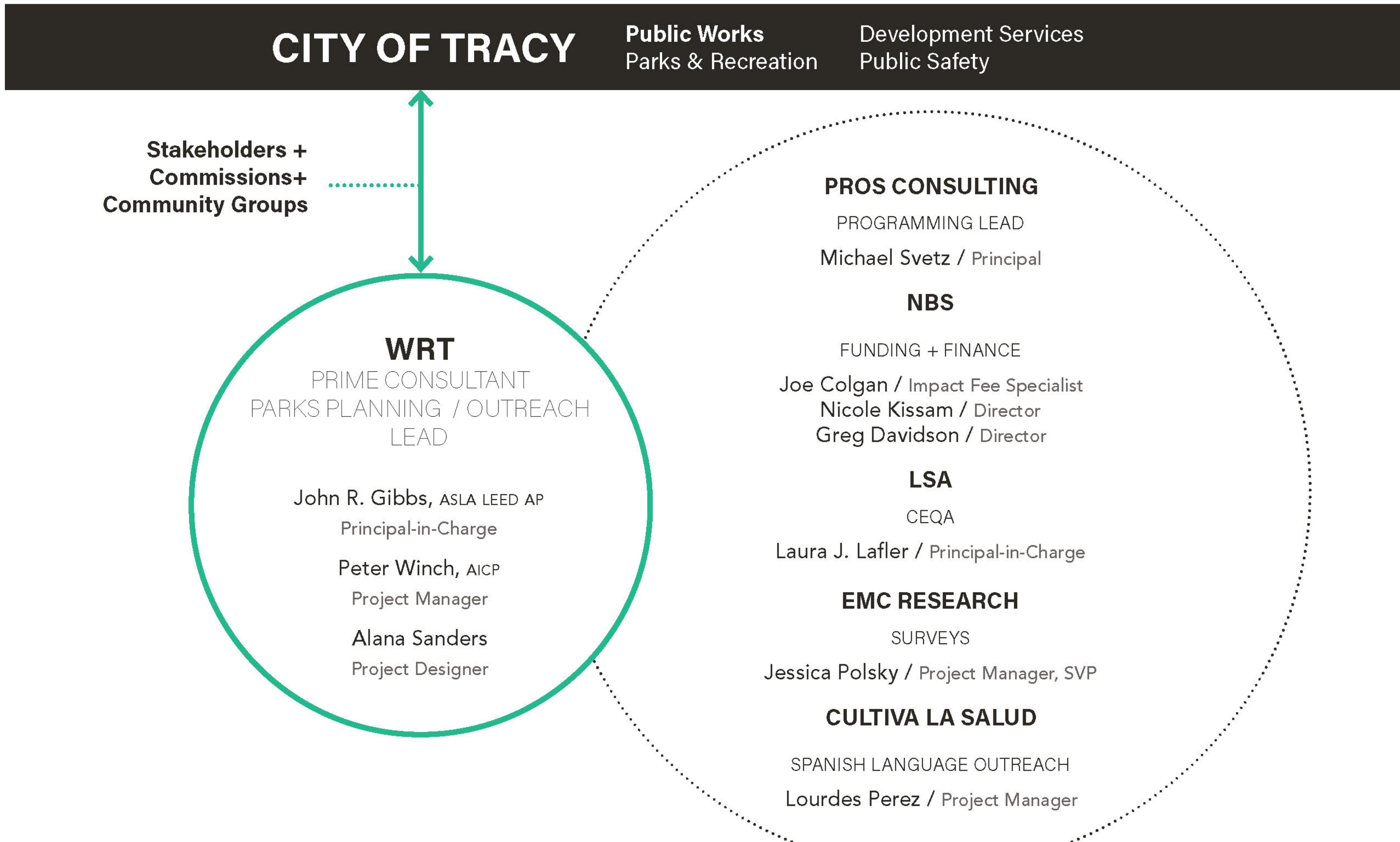
CITYWIDE PARKS, RECREATION + TRAILS MASTER PLAN UPDATE

MEET THE TEAM



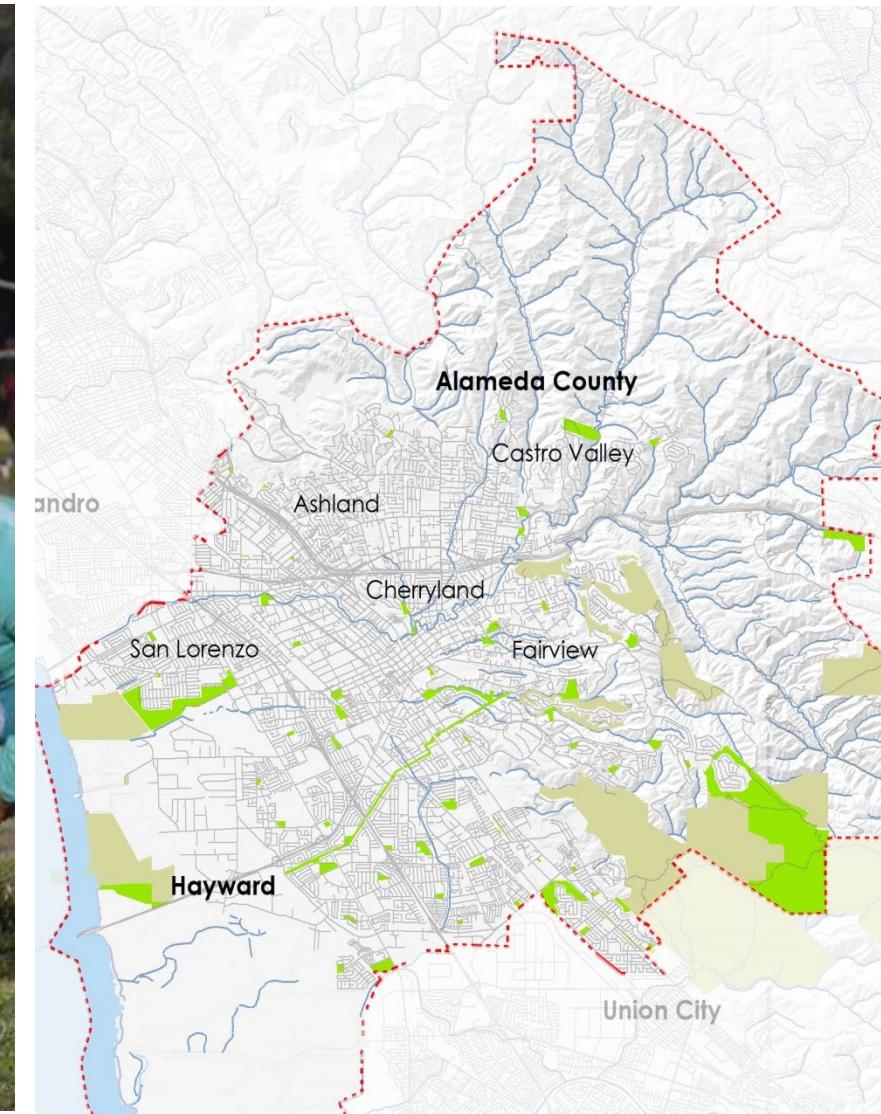
WRT

MEET THE TEAM



MEET THE TEAM

WRT
John Gibbs
Principal-in-Charge



[Fresno Parks Master Plan](#)

[Hayward Area Recreation District Parks Master Plan](#)

