

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: **Thursday, April 10, 2014, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **Tracy Transit Station, Room 103**
50 East 6th Street, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from the Regular Meeting on February 13, 2014
5. Presentation on Regional Transportation Plan and Sustainable Communities Strategy
6. Correspondence
7. New Business
 - a. Review And Provide Input on Commission Goals and Objectives
8. Items from the Commission
9. Items from Staff
 - a. Airport Update
 - b. Transit Update
10. Items from the Audience
11. Adjournment

POSTED: April 7, 2014

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at the City of Tracy Transit Station located at 50 East 6th Street, Tracy, during normal business hours.

March 13, 2014

1. **CALL TO ORDER:** Commissioner Frankel called the meeting to order at 7:00 p.m.
2. **ROLL CALL :**
 - a. **Present:** Ameni Alexander, Michael Carter, John Favors, Christina Frankel, Daniel Ramey, Tim Silva, Alvin Vaughn
 - b. **Absent:** Bruce George, Shane O'Neill
 - c. **Staff Present:** David Ferguson, Public Works Director; Ed Lovell, Management Analyst II; Jayne Pramod, Transportation Coordinator.
 - d. **Recorded By:** Jayne Pramod, Transportation Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF REGUALR MEETING MINUTES OF FEBRAUARY 13, 2014**
 - a) **Motion to Approve:** Commissioner Ramey
 - b) **Second:** Commissioner Alexander
 - c) **Abstain:** None
 - d) **Vote** Approved by unanimous vote
5. **CORRESPONDENCE:** Ed Lovell informed the Commission regarding recruitment for two Commission positions currently being held. The closing date is March 28, 2014.
6. **NEW BUSINESS:**
 - a. **Receive Report on Tracy Municipal Airport AWOS:** Ed Lovell gave a status on the AWOS system, stating City originally requested GWF Power Plant for a new AWOS system at the Tracy Airport. Due to discrepancy between the original owners and City, communication ceased between the builders of the Plant and the City. After construction the Plant was sold to a new owner. Staff recommendation is not to pursue GWF for a new AWOS, for FAA has a replacement AWOS on their current ACIP for Tracy. Staff responded to Commissions questions and concerns regarding the FAA funded AWOS, quality and time frame of the installation.

David Anderson, Tracy Airport Association, addressed his frustration at the existing AWOS system and expressed the importance of having an AWOS system that can provide accurate information. He suggested City's portion of cost for AWOS should be held obligated to pay by the Power Plant. Commission requested to follow up and provide information if the Plant could be held responsible.
 - b. **Receive Report on Privately Owned Hangars:** Ed gave an update on the status of the privately owned ground lease hangars at the Tracy Airport. He informed the Commission, staff will bring back to the Commission on recommendations whether to continue with the privately owned ground lease hangars or any other options. A plan will be in place by May or June of 2014. Commission and staff discussed various concerns and questions regarding the ground lease hangars. David Anderson, Tracy Airport Association, commented on the new hangars built by the developers at Livermore Airport and suggested City of Tracy should explore similar ideas. Trina Anderson, Tracy, commented on enquiries

received from Amazon for corporate hangars at the Tracy Airport. Jeff Pelletier, Tracy, owner of the ground hangars at the airport, thanked City for allowing the lease and commented on the disadvantages of not having a City owned hangar, but requested City consider keeping the privately owned ground hangars. Staff and Commission further discussed about the hangars and fees, staff will update Commission regarding hangars as information becomes available.

- c. **Receive Report and Discuss Commission Goals and Objectives:** Ed Lovell referred the Commission to the Staff drafted objectives and action steps for the Commission Goals. Commission decided to review the list and bring back their input at the next meeting. Commission assigned members to form subcommittees.

David Anderson, Tracy, suggested staff address issues and updates for future projects to the Transportation Commission for their input on safety concerns. He thanked City and Commission for the availability of fuel at a compatible price at the Tracy Airport. Trina Anderson, Tracy, suggested ideas for transporting people in a trolley utilizing the rail road tracks throughout the City. Bike pathway along the railroad is another idea.

7. **ITEMS FROM THE COMMISSION:** Commissioner Frankel requested Staff to email the Initial Draft Program EIR for the 2014 RTP/SCS - Notice of Availability and 45-day Public Comment Period to the Commission.

8. **ITEMS FROM STAFF:**

- a. **Airport Updates:** Ed Lovell referred the Commission to airport updates. He informed application for funding for Phase 1, reconstruction of runway 12/30 and associated taxiway, will be submitted to FAA. The project completion date will depend on FAA's application review and when funding is made available.

- b. **Transit Updates:** Transit Update on Year to Date Ridership for January was at 79,899 up 9,957 riders compared to Year to Date Ridership in January of FY12-13, an increase of approximately 14%.
Staff gave an update on the newly installed electric vehicle charging station, in service to public for no charge for a year. Staff informed Commission the completion of the Security Camera Project at the Transit Station. Staff also addressed Commission's questions regarding bus shelter restructuring, shelters damaged in accidents, vandalized bus shelters and transit advertising.