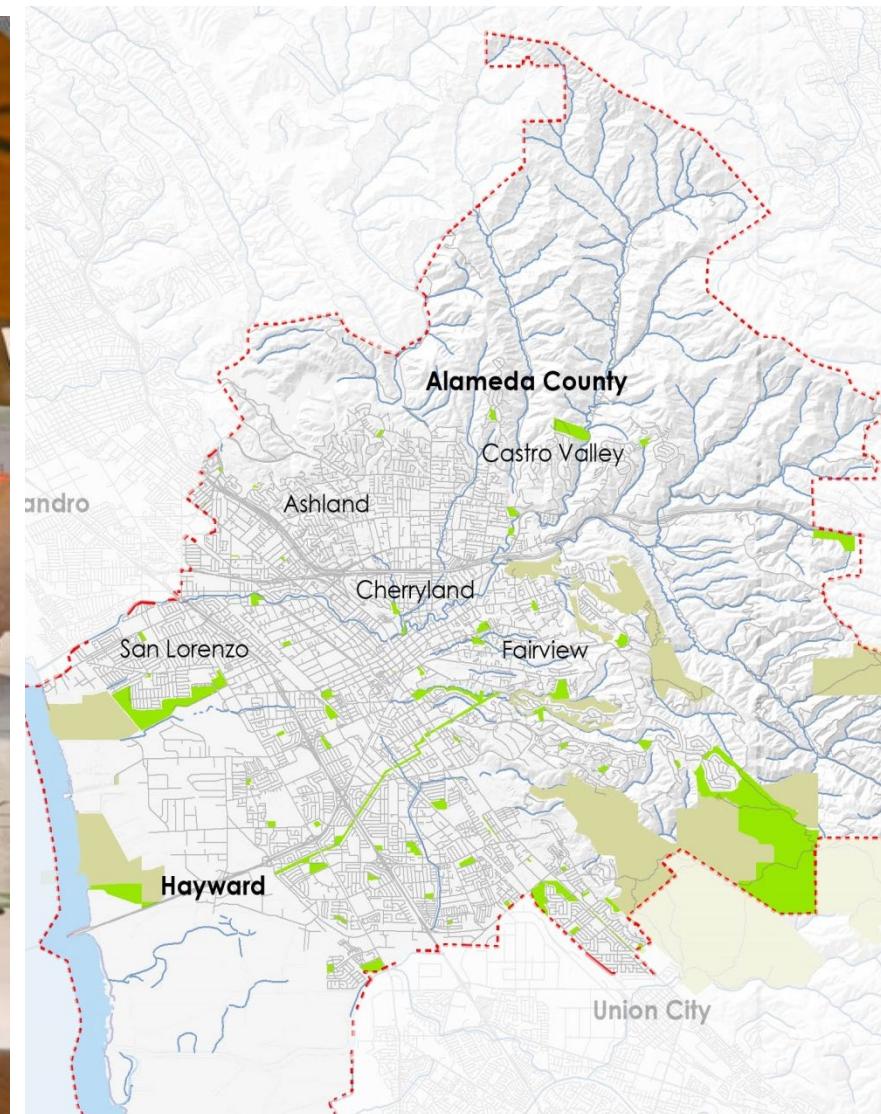
[Oakland Parks Prioritization](#)



MEET THE TEAM

WRT

Peter Winch
Project Manager
Sr. Planner



Fresno Parks Master Plan

Hayward Area Recreation
District Parks Master Plan



Yountville General Plan

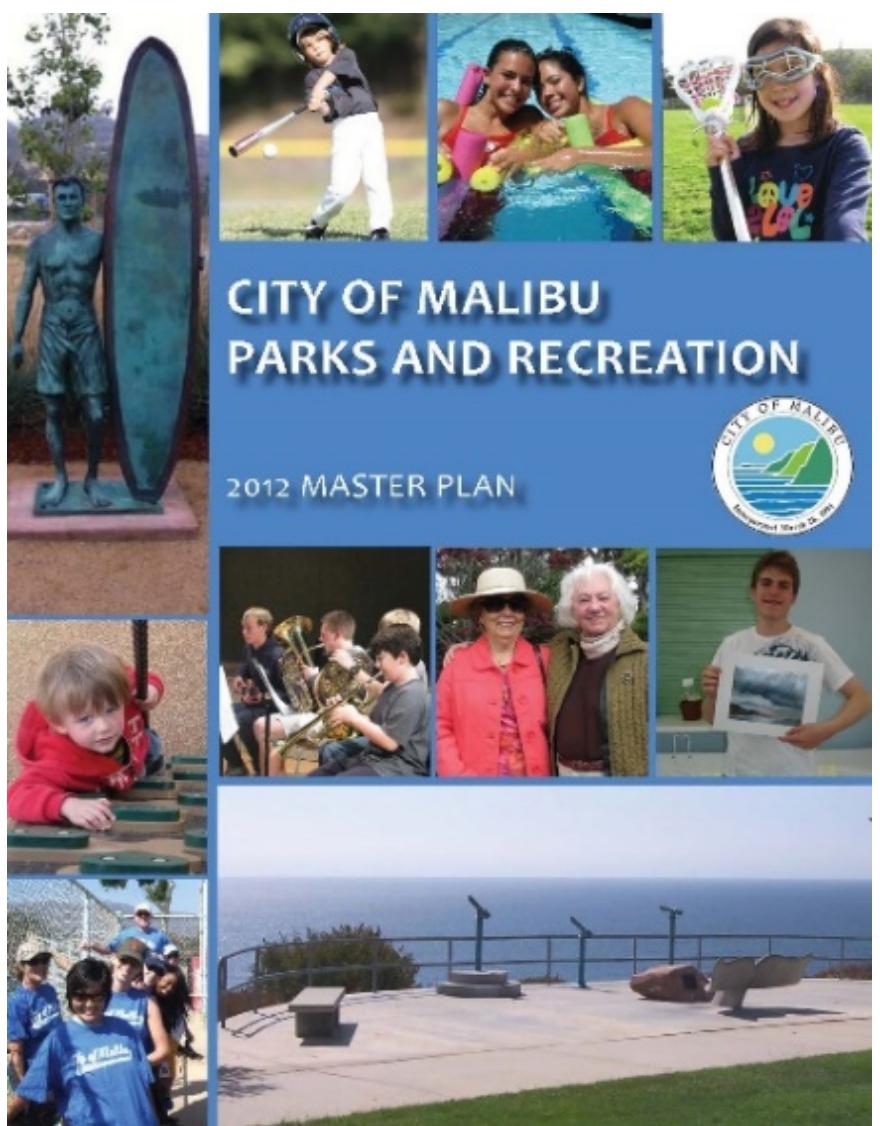


MEET THE TEAM

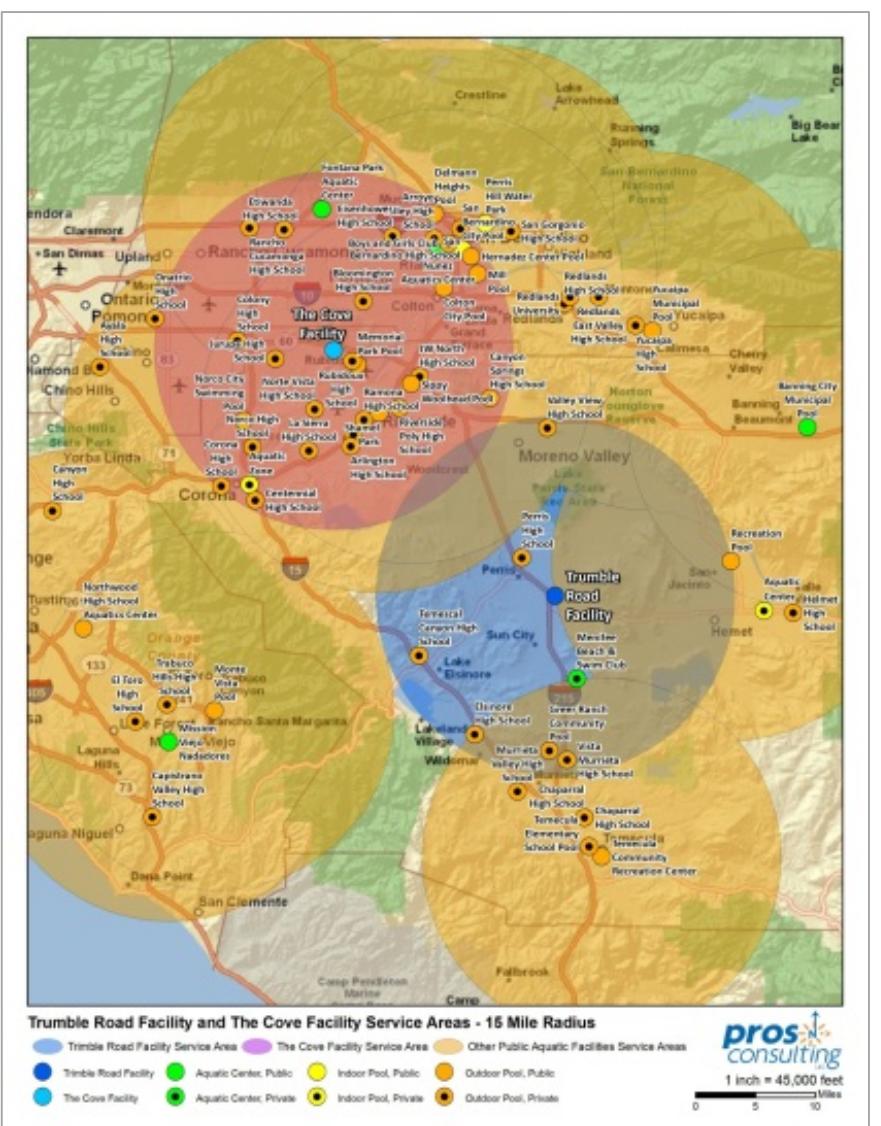
PROS Michael Svetz Principal



Carlsbad Parks & Recreation
Needs Assessment &
Comprehensive Action Plan
& Park Master Plans



Malibu Parks + Recreation
Master Plan



Riverside County Park +
Open Space District
Strategic Plan

WRT

CITYWIDE PARKS, RECREATION + TRAILS MASTER PLAN UPDATE

PROJECT UNDERSTANDING





SMALL-TOWN FEEL

WRT



REINVIGORATING THE CORE

WRT



CONNECTING WITH SURROUNDINGS

WRT

WHY UPDATE THE PARKS MASTER PLAN?

Guide the development of parks, trails, and open space in a way that creates **a whole system**, contributing to city image and sense of place

Guide **park enhancement opportunities** in developed areas, including downtown and neighborhoods where there are gaps in park service

Guide future park priorities, including a **nature park**

Build consensus in the Tracy community with innovative, multi-lingual public engagement

Shape **financial and operational preparedness** and plan for **total cost of ownership**

Create a realistic, **prioritized implementation road map** that fits Tracy's future

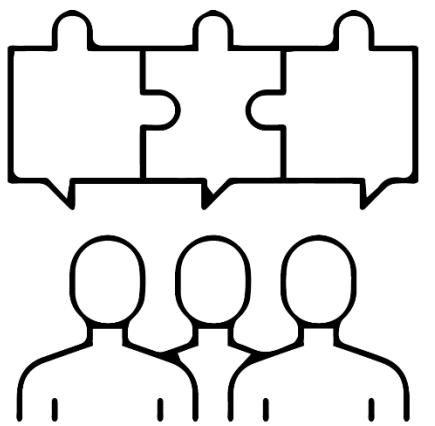




CITYWIDE PARKS, RECREATION + TRAILS MASTER PLAN UPDATE

SCOPE AND SCHEDULE

CITYWIDE PARKS, REC + TRAILS MASTER PLAN



PUBLIC ENGAGEMENT

Commission &
Council Meetings

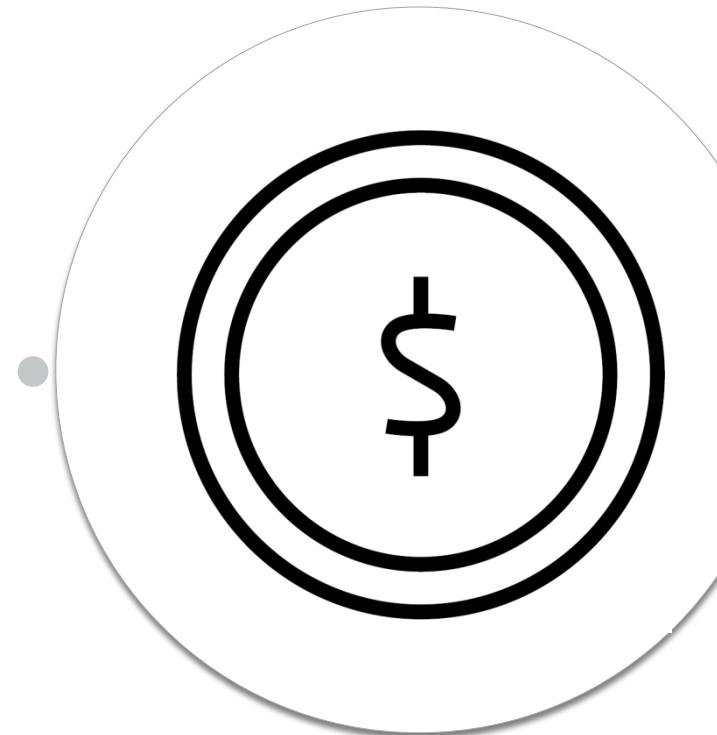
Stakeholders

Workshops,
Targeted
Outreach



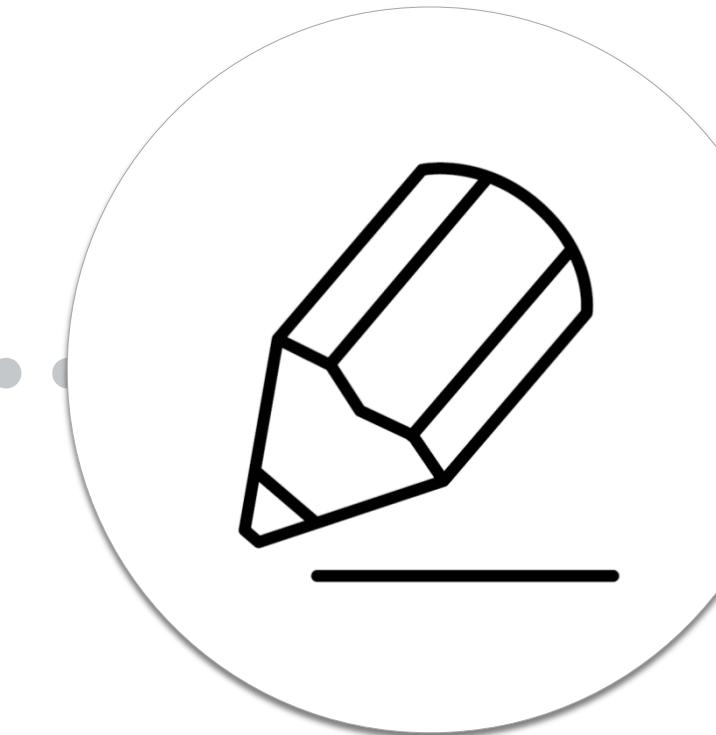
NEEDS ASSESSMENT

Parks Inventory
Programming
Gap Analysis
Surveys



MANAGEMENT + FUNDING

Management
Strategies
Cost Estimates
Funding Strategies
Development
Impact Fee Study



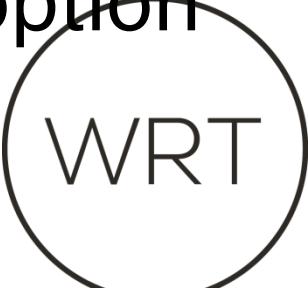
MASTER PLAN

Vision
Goals & Policies
Short and Long-
Term Projects
Recreation
Program Priorities



CEQA

Analysis
IS/MND
Public Review
Adoption



PUBLIC ENGAGEMENT



**PARKS + COMMUNITY
SERVICES AND OTHER
COMMISSIONS**



STAKEHOLDERS



WORKSHOPS

PUBLIC ENGAGEMENT



TOURS, LOVE YOUR
PARKS DAY, "POP-
UPS"

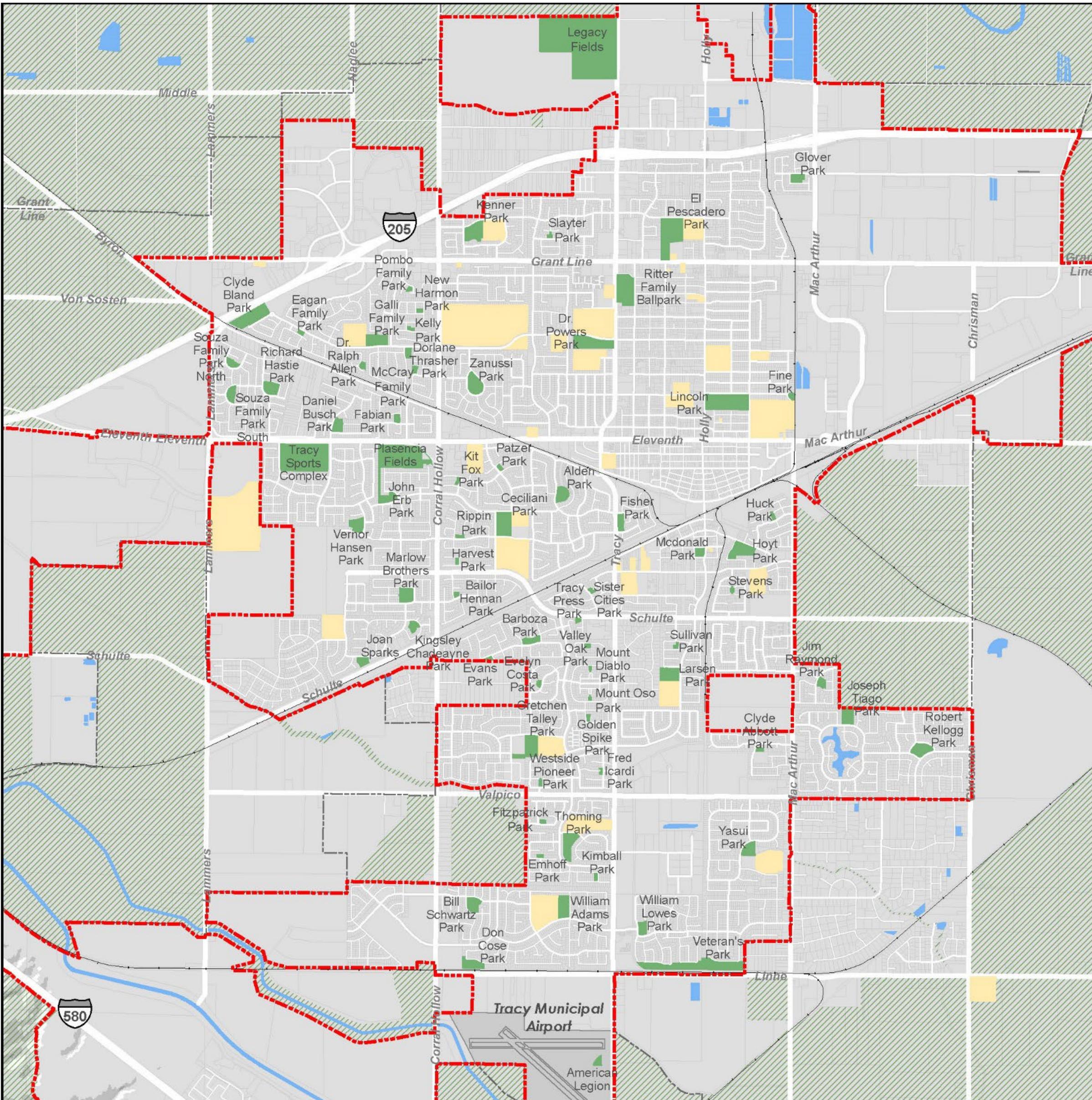


TARGETED
OUTREACH

Targeted Outreach

- **Raise awareness** for public engagement opportunities
- **Define venues** for successful outreach
- Create greater access to parks, recreation, trails and **opportunities for healthy living**

NEEDS ASSESSMENT



Understand and Map the Existing Park System

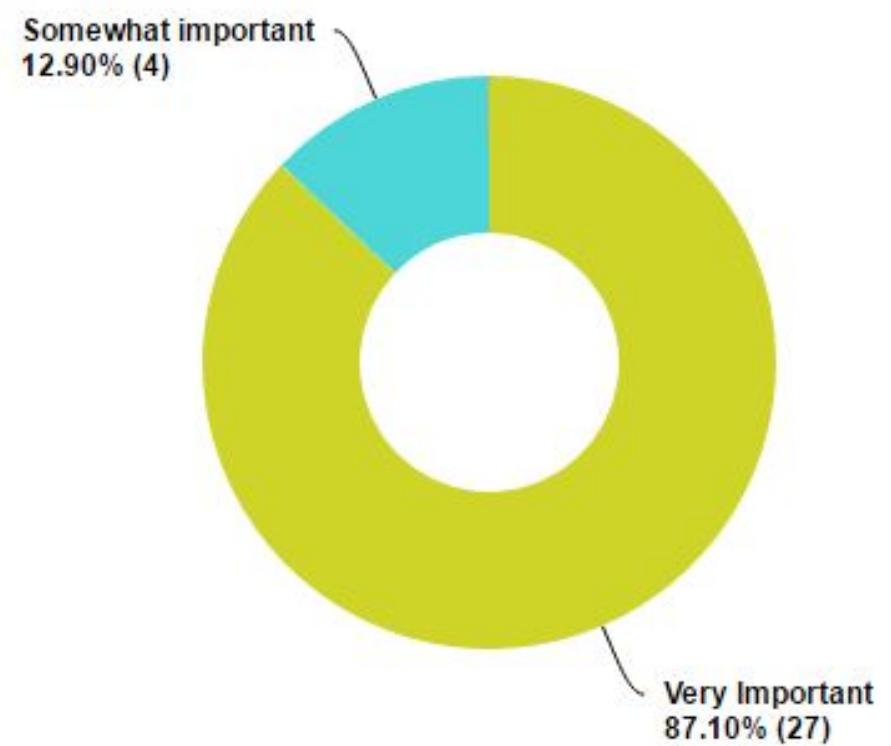
- Park-by-Park Assessment
- GIS-based Analysis of Park Service Area and Amenities

WRT

NEEDS ASSESSMENT

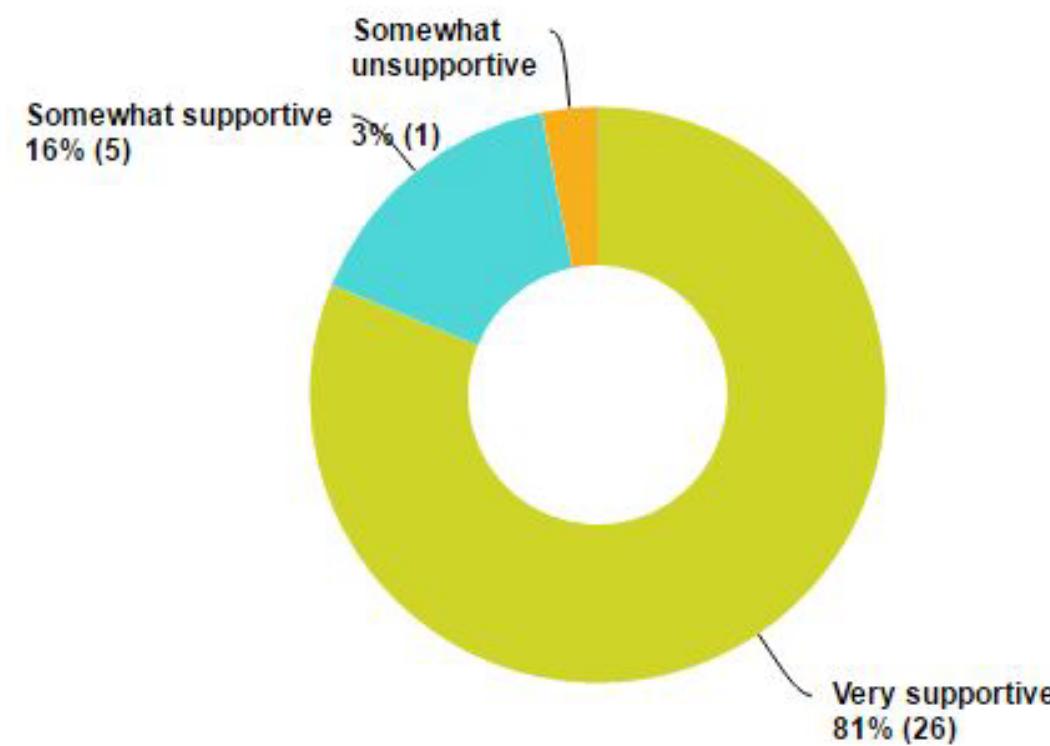
How important do you think quality parks, facilities and available program opportunities are to the overall pursuit of a healthy and active lifestyle for you and members of your household?

Answered: 31 Skipped: 1



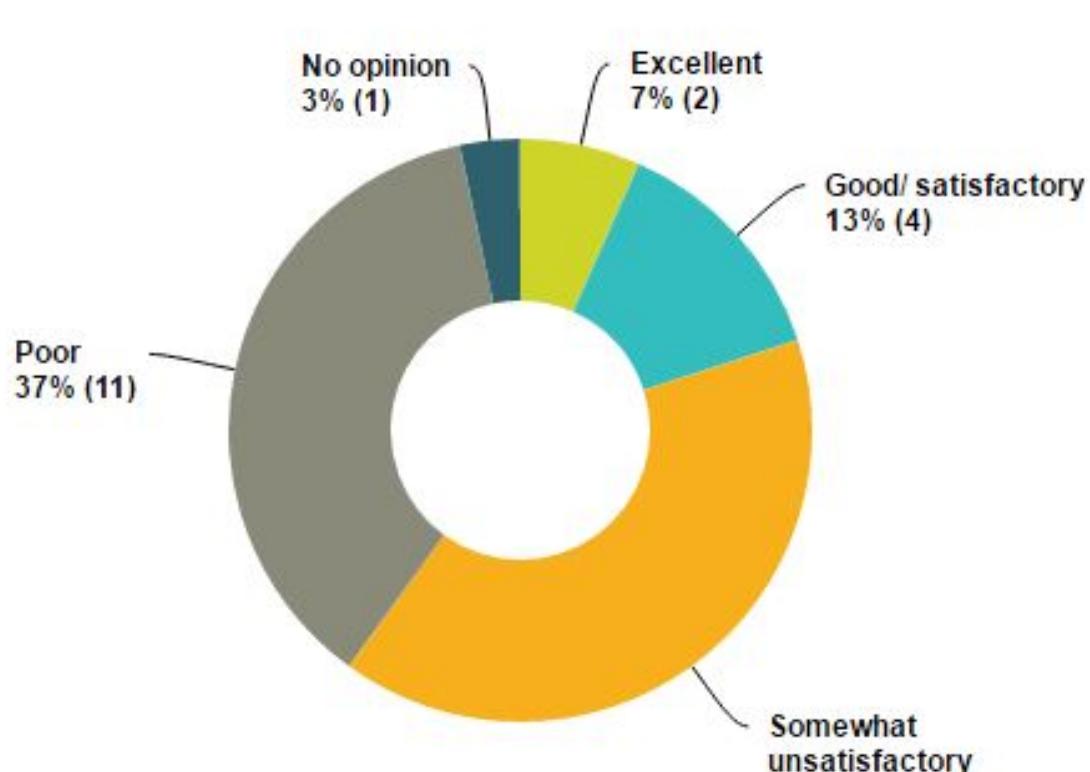
Are you willing to support an increase in public funding for parks?

Answered: 32 Skipped: 0



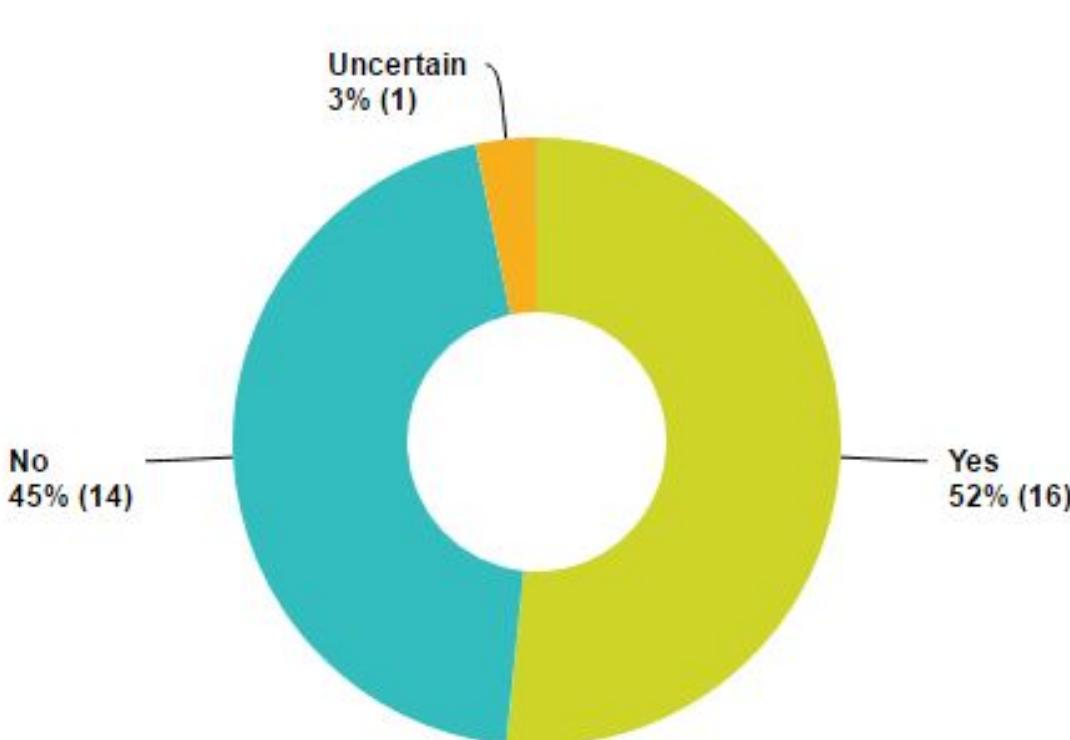
Overall, how would you rate the parks and recreation amenities available to Fresno residents?

Answered: 30 Skipped: 2



Do you feel there are adequate parks and usable green space within walking/biking distance from your home?

Answered: 31 Skipped: 1



Conduct Surveys

- Statistically Valid & Online surveys
- Identify Community Needs

NEEDS ASSESSMENT

Evaluate Policies and Priorities

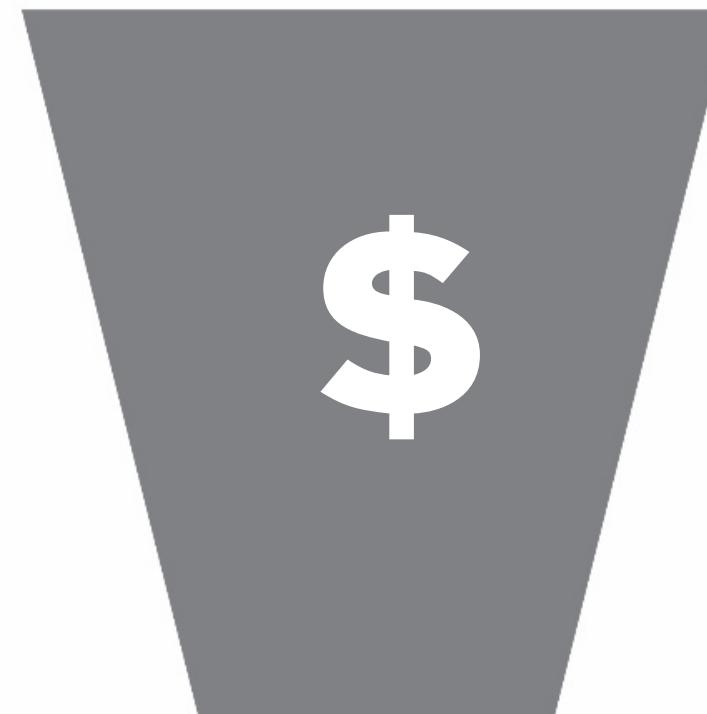
Current Parks Master Plan priorities include:

- Emphasis on larger parks
- **Specific facility needs:** indoor recreation center, outdoor pool, performance venue, 2 large group picnic shelters
- **Program priorities:** swimming, youth + adult sports and fitness, performances, after-school programs
- Connect to Class I **bikeways**
- Create opportunities for **natural park areas**, environmental education
- Support community image + sense of place, human development, economic development, environmental stewardship

MANAGEMENT + FUNDING

Classify and Prioritize Projects

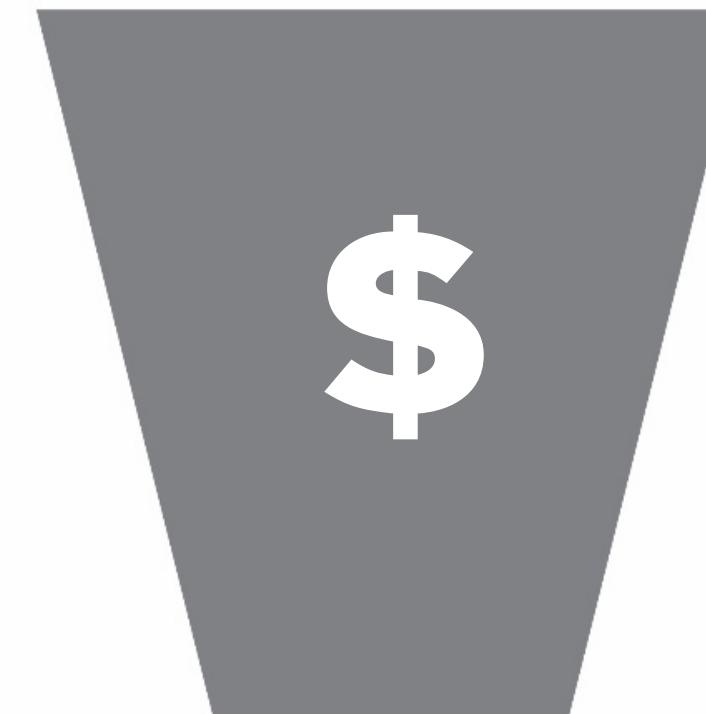
BUCKET 1



REPAIR

Maintain & Repair
Existing Park Amenities

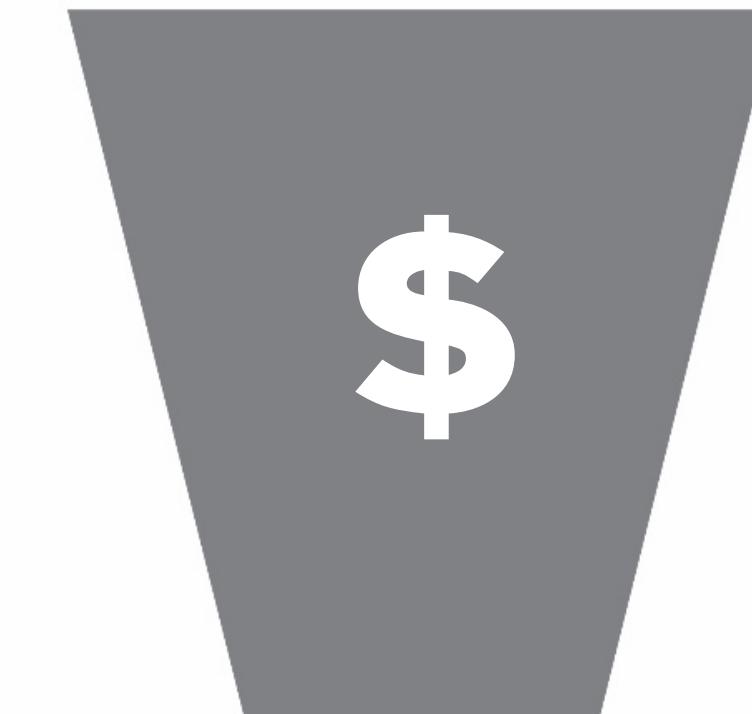
BUCKET 2



RENOVATE

Reprogram
Existing Amenities

BUCKET 3



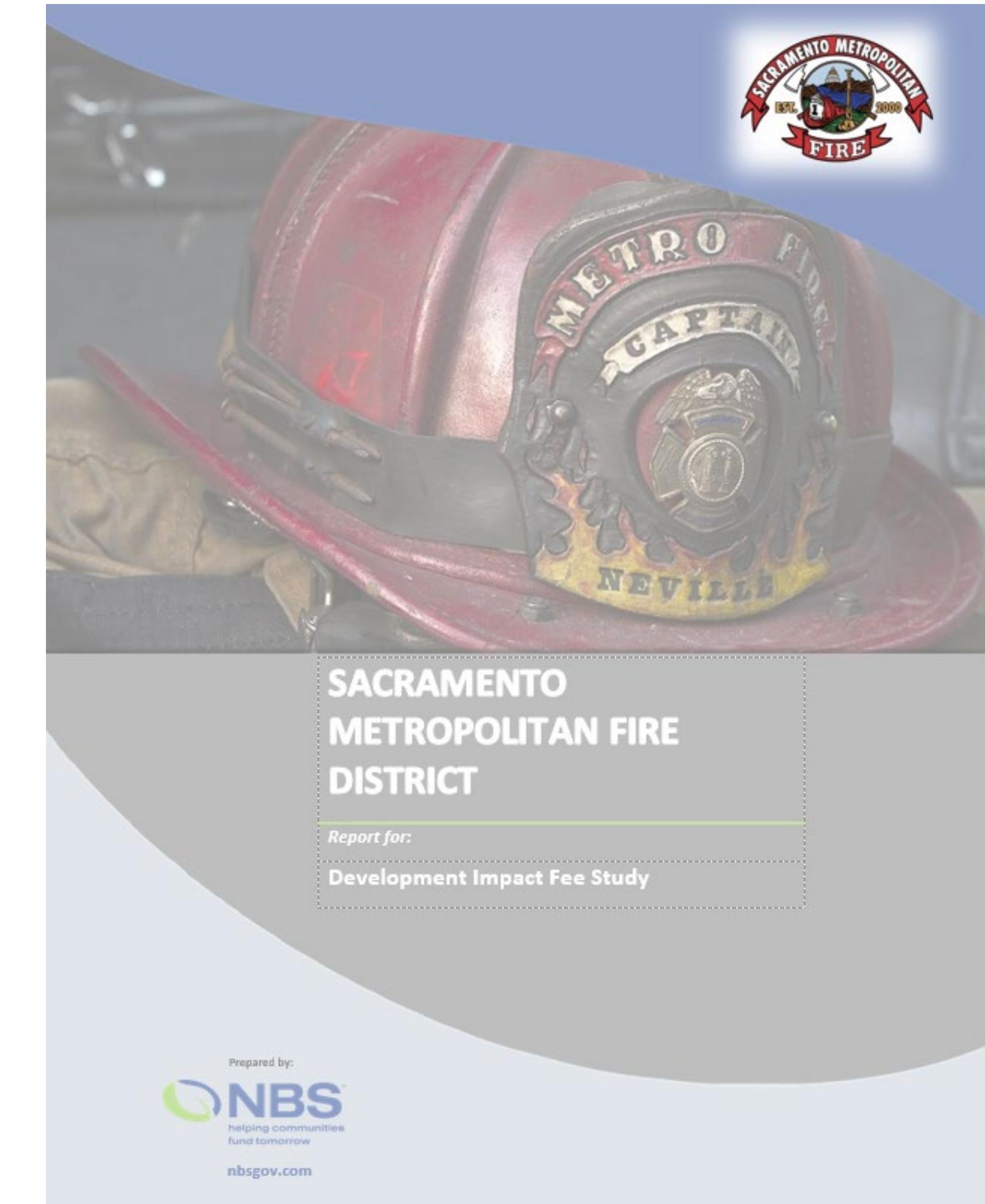
REDO

Complete Renovation
& Build New Parks

MANAGEMENT + FUNDING

Funding Strategies and Impact Fee Study

- Order-of-magnitude estimate of funding needs
- Evaluation of **City of Tracy park finances**, including Measure V; LMDs; Parks Impact Fee and Quimby Act policies
- Identification of funding and revenue strategies
- **Development Impact Fee Study**



CITYWIDE PARKS MASTER PLAN

Goals, Policies, Actions

Distribution Standards

4.1-i **Community and Neighborhood Parks.** Provide 3.5 acres of park land per 1,000 residents, aiming for a citywide ratio of between 2-to-1 and 3-to-1 for neighborhood and community park land. Neighborhood parks include public neighborhood-serving city parks, neighborhood school parks, and recreation corridors.

4.1-m **Increase Level of Service and Update Standards.** Following the decennial census, update park standards and dedication requirements to reflect the increased level of service if this has been achieved.

The Quimby Act requires that dedication of parkland or collection of park fees shall be benchmarked on the latest federal census.

Location and Design Characteristics

4.1-n **Park Location Criteria.** Locate public parks in visible and accessible locations, in accordance with location criteria specified in this Element. Park locations may be adjusted within each master plan sub-area, but must remain within the boundaries of the sub-area.

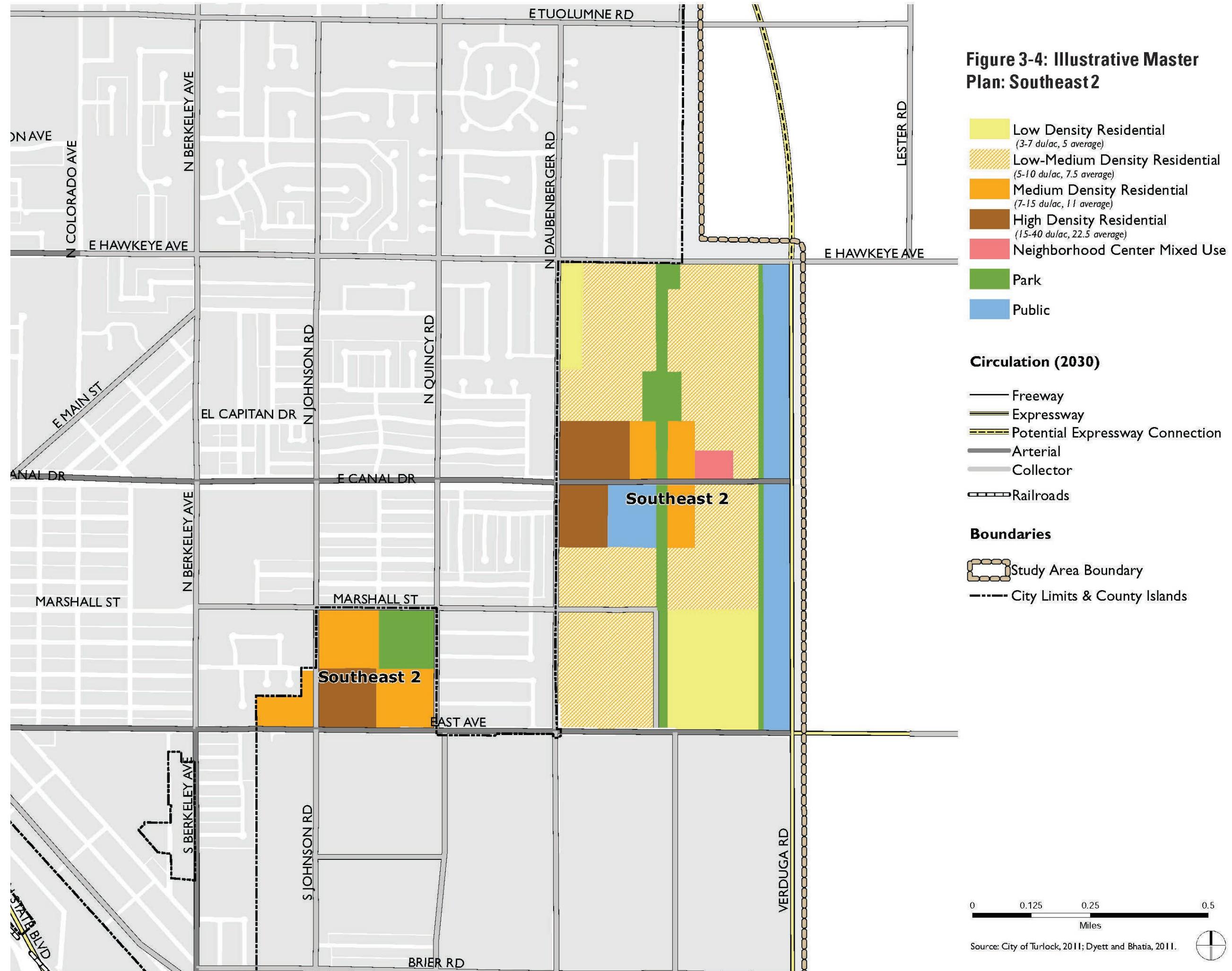
4.1-o **Minimum Park Buildout.** All new parks must be developed to the minimum standards established in the Park Improvement Nexus Fee Study. These standards may be periodically updated.

4.1-p **Design for Park Safety.** Ensure safety of users and security of facilities through lighting, signage, fencing, and landscaping, as appropriate and feasible, following guidelines established in the *Parks, Recreation and Open Space Master Plan*.

Park Development and Acquisition

4.1-q **Park Improvement Fees.** Following the specifications of the Park Improvement Nexus Fee Study, calculate park fees to enable purchase of acreage and provision of off-site park improvements for 3.5 acres of parkland per 1,000 residents added and require payment of these fees and/or land deduction as a condition of all new residential development. This park land may not be used for dual-use storm drainage basins.

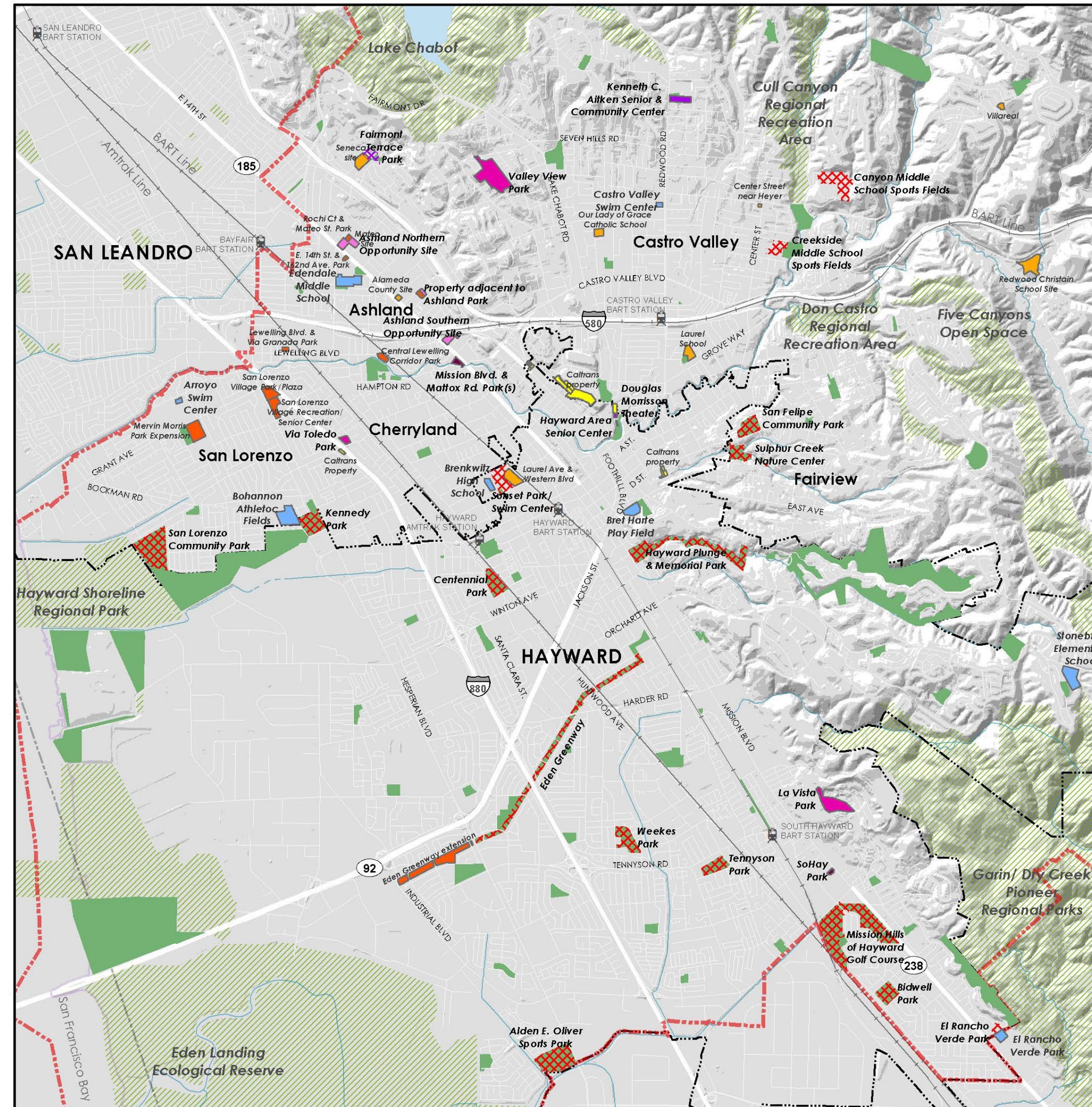
California Government Code Section 66477 (Quimby Act) allows the City to require dedication or payment of in-lieu fees sufficient to buy and provide off-site improvements for a maximum of 3 acres per 1,000 new residents; if the amount of existing parks exceed this limit, then the existing amount, up to a maximum of 5 acres per 1,000 residents, may be adopted as the standard.



CITYWIDE PARKS MASTER PLAN

Future Park Sites and Design Guidelines

Planned and Potential Future Park Sites and School Recreation Sites



FRESNO PARKS MASTER PLAN

DESIGN GUIDELINES: SUSTAINABILITY CONTINUED

1.4 STORMWATER MANAGEMENT & INFILTRATION

- a. Employ Low Impact Design (LID) practices to increase opportunities for stormwater and groundwater recharge by utilizing:
 - **Bioretention areas**, to provide soil and plant passed filtration services that remove pollutants
 - **Permeable pavers**, to allow rainwater to infiltrate on site
 - **Rain barrels and cisterns**, to retain and store rainwater to be used for irrigation on-site
 - **Soil amendments**, including the addition of compose and mulch, top soil, lime and gypsum to help offset erosion and improve their physical, biological and hydrological characteristics so they are more effective agents for stormwater management
 - **Green roofs**, which help mitigate negative effects of urbanization on water quality by filtering, absorbing, or detaining rainfall

1.5 CHEMICALS

- a. Reduce and or eliminate chemical use in landscape areas and all facilities when possible
 - **Landscape Areas**
 - * Replace chemical herbicides, pesticides, and fertilizers with non-toxic treatments, including LID practices for improving soil health
 - * Support use of Integrated Pest Management (IPM) which focuses on pest prevention through biological control (such as the introduction of a natural predator), habitat manipulation, and modification of cultural practices including site monitoring, cleanliness, routine maintenance, installing pest barriers, physical removal of pests, and as a last resort chemical control
 - **Facilities**
 - * Replace chemical cleaning products with non-toxic alternatives

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5. Guidelines for Design

DESIGN GUIDELINES: PUBLIC SAFETY

DG 2. PUBLIC SAFETY

Parks and open spaces must feel inviting, comfortable, and safe in order to best serve the entire community. The safety of public spaces can be improved through careful design and programming, or Crime Prevention Through Environmental Design (CPTED) strategies that activate sites and promote positive social activity at various times of day to ensure "eyes on the parks" and "natural community surveillance". Similarly, the "broken windows theory," which links the perpetuation of disorderly behavior with neglected areas, applies to parks and open space. Therefore, maintaining clean, vandalism-free parks and open space is another key strategy for promoting safer public spaces. The following CPTED measures are highlighted and should be employed through design and ongoing management of all City of Fresno parks and open space areas.

2.1 SITE ACTIVATION

- a. Provide amenities that attract positive social activity, including sports, play, and picnicking, throughout a site so "dead" zones do not welcome anti-social behavior
- b. Provide a diversity of site amenities that attract different types of recreation activity at various times of day
- c. Provide program elements that encourage site activation among different age groups

2.2 HIGH VISIBILITY & NATURAL SURVEILLANCE

- a. Create highly visible spaces by designing park elements, including pathways, play areas, picnic areas and benches, to allow for natural surveillance among users
- b. Use the least sight-limiting fence and gate heights possible, and the least sight-limiting fence and gate materials possible
- c. Limit fence and gate use to areas where such elements are necessary (such as select entry points and play areas to protect young children)
- d. Design buildings and facilities so that entries, windows, staffed areas and programmed activity

-  HARD Boundary
-  County Boundary
-  City of Hayward
-  Water
-  Creeks
-  Rail Lines
-  Regional Parks and Open Space
-  School Recreation Sites
-  HARD Parks

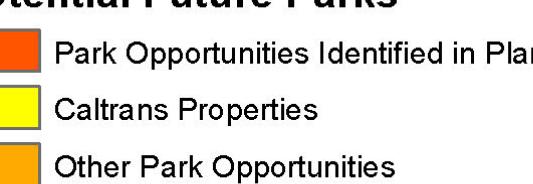
Planned Parks

Measure F and Three-Year CIP Projects (2017-2020)

-  Park improvements or renovation
-  Park improvements and expansion
-  Building modernization
-  New Parks
-  Acquisition / future park site

Developer-Created Parks

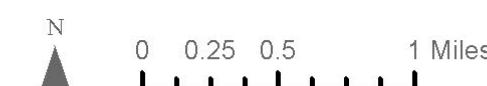
-  New Parks



Potential Future Parks

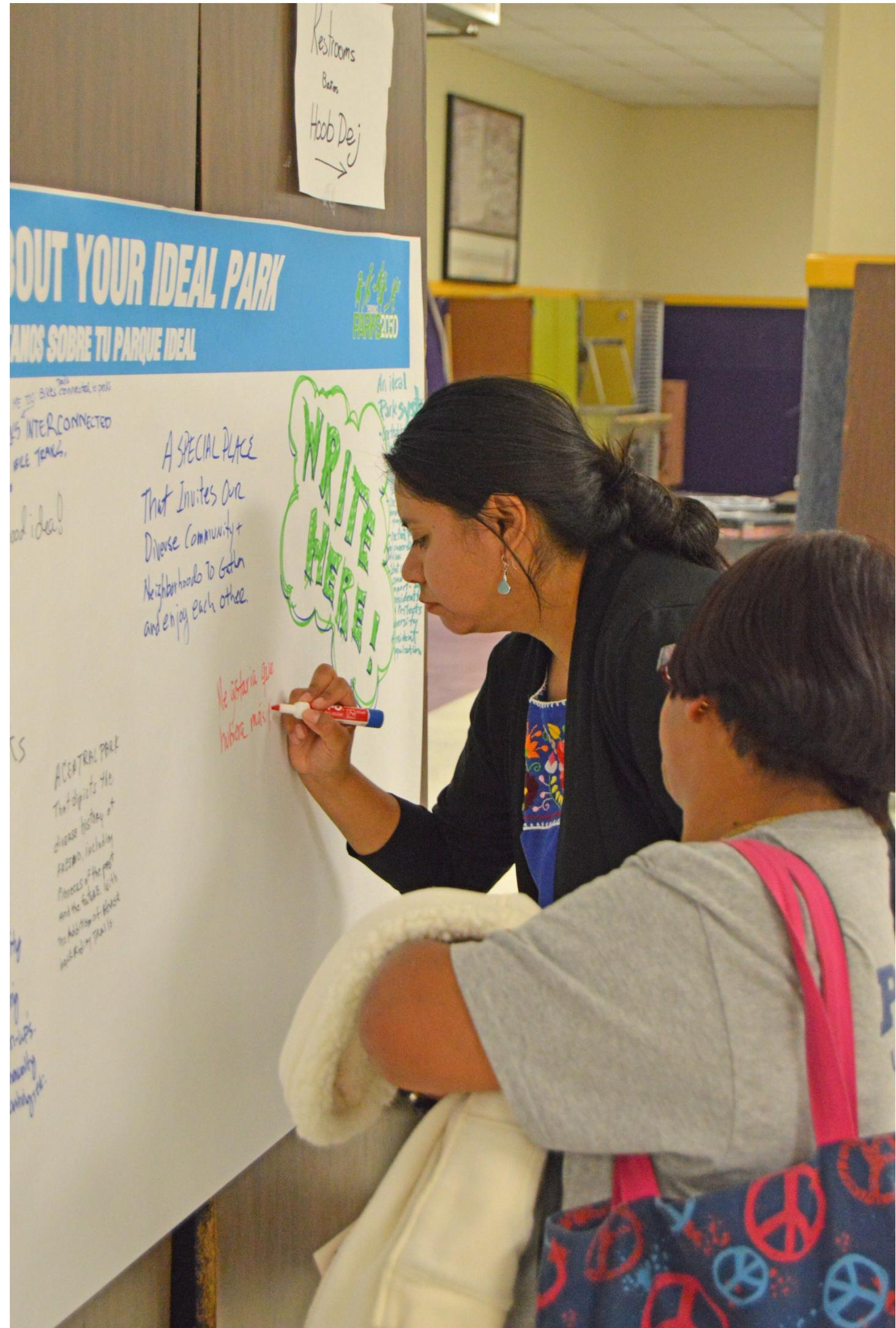
- Park Opportunities Identified in Plans*
- Caltrans Properties
- Other Park Opportunities

* - HARD Master Plan (2006)
- Ashland and Cherryland Business District Specific Plan (2015)
- Eden Area General Plan (2010)
- Castro Valley General Plan (2012)
- San Lorenzo Village Specific Plan (2004)



WRT

NATURE PARK MASTER PLAN

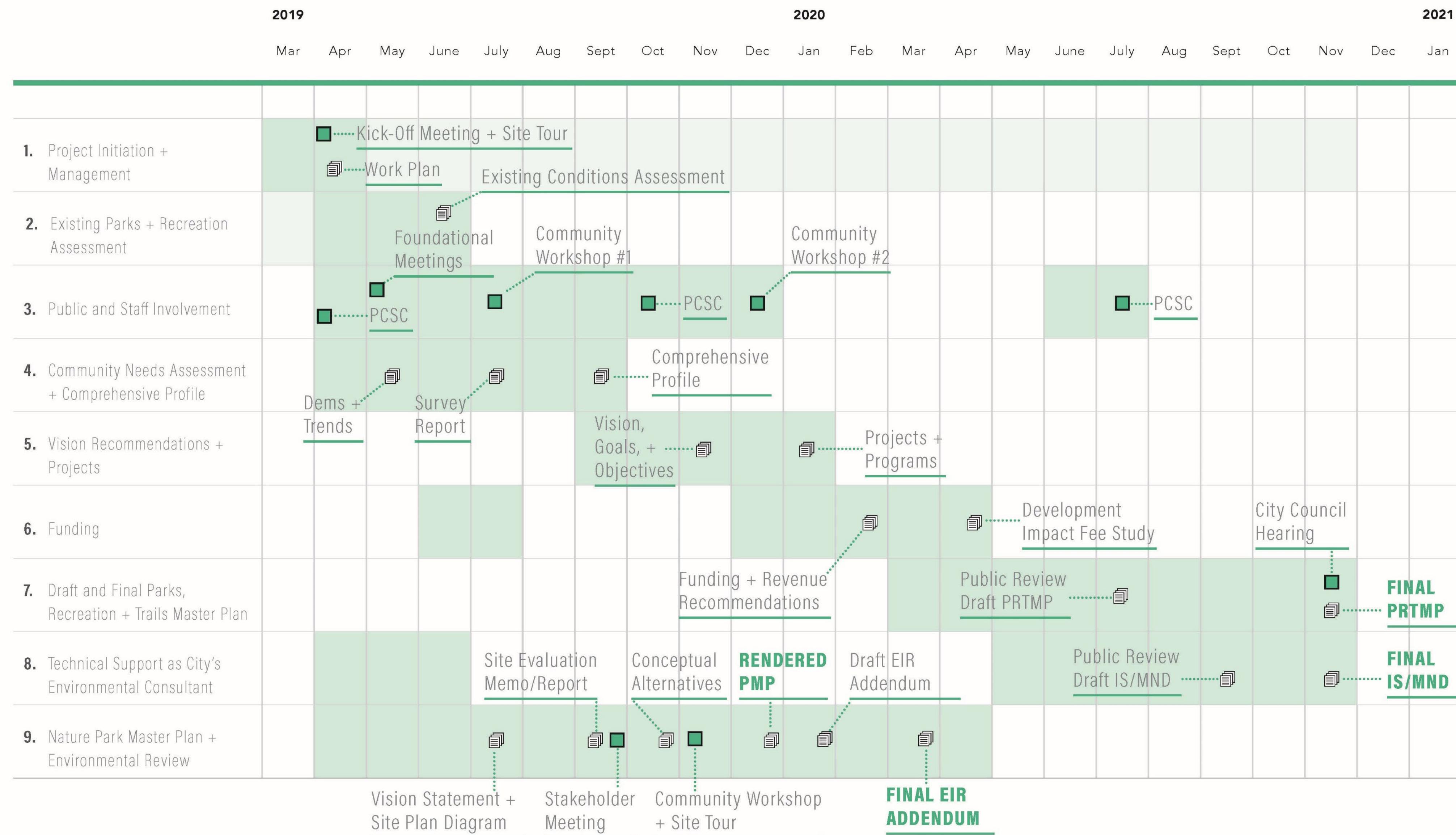




CEQA

- Conduct **baseline review of the existing park system** to identify potential environmental issues
- Consider environmental protection **throughout the park planning process**
- Provide **guidance for future development** of individual facilities/improvements to minimize environmental effects
- Prepare a **program-level document**, relying on the analysis in the City's General Plan EIR
- Identify regulatory requirements, Best Management Practices, and other standard measures to **mitigate impacts within the plan itself**

SCHEDULE



■ Community Engagement / Public Meeting // □ Deliverable



CITYWIDE PARKS, RECREATION + TRAILS MASTER PLAN UPDATE

WHAT IS YOUR VISION?



WRT



WHAT IS YOUR VISION?

How can Tracy's park system contribute to the City's economic development and quality of life goals?

What are the priority enhancements residents want to see over the next ten years?

Is the park system operating at its greatest efficiency? Can operating deficits be prevented?

As the City grows, what should parks look like and do we have the tools in place to achieve our goals?



THANK YOU

CITYWIDE PARKS, RECREATION + TRAILS MASTER PLAN UPDATE

TRACY

WRT