9. **ITEMS FROM THE AUDIENCE:** George Riddle, Tracy, referring to the electric charging station asked what account the expenses are charged, if charging station will be misused as parking space and how long to charge a car. Staff responded the expenses are paid from Transit funds, signage will indicate parking is for electric vehicle charging only and the charging time depends on the type of vehicle. David Anderson, Tracy, mentioned fixing Runway 12/30, would address a majority of all damages that result from the current seal coat. Trina Anderson, Tracy, compared Lake Tahoe's Nifty Fifty Trolley to her earlier suggestion regarding trolley to transport passengers.

10. **ADJOURNMENT TO NEXT REGULAR MEETING THURSDAY, APRIL 10, 2014**

- a. **Motion to Approve:** Commissioner Vaughn
b. **Second:** Commissioner Alexander
c. **Vote:** Approved by unanimous vote
d. **Time:** 8:48 p.m.

CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
April 10, 2014

AGENDA ITEM 6.a.

REQUEST

REVIEW AND PROVIDE INPUT ON COMMISSION GOALS AND OBJECTIVES

DISCUSSION

At the Transportation Advisory Commission (TAC) regular meeting on February 13, 2014, the Commission provided staff with goals they would like to work on as a Commission over the next two years. The goals suggested by the commission are listed below:

- Transportation Fair
- Sponsor/support airport activity
- Sponsor/support bicycle activity
- Commission education
- Review of Bylaws
- Identify ways to increase airport revenue
- Review transit routes
- Annual review of current planning docs (AMP, BMP, SRTP)
- Address senior related issues
- Conduct airport survey

These goals were ultimately realigned into two main goals of Community Outreach and Commission Education. A draft of potential key focus areas, objectives, actions steps, timelines and assignments was presented during the regular meeting for each of the Commission developed goals on March 13, 2014 and is attached to this report. During that meeting, the commission agreed to review the presented information and provide additional input at the following meeting.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item.

RECOMENDATION

That the Commission review and provide input on the Transportation Advisory Commission Goals and Objectives.

ATTACHMENT

Exhibit A – Transportation Commission Goals and Objectives

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2013/2014 & 2014/2015

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
1	<p>COMMUNITY OUTREACH</p> <p>-----</p> <p>Educate the community on various transportation opportunities</p>	<p>1.1. HOLD COMMISSION SPONSORED/SUPPORTED ACTIVITIES</p>	<p>1.1.A. Sponsor/Support a Transportation Fair</p>	<p>1.1.A.1. Create a subcommittee to work on development of the event</p> <p>1.1.A.2. Determine Scope of the event</p> <p>1.1.A.3. Determine logisitics of the event</p> <p>1.1.A.4. Develop a list of vendors to include at the fair, keeping in mind the scope</p> <p>1.1.A.5. Assign commissioners to contact vendors</p> <p>1.1.A.6. Work with City staff to secure event location</p>	<p>COMPLETE</p>	<p>Vaughn, Carter</p>
			<p>1.1.B. Sponsor/Support an Airport Event</p>	<p>1.1.B.1. Create a subcommittee to work on development of the event</p> <p>1.1.B.2. Determine Scope of the event</p> <p>1.1.B.3. Determine logisitics of the event</p>	<p>COMPLETE</p>	<p>Carter, Frankel</p>
			<p>1.1.C. Sponsor/Support a Bicycle Event</p>	<p>1.1.C.1. Create a subcommittee to work on development of the event</p> <p>1.1.C.2. Determine Scope of the event</p> <p>1.1.C.3. Determine logisitics of the event</p>	<p>COMPLETE</p>	<p>Frankel, Silva</p>
		<p>2.1. TRANSIT</p>	<p>2.1.A. Review Transit realted planning documents</p>	<p>2.1.A.1. Presentation and review of Short Range Transit Plan (SRTP)</p>		
			<p>2.1.B. Review Transit related issues for various demographics in the Community</p>	<p>2.1.B.1. Review and discuss transit related issues that were brought up during the Senior Community Conversations held in December 2013</p>		

TRANSPORTATION COMMISSION GOALS ~ FISCAL YEAR 2013/2014 & 2014/2015

Item	Goal	Key Focus Area	Objective	Action Steps	Completion Date	Status (Assignment)
2	COMMISSION EDUCATION ----- Increase the knowledge base in various areas under the purview of the commission	2.2. AIRPORT	2.2.A. Review Airport related planning documents	2.2.A.1. Presentation and review of Airport Master Plan (AMP)		
			2.2.B. Conduct a survey of Tracy Airport users	2.2.B.1. Establish a subcommittee to identify airports to be visited and create a survey	COMPLETE	Carter, Ramey
				2.2.B.2. Create survey to administer to Tracy Airport users		
				2.2.B.3. Administer survey		
		2.2.C. Identify additional revenue opportunities for the Tracy Airport	2.2.B.4. Report back on survey results			
			2.2.C.1. Establish a subcommittee to identify additional revenue opportunities			
2.3. BIKEWAYS	2.2.C.2. Research ideas for additional revenue opportunities					
	2.2.C.3. Present findings to the Commission					
2.4. OTHER	2.3.A. Review Bikeways Planning documents	2.3.A.1. Presentation and review of Bikeways Master Plan (BMP)				
	2.4.A. Review Commission Bylaws	2.4.A.1. Presentation and review of Transportation Advisory Commission Bylaws				

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
JANUARY 9, 2014**

AGENDA ITEM 8

Staff Items

Annual Commission Items:

- Airport Improvement Items Update (January/April/July/October)
- Ground Lease Rate Increase (April/May)
- Election of Chair/Vice-Chair (June)
- FTA Grant (August)
- Unmet Transit Needs (October)
- CIP Review (October/November)

Airport Update

By Bruce Ludeman

Airport Improvement Items as Specified by City Council:

Item:	Project:	Current Status:	Next Steps:
S-1	Begin T-Hangar Installation Process:	Since the pavement at the airport is a high priority, the construction of this project will be put on hold until after the pavement project is complete and additional funding is secured.	<ul style="list-style-type: none"> • Final design to be completed by consultant • Project will be put on hold until runway items are complete and funds are available.
S-12	Construction of a Restaurant/Café	Project is on hold.	<ul style="list-style-type: none"> • Staff to begin drafting a lease agreement
S-17	Seal Coat on Runways and Taxiways* *See below for current project action steps	Design work in process. Runway 12/30 and associated taxiways will be designed first.	<ul style="list-style-type: none"> • Complete design work for the project • Complete Updated ALP • Issue RFP for construction
S-22	Balance Airport Operating Budget by FY15/16	Council has given staff the ok to proceed with a Five Step Financial Strategy. The first step, Airport Debt Consolidation, was approved by Council on 1/17/12.	<ul style="list-style-type: none"> • Staff is seeking funding to begin an airport study

PAVEMENT PROJECT ACTION STEPS	TIMELINE*
Hire Airport Consultant	COMPLETED
Pavement Evaluation Management Study	COMPLETED
Categorical Exclusion for Environmental Approved	COMPLETED
Submit ACIP to FAA	COMPLETED
Submit Grant Application for Pavement to FAA	COMPLETED
FAA Approval to Design Pavement Project	COMPLETED
Design Pavement Project	Mar/Apr. 2014
FAA Approval to Bid Pavement Project	May. 2014
Bid Pavement Project	May. 2014
FAA Approval to Award Project	Jun. 2014
Start Project	Jun/Jul 2014
Project Completed	Oct. 2014

* Timeline is tentative and may be altered based on feedback from the FAA.

Transit Update

By Jayne Pramod

TRACER Ridership: As shown below, year to date ridership is at 90,948 up 11,725 riders compared to year to date ridership in February of FY12-13, an increase of approximately 14.8%

February Year To Date Ridership Comparison

	FY 11/12	FY 12/13	FY 13/14
FIXED ROUTE			
Regular	17,426	24,177	24,147
Student	15,718	19,395	21,409
Senior	5,672	8,238	8,283
Disabled	2,723	4,235	2,659
Free	10,992	5,761	11,744
Passengers w/tickets	10,158	6,639	13,592
Total	62,689	68,445	81,834
PARATRANSIT			
Regular	86	115	60
Senior	4,194	3,632	4,932
Disabled	7,099	6,685	4,033
Free	276	346	89
Total	11,655	10,778	9,114
ALL SYSTEMS			
Regular	17,512	24,292	24,207
Student	15,718	19,395	21,409
Senior	9,866	11,870	13,215
Disabled	9,822	10,920	6,692
Free	11,268	6,107	11,833
Passengers w/tickets	10,158	6,639	13,592
TOTAL	74,344	79,223	90,948

	FY 11/12	FY 12/13	FY 13/14
YTD Fare Box Revenue	\$44,475	\$38,433	\$56,234

Greyhound Ridership:

	2011		2012		2013	
	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY	PASSENGERS	AVG/DAY
January			277	8.93	171	5.52
February			299	10.31	186	6.64
March			334	10.77	204	6.58
April			326	10.86	213	7.1
May			281	9.06	214	6.9
June			263	8.77	240	8
July			310	10	204	6.58
August			270	8.71	234	7.55
September			211	7.03	166	5.53
October			216	6.97	201	6.48
November	353	11.76	220	7.33	79	2.63
December	326	10.51	229	7.39		
TOTAL	679	11.13	3,236	8.84	2,112	6.